Employee Change Form Application

Anthem. Anthem Life

Please complete this form ONLY when making changes to your existing coverage. If you are APPLYING for coverage or ADDING a dependent(s), complete the "Anthem Enrollment Application" instead of this form. When completing section 2, be sure to include the date of the event causing the change(s). If you are cancelling coverage for a dependent, changing a PCP, or changing a name, please provide a reason in the designated sections.

Complete in ink and return to your employer, using extra sheets of paper if necessary.

NOTE: Some changes may be made by accessing www.anthem.com. Anthem's Primary Care Physician (PCP) listings, for HMO/POS products can be obtained through **www.anthem.com.**

1. Employer/Group Use: Employer Name and Address:

Group #	Sub-group #/Life Division #	Request Effective Date	Life Classification	Applicant #/Dept. name

Anthem use: Plan	Health Effective Date	Life Effective Date	Dental Effective Date	Vision Effective Date	PCP	COB	Pre-ex (date)
	/ /	/ /	/ /	/ /	☐ Yes ☐ No	☐ Yes ☐ No	/ /

2. Reason for Change

Event date ___/___/___

- ☐ Address
- ☐ Change Life Beneficiary
- ☐ Change Life Classification
- ☐ Enrollment in Medicare (see section 7)
- ☐ Cancel/Waiving Coverage (Refer to section 9)
- ☐ Conversion
- ☐ Benefit change
- ☐ Cancel dependent
- ☐ PCP change
- ☐ Name change
- ☐ Other _____

3. Type of Coverage/Plan

Health Coverage

- ☐ HMO*[1] ☐ POS* ☐ PPO____
- ☐ Blue Priority℠*[1] ☐ Blue Traditional®
  ([1]Ohio only - a health insuring corporation product or "HIC")
- ☐ Employee only
- ☐ Employee + spouse
- ☐ Employee + child(ren)
- ☐ Family coverage
- ☐ No coverage

Dental Coverage

- ☐ PPO ____
- ☐ Traditional ____ (Indiana and Ohio only)
- ☐ Employee only
- ☐ Employee + spouse
- ☐ Employee + child(ren)
- ☐ Family coverage
- ☐ No coverage

Vision Coverage

- ☐ Vision ____
- ☐ Employee only
- ☐ Employee + spouse
- ☐ Employee + child(ren)
- ☐ Family coverage
- ☐ No coverage

Life Coverage

- ☐ Life (see section 6)

4. Employee Information **Only complete Primary Care Physician (PCP) information if enrolling in HMO or POS products.*

Last name	First name, M.I.	Date of birth	Sex	Social Security #		Height	Weight
		/ /	☐ M ☐ F	- -	☐ Single ☐ Divorced ☐ Married		

Home address	City	State	Zip code	County (KY residents include Municipality)

Hours worked per week	Anthem PCP name and address*	Anthem PCP ID number*	New patient?
			☐ Yes ☐ No

If PCP is a change, please indicate the reason for the change.

5. Family Information *Spouse and dependents to be changed/cancelled. (Attach a separate sheet if necessary.)* Only complete Primary Care Physician (PCP) information if enrolling in HMO or POS products.*

1 ☐ Change ☐ Cancel

Last name	First name, M.I.

Date of birth	Sex	Social Security #	Relationship to insured	Reason for change
/ /	☐ M ☐ F	- -	☐ Spouse ☐ Daughter ☐ Son ☐ Other _____	

Is dependent's address different than applicant's address? ☐ Yes ☐ No (If Yes, provide full address)

Anthem PCP name and address*	Anthem PCP ID number*	New patient?
		☐ Yes ☐ No

If PCP is a change, please indicate the reason for the change.

2 ☐ Change ☐ Cancel

Last name	First name, M.I.

Date of birth	Sex	Social Security #	Relationship to insured	Reason for change
/ /	☐ M ☐ F	- -	☐ Spouse ☐ Daughter ☐ Son ☐ Other _____	

Is dependent's address different than applicant's address? ☐ Yes ☐ No (If Yes, provide full address)

Anthem PCP name and address*	Anthem PCP ID number*	New patient?
		☐ Yes ☐ No

If PCP is a change, please indicate the reason for the change.

