

**OFFICIAL MINUTES OF THE REGULAR MEETING OF THE  
OTTO-ELDRED BOARD OF EDUCATION**

\*An Executive Session was held at 6 pm prior to the meeting to discuss the Annual School Safety Report.

The regular meeting of the Otto-Eldred Board of Education was held in the Otto-Eldred Elementary Technology Center on Tuesday, June 17, 2025, at 6:30 p.m. The meeting was called to order by Board Vice President, Jeannine Gray.

The meeting began with everyone present saying the Pledge of Allegiance.

**PRESENT:**

**BOARD MEMBERS:** Lindsey Anderson, Lance Baker, Lisa Beaver, Robert DeLong, Jeannine Gray, Nate Rodgers

**ABSENT:** Erikka Henretta, Cynthia Murphy, Jolene Schuessler

**ADMINISTRATION:** Matthew D. Splain, Superintendent; Nicholas J. LaBella, High School Principal; Lindsay A. Burns, Director of Pupil Services/Special Education; Nichole M. Garthwaite, Elementary Principal; Jodi L. Flexman, Business Manager /Board Secretary

**ABSENT:** None

**FACULTY/STAFF:** Katie Barrett

**VISITORS:** Wanda Stebbins

**REPORTERS:** None

**Minutes**                      **Motion:** It was moved by Lance Baker, seconded by Robert DeLong, to approve minutes of the regular meeting held on Tuesday, May 13, 2025. All present voted yes.

At this time, the board provided time for public comment. No public comment was given.

**Treasurer's Report**                      **Motion:** It was moved by Lance Baker, seconded by Nate Rodgers, to approve the May 2025 Treasurer's report as presented. All present voted yes.

**Bill List**                                      **Motion:** It was moved by Lance Baker, seconded by Nate Rodgers, to approve payment of the June 2025 General Fund bill list as presented. All present voted yes.

**Capital Bill List**

**Motion:** It was moved by Lance Baker, seconded by Nate Rodgers, to approve the capital bill list for May 2025 and June 2025 as presented. All present voted yes.

**July Bills**

**Motion** It was moved by Lisa Beaver, seconded by Lance Baker, to approve Mrs. Flexman's request to pay the July 2025 bills on July 8<sup>th</sup>, 2025, and present the bill list at the August 2025 regular board meeting. All present voted yes.

**Cafeteria Report**

**Motion:** It was moved by Lisa Beaver, seconded by Nate Rodgers, to approve the May 2025 cafeteria report as presented. All present voted yes.

The Schedule of Accounts and Athletic Fund reports for May 2025 were presented to the Board for their information.

Mrs. Garthwaite provided the board with some Acadience spring reading and math data, 4<sup>th</sup> grade traveled to Presque Isle on May 23<sup>rd</sup> and said it was a great field trip, summer food started on 6/16/25, and there are several events already scheduled for August!

Mrs. Burns briefly reviewed enrollments. She anticipates more changes as the summer progresses. This is not uncommon for the changes. She will attempt to contact the cyber school students over the summer. The preliminary PSSA results were received on 6/6/25. The keystone results are expected to be released on 7/15/25.

Mr. LaBella noted that the awards ceremony and the graduation ceremony were well attended. Mr. Splain was the guest speaker. Scheduling is in full force. There are a few course requests that are being reviewed.

Mr. Splain updated the board on the House and Senate bills. The district provided information on the maintenance of effort for special education reduction costs, there were changes in flood insurance coverage, and there will be a few anticipated project repairs for 2025-2026.

**Policy**

**Motion:** It was moved by Lisa Beaver, seconded by Lance Baker, to approve the Induction Plan as presented. All present voted yes.

**Policy**

**Motion: It** was moved by Lisa Beaver, seconded by Nate Rodgers, to approve the 2025-2026 Extra Curricular Rules & Responsibilities policy. All present voted yes.

**Policy**

**Motion:** It was moved by Lisa Beaver, seconded by Nate

Rodgers, to approve the recommended updates to the 2025-2026 Staff and Student Acceptable Use Policies. All present voted yes.

**Personnel**

**Motion:** It was moved by Lance Baker, seconded by Robert DeLong, to approve the Armed School Security Guard Compensation Plan. All present voted yes.

**Personal**

**Motion** It was moved by Lance Baker, seconded by Robert DeLong, to approve Michael Miller, Dennis Martinelli, and Aaron Atkins as part-time Armed School Security Guards upon submission of all required clearances and qualifications. All present voted yes.

