

FOWLER ELEMENTARY SCHOOL DISTRICT
MEETING OF THE GOVERNING BOARD

Tuesday, April 9, 2024 – 4:00 p.m. (room open at 3:45pm)

District Office, Board Room

1617 S. 67th Ave., Phoenix, Arizona

AGENDA

- A. OPENING OF MEETING Mrs. Eastburn
 - 1. Call to Order Mrs. Eastburn
 - 2. Roll Call Mrs. Eastburn
 - 3. Adoption of Agenda Mrs. Eastburn
 - 4. Pledge of Allegiance Mrs. Eastburn
 - 5. Approval of Minutes Mrs. Eastburn
 - o March 12, 2024, regular meeting
 - 6. Presentation: Single Annual Audit, CWL, Dennis Maschke
Presentation: Procurement, Ms. Catherine King, Finance Director

B. COMMUNITY COMMENTS/CALL TO THE PUBLIC *{limited to three minutes}*
This is the time for the public to comment on matters that may be of interest to the Board. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-341.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

Please contact Board Administrative Assistant, Laura Lozoya at LLozoya@fesd.org or by phone at 623-707-4513, if you would like to speak in person (time is limited to three minutes) at the scheduled Governing Board meeting. You may view board meeting documents on the FESD website under the Community section.

- C. ACTION ITEMS
 - 1. Recommendation to Approve the Revised Job Description for the Position of Middle School Principal Ms. Ulloa
 - 2. Recommendation to Approve Second Reading of ASBA Proposed Policy Advisories Ms. Ulloa
Vol 36, No. 1
 No. 763 – Policy, BEDB – Agenda
 No. 764 – Regulation BGC- R, Policy Revision & Review
 No. 765 – Policy, BGE – Policy Communication/Feedback
 > Regulation BGE-R, Policy Communication/Feedback
 No. 766 – Regulation, CCB- R, Line and Staff Relations
 No. 767- Policy CFD, School-Based Management
 No. 768 - Regulation- EB-R, Environmental and Safety Program
 No. 769 - Policy EBAA, Reporting of Hazards/Warning System
 No. 770 - Policy, EBC - Emergencies
 No. 771 - Policy ECB - Building and Grounds Maintenance
 No. 772 - Policy EEAA, Walkers and Riders
 No. 773 – Regulation, EEAE-R, Bus Safety Program
 No. 774 - Policy GBEF, Staff Use of Digital Communications and Electronic Devices
 No. 775 - Policy GDC, Support Staff Leaves and Absences (Removal/Reference only)
This Policy is recommended for deletion as per the ASBA recommendation.
 No. 776 - Policy IHA, Basic Instructional Program
 No. 777 - Policy IKA, Graduation Requirements
This Policy is not being adopted as it is relevant to High School Districts
 No. 778 - Policy IMA, Teaching Methods
 No. 779 - Policy JFABDA, Admission of Students in Foster Care
 No. 780 - Policy JH, Student Absences and Excuses
 No. 781 – Regulation, JHD, Exclusions and Exemptions from School Attendance
 No. 782 –Regulation JIH, Student Interrogations, Searches, and Arrests
 No. 783 - Policy JJE, Student Fund-Raising Activities
 No. 784 – Exhibit KB-EB, Parental Involvement in Education
 No. 783 - Policy KEC, Public Concerns/Complaints About Instructional Resources

- 3. Recommendation to Approve Disposal of District Property Ms. King

Agenda subject to change up to 24 hours prior to the date of the meeting.

**FOWLER ELEMENTARY SCHOOL DISTRICT
MEETING OF THE GOVERNING BOARD**

Tuesday, April 9, 2024 – 4:00 p.m. (room open at 3:45pm)

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AGENDA

4. Recommendation to Release Ms. Chantal Rinehart from her Contract for the 2024-2025 School Year with the Imposition of Liquidated Damages..... Ms. Ulloa
5. Recommendation to Release Ms. Camden Cook from her contract for the 2024-2025 School Year with the Imposition of Liquidated Damages..... Ms. Ulloa
6. Recommendation to Approve the FY23 Annual Comprehensive Financial Report, Single Audit & USFR Compliance Questionnaire Ms. King
7. Recommendation to Non-Renew Mr. Mark Yockus’s Contract Ms. Ulloa
8. Recommendation to Name Jasmine Hyatt Dominguez to the Position of Grants Director Mr. Ostrom
9. Recommendation to Approve G&G Wealth, LPL Financial as a 403B Vendor Ms. Ulloa

