



PROVIDING EXCEPTIONAL SERVICES  
TO CHILDREN, FAMILIES, AND  
COMMUNITIES ACROSS NEW MEXICO

2002 SUDDERTH DRIVE, RUIDOSO, NM 88345  
(575) 257-2368 - WWW.REC9NM.ORG

Region 9 Education Cooperative  
REQUEST FOR PROPOSAL 26018  
Nurse Practitioner

Addendum #A  
Questions & Answers

1. Expected hours and FTE percentage: The RFP requests offerors specify an FTE percentage in the cost proposal but does not define expected weekly or monthly hours of NP service. Can Region 9 provide the anticipated weekly or monthly hours required, or a target FTE percentage, to assist offerors in preparing a responsive cost proposal?

**3 days a week at 7.5 hours a day**

2. Estimated contract value or budget: The sample contract includes a placeholder for compensation. Can Region 9 provide the estimated annual budget or contract value for this engagement?

**There is no estimated budget or contract value**

3. Telemedicine vs. in-person split: The scope references both in-person delivery at Ruidoso High School and telemedicine services. Can Region 9 clarify the anticipated split between in-person and telemedicine hours?

**All hours preferably in person at Ruidoso High School**

4. Cooperative use -- eligible entities: The RFP states the contract may be used by other parties. Can Region 9 identify which cooperative members or other entities are eligible to utilize this contract, and whether there is anticipated volume from those entities?

**This RFP is open, once completed, for any other NM governmental or educational entity to utilize the SOW and awardee(s) for contracting services without running a separate procurement. Any additional contracts will be up to the discretion of these agencies and the awardee(s), and REC 9 has no ability to anticipate these outside contracts.**



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5. New Mexico CRS registration -- timing: The RFP requires awarded contractors to be registered in New Mexico with a CRS number. Is CRS registration required at time of proposal submission, or only prior to contract execution?

**As stated in the RFP: Awarded Offeror(s) will be required to provide the following documents before or within 30 days of contract execution date.**

6. Multiple awards: The RFP states it may result in multiple awards. Can Region 9 clarify whether multiple NP contractors would be assigned to different sites or share coverage at the same location?

**The RFP may be awarded to multiple entities, but one entity will be awarded a contract.**

7. Incumbent: (General / Section I.B – Scope of Work) Is there a current incumbent provider performing these services? **Yes**

If so, please provide the incumbent organization name, contract number(s), and contracting agency.

**This information can be requested through and IPRA request via the REC 9 webpage <https://www.rec9nm.org/>**

8. Staffing / Coverage Expectations: (Section I.B – Scope of Work) Can REC 9 provide an estimate of expected staffing levels (e.g., number of Nurse Practitioners and/or total hours required)?

**One NP for 3 days/week at 7.5 hours per day. Tuesday-Thursday 8am-4pm preferred**

9. Service Volume: (Section I.B – Scope of Work) Can REC 9 provide an estimate of anticipated service volume (e.g., hours per week, number of patient encounters, or students served)?

**3 days/week at 7.5 hours per day. Tuesday-Thursday 8am-4pm, On average, NP sees 5 people a day**

10. Telehealth Equipment & Platform: (Section I.B – Scope of Work) Will REC 9 provide telehealth equipment and/or platforms for service delivery, or is the contractor expected to supply all necessary telehealth technology and tools?



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**Telehealth with spoke sites is facilitated from the main hub at Ruidoso High School, equipment is provided.**

11. Travel / Vehicle Use: (Section I.B – Scope of Work) For required travel between districts or service locations, will a school or agency vehicle be available for contractor use, or should all travel resources and costs be included in proposed rates?

**Please include travel costs in your proposed rate.**

12. Pricing Structure: (Section IV.F.1.d – Cost Proposal) Should pricing be proposed strictly as an hourly rate, or are alternative pricing models (e.g., per visit or blended rates) acceptable?

**Hourly rate is preferred.**