

El Tejon Unified School District
BOARD OF TRUSTEES

4337 Lebec Road, Lebec, CA 93243
PH: 248-6247 FAX: 248-6714

Stephanie Pope, President
Patrice Barnes, Clerk, Deborah Turner, Trustee,
Cindy McNatt, Trustee, Tommy Hastings

BOARD OF TRUSTEES
REGULAR BOARD MEETING

Wednesday, April 8, 2026
Frazier Park School Room 1
3149 San Carlos Trail, Frazier Park, CA 93225

CLOSED SESSION: 6:00 p.m. FPS Room 1
OPEN SESSION: 6:30 p.m. FPS Room 1

AMENDED AGENDA

Agendas are posted at the El Tejon Unified School District at least 72 hours prior to each meeting, as well as at each school site. Any materials required by law to be made available to the public prior to the meeting of the Board of Trustees of the El Tejon Unified School District can be inspected at the following address between the hours of 7:30 a.m. to 3:30 p.m., Monday through Friday: El Tejon Unified School District, 4337 Lebec Road, Lebec, CA 93243.

SPECIAL NEEDS ACCOMMODATIONS

Assistive listening devices, agenda in Braille, and/or alternate formats are available upon request. American Sign Language (ASL) interpreters, other auxiliary aids and services, or reasonable modifications to Board meeting policies and/or procedures, such as to assist members of the disability community who would like to request a disability-related accommodation in addressing the Board, are available if requested at least three business days prior to the Board meeting. Later requests will be accommodated to the extent feasible. Please contact the Superintendent's Office, El Tejon Unified School District at 661-248-6247 from 7:30 a.m. to 3:30 p.m., Monday through Friday (Government Code 54954.2).

HEARING OF INDIVIDUALS ON AGENDA ITEMS

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. Each member of the public wishing to speak must fill out a "Request to Address the Board Regarding Items on the Agenda" (blue card) prior to the start of the meeting. The presiding officer must first recognize each person who addresses the Board.

NOTICE OF TELECONFERENCE LOCATION

Trustee Turner may participate remotely as per The Brown Act at the location disclosed below:
Children's Hospital 4650 Sunset Blvd. Los Angeles, CA 90024

This location is open to the public for observation and comment as per Government Code Section 54953

Call to Order – Time: _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

ADJOURNMENT TO CLOSED SESSION – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

1. Consideration and Approval of Inter-district Transfer #26-35.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

2. Hearing and Consideration of Inter-District Transfer Appeal for IDT #26-34 (EB) to review the denial of the request by El Tejon Unified School District (Sending district).

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

3. Employment Recommendations Classified:

A. Employ Yard Duty Aide, El Tejon School.

B. Employ Yard Duty Aide, Frazier Park School.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

4. Employment Recommendations Certificated:

A. Employ Special Education Teacher (RSP), Frazier Mountain High School.

B. Employ Special Education Teacher (RSP), Frazier Park School.

C. Employ Single Subject Elementary Teacher, Frazier Park School.

D. Employ Single Subject Elementary Teacher, Frazier Park School.

E. Employ Single Subject Math Teacher, Frazier Mountain High School.

F. Accept Resignation of English/PE Teacher, Frazier Mountain High School.

G. Accept Retirement of Special Education Teacher, El Tejon School.

H. Accept Retirement of Spanish Teacher, Frazier Mountain High School.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

ADJOURNMENT FROM CLOSED SESSION – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

RECONVENING IN OPEN SESSION – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

FLAG SALUTE

PUBLIC PRESENTATIONS

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board’s consideration of each item of business to be discussed at regular or special board meetings. The time allotted shall be limited to 3 minutes. This time may be used to address any item on the agenda or any matter of concern within the jurisdiction of the El Tejon Unified School District. Each person who addresses the Board must first be recognized by the presiding officer.

If a member of the public initiates specific complaints or charges against an employee(s), the Board president shall inform the complainant of the appropriate complaint procedure.

The Board and staff are not obligated to comment on, or respond to, addresses by the public.

PUBLIC COMMENT

REVISION/ADOPTION/ORDERING OF AGENDA

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

REPORT FROM CLOSED SESSION

Closed session report, if required.