D. CONSENT ITEMS

1. Personnel Actions (New Hires, Separations, Temporary Assignments, Changes, Leave of Absences, Transfers and Addendums) Ms. King
2. Payroll and Expense Vouchers..... Ms. King
3. Budget and Expenditure Report..... Ms. King
4. Donations Ms. King

E. INFORMATION AND DISCUSSION ITEMS

1. Student Activities and Food Service Reports Ms. King
2. Head Start Monthly Report Ms. King
3. Intergovernmental Agreement (IGA) with Maricopa County ~ Maricopa County School Superintendent's Office and Fowler Elementary School DistrictMr. Ostrom

F. REQUEST FOR FUTURE AGENDA ITEMS

G. REPORTS

1. Summary of Current Events
 - i. Superintendent
 - ii. Governing Board Members

H. ADJOURNMENT Mrs. Eastburn

**MINUTES OF THE GOVERNING BOARD MEETING
FOR THE FOWLER SCHOOL DISTRICT #45
1617 SOUTH 67TH AVENUE
PHOENIX, ARIZONA
March 12, 2024**

CALL TO ORDER	The Governing Board meeting was called to order by Mrs. Eastburn at 4:08 p.m.
OPENING OF MEETING: Roll Call	Mrs. Peggy Eastburn, Ms. Francisca Montoya and Ms. Lisa M. Perez were present
Others Present	Nora Ulloa, Chad Ostrom, Michelle Berg, Catherine King, Andrea Dale, Andrew Tippins, Pattie Campos, Viviana Suarez, Amelia Sanchez, Cindy Bradley, Robert Altavilla, Lane Blake, Jennifer Quirk, and Enoch Davis.
Approve Agenda	There was a motion made by Ms. Perez, seconded by Ms. Montoya, to approve the agenda for March 12, 2024, as presented. Final Resolution: Motion Carries Yea: Mrs. Eastburn, Ms. Montoya and Ms. Perez
Pledge of Allegiance	Mrs. Eastburn led the Pledge of Allegiance.
Approval of Minutes – November 14, 2023, Regular Board Meeting	There was a motion made by Ms. Montoya to approve the minutes, seconded by Ms. Perez for: <ul style="list-style-type: none">● January 9, 2024, regular meeting● February 13, 2024, regular meeting● February 13, 2024, executive meeting Final Resolution: Motion Carries Yea: Mrs. Eastburn, Ms. Perez, Ms. Montoya
PRESENTATION: FESD Annual Financial Report	<i>Ms. Catherine King presented a brief overview on the Annual Financial Reporting</i> <ul style="list-style-type: none">● <i>Per ARS15-914 – The acceptance of the reports will be an Action item at next month’s meeting</i>● <i>Auditors will be here next month to answer questions</i>
COMMENTS/CALL TO THE PUBLIC	<ul style="list-style-type: none">● None

