



Region 9 Education Cooperative  
REQUEST FOR PROPOSAL 27005  
In-Person Speech Language Pathologist

Addendum #A  
Questions & Answers

1. Section i.C, Procurement and Contract Contact states that "this RFP may result in multiple contractual award(s)." Can REC 9 clarify how many Speech-Language Pathologist positions/awards are anticipated under RFP 27005?

**Awards are dependent upon respondents meeting the requirements.**

2. Section i.B, Scope of Work (Item 8) requires services to be "delivered in accordance with the frequency and intensity indicated on the IEP," but does not specify an anticipated caseload. Can REC 9 provide the anticipated caseload size and expected hours per week for the position(s) covered by this RFP?

**Caseload varies and cannot be determined at this time.**

3. Appendix F, Addendum A, Section B (Duration of Scope of Work) leaves the start date as "Contingent upon fully executed contract" with no specific date. Can REC 9 confirm the intended start date for the initial one-year term, given the anticipated award date of 10/16/2026 in Section ii.A?

**There is not a specific date determined at this time.**

4. Building on Section i.C's reference to possible multiple awards, how many vendors does REC 9 intend to award this contract to?

**Unknown at this time. Specific contracts are dependent on the caseload needs.**

5. The RFP does not identify current or prior service providers. Can REC 9 disclose the incumbent staffing agency/agencies currently providing SLP services under this scope, and their current bill rates, to inform our Appendix G Cost Proposal?

This information can be requested through and IPRA request via on the REC 9 webpage <https://www.rec9nm.org/>

6. Related to Appendix G, Cost Proposal and Budget, which asks Offerors to propose hourly rates for Direct Services, Administrative Time, and Travel Time — can REC 9 share any budgeted or historical internal pay rate ranges for this position to guide a competitive proposal?

This information can be requested through and IPRA request via on the REC 9 webpage <https://www.rec9nm.org/>

7. The RFP does not include historical staffing data. Can REC 9 indicate how many providers were utilized under the previous contract term for this scope of service?

**Each year is dependent on caseload and number of schools participating.**

8. Section i.B, Scope of Work does not address service hours outside the standard school day. Can REC 9 clarify expectations regarding after-school service availability, and whether overtime billing is permitted or anticipated?

**It is not anticipated that there will be overtime. Caseloads are kept manageable so that providers are able to complete work during regular school hours.**

9. Appendix G, Cost Proposal, Items 3 and 5 ask Offerors to propose an hourly rate for "Travel Time" and to indicate "whether mileage is included in the hourly rate," but the Scope of Work does not specify whether providers will serve multiple school sites. Can REC 9 confirm whether travel between schools is expected for these providers, and whether that travel time is billable separately from service delivery time?

**There is a possibility that there could be travel between school districts. This is dependent upon caseloads.**

10. Appendix F, Sample Contract, Section 3.A (Compensation) references a maximum compensation amount ("not to exceed \$XXXXX") without providing a figure. Can REC 9 provide the projected annual contract value or budget ceiling anticipated for this award?

**This is unknown at this time.**



11. Past vendors and rates. Could you provide a list of previous vendors and the hourly rates paid for SLP services under prior REC 9 contracts? (Appendix G, Cost Proposal and Budget)

**This information can be requested through and IPRA request via on the REC 9 webpage <https://www.rec9nm.org/>**

12. School day hours. How many hours constitute a school day for purposes of this contract? (Section i.D, Definition of Terminology)

**School days vary depending on the school operating hours, travel and caseload.**

13. School year duration. How many school days are scheduled per year? (Section i.D, Definition of Terminology)

**This also is dependent on each school district. The districts that we serve have a 4 day work week.**

14. Electronic signatures. Are electronic signatures acceptable on Appendices A through E, or is a wet-ink signature required? (Appendix A; Appendix B; Appendix C; Appendix D; Appendix E)

**Yes**

15. District references. May we include district or REC 9-affiliated personnel as references, or should the three references and two reference letters come from outside client relationships only? (Section iv.F.1.d, References)

**Per the RFP:**

**a. Offerors must submit three (3) references:**

**i. Include organization name, contact person, phone, e-mail address, starting and ending dates and services performed.**

**b. Offerors must attach two (2) letters of professional references from former employers.**

**References may be submitted at the Offeror's discretion.**

16. Position volume. Could you provide the anticipated number of SLP positions, FTE count, or estimated student caseload? (Section i.B, Scope of Work)



**The number of positions and caseload is dependent on the school district served. This changes from year to year so an estimate is not available at this time.**

17. Number of awards. Does REC 9 intend to award to a single vendor or to multiple vendors under this solicitation? (Section i.C, Procurement and Contract Contact)

**Awards are dependent upon respondents meeting the requirements.**

18. Reference letter source. Does the required reference letter source mean former employers of the responding firm, or former employers of the individual clinician(s) being proposed? (Section iv.F.1.d, References)

**Reference letters should be from sources that are familiar with the work.**

19. Bilingual scoring. Is bilingual capability scored within the evaluation, or is it informational only? (Section i.B, Scope of Work; Section iv.G, Evaluation)

**Informational only**

20. REC 9 email account scope. Will REC 9 provide any device or system access with the assigned Region 9 email account, or is it login credentials only? (Section i.B, Scope of Work)

**Contractors will be provided with a REC 9 email account.**

21. Background check cost and scope. Could you confirm who bears the cost and what specific screening is required for background checks? (*Section v, Administrative Requirements*)

**The vendor will be responsible for any costs associated with acquiring background checks. An IndentoGo background check is required.**