

Region 9 Education Cooperative

12-17-2025

Minutes Coordinating Council Meeting

Chair Lee called the meeting to order with a quorum present at 9:00 a.m. Members present in person: Mr. Lee, Mr. Patterson, and Ms. Gillespie. Present on Zoom: Ms. Encinias and Dr. Serrano. Absent: Ms. Ferguson and Mr. Lindsay.

Chair Lee requested a motion to approve the agenda as presented. Mr. Patterson made the motion, and Dr. Serrano provided a second. A roll call vote ensued: Mr. Patterson-yes, Dr. Serrano-yes, Ms. Gillespie-yes, Ms. Encinias-yes, Mr. Lee-yes. With all members voting in favor, the motion passed.

Chair Lee requested a motion to approve the minutes for November 2025. Mr. Patterson made the motion, and Ms. Gillespie provided a second. A roll call vote ensued: Mr. Patterson-yes, Ms. Gillespie-yes, Dr. Serrano, Ms. Encinias-yes, Mr. Lee-yes. With all members voting in favor, the motion passed.

Chair Lee requested a motion to approve the previous month's vouchers for November 2025. Dr. Serrano made the motion, and Mr. Patterson provided a second. A roll call vote ensued: Dr. Serrano -yes, Mr. Patterson-yes, Ms. Gillespie-yes, Ms. Encinias-yes, Mr. Lee-yes. With all members voting in favor, the motion passed

Chair Lee requested a motion to approve the Budget Adjustment Requests (BARS). Mr. Patterson made the motion, and Ms. Encinas provided a second. A roll call vote ensued: Mr. Patterson-yes, Ms. Encinias-yes, Ms. Gillespie-yes, Dr. Serrano-yes, Mr. Lee-yes. With all members voting in favor, the motion passed.

Chair Lee requested a motion to approve the Region 9 Policy Manual, specifically amending 206-Ethical Misconduct and Child Abuse Reporting to include a definition and address HB128 language on pages 15 & 16. This modification includes a definition and addresses the language of HB128 on pages 15 and 16. Mr. Dooley indicated he had reached out to Walsh Gallegos, who provided the definitions for Child Abuse Reporting and Ethical Misconduct. Mr. Dooley recommends approving the proposed language and definitions so that they can be incorporated into the policy for Region 9. Ms. Gillespie made the motion, and a second was provided by Mr. Patterson. A roll call vote ensued: Ms. Gillespie-yes, Mr. Patterson-yes, Dr. Serrano-yes, Ms. Encinias-yes, Mr. Lee-yes. With all members voting in favor, the motion passed.

Chair Lee requested a motion to approve Region 9 Head Start/EHS Corrective Action Plan for 1302.90(c)(1)(vi). Ms. Calla Goeller provided a review of the corrective action plan that Head Start/EHS is implementing to comply. Mr. Patterson made the motion, and Ms. Gillespie provided a second. A roll call vote ensued: Mr. Patterson-yes, Ms. Gillespie-yes, Dr. Serrano-yes, Ms. Encinias-yes, Mr. Lee-yes. With all members voting in favor, the motion passed.

Discussion Items

Mr. Phipps provided an update on the Region 9 Early Head Start Phase 1 demolition, which was completed ahead of schedule on December 3rd. A Certificate of Final Completion will be issued shortly.

Region 9 Early Head Start Phase II Construction

The construction project is scheduled for completion by the end of November 2026, with classes set to begin in January 2027. Archis and their design team have finalized the Construction Documents. An RFP was advertised on Sunday, December 14th, in the Albuquerque Journal, and procurement documents were posted by Region 9 Chief Procurement Officer, Veronica Wadley, on the Region 9 website on Monday, December 15th. Region 9 will host a mandatory Pre-Proposal conference on Thursday, December 18th, starting at 10:00 a.m. at the Region 9 office. Proposals will be required to be submitted electronically, following the RFP instructions, by January 14th at 4:00 p.m.

Region 9 Head Start Fire Alarm. J & G Electric, based in Roswell, will complete the installation of the fire alarm system within 8 to 10 weeks. The CAD drawings provided to J & G Electric were missing the second-floor details. Once the drawings are finalized, they will be submitted to the State Fire Marshal's Office for review and approval. J & G Electric expects to begin work during the last week of December.

Region 9 Head Start Cameras

Region 9 Technology staff have ordered the camera system and cameras and will begin installing them in January. The installation will prioritize classrooms, playgrounds, and other high-traffic areas.

Director Status Report Regional Academic Competition

Mr. Dooley asked the superintendents whether their students would be interested in competing with the Regional Academic Competition teams from REC 6 and REC 7. Artesia Schools may be willing to provide their training center for an in-person event, or REC 6 would be willing to host it virtually. If the member Districts of Region 9 are interested, Region 9 can provide support for their participation. REC 7, based in Hobbs, prefers to wait to see if the event will be sanctioned and is considering participating in a full in-person tournament next year. Mr. Dooley will communicate with the other 2 RECs to see if they are interested in an "in-person" event in the spring. Mr. Lee shared that he was informed at the last NMAA meeting that they are going to sanction the Academic Competition. Mr. Dooley highlighted several other items listed in the Director's status report.

Items for the next meeting

Chair Lee would like to discuss the possibility of having a School Resource Officer for each district as a shared service like related services, and asked if Mr. Dooley could do some research to determine if this is feasible. Also, for next month's agenda, is to have an update on the Professional Development Day scheduled for July 2026.

Adjournment

Chair Lee requested a motion to adjourn the meeting at 9:54 a.m. Mr. Patterson made the motion, and Ms. Gillespie provided a second. A roll call vote ensued, Mr. Patterson-yes, Ms. Gillespie-yes, Dr. Serrano-yes, Ms. Enscinias-yes, and Mr. Lee-yes. With all members voting in favor, the meeting was adjourned.



Date: 1-21-2026