ACTION ITEMS

<p>Recommendation to Approve Revised Job Description for the Principal Position</p>	<p>Recommendation to Approve Revised Job Description for the Principal. There was a motion made by Ms. Montoya, seconded by Ms. Perez, to Approve the Action Item as presented.</p> <p>Final Resolution: Motion Carries Yea: Mrs. Eastburn, Ms. Perez, and Ms. Montoya</p>
<p>Recommendation to Approve the First Reading of the Policy Review ASBA Proposed Policy Advisories No. 763 through No. 783</p>	<p>Recommendation to Approve the Policy Review of First Reading of ASBA Proposed Policy Advisories No. 763 through No. 783. There was a motion made by Ms. Perez, seconded by Ms. Montoya, to Approve the first reading of ASBA Policies as presented.</p> <p>Final Resolution: Motion Carries Yea: Mrs. Eastburn, Ms. Perez, and Ms. Montoya</p>
<p>Recommendation to Approve the Summer Work Calendar for 12-month Employees</p>	<p>Recommendation to Approve the Summer Work Calendar for 12-month Employees. There was a motion made by Ms. Montoya, seconded by Ms. Perez, to Approve the Action Item as presented.</p> <p>Final Resolution: Motion Carries Yea: Mrs. Eastburn, Ms. Perez, and Ms. Montoya</p>
<p>Recommendation to Approve the Purchase of a New Phone System Districtwide</p>	<p>Recommendation to Approve the Purchase of a New Phone System Districtwide. There was a motion made by Ms. Perez, seconded by Ms. Montoya, to Approve the Action Item as presented.</p> <p>Final Resolution: Motion Carries Yea: Mrs. Eastburn, Ms. Perez, and Ms. Montoya</p>
<p>Recommendation to Approve the New Position of Grants Director</p>	<p>Recommendation to Approve the New Position of Grants Director. There was a motion made by Ms. Montoya, seconded by Ms. Perez, to Approve the Action Item as presented.</p> <p>Final Resolution: Motion Carries Yea: Mrs. Eastburn, Ms. Perez, and Ms. Montoya</p>
<p>Recommendation to Approve the Revised FY 2024-2025 Employee Work Calendar</p>	<p>Recommendation to Approve the Revised FY 2024-2025 Employee Work Calendar. There was a motion made by Ms. Perez, seconded by Ms. Montoya, to Approve the Action Item as presented.</p> <p>Final Resolution: Motion Carries Yea: Mrs. Eastburn, Ms. Perez, and Ms. Montoya</p>
<p>Recommendation to Approve the Contract for Roofing Repairs at WV Campuses (DMLCC, WVE & WVM)</p>	<p>Recommendation to Approve the Contract for Roofing Repairs at WV Campuses (DMLCC, WVE & WVM). There was a motion made by Ms. Montoya, seconded by Ms. Perez, to Approve the Action Item as presented.</p> <p>Final Resolution: Motion Carries Yea: Mrs. Eastburn, Ms. Perez, and Ms. Montoya</p>
<p>Recommendation to Consider Ms. Montoya's Request to attend the National Association of Latino Elected & Appointed Officials (NALEO)</p>	<p>Recommendation to Consider Ms. Montoya's Request to attend the National Association of Latino Elected & Appointed Officials (NALEO). There was a motion made by Ms. Perez, seconded by Mrs. Eastburn, to Award Action Item as presented.</p> <p>Final Resolution: Motion Carries</p>

	Yea: Mrs. Eastburn, Ms. Perez
Recommendation to Approve the General Statement of Assurance for FY 2025 to be filed with the Arizona Department of Education	Recommendation to Approve the General Statement of Assurance for FY 2025 to be submitted to the Arizona Department of Education. There was a motion made by Ms. Montoya, seconded by Ms. Perez, to Approve the Action Item as presented. Final Resolution: Motion Carries Yea: Mrs. Eastburn, Ms. Perez, and Ms. Montoya
Recommendation to Approve Exception to Policy JFB – Open Enrollment & Policy JFB-E Open Enrollment	Recommendation to Approve Exception to Policy JFB – Open Enrollment & Policy JFB-E Open Enrollment. There was a motion made by Ms. Perez, seconded by Ms. Montoya, to Approve the Action Item as presented. Final Resolution: Motion Carries Yea: Mrs. Eastburn, Ms. Perez, and Ms. Montoya

CONSENT ITEMS:

Personnel Changes Summary of Report:	<ul style="list-style-type: none"> • Three hundred nine (309) positions were processed for change • One (1) position continued FMLA Leave • Seven (7) New Employees were processed • Nine (9) Employees have separated from employment • Seven (7) Employees have additional duties or stipends • Two (2) Employees have transfers
Payroll and Expense Vouchers	Payroll vouchers FY24 29_1026, 30_1027, 31_1028, 32_1029, 33_1030 & 34_1031 Expense vouchers FY24 2433, 2434, 2435 and 2436 <i>Mrs. Eastburn abstained from voucher 2436</i>
Donations	None
Budget and Expenditure	The Budget and Expenditure Report was provided to the Governing Board for approval. By approving the report monthly, the Board approves any minor changes between programs that the Finance Department may make as needed. Ms. Montoya moved, seconded by Ms. Perez, to approve consent items 1 through 3 as presented. Final Resolution: Motion Carries Yea: Mrs. Eastburn, Ms. Perez, Ms. Montoya

E. INFORMATION AND DISCUSSION ITEMS

Student Activities and Food Service Reports	The student activities ledger covers the time through February 2024. The Food Services report covers February 2024. All are presented for information purposes only.
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Head Start Monthly Report	The Fowler Elementary School District Head Start Monthly Report for February 2024 was presented for information purposes only.
Information Regarding Annual Comprehensive Financial Report, Single Audit & USFR Compliance Questionnaire.	Information Regarding Annual Comprehensive Financial Report, Single Audit & USFR Compliance Questionnaire. All are presented for information purposes only.

Request for Future Agenda Items

- Ms. Montoya requested clarification on the bidding process for the roofing project at the Western Valley Campuses.

