



PROVIDING EXCEPTIONAL SERVICES
TO CHILDREN, FAMILIES, AND
COMMUNITIES ACROSS NEW MEXICO
2002 SUDDERTH DRIVE, RUIDOSO, NM 88345
(575) 257-2368 - WWW.REC9NM.ORG

RESIGNATION/RETIREMENT

To: Human Resources

From: _____
Name **Position/Location**

Re: Resignation/Retirement from Region 9 Education Cooperative

(Circle one)

I am officially resigning / retiring from my position with Region 9 Education Cooperative
effective: _____.
(Date-last day of employment)

Reason for resignation: _____

Signature **Printed Name** **Date:** _____

Forwarding Address			
Address	City	State	Zip Code
Phone # _____			