

FOWLER ELEMENTARY SCHOOL DISTRICT
MEETING OF THE GOVERNING BOARD
Tuesday, October 14, 2025 – 4:00 p.m. (room open at 3:45pm)
District Office, Board Room, 1617 S. 67th Ave., Phoenix, Arizona
*Governing Board Members may be present, in person,
via video conferencing or telephonically*
AGENDA

A. OPENING OF MEETING

1. Call to Order Ms. Montoya
2. Roll Call Ms. Montoya
3. Adoption of Agenda Ms. Montoya
4. Pledge of Allegiance Ms. Montoya
5. Approval of Minutes Ms. Montoya
 - o September 9, 2025, Regular meeting
6. Presentations:
State and Federal Accountability Update Dr. Berg
Gen Tech STEM Early Childhood Partnership
Mr. Michael Wilson, Mr. Dalton Abbit, and Ms. Liz Gonzalez AZAEYC

B. COMMUNITY COMMENTS/CALL TO THE PUBLIC {limited to three minutes}

This is the time for the public to comment on matters that may be of interest to the Board. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. §38-341.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date.

Please contact Board Administrative Assistant, Laura Lozoya at LLozoya@fesd.org or by phone at 623-707-4513, if you would like to speak in person (time is limited to three minutes) at the scheduled Governing Board meeting. You may view board meeting documents on the FESD website under the Community section.

C. ACTION ITEMS

1. Recommendation to Award Performance Pay Earned During the 2024-2025 School Year to the Superintendent in Accordance with the Provisions in her Contract..... Ms. Montoya
2. Recommendation to Approve the Job Title Change and Updated Job Description for Exceptional Student Services Secretary..... Dr. Berg
3. Recommendation to Approve the Job Title Change and Updated Job Description for Exceptional Student Services Clerk..... Dr. Berg
4. Recommendation to Approve the Job Description for Homebound Teacher..... Dr. Berg
5. Recommendation to Approve the First Reading of ASBA’s Proposed Policy Advisories 917-958.....Ms. Ulloa
6. Recommendation to Approve the Second Reading of ASBA’s Proposed Policy Advisory 915.....Ms. Ulloa
7. Recommendation to Approve Santa Maria Middle School’s Request to Participate in the California Music Festival..... Dr. Berg
8. Recommendation to Approve the FESD Intergovernmental Agreement with the Arizona Assessment Collaborative FY 2025-2026..... Dr. Berg
9. Recommendation to Approve the Agreement Between FESD & Commerce Bank to Facilitate Virtual Payments for Accounts Payable and Invoice Payments.....Mr. Ostrom
10. Recommendation to Approve the FY 25 Preventive Maintenance Program Plan to the School Facilities DivisionMr. Ostrom

Agenda subject to change up to 24 hours prior to the date of the meeting.

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11. Recommendation to Release of Ms. Montana Eastman, from her Teaching Contract Without the Imposition of Liquidated Damages, Effective 4 pm on December 19, 2025Ms. Ulloa
12. Recommendation to Release Ms. Chijoyana Jamezevans from her Contract Without the Imposition of Liquidated Damages, Effective September 8, 2025Ms. Ulloa
13. Recommendation to Release Ms. Elizabeth Hernandez from her Teaching Contract, Effective September 12, 2025, with the Imposition of Liquidated Damages.....Ms. Ulloa
14. Recommendation to Accept the Donation of Seven Thousand Dollars to the District from Niagara CaresMr. Ostrom
15. Recommendation to Approve the ADE State Systemic Improvement Plan (SSIP) Contract for the Fiscal Year 2025-2026..... Dr. Berg
16. Recommendation to Approve the Intergovernmental Agreement Between FESD and the City of Phoenix to Provide Additional Funding for the Head Start and Early Head Start Programs for the Period of July 1, 2025 to June 30, 2026..... Dr. Berg
17. Recommendation to Release Ms. Sharon Metz from her Contract with the Imposition of Liquidated Damages Effective October 13, 2025.....Ms. Ulloa
18. Recommendation to Approve the Superintendent’s Evaluation for School Year 2024-2025 Ms. Montoya

D. CONSENT ITEMS

1. Personnel Actions (New Hires, Separations, Temporary Assignments, Changes, Leave of Absences, Transfers and Addendums) Mr. Holland
2. Payroll and Expense Vouchers Mr. Holland
3. Budget and Expenditure Report..... Mr. Holland
4. Student Activities and Fundraising Activities Mr. Holland
5. Donations Mr. Holland

E. INFORMATION AND DISCUSSION ITEMS

1. Food Service Reports..... Mr. Holland
2. Head Start Monthly and Early Head Start Monthly Report Mr. Holland

F. REQUEST FOR FUTURE AGENDA ITEMS

G. REPORTS

1. Summary of Current Events
 - i. Superintendent
 - ii. Governing Board Members

H. ADJOURNMENT Ms. Montoya

FOWLER SCHOOL DISTRICT #45
PUBLIC HEARING

Tuesday, October 14, 2025 - 4:00 PM (room open at 3:45pm)
District Office, Board Room, 1617 S. 67th Ave., Phoenix, Arizona
*Governing Board Members may be present, in person,
via video conferencing or telephonically*

AGENDA

Pursuant to A.R.S. §38-431.01 and A.R.S. §38-431.02, notice is hereby given to the general public that the Governing Board of the Fowler Elementary School District No. 45 will hold a Public Hearing which is open to the public, on July 8, 2025 at 4:00 p.m.