REPORTS:
Superintendent Ulloa

Head Start Staff had a meeting with the City of Phoenix to review requested clarification and revisions to be made to the City of Phoenix Head Start RFP. They are requesting more detailed information; however, FESD appears to be in a strong position, expectations are high for a successful grant award. If awarded the award will be for a five-year grant. Appreciation to the Early Childhood Team, Mr. Medina, Ms. Camu and Mrs. Miller for their hard work on this grant.

The FESD Employee recognition is scheduled for May 16, 2024, at 3:30 to 5:30 pm at the Fowler Multi-Purpose Room.

Dr. Berg will be working with teachers during Spring Break on curriculum, readiness and standards.

Governing Board Members

Ms. Perez shared an overview of the City of Phoenix Book Mobile. The book mobile will be available for the community to visit. Ms. Perez stated she will share the flyer with all principals so that they can share information with their communities.

Ms. Perez shared provided information regarding zoning issues in our community. Currently 112 acres is being zoned for retail vs housing. She expressed appreciation for Ms. Montoya's participation in the meeting.

Ms. Montoya shared information that Dr. Edna Luna Najera was named to fill the vacancy for the House of Representatives District 22, which was left by the resignation of Ms. Leeza Sun.

Adjournment

There was a motion made by Ms. Montoya, seconded by Mrs. Perez, to adjourn the meeting.

Final Resolution: Motion Carries

Yea: Mrs. Eastburn, Ms. Perez, and Ms. Montoya

Mrs. Eastburn adjourned the meeting at 5:16 p.m.

Governing Board Member

Date

Governing Board Member

Governing Board Member

Action Item • April 9, 2024

 X **Action**

C.3. Recommendation to Approve Disposal of District Property

 Information/Discussion

Submitted by Ms. Catherine King, Finance Director

RECOMMENDATION:

It is recommended that the Governing Board approve the attached list of district property for disposal.

BACKGROUND:

The District has determined that the attached list of district property no longer holds service value, or is broken or obsolete. It is requested that the items on the attached list be approved for disposal through either Private Auction, State Auction or disposed of by district personnel if refused by either auction house. If unusual circumstances render the above methods impractical, the district may employ other disposition methods including appraisal or barter, provided the district makes a determination that such procedure is advantageous to the district. The action is authorized by Arizona Administrative Code R7-2-1131C, outlining the disposition of surplus materials.

Action Item • April 9, 2024

 X **Action**

C.6. Recommendation to Approve the FY23 Annual Comprehensive Financial Report, Single Audit & USFR Compliance Questionnaire

 — **Information/Discussion**

Submitted by Ms. Catherine King, Finance Director.

RECOMMENDATION:

It is recommended that the Governing Board approve the FY23 Annual Comprehensive Financial Report, Single Audit and USFR Compliance Questionnaire.

BACKGROUND:

In compliance with ARS Section 15-914(H), the audits need to be publicly accepted by the school district governing board by a roll call vote.

For your review, in the March 2024 Board Meeting, you were provided with the following reports for your review.

- the FY2023 Fowler Elementary School District Annual Comprehensive Financial Report,
- the FY2023 Fowler Elementary School District Single Audit, and
- the FY2023 Fowler Elementary School District Uniform System of Financial Records (aka USFR) Compliance Questionnaire.

Having reviewed these documents, and in compliance with A.R.S. 15-914(H), please accept the FY23 Single Audit, ACFR and USFR Questionnaire.

Consent Item • April 9, 2024

Action

D.1. Recommendation to Approve Personnel Actions

Information/Discussion

Submitted by Ms. Catherine King, Finance Director

Summary of Report:

- Fifty-Eight (58) positions were processed for change
- Three (3) position continued FMLA Leave
- One (1) New Employees were processed
- Seventeen (17) Employees have separated from employment
- Twenty-Three (23) Employees have additional duties or stipends
- One (1) Employees have transfers

Consent Item • April 9, 2024

 X **Action**

D.2. Recommendation to Ratify Expense and Payroll Vouchers

 **Information/
Discussion**

Submitted by Ms. Catherine King, Finance Director

RECOMMENDATION:

It is recommended that the Governing Board ratify payment of the attached payroll and expense vouchers as listed below.

