

**Wenden Elementary School**  
**Board of Trustees and the Public**  
**Monday, July 14th, 2025**  
**Regular Meeting – 6:00 p.m.**  
**Wenden Elementary District Office**  
**In Person, Via Video Conference & Telephonic**

**Regular Monthly Board Meeting Minutes 6:00 p.m. – July 14th, 2025**

**Board Members Present:**

Gary Saiter – Video  
Brianna Davis- In Person  
Kimberly Petrea – In Person

**Board Members Absent:**

Kelly Stacy

**Employees Present:**

Marsha Harold  
Sandra Cruz  
Gloria Dean

**Audience:**

**Regular Monthly Meeting Agenda:**

1. Call Regular Meeting to order – Mr. Saiter called the meeting to order.
2. Pledge of Allegiance – Mr. Saiter led the Pledge of Allegiance.
3. Approve Agenda of Regular Meeting of July 14th, 2025. Ms. Davis motioned to approve the regular board meeting agenda. Ms. Petrea seconded the motion. Motion approved 3-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	<i>X</i>		
<i>Kelly Stacy</i>			<i>X</i>
<i>Brianna Davis</i>	<i>X</i>		
<i>Kimberly Petrea</i>	<i>X</i>		

**4. Consent Agenda**

*All items listed under the Consent Agenda will be enacted by one motion. There will be no separate discussion of these items unless a request is made prior to the vote on the motion to remove an item from the Consent Agenda for further discussion and action. Such discussion and action shall take place on items removed from the Consent Agenda immediately following the vote on the Consent Agenda. Consent Agenda items may include any non-controversial subjects.*

- A.** Minutes of the Regular Board Meeting of July 2nd, 2025.
- B.** Ratify resolution for Payroll and Other Expense Vouchers
- C.** Year to Date Expenditure Report – Student Activities - Revenue Report
- D.** Teacherage (School Housing) Report
- E.** Cafeteria Report

Ms. Petrea motioned to table this item. Ms. Davis seconded the motion. Motion approved 3-0.

<i>Name</i>	<i>Aye</i>	<i>Nay</i>	<i>Absent</i>
<i>Gary Saiter</i>	<i>X</i>		
<i>Kelly Stacy</i>			<i>X</i>
<i>Brianna Davis</i>	<i>X</i>		
<i>Kimberly Petrea</i>	<i>X</i>		

**5. Information Items - None**

- A.** Cafeteria Report
- B.** Student Activities
  - 8<sup>th</sup> Grade
  - Student Council

**6. Summary of Current Events - (Items to be heard only; the Board will not propose, discuss, or take legal action during the meeting unless the specific matter is properly noticed for legal action.)**

- A.** Gloria Dean, Superintendent - Administrative Report. - None
- B.** Board Member - Members of the Board may speak regarding current events. - None

## 7. Call to the Public - None

*This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.*

## 8. New Business

### A. Discussion and possible action to approve the FY2026 Expenditure Budget.

Ms. Petrea motioned to approve the FY2026 Expenditure Budget.

Ms. Davis seconded the motion. Motion approved 3-0.

<b><i>Name</i></b>	<b><i>Aye</i></b>	<b><i>Nay</i></b>	<b><i>Absent</i></b>
<i>Gary Saiter</i>	X		
<i>Kelly Stacy</i>			X
<i>Brianna Davis</i>	X		
<i>Kimberly Petrea</i>	X		

### B. Discussion and possible action to approve the Student Handbook for school year 2025-2026. Ms. Davis motioned to approve the Student Handbook for school year 2025-2026. Ms. Petrea seconded the motion. Motion approved 3-0.

<b><i>Name</i></b>	<b><i>Aye</i></b>	<b><i>Nay</i></b>	<b><i>Absent</i></b>
<i>Gary Saiter</i>	X		
<i>Kelly Stacy</i>			X
<i>Brianna Davis</i>	X		
<i>Kimberly Petrea</i>	X		

### C. Discussion and possible action to approve the Wenden Elementary School Employee Handbook for school year 2025-2026. Ms. Davis motioned to approve the Wenden Elementary School Employee Handbook for school year 2025-2026. Ms. Petrea seconded the motion. Motion approved 3-0.

<b><i>Name</i></b>	<b><i>Aye</i></b>	<b><i>Nay</i></b>	<b><i>Absent</i></b>
<i>Gary Saiter</i>	X		
<i>Kelly Stacy</i>			X
<i>Brianna Davis</i>	X		
<i>Kimberly Petrea</i>	X		

### D. Discussion and possible action to approve the Fiscal FY26 General Statement of Assurance. Ms. Davis motioned to approve the Fiscal FY26 General Statement of Assurance. Ms. Petrea seconded the motion. Motion approved 3-0.

<b><i>Name</i></b>	<b><i>Aye</i></b>	<b><i>Nay</i></b>	<b><i>Absent</i></b>
<i>Gary Saiter</i>	X		
<i>Kelly Stacy</i>			X
<i>Brianna Davis</i>	X		
<i>Kimberly Petrea</i>	X		

### E. Board member training on Board Member Conflict of Interest-Policy BCB (Exhibit BCB-E). Ms. Petrea motioned to table. Ms. Davis seconded the motion. Motion approved 3-0.

<b><i>Name</i></b>	<b><i>Aye</i></b>	<b><i>Nay</i></b>	<b><i>Absent</i></b>
<i>Gary Saiter</i>	X		
<i>Kelly Stacy</i>			X
<i>Brianna Davis</i>	X		
<i>Kimberly Petrea</i>	X		

### F. Discussion of Policy GCF (Professional Staff Hiring). Ms. Petrea motioned to table. Ms. Davis seconded the motion. Motion approved 3-0.

<b><i>Name</i></b>	<b><i>Aye</i></b>	<b><i>Nay</i></b>	<b><i>Absent</i></b>
<i>Gary Saiter</i>	X		
<i>Kelly Stacy</i>			X
<i>Brianna Davis</i>	X		
<i>Kimberly Petrea</i>	X		

**G. Meeting Dates:**

Set Date and Time for next Governing Board Meeting:

The next regular meeting will tentatively be Tuesday, August 19th at 6:00 p.m.

9. Adjourn Regular Meeting: Mr. Saiter motioned to adjourn the meeting.

Signature of Approval of Minutes

Board Member	Date
Board Member	Date
Board Member	Date
Board Member	Date
Board Member	Date