A. OPENING OF HEARING

- 1. Call Public Hearing to Order.....Ms. Montoya
- 2. 2025-2026 Bonds and Override Mr. Ostrom

NOTE: No action will be taken at this hearing

B. ADJOURNMENT.....Ms. Montoya

**MINUTES OF THE GOVERNING BOARD MEETING
FOR THE FOWLER SCHOOL DISTRICT #45
1617 SOUTH 67TH AVENUE
PHOENIX, ARIZONA
September 9, 2025**

CALL TO ORDER	The Governing Board meeting was called to order by Ms. Montoya at 4:07 p.m.
OPENING OF MEETING: Roll Call	Ms. Lisa M. Perez, Ms. Francisca Montoya, and Mr. Joe Montoya were present
 Others Present	 Nora Ulloa, Laura Lozoya, Chad Ostrom, Michelle Berg, Gary Holland, Vinh Hoang, Enoch Davis, Cindy Bradley, Andrea Dale, Jasmine Hyatt Dominguez, Viviana Suarez, Roy Valenzuela, Pattie Campos, Amelia Sanchez, Stephanie Nardi, Melissa France, Robert Altavilla, Christina Quintero, Teresa Gomez, Melynda Martin, Vincent Medina, Angie Krenkel, Tobie Stevens, Jennifer Quirk, Loni Fife, Darren Diehl, Stacie Swartz, Candace Hoff, Crystal Cerda, Makenzie Haffner, Denise Gill, Kendra Johnson, Anthony Michael, Kim Black, Sandra Rivera, Ashley Asevedo, Lisa Padilla, Helen Nance, Caleb Willow, Leesa Chapparo, Isaura Bencomo and Sarah Guenthner
Approve Agenda	There was a motion made by Mr. Montoya, seconded by Ms. Perez, to approve the agenda for September 9, 2025, as presented. Final Resolution: Motion Carries Yea: Ms. Perez, Ms. Montoya, and Mr. Montoya
Pledge of Allegiance	Ms. Montoya led the Pledge of Allegiance
Approval of Minutes	There was a motion made by Ms. Perez to approve the minutes, seconded by Mr. Montoya, for: ● August 12, 2025, regular meeting Final Resolution: Motion Carries Yea: Ms. Perez, Ms. Montoya, and Mr. Montoya
PRESENTATION: Grants at a Glance Presentation	<i>Jasmine Hyatt Dominguez</i> , Director of Grants, provided an overview of the Fiscal Year 2026 grants and what to anticipate moving forward. ● Factors Impacting Grant Awards: Ms. Hyatt Dominguez explained that several factors impact grant awards, including Local Education Agency (FESD) Data, Programmatic Compliance, State and Federal Accountability, Changes to Formulas, and the Availability of Funds. FY26 Grants Overview: ● Entitlement Grants: Preliminary award amounts and changes from FY25 for Title I, II, III, and IV, as well as IDEA Basic and Preschool. ● Competitive Grants: 21st Century, the School Safety Program, mini-grant, and HeadStart and Early HeadStart. ● Pending Grants: Direct Student Services grant and the Clean School Bus Rebate. ● Looking Ahead: Ms. Hyatt Dominguez concluded by sharing key findings and future expectations.

Budget Revisions Presentation

Gary Holland, Director of Finance, presented on two budget revisions: Fiscal Year 2025-2026 Budget Revision #1 and Fiscal Year 2024-2025 Expenditure Budget Revision #4.

FY 2025-2026 Budget Revision #1

Maintenance & Operations (M&O) expenditures were updated for both fiscal years, as required by A.R.S. § 15-901. Mr. Holland provided a summary of the proposed, adopted, and revised budgets.

The key factors influencing the changes were:

- Student enrollment
- Carryforward funds
- Adjustments from the Arizona Department of Education (ADE)

He also detailed the changes in Average Daily Membership (ADM) and the fund budgets for FY 25-26.

FY 2024-2025 Expenditure Budget Revision #4

For this revision, Mr. Holland compared Revision #3 to Revision #4, highlighting the differences between them. He reviewed the sources of additional revenue that were factored into the updated budget.

No questions from the public in regards to the Budget Revisions presented.

COMMENTS/CALL TO THE PUBLIC

Vince Medina, Director of Early Childhood, thanked the governing board for their support of the Head Start (HS) and Early Head Start (EHS) programs. He provided an update on the programs' current status.

He highlighted that Fowler was one of the first districts to have these programs, but now two large non-profit organizations are also establishing EHS programs, serving a total of 12 other school districts.

Mr. Medina invited all Governing Board Members to visit and thanked the members who have previously visited. Mr. Medina presented each Governing Board Member with a card.

Three principals, *Robert Altavilla* of Fowler Elementary School, *Amelia Sanchez* of Santa Maria Middle School, and *Teresa Gomez* of Tuscano Elementary School, praised the support and work of the facilities department under the leadership of Mr. Enoch Davis. Various examples of his responsiveness and attentiveness to campus safety were shared. Administrators commented on his responsiveness and accessibility. In summary, comments indicated that Mr. Davis is quick to respond, makes accommodations as needed for the best interest of the students, and never hesitates to assist. Ms. Sanchez thanked him for his commitment to resolving issues, no matter the circumstances.

Kim Black, a Math Coach at Sun Canyon, and *Sandra Rivera* highlighted the positive environment at Sun Canyon. They credited their leaders, Ms. Krenkel and Mrs. Stevens, for their ongoing leadership, strong mentorship, and advocacy on behalf of students and teachers. Their continued support has a positive impact on staff morale. Sun Canyon leadership was praised for being role models and valuing staff and their community.

ACTION ITEMS

Recommendation to Approve Budget Revision #4 of the FY25 Budget, Based on A.R.S. 15-915	There was a motion made by Mr. Montoya, seconded by Ms. Perez, to Approve the Action Item as presented. Final Resolution: Motion Carries Yea: Ms. Perez, Ms. Montoya, and Mr. Montoya
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Recommendation to Approve Expenditure Budget Revision #1 for FY26	There was a motion made by Mr. Montoya, seconded by Ms. Perez, to Approve the Action Item as presented. Final Resolution: Motion Carries Yea: Ms. Perez, Ms. Montoya, and Mr. Montoya
Recommendation to Accept Donations from the Virginia G. Piper Charitable Trust for the Current School Year in the Amount of \$9,300	There was a motion made by Ms. Perez, seconded by Mr. Montoya, to Approve the Action Item as presented. Final Resolution: Motion Carries Yea: Ms. Perez, Ms. Montoya, and Mr. Montoya
Recommendation to Approve the Following Administrators to Conduct Certified Evaluations	There was a motion made by Mr. Montoya, seconded by Ms. Perez, to Approve the Action Item as presented. Final Resolution: Motion Carries Yea: Ms. Perez, Ms. Montoya, and Mr. Montoya
Recommendation to Authorize the Superintendent to Issue Mobile Phones Listed	There was a motion made by Ms. Perez, seconded by Mr. Montoya, to Approve the Action Item as presented. <i>Ms. Perez requested to update the policies to the current procedures</i> Final Resolution: Motion Carries Yea: Ms. Perez, Ms. Montoya, and Mr. Montoya
Recommendation to Approve a Memorandum of Understanding (MOU) Agreement between Phoenix Conservatory of Music and Fowler School	There was a motion made by Mr. Montoya, seconded by Ms. Perez, to Approve the Action Item as presented. Final Resolution: Motion Carries Yea: Ms. Perez, Ms. Montoya, and Mr. Montoya
Recommendation to Approve a Memorandum of Understanding (MOU) between Lutheran Social Services and Sunridge Elementary School	There was a motion made by Ms. Perez, seconded by Mr. Montoya, to Approve the Action Item as presented. Final Resolution: Motion Carries Yea: Ms. Perez, Ms. Montoya, and Mr. Montoya
Recommendation to Approve the First Reading of ASBA's Proposed Policy Advisory 915	There was a motion made by Mr. Montoya, seconded by Ms. Perez, to Approve the Action Item as presented. Final Resolution: Motion Carries Yea: Ms. Perez, Ms. Montoya, and Mr. Montoya
Recommendation to Approve the Second Reading of ASBA's Proposed Policy Advisories 909, 910, and 912-914	There was a motion made by Ms. Perez, seconded by Mr. Montoya, to Approve the Action Item as presented. Final Resolution: Motion Carries Yea: Ms. Perez, Ms. Montoya, and Mr. Montoya
Recommendation to Approve the Intergovernmental Agreement between the City of Phoenix Experience Corps and Fowler Elementary School District	There was a motion made by Mr. Montoya, seconded by Ms. Perez, to Approve the Action Item as presented. Final Resolution: Motion Carries Yea: Ms. Perez, Ms. Montoya, and Mr. Montoya