REPORTS AND PRESENTATIONS

1. Frazier Mountain High School Update - Mike Vogenthaler
2. El Tejon Teachers Association (ETTA) – (Ann Coyle, President)
3. California School Employee Association #552 – (Darla Davis, President)
4. Trustee’s Reports

APPROVAL OF MINUTES

Approval of Minutes from Regular Board Meeting of March 11, 2026.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

SUPERINTENDENT’S REPORT

1. District Enrollment – in packet
2. Field Trips 8 Approved
3. Staff of the Month – FPS –, ETS - , FMHS –ETUSD - .
4. Other Items

OPEN PUBLIC HEARING – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

Notice of Public Hearing for Proposed Approval of Resolution #26-09, Adoption of a Justification Study, and the increase in school facilities fees and adoption of CEQA Notice of Exemption.

Public Comments.

CLOSE PUBLIC HEARING – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

ITEMS FOR DISCUSSION AND ACTION

Business Items

A. Approval of Revised 2026-2027 Academic Calendar.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

B. Approval of the Adoption of Resolution #26-09, Justification Study, and the Increase in school facilities fees, and Adoption of CEQA Notice of Exemption.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

C. Approval of Agreement between El Tejon Unified School District and Kern County Superintendent of Schools for FY 2025-2026 Contract # 26325454 for Professional Development.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

D. Approval of Designation of CIF Representative, Brian Raymond, Athletic Director - Frazier Mountain High School, El Tejon Unified School District, to the 2026-27 California Interscholastic League, CIF.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

E. Approval of Designation of CIF Representative, Mike Vogenthaler, Principal - Frazier Mountain High School, El Tejon Unified School District, to the 2026-27 California Interscholastic League, CIF.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

F. Approval of Designation of CIF Representative, Sara Haflich, Superintendent - El Tejon Unified School District, to the 2026-27 California Interscholastic League, CIF.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

G. Approval of Memorandum of Understanding, MOU, between El Tejon Unified School District and Rosa (Veronica) Sanchez for video editing instruction for students at El Tejon.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

H. Approval of Memorandum of Understanding, MOU, between El Tejon Unified School District and Richard Schwagerl to provide music instruction for students of Frazier Mountain High School.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

I. Approval of Memorandum of Understanding, MOU, Between El Tejon Unified School District, ETUSD and Alliant International University for Intern Program, July 1, 2026 to June 30, 2031.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

Board Items

J. Consideration and approval of election of one of two (2) Candidates in the run-off election for CSBA's Delegate Assembly for Subregion 12-B (Kern).

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

K. Consideration and Discussion of Increased Monthly Board Member Compensation Pursuant to Education Code §35120 as Amended by AB 1390, BB/E(1)/E(2) 9250 Remuneration Reimbursement and Other Benefits.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

L. Approval of overnight field trip to California Adventure for El Tejon School for Leadership Event.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

Personnel Items

M. Approval of Declaration of Need for Fully Qualified Educators for 2026-2027 School Year.
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

N. Approval of Statement of Need for the 2026-2027 School Year.
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

<p style="text-align: center;">CONSENT AGENDA Items required by law and/or items in Accordance. With the District Administrative Code and/or Education Code Items O-R</p>
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O. Approval of renewal of agreement between ETUSD and Interquest Detection Canines for substance awareness and detection services for fiscal year July 1, 2026, through June 30, 2027.

P. Approval of renewal of agreement between ETUSD and Vision Screening Services, Dr. Wayne W. Hoeft, O.D., for vision screening and testing of the selected ETUSD students.

Q. February 2026 Regular Board Policy Updates: AR 3440 Inventories, BP/E(1) 4119.21/4219.21/4319.21 Professional Standards, BP 4119.24/4219.24/4319.24 Maintaining Appropriate Adult-Student Interactions, BP 4156.3/4256.3/4356.3 Employee Property Reimbursement, BP/AR 5144.1 Suspension and Expulsion Due Process, BP/AR 5145.2 Freedom of Speech/Expression, BP/AR 6142.7 Physical Education and Activity, BP 6146.1 High School Graduation Requirements, BP/AR 6146.3 Reciprocity of Academic Credit, BP 6146.4 Differential Graduation and Competency Standards for Students with Disabilities, BP/AR/E(1)/E(2) Education for Homeless Children, BP/AR 6173.1 Education for Foster Youth, BP/AR 6173.2 Education of Children of Military Families, BP 6173.4 Education for American Indian Students, BP/AR Migrant Education Program, BB 9320 Meeting and Notices, BB 9320.1 Remote Meetings and Attendance, BB 9322 Agenda/Meeting Materials, BB 9323 Meeting Conduct, Second Reading.

