

SCHOOL YEAR ENROLLMENT

20____ - 20____



Student Name			_ Grade	Date	
	Last Massa	First Nicore			

First Nan

Welcome to MIT!

The faculty and staff of MIT thank you for choosing us. If you have any questions about the enrollment process, please call us at: 602.477.2780

School Enrollment

☐ MIT STEM² High School ☐ MIT STEM² Online High School

Enrollment Requirement

Parent / Guardian can assist to obtain the following documentation from the previous school prior to submitting the Enrollment Packet. It is against the law for any school to deny the release of unofficial records of any students to parent or guardian.

Transportation

Charter schools are not required to provide transportation to students, but part of MIT's commitment is to help families with transportation based on funding, feasibility, room and distance. MIT has bus routes into the general areas of surrounding communities. Families are encouraged to pick up or drop off their students.

Important: Please complete every section of the enrollment packet and review the information carefully

Registration Process

Obtain copies or originals of the following:

- 1. Complete Enrollment Registration and Provide a proof of residency
- 2. After Enrollment:
- Birth Certificate Within 30 days (or other reliable proof of the pupil's identity and age as allowed by A.R.S. §15-829)
- Immunization Records/Excemption form (required when student is in attendance)
- 8th Grade Diploma
- Attendance History (from Previous school)
- Discipline Records (from Previous school)
- Most Recent Report Card
- Unofficial Transcripts
- Withdrawal Slip
- Current IEP (if applicable)
- Custoday Paperwork (if applicable)

- **3.** Forms to be completed by parent/guardian:
 - Student Enrollment Form
 - School Records Birth certificate and Exceptions: A.R.S. 15-828
 - Application for Free and Reduced Meals
 - Arizona Residency Documentation Form
 - Consent for Medical/ Treatment And Medical Information Form
 - Home Language Survey (PHLOTE)
 - McKinney-Vento Eligibility Questionnaire
 - Request for Release of Student Records/ESS Form
 - Student Behavior Contract
 - Student / Parent / School Compact And Handbook Acknowledgement
 - Technology/Internet Use Policy



SCHOOL YEAR ENROLLMENT

20___ - 20___



*Please read carefully and then proceed to fill out and check in the boxes appropriately

	Student Informa	tion		
Last Name	First Name	Midd	le Name	Grade
□Male □Female				
Gender	Date of Birth: (mm/dd	/уууу)	Birth Place	
Street Address (Please include apartment	number if applicable)	City	State	Zip Code
Ethnicity We are required to provide yearly information t	o the Office of Civil Rights and the Off	ice of State Attendance Rec	ords. Hispanic/Latin	o 🗆 Yes 🗆 No
New Federal Regulations for Race/Ethnic Dat	a:			
Race	ka Native 🔲 Black/African Ame	erican 🗆 Native Hawai	ian or Other Pacific	Islander
Parent/Guardian Na	me No.1	_	Relationship to Stu	ıdent
□ Contact Allowed □ Educational Rights □ Has (Custody \square Mailings allowed \square	Financial Responsible	☐ Release To:	
Phone Number	Cell Phone Num	ber	Work Phone Num	ber
	Email Address			
Parent/Guardian Na	me No.2	_	Relationship to Stu	ıdent
☐ Contact Allowed ☐ Educational Rights ☐ Has (Custody □ Mailings allowed □	Financial Responsible	☐ Release To:	
Phone Number	Cell Phone Num	ber	Work Phone Num	ber
	Email Address			
Do you give permission for MIT to send a	utomated calls to the home/ce	ll number provided?	Yes No	o
Please specify who the student lives with: \Box	Mother □ Father □ Aunt □	Uncle 🗆 Guardian 🗆 G	randparents 🗌 Othe	er:
Are there Cus	tody Issues? Yes - Please t	urnish all legal documents	■ No	
Please read carefully: Disclosure of this	s information does NOT result	in any changes to you	ır child's eligibility f	or enrollment.
Has your child been in Special Education			nave an IEP? 🔲 Y	
Has this student been in a Bilingual or ESL If you marked yes for any	. program?		nave a 504 Plan? I	Yes No
Has this student been retained? □ Yes □ No	Has this student been identif	ied as Gifted? □ Yes [□ No Gifted Pro	grams? □ Yes □ N o
	*** For School Use Only	***		
Start Date Entry Code	SAIS #	School ID #		Teacher
Address Verification				uested 🗆 Yes 🗆 No
AZELLA Tested □ Yes □ No Test Date:				
Open Enrollment 🗆 Yes 🗆 No IEP Provided 🗆	Yes □ No 504 Provided □	Yes □ No		
System Entry Date Clerk's Initials				Page :