Recommendation to Approve the List of Extracurricular Activities for the 2025-2026 School Year	There was a motion made by Mr. Montoya, seconded by Ms. Perez, to Approve the Action Item as presented. Final Resolution: Motion Carries Yea: Ms. Perez, Ms. Montoya, and Mr. Montoya
Recommendation to Approve the Annual School Facilities Board Capital Plan for FY26	There was a motion made by Ms. Perez, seconded by Mr. Montoya, to Approve the Action Item as presented. Final Resolution: Motion Carries Yea: Ms. Perez, Ms. Montoya, and Mr. Montoya
Recommendation to Approve the FESD Teacher Evaluation Instrument for the 2025-2026 School Year	There was a motion made by Ms. Perez, seconded by Mr. Montoya, to Approve the Action Item as presented. Final Resolution: Motion Carries Yea: Ms. Perez, Ms. Montoya, and Mr. Montoya
Recommendation to Approve the Revised Job Description for the Position of District HVAC Specialist	There was a motion made by Mr. Montoya, seconded by Ms. Perez, to Approve the Action Item as presented. Final Resolution: Motion Carries Yea: Ms. Perez, Ms. Montoya, and Mr. Montoya
Recommendation to Approve the Revised Job Description for the Position of District Maintenance Tech II	There was a motion made by Mr. Montoya, seconded by Ms. Perez, to Approve the Action Item as presented. Final Resolution: Motion Carries Yea: Ms. Perez, Ms. Montoya, and Mr. Montoya
Recommendation to Approve Emergency Procurement for Repairs to a Canopy Structure on the Tuscano Elementary Campus	There was a motion made by Ms. Perez, seconded by Mr. Montoya, to Approve the Action Item as presented. Final Resolution: Motion Carries Yea: Ms. Perez, Ms. Montoya, and Mr. Montoya

CONSENT ITEMS:

Personnel Changes Summary of Report:	• Thirteen (13) <i>Current Employee</i> Assignments were processed • Sixteen (16) <i>New Hire</i> Assignments were processed • One (1) <i>Pay Change</i> was processed • Fourteen (14) Employees <i>separated</i> from employment • Fifty-Three (53) Supplementals for <i>additional duties or stipends</i> were processed
Payroll and Expense Vouchers	Payroll vouchers FY26 4_1003, 5_1004 and 6_1005 Expense vouchers FY26 2563, 2564, 2565, 2567, 2604, 2605, 2606, and 2608
Budget and Expenditure	The Budget and Expenditure Report was provided to the Governing Board for approval. By approving the report monthly, the Board approves any minor changes between programs that the Finance Department may make as needed.
Student Activities and Fundraising Activities	The Student Activity Reports and their planned Activities through August 2025.

Donations		
	Site/Donor	Amount
	FESD -Virginia G. Piper Charitable Trust	\$9,300
	FESD - Grand Canyon Education	\$2,500
	WV Schools - Amazon	\$500
	Sunridge - Mr. Jameson McDonald	\$200
	WVM - Mr. Ruben Perez	\$387
There was a motion made by Mr. Montoya, seconded by Ms. Perez, to Approve Consent items 1 through 5 as presented. Final Resolution: Motion Carries Yea: Ms. Perez, Ms. Montoya, and Mr. Montoya		

E. INFORMATION AND DISCUSSION ITEMS

Food Service Reports	The Food Services report covers the month of August 2025. All are presented for information purposes only.
Head Start Monthly Report	The Fowler Elementary School District Head Start Monthly Report for August 2025 was presented for information purposes only.

Request for Future Agenda Items

None

REPORTS:
Superintendent Ulloa

- *First Quarter Wrap-Up:* Successful completion of the first quarter
- *Elementary Conferences begin*
- *Fall Break* October 6-10.
- *21st Century Centers are now serving students on all elementary campuses, providing before- and after-school student support.*
- *School Safety Officers (SSOs):* We have School Safety Officers on most campuses regularly.
- *Ms. Montoya shared that the Si Se Puede leadership is collaborating with the ACE (Arizona Center for Empowerment) organization to provide ESL classes.*

Governing Board Members

Ms. Perez reported on a meeting held at Santa Maria Middle School concerning the Wake-Up Club sponsored by the City of Phoenix. The club has been in place for 20 years, teaching students responsibility and strengthening their connection to the community. Historically, the club has organized community clean-ups and provided food bags to community members, encouraging students to get involved in the process.
Sponsorship: The Block Watch group sponsors the Wake-Up Club.

Mr. Montoya offered thoughts and prayers to the Camacho family, sharing that Frank Camacho was very dear to him.
Ms. Francisca Montoya shared memories of having been interviewed by Mr. Camacho and appearing on his show. She also recalled Frank Camacho as a Channel 3 anchor and mentioned that she had appeared on his program multiple times.
Ms. Ulloa stated that the Fowler Elementary School District (FESD) has made a contribution to Hospice on behalf of the FESD, one of the organizations designated by the family for tributes to Mr. Frank Camacho.

