

**PRELIMINARY BULLETIN
REGULAR MEETING OF THE OTTO-ELDRED SCHOOL BOARD
Otto-Eldred Elementary Technology Center
Tuesday, August 12th, 2025 / 6:30 pm**

***An Executive Session was held at 6pm to discuss the Transportation Contract.**

- I. Pledge of Allegiance**
- II. Roll Call**
- III. Approval of Minutes**
- IV. Public Comment**
- V. Treasurer's Report**
- VI. Approval of Bill List and Capital Bill List**
- VII. Cafeteria Report**
- VIII. Schedule of Accounts**
- IX. Athletic Fund Report**
- X. Administrative Reports**
- XI. Old Business**

A. Board Policy Updates

- 1. The following policy updates are available for 2nd Reading & Approval:
 - 103 Discrimination/Harassment Affecting Students (1-4 attachments)
 - 104 Discrimination/Harassment Affecting Staff (1- attachment)
 - 317 Conduct/Disciplinary Procedures
 - 317.1 Educator Misconduct
 - 320 Freedom of Speech by Employees
 - 718 Service Animals in Schools

B. July Bills

- 1. Due to illness, the July bills were not paid until July 10, 2025. Mrs. Flexman requests the board to acknowledge this change by approving the updated date.

C. Trauma Informed Plan

- 1. Mrs. Burns has prepared the OESD Trauma Informed Plan for board consideration.

XII. New Business

A. Personnel

- 1. Mr. Splain recommends the approval of the following resignations:
 - Mrs. Lauren Chase, K4 Teacher, effective August 5th, 2025
 - Mr. Ken Rhinehart, Behavioral Specialist, effective July 15th, 2025
- 2. Mrs. Burns and Mrs. Garthwaite will provide a recommendation on Tuesday to fill the vacant Paraprofessional position.
- 3. Mrs. Burns recommends the approval of Miss Molly Snyder as a Behavioral Specialist at the Elementary School.

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4. Mr. Splain will share an updated staffing plan for the 2025-2026 school year. A recommendation will be provided to address any professional staff needs based on enrollments and projections.
5. Mr. Splain has provided a copy of the updated Custodial Compensation Agreement, which will be in effect from September 2025 through August 2028.
6. As part of Act 55, several school safety-related trainings are required for paid staff. This would include coaches, advisors and substitute employees. As part of our PCCD School Safety Grant, funds were allocated to provide paid training to these individuals. Mr. Splain requests approval to provide a stipend of \$60 for staff completing the scheduled training this school year. The total time will be approximately 3.5 hours.
7. Mr. Splain recommends Mr. Dennis Lathrop as an additional part-time Armed School Security Guard.

B. 2025-2026 Supplemental / Volunteers / Event Planning

1. Mr. Splain will share event costs/revenues for public events. The board will be asked to approve any changes to these costs.
2. The following individuals are recommended for the **2025-2026** Supplemental/Volunteer Positions:
 - Score Keeper for JV/Varsity Volleyball: Michelle Cressley
 - Game Manager for Jr. H Volleyball and Jr. H Football: Michelle Cressley
 - Jr. High Volleyball Coach: Ashlee VanGuilder
 - Volleyball Volunteer: Jenna Rouse
 - Basketball Volunteer: Reilly Raught
 - Junior Class Advisor: Lance Eric Baker
 - Ticket Taker: John Jordan

C. Substitutes (Teachers, Para-Educators, Cafeteria Aides, Custodians, Nurses)

1. Attached for your approval is a list of individuals being recommended as substitutes (teachers, para-educators, cafeteria aides, and custodians) for the 2025-2026 school year. As always, all approvals are pending receipt of certifications, clearances, and any other necessary documentation.

D. Bus Drivers

1. Attached is a proposed list of bus drivers for the 2025-2026 school year for your approval. Approval is contingent upon receipt of all clearances, licenses, and necessary documentation.

E. Cafeteria

1. The following are vendors recommended to supply food for the 2025-2026 School Year.
 - US Foods and Gold Star (through PRFSD Cooperative)
 - Brigottas Produce
 - Bimbo Bakery
 - Upstate Niagara Cooperative, Inc.
2. Mrs. Krott and Mr. Splain will share updates regarding the Community Eligible Provision (CEP). The following Breakfast and Lunch Prices are recommended for the 2025-2026 School Year. Mr. Splain recommends your approval.
 - Elementary & High School: Breakfast and Lunch FREE
 - Adults: Breakfast \$3.00, Lunch \$5.00

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F. District / School Plans

1. Mrs. Burns and Mr. LaBella will provide information on the Targeted School Improvement Plan for the 2025-2026 school year. A copy of this plan has been uploaded to the Online Board Folder.
2. The Professional Development Plan has been uploaded to the Online Board Folder for review and is ready for approval.
3. The Comprehensive Plan has been uploaded to the Online Board Folder for review and is ready for approval.
4. Mr. Splain will provide a status update on the Transportation Contract with Todds Bussing as of the board meeting. Any update to the agreement would require board approval.

G. Building / Facilities Planning

1. Mr. Splain will share information related to the high school all-weather track as it relates to resurfacing needs.
2. Mr. Splain will share plans to improve the baseball and softball fields used by our varsity programs.

H. Service Agreements

1. Mr. Splain recommends the board re-approve the shared service agreement with Port Allegany and Smethport for our Agriculture Education Program.
2. Mr. Splain recommends the approval of the following service agreements:
 - 2025-2027 Agreement with Potter County Education Council for Career Mentor Services.

I. Budgetary Transfers

1. In anticipation that our elected State Legislature does not pass a state budget by the end of August, Mrs. Flexman is requesting permission to make transfers from reserve accounts so that September payroll can be made and that bills can be paid.

J. Non-Resident Student Request

1. Mr. LaBella requests the board consider the re-admission of three nonresident students to the Agriculture Education Program, effective 2025-2026, as stipulated in the shared agreement with Port Allegany and Smethport. Total nonresident student count is 3.

A. Policy 202 Request – Nonresident Students

1. The following employees have requested their children to continue to attend Otto-Eldred SD for the 2025-2026 school year:
 - Lindsay Burns (5th and 8th Gr)
 - Kaci Daniels (5th and 8th Gr)
 - Jared Dickerson (1st Gr)
 - Kayla Johnson (K4)
 - Mary Mahar-Yoder (3rd, 3rd)
 - Renee Miller (K4 and 2nd)
 - BriAnne Nielsen (K4)
 - Amber Sudbrook (K4)
 - Adrianna & Ryan Woodruff (1st, 3rd, and 6th Gr)