	Emergency	y Information	
In case of injury or sudden illness, a hospital or doctor to render immedi the expense of this service will be a	ate aid as might be required	will be called at the time for his/her health	first. I hereby give authority to any and safety. It is understood by me that
The following	g people may pick up my child	d in case of emergency (Don	't Include Parents)
Name	Relationship	Phone Number	Email
	Family In	formation	
Name of Siblings		Date of Birth	Grade
What is the primary language of the p Will you need an interpreter during P during special education meetings?	arent/Teacher Conferences, n ☐ Yes ☐ No		
Have you moved along with or to joir months? If no, do not answer the nex	n a parent, spouse or guardiar		□ No
Was the primary purpose of the move or seasonal, in agricultural activities i		ork that is temporary	□ No
Was the agricultural work a primary n livelihood for you and/or your family			
l understand and	certify that all of the ab	ove information provide	ed is true and correct.
Parent/Gu	ıardian Signature	D	ate





Medical Information Is there any medical condition that we should be aware of and what precautions should be taken (heart trouble, foot problem, hearing impairments, hernia, etc? If so, please describe: \Box Yes \Box No 9. Is your child allergic to food or other substances? If yes, name food or substances to be avoided and procedures to follow if 3 Is your child usually susceptible to infection? If so, what precautions need to be taken? \Box Yes \Box No 4. Is your child subject to convulsions? What should be our procedure if one occurs? \square Yes \square No 5. Is your child on any medications at home? If so, please list them: \Box Yes \Box No 6. Does your child have a prescribed Epi-Pen? \square Yes \square No 7 Will your child need to take medication during school hours? \square Yes \square No **Consent Form for Over the Counter Medication Administration** State law requires that a parent/guardian provide consent for minors to receive care and treatment for minor injuries and illnesses. Do you give consent to the school to provide care and treatment to your child? \Box Yes \Box No Dear Parent/Guardian: There are certain procedures that need to be followed should it become necessary for your child to be given over the counter medications during school hours. Please read and sign below if you wish your child to be given these types of medication at any time during the school All medications will be given by following manufacturer's directions, unless written Doctor Orders are given. No over the counter medication administered by mouth will be given during the last 4 hours of school. I have read and understand the above and I request that MIT personnel assist my child, _ administering him/her the over the counter medication he/she needs. I give permission for the following types of over the counter medication to be administered to my child: ☐ Tylenol/Acetaminophen (Generic Tylenol) ☐ Pepto-Bismol (Antacids) ☐ Topical Ointment (antibiotic/burn ointment, first aid cream) ☐ Benadryl, Claritin, Tylenol Sinus (Antihistamines) ☐ Anbesol (Tooth Gel) ☐ Cough Drops, Sore Throat Lozenges ☐ Cold Medication (Children's Pedia-Care, Dimetapp) ☐ Carmex, Chapstick (for chapped lips) ☐ Children's Motrin (Ibuprofen) ☐ Eye drops, eye wash Parent/Guardian Signature **Date**





