

**MINUTES OF THE GOVERNING BOARD MEETING  
FOR THE FOWLER SCHOOL DISTRICT #45  
1617 SOUTH 67<sup>TH</sup> AVENUE  
PHOENIX, ARIZONA  
November 18, 2025**

CALL TO ORDER	The Governing Board meeting was called to order by Ms. Montoya at 4:02 p.m.
OPENING OF MEETING: Roll Call	Ms. Lisa M. Perez, Ms. Francisca Montoya, and Mr. Joe Montoya were present
Others Present	Nora Ulloa, Laura Lozoya, Chad Ostrom, Michelle Berg, Gary Holland, Lane Blake, Jazmine Hyatt-Dominguez, Enoch Davis, Matt Camacho, Cindy Bradley, Andrea Dale, Amelia Sanchez, Stephanie Nardi, Melissa France, Loni Fife, Darren Diehl, Robert Altavilla, Christina Quintero, Melynda Martin, Vincent Medina, Angie Krenkel, Tobie Stevens, Jennifer Quirk, Caleb Willow, Jerry Borunda, Leesa Chaparro, Petra Kester and Courtney Phillips
Approve Agenda	<p>There was a motion made by Ms. Perez, seconded by Mr. Montoya, to approve the agenda for November 18, 2025, as presented.</p> <p>Final Resolution: Motion Carries</p> <p>Yea: Ms. Perez, Ms. Montoya, and Mr. Montoya</p>
Pledge of Allegiance	Ms. Montoya asked Ms. Ulloa to lead the Pledge of Allegiance.
Approval of Minutes	<p>There was a motion made by Ms. Perez, seconded by Mr. Montoya, to approve the minutes for:</p> <ul style="list-style-type: none"><li>● October 7, 2025, special meeting</li><li>● October 14, 2025, regular meeting</li></ul> <p>Final Resolution: Motion Carries</p> <p>Yea: Ms. Perez, Ms. Montoya, and Mr. Montoya</p>
PRESENTATION:	<p><i>Western Valley Middle School (WVM) Accountability Action Plan</i></p> <p>Dr. Berg presented a comprehensive overview of the Action Plan for Western Valley Middle School (WVM), developed in compliance with state and federal accountability requirements.</p> <p>Dr. Berg and Ms. Montoya indicated that the Governing Board had heard a longer presentation. They were able to ask questions and receive more in-depth information. Per A.R.S. § 15-241, <i>State Accountability</i>, the Arizona Department of Education (ADE) produces an achievement profile for every school.</p> <p>The presentation highlighted the background of A.R.S. § 15-241, the statute requiring the Arizona Department of Education (ADE) to produce an annual achievement profile for every public school based on an A through F scale.</p> <ul style="list-style-type: none"><li>● WVM's Letter Grade: The accountability profile released for the past school year resulted in WVM being assigned an F letter grade school status.</li></ul> <p><i>Federal Accountability and Exit Criteria</i></p> <p>The presentation also addressed federal accountability based on the Every Student Succeeds Act (ESSA). Both state and federal accountability requirements were reviewed.</p>
COMMENTS/CALL TO THE PUBLIC	<p><i>Mr. Caleb Willow</i> thanked IT administrators Mr. Lane Blake, Systems Engineer, Mr. Vinh Hoang, and Data &amp; Research Coordinator Mrs. Andrea Dale, for their</p>

knowledge, support, and quick action to respond to concerns involving technology and student access to software. He thanked Mrs. Pattie Campos for all of her efforts to ensure our students are taken care of with high-quality meals, and the extra effort that is made to ensure that additional events are catered and successful. He also thanked members of the executive team for their leadership. Mr. Willow recognized the executive team for providing professional development for staff, leading with integrity, compassion and joy and being present at schools.