BACKGROUND:

The following payroll and expense vouchers are presented for ratification:

Voucher Number	Type of Voucher	Amount
35, 1032	FY24 Payroll – PP18	\$1,182,822.63
36, 1033	FY24 Payroll – PP19	\$1,041,068.44
2437	FY24 Expense	\$307,051.22
2438	FY24 Expenses	\$373,265.23

Consent Item • April 9, 2024

 X **Action**

D.4 Recommendation to Accept Donations to the District

 Information/Discussion

Submitted by Ms. Catherine King, Finance Director

RECOMMENDATION:

It is recommended that the Governing Board accept the following donation:

Location	Donor	Amount
Santa Maria MS	Donors Choose	\$168.26

BACKGROUND:

Donors Choose is an organization bringing Teachers/Projects and the Community together. The Teachers can submit a project along with items wanted/needed to support the project. Then, a Donor, using the information on Donors Choose, can view the projects, choose what they would like to support, purchase some or all of the items, and then donate them to the Teachers for posted projects.

For increased involvement/transparency, along with each of the attached Request to Accept Gifts is a page describing the Project, the Teacher/Classroom benefiting from the gift/donation, and an itemization of the items donated.

Note: Fair Market Value is regarding the item(s) along with any associated taxes or fees (like shipping fees).

Information and Discussion Item • April 9, 2024

 Action

E.1. Student Activities and Food Service Reports

 X **Information/Discussion**

Submitted by Ms. Catherine King, Finance Director.

INFORMATION/DISCUSSION:

The student activities ledger and food service report include activity through March. These reports are included for informational purposes.

Information and Discussion Item • April 9, 2024

 Action

E.2. Fowler Elementary School District Head Start Monthly Report

 X **Information/Discussion**

Submitted by Ms. Catherine King, Finance Director, Prepared by Ms. Elizabeth Camu.

INFORMATION/DISCUSSION:

The Fowler Elementary School District Head Start Monthly Report for April, 2024 are presented for informational purposes only.

Action Item • April 9, 2024

 X **Action**

C.1 Recommendation to Approve the Revised Job Description
for the Position of Middle School Principal

 Information/Discussion

Submitted by Ms. Nora Ulloa, Superintendent

RECOMMENDATION:

It is recommended that the Governing Board approve the revised job description for the position of Middle School Principal.

BACKGROUND:

The Human Resources Department continues with its mission to ensure that all job descriptions are current and align with our current practices and needs. Last month, the job description for the Elementary Principal Position was revised. This month, we are bringing forth the Middle School Principal Job Description.

Action Item • April 9, 2024

 X **Action**

C.2 Recommendation to Approve the Second Reading of Proposed Policy Advisories and make adoptions as presented

 Information/Discussion

Submitted by Ms. Nora Ulloa, Superintendent

RECOMMENDATION:

It is recommended that the Governing Board approve the second reading of the following proposed ASBA Policy Advisories. The policies are listed below, and the recommendation is to approve the changes. One Policy Advisory, No. 777 - Policy IKA, Graduation Requirements, is not being recommended for approval as it relates to High School Graduation. There is mention of 7th and 8th graders being able to challenge a test required for graduation, but this does not make sense to implement outside of a unified high school district. The items, which are regulations and exhibits, do not require Governing Board approval but are included for your information.

BACKGROUND:

Last month, the Governing Members received the policies for the first reading. This month, the second reading presents specific recommendations for omission, deletion, and adoption of the policies as relevant to FESD. On the pages that follow, Policy recommendations are in bold, and recommendations not to adopt or to delete (in accordance with ASBA recommendations) are in italics. Regulations and Exhibits are in plain font.

Volume 36, Number 1

Policy Advisory

No. 763

Policy, BEDB – Agenda

Recommended edits to be consistent with FESD Governing Board practices are as follows:

Unless changed by a majority vote of Board members present at the meeting, the order of business shall be as follows:

Regular meetings:

- A. Call to order
- B. Adoption of the Agenda
- C. Pledge of Allegiance
- D. Approval of Board Meeting Minutes not previously approved
- E. Public Comments
- F. Action Items
 - 1. Consent Agenda Items
 - 2. Specific Items of District Business
- G. Information and Discussion Items
- H. Summary of Current Events
 - 1. Superintendent
 - a. Celebrations and recognitions
 - b. Governing Board members
 - 2. Reports
- I. Request for Future Agenda items
- J. Adjournment

Special Meetings

- A. Call to order
- B. Adoption of the Agenda
- C. Pledge of Allegiance
- D. Items for which the special meeting was called (May include timely action, discussion, and information items as conditioned for regular meetings.)
- E. Announcements
- F. Adjournment

Executive Session - Recommendation to Adopt as recommended in the ASBA Policy Advisory

Emergency Meetings - Recommendation to Adopt as recommended in the ASBA Policy Advisory