Documentation of Varicella (Chickenpox) Disease or Immunization

Student Name		Grade	•	Date	of Birth:	(mm/dd/yyyy)
Has your child ever had chickenpox? (Pleas	e check one answer)	☐ Yes - Go to #1	□ No ·	- Go to #2	□ Dor	n't Recall - Go to #1
1. Please answer the following questions: (Please check only one	e answer per questi	on)			
a. Was your child in "face-to-face" co	ntact with other childr	ren who had chicke	npox?	☐ Yes	□ No	☐ Don't Recall
b. Did your child have a rash on his/h	ner body?			☐ Yes	□ No	☐ Don't Recall
c. Did the rash "itch"?				☐ Yes	□ No	☐ Don't Recall
d. Did "scabs" appear toward the end	d of the rash?			☐ Yes	□ No	☐ Don't Recall
e. When did your child have chicken	pox?			Month	Year	Age
2. If your child has not had chickenpox, ha	s he/she had the chic	kenpox (Varicella) s	hot? (Ple	ase check	one ansv	wer)
	☐ Yes ☐ No	☐ Don't Recall				
**If you answered YES, please to vaccine can be recorded in you						
	r child's health record RECALL, please take	d. your child to their		or the local		
vaccine can be recorded in your **If you answered NO or DON'T the chickenpox vaccine, then ta	r child's health record RECALL, please take	d. your child to their		or the local		
vaccine can be recorded in your **If you answered NO or DON'T the chickenpox vaccine, then ta	r child's health record RECALL, please take	d. your child to their		or the local		
vaccine can be recorded in your **If you answered NO or DON'T the chickenpox vaccine, then ta	r child's health record RECALL, please take	d. your child to their		or the local		
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vaccine can be recorded in your **If you answered NO or DON'T the chickenpox vaccine, then ta in your child's health record.	r child's health record RECALL, please take ke their immunization	d. your child to their n record to the sch	ool nurse	or the local	ite can b	e recorded
vaccine can be recorded in your **If you answered NO or DON'T the chickenpox vaccine, then ta	r child's health record RECALL, please take ke their immunization	d. your child to their n record to the sch	ool nurse	or the local	ite can b	e recorded
vaccine can be recorded in your **If you answered NO or DON'T the chickenpox vaccine, then ta in your child's health record.	r child's health record RECALL, please take ke their immunization	d. your child to their n record to the sch	ool nurse	or the local	ite can b	e recorded
vaccine can be recorded in your **If you answered NO or DON'T the chickenpox vaccine, then ta in your child's health record.	r child's health record RECALL, please take ke their immunization	d. your child to their n record to the sch	ool nurse	or the local	ite can b	e recorded
vaccine can be recorded in your **If you answered NO or DON'T the chickenpox vaccine, then ta in your child's health record. I certify that all of the abo	r child's health record RECALL, please take ke their immunization	d. your child to their n record to the sch	ool nurse	or the local	ite can b	e recorded



Arizona Department of Education

Office of English Language Acquisition Services

Home Language Survey

The responses to this Home Language Survey (HLS) are used by the school to provide the most appropriate instructional programs and services for the student. The answers below will determine if a student will take the Arizona English Language Learner Assessment (AZELLA). Please respond to each of the three questions as accurately as possible. If you need to correct any of your responses, this must be done <u>before</u> the student takes the AZELLA Placement Test.

1. What language do people speak in the	What language do people speak in the home <i>most</i> of the time?				
2. What language does the student speak <i>most</i> of the time?					
3. What language did the student first s	peak or understand?				
Student Name	District Student ID				
Date of Birth	SSID				
Parent/Guardian Signature	Date				
District or Charter					
School					

Please provide a copy of the Home Language Survey to the EL Coordinator/Main Contact on site. In AzEDS, please enter all three HLS responses.

These HLS questions are in compliance with Arizona Administrative Code (R7-2-306(B)(1),(2)(a-c). (Revised 01-2020)



Arizona Department of Education

Arizona Residency Documentation Form

StudentSchool	
School District or Charter Holder	_
Parent/Legal Guardian	
As the Parent/Legal Guardian of the Student, I attest* that I am a resider submit in support of this attestation a copy of the following document residential address or physical description of the property where the student	t that displays my name and
Valid Arizona driver's license, Arizona identification card or motor Valid Arizona Address Confidentiality Program authorization card Real estate deed or mortgage documents	vehicle registration
Property tax bill	
Residential lease or rental agreement Water, electric, gas, cable, or phone bill	
Bank or credit card statement	
W-2 wage statement	
Payroll stub	
Certificate of tribal enrollment (506 Form) or other identification issumble tribe in Arizona	ued by a recognized Indian
Documentation from a state, tribal or federal government agency (Scanolic Veteran's Administration, Arizona Department of Economic Security	
Temporary on-base billeting facility (for military families)	
Consular identification card issued by a foreign government as a vali foreign government uses biometric verification techniques in issuing card	
I am currently unable to provide any of the foregoing documents. The original affidavit signed and notarized by an Arizona resident who at residence in Arizona with the person signing the affidavit.	
Signature of Parent/Legal Guardian	Date

^{*}For members of the armed services, the provision of verifiable documentation does not serve as a declaration of official residency for income tax or other legal purposes. Armed service members may utilize a temporary on-base billeting facility as the address for proof of residency.