The Camacho family, through Mr. Camacho, has expressed their deep appreciation for all the support received.

Adjournment

There was a motion made by Ms. Perez, seconded by Mr. Montoya, to adjourn the meeting.

Final Resolution: Motion Carries

Yea: Ms. Perez, Ms. Montoya, and Mr. Montoya

Ms. Montoya adjourned the meeting at 5:20 p.m.

Governing Board Member

Date

Governing Board Member

Governing Board Member

Action Item • October 14, 2025		<u> X </u> Action
C.1	Recommendation to Award Performance Pay Earned During the 2024-2025 School Year to the Superintendent in Accordance with the Provisions in her Contract	<u> </u> Information/Discussion
Submitted by Ms. Francisca Montoya, Governing Board President		

RECOMMENDATION:

It is my recommendation that the Governing Board approve awarding the Pay for Performance as outlined in the Superintendent’s contract “*Section D. Compensation*” in alignment with the requirements in A.R.S. 15-341(39).

BACKGROUND:

Ms. Ulloa’s contract provides the possibility of earning an additional \$10,000.00 in performance-based pay if the Board determines that she has met the criteria.

In collaboration with the Governing Board Attorney, Ms. Denise Lowell-Britt, the Governing Board evaluated the Superintendent's Pay for Performance Goals.

- Community Engagement:
Ms. Ulloa met two of the three benchmarks, thereby earning \$2,222.22.
- Student Engagement (Leadership):
Ms. Ulloa met two of the three benchmarks, earning \$2,222.22.
- Academic Excellence:
Ms. Ulloa met one-half of the benchmarks, thereby earning \$1,666.66.

The Total Pay for Performance to be awarded is \$6,111.10.

Action Item • October 14, 2025

 X **Action**

C.2 Recommendation to Approve the Job Title Change
and Updated Job Description for Exceptional
Student Services Secretary

 Information/Discussion

Submitted by Michelle Berg, Assistant Superintendent for Educational Services

RECOMMENDATION:

The administration recommends that the Governing Board approve the job title change and updated job description from “SPED Secretary” to “Exceptional Student Services Secretary”.

BACKGROUND:

Following the Governing Board’s approval of renaming the Special Services Director position to Exceptional Student Services (ESS) Director in May, we reviewed the clerical positions that support the department to ensure alignment with the updated terminology and current responsibilities.

As part of this change, we reviewed associated job titles and responsibilities. The current title, SPED Secretary, is outdated and does not accurately represent the duties of the position or its connection to the newly named department. The secretary in this role provides critical support to the ESS Department, including managing special education documentation, organizing IEP meetings, maintaining confidential student records, and facilitating communication between staff, families, and service providers.

To ensure consistency with the updated department name and reflect the position’s actual responsibilities, we are requesting Governing Board approval to change the job title from SPED Secretary to Exceptional Student Services Secretary, along with approval of the updated job description.

If approved, all changes specific to this title change will be updated in the wage schedules, work calendars, and any other documentation where the title is mentioned.

Action Item • October 14, 2025

 X **Action**

C.3 Recommendation to Approve the Job Title Change
 and Updated Job Description for Exceptional
 Student Services Clerk

 Information/Discussion

Submitted by Michelle Berg, Assistant Superintendent for Educational Services

RECOMMENDATION:

The administration recommends that the Governing Board approve the job title change and updated job description from “SPED Clerk” to “Exceptional Student Services Clerk”.

BACKGROUND:

Following the Governing Board’s approval of renaming the Special Services Director position to Exceptional Student Services (ESS) Director in May, we reviewed the clerical positions that support the department to ensure alignment with the updated terminology and current responsibilities.

The current title, SPED Clerk, is outdated and no longer accurately reflects the role or the department it supports. The clerk provides essential administrative and clerical support to the ESS Department. Duties include maintaining and organizing student files, assisting with data entry and document preparation, supporting scheduling and communication efforts, and assisting with routine documentation needs related to Medicaid billing and service tracking.

To better align with the department’s new name and the position’s updated responsibilities, we are requesting Governing Board approval to change the job title from SPED Clerk to Exceptional Student Services Clerk, along with approval of the revised job description.

If approved, all changes specific to this title change will be updated in the wage schedules, work calendars, and any other documentation where the title is mentioned.

Action Item • October 14, 2025

 X **Action**

C.4 Recommendation to Approve the Job Description
for Homebound Teacher

 Information/Discussion

Submitted by Michelle Berg, Assistant Superintendent for Educational Services

RECOMMENDATION:

The administration recommends that the Governing Board approve the job description from the Homebound Teacher

BACKGROUND:

A new job description has been created for the position of Homebound Teacher. This is a supplementary pay role designed to support students who are temporarily confined to their homes due to medical or other qualifying reasons, as required by Arizona statute. This position is not new to FESD; however, the job duties have always been considered as covered under the regular Teacher job description. To be able to claim Medicaid reimbursement as allowable by law, we must have a dedicated job description.

The Homebound Teacher provides instructional support to special education or general education students in their homes or community settings. The role involves delivering tailored learning activities and experiences that promote intellectual, emotional, physical, and social growth. Instructional materials and lessons are adapted as needed to meet the specific needs of each student, in accordance with their Individualized Education Program (IEP) or Section 504 plans. Teachers will report to the Director or Assistant Director of Exceptional Student Services

This position ensures that students who are unable to attend school temporarily continue to receive high-quality instruction and support, helping them stay on track academically during their period of confinement.

Action Item • October 14, 2025

C. 5 Recommendation to Approve the First Reading
of ASBA's Proposed Policy Advisories 917-958

X **Action**

 Information/ Discussion

Submitted by Ms. Nora Ulloa, Superintendent

RECOMMENDATION:

The administration recommends that the Governing Board approve the first reading of ASBA Policy Advisories 917-958.

