

Submit to angelina@ajoschools.org or fax to 520-387-6545. For questions call 520-387-5618.

AJO UNIFIED SCHOOL DISTRICT #15
111 WELL ROAD
AJO, AZ 85321
www.ajoschools.com

VENDOR SETUP FORM - NEW VENDORS

Vendor Name: _____

Type Information (select one category for each):

Type of Purchase (*required*)

Materials/goods Services Combination of goods and services Other

Business name _____
(if different from above)

Business Contact: _____ Contact Email: _____

Mailing Address: _____ Physical Address: _____

City, State, Zip: _____

Phone: _____ Fax: _____

Website: _____

Remit to address: _____ (if different than above)

City, State, Zip: _____

Remit Contact: _____ Remit email: _____

Remit Phone: _____ Remit fax: _____

Business other: (what your company does, provides, etc.)

The Ajo Unified School District uses purchase orders to acquire services and materials from Vendors. AUSD will require we be invoiced to receive proper payment for services and materials. Our fiscal year is from July to June each year.

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