State of Arizona Affidavit of Shared Residence

Student Name:
Parent/Legal Guardian Name:
School Name:
School District or Charter Holder:
Name of Arizona Resident:
I, (resident name) swear or affirm that I am a resident of the State of Arizona and that the persons listed below reside with me at my residence, described as follows:
Persons who reside with me:
Location of my residence:
I submit in support of this attestation a copy of the following document that displays my name and current residence address or physical description of my property:
Valid Arizona driver's license, Arizona identification card or motor vehicle registration Valid Arizona Address Confidentiality Program authorization card Real estate deed or mortgage documents Property tax bill Residential lease or rental agreement Water, electric, gas, cable, or phone bill Bank or credit card statement W-2 wage statement Payroll stub Certificate of tribal enrollment (506 Form) or other identification issued by a recognized Indian tribe in Arizona Documentation from a state, tribal or federal government agency (Social Security Administration, Veteran's Administration, Arizona Department of Economic Security) Consular identification card issued by a foreign government as a valid form of identification if the foreign government uses biometric verification techniques in issuing the consular identification card
Printed Name of Affiant:
Signature of Affiant:

Acknowledgement

State of Arizona County of		
The foregoing was acknowledged before me this By	day of	_, 20,
My Commission Expires:		
	Notary Public	





Release of Student Records

3900 S 55th Avenue, Phoenix, AZ 85043 Phone: 602.477.2780 Fax: 602.272.0309 Email: cvaldez@mitglobalonline.org

We are requesting the release of the following records for use in providing appropriate educational service and updating previous reports for the named student below:

Medical:				
	☐ Birth Certificate	☐ Immunization Re	ecords	
Education:	☐ Withdrawal Form☐ Language Survey	☐ Report Cards ☐ Gifted Results	☐ Official Transcripts (Mail)☐ Attendance Profile	☐ Unofficial Transcripts (Email/Fax☐ Standardized Test Scores☐ Discipline Records
ELL and Migra	nt Prograam Information:	☐ Program Informa	ation	Student Screening Report
Special Educa	tion Program Information:	☐ Most Current IEP☐ Most Current 50	Most Curre 4 Accomodation Plan	nt Evaluation
	Student Name		Date	e of Birth: (mm/dd/yy)
М	aricopa Institute of Techi	nology		
	Enrolling School		Grade	Student ID No.
hereby authorize	e (previous school dist	rict):		
		School Distr	rict	
		School Nar	me	
		Address		
		City, State, 2	ZIP	_
	Phone			Fax
Pare	nt/Guardian Name			
Parent	:/Guardian Signature			
		For Official Use	e Only	
	1st Request	2nd Request	3rd Rec	quest
Record Received	☐ No Previous Re	ecords	Requested by	 Date





	Student Behavior Contra	act
Last Name	First Name	Middle Name
Date o	of Birth: (mm/dd/yyyy)	Grade
parent(s), and the stude ensure that the stude failure to follow the a	is between Maricopa Institudent listed above. The purpoint understands and follows the areas identified below by the notes up to recommendation for the second seco	se of this contract is to the rules of the school. e student may result in
rules, you will be con	strates inappropriate behavion tacted for a conference to cable discipline process.	
Student Sig	nature (Required)	Date
Parent/Guardia	n Signature (Required)	Date
School/District Admin	istrator Signature (Required)	 Date





Student Handbook Acknowledgment

Student ID Number	
Student Name (last name, first name, middle initial)	
Parent Name (last name, first name, middle initial)	
I acknowledge the Attendance Policy, Student Cond and Penalties, Due Process Rights of Students, Use in Instruction, and Student Records as stated in the s	of Technology Resources
I acknowledge that I have read all of the documents Of Technology Student Handbook. I will abide by the within this handbook.	·
Student Signature	Date
Parent Signature	 Date





Title I School Wide Project Compact Letter

Part of our government grant for Title 1 requirements (due to our school's high percentage of free/reduced lunches) is to have a staff/student/parent contract. This contract ensures we work as a team to improve our students' success at school. Thank you for all you do to support us in making our school a safe place for all children to learn and grow.

