

**MINUTES OF THE GOVERNING BOARD MEETING
FOR THE FOWLER SCHOOL DISTRICT #45
1617 SOUTH 67TH AVENUE
PHOENIX, ARIZONA
November 14, 2023**

CALL TO ORDER	The Governing Board meeting was called to order by Mrs. Eastburn at 4:08 p.m.
OPENING OF MEETING: Roll Call	Mrs. Peggy Eastburn, Ms. Francisca Montoya were present and Ms. Lisa M. Perez were present via video call.
Others Present	Nora Ulloa, Chad Ostrom, Michelle Berg, Catherine King, Andrew Tippins, Desiree Castillo, Pattie Campos, Viviana Suarez, Andrea Dale, Amelia Sanchez, Jerry Borunda, Cindy Bradley, Angela Krenkel, Tobi Stevens, Robert Altavilla, Kristie Stewart, Matthew Stewart, Enoch Davis, Gary Flunoy, Christina Quintero, Lane Blake, Jennifer Quirk, Vincent Medina, Rebecca Osorio and Laura Lozoya.
Approve Agenda	<p>There was a motion made by Ms. Perez, seconded by Ms. Eastburn, to approve the agenda for October 10, 2023, as presented.</p> <p>Final Resolution: Motion Carries</p> <p>Yea: Mrs. Eastburn and Ms. Perez</p> <p>Ney: Ms. Montoya</p> <p><i>A discussion occurred about the balance of moving forward to ensure school safety versus providing information to the public.</i></p>
Pledge of Allegiance	Mrs. Eastburn led the Pledge of Allegiance.
Approval of Minutes – August 8, 2023, regular August 11, 2023, special	<p>There was a motion made by Ms. Perez to approve the minutes, seconded by Mrs. Eastburn for:</p> <ul style="list-style-type: none">● October 10, 2023, regular meeting <p>Final Resolution: Motion Carries</p> <p>Yea: Mrs. Eastburn, Ms. Perez, Ms. Montoya</p> <p>A presentation explaining the federal academic requirements. She shared that with the exception of the VA no FESD schools remained in aTSI. She stated that the VA had insufficient students in the ELLFEP14 group to exit the aTSI label</p>
PRESENTATIONS: School Letter Grades, TSI Update and School Safety	<p>School Safety was presented by Ms. Nora Ulloa. Ms. Ulloa reviewed the results of the surveys that were conducted with staff and parents. (Presentations attached)</p> <p><i>Mr. Gary Flunoy addressed his concerns with safety and security. He understands that security is important and technology is moving at a fast pace but expressed concerns that the system was being purchased without knowledge of its capabilities. He felt the community should have a chance to look at the system and make sure it is adequate for the community. He expressed a preference for the agenda item to be late.</i></p> <p><i>Pattie Campos welcomed Viviana Suarez back to the District and the Food Service Department.</i></p>

COMMENTS/CALL TO THE PUBLIC

Mrs. Eastburn and Ms. Montoya presented flowers to Dr. Desiree Castillo, retiring after 18 years of service. Mrs. Eastburn praised Dr. Castillo for her work and all that she accomplished during her time as the Principal at SMMS.

