

TULARE JOINT UNION HIGH SCHOOL DISTRICT



Citizens' Bond Oversight Committee

Minutes March 18, 2026

Call to Order

Mrs. Hamilton called the meeting to order at 4:31pm at the Tulare Joint Union High School District.

Establish Quorum:

CBOC Members Present: Jessica Saltzman, Nick Simon, Chris Mathys, David Phelps, Wil Cushing

CBOC Members Absent: Laoreal Justus, Jackie Zupp

District Staff Present: Vivian Hamilton, Laurie Van Essen, Crystal Barteau, Dr. Lucy Van Scyoc

Others Present: Jessica Ehrlich and Goldie Shen; Fagen Friedman & Fulfroost, LLP

Committee Orientation and Introductory Presentations

Counsel took lead providing the members with information about the Committee's role and the applicable Education Code requirements through a power point presentation. They also provided an overview of the Brown Act and other related requirements under which the Committee will operate. They reviewed the Bylaws which were also part of the presentation.

Action Items

Election/Appointment of Committee Chairperson

Wil Cushing elected Committee Chairperson on a **motion** by Jessica Saltzman, **seconded** by Chris Mathys. **Motion carried 5-0.**

Election/Appointment of Committee Co-Chairperson

David Phelps elected Committee Co-Chairperson on a **motion** by Nick Simon, **seconded** by Jessica Saltzman. **Motion carried 5-0.**

Election/Appointment of Committee Secretary

Jessica Saltzman elected Committee Secretary on a **motion** by Chris Mathys, **seconded** by David Phelps. **Motion carried 5-0.**

Election/Appointment of Individual or Subcommittee to draft Committee reports

Nick Simon elected to draft Committee reports on a **motion** by David Phelps, **seconded** by Jessica Saltzman. **Motion carried 5-0.**

Set Additional Meeting Date(s)

No action was taken to set additional meeting dates. Committee agreed that Ms. Hamilton will send out an email with dates to meet again in or around July 2026.

Questions were raised by Chairman Cushing, and Co-Chairman Phelps regarding the future projects our district plans to make and audits that will be performed. Dr. Van Scyoc advised the committee that they will provide a list of projects included in the Master Plan for the next Citizen's Bond Oversight Committee meeting. Ms. Hamilton advised the committee that the first audit of the Bond would not take place until after our current bonds are sold and the new Measure E expenditures begin. Therefore, there is no immediate need for quarterly committee meetings.

Adopt Measure E Bond Oversight Committee Bylaws


Measure E Bond Oversight Committee Bylaws passed on a **motion** by David Phelps, **seconded** by Chris Mathys. **Motion carried 5-0.**

Audience Comments

None.

Adjournment

The meeting was adjourned at 5:23 p.m.


Jessica Saltzman,
Secretary

Laurie Van Essen Digitally signed by Laurie Van Essen
Date: 2026.03.30 16:13:10 -0700'

Laurie Van Essen,
Stenographer