## ACTION ITEMS

Recommendation to Approve Supplemental Nutritional Grant Funding for Head Start and Early Head Start for Fiscal Year 2026	There was a motion made by Ms. Perez, seconded by Mr. Montoya, to Approve the Action Item as presented.  Final Resolution: Motion Carries Yea: Ms. Perez, Ms. Montoya and Mr. Montoya
Recommendation to Approve the Second Reading of ASBA Policy Advisories 917-958	There was a motion made by Ms. Perez, seconded by Mr. Montoya, to Approve the Action Item as presented.  Final Resolution: Motion Carries Yea: Ms. Perez, Ms. Montoya and Mr. Montoya
Recommendation to Discuss and Vote regarding the Approval of the Arizona School Boards Association's Bylaws	There was a motion made by Ms. Perez, seconded by Mr. Montoya, to Approve the Action Item as presented. <i>All board members approved Ms. Ulloa to vote Yes on the ASBA Bylaws.</i>  Final Resolution: Motion Carries Yea: Ms. Perez, Ms. Montoya, and Mr. Montoya
Recommendation to Approve the First Reading of ASBA Policy Advisory 959	There was a motion made by Mr. Montoya, seconded by Ms. Perez, to Approve the Action Item as presented.  Final Resolution: Motion Carries Yea: Ms. Perez, Ms. Montoya, and Mr. Montoya
Recommendation to Approve the Proposed Superintendent's Evaluation Instrument to be Used in the Current School Year	There was a motion made by Ms. Perez, seconded by Mr. Montoya, to Approve the Action Item as presented.  Final Resolution: Motion Carries Yea: Ms. Perez, Ms. Montoya and Mr. Montoya
Recommendation to Approve the Superintendent's Performance Goals for FY 25-26	There was a motion made by Mr. Montoya, seconded by Ms. Perez, to <i>Table the Action Item until the December Meeting</i>  Final Resolution: Motion Carries Yea: Ms. Perez, Ms. Montoya, and Mr. Montoya
Recommendation to Approve Pay for Performance Plan in accordance with A.R.S. § 15-977	There was a motion made by Ms. Perez, seconded by Mr. Montoya, to Approve the Action Item as presented.  Final Resolution: Motion Carries Yea: Ms. Perez, Ms. Montoya and Mr. Montoya
Recommendation to Release Mr. Ernando Novais from his Teaching Contract with Liquid Damages Imposed, Effective October 27, 2025	There was a motion made by Ms. Perez, seconded by Mr. Montoya, to Approve the Action Item as presented.  Final Resolution: Motion Carries Yea: Ms. Perez, Ms. Montoya and Mr. Montoya

Recommendation to Approve the Updated Student Fundraisers List for School Year 2025-26 as Listed by the Schools	<p>There was a motion made by Ms. Perez, seconded by Mr. Montoya, to Approve the Action Item as presented.</p> <p>Final Resolution: Motion Carries Yea: Ms. Perez, Ms. Montoya, and Mr. Montoya</p>
Recommendation to Approve the Revised Vendor Contracts Agreements, Including Sole Source Vendors for FY 25-26	<p>There was a motion made by Mr. Montoya, seconded by Ms. Perez, to Approve the Action Item as presented.</p> <p>Final Resolution: Motion Carries Yea: Ms. Perez, Ms. Montoya, and Mr. Montoya</p>
Recommendation to Approve the District's Participation in the Maricopa Department of Public Health's (MCDPH) School Surveillance and Medication Program (SSMP)	<p>There was a motion made by Mr. Montoya, seconded by Ms. Perez, to Approve the Action Item as presented.</p> <p>Final Resolution: Motion Carries Yea: Ms. Perez, Ms. Montoya, and Mr. Montoya</p>