Volume 37, Number 9

No. 917	Policy EA — Support Services Goals / Priority Objectives
No. 918	Policy EB - <i>Regulation EB-R — Environmental and Safety Program</i>
No. 919	POLICY DELETED Policy EBAA — Reporting Hazards / Warning Systems REGULATION DELETED EBAA-R — Reporting Hazards / Warning Systems
No. 920	Policy EBAB NEW - Hazardous Materials NEW Regulation EBAB-R - Hazardous Materials
No. 921	Policy EBBB — Accident Reports <i>Regulation EBBB-R — Accident Reports</i>
No. 922	Policy EBC — Emergencies NEW Regulation EBC-R Emergencies: Response Plans and School Closings
No. 923	POLICY DELETED Policy EBCD — Weather Related and Emergency Closings REGULATION DELETED EBCD-R — Weather Related and Emergency Closings
No. 924	Policy ECA — Security <i>Regulation ECA-R — Security</i>
No. 925	Policy ECAC — Vandalism <i>Regulation ECAC-R — Vandalism</i>
No. 926	Policy ECB — Building and Grounds Maintenance

No. 927	POLICY DELETED Policy ED — Materials and Equipment Management
No. 928	Policy EDB — Maintenance and Control of Materials and Equipment <i>Regulation EDB-R — Maintenance and Control of Materials and Equipment</i>
No. 929	POLICY DELETED Policy EDDBA — Maintenance and Control of Instructional Materials
No. 930	Policy EDC — Authorized Use of School-Owned Materials and Equipment
No. 931	Policy EE — Transportation Services
No. 932	Policy EEA — NEW Policy EEA — Student Transportation NEW <i>Regulation EEA-R — Student Transportation</i>
No. 933	POLICY DELETED Policy EEAA — Walkers and Riders
No. 934	Policy EEAE — Bus Safety Program <i>Regulation EEAE-R — Bus Safety Program</i> <i>Exhibit EEAE-EA — Bus Safety Program</i> <i>Exhibit EEAE-EB — Bus Safety Program</i>
No. 935	Policy EEAEA — Bus Driver Requirements, Training, and Responsibilities NEW <i>Regulation EEAEA-R – Bus Driver Requirements, Training and Responsibilities</i>
No. 936	POLICY DELETED Policy EEAEAA — Drug and Alcohol Testing of Transportation Employees REGULATION DELETED <i>EEAEAA-R — Drug and Alcohol Testing of Transportation—Employees</i> EXHIBIT DELETED <i>EEAEAA-E --Drug and Alcohol Testing of Transportation Employees</i>
No. 937	Policy EEAEAB — Bus Purchasing and Maintenance
No. 938	POLICY DELETED Policy EEAEAC — Student Conduct on School Buses
No. 939	POLICY DELETED Policy EEAF — Special Use of Buses
No. 940	POLICY DELETED Policy EEAG — Student Transportation in Private Vehicles REGULATION DELETED <i>EEAG-R — Student Transportation in Private Vehicles</i>
No. 941	Policy EEB — Business and Personnel Transportation Services
No. 942	POLICY DELETED Policy EEBD — Business Transportation Records and Reports

No. 943	Policy EF — Food Services <i>Regulation EF-RA — Food Services</i> NEW <i>Regulation EF-RB — Food Services</i>
No. 944	POLICY DELETED Policy EFC — Free and Reduced Price Food Services REGULATION DELETED <i>EFC-R — Free and Reduced Price Food Services</i>
No. 945	NEW Policy EFD — Pricing of and Payment for Food Services
No. 946	POLICY DELETED Policy EFDA — Collection of Money / Food Tickets
No. 947	POLICY DELETED Policy EFE — Competitive Food Sales / Vending Machines
No. 948	POLICY DELETED Policy EG — Office Services
No. 949	Policy EGAD — Copyright Compliance
No. 950	Policy EGAE — Mail and Delivery Services
No. 951	Policy EGAEA — Electronic Mail NEW <i>Regulation EGAEA-R – Electronic Mail</i>
No. 952	Policy EGD — Use of Technology in Office Services
No. 953	Policy EHB — Data / Records Retention <i>Regulation EHB-R — Data / Records Retention</i>
No. 954	Policy FA — Facilities Development Goals / Priority Objectives
No. 955	Policy FCB — Retirement of Facilities
No. 956	Policy FEA — Educational Specifications for Construction
No. 957	Policy FF — Naming Facilities
No. 958	Policy GBEB — Staff Conduct

BACKGROUND:

This is the first reading of Policy Advisories 917 - 958. Section E has been reorganized to group similar policies and ensure clear, complete information for effective Board and District operations. Section F includes minor revisions; see Discussions below for specific information regarding each document.

These Policy Advisories will come before the Governing Board for the second reading at the November meeting.

Action Item • October 14, 2025

 X **Action**

C.6 Recommendation to Approve the Second Reading of
ASBA’s Proposed Policy Advisory 915

 Information/Discussion

Submitted by Ms. Nora Ulloa, Superintendent

RECOMMENDATION:

It is recommended that the Governing Board approve the Second reading of ASBA Policy Advisory 915.

Volume 37, Number 8

No. 915	Policy IJNDG - Policy GDFA — Support Staff Qualifications and Requirements
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BACKGROUND:

This volume of ASBA Policy Updates was released in August, as part of its services to school districts, the Arizona School Boards Association issues recommendations for policy changes, exhibits, and regulations.

Policy GDFA documents the requirement that any employee providing services directly to students without the direct supervision of a certified employee must have an IVP fingerprint clearance card.

Action Item • October 14, 2025

 X **Action**

C.7 Recommendation to Approve Santa Maria Middle School's Request to Participate in the California Music Festival

 Information/Discussion

Submitted by Dr. Michelle Berg, Assistant Superintendent for Educational Services

RECOMMENDATION:

It is recommended that the Governing Board approve Santa Maria Middle School's request to participate in the Anaheim Heritage Festival, May 15-17, 2026. The festival events will take place in Orange County, California.

BACKGROUND:

SMMS requests approval to take up to 80 students to participate in the California Music Festival. Chaperones, including parents and some staff members, will accompany the students. Both parents and teachers will serve as chaperones. At most, the ratio of students to adults will be ten students per adult. We will ensure that substitute coverage is in place for the staff members designated to participate in the event.

The anticipated cost is \$730 per student. All eligible students will have several opportunities to raise the necessary funds to attend this trip. Students will have assistance fundraising through various activities, donations, and the use of tax credit donations. Fundraising activities will include sales of chocolate, donations, and parental financial support. Eligible students will be those who participate in band, are in good standing, meet the performance requirements, attend all school rehearsals, maintain expected grades, and have parental approval to participate.

