



GEORGE GERVIN PREP ACADEMY GOVERNING BOARD
2801 E. Southern Ave., Phoenix, AZ 85042

Date & Time: Aug 21, 2025 at 05:30 PM

Join Zoom Meeting

<https://us06web.zoom.us/j/88485567332?pwd=E0ZJpK0cHGIJDlvW7UEAXZ8osbRKSS.1>

MISSION

The George Gervin Prep Academy Governing Board's Mission is to provide resources, which support student growth and development as well as preparation of the administrative staff and teachers that will allow them to successfully compete in the educational arena.

MINUTES

August 21, 2025

Members Present:

- Herb Jackson, Chairman
- Michael Williams
- Dr. Robert Pipkins
- Dr. Tamela Harris
- Dr. Amina Simmons

Members Absent:

Norman Darkwa

Staff Present:

- Barbara Hawkins, Superintendent
- Katlin Hewson, Principal

Staff Absent:

- I. Call to Order – Chair Jackson called the meeting to order at 5:31pm
- II. Pledge of Allegiance – all present participated
- III. Call to the public – no public members were present - This is an opportunity for members of the public to address the Governing Board. Pursuant to A.R.S. §38-431.01 and in compliance with the Open Meeting Law, the Governing Board will neither discuss nor act on issues raised during this portion of the agenda. When necessary, issues will be taken into consideration and placed on a subsequent agenda.
- IV. Approval of Minutes –July 17, 2025 – Dr. Pipkin made the motion to approve the minutes, Dr. Simmons seconded, approved 5-0.
- V. Principal's Report – (*see attached report*) Principal Katlin Hewson shared with the board members an overview of the first three weeks of school. A strong start focused on routines, expectations, implementation of core curricular with fidelity, school

culture, family engagement, community partnerships, staff collaboration and participation in community events. An update was given on enrollment and on-going recruitment plans. Academic materials including new chrome books have been received and PLC schedule along with the testing schedule has been finalized. There are still 4 open staff positions which have been posted. Announcement was made on the on-going financial audit which has started. Building repair updates included outdoor lights, air condition repairs, cameras, phone and an all-call system are in the process. Ms. Hewson shared upcoming events and expanded partnerships the school will be working with. Dr. Harris wanted to know the grows that need to be addressed at GGPA which are to provide more assistance in unpacking standards, ensure understanding of standards, addressing the needs of the 14 SPED and 42 EL students as well as follow-up with Child Find and recruitment of students.

- VI. Superintendent's Updates - Ms. Hawkins detailed the new organizational structure that includes the following: Vice Principal of Operations, Vice Principal of Academics, Compliance Officer, and two Admin Assistants. The goal of the new structure is to strengthen the operations of GGPA.
- a. Current Financials were reviewed and shows a positive net income to-date as well as school year 2024-2025. Both the balance sheet and income statements were presented and discussed.
 - b. Ms. Hawkins reminded Principal Hewson to ensure compliance and that at any time a pop-up visit can occur by ASBCS. Ms. Hewson confirmed that everything is in compliance with fingerprint cards with staff and vendors, staff credential letter was sent out and is available for on-site review.
 - c. Fundraising ideals – Ms. Hawkins repeated her goal to work on a fundraising activity. Also, how she will follow-up with people and groups that can assist in raising funds.
 - d. On-going student recruitment and enrollment will be on-going as we have purchased filers and will be posting street signs, staff is calling ex-students, and staff is attending tabling events the goal is to also expand our partnerships.

VII. Committee Reports - None

- a. Finance Reports – Members and staff reviewed the financials
- b. Program/Planning: TBD
- c. Nominating: None
- e. Special Events: TBD

VIII. Action Items –The organizational chart was approved with corrections. Dr. Harris moved to approve the chart with corrections and Dr. Pipkins seconded 5-0 approved.

IX. Other Business – Dr. Simmons laid out a partnership and seeking of potential grants to improve staff credentials. A review of costs for K-5th grade endorsements would costs about \$20,000 for GGPA and we will look at a Literacy Grant and explore use of existing professional develop funds to pay the costs to ensure no costs to staff.

X. Executive Session* - no executive session

XI. Adjournment at 6:21 pm