## CONSENT ITEMS:

Personnel Changes Summary of Report:	<ul style="list-style-type: none"> <li>• Five (5) <i>Current Employee</i> Assignments were processed</li> <li>• Six (6) <i>New Hires</i> Assignments were processed</li> <li>• Thirteen (13) Employees <i>separated</i> from employment</li> <li>• One hundred twenty-five (125) <i>Supplementals</i> for additional duties or stipends were processed</li> </ul>								
Payroll and Expense Vouchers	Payroll vouchers FY26 10.1009, 11.1010, and 12.1011 Expense vouchers FY26 2607, 2614, 2616, and 2617								
Budget and Expenditure	The Budget and Expenditure Report was provided to the Governing Board for approval. By approving the report monthly, the Board approves any minor changes between programs that the Finance Department may make as needed.								
Student Activities and Fundraising Activities	The Student Activity Reports and their planned Activities through October 2025.								
Donations	<table border="1"> <thead> <tr> <th>Site/Donor</th><th>Amount</th></tr> </thead> <tbody> <tr> <td>WVE – Donors Choose</td><td>\$629.40</td></tr> <tr> <td>SMM – Donors Choose</td><td>\$663.86</td></tr> <tr> <td>SMM – Donors Choose</td><td>\$290.93</td></tr> </tbody> </table> <p>There was a motion made by Mr. Montoya, seconded by Ms. Perez, to Approve Consent items 1 through 5 as presented.</p> <p>Final Resolution: Motion Carries Yea: Ms. Perez, Ms. Montoya, and Mr. Montoya</p>	Site/Donor	Amount	WVE – Donors Choose	\$629.40	SMM – Donors Choose	\$663.86	SMM – Donors Choose	\$290.93
Site/Donor	Amount								
WVE – Donors Choose	\$629.40								
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## E. INFORMATION AND DISCUSSION ITEMS

Food Service Reports	The Food Services report covers October 2025. All are presented for information purposes only.
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Head Start Monthly Report	The Fowler Elementary School District Head Start Monthly Report for October 2025 was presented for information purposes only.
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Request for Future Agenda Items

*Ms. Perez* requested an update on the use of vacant district land.

REPORTS:  
Superintendent Ulloa

The following updates were provided regarding district activities and events:

- *Benchmark Testing*: Benchmark testing is currently in progress at all schools.
- *Food Drives*: Food drives are being held at all sites, with extra donations directed to the Fowler food pantry.
- *Holiday Meals*: Holiday meals will be held at each Elementary campus on the evening of Friday, November 21st.
- *Thanksgiving Break*: There will be no school from November 24th through November 28th for the Thanksgiving Break.
- *Shop with A Cop*: The annual "Shop with A Cop" event is scheduled for Friday, December 5th, at Kohls. This event will support 36 students, with a budget of \$250 per student.
- *Christmas Angels*: An update on the SRP "Christmas Angels" program was provided. SRP is now providing a financial donation. These funds will be allocated to purchase site uniforms and sweatshirts for students.
- *DIBELS Assessment*: The middle-of-the-year DIBELS assessment is scheduled.
- *District Additional Assistance (DAA) Override*: The DAA Override Results are not yet final, but the numbers indicate that FESD has successfully passed the Override.

Governing Board Members

*Ms. Montoya* shared that she was able to attend part of the AZALAS Conference. She expressed her desire to see more district employees attend the event in the future. She attended the *Si Se Puede* (SSP) event at Sunridge Park, seeing families enjoying the event was refreshing in light of current events. SSP members praised Mr. Altavilla for his continued support.

*Ms. Perez* provided updated information about Santa Maria Park. The skate area is undergoing renovations. She emphasized the importance of providing options for our adolescent *tweens*. She shared that a QT (QuikTrip) will be opening at the intersection of 59th Ave and Lower Buckeye Rd.

*Mr. Montoya* expressed his excitement for the upcoming Shop with a Cop program and thanked everyone involved. He concluded by wishing everyone a Happy Thanksgiving and a well-deserved time off.

Adjournment

There was a motion made by Ms. Perez, seconded by Mr. Montoya, to adjourn the meeting.

Final Resolution: Motion Carries

Yea: Ms. Perez, Ms. Montoya and Mr. Montoya

Ms. Montoya adjourned the meeting at 4:53 p.m.

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Governing Board Member

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Date

Governing Board Member

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Governing Board Member