



**Regular Public Meeting Minutes
Tuesday, January 7, 2025**

EXECUTIVE SESSION

- I. Call to Order** Randy Hawley
Board President Hawley called the meeting to order at 3:14.
- II.** The board will entertain a motion to go into executive session pursuant to A.R.S. §38-431.03(A)(1) to discuss a personnel matter: the Superintendent's Annual Evaluation.
Motion made by Lauren Robinson/Sam Blom to go into executive session to discuss the Superintendent's Annual Evaluation at 3:15 carried by a vote of 5-0.
- III.** The board will entertain a motion to adjourn the Executive Session and resume the Regular Public Meeting.
Motion made by Karen McClelland Sam Blom to adjourn the Executive Session at 4:05 carried by a vote of 5-0.

REGULAR PUBLIC MEETING

- I. Call to Order** Randy Hawley
- II. Pledge of Allegiance** Randy Hawley
- III. Roll Call of Members**
Randy Hawley, Present
Lauren Robinson, Present
Karen McClelland, Present
April Payne, Present
Sam Blom, Present
Emily Frey, joined at 4:00
- IV. Statement of Welcome** Randy Hawley
- V. Recognition of Students, Athletes, and Staff Members** Tom Swaninger
Site Staff
- Strategic Plan Alignment: High Student Achievement & Highly Performing and Supported Staff
 - Principal Heather Isom and school staff recognized SRRJH Student of Arianna Koller, SRRHS Student of the Month Alexis Landaverde, SRRHS Athlete of the Month, Nicholas Hermen, Athlete of the Month, Andy Ellis, Teacher of the Month from Sedona Red Rock Jr/Sr High School, Kameron Moyer and Lana Kaska, Students of the Month from West Sedona School, and Sara Horton, Staff Member of the Month from West Sedona School.
- VI. Call to the Public** Randy Hawley
None
- VII. Governing Board Member Comments** Board Members
None

VIII. Student Representative's Update

Emily Frey

Student Representative Emily Frey gave an update of campus events, including planning for prom and an upcoming Interact Club conference.

IX. Superintendent's Update

Tom Swaninger

Superintendent Swaninger gave an update of events throughout the district, including our new Special Services Director Kelly Freundenthal, a Chromebook grant from Optimum, and budget planning for FY26.

X. Approve Order of the Agenda Including the

Randy Hawley

Consent Agenda and Minutes The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board of Education. All items approved will be done by one non-debatable motion passed unanimously. Any item may be removed for debate on request of any member of the board, staff, or public. Items removed from the consent portion of the agenda become the first item of business on the regular agenda.

Attachment 1: Consent Agenda

1. Minutes for Governing Board meetings: December 3, 2024
2. Payroll vouchers – 11, 12, 13
3. Accounts Payable vouchers – 2522, 2523, 2524
4. Gifts and donations – N/A
5. Fund balance statements – Attached
6. Personnel – Attached
7. Approved Fundraisers – Attached

Motion made by Lauren Robinson/Sam Blom to approve the Order of the Agenda including the Consent Agenda and Minutes carried by a vote of 5-0.

XI. Organizational Agenda Items

A. Election of the 2025 Board President

Randy Hawley

- Strategic Plan Alignment: Effective Use of Resources
- Attachment 2: Certificate of Election of Board President
- **ACTION ITEM:** Discussion and possible action to elect a Governing Board President for the period of one year.
- **Motion made by Lauren Robinson/Sam Blom** to elect Randy Hawley as Governing Board President during 2025 carried by a vote of 5-0.
- Randy Hawley thanked board members for his support and expressed his enthusiasm for the coming year.

B. Election of the 2025 Board Vice President

Randy Hawley

- Strategic Plan Alignment: Effective Use of Resources
- **ACTION ITEM:** Discussion and possible action to elect a Governing Board Vice President for a period of one year.
- **Motion made by Randy Hawley/Sam Blom** to elect Lauren Robinson as Governing Board Vice President for 2025 carried by a vote of 5-0.
- Lauren Robinson thanked the board for their support and positive working relationship.

