

APPEALS PROCEDURE

JCSC HIGH ABILITY PROGRAM

1

If a student is not placed in High Ability services, a teacher, parent, or other person close to the student may challenge the decision by following the appeal process outlined below.

CONTACT THE PRINCIPAL

The petitioner contacts the building-level principal.

2

SUBMIT THE APPEAL FORM

Complete the appeal request form and deliver it to the district High Ability Coordinator.

3

REVIEW EVIDENCE AND DATA

All relevant evidence and data will be reviewed.

4

BUILDING-LEVEL TEAM REVIEW

The building-level coordinator and classroom teacher meet to consider existing and new data. This meeting may include an interview with the student.

5

COMMUNICATE THE DECISION

The team reports its findings to the district coordinator, and the parents are notified of the results.