R. Approval of B warrant batches #0058 for \$66,849.00, #0059 for \$32,202.50, #0060 for \$45,592.84, #0061 for \$103,849.85, #0062 for \$53,487.95.

Approval of Consent Agenda.
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

ADJOURNMENT – Time: _____
MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

POSTED 4-3-2026 at:
District Office
El Tejon School
Frazier Park School
Frazier Mountain High School
www.el-tejon.k12.ca.us

**PUBLIC NOTICE OF REMOTE
ATTENDANCE**

APRIL 8, 2026

**This notice must be posted at
the remote location.**

**TRUSTEE TURNER MAY ATTEND APRIL 8, 2026
EL TEJON UNIFIED SCHOOL DISTRICT REGULAR
BOARD MEETING AT THE LOCATION LISTED
BELOW.**

This location is open to the public for observation and comment as per
Government Code Section 54953

**TIME: CLOSED SESSION 6:00 PM
 OPEN SESSION 6:30 PM**

**LOCATION: Children's Hospital
 4650 Sunset Blvd.
 Los Angeles, CA 90024**

EL TEJON UNIFIED
SCHOOL DISTRICT
ENROLLMENT

4/2/2026

SCHOOL	SDC	TK *	KDG	1	2	3	4	5	6	7	8	9	10	11	12	INDEP.	TOTAL	LAST MONTH	LAST YEAR	
Frazier Park	16	21	43	40	48	37	38										243	245	245	
El Tejon	11							49	50	53	55					5	223	222	222	
Frazier Mountain High	6											62	61	43	46	39	257	257	245	
																		Total	Last Month Total	Last Year Total
																		723	724	712

**NOTICE OF HEARING REGARDING PROPOSED ADOPTION OF A
DEVELOPER FEE STUDY AND THE INCREASE OF THE
STATUTORY SCHOOL FEE**

NOTICE IS HEREBY GIVEN that the Governing Board of the El Tejon Unified School District will hold a hearing and consider input from the public on the proposed adoption of a Developer Fee Justification Study for the District and an increase in the statutory school facility fee (“Level I Fee”) on new residential and commercial/industrial developments as approved by the State Allocation Board on January 28, 2026. The adoption of the Study and the increase of the Level I Fee are necessary to fund the construction of needed school facilities to accommodate students due to development.

Members of the public are invited to comment in writing, on or before *April 8, 2026*, or appear in person at the hearing at *6:30 pm* on *April 8, 2026*, at the following location:

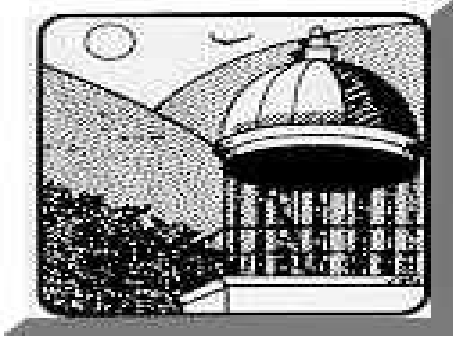
Frazier Park School
3149 San Carlos Trail Room 1
Frazier Park, CA 93225

Materials regarding the Study and the Level I Fee are on file and are available for public review at the District Office located at *4337 Lebec Road, Lebec, 93243 CA.*

Dated: *Mar 27, 2026*

2025-2026 ETUSD Field Trips

<u>Date</u>	<u># of Students</u>	<u>School Site</u>	<u>Location</u>	<u>City</u>	<u>Event</u>	<u>Contact Person</u>	<u>Approved</u>	<u>Board Mtg</u>	<u>Notes</u>
2/2-2/3/2027	27	ETS	California Adventure	Anaheim	Leadership	Hansen	2/2/2027	4/11/2026	Overnight trip, requires board approval
3/16/2026	45	ETS	KC Fairgrounds	Bakersfield	Vision Clinic	Gonazlez	3/4/2026	4/11/2026	
3/17/2026	~~	FMHS	Mammoth HS	Mammoth	Baseball/Softball	Raymond	3/4/2026	4/11/2026	
3/18/2026	30-40	FMHS	Pasadena Civic Auditorium	Pasadena	Viva Club	Hughes	3/4/2026	4/11/2026	
3/19/2026	30	FMHS	Museum of Toerance	Los Angeles	World History	Crane	3/4/2026	4/11/2026	
3/24/2026	25	FMHS	Bishop High School	Bishop	Baseball/Softball	Raymond	3/4/2026	4/11/2026	
3/27/2026	25	FMHS	Rosamond HS	Rosamond HS	Baseball/Softball	Raymond	12/10/2025	4/11/2026	
4/9/2026	25	FMHS	Grammy Museum	Los Angeles	Enterprise/Entrepreneur	Crane	3/20/2026	4/11/2026	



