



Tuesday, May 13, 2025

MINUTES FOR THE EXECUTIVE SESSION

- I. Call to Order** Sam Blom
Board President Randy Hawley attended virtually due to illness. Member Sam Blom called the meeting to order at 3:00 and presided over the meeting.
- II.** The board will entertain a motion to go into executive session in accordance with A.R.S. 38-431.03 (A)(3)- to receive advice from attorney concerning the sale of district property.
- Motion made by Karen McClelland/Randy Hawley:** Motion to go into executive session at 3:00 in accordance with A.R.S. 38-431.03 (A)(3)- to receive advice from attorney concerning the sale of district property carried by a vote of 4-0.
- III.** The board will entertain a motion to adjourn the Executive Session and return to the Public Meeting.
Motion made by Karen McClelland/Randy Hawley: Motion to go adjourn the Executive Session and return to the Public Meeting at 3:43 carried by a vote of 4-0.

AGENDA FOR THE REGULAR PUBLIC MEETING

- IV. Pledge of Allegiance** Sam Blom
- V. Roll Call of Members**
Randy Hawley, Attended Virtually
Lauren Robinson, Excused
Karen McClelland, Present
April Payne, Present
Sam Blom, Present
Emily Frey, Student Representative, Present
- VI. Statement of Welcome** Sam Blom

PUBLIC HEARING

- VII.** The Governing Board will entertain a motion to begin a Public Hearing regarding the 2024-25 Budget Revision.
- Motion made by Karen McClelland/April Payne:** A motion to begin a Public Hearing regarding the 2024-25 Budget Revision carried by a vote of 4-0.

As authorized by A.R.S. 15-905, Finance Director Stacy Saravo will present information regarding the 2024-25 budget revision and answer questions from the public regarding the budget revision. The budget was initially adopted in June 2024.

- Attachment 1: 2025 Budget Revision Presentation
- Attachment 2: 2025 Budget – Short Form

- Attachment 3: 2025 Budget

Finance Director Stacy Saravo gave an overview of the budget revision, which is necessary to capture actual ADM for the 2024-25 school year. The revision includes a reduction of approximately \$200. The District is still on track for a 5% carryover. There were no questions from the public or board members.

VIII. The Governing Board will entertain a motion to end the Public Hearing and return to the Regular Public Meeting.

Motion made by Karen McClelland/April Payne: A motion to end the Public Hearing and return to the Regular Public Meeting carried by a vote of 4-0.

IV. Recognition of Students, Athletes, and Staff Members

Tom Swaninger,
Site Staff

- Strategic Plan Alignment: High Student Achievement & Highly Performing and Supported Staff
- The following staff and students were recognized: Emery Keth (SRR Middle School Student of the Month), Logan Jankowski (SRR High School Student of the Month), Ashley Calogero (SRR Athlete of the Month), John Parks (SRR Staff Member of the Month), Devany Robles Casas (WSS Student of the Month), Julianna Liefland (WSS Student of the Month), Gabe Holland (WSS Staff Member of the Month).

**X. Recognition of Retiring SRR Employees
Karyl Goldsmith and Richard Morris**

Tom Swaninger,
Heather Isom

- Strategic Plan Alignment: Highly Performing and Supported Staff
- SRR Principal Heather Isom recognized retiring teachers Karyl Goldsmith and Richard Morris, thanking them for their excellent teaching and contributions to the school community.

Superintendent Tom Swaninger recognized Emily Frey for her service and leadership in her role as Student Representative to the Board. She is graduating and ending her term. Kaelin Arizmendi will be the new Student Representative to the Board.

XI. Call to the Public

Sam Blom

There were no public comments.

XII. Governing Board Member Comments

Board Members

Karen McClelland noted the recent write-ups for outstanding staff and students in local publications, Sam Blom recognized the Middle School Co-Ed Soccer Team for winning their championship game, Randy Hawley thanked Student Representative Emily Frey for her excellent service to the board and school community.

XIII. Student Representative Update

Emily Frey

Student Representative Emily Frey gave an overview of year-end events, including a student council party, prom, and senior events. She thanked the board for the opportunity to serve as student representative.

XIV. Superintendent's Update

Tom Swaninger

Superintendent Swaninger gave an overview of year-end events throughout the district. He recognized the Middle School Co-Ed Soccer Team and track athletes who recently competed in championship events. Senior Ramon Bettancourt earned second place in his event at the state track championships, missing first place by a very narrow margin.

XV. Approve Order of the Agenda Including the

Randy Hawley

Consent Agenda and Minutes The consent portion of the agenda is to expedite routine matters that must be acted on by the Governing Board of Education. All items approved will be done by one non-debatable motion passed unanimously. Any item may be removed for debate on request of any member of the board, staff, or public. Items removed from the consent portion of the agenda become the first item of business on the regular agenda.

Attachment 4: Consent Agenda

1. Minutes for Governing Board meetings: April 1, 2025
2. Payroll vouchers – 20-22
3. Accounts Payable vouchers – 2537-2542
4. Gifts and donations – N/A
5. Fund balance statements – Attached
6. Personnel – Attached
7. Approved Fundraisers – N/A

Motion made by Karen McClelland/April Payne to approve the order of the agenda including the consent agenda and minutes carried by a vote of 4-0.

XVI. Business Items and Presentations

A. Big Park Appraisal Update

Stacy Saravo

- Strategic Plan Alignment: Effective Communication
- Finance Director gave an overview of the recent appraisal of the Big Park property, including the appraiser selection process and appraisal report. A full copy of the report will be posted on the District website.

