**Region 9 Coordinating Council**
**Regularly Scheduled Meeting Minutes**

2002 Sudderth Dr. -- Ruidoso, NM 88345
Date & Time June 17, 2026 9:00 AM

Chair Gillespie called the meeting to order at 9:00 a.m. and led the assembly in the Pledge of Allegiance. A quorum was present in person: Chair Gillespie, new Interim Superintendent Ms. Hawk of Ruidoso Schools, Mr. Patterson, Mr. Lee, who had in attendance with him the new Superintendent for Capitan Schools beginning July 1, 2026, Ms. Gutierrez. Absent: Ms. Encinias, Ms. Montoya, and Dr. Serrano.

Chair Gillespie requested a motion to approve the Order and Content of Agenda. Mr. Lee made the motion, and a second was provided by Mr. Patterson. With all members present in favor, the motion passed.

Ms. Montoya and Ms. Encinias entered the meeting on Zoom and were present at 9:04 a.m.

Chair Gillespie requested a motion to approve the consent agenda, which included the Minutes for 5/20/2026, Vouchers for May 2026, and BARS. After an overview by Mr. Dooley of the vouchers, highlighting fund code 25127, which denotes Head Start expenditures, and an explanation that the Coordinating Council approves all Region 9 transactions each month, including Head Start items, which also include credit card transactions. Mr. Patterson made a motion to approve the vouchers as presented, and a second was provided by Mr. Lee. A roll call vote followed with the results as follows: Ms. Montoya-yes, Mr. Patterson-yes, Mr. Lee-yes, Ms. Hawk-yes, Ms. Encinias-yes. With members voting in favor, the motion passed.

Chair Gillespie requested a motion to approve the Open Meeting Act items that include

i. OMA Resolution FY27
ii. OMA Policy For FY 27
iii. OMA Policy for FY 27

Mr. Dooley and board members reviewed the scheduled meeting dates and a decision was made to move the May 2027 date back to the 19th of the month. Ms. Hawk then made a motion to approve with the amended date for May 19th on the Open Meeting Act Resolution, and Mr. Patterson then provided a second. A roll call vote followed, with the results as follows: Ms. Hawk - yes, Mr. Patterson-yes, Mr. Lee-yes, Ms. Encinias-yes, Ms. Montoya-yes. With all members voting in favor, the motion passed.

Chair Gillispie requested a motion to approve the Region 9 Employee Policy. Mr. Dooley provided an overview of the policy, highlighting the changes made in collaboration with the leadership team and Walsh Gallegos. Board members shared their suggestions, which Mr. Dooley noted. Mr. Patterson made the motion, and a second was provided by Ms. Encinias. A roll call vote followed, with the results as follows: Mr. Patterson - yes, Ms. Encinias - yes, Ms. Hawk - yes, Mr. Lee - yes, and Ms. Montoya - yes. With all members voting in favor, the motion passed.

Chair Gillispie requested a motion to delegate FY27 BAR approval to the Region 9 Executive Director in the absence of a regularly scheduled Coordinating Council meeting.  Mr. Patterson made the motion, and a second was provided by Ms. Encinias.  A roll call vote followed, with the results as follows: Mr. Patterson-yes, Ms. Encinias-yes, Ms. Hawk-yes, Mr. Lee-yes, Ms. Montoya-yes.  With all members voting in favor, the motion passed.

Bryan Dooley presented the Status Report for Region 9. His report began with the HR update submitted by Miriam Mendoza, HR Director, who provided information on new hires, resignations, and terminations. The report also included the job postings for Region 9.

Ms. Encinias excused herself from the meeting at 9:55 a.m.

Mr. Dooley presented the stipend report for Region 9, detailing all the IGA stipends issued throughout the year. He announced that the Professional Development Day for staff will be held on July 30th. He displayed the budget sheet outlining the expenses incurred for the Professional Development Day for the Region 9 Districts. According to the report, the cost per attendee is $76.43. As of June 8, 2026, we are facing a deficit of $25,382.62. The budget includes expenses for the keynote speaker, the venue, and other related costs.

Additionally, the School-Based Health Center will be closed for the summer.  The technology staff continues to engage in various ongoing summer projects across the districts.  Mr. Villado has been hired for the Cyber Security position that will be shared by Corona, Carrizozo, Capitan, Hondo, Cloudcroft, and Region 9.   In concluding the Status report, he mentioned that Michelle Burge, Home Visiting Manager, is now providing services to families with children from prenatal stages to five years of age in both Lincoln and Otero counties.  A link to the Head Start/PreK and EHS status report for June 2026 has been provided in the Status Report.  Lastly, the Piece contract has been executed through December 31, and there is hope that additional funding will be secured to support this program from January 2027 to June 2027.

Jason Brillante is making preparations for a potential Super El Niño this year and is collaborating closely with NMPSIA in anticipation of heavy precipitation. He plans to check the roofs, drainage systems, and exterior faucets, while also looking for hazardous trees. Additionally, he will conduct HVAC testing. Jason is also considering providing travel kits for the vehicles and developing a post-storm facility assessment.

Mr. Thadd Phipps then gave the facilities report for EHS and the Region 9 main office.  The installation of a new digital sign for the main building on 2002 Sudderth Drive is estimated to be 4-6 weeks out. They are in the process of getting a bid for the removal of the Dali sign from the Head Start building, as well as having new graphics made that will be placed at Head Start.

Mr. Phipps reported that both he and Mr. Dooley attended a meeting in the  Village of Ruidoso to discuss obtaining easements for the drainage and other utility systems at the property located at 135 El Paso Road.  The Village of Ruidoso Council approved the application to vacate the current stormwater drainage culvert easement, which was located in the middle of the property, and then approved a new underground utility easement located within the setback of the south and east sides of the property.  Sierra Blanca Land Surveyors will revise the property's replat and obtain the proper signatures to file with Lincoln County.

The demolition of the Front Building is complete.  Archis Architects and their design team have included adding a small office for the kitchen personnel,  increasing open office space, and relocating the staff restroom.  The complete building report is hyperlinked in the status report.

A proposal conference with four architectural firms to introduce the Main Office remodel project was held to discuss the Scope of Work for design services.  Region 9 is soliciting proposals through CES contracts.  Modular Solutions, which has previously collaborated with Region 9 during the programming and schematic design phases, produced the initial floor plans detailing the planned construction phases.

The firm selected in this procurement process will use these plans to guide us through the Design, Development, and Construction phases. Region 9 has requested 100% Construction Documents for all phases, with a primary focus on Phases 1A, 1B, and  3.  Funding for the construction of these phases is already available.  It has been indicated that price proposals for construction administration will be solicited when the first phase begins.

Chair Gillespie then asked for items for the next meeting. None were mentioned, so Chair Gillespie asked if members wanted something on the agenda to please reach out to her or Mr. Dooley.

Chair Gillespie requested a motion to adjourn.  Mr. Patterson made the motion, and a second was provided by Mr. Lee.  The meeting adjourned at 10:22 a.m.

Jocelyne Driscoll-Gillespie

Jocelyne Gillespie, Chair

7-15-2026

Date

# June 17, 2026 CC Minutes

Final Audit Report 2026-07-16

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