In our commitment to put kids first, we will:

As a teacher.

- Have the responsibility to provide high quality curriculum and instruction in a supportive and effective learning environment that enables students to meet the standards,
- Commit to participate in ongoing professional development to implement Project Based Learning
- Believe that all children are capable to success, NO EXCEPTIONS!
- Be accessible and communicate with parents through, individual parent/teacher conferences (twice a year), report cards (quarterly), progress report (four times a year), classroom newsletter (quarterly), open communication by phone calls (respond within 24 hours or same day depending on situation), email, web-site, walk-in opportunities (volunteers, visits and observations),
- Provide a safe school and classroom environment,
- Support student learning compassionately and enthusiastically,
- Respect the cultural differences of others.

As parents/guardians, we want our children to have the best possible education and realize that strong school systems are essential, we as parents/guardians, join the staff in supporting our children's success in school by:

- Making every attempt to get our child to school on time every day
- Reading and signing our child's agenda each day
- Reinforcing school rules and policies as they help my child learn, remain safe and gain self-control
- Providing a minimum of one uninterrupted hour a day which will be devoted to a learning activity, homework or studying.
- Reading and signing our child's homework/agenda each day

As a Student,

- Work hard and do my best in class
- Attend school regularly
- Help keep my school safe
- Ask for help when I need it
- Respect and cooperate with other students and adults

Parent Signature	Date
Student Signature	Date
School/District Administrator Signature	 Date





Student Media Release

One form per student is required

Maricopa Institute Of Technology occasionally publishes pictures and videos of students involved in school activities. Publications may include class newsletters, school newsletters, brochures, flyers, newspapers and the Maricopa Institute of Technology website, and/or Facebook page, etc.

Please note:

- Any picture or video of a student posted to the website or Facebook page, whether individual, group or individual, group or team will not include personal information i.e. name grade etc.
- Some of these pictures or videos may be action or candid shots taken during participation in an event. Other pictures or videos may be staged for specific purposes.
- Group shots such as class or team pictures may be posted to the website and may be identified by team or class name, but no individual names will be included.

YES, I hereby consent to authorize Maricopa Institute of Technology to use and produce any and all photographs and videos taken of this student for Maricopa Institute of Technology without compensation to me. ALL PROOF and PRINTS will be Maricopa Institute of Technology property solely and completely.					
	ermission for Maricopa Institute Of Technology to ι Maricopa Institute of Technology publications as no	,			
	Student Name				
	Parent/Guardian Printed Name				
	Parent/Guardian Signature	Date			





A STEN	M ² Advanced Academic	s Program
Last Name	First Name	Student SAIS ID#
	Parent/Guardian Name (Print)	
may remain in the MIT STEM2 Program grading cycle in each of the Pre-AP/AF	ent that each student must maint n by maintaining an individual cou P, and Dual credit classes: Math, S s than 70 may remain in the cour	ain throughout the school year. Students urse average of 70 or higher during each Science, Social Studies, and Language rse only after the growth plan committee's
- Complete assignments: classwork, ho	omework, special projects;	
- Bring necessary materials to class;		
- Maintain a high degree of organization	on;	
- Participate and remain on-task in class	SS;	
- Maintain regular attendance in accord	dance with school policy;	
- Refrain from excessive tardiness in ac	ccordance with school policy;	
- Adhere to the student code of condu	ct; and	
grading cycle. The growth plan helps senvironment, by identifying individual s	students meet program expectati student problems and by providir vth plan is reviewed each gradin	ng a course of action to enable the student g cycle that it remains in place, and it is the
This agreement is in the best interest of policies as outlined in this agreement.	of the student. We agree to adhe	re to the program expectations and
	Student Signature	Date

Parent/Guardian Signature (Required)

Date





Military Student Identifier

The Every Student Succeeds Act ("ESSA") recognizes military-connected students as a distinct subgroup, and public schools must include the military student identifier question in their enrollment paperwork. The Military Student Identifier ("MSI") is a recently established code where families indicate upon enrollment at a school that their student has at least one parent who is a member of the Armed Forces on active duty.