Students and chaperones will depart early on Friday, May 15, 2026, and return in the evening on Sunday, May 17, 2026. The plan is for students to stay at a hotel that provides security, offers only interior access to accommodations, and is conveniently located near the events. Tentatively, the plan is to stay at the DoubleTree Hotel in Buena Park, California. Reservations for these accommodations will be made upon approval by the Governing Board. If these accommodations are unavailable, reservations will be made at a comparable location, such as the Hyatt Regency Orange County and the Clarion Hotel, Anaheim. Chaperones will stay at the same hotel and monitor students to ensure safety.

Band students in our school district have participated in this event for more than 10 years. Each year, staff members volunteer to go along as chaperones.

Trip organizers will follow all procurement procedures to ensure all vendors are appropriately vetted to ensure high-quality products and services.

Action Item • October 14, 2025

 X **Action**

C.8 Recommendation to Approve the FESD
Intergovernmental Agreement with the Arizona
Assessment Collaborative FY 2025-2026

 Information/Discussion

Submitted by Dr. Michelle Berg, Assistant Superintendent for Educational Services

RECOMMENDATION:

This action item is to inform the governing board about the Intergovernmental Agreement (IGA) between Fowler Elementary School District No. 45 and the Arizona Assessment Collaborative (AzAC).

BACKGROUND:

The Inter-Governmental Agreement between FESD and a consortium of school districts throughout the Valley. This collaboration focuses on enhancing assessment practices, sharing data insights, and providing professional training. By working together, districts can streamline resources, improve student outcomes, and ensure consistency in educational standards and assessment methods. This partnership enables more comprehensive data analysis and professional development opportunities for staff, benefiting all participating districts and promoting collaboration and resource efficiency.

Legal counsel has reviewed the IGA for the 2025-26 School Year. Because the same legal counsel represents multiple districts, we include a Waiver of Potential Conflict of Interest.

The Fowler Elementary School District would like to continue our intergovernmental agreement with the AzAC. The attached IGA will continue this partnership.

Action Item • October 14, 2025

 X **Action**

- C.9. Recommendation to Approve the Agreement Between
FESD & Commerce Bank to Facilitate Virtual Payments
for Accounts Payable and Invoice Payments

 Information/Discussion

Submitted by Mr. Chad Ostrom, Assistant Superintendent for Business Services

INFORMATIONAL UPDATE:

It is recommended that the Governing Board approve the master services agreement between FESD and Commerce Bank, which will facilitate virtual payments to vendors participating in the program.

BACKGROUND:

In general, Fowler Elementary School District engages in over 100 transactions per month. Currently, each transaction is managed by the Accounts Payable Clerk, who processes payments via *paper checks*. Unfortunately, it is not as easy as just writing a check. All our financial transactions are managed through the Maricopa County Treasurer's office. Every week we do the following to pay our invoices: verify/reconcile each invoice, open purchase orders for each invoice, verify that its "okay to pay", process vouchers for each invoice, send the vouchers to Maricopa County, Maricopa County prints checks for each voucher, we drive to the Maricopa County Treasurer's office to pick up the checks, we verify each check matching it to the invoice, purchase order and voucher, place each check in an envelope, address it and send it to the vendor for payment.

Commerce Bank offers an electronic payment system that will streamline this process for all vendors participating in the program.

Program Benefits:

- Payment processing will take a fraction of the time
- Vendors receive payment faster
- Replacement of paper check payments
- Clear transaction history available in the secure Cloud-Based System
- FESD generates monthly revenue (this is a no-cost system)*

*The anticipated annual spend (paying our vendors) is approximately \$1,844,911.75. This could result in revenue share payments of \$1,681 per month or \$20,173 per year.

Program Limitations:

- Not all vendors accept electronic payments
- FESD will *still* need to go to the Maricopa County Treasurer's Office to pick up checks for payroll or other vendors that do not accept electronic payments.
- Implementation of new systems takes time and training*

*FESD will be supported by a team consisting of an account manager, supplier specialist, and technology support.

This master agreement between FESD and Commerce Bank has been reviewed by legal counsel. There is no fee associated with this service; the vendors pay the transaction fee to sustain the program.

Action Item • October 14, 2025

 X **Action**

C.10 Recommendation to Approve the FY 25 Preventive
 Maintenance Program Plan to the School Facilities
 Division

 Information/Discussion

Submitted by Mr. Chad Ostrom, Assistant Superintendent for Business Services

RECOMMENDATION:

It is recommended that the Governing Board approve the Preventive Maintenance Program Plan for FY25. (Attached)

BACKGROUND:

The School Facilities Division has changed the required reporting and format. This plan consists of listing the various system types we have for each facility. With your approval of this "Plan" we will be in compliance with required reporting for the School Facilities Division for FY25.

This report must be completed and submitted to the School Facilities Division on an annual basis. While Building Renewal funds (which can also be used for preventive maintenance needs) provided by the State are underfunded again this fiscal year, the District must still maintain its buildings and major systems. The District supplements these costs to Maintenance and Operations funds, District Additional Assistance (Unrestricted Capital) funds, and Bond upgrades where appropriate.

Thank you to Mr. Davis for his work on the preventive maintenance program and for preparing the annual reporting statement and submittals.

Action Item • October 14, 2025

 X **Action**

C.11 Recommendation to Release Ms. Montana Eastman
 from her Teaching Contract Without the Imposition
 of Liquidated Damages, Effective 4 pm on
 December 19, 2025

 Information/Discussion

Submitted by Ms. Nora Ulloa, Superintendent

RECOMMENDATION:

The administration recommends that the Governing Board approve Ms. Montana Eastman’s request to be released from her contract without the imposition of liquidated damages, effective 4 pm Friday, December 19, 2025.

BACKGROUND:

Ms. Eastman is in her seventh year of teaching at Sun Canyon Elementary School. She has requested to be released from her contract for extenuating circumstances, which she documented in a letter to the Superintendent and the Governing Board.

Ms. Eastman worked with her principal to ensure that her students would not be left without a certified teacher. In making her decision, she gave consideration to what was best for the students and her colleagues on the Sun Canyon campus.