B. Brewer Road Property Fencing Proposal

Tom Swaninger

- Strategic Plan Alignment: Effective Use of Resources
- Attachment 5: Fencing Proposal
- **ACTION ITEM:** Discussion and possible action to approve the City of Sedona's proposal to construct a fence at 221 Brewer Road.
- Superintendent Swaninger gave an overview of the City's proposal to fence a portion of the Brewer Road property. This improvement would allow the City to have a dog park or dog-related events on the property. This proposal has been reviewed by our attorney. By approving the fence, the District would not incur any liability for a dog park if/when it is operational.
- **Motion made by Karen McClelland/April Payne:** A motion to approve the City of Sedona's proposal to construct a fence at 221 Brewer Road carried by a vote of 4-0.

C. 2025-26 School Year Student Fees

Stacy Saravo

- Strategic Plan Alignment: Effective Use of Resources
- Attachment 6: 2025-26 Student Fee List
- **ACTION ITEM:** Discussion and possible action to approve student fees for the 2025-26 school year as presented.
- Finance Director Stacy Saravo gave an overview of proposed student fees for the 2025-26 school year. All fees were reviewed to make sure they are reasonable and cover District costs. Minimal changes are being proposed.
- **Motion made by Karen McClelland/April Payne:** A motion to approve student fees for the 2025-26 school year carried by a vote of 4-0.

D. Amendment to Employee Staffing Agreement with Educational

Stacy Saravo

Services, LLC (ESI)

- Strategic Plan Alignment: Effective Use of Resources
- Attachment 7: Amendment to the Employee Staffing Agreement with Educational Services, LLC
- **ACTION ITEM:** Discussion and possible action to approve the third Amendment to the Employee Staffing Agreement with Educational Services, LLC.
- Finance Director Stacy Saravo gave an overview to this agreement with ESI. The Districts works with ESI when retired teachers want to return to work for the District and in conjunction with the County for substitute services. Board member Karen McClelland verified that no retired teachers are currently teaching at the District.
- **Motion made by Karen McClelland/April Payne:** A motion to approve the third Amendment to the Employee Staffing Agreement with ESI carried by a vote of 4-0.

E. IGA with Yavapai County for Substitute Teacher Consolidation Services

Stacy Saravo

- Strategic Plan Alignment: Effective Use of Resources
- Attachment 8: Substitute Teacher Consolidation Service IGA with Yavapai County
- **ACTION ITEM:** Discussion and possible action to approve the IGA with Yavapai County for Substitute Teacher Consolidation Services during the 2025-26 school year.
- Finance Director Stacy Saravo reviewed this annual IGA needed to provide substitute teachers at both campuses.
- **Motion made by Karen McClelland/April Payne:** A motion to approve the IGA with Yavapai County for Substitute Teacher Consolidation Services during the 2025-26 school year carried by a vote of 4-0.

F. E Rate Services Agreement

Stacy Saravo

- Strategic Plan Alignment: Effective Use of Resources
- Attachment 9: E Rate Agreement
- **ACTION ITEM:** Discussion and possible action to approve the E Rate Agreement with Yavapai County and the Yavapai County School Superintendent.
- Finance Director Stacy Saravo reviewed this agreement allowing Yavapai County to manage the E Rate program. E Rate is a Federal program that provides rebates to libraries and public schools for internet and telecommunications services.
- **Motion made by Karen McClelland/April Payne:** A motion to approve the E Rate Agreement with Yavapai County and the Yavapai County School Superintendent carried by a vote of 4-0.

G. First Reading of ASBA Policy Updates

Tom Swaninger

- Strategic Plan Alignment: Effective Use of Resources
- Attachment 10: Policy Advisories 819-862
- Attachment 11: Policy Advisories 863-865
- Attachment 12: Policy Advisories 866-875
- Superintendent Swaninger provided a summary of the proposed policy updates. All updates are posted on the District's website. A second reading and adoption vote will be on the June Governing Board Agenda.

H. Superintendent Contract- Salary Adjustment

Stacy Saravo

- Strategic Plan Alignment: Effective Use of Resources
- Attachment 13: FY26 Superintendent Contract Salary Adjustment Summary

- **ACTION ITEM:** Discussion and possible action to approve the salary and stipend adjustment to the Superintendent contract for the FY26 school year, per the contract terms.
- Stacy Saravo gave an overview of the proposed adjustment, noting that the Superintendent's employment contract includes an annual increase equal to the increase given to other administrators.
- **Motion made by Karen McClelland/April Payne:** A motion to approve the salary and stipend adjustment to the Superintendent contract for the FY26 school year, per the contract terms, carried by a vote of 4-0.

I. 2024-25 Budget Revision

Stacy Saravo

- Strategic Plan Alignment: Effective Communication/Use of Resources
- **ACTION ITEM:** Discussion and possible action to approve the second revision to the 2024-25 budget.
- There were no additional comments or questions regarding the budget revision.
- **Motion made by Karen McClelland/April Payne:** A motion to approve the second revision to the 2024-25 budget carried by a vote of 4-0.

XVII Other Business

Sam Blom

Future board meeting dates and agenda items: The next board meeting will be held on June 3rd at 4:00.

XVIII. Adjournment:

Sam Blom

Motion made by Karen McClelland/April Payne: A motion to adjourn the meeting at 4:57 carried by a vote of 4-0.

Submitted by: Amanda Stanfield

Signatures of Attendees:

Sam Blom

Randy Hawley

Karen McClelland

April Payne