3 ☐ Change ☐ Cancel

Last name	First name, M.I.

Date of birth	Sex	Social Security #	Relationship to insured	Reason for change
/ /	☐ M ☐ F	- -	☐ Spouse ☐ Daughter ☐ Son ☐ Other _____	

Is dependent's address different than applicant's address? ☐ Yes ☐ No (If Yes, provide full address)

Anthem PCP name and address*	Anthem PCP ID number*	New patient?
		☐ Yes ☐ No

If PCP is a change, please indicate the reason for the change.

6. Life and Disability Insurance

- ☐ Basic Life ☐ Basic AD&D
- ☐ Dependent Life ☐ Supplemental AD&D
- ☐ Supplemental Life: _____ x annual earnings OR $_____
- ☐ Current Income: $ _____ ☐ *Hour* ☐ *Week* ☐ *Month* ☐ *Year*
- ☐ Short Term Disability_____%
- ☐ Long Term Disability_____%
- ☐ Anthem By Design Short Term Disability-BUY UP
- ☐ Anthem By Design Long Term Disability-BUY UP
- ☐ Anthem By Design Basic Life-BUY UP (Complete separate election form)

Are you currently actively at work? ☐ Yes ☐ No
If no, reason: _____

	Last name	First name, M.I.	Social Security #	Relationship to applicant	Age
Primary Beneficiary			- -		
Contingent Beneficiary			- -		

Signature required on the reverse side of this form.

7. Other Health Coverage ***Please check one:*** ☐ YES *(complete below)* ☐ NO

On the day your coverage begins, list family members, including yourself, who will be covered by any other health coverage.

Provide name, phone number and address of the HMO or insurance company		Policy/certificate number	Effective date / /
Policy/certificate holder's name	Social security number – –	Date of birth / /	Relationship to applicant

If you and/or your dependents are enrolled in Medicare or Medicaid, complete the following.

Enrollee's name(s)	Medicare/Medicaid ID #	Medicare Part A effective date / /	Medicare Part B effective date / /	ESRD onset date / /
		/ /	/ /	/ /

Medicare Part D ID#	Medicare Part D Carrier	Medicare Part D effective date / /	Medicare Part D term date / /

Reason for Medicare entitlement:

☐ Age ☐ Disability ☐ ESRD & Disability ☐ End Stage Renal Disease (ESRD)

8. Read these Significant Terms, Conditions and Authorizations carefully before signing. Please review your application for errors or omissions.

1. I may not assign any payment under my Anthem Blue Cross and Blue Shield program.
2. I authorize deduction from my wages/pension, if necessary for the required premium for the coverage for which I, or any dependents have applied.
3. I am applying for the coverage selected on this application. If I select a coverage, or combination of coverages, not available to me and/or a class for which I am not eligible, I agree that my selection(s) is hereby automatically amended to be consistent with the employer's application.
4. I understand that, to the extent permitted by law, Anthem reserves the right to accept or decline this application (and that Anthem Life Insurance Company may accept only certain persons or conditions for coverage) and that no right whatsoever is created by this application. I also understand that this coverage, if approved, may exclude coverage for pre-existing conditions, (Ohio only – unless I applied for HMO/HIC coverage, in which case there is no such exclusion.)
5. I am responsible to timely notify my employer of any change that would make me or any dependent ineligible for coverage.
6. Ohio: If applying for HIC/HMO coverage, I understand that I may cancel my membership by providing written notice to Anthem within 72 hours of signing this application.
7. By signing this application, I agree and consent to the recording and/or monitoring of any telephone conversation between Anthem and myself.
8. THIS PARAGRAPH APPLIES ONLY TO MEMBERS OF OHIO GROUPS, AND DOES NOT APPLY TO MEMBERS OF INDIANA OR KENTUCKY GROUPS: I understand that Anthem may collect personal information about me from outside sources, and that both personal and privileged information may only be disclosed to outside parties without my authorization if such disclosure is permitted by both the HIPAA Privacy Regulations (45 C.F.R. Parts 160 & 164) and the Ohio Revised Code § 3904.13. I also understand that under the HIPAA Privacy Regulations and Ohio law, I have a right to see and correct personal information that Anthem collects about me, and that I may receive a more detailed description of my rights under these laws by writing to Anthem.