ACTION ITEMS:	
Recommendation to approve the Purchase of Verkada Districtwide Security System	<p>Recommendation to approve the Purchase of Verkada Districtwide Security System. There was a motion made by Ms. Perez, seconded by Mrs. Eastburn, to Award Action Item as presented.</p> <p><i>Governing board members discussed the need to keep the community informed as well as the need to expedite the installation of a security system.</i></p> <p><i>Mr. Ostrom reminded the group that the purchase of this system met all of the Procurement requirements, including obtaining three quotes.</i></p> <p>Final Resolution: Motion Carries Yea: Mrs. Eastburn and Ms. Perez Ney: Ms. Montoya</p>
Recommendation to Approve Pay for Performance Plan in Accordance with A.R.S. § 15-977	<p>Recommendation to Approve Pay for Performance Plan in Accordance with A.R.S. § 15-977. There was a motion made by Ms. Montoya, seconded by Ms. Perez, to Award Action Item as presented.</p> <p>Final Resolution: Motion Carries Yea: Mrs. Eastburn, Ms. Perez, and Ms. Montoya</p>
Recommendation to Approve the FY 2023-2024 Preventive Maintenance Program Plan to the School Facilities Division	<p>Recommendation to Approve the FY 2023-2024 Preventive Maintenance Program Plan to the School Facilities Division. There was a motion made by Ms. Montoya, seconded by Ms. Perez, to Award Action Item as presented.</p> <p>Final Resolution: Motion Carries Yea: Mrs. Eastburn, Ms. Perez, and Ms. Montoya</p>
Recommendation to Approve and Exception to Policy GCQE, Retirement of Professional Staff Members, and Approve Dr. Desiree Castillo's Request to Retire Effective November 3, 2023	<p>Recommendation to Approve and Exception to Policy GCQE, Retirement of Professional Staff Members, and Approve Dr. Desiree Castillo's Request to Retire Effective November 3, 2023. There was a motion made by Ms. Montoya, seconded by Ms. Perez, to Award Action Item as presented.</p> <p>Final Resolution: Motion Carries Yea: Mrs. Eastburn, Ms. Perez, and Ms. Montoya</p>
Recommendation to Approve the Revised Job Description for the Position of Administrative Assistant to the Superintendent	<p>Recommendation to Approve the Revised Job Description for the Position of Administrative Assistant to the Superintendent. There was a motion made by Ms. Montoya, seconded by Ms. Perez, to Award Action Item as presented.</p> <p>Final Resolution: Motion Carries Yea: Mrs. Eastburn, Ms. Perez, and Ms. Montoya</p>

Recommendation to Approve a New Position of Finance Consultant Early Childhood	<p>Recommendation to Approve a New Position of Finance Consultant Early Childhood. There was a motion made by Ms. Montoya, seconded by Ms. Perez, to Award Action Item as presented.</p> <p>Final Resolution: Motion Carries Yea: Mrs. Eastburn, Ms. Perez, and Ms. Montoya</p>
Recommendation to Approve Increase on the Awarded Contract to Complete the Lift Station Project at Tuscano Elementary School	<p>Recommendation to Approve Increase on the Awarded Contract to Complete the Lift Station Project at Tuscano Elementary School. There was a motion made by Ms. Montoya, seconded by Ms. Perez, to Award Action Item as presented.</p> <p>Final Resolution: Motion Carries Yea: Mrs. Eastburn, Ms. Perez, and Ms. Montoya</p>
Recommendation to Approve Second Reading of Proposed Policy Advisories No. 748-762	<p>Recommendation to Approve Second Reading of Proposed Policy Advisories No. 748-762. There was a motion made by Ms. Montoya, seconded by Ms. Perez, to Award Action Item as presented.</p> <p>Final Resolution: Motion Carries Yea: Mrs. Eastburn, Ms. Perez, and Ms. Montoya</p>

CONSENT ITEMS:
Personnel Changes

CHANGES

Applicant Name	Position	Start Date	Site
Vinh Hoang	Systems Engineer	9/21/2023	DO
Aminat Onisemoh	Lead Teacher (Head Start)	8/22/2023	DMLCCC
Timothy Canneady	Reduction in hours (Librarian)	10/31/2023	WVMS
Laura Lozoya	Administrative Assistant to Superintendent	10/18/2023	DO

NEW HIRES

Applicant Name	Position	Start Date	Site
Secilia Delgado	Health Clerk II	9/20/2023	TUSC
Alexis Taylor	Technology IA	9/26/2023	TUSC
Lenora Lanier	Food service	9/27/2023	SMMS
Mark Yockus	Assistant Principal	9/19/2023	SMMS / WVMS
Luciana Gonzalez	Pre-School Instructional Assistant	9/26/2023	SunC
Decoda Harris	Teacher (5th Grade)	9/15/2023	SunC
Sylvia Castillo	Bus Monitor	9/11/2023	Transportation
Suzanne Nunez	RN NURSE	9/11/2023	Fowl
Daniel Sumayang	Teacher (4th Grade)	9/18/2023	SunR
Moses Nkoroi	Teacher (SPED Resource)	9/25/2023	WVMS
Maria Acosta	Food service	10/2/2023	WVMS
Janette Williams	Pre-School Instructional Assistant	10/3/2023	Fowl
Johnson Appiah	Teacher (6th Grade Science)	9/25/2023	SMMS