Name of Student	Date of Birth
Parent(s) N	Names
Please check the box that applies to you	
Student is a dependent of a member of the United State Army, Navy, Air Force, Marine Corps, or Coast Guard.	es military service in the Active Duty
Student is a dependent of a full-time member of the the United States military (Army, Navy, Air Force, Ma	
Student is a dependent of a member of the National States military (Army, Navy, Marine Corps or Air Ford	
None of the above.	
Parent/Guardian signature below affirms the info	ormation provided is accurate and complete.





McKinney-Vento Eligibility Questionnaire				
Name of Student	Grade	Parent(s) Names		
This questionnaire is intended to address the Nawers to these questions will help determine for a description of the McKinney-Vento Act. Fil	or which services a student m	ay be eligible. See the attached page		
1. Will your child need to take medication du	ring school hours? Yes	□ No		
2. Is your temporary address due to loss of h	nousing or economic hardsh	ip? 🗌 Yes 🔲 No		
IF YOU ANSWERED "NO" TO BOT	TH QUESTIONS, YOU MAY S	STOP HERE. THANK YOU.		
Responses to the rest of this page are also volunder McKinney-Vento. If you answered "yes" that may fill out one form for all of your children. Names of adults in the home:		·		
Names		Names		
1.	6.	rvarites		
2.	7.			
3.	8.			
4.	9.			
5.	10.			
 1. Where is this student presently living? (Che Doubled up with relatives or friends In a motel In a shelter Moving from place to place In a place not considered traditional "h 		oublic place, etc.)		
2. Do you also have pre-school children at h	ome? 🗆 Yes 🗆 No			
3. Are you a high school student who is curr (Unaccompanied youth also qualify for se	, , ,	□ Yes □ No		
Parent/Guardian Sign	nature (Required)	 Date		





RIGHTS OF HOMELESS STUDENTS

This school shall provide an educational environment that treats all students with dignity and respect. Every homeless student shall have access to the same free and appropriate educational opportunities as students who are not homeless. This commitment to the educational rights of homeless children, youth, and unaccompanied youth is applied to all services, programs, and activities provided or made available.

A student may be considered eligible for services as a "Homeless Child or Youth" under the McKinney-Vento Homeless Assistance Act if he or she is presently living:

- In a shelter, temporary shared housing, or transitional living program.
- In a hotel/motel, campground, or similar situation due to lack of alternatives.
- At a bus station, park, car, or abandoned building.
- In temporary or transitional foster care placement.

According to the McKinney-Vento Homeless Act, eligible students have rights to:

Immediate enrollment: Documentation and immunization records cannot serve as a barrier to the enrollment in school.

School Selection: McKinney-Vento eligible students have a right to select from the following schools:

- The school he/she attended when permanently housed (School of Origin)
- The school in which he/she was last enrolled (School of Origin)
- The school in the attendance area in which the student currently resides (School of Residency)

Remain enrolled in his/her selected school for the duration of homelessness, or until the academic year upon which they are permanently housed.

Participate in programs in which they are eligible, including Title I, National School Lunch Program, Head Start, Even Start, etc.

Transportation Services: A McKinney-Vento eligible student attending his/her School of Origin has a right to transportation to and from the School of Origin.

Dispute Resolution: If you disagree with school officials about enrollment, transportation, or fair treatment of a homeless child or youth, you may file a complaint with the school district. The school district must respond quickly and it must be a written response. During the dispute, the student must be immediately enrolled in the school and provided transportation until the matter is resolved. The Homeless Liaison will assist you in making a decision, providing notice of any appeal process, and filling out dispute forms. You have the right to appeal a decision to the state level.

For more information, refer to http://www.azed.gov/schooleffectiveness/specialpops/homeless or contact:

Mehulkumar Gandhi Maricopa Institute of Technology 3900 S. 55th Ave Phoenix, Arizona P: (602) 477-2780 F: (602) 272-0309 mgandhi@mitglobalonline.org Rita Rodriguez
Coordinator Homeless Education Program
Arizona Department of Education
1535 W. Jefferson Street
Phoenix, AZ
(602) 542-4963
homeless@azeds.gov