Section: Accommodations for the Disabled - Recommendation to Adopt as recommended in the ASBA Policy Advisory

No. 763 – Policy, BEDB – Agenda

The recommendation is to adopt the Policy Revision with the proposed updates to align with FESD Governing Board Meeting Practices (see notes in the supporting documents)

No. 764 – Regulation BGC- R, Policy Revision & Review,

Changes are a revision to the language to align with current practices

Approval not necessary - Regulation, Intent to adopt as presented

765 – Policy, BGE – Policy Communication/Feedback,

The policy changes are about policy access, with revisions to wording and language and no changes in content. Adopt Changes as presented

Regulation BGE-R, Policy Communication/Feedback

The regulation references updates and changes to policy manuals and access. The changes are a revision to the language to align with current practices

Approval not necessary - Regulation, Intent to adopt as presented

No. 766 – Regulation, CCB- R, Line, and Staff Relations,

Removes the requirement for a parental survey

Approval not necessary - Regulation, Intent to adopt as presented

No. 767- Policy CFD, School-Based Management

Removes specific references to the number of parents who participate

Adopt changes as recommended

No. 768 - Regulation- EB-R, Environmental and Safety Program

Removes References to the Air Quality Coordinator

Approval not necessary - Regulation, Intent to adopt as presented

No. 769 - Policy EBAA, Reporting of Hazards/Warning System

Eliminates specific requirements to post label information as well as the concentration of pesticide to be sprayed

Adopt changes as recommended

No. 770 - Policy, EBC - Emergencies

Revises the development of emergency response plans to include the Governing Board in collaboration with the superintendent

Adopt changes as recommended

No. 771 - Policy ECB - Building and Grounds Maintenance

Changes remove references to “Indoor Quality Air Control Coordinator” and references to outdated statutes

Adopt changes as recommended

No. 772 - Policy EEAA, Walkers and Riders

Districts **may** transport students who are out of the attendance area and revises the mileage from 20 to 30 miles

Adopt changes as recommended

No. 773 - Regulation, EEAE-R, Bus Safety Program

Clarifies that a bus driver may redirect a passenger or anyone who attempts to board the bus, not just students

Approval not necessary - Regulation, Intent to adopt as presented

No. 774 - Policy GBEEF, Staff Use of Digital Communications and Electronic Devices

Revisions to terminology to make the policy Current

Adopt changes as recommended

No. 775 - Policy GDC, Support Staff Leaves and Absences (Removal/Reference only)

Proceed with the recommended change, which is to remove the Policy, as it included no policy but, rather, only references to other policies

No. 776 - Policy IHA, Basic Instructional Program

Changes are to the requirements of content area instruction to align with current practice and requirements

Adopt changes as recommended

No. 777 - Policy IKA, Graduation Requirements

*The recommendation is **not** to adopt this policy as it pertains to High School districts*

No. 778 - Policy IMA, Teaching Methods

Revision of language to be in line with current practice

Adopt changes as recommended

No. 779 - Policy JFABDA, Admission of Students in Foster Care

Clarification of timelines for enrollment and eliminates barriers to enrollment

Adopt changes as recommended

No. 780 - Policy JH, Student Absences and Excuses

Language has been added, which adds mental or behavioral health as one of the acceptable reasons for excused student absences.

Adopt changes as recommended

No. 781 - Policy JHD, Exclusions and Exemptions from School Attendance

Language added to include the mental and behavioral health specialists and remove some designations of “medical professionals” who can excuse student absences.

Adopt changes as recommended

No. 782 - Regulation JIH, Student Interrogations, Searches, and Arrests

Revision of language as relevant to public employees “child welfare investigators

Adopt changes as recommended

No. 783 - Policy JJE, Student Fund-Raising Activities

Changes align the activities to coincide with a prior list of activities which may be approved in advance

Adopt changes as recommended

No. 784 - Exhibit JK-EA, Student Discipline

Changes the requirement of records retention from two to four years

Approval not necessary - Exhibit, Intent to adopt as presented

No. 785 - Exhibit KB-EB, Parental Involvement in Education

Language clarification from Child Protective Services to “Child Safety Services

Approval not necessary - Exhibit, Intent to adopt as presented

No. 786 - KEC, Public Concerns/Complaints About Instructional Resources

Adds the requirement that in addition to reviewing the concern, the Superintendent will prepare a report

Adopt changes as recommended

Action Item • April 9, 2024

 X **Action**

C.8. Recommendation to Name Jasmine Hyatt Dominguez to the Position of Grants Director

 Information/Discussion

Submitted by: Mr. Chad Ostrom, Assistant Superintendent for Business Services

RECOMMENDATION:

It is recommended that the Governing Board approve hiring Ms. Jasmine Hyatt Dominguez for the Grants Director position.