**Personnel**

**Motion: It** was moved by Lisa Beaver, seconded by Nate Rodgers, to approve the following:  
Diane Gardner: Summer School Teacher 2025  
Dennis Mong: Substitute Custodian & Substitute Cafeteria 2025-2026. This is pending receipt of certifications, clearances and any other necessary documentation. All present voted yes.

**Personnel**

**Motion: It** was moved by Lisa Beaver, seconded by Nate Rodgers, to approve the following resignations:  
Haley Kennedy, Paraprofessional – 5/30/25  
Andrea Falk, Paraprofessional – 5/30/25  
Allison Mericle, Paraprofessional – 5/29/25  
Sue Lewis, Paraprofessional – 6/15/25  
Michelle Cressley, JH Volleyball Coach – 6/15/25  
All present voted yes.

**Personnel**

**Motion:** It was moved by Lance Baker, seconded by Lisa Beaver, to approve the following for Paraprofessionals / Classroom Aides:  
Stephanie Stoddard, Renee Miller, Makayla Stroup.  
This is pending receipt of certifications, clearances, and any other necessary documentation. All present voted yes.

**Supplemental**

**Motion:** It was moved by Lisa Beaver, seconded by Nate Rodgers, to approve the following supplemental/volunteer positions for 2025-2026:  
Assistant Football Coaches: Shawn Rounsville, Brian Neal, Ben Mooney, Cameron Magee  
Football Volunteers: Jake Knapp, Chris Schwab, Josh Rounsville  
Boys' Basketball & Weight Room Volunteers: Landon

Francis, Jared Obenrader  
 Cross Country Volunteer: Riley May  
 Volleyball Volunteer: Michelle Cressley  
 Track Event Worker: Wanda Stebbins  
 Color Guard Volunteer: Kitty Cattoni  
 Marching Band Volunteer: Mackenzie Wilcox  
 Cheerleading Volunteer: Lisa Mong  
 Mentor Teachers: Fawn Miller (Ashley VanGuilder, Jared Dickerson), Jim Stuck (Grace Dalton), Mary Kay Templin (Sophia Graham)  
 This is pending receipt of certifications, clearances, and any other necessary documentation. All present voted yes.

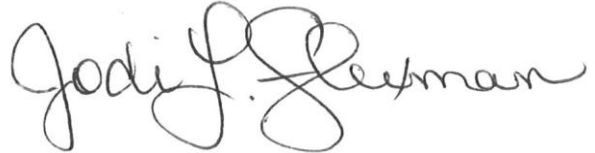
- Service Agreement**      **Motion:** It was moved by Lance Baker, seconded by Nate Rodgers, to approve the following Service Agreements: 2025-2026 MOU with Brenda Bosworth for Dental Screenings. All present voted yes.
- School Board Updates**      **Motion:** It was moved by Lisa Beaver, seconded by Robert DeLong, to approve the following individuals: Treasurer: Lance Baker 2025-2026. All present voted yes.
- PSBA 2025 Delegate Assembly**      **Motion:** It was moved by Lisa Beaver, seconded by Nate Rodgers, to approve Ms. Cindy Murphy as our PSBA Delegate for the 2025-2026 school year. All present voted yes.
- Program Updates**      **Motion:** It was moved by Lisa Beaver, seconded by Lance Baker, to approve support for the proposed expansion of PIAA Cooperative Sports agreement with Oswayo Valley. It was noted that this is because O-E supports the students! All present voted yes.
- Final Budget**      **Motion:** It was moved by Lisa Beaver, seconded by Lance Baker, to approve the final budget for 2025-2026. This presents the final budget amount of \$13,593,355. All present voted yes.
- Homestead Farmstead Resolution – Act 1 Resolution**      **Motion:** It was moved by Lisa Beaver, seconded by Nate Rodgers, to approve the revenue through the state’s property tax exclusion program for the 2025-2026 school year. All present voted yes.
- Bus/Van Driver**      **Motion:** It was moved by Lisa Beaver, seconded by Nate Rodgers, to approve Lonnie Ours as a Bus/Van driver for

summer school 2025, contingent upon receipt of all clearances, licenses, and necessary documentation. All present voted yes.

**Adjournment**

**Motion: It** was moved by Lance Baker, seconded by Lisa Beaver to adjourn at 7:08 PM. All present voted yes.

Respectfully submitted,

A handwritten signature in cursive script, reading "Jodi L. Flexman". The signature is written in dark ink and is positioned above the printed name and title.

Jodi L. Flexman

Business Manager/Board Secretary