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BOARD OF TRUSTEES
REGULAR BOARD MEETING

Wednesday, March 11, 2026
Frazier Park School Room 1
3149 San Carlos Trail, Frazier Park, CA 93225

CLOSED SESSION: 6:00 p.m. FPS Room 1
OPEN SESSION: 6:30 p.m. FPS Room 1

OFFICIAL MINUTES

The March 11, 2025 Regular Board Meeting of the Board of Trustees of the El Tejon Unified School District was called to order at 6:00 p.m. by Trustee Pope. Trustee Barnes moved, seconded by Trustee Turner in Room 1 at 3149 San Carlos Trail, Frazier Park, CA 93225.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Hastings)

PUBLIC COMMENT

No Blue Cards were presented for Closed Session.

ADJOURNMENT TO CLOSED SESSION

Trustee McNatt moved, Trustee Turner seconded adjournment to closed session at 6:01 p.m.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Hastings)

Trustee Hastings arrived at 6:03 p.m.

ADJOURNMENT FROM CLOSED SESSION

Trustee McNatt moved, Trustee Barnes seconded adjournment from Closed session at 6:26 p.m.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

RECONVENING IN OPEN SESSION

Trustee McNatt moved, Trustee Turner seconded reconvening in open session at 6:30 p.m.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

REVISION/ADOPTION/ORDERING OF AGENDA

Trustee McNatt moved, Trustee Barnes seconded adoption of agenda as presented.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

REPORT FROM CLOSED SESSION – All approved except Item 5 - Denied

1. Consideration and Approval of Inter-district Transfer #26-30.

Trustee McNatt moved, Trustee Barnes seconded approval of inter-district transfer #26-30.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

2. Consideration and Approval of Inter-district Transfer #26-31.

Trustee Turner moved, Trustee Barnes seconded approval of inter-district transfer #26-31.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

3. Consideration and Approval of Inter-district Transfer #26-32.

Trustee Turner moved, Trustee McNatt seconded approval of inter-district transfer #26-32.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

4. Consideration and Approval of Inter-district Transfer #26-33.

Trustee McNatt moved, Trustee Barnes seconded approval of inter-district transfer #26-33.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

5. Consideration and Approval of Inter-district Transfer #26-34.

Trustee Barnes moved, Trustee McNatt seconded approval of inter-district transfer #26-34.

VOTE: 0 AYES, 5 NAYES, 0 ABSENT

6. Consideration and Approval of Inter-district Transfer #27-01.

Trustee Barnes moved, Trustee McNatt seconded approval of inter-district transfer #27-01.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

7. Consideration and Approval of Inter-district Transfer #27-02.

Trustee Turner moved, Trustee McNatt seconded approval of inter-district transfer #27-02.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

8. Employment Recommendations, Classified:

A. Employ Health Aide, Frazier Mountain High School. Ortega, H

B. Accept Resignation of Yard Duty Aide, El Tejon School. Mulliniks, D

Trustee Barnes moved, Trustee Turner seconded approval of Employment Recommendations, Classified.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

9. Approval of special leave request, Certificated Staff.

Trustee McNatt moved, Trustee Barnes seconded approval of special leave request, Certificated Staff.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

10. Public Employee Discipline/Dismissal/Release.

Trustee Barnes moved, Trustee Turner seconded discussion and possible action on Superintendent's recommendation that Notice of Expiration of Non-reelection be given to one or more provisionally or emergency credentialed probationary certificated employees. (Education Code § 44929.21)

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

PUBLIC COMMENT

No Blue Cards were presented at this time.

