

# CLOSTER PUBLIC SCHOOLS

340 Homans Avenue • Closter, New Jersey 07624



Vincent McHale  
Superintendent of Schools

[www.clostershools.org](http://www.clostershools.org)

Floro M. Villanueva Jr.  
Business Administrator/Board Secretary

## LEGAL NOTICE - Request for Proposals Broker of Record for Medical and Dental

Notice is hereby given that pursuant to the requirements of N.J.A.C. 6A:23A-5.2 (a)(5), the Closter Board of Education is requesting proposals (RFP) to obtain from interested and qualified firms a proposal to act as the Board of Education's Broker of Record as outlined in the RFP.

A copy of the RFP is found on this link: <https://www.closterschools.org/business-services> or picked up at the Board office between the hours of 8:00 AM and 4:00 PM, Monday through Friday, except holidays. All vendors submitting proposals must use and complete all forms and include all information required in the RFP. An original and two (2) copies of the Proposal must be submitted, in a sealed envelope with "RFP – Broker of Record" marked on the front of the envelope.

Proposals must be submitted to the Closter Board of Education no later than **May 20, 2026, at 10:00 AM**. If sent by mail, it should be clearly marked as "RFP – Broker of Record". The proposals should be addressed to the School Business Administrator, Closter Public Schools, 340 Homans Avenue, Closter, New Jersey 07624.

By Order of the Closter Board of Education

A handwritten signature in blue ink, appearing to read "Floro M. Villanueva Jr.", is written over a horizontal line.

Floro M. Villanueva Jr.  
School Business Administrator/  
Board Secretary

Dated: April 6, 2026