BACKGROUND:

Ms. Jasmine Hyatt Dominguez holds a Master’s Degree in Secondary Education and Science and Curriculum from ASU. She earned her Bachelor of Arts from Berkeley. She has direct and current experience working in a public school district in a capacity similar to our job posting. Ms. Hyatt Dominguez comes to us from the Creighton District. Before entering the fiscal side of education, she had over ten years of experience teaching middle school students in Phoenix and Oakland, California. Her last experience in instruction was as an Instructional Coach assisting site administrators in identifying school and district needs and finding the resources to implement the instruction.

Because Ms. Hyatt Dominguez has such a strong background working in public education and on the grants and financial sides, she can immediately begin her job duties. She has experience working with the various systems and ADE platforms required to complete this job. Ms. Dominguez Hyatt has been the Creighton District Coordinator for Effective School-Federal Programming since July 2022. Ms. Hyatt Dominguez has an extensive background working directly with grants and federal programming in Creighton, where she was part of a four-person team that wrote and managed approximately 50 million dollars in grants. She is very familiar with entitlement, competitive, and external grant funds. For example, Ms. Hyatt Dominguez has successfully written and managed Titles I, II, III, IV, 21st CCLC School Safety, McKenney Vento, and ESSER.

Her previous public school district experience on the instruction side and in a parallel position will minimize her learning curve. She will, in fact, be able to share information with our District administrators on how to effectively use the resources at our disposal. Ms. Hyatt Dominguez’s references indicate that she is a dedicated and hard worker. She was described as determined, very familiar with the ADE grants management, and having extensive knowledge, which will allow her to positively impact our District from the start.

Action Item • April 9, 2024

 X **Action**

C.9. Recommendation to Approve G&G Wealth, LPL
Financial as a 403B Vendor

 Information/Discussion

Submitted by Ms. Nora Ulloa, Superintendent

RECOMMENDATION:

It is recommended that the Governing Board approve the addition of G& G Wealth, LPL Financial, as a new vendor for our 403B plan for employees.

BACKGROUND:

As “government” employees working for non-profit organizations, our employees can set aside funds for their retirement. They may set aside contributions to go toward retirement, and they can postpone taxes until post-retirement. The funds are taxed post-retirement when, in theory, our income declines, and our tax rate will be less. Bringing this vendor on for our employees will not cost the FESD anything. The District does not pay the vendor any money. Our district generously contributes retirement support to our employees via the Arizona State Retirement System. The 401B option provides additional investment options for our employees.

Years ago, we worked with one company, and the individual was highly responsive and came out to meet with employees, answer questions, and review plans as requested. Several years ago, FESD went from allowing multiple vendors only to allowing one 401B vendor. Moving to one provider was done with the best intentions, the thought being that it would simplify the payroll documentation. Since then, our success has fluctuated with the customer service provided by our vendors. Currently, our employees have only one option, which is VOYA. This company will remain an option for employees, and employees with funds invested with VOYA may continue that investment. However, VOYA no longer has in-state representatives. Our employees with funds invested with VOYA cannot easily communicate with a company representative, leaving them unable to ask questions or change their savings plans.

Mr. Ostrom has contacted 401B vendors, and they have not worked out for various reasons. Finding vendors with local representatives who can work with school districts has been challenging. LPL Financial is a company used by various neighboring districts and is known to be responsive to employees. This recommendation ensures that our employees have appropriate guidance, responses to questions, and options as they set aside funds for their retirement.

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 X **Action**

C.4 Recommendation to release Ms. Chantal Rinehart from her Contract with the Imposition of Liquidated Damages

 Information/Discussion

Submitted by Ms. Nora Ulloa, Superintendent

RECOMMENDATION:

It is recommended that the Governing Board release Ms. Chantal Rinehart from her contract at the end of her contract year, which is May 23, 2024, with the imposition of liquidated damages

BACKGROUND:

Ms. Rinehart signed her contract on February 22, 2024 to return for the 2024-2025 school year. On Monday, April 1, 2024, she submitted a letter to Mr. Altavilla stating that she would resign effective the last teacher day. Her stated reason for resigning was “because of pay.”