Action Item • October 14, 2025

 X **Action**

C.12 Recommendation to Release Ms. Chijoyona
 Jamezevans from her Contract Without the
 Imposition of Liquidated Damages, Effective
 September 8, 2025

 Information/Discussion

Submitted by Ms. Nora Ulloa, Superintendent

RECOMMENDATION:

The administration recommends that the Governing Board approve Ms. Chijoyana Jamezevans' resignation from her position effective September 8, 2025, without the imposition of liquidated damages.

BACKGROUND:

Ms. Chijoyana Jamezevans was in her third year as the School Counselor at Tuscano Elementary School.

The recommendation to release Ms. Jamezevans from her contract without the imposition of liquidated damages is in the best interest of the District.

Action Item • October 14, 2025 X **Action**

C.13 Recommendation to Release Ms. Elizabeth
 Hernandez from her Teaching Contract, Effective
 September 12, 2025, With the Imposition of
 Liquidated Damages

 Information/Discussion

Submitted by Ms. Nora Ulloa, Superintendent

RECOMMENDATION:

The administration recommends that the Governing Board release Ms. Elizabeth Hernandez from her contract, effective September 12, 2025, with the imposition of liquidated damages.

BACKGROUND:

Ms. Elizabeth Hernandez began her third year as a primary teacher on the Sunridge Elementary campus.

Mrs. Hernandez is in her third year of teaching at Sunridge School. She volunteered to move to a preschool position to help find a place for all certified teachers at Sunridge to remain on campus. Unfortunately, after observing in preschool, she decided that it was not a match for her.

Her request is to be released from her contract without the imposition of liquidated damages.

Action Item • October 14, 2025

 X **Action**

C.14 Recommendation to Accept the Donation of Seven
 Thousand Dollars to the District from Niagara Cares

 Information/Discussion

Submitted by Mr. Chad Ostrom, Assistant Superintendent for Business Services

RECOMMENDATION:

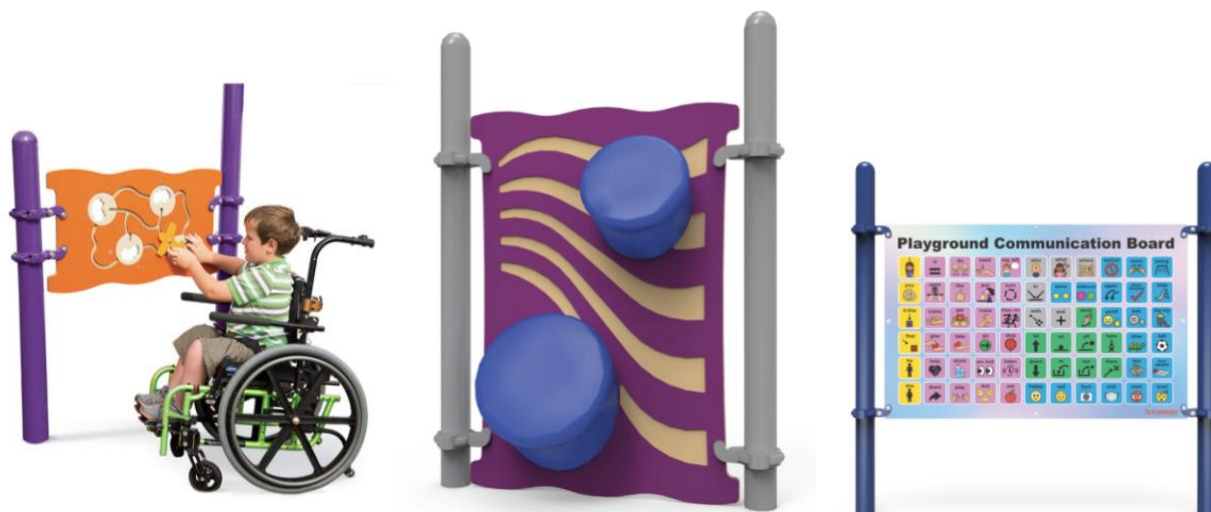
It is recommended that the Governing Board accept the donation of seven thousand dollars (\$7,000.00) from Niagara Cares, a division within Niagara Bottling Company. The donation will be used to install playground features for our students with special needs.

BACKGROUND:

Over the years, FESD has collaborated with Niagara Bottling Company. Recently, Niagara Cares, a division of Niagara Bottling Company, reached out to Dr. Quirk, Principal at Western Valley Elementary, proposing a community outreach project. Dr. Quirk is an advocate for all of her students. She has prioritized finding resources for the WVES special needs students so that they can enjoy their outdoor playtime along with their peers.

Community member Mrs. Peggy Eastburn began lobbying Niagara Bottling Company to support our schools years ago. She connected Mr. Davis, Director of Facilities, with Niagara. With this generous donation, Dave Bang Associates will install features such as sensory panels and communication boards, all of which will be accessible to students with limited mobility or who are wheelchair-bound. The playground features will enable students who are differently abled to play with friends using sensory panels and playground features during recess time.

The monetary donation will be used to purchase, deliver, and install the playground features. Mr. Davis has collaborated on the communication and planning for this project, and he is aware of and has approved the plans.



Action Item • October 14, 2025

 X **Action**

C.15 Recommendation to Approve the ADE State Systemic Improvement Plan (SSIP) Contract for the Fiscal Year 2025-2026

 Information/Discussion

Submitted by Dr. Michelle Berg, Assistant Superintendent for Educational Services

RECOMMENDATION:

It is recommended that the Governing Board approve the ADE State Systemic Improvement Plan (SSIP) for Fiscal Year 2025-2026.

BACKGROUND:

FESD is entering into an agreement with ADE for a required review of our Special Education procedures and documents. Legal Counsel has reviewed the deal, which will remain in effect for the duration of the current academic school year, through August 31, 2026. This monitoring is a new requirement; however, moving forward, it will be a routine review, which is expected to be conducted every few years, similar to other ADE monitoring processes, such as our ELL compliance. The approval of this contract will enable us to receive reimbursement for expenses incurred during this process.

The purpose of this contract is to provide financial support to Public Education Agencies (PEAs) that have been identified as required participants in the State Systemic Improvement Plan (SSIP). This funding is designed to help districts meet the state's monitoring requirements related to Exceptional Student Services (ESS) programming.

Through this agreement, eligible districts may submit reimbursement requests to the Arizona Department of Education (ADE) for up to \$5,000. These funds may be used for a range of allowable expenses incurred as part of compliance efforts, including but not limited to the cost of substitute teachers, staff training, and necessary supplies that support the monitoring process.

