



GEORGE GERVIN PREP ACADEMY GOVERNING BOARD

2801 E. Southern Ave, Phoenix, AZ 85042

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MISSION

The George Gervin Prep Academy Governing Board's Mission is to provide resources, which support student growth and development as well as preparation of the administrative staff and teachers that will allow them to successfully compete in the educational arena.

MINUTES

July 17, 2025

Members Present:

- Herb Jackson, Chairman
- Michael Williams
- Dr. Robert Pipkins
- Dr. Tamela Harris
- Dr. Amina Simmons, departed early

Members Absent:

Norman Darkwa

Staff Present:

- Barbara Hawkins, Superintendent
- Katlin Hewson, Principal
- Charles LeSure, VP of Operations

Staff Absent:

- I. Call to Order – Chair Jackson called the meeting to order at 5:33pm
- II. Pledge of Allegiance – all present participated
- III. Call to the public – no public members were present - This is an opportunity for members of the public to address the Governing Board. Pursuant to A.R.S. §38-431.01 and in compliance with the Open Meeting Law, the Governing Board will neither discuss nor act on issues raised during this portion of the agenda. When necessary, issues will be taken into consideration and placed on a subsequent agenda.
- IV. Approval of Minutes – February 20, 2025, May 17, 2025, July 1, 2025 – Dr. Pipkin made the motion to approve the minutes, Michael Williams seconded, approved 4-0.
- V. Principal's Report – Principal Katlin Hewson provided the board members with an overview of her first week on the job and her plans for GGPA and shared staff positions that are still not filled to include SPED, Art, 5th Grade and a Counselor. Dr. Pipkins asked a number of questions focusing on academics, Dr. Simmons

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offered some suggestions on contacts Ms. Hewson should follow-up with like College Offering Support, Million Dollar Teacher which supports teachers. Members also inquired about the schools Disaster and Emergency plan which is under review and will be posted. The new logo for GGPA is Perseverance Accountability Community Knowledge (PACK)

VI. Superintendent's Updates – Ms. Hawkins gave an update on the request of a closeout for the retired principal final pay. *(closed)*

- a. Ms. Hawkins shared with the board the building repairs needed, status of revising policies and procedures, announcing the new staff configuration which includes the following: Vice Principal of Operations, Vice Principal of Academics, Compliance Officer, and two Admin Assistance. These positions will strengthen the operations of GGPA.
- b. Ms. Hawkins shared with the board if the A-F percentages stay the same as previous school year GGPA is in line to receive a B, but a C at the minimum.
- c. Current Financials were reviewed and Ms. Hawkins stated GGPA will have a positive net income.
- d. Fundraising ideals – Ms. Hawkins stated she was working on a fundraising opportunity. Also, how she will follow-up with a couple of names of people presented by Dr. Pipkin as folks that can assist in raising funds.
- e. Plans for 2025-2026 school year – extended office hours, staffing pattern, beginning of the year operations, student recruitment and enrollment is on-going we purchased filers and will be posting street signs, staff is calling, and staff is attending tabling events the goal is to also expand our partnerships.

VII. Committee Reports

- a. Finance Reports – Members and staff reviewed the financials
- b. Program/Planning: TBD
- c. Nominating: None currently per Michael Williams
- d. Procurement: the board agreed to eliminate this committee and instead work closer with the VP of Operations Mr. LeSure on matters impacting procurement.
- e. Special Events: TBD

VIII. Action Items – Dr. Pipkin moved, and Dr. Simmons seconded to engage the new audit firm, board approved 5-0. The organizational chart will be presented at the next board meeting for review and approval. Prop 301 performance pay plan will be available for review at the September meeting after all requirements are met that engages staff.

IX. Elect board officers – Board members were asked to consider what office they want to hold. A detailed discussion will occur at next meeting outlining roles, responsibilities and expectations. The board also selected three board members to participate on an oversight committee to support the new principal and have more engagement with staff.

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The oversight committee members are: (*Dr. Pipkin, Dr. Harris and Michael Williams*)
Members also asked if they could get some training on how to access their GGPA emails.

X. List board meeting dates – Due to the many changes at GGPA it was agreed to stay with monthly meetings until a later date. Next meetings are scheduled for the third Thursday of August, September, October, November based on the holidays.

XI. Other Business - None

XII. Executive Session* - no executive session

XIII. Adjournment at 7:35 pm