All certified employees received a timeline from Human Resources and their principals, which stated the timelines for contracts to be returned. Included in this caveat was a statement that if a teacher was not 100% certain of their intent to return, they should not sign, but instead, they could later reapply for their position. Ms. Rinehart was aware of the recommendation to impose liquidated damages that would be made if she requested to rescind her contract. Mr. Camacho spoke with her and confirmed that she understood the likelihood of having to pay the cost of liquidated damages.

Action Item • April 9, 2024

 X **Action**

C.5 Recommendation to release Ms. Camden Cook from her Contract for the 2024-2025 School Year with the Imposition of Liquidated Damages

 Information/Discussion

Submitted by Ms. Nora Ulloa, Superintendent

RECOMMENDATION:

It is recommended that the Governing Board release Ms. Camden Cook from her 2023-2024 School Year contract with the imposition of liquidated damages.

BACKGROUND:

Ms. Camden Cook is a first-year teacher at Tuscano Elementary School. She signed her contract to return for the upcoming school year. Ms. Cook signed her contract on March 6, 2024 to return for the 2024-2025 school year. On March 25, she informed her principal, Mr. Stewart, that her circumstances changed and that she would be moving out of state. Ms. Cook intended to return; however, her partner, with whom she lives, was offered a job out of state.

All certified employees received a timeline from Human Resources and their principals, which stated the timelines for contracts to be returned. Included in this caveat was a statement that if a teacher was not 100% certain of their intent to return, they should not sign, but instead, they could later reapply for their position.

Action Item • April 9, 2024

 X **Action**

C.7. Recommendation to Non-Renew Mr. Mark Yockus's Contract

 Information/Discussion

Submitted by Ms. Nora Ulloa, Superintendent

RECOMMENDATION:

It is recommended that the Governing Board non-renew Mr. Mark Yockus's 2024-2025 school year contract.

BACKGROUND:

Mr. Yockus was hired in September 2023 to fill an immediate need utilizing ESSER III funding. His position was to support both middle schools as an assistant principal, with the understanding that his position was temporary, for the 23–24 school year only. Unfortunately, due to the ESSER III funding expiring in September 2024, Mr. Yockus's position will no longer be available.

I recently met with Yockus to ensure he knew his employment status and share his options. His options were to resign or be non-renewed. Both options would allow Mr. Yockus to remain employed for the remainder of his 2023–2024 contract. Mr. Yockus has not resigned; therefore, with guidance from legal counsel, I bring this action item to you to non-renew his 2024–2025 school year contract. His non-renewal is unrelated to his job performance, and he is eligible to apply for any current postings and has been encouraged to do so. Mr. Yockus has alternated between the middle schools and has worked successfully under both administrations. His service to our middle school students is appreciated.

Consent Item • April 9, 2024

 X **Action**

D.3. Recommendation to Approve Budget and Expenditure Report

 Information/Discussion

Submitted by Ms. Catherine King, Finance Director

RECOMMENDATION:

It is recommended that the Governing Board approve the Budget and Expenditure Report

This report is included as a consent item for approval at each regular board meeting. By approving the report monthly, the Board is approving any minor changes that may be made by the Finance Department.

If required, a formal budget revision will be properly presented to the public and the Governing Board per the requirements of A.R.S. §15-905.

Information and Discussion Item • April 9, 2024

_____ **Action**

E.3. Intergovernmental Agreement (IGA) with Maricopa County ~ Maricopa County School Superintendent's Office and Fowler Elementary School District

 X **Information/Discussion**

Submitted by Mr. Chad Ostrom, Assistant Superintendent for Business Services

INFORMATIONAL UPDATE:

This information is provided to inform the Governing Board of the Intergovernmental Agreement (IGA) with Maricopa County ~ Maricopa County School Superintendent's Office and Fowler Elementary School District for election services.

BACKGROUND:

We are revising our IGA with the Maricopa County Schools Superintendent's Office to ensure that we have a current agreement on file. The IGA outlines the responsibilities of the Maricopa County Superintendent's Office to assist FESD in conducting district elections in Maricopa County. This IGA will expire on December 31, 2026. The responsibilities of the School Superintendent's office include producing publicity pamphlets, managing the publication of the pro and con statements, providing mail copies of pamphlets to persons upon request, attending the Logic and Accuracy tests on behalf of the district, and finally proofreading and translating the sample ballot language.

District legal counsel has reviewed and approved the amendment. Gust Rosenfeld, which provides counsel for both FESD and Maricopa County, has provided a Conflict-of-Interest statement regarding this IGA.

By entering into this IGA, FESD can continue to utilize the resources provided by the Maricopa County Schools Superintendent's Office for elections.