REPORTS AND PRESENTATIONS

- A. Frazier Park School Update - Michael McNelis, gave information about test scores, attendance and events.
- B. Second Interim Presentation - Misty Johnston, gave updated information about 2nd Interim.
- C. El Tejon Teachers Association (ETTA) – (Ann Coyle, President) - Ann started out by giving kudos to Michael McNelis and his staff and their efforts and academic achievements for this school year. She said Mr. McNelis is the heart behind the teachers. She also mentioned Mary Hon by name and how she is irreplaceable in the Reading Intervention Program. She works in small groups of 4-5 students, mostly in Kindergarten. Mary commented that Julia Stempora plays a huge role in the success of these students. Ann went on about the Team Teaching environment, Math talks etc how well they are working. She moved on and said she and the Bargaining Committee had met with Superintendent Haflich on 3/12/2026 with regard to negotiations. She also stated that they had scheduled a meeting for 3/20/2026.
- D. California School Employee Association #552 – (Darla Davis, President) - John McNatt attended on behalf of Darla Davis. He said CSEA Chapter 552 would like dates for a meeting with regard to negotiations.
- E. Trustee’s Reports
 - Trustee Hastings spoke about the number of people in ETUSD who care. He stated that his child had gone to Gorman School District but if El Tejon School had been then, what it is today, his child would have attended here.
 - Trustee Turner spoke about the success of the field trip with Christy Zimmerman and the high school Forensics class to the Crime Lab and Kern County Courts. Trustee Barnes thanked teachers, Principal McNelis and Superintendent Haflich for all of the hard work and great things they have done and brought to our district.
 - Trustee McNatt said she went on the field trip with Trustee Turner, Christy Zimmerman and the Forensics Class to the Crime Lab and Kern County Courts. She gave kudos to Trustee Turner for creating a wonderful field trip. It was very well-organized. She was excited to share that during a break at the court hearing they attended, the judge and attorneys talked to them about things like: education they needed to get where they are. Trustee McNatt then shifted to how much she enjoyed being at the high school graduation and handing out diplomas. She said, “Something we are doing is right!”
 - Trustee Pope made a statement, in her own words, “Small Staff = Big Stuff! She went on about how ETUSD is unlike any other district in that they make going to school fun! She gave examples and how they relate to her own children.

APPROVAL OF MINUTES

Trustee Barnes moved, Trustee McNatt seconded Approval of Regular Board Meeting Minutes, February 11, 2026.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

SUPERINTENDENT’S REPORT

1. District Enrollment – in packet
2. Field Trips 24 Approved
3. Staff of the Month FPS – Brianna Griffin, ETS – Angella Alpuche, FMHS Cristina Orosco, ETUSD Misty Johnston.
4. Other Items - Superintendent Haflich, early in the meeting, talked about El Tejon School being honored with the California Distinguished School award. She described events and ceremonies associated with this prestigious award. Later she spoke about the district-wide March Madness event. She recognized Shanda Thomason for this event being her idea and the amount of work she has put into it. She also mentioned community support and the story on the front page of the Mountain Enterprise that includes a photo of District 2 Supervisor Chris Parlier presenting a check to ETUSD Superintendent for \$2500 to help with costs after the traumatic event with one of the animals in the FFA program at Frazier Mountain High School earlier this school year. In addition to this effort, there has been

plenty of community support from the Chamber of Commerce, Mountain Memories, Mountain Neighbors for community service for our FFA students in beautification projects at both Frazier Mountain High School and El Tejon School.

**Two representatives from AFLAC presented a blue card and did a short presentation about Disability Insurance for school personnel.

ITEMS FOR DISCUSSION AND ACTION

Business Items

A. Certify Second Interim Budget Report for the 2025-2026 school year.

Trustee McNatt moved, Trustee Turner seconded Approval to Certify Second Interim Budget Report for the 2025-2026 school year.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

B. Approval of 2026-2027 El Tejon Unified School District Academic Calendar.

Trustee Turner moved, Trustee Barnes seconded Approval of 2026-2027 El Tejon Unified School District Academic Calendar.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

C. Approval of School Plan for Student Achievement (SPSA), Frazier Park School.

Trustee McNatt moved, Trustee Barnes seconded Approval of School Plan for Student Achievement (SPSA), Frazier Park School.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

D. Approval of School Plan for Student Achievement (SPSA), El Tejon School.

Trustee Turner moved, Trustee Barnes seconded Approval of School Plan for Student Achievement (SPSA), El Tejon School.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

E. Approval of School Plan for Student Achievement (SPSA), Frazier Mountain High School.

Trustee Barnes moved, Trustee McNatt seconded Approval of School Plan for Student Achievement (SPSA), Frazier Mountain High School.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

F. Approval of Home to School Transportation Plan for Fiscal Year 2026-2027.

Trustee Turner moved, Trustee McNatt seconded Approval of Home to School Transportation Plan for Fiscal Year 2026-2027.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

G. Approval of Memorandum of Understanding, MOU between El Tejon Unified School District and Kern County Superintendent of Schools for FY 2025-2026 Contract # 26317707 providing Adolescent Sexual Health Education Program.