Action Item • October 14, 2025

 X **Action**

C.16 Recommendation to Approve the
Intergovernmental Agreement Between FESD and
the City of Phoenix to Provide Additional Funding
for the Head Start and Early Head Start Programs
for the Period of July 1, 2025 to June 30, 2026

 Information/Discussion

Submitted by Dr. Michelle Berg, Assistant Superintendent for Education Services

RECOMMENDATION:

The administration recommends that the Governing Board approve the Intergovernmental Agreement (IGA) between the Fowler Elementary School District and the City of Phoenix. This IGA will provide additional funding for the Head Start and Early Head Start Programs from July 1, 2025, to June 30, 2026.

BACKGROUND:

The attached award letter reflects an increase of \$23,730.65 for Training and Technical Assistance for both Head Start and Early Head Start.

An official amendment to the contract will come later. In the meantime, we are requesting that the board approve this funding to enable the District administration to secure professional development opportunities for our staff before trainers fill their schedules.

The award letter from the City of Phoenix is attached.

Action Item • October 14, 2025

 X **Action**

C.17 Recommendation to Release Ms. Sharon Metz from
her Contract with the Imposition of Liquidated
Damages, Effective October 13, 2025

 Information/Discussion

Submitted by Ms. Nora Ulloa, Superintendent

RECOMMENDATION:

The administration recommends that the Governing Board approve Ms. Sharon Metz’s resignation from her position effective October 13, 2025, with the imposition of liquidated damages.

BACKGROUND:

Ms. Sharon Metz has been a special education teacher on the WVMS campus for over a decade. Her classroom is a self-contained classroom with students with varying needs placed in her room.

On Friday, October 3, 2025, Ms. Metz delivered a letter to Mr. Camacho stating that that would be her last day of employment. There was no communication to either her principal or to the Director of Exceptional Student Services.

Action Item • October 14, 2025 X **Action**

C.18 Recommendation to Approve the Superintendent's
 Evaluation for School Year 2024-2025

 Information/Discussion

Submitted by Ms. Francisca Montoya, Governing Board President

RECOMMENDATION:

It is my recommendation that the Governing Board approve the Superintendent's Evaluation for School Year 2024-2025.

BACKGROUND:

Governing Board Members collaborated during an executive session to conduct an evaluation of the Superintendent's Evaluation for the 2024-2025 School Year using the ASBA Superintendent's Evaluation Tool.

Consent Item • October 14, 2025

X Action

D.1. Recommendation to Approve Personnel Actions

Information/Discussion

Submitted by: Mr. Gary R. Holland, Director of Finance

Summary of Report:

- Eight (8) *Current Employee* Assignments were processed
- Eleven (11) *New Hire* Assignments were processed
- Five (5) *Pay Change* was processed
- Nine (9) Employees *separated* from employment
- Fifty-Eight (58) Supplementals for *additional duties or stipends* were processed

Consent Item • October 14, 2025 X **Action**

D.2. Recommendation to Ratify Expense and Payroll Vouchers

 **Information/
Discussion**

Submitted by Mr. Gary R. Holland, Director of Finance

RECOMMENDATION:

It is recommended that the Governing Board ratify payment of the attached payroll and expense vouchers as listed below.

BACKGROUND:

The following payroll and expense vouchers are presented for ratification:

Voucher Number	Type of Voucher	Amount
07,1006	FY26 Payroll PP 5	\$1,179,873.47
08,1007	FY26 Payroll PP 6	\$1,196,417.84
09,1008	FY26 Payroll PP 6.1	\$2715.97
2609	FY26 Expense	\$262,515.45
2610	FY26 Expense	\$582,760.18
2611	FY26 Expense	\$619,111.20
2612	FY26 Expense	554,578.07
2613	FY26 Expense	382,864.01

Consent Item • October 14, 2025

 X **Action**

D.3. Recommendation to Approve Budget and Expenditure Reports

 Information/Discussion

Submitted by Mr. Gary R. Holland, Director of Finance

RECOMMENDATION:

It is recommended the Governing Board approve the Budget Expenditure Report. This report is a consent item for approval at each Governing Board meeting. The Board approves any minor changes the Finance Department may make by approving the report monthly. If required, a formal budget revision will be presented appropriately to the public and the Governing Board per A.R.S. §15- 905 requirements.

Consent Item • October 14, 2025

 X **Action**

D.4. Recommendation to Approve Student Activity Reports
and Fundraising Activities

 Information/Discussion

Submitted by Mr. Gary R Holland, Director of Finance

RECOMMENDATION:

It is recommended that the Governing Board approve the Student Activity Reports and their planned Fundraising Activities.

INFORMATION:

This report is included as a consent item for approval at each regular board meeting.

The Student Activity Reports are required to be presented to the Board monthly, and reflects the revenue and expenses at each site specific to the Student Activities' Site Accounts.

See A.R.S. Section 15-1123, USFR Appendix H.

When there are Student Activities (Fundraisers or Events run by and for students specific to the Student Activity Accounts), these activities require Board Approval. A list will be provided for the Board to approve.

See A.R.S. Section 15-1121, USFR Appendix H.

Consent Item • October 14, 2025

 X **Action**

D.5 Recommendation to Accept Donations to the District

 Information/Discussion

Submitted by Mr. Gary R. Holland, Director of Finance

RECOMMENDATION:

The administration recommends that the Governing Board accept the donations as listed below.

Location	Donor	Amount
Sun Canyon	Karina Sosa – Books for speech services	\$464.51

BACKGROUND:

Books to be used with our students receiving speech services.

Note: Fair Market Value is regarding the item(s) along with any associated taxes or fees (like shipping fees).

Information and Discussion Item • October 14, 2025

 Action

E.1. Food Service Report

 X **Information/Discussion**

Submitted by Mr. Gary R. Holland, Director of Finance

INFORMATION/DISCUSSION:

The food service report includes activity for September 2025. The report is included for informational purposes.

Information and Discussion Item • October 14, 2025

_____ **Action**

E.2. Fowler Elementary School District Head Start and Early
Head Start Monthly Reports FY26

 X

Information/Discussion

Submitted by Mr. Gary R. Holland, Director of Finance, Prepared by Ms. Elizabeth Camu.

INFORMATION/DISCUSSION:

The Fowler Elementary School District Head Start and Early Head Start Monthly Reports for the month of September 2025 are presented for informational purposes only.