Adjei Frimpong	Teacher (8th Grade Math)	9/25/2023	WVMS
Cleo Ann Repal	Teacher (7th Grade ELA)	9/25/2023	SMMS
Ma Albina Serra-Labrador	Teacher (8th Grade ELA)	9/25/2023	SMMS
Brandi Wilder	SPED Self-Contained IA	10/2/2023	DMLCCC
Yamileth Viramontes	SPED Self-Contained IA	10/16/2023	WVES
Silvia Mora Chavez	Bus Monitor	10/17/2023	Transportation
Viviana Suarez	Training and Catering Manager	10/30/2023	DO
Rosi Jimenez	Purchasing Coordinator	10/19/2023	Warehouse
Lizeth Perez	Head start Instructional assistant	10/18/2023	DMLCCC
Asusena Nava Astorga	SPED Self-Contained IA	10/23/2023	WVES
Marcela Zamora Bueno	Health Clerk II	10/24/2023	TUSC
Kendretta Donnett Roger	BUS DRIVER	10/19/2023	Transportation

LEAVES

Applicant Name	Position	Add'l Coverage Req'd	Start Date	Site
Jacqueline Gardner	FMLA CONTINUOUS	Substitute as needed	8/24/2023	WVMS
Ismael Gonzales	FMLA	Substitute as needed	9/20/2023	SunC

TRANSFER

Applicant Name	Position	Start Date	From Site	To Site
Samantha Fried	Tech. Apprentice to Tech. Supervisor	10/03/2023	DO	DO

SEPARATION

Applicant Name	Position	Last Day	Site
Laura Norzagaray	Food Service	9/15/2023	SMMS
Laura Sanchez	Food Service	9/29/2023	WVMS
Danely Ruiz	Transportation	10/2/2023	Transportation
Jaylen Tansmore	RTC Monitor	10/5/2023	WVMS
Secilia Delgado	Health Clerk	10/6/2023	TUSC
Ronnie Mathew Hosmer-Guerra	SPED IA	9/27/2023	WVMS
Debra Lopez	Food Service	10/6/2023	WVMS

TEMPORARY ASSIGNMENT

Applicant Name	Position	Start Date	Description	Site
Andrea Ferrer	Attendance Clerk	10/2/2023	Interpreter	SUNR
Nancy Rocha	Bus Monitor	10/3/2023	Add'l Hrs as Needed	DMLCCC
Maria Serrano	Emergency Substitute	9/19/2023	Emergency Substitute	WVES

Sue Austin	Emergency Substitute	10/18/2023	Emergency Substitute	SUNC
Romelia Nava	Health Clerk	10/2/2023	Interpreter	SUNR
Angelica Leal	Instructional Aide	9/28/2023	Interpreter	WVES
Irma Camargo	Instructional Aide	10/2/2023	Interpreter	FOWL
Lorena Hernandez	Instructional Aide	10/9/2023	Assist with Parent Teacher Conf	SUNR
Nora Gonzalez	Instructional Aide	10/2/2023	Interpreter	FOWL
Salena Barajas	Instructional Aide	9/28/2023	Interpreter	WVES
Victoria Morales	Instructional Aide	9/11/2023	21st Century Data Clerk	SUNR
Victoria Morales	Instructional Aide	9/11/2023	21st Century Tutoring	SUNR
Laura Chavez	Instructional Assistant -Fowler	9/6/2023	Add'l Hrs as Needed	Fowler - Headstart
Betzaida Lopez	Instructional Assistant -WVCCC	9/19/2023	Add'l Hrs as Needed	DMLCCC
Lizeth Perez	Instructional Assistant -WVCCC	10/18/2023	Add'l Hrs as Needed	TUSC
Fortina Llerenas Quintero	Lunch Monitor	10/16/2023	Add'l Hrs as Needed	TUSC
Liliana Robledo	Lunch Monitor	10/16/2023	Add'l Hrs as Needed	TUSC
Odilia Figueroa	Lunch Monitor	10/16/2023	Add'l Hrs as Needed	TUSC
Sonia Maradiaga	Preschool Instructional Assistant	9/8/2023	Add'l Hrs as Needed	DMLCCC
Geraldine Chavez	Preschool Instructional Assistant (FPP)	9/30/2023	Add'l Hrs to Wash Sheets	DMLCCC
Janette Williams	Preschool Instructional Assistant (FPP)	10/13/2023	Add'l Hrs to Wash Sheets	DMLCCC
Andrew Tippins	Principal	10/26/2023	Performance Pay	WVMS
Jennifer Quirk	Principal	10/25/2023	Performance Pay	WVES
Matthew Stewart	Principal	10/26/2023	Performance Pay	TUSC
Rebecca Osorio	Principal	10/26/2023	Performance Pay	SUNR
Robert Altavilla	Principal	10/26/2023	Performance Pay	FOWL
Laura Lozoya	Purchasing Coordinator	10/9/2023	Correction of GFA tags OT	DO
Zelda Mazon	Reimbursement for credits	10/10/2023	Reimbursement LAS 45012 GLOBAL STUDIES LIBERAL ARTS	SUNC
Ruben Palomares	Retired Substitute Teacher	7/1/2023	subbing FY23/24	DO
Anaisa Lopez	Secretary	10/2/2023	Translations for parent events	SUNR
Breanna Quintero	Secretary	9/13/2023	21st Century sub & Student Council Club Sponsor	TUSC
Lucio Soriano-Diaz	SPED Self-Contained IA	10/24/2023	Reimbursement COM 100-Intro to Communication & ENG 102-First-year Composition	FOWL
Ana Chacon	Staff referral INCENTIVE	10/2/2023	Ms. Chacon referred new employee S. Salguero Chacon	SANT
Brittany Cajero	Staff referral INCENTIVE	10/2/2023	Brittney Cajero referred of new employee L. Soriano	FOWL
Esperanza Ybarra	Substitute Teacher	9/22/2023	Retiree sub continuing	SUNR
Candace Hoff	Teacher ()	10/9/2023	Developing District CFAs	VA

