



Accessibility Compliance

PDFs: What do we check?

All documents shared on your school website need to comply with website accessibility guidelines. These guidelines ensure your content is viewable to everyone regardless of ability.

Compliance Requirements

The Web Content Accessibility Guidelines (WCAG) 2.0 relate the standards by which documents are considered accessible for all users. Here are a few of the requirements:

- Document metadata present
- Language definition set
- Appropriate tag structure for all elements including links, lists, tables, and form fields
- Correct content reading order
- Alternative text on images, charts, and other graphics
- And more!

Your School Webmasters team will review and correct these items as well as any other non-compliant guideline issues provided by WCAG 2.0 to ensure the full compliance of each document we test.

Steps we take to ensure accessibility:

- Perform initial scan to evaluate accessibility
- Remediate as needed
- Manually* confirm presence of requirements set forth by WCAG
- Validate each page using PDF Accessibility Checker and Adobe Accessibility Checker

*A manual check is the only way to ensure documents truly meet accessibility requirements.

Once we confirm compliance, we will replace the current document on your website with the fully compliant PDF.

Pricing

Pricing is based on the size and complexity of each document. We recommend submitting documents in their native format (Word, Excel, PowerPoint, etc.).

- Simple - \$5.00/page
- Complex - \$10/page (includes graphs, complex tables, forms, etc.)
- Interactive PDFs - \$60/page

We will provide a detailed list of documents and number of pages we remediate.

* \$50 minimum fee

* \$25 quote fee (applied towards the cost of remediated documents)