



# Crismon High School Parking Permit Registration Form

Permit #: _____
Space #: _____
To be completed by staff

Name: \_\_\_\_\_

Grade: \_\_\_\_\_ Insurance Company: \_\_\_\_\_

Student ID #: \_\_\_\_\_ Insurance Policy #: \_\_\_\_\_

**Main Vehicle Driven:**

**Secondary Vehicle:**

Year: \_\_\_\_\_ Color: \_\_\_\_\_

Year: \_\_\_\_\_ Color: \_\_\_\_\_

Make: \_\_\_\_\_

Make: \_\_\_\_\_

Model: \_\_\_\_\_

Model: \_\_\_\_\_

License Plate #: \_\_\_\_\_

License Plate #: \_\_\_\_\_

Emergency contact printed name: \_\_\_\_\_ Phone #: \_\_\_\_\_

**\*\*\* YOU MUST BRING DRIVER'S LICENSE & CURRENT PROOF OF INSURANCE TO SHOW THE BOOKSTORE MANAGER \*\*\***

**Initial** each line stating that you have read and understand each rule.

- \_\_\_ 1. Parking permits must be in the vehicle at ALL times and MUST be visible through the front windshield. It is your responsibility to move the permit to your secondary vehicle & give the vehicle information to the Bookstore, if you drive it.
- \_\_\_ 2. Parking on campus is a privilege and may be revoked, if deemed necessary, by administration or security at any time.
- \_\_\_ 3. Park at your own risk. Keep vehicle locked and windows up to prevent theft. Neither the school nor the governing board are responsible for the vehicle or its contents.
- \_\_\_ 4. If for any reason your permit is lost or stolen, you will need to report it to the Bookstore IMMEDIATELY and will need to PURCHASE a replacement permit.
- \_\_\_ 5. Permits are assigned to the student and the vehicle established on this form. Permits are NON-TRANSFERABLE and MAY NOT be sold or borrowed. If you withdraw from CHS, your permit becomes void and must be returned to the Bookstore.
- \_\_\_ 6. You MUST notify the Bookstore of ANY vehicle changes, so your paperwork can be updated with the new vehicle information.
- \_\_\_ 7. Vehicles may be searched at any time if the administration or security have reasonable suspicion that a violation of school policy exists.
- \_\_\_ 8. Students are NOT allowed to be in the parking lot at their vehicle during school hours without proper authorization.
- \_\_\_ 9. Students are required to park in the numbered space that they are assigned to.
- \_\_\_ 10. Students are required to park within the designated marking of a parking space.
- \_\_\_ 11. Reckless or careless driving or parking in restricted areas will result in the loss of parking privileges.
- \_\_\_ 12. Students MUST adhere to all Crismon High School rules and regulations while in the parking lot.
- \_\_\_ 13. Vehicles may be booted or towed at the owner's expense, if deemed necessary.
- \_\_\_ 14. Assigned parking permits are only valid during school hours. After school, all spots are available for anyone to park in.

I understand if I am found in violation of any of these rules, I may lose parking privileges or be suspended from school. By signing this contract, I am indicating that I am aware of and fully understand these rules. Additionally, my signature indicates that I accept and will follow these rules for the entire school year.

\_\_\_\_\_

# Parking Violation Consequences

**Initial each line stating that you have read and understand each consequence:**

\_\_\_ 1<sup>st</sup> violation will result in a verbal warning and possibly relocation of the vehicle to the appropriate lot, if applicable

\_\_\_ 2<sup>nd</sup> violation will result in a \$25 fine and possible boot removal

\_\_\_ 3<sup>rd</sup> violation will result in suspension from parking privileges for 10 school days

\_\_\_ 4<sup>th</sup> violation will result in suspension from parking privileges for the remainder of the school year

\_\_\_ 5<sup>th</sup> violation will result in out of school suspension

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## Violation Log

**1<sup>st</sup> Incident Notification**

Date: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Student Signature

Staff Signature

**2<sup>nd</sup> Incident Notification**

\$25 Fee billed \_\_\_ Paid \_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Student Signature

Staff Signature

**3<sup>rd</sup> Incident Notification**

May resume parking on: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Student Signature

Staff Signature

**4<sup>th</sup> Incident Notification**

Parking pass revoked \_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Student Signature

Staff Signature

**5<sup>th</sup> Incident Notification**

In School Suspension scheduled for: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Student Signature

Staff Signature