Candace Hoff	Teacher ()	10/16/2023	ELD Tutoring begins 10/16/2023	VA
Jennifer Bartel	Teacher ()	9/18/2023	After school tutoring, 3 hrs./week	WVES
Mayra Negron	Teacher ()	10/16/2023	After school tutoring	WVES
Nanette Allen	Teacher ()	10/18/2023	Salary Correction for FY23	TUSC
William Stern	Teacher ()	10/9/2023	Developing District CFAs	FOWL
Yazmin Montiel	Teacher ()	10/9/2023	Developing District CFAs	WVES
Nanette Swanson	Teacher (1st)	9/11/2023	After school tutoring 21st CCLC	SUNR
Thessia Montaque	Teacher (21st CCLC)	9/11/2023	After-school Tutoring	TUSC
Alina Jordan	Teacher (21st Century Teacher)	9/13/2023	21st Cent. sub. & Student Council	TUSC
Andrea Joe	Teacher (2nd)	10/17/2023	Teacher (21CCLC Tutor)	SUNC
Leslie Stewart	Teacher (4th ELD Mix)	10/17/2023	Teacher (21CCLC Tutor)	SUNC
Decoda Harris	Teacher (5th)	9/30/2023	Planning & Data analysis	SUNC
Ana Chacon	Teacher (6)	9/4/2023	After school tutoring	WVMS
Eduardo Alvizo	Teacher (6)	9/11/2023	After School Tutoring	SANT
Edward Caro	Teacher (6)	10/5/2023	Parent Classes for ELL parents	SANT
Lory Banuelos	Teacher (6)	10/5/2023	Parent Classes for ELL parents	SANT
Sharon Metz	Teacher (6)	9/5/2023	After school tutor 6 th Gr. Math	WVMS
Brooke Shobe	Teacher (6-8)	10/16/2023	Art Club enrichment	WVMS
Ana Chacon	Teacher (6th)	10/10/2023	ELD PD Middle School	WVMS
Candice Hoff	Teacher (6th)	10/10/2023	ELD PD Middle School	FOWL VA
Denise Gill	Teacher (6th)	10/10/2023	ELD PD Middle School	WVMS
Cleo Repal	Teacher (7)	10/24/2023	After School Tutoring Mon-Wed	SANT
Isaiah Casillas	Teacher (7)	9/11/2023	After School Tutoring	SANT
Jason Kibsey	Teacher (7)	10/23/2023	After School Tutoring Mon-Wed	SANT
Nicole Orton	Teacher (7)	10/5/2023	Parent Classes for ELL parents	SANT
William VanLiew	Teacher (7)	10/5/2023	Parent Classes for ELL parents	SANT
Bill Stewart	Teacher (8)	10/5/2023	Parent Classes for ELL parents	SANT
Donald Seago	Teacher (8)	10/5/2023	Parent Classes for ELL parents	SANT
Ma Albina Serra-Labrador	Teacher (8th ELA)	10/10/2023	Assistance w/ ELA planning	SANT
Caleb Willow	Teacher (8th Sci)	10/11/2023	Mentor new teacher planning	SANT
Brianna Quintero	Teacher (After School)	8/9/2023	Planning meeting	TUSC
Annette Jacobs	Teacher (Art K-5)	7/25/2023	Teacher Clarity PD on 7/25	SUNR
Dawn Carman	Teacher (Kindergarten)	9/11/2023	Tutoring M-W	FOWL
Petra Kester	Teacher (Mentor)	10/9/2023	Screening of GCU PD materials	WVMS
Elisa Martinez	Teacher (SPED Resource)	9/25/2023	After school tutoring 21st CCLC	SUNR
Samantha Fried	Technology	10/3/2023	Salary prorated 194 days	DO

