

Sentinel Elementary School District No. 71  
53802 W US Hwy 80 Dateland, AZ 85333

## Governing Board Meeting Minutes

**Meeting: Tuesday, June 17, 2025**

### Call to Order

President Skousen called the meeting to order at 9:12 AM

### Roll Call

Present: President Skousen, Mrs. Conner, Mr. John (by telephone)

Absent: none

### Adoption of Agenda

President Skousen made a motion to adopt the agenda for today's meeting and to approve the minutes from the May 6, 2025 meeting. 2<sup>nd</sup> by Mrs. Conner. Passed 3-0

### Reading of the Minutes

\*approved in last motion

### Action Items

#### 1. General Statement of Assurances

Mr. Yoder explained that action items 1-3 have no changes to our authorized employees, Superintendent, Business Manager, or Governing Board Members from FY 25 going into FY 26.

Mrs. Conner made a motion to approve all current authorized employees in positions for items 1 & 3 to continue in that position for FY 26 as well as approving the Superintendent, Business Manager, and Governing Board members to retain current responsibilities for action item 2. 2<sup>nd</sup> by President Skousen. Passed 3-0.

Mr. Yoder is the signer for all state and federal programs.

#### 2. General School Business:

- a. Approval for Annual Travel for Board – approved in previous motion.
- b. Approval for Annual Travel for Superintendent -approved in previous motion
- c. Authorization for Superintendent to Approve In-State Travel for Employees – Mr. Yoder is approved to sign for in-state travel for district employees
- d. Authorization for Board Members to Sign Vouchers Between Meetings – approved in previous motion for all board member to be authorized signer of vouchers.

#### 3. Authorized Signer(s) and Reconciliation for FY26 – approved in previous motion

- a. M & O Revolving Fund – **Signers:** Steve Yoder, Dianna Hipp, Laura Leon. **Contact:** Agustina Sly. **Reconciler:** Elizabeth Peralta

- b. Student Activities / Assistant Treasurer– **Signers:** Steve Yoder, Dianna Hipp, Stacey Stuhr. **Treasurer:** Steve Yoder. **Assistant Treasurer:** Stacey Stuhr. **Reconciler:** Elizabeth Peralta
  - c. ASRS Clearing Account– **Signers:** Steve Yoder, Dianna Hipp, Laura Leon. **Contact:** Agustina Sly. **Reconciler:** Elizabeth Peralta (Account with National Bank of Arizona) **Website Log-in Authorized User:** Agustina Sly
  - d. Insurance Clearing Account **Signers:** Steve Yoder, Dianna Hipp, Laura Leon. **Contact:** Agustina Sly. **Reconciler:** Elizabeth Peralta (Account with National Bank of Arizona) **Website Log-in Authorized User:** Agustina Sly
  - e. Federal Clearing Account **Signers:** Steve Yoder, Dianna Hipp, Laura Leon. **Contact:** Agustina Sly. **Reconciler:** Elizabeth Peralta (Account with National Bank of Arizona) **Website Log-in Authorized User:** Agustina Sly
  - f. State Tax Clearing Account **Signers:** Steve Yoder, Dianna Hipp, Laura Leon. **Contact:** Agustina Sly. **Reconciler:** Elizabeth Peralta (Account with National Bank of Arizona) **Website Log-in Authorized User:** Agustina Sly
  - g. Business Cards (Credit Cards) – Authorized names on cards and approved limits: Steve Yoder (\$7,500 limit); Agustina Sly ( \$2,500 limit); and Dian Hipp (\$1,500 limit). Authorized use of the credit cards will follow procurement and district policy guidelines.
  - h. Voyager Fleet Card – the Sentinel Elementary District No. 71 employees are authorized to use the Voyager Fleet Cards for school vehicles being used in authorized district travel.
- 4. MESC Cooperative Purchase Agreement
  - 5. Omnia Contract
  - 6. Arizona State Contract; SAVE Cooperative Purchase Agreement; CAVIT; S.P.I.R.I.T.
  - 7. 1GPA
    - Mr. Yoder stated that the MESC (Mohave), Omnia, and 1GPA are the cooperative purchasing contracts that we are currently using. We also have purchasing agreements with the state that provide additional resources and tools for the district. He recommended continuing our current agreement and contracts.
    - President Skousen made a motion to approve the use of all state and cooperative purchasing contracts listed in items 4-7. 2<sup>nd</sup> by Mr. John. passed 3-0
  - 8. Board Resolution for Payroll Garnishment – Mr. Yoder stated this is agreement allows the district to do wage garnishments that are requested through Maricopa County.
    - President Skousen made a motion to approve the Payroll Garnishment authorization if submitted to the district from Maricopa County. 2<sup>nd</sup> by Mr. John. passed 3-0
  - 9. Board Resolution (No Site Council)
    - a. Tax Tuition Credit