Trustee Barnes moved, Trustee McNatt seconded Approval of Memorandum of Understanding, MOU between El Tejon Unified School District and Kern County Superintendent of Schools for FY 2025-2026 Contract # 26317707 providing Adolescent Sexual Health Education Program.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

H. Approval of Agreement between El Tejon Unified School District and Kern County Superintendent of Schools, maintaining a plan for providing educational services to all expelled students.

Trustee Turner moved, Trustee Barnes seconded Approval of Agreement between El Tejon Unified School District and Kern County Superintendent of Schools, maintaining a plan for providing educational services to all expelled students.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

I. Approval of Agreement between El Tejon Unified School District and Kern County Superintendent of Schools for FY 2025-2026 Contract # 26318054 for Professional Development.

Trustee Barnes moved, Trustee McNatt seconded Approval of Agreement between El Tejon Unified School District and Kern County Superintendent of Schools for FY 2025-2026 Contract # 26318054 for Professional Development.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

J. Consideration and Approval of Middle School Foundation Academies Grants for Arts, Media, and Entertainment at El Tejon School.

Trustee Barnes moved, Trustee Turner seconded Approval of Middle School Foundation Academies Grants for Arts, Media, and Entertainment at El Tejon School.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

Board Items

K. Consideration and Approval of overnight field trip to Catalina Island for Academy students at Frazier Mountain High School.

Trustee Barnes moved, Trustee Turner seconded Approval of overnight field trip to Catalina Island for Academy students at Frazier Mountain High School.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

L. Consideration of Increased Monthly Board Member Compensation Pursuant to Education Code §35120 as Amended by AB 1390, BB/E(1)/E(2) 9250 Remuneration Reimbursement and Other Benefits.

Trustee Hastings moved, Trustee Barnes seconded Discussion of Increased Monthly Board Member Compensation Pursuant to Education Code §35120 as Amended by AB 1390, BB/E(1)/E(2) 9250 Remuneration Reimbursement and Other Benefits.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

M. February 2026 Regular Board Policy Updates: AR 3440 Inventories, BP/E(1) 4119.21/4219.21/4319.21 Professional Standards, BP 4119.24/4219.24/4319.24 Maintaining Appropriate Adult-Student Interactions, BP 4156.3/4256.3/4356.3 Employee Property Reimbursement, BP/AR 5144.1 Suspension and Expulsion Due Process, BP/AR 5145.2 Freedom of Speech/Expression, BP/AR 6142.7 Physical Education and Activity, BP 6146.1 High School Graduation Requirements, BP/AR 6146.3 Reciprocity of Academic Credit, BP 6146.4 Differential Graduation and Competency Standards for Students with Disabilities, BP/AR/E(1)/E(2) Education for Homeless Children, BP/AR 6173.1 Education for Foster Youth, BP/AR 6173.2 Education of Children of Military Families, BP 6173.4 Education for American Indian Students, BP/AR Migrant Education Program, BB 9320 Meeting and Notices, BB 9320.1 Remote Meetings and Attendance, BB 9322 Agenda/Meeting Materials, BB 9323 Meeting Conduct, First Reading.

Trustee McNatt moved, Trustee Barnes seconded Approval of February 2026 Regular Board Policy Updates: AR 3440 Inventories, BP/E(1) 4119.21/4219.21/4319.21 Professional Standards, BP 4119.24/4219.24/4319.24 Maintaining Appropriate Adult-Student Interactions, BP 4156.3/4256.3/4356.3 Employee Property Reimbursement, BP/AR 5144.1 Suspension and Expulsion Due Process, BP/AR 5145.2 Freedom of Speech/Expression, BP/AR 6142.7 Physical Education and Activity, BP 6146.1 High School Graduation Requirements, BP/AR 6146.3 Reciprocity of Academic Credit, BP 6146.4 Differential Graduation and Competency Standards for Students with Disabilities, BP/AR/E(1)/E(2)