Legend:

DMLCCC	Dr. Marvene Lobato Child Care Center
DO	District Office
DW	District Wide
ELD	English Language Development
Fowl	Fowler Elementary School
IA	Instructional Assistant
Sant	Santa Maria Middle School
SunC	Sun Canyon Elementary School
SunR	Sunridge Elementary School
Tusc	Tuscano Elementary School
WVES	Western Valley Elementary School
WVMS	Western Valley Middle School

* Indicates a duplicate e-par (*electronic personnel action report*) was submitted for the same temporary assignment, same date. These were submitted to ensure all hours associated with that day's assignment were included, they were.

Payroll and Expense Vouchers Payroll vouchers FY24 13_1011, 14_1012, 15_1013 and 16_1014
Expense vouchers FY24 2414, 2415, 2416, 2417 and 2418
Mrs. Eastburn abstained from voucher 2416

Donations

Location	Donor
Santa Maria MS	Donors Choose – Donations for 4 Projects
Sun Canyon ES	Donors Choose – Donations for 2 Projects
Western Valley ES	Donors Choose – Donation for 1 Project
Western Valley MS	Donors Choose – Donations for 3 Projects

Budget and Expenditure

The Budget and Expenditure Report was provided to the Governing Board for approval. By approving the report monthly, the Board is approving any minor changes between programs that the Finance Department may make as the need arises.

There was a motion made by Ms. Montoya, seconded by Ms. Perez, to approve the consent items 1 through 3 as presented.

Final Resolution: Motion Carries

Yea: Mrs. Eastburn, Ms. Perez, Ms. Montoya

E. INFORMATION AND DISCUSSION ITEMS

Student Activities and Food Service Reports The student activities ledger covers the fiscal year period through October 2023. The Food Services report covers October 2023. All are presented for information purposes only.

Head Start Monthly Report The Fowler Elementary School District Head Start Monthly Report for October 2023 is presented for information purposes only.

Request for Future Agenda
Items

- None

REPORTS:
Superintendent Ulloa

Ms. Ulloa shared the final results from the elections. Final percentages for the Fowler override election were 63.87% yes and 36.3% no. Appreciation to everyone for their efforts to increase communication.

We will be having community dinners at all our elementary schools.

Thanksgiving break is next week. We work Monday – Wednesday and the kids are out all week.

Governing Board Members

Ms. Perez shared that she was happy the voters approved the override, but that our turn out was dismal. We need to work on future elections. We had one of the lowest turn outs in the City of Phoenix.

Ms. Montoya shared that an additional challenge was that the election was an all mail-in ballot.

Mrs. Eastburn shared that we did not get the word out that they were able to vote at the school site on election day. If this happens again in the future, we need to do better in notifying the community.

Ms. Montoya requested that the presentations be included in the board packets. She requested the Verkada contract/agreement be reviewed by legal counsel prior to implementation.

Ms. Montoya requested that for future consent items, Ms. King highlight any significant items so we can know what different.

Adjournment

There was a motion made by Ms. Montoya, seconded by Mrs. Perez, to adjourn the meeting.

Final Resolution: Motion Carries

Yea: Mrs. Eastburn, Ms. Perez, and Ms. Montoya

Mrs. Eastburn adjourned the meeting at 5:43 p.m.

Governing Board Member

Date

Governing Board Member

Governing Board Member