- Mrs. Conner made a motion to continue not having a site council due to our size and to authorize Mr. Yoder as the Principal of Sentinel Elementary to utilize the tax tuition undesignated monies at his discretion and based on his priorities in accordance with the guidelines listed the state statute. The motion includes assessing a reasonable fee to students for extracurricular activities that can be waived at the discretion of Mr. Yoder. This will allow Mr. Yoder to use the tax tuition monies for the extracurricular fee. 2<sup>nd</sup> by President Skousen. Passed 3-0

10. Sole Source Fuel Purchase – Mr. Yoder stated that Conde's Enterprises is the only local fuel source for our buses and that Chevron/Gila Bend Foot Mart offers a discount to the district for fuel in Gila Bend where our bus stop is. Each accepts our Voyager Fleet Cards. Mr. Yoder recommends continuing to grant sole source status to these two fuel providers due to the lack of other local sources and the discount price of the fuel, which is a cost saver to the district.

-Mr. John made a motion to continue Sole Source status for Conde's Enterprises and Chevron/Gila Bend Food Mart as fuel providers for the district buses. 2<sup>nd</sup> by President Skousen. Passed 3-0.

11. Classroom Site Fund - \$50,000 in the fund for FY 26. President Skousen made a motion to continue the requirement for teachers receiving the payouts from the funds to remain the same as FY25 for FY 26. 2<sup>nd</sup> by Mrs. Conner. Passed 3-0

12. Student Council Fundraisers – President Skousen made a motion to allow the following fundraisers for the Student Council in FY 25:

- Concessions throughout the year
- Independence Day Dinner
- Halloween Dinner and activities
- Pizza Fundraiser
- Secret Santa Shop
- Family Fun Night
- Track-A-Thon

13. Designation of Qualified Evaluator – Mr. Yoder has taken the QE training 1 and 2. Mrs. Conner made the motion to approve Mr. Yoder as the authorized Qualified Evaluator for SY 25-26. 2<sup>nd</sup> by President Skousen. Passed 3-0

14. Campus Security Proposals – School received three quotes. Paloma Security met the criteria set by the district for its security needs. Mr. John made the motion to approve Paloma Security as the district's security provider. 2<sup>nd</sup> by Mrs. Conner. Passed 3-0

15. Acceptable Use for Internet (CIPA) – Mrs. Conner made a motion for the school to continue following the Children's Internet Protection Act. 2<sup>nd</sup> by Mr. John. passed 3-0

16. FY 26 Proposed Budget – The proposed budget was signed by the Superintendent, Business Manager, and all three Governing Board member then posted on the school website and linked to the budget office at the Arizona Department of Education. There will be a public hearing and a governing board meeting on July 8, 2025 at 9:00 AM at Sentinel Elementary School to discuss and adopt the FY 26 budget. President Skousen made a motion to approve the proposed FY 26 budget. 2<sup>nd</sup> by Mr. Yoder. Passed 3-0

17. Sale of Bus 2 and 4 to RWC (\$20,000 and \$3,500) – Mr. Yoder proposed selling Bus #2 and Bus #4 to RWC for the quoted prices of \$20,000 for Bus #2 and \$3,500 for Bus #4. Each bus is adding to our transportation cost and each has had mechanical issues that the district does wish to continue spending money on. Mrs. Conner made a motion to approve the sale of buses #2 and #4 to RWC. 2<sup>nd</sup> by President Skousen. Passed 3-0

#### **Informational Items**

1. none

#### **Call to Audience**

#### **Consent Agenda**

1. Student Activity Fund: \$4,576.29
  2. Vouchers/Journal Entry: JE 384, 406; AP 2051, 2052, 2053, 2054, 2055; and Payroll 1024, 1025, 1026, 1027
- President Skousen made a motion to approve the Student Activity Fund and Vouchers/Journal Entries. 2<sup>nd</sup> by Mr. John. passed 3-0

#### **Reports**

1. Superintendent: none
2. Governing Board: none
3. Other: none

#### **Adjournment**

@ 9:50 AM