

# SAUGUS UNION SCHOOL DISTRICT

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## TRANSFER ROUND 1

### TEACHER TRANSFER REQUEST FORM 2026/2027 SCHOOL YEAR

Please be sure to inform your current site administrator of your desire to transfer prior to submitting this form to the Human Resources Department.

**RETURN TO:** Gabby Flores, Human Resources: gabrielaflores@saugusd.org  
by 4:00 pm on Tuesday, April 21<sup>st</sup> 2026

Name: \_\_\_\_\_ Current Site: \_\_\_\_\_

Current Grade Level: \_\_\_\_\_ Best daytime phone number \_\_\_\_\_

I would like to be considered for the following vacancy/vacancies. I have listed them in preferential order.

	SITE	GRADE
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date