I acknowledge that I have read the Significant Terms, Conditions and Authorizations, and I accept such provisions as a condition of coverage. I represent that the answers given to all questions on this application are true and accurate to the best of my knowledge and I understand they are being relied on by Anthem in accepting this application. I understand that any misstatements or failure to report new medical information prior to my effective date may result in a material change to coverage or premium rates. Any material misrepresentation or significant omission found in this application may result in denial of benefits or rescission or cancellation of my coverage(s).

Ohio: Any person who, with intent to defraud or knowing that he or she is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

Kentucky: Any person who Knowingly and with intent to defraud any insurance company, health maintenance organization, self-insured plan, or other person, files an application for insurance or other form of health care coverage containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime.

I give this authorization for and on behalf of any eligible dependents and myself if covered by the Plan. I am acting as their agent and representative.

Applicant Signature	Date / /

9. Waiver of coverage for employee and/or any eligible dependent not enrolling

Check all that apply. Waiving: ☐ Health ☐ Dental ☐ Vision ☐ Life ☐ All

Name of person waiving	Already protected by coverage of ☐ Spouse ☐ Parent ☐ None
Employer name	Carrier: ☐ Anthem (give certificate/policy #) ☐ Other carrier (give name, ID #)

Check all that apply. Waiving: ☐ Health ☐ Dental ☐ Vision ☐ Life ☐ All

Name of person waiving	Already protected by coverage of ☐ Spouse ☐ Parent ☐ None
Employer name	Carrier: ☐ Anthem (give certificate/policy #) ☐ Other carrier (give name, ID #)

Check all that apply. Waiving: ☐ Health ☐ Dental ☐ Vision ☐ Life ☐ All

Name of person waiving	Already protected by coverage of ☐ Spouse ☐ Parent ☐ None
Employer name	Carrier: ☐ Anthem (give certificate/policy #) ☐ Other carrier (give name, ID #)

Check all that apply. Waiving: ☐ Health ☐ Dental ☐ Vision ☐ Life ☐ All

Name of person waiving	Already protected by coverage of ☐ Spouse ☐ Parent ☐ None
Employer name	Carrier: ☐ Anthem (give certificate/policy #) ☐ Other carrier (give name, ID #)

Check all that apply

☐ I certify that I have been given an opportunity to apply for Anthem Blue Cross and Blue Shield coverage and after careful consideration, have decided not to take advantage of this offer. In the event I wish to apply for such coverage hereafter, I may do so, subject to established procedures.

If I am declining enrollment for myself or my dependents (including my spouse) because of other health insurance coverage, I may in the future be able to enroll myself or my dependents in this plan, provided that enrollment is requested within 31 days after other coverage ends. My dependent(s) or I may be subject to pre-existing condition restrictions or waiting periods specified in the group certificate, if a dependent or I are late enrollees. In addition, if I have a dependent as a result of marriage, birth, adoption or placement for adoption. I may be able to enroll myself and my dependents provided that I request enrollment within 31 days after the marriage, birth, adoption or placement of adoption.

☐ I certify that I have been given the opportunity to apply for the available group life benefits offered by my employer/group, the benefits have been explained to me, and I and/or my dependent(s) decline to participate. Neither my dependent(s) nor I were induced or pressured by my employer/group, agent or life carrier, into declining this coverage, but elected of my (our) own accord to decline coverage. I understand that if I wish to apply for such coverage in the future, I may be required to provide evidence of insurability at my expense.

Applicant signature	Date / /

Life and disability products are underwritten by Anthem Life Insurance Company, an independent licensee of the Blue Cross and Blue Shield Association.
In Indiana: Anthem Blue Cross and Blue Shield is the trade name of Anthem Insurance Companies, Inc. In Kentucky: Anthem Blue Cross and Blue Shield is the trade name of Anthem Health Plans of Kentucky, Inc.
In Ohio: Anthem Blue Cross and Blue Shield is the trade name of Community Insurance Company. Independent licensees of the Blue Cross and Blue Shield Association. ® Registered marks Blue Cross and Blue Shield Association.