C. 2025 Governing Board Meeting Schedule

Randy Hawley

- Strategic Plan Alignment: Effective Communication
- Attachment 3: Board Meeting Public Notice Form
- **ACTION ITEM:** Discussion and possible action to set the date, time, and location for Governing Board meetings in 2025.

- **Motion made by Randy Hawley/Lauren Robinson** to keep meeting dates and times the same in 2025 carried by a vote of 5-0.
- Regular meetings will be held on the first Tuesday of the month at 4:00 PM in the Sedona Performing Arts Center.

D. Use of Board Signature Stamps for Signing Vouchers Between Meetings

Stacy Saravo

- Strategic Plan Alignment: Effective Use of Resources
- **ACTION ITEM:** Discussion and possible action to approve the use of board signature stamps for signing vouchers between meetings.
- Finance Director Stacy Saravo noted that this is a routine annual measure that allows the business office to function efficiently.
- **Motion made by Karen McClelland/Sam Blom** to approve the use of board signature stamps for signing vouchers between meetings carried by a vote of 5-0.

XII. Business Items and Presentations

A. Sister City Program Presentation

Deb Sanders

- Strategic Plan Alignment: Effective Communication
- Attachment 4: Sister City Presentation
- Deb Sanders gave an overview of the Sister City Program, which includes a partnership with classes in Canmore, Canada.

B. Resolution regarding the sale of District owned property in the Village of Oak Creek

Tom Swaninger

- Strategic Plan Alignment: Effective Use of Resources
- Attachment 5: Board Resolution
- **ACTION ITEM:** Discussion and possible action to approve the resolution authorizing and directing that certain real property owned by the District be listed for sale; and authorizing certain persons to execute all necessary documents and obtain all necessary consents and approvals relating to such sale.
- Superintendent Swaninger stated that after discussing this with attorneys and the School Facilities Board, this resolution is not required. This is because no SFB funds were used to construct Big Park School. No board action is needed at this time.

C. Annual Board Member Conflict of Interest and Gift Training

Stacy Saravo

- Strategic Plan Alignment: Effective Use of Resources
- Attachment 6: Board Member Annual Conflict of Interest and Gift Training Presentation
- Attachment 7: District Conflict of Interest Policy
- Attachment 8: Board Member Conflict of Interest Form
- Finance Director Stacy Saravo gave an overview of the District's conflict of interest and gift policies, including a description of what constitutes a conflict of interest, required disclosure forms, the process to be followed in the event that a conflict arises during the calendar year, and a description of gifts covered by our district policies. Board members will complete and submit conflict of interest forms at the close of the meeting.

D. Disposal of Outdated Fixed Assets

Stacy Saravo

- Strategic Plan Alignment: Effective Use of Resources
- Attachment 9: Asset Disposal List

- **ACTION ITEM:** Discussion and possible action to approve the disposal of outdated fixed assets as presented.
- **Finance Director Stacy Saravo** noted that the majority of assets being disposed of by the district are outdated technology. Additional items will be brought to the board in future meetings.
- **Motion made by Sam Blom/April Payne** to approve the disposal of outdated fixed assets as presented carried by a vote of 5-0.

E. First Reading of ASBA Policy Updates 801-808

Tom Swaninger

- Strategic Plan Alignment: Effective Communication
- Attachment 10: Policy Advisory 801-807
- Attachment 11: Policy Advisory 808
- Superintendent Swaninger gave an overview of the proposed policy updates. The second reading of these policies will occur at our February meeting.

XIII. Other Business

Randy Hawley

Future board meeting dates and agenda items: The next board meeting will be held on Tuesday, February 4th at 4:00.


XIV. Adjournment

Randy Hawley

Lauren Robinson/April Payne made a motion to adjourn the meeting at 4:58. The motion carried by a vote of 5-0.

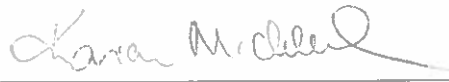
Submitted by: Amanda Stanfield

Signatures of Attendees:


Randy Hawley


Lauren Robinson


Sam Blom


Karen McClelland


April Payne