Education for Homeless Children, BP/AR 6173.1 Education for Foster Youth, BP/AR 6173.2 Education of Children of Military Families, BP 6173.4 Education for American Indian Students, BP/AR Migrant Education Program, BB 9320 Meeting and Notices, BB 9320.1 Remote Meetings and Attendance, BB 9322 Agenda/Meeting Materials, BB 9323 Meeting Conduct, First Reading.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

<p style="text-align: center;">CONSENT AGENDA Items required by law and/or items in Accordance. With the District Administrative Code and/or Education Code Items N-S</p>

- N. January 2026 Special Board Policy Updates: BP/AR 0450 Comprehensive Safety Plan, BP/AR 1340 Access to District Records, BP/AR 1445 Response to Immigration Enforcement, BP/AR 5125 Student Records, BP/AR 5125.1 Release of Directory Information, Exhibit 5125.1 E(1) Release of Directory Information, Second Reading.**
- O. Approval of Addendum to Memorandum of Understanding, MOU between El Tejon Unified School District and The Rural Community Assistance Program, extension of bottled water for schools program funding.**
- P. Approval of agreement between El Tejon Unified School District, ETUSD, and Linger, Peterson and Shrum (LPS) Certified Public Accounts for audit services.**
- Q. Approval of agreement between El Tejon Unified School District, ETUSD, and California State University Bakersfield, CSUB, for Intern Program Services.**
- R. Approval of agreement between El Tejon Unified School District, ETUSD, and California State University, Bakersfield, CSUB. The District will provide teaching experience to teacher candidates through Clinical Practice.**
- S. Approval of B warrant batches for 2025-2026 # 0053 for \$85,296.96, #0054 for \$9,286.33, #0055 for \$42,249.79, #0056 \$68,242.38, #0057 for \$38,320.57.**

Approval of Consent Agenda

Trustee Barnes moved, Trustee McNatt seconded Approval of Consent Agenda.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

ADJOURNMENT – Time: 8:17 p.m.

Trustee Turner moved, Trustee McNatt seconded Approval of Adjournment Time 8:17 p.m.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

The minutes are an unofficial draft until reviewed, modified and approved by the ETUSD Governing Board on April 8, 2026.

Clerk of the Board _____

El Tejon Unified School District

2026-2027 Instructional Calendar

July
(0 School Days)

M	T	W	Th	F	Days Cum
		1	2	3*	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31	0 0

July 3 - Independence Day Observed

- = Legal Holidays
- = New Teachers Only
- = All Staff Workdays
- = Start/End of School
- = End of Quarter or Sem ETS & FMHS
- = End of Trimester/FPS
- = Local Recess
- = Minimum Days

August - September
Month 1
(18 days)

M	T	W	Th	F	Days Cum
3	4	5	6	7	
10	11	12	13	14	
17	18	19	20	21	
24	25	26	27	28	
31	1	2	3	4	18 18

August 7 - New Teacher Orientation
August 10 & 11 - All Staff Workdays
August 12 - First Day of School, Instruction Begins (Minimum Day)

September - October
Month 2
(19 days)

M	T	W	Th	F	Days Cum
7*	8	9	10	11	
14	15	16	17	18	
21	22	23	24	25	
28	29	30	1	2	19 37

September 7* - Labor Day Holiday, District Closed

October
Month 3
(20 days)

M	T	W	Th	F	Days Cum
5	6	7	8	9	
12	13	14	15	16	
19	20	21	22	23	
26	27	28	29	30	20 57

October 16 - End of 1st Quarter for ETS & FMHS
October 30 - Minimum Day, District Wide (Per CBA for evening events)

November
Month 4
(14 days)

M	T	W	Th	F	Days Cum
2	3	4	5	6	
9	10	11*	12	13	
16	17	18	19	20	
23	24	25	26*	27*	14 71

November 6 - End of 1st Trimester for FPS
November* 11 - Veteran's Day Holiday, District Closed
November 23-25 Fall Break
November 26* Thanksgiving Day, District Closed
November 27* Observed Holiday, District Closed

November - December
Month 5
(15 days)

M	T	W	Th	F	Days Cum
30	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18	
21	22	23	24*	25*	15 86

December 18 - End of 1st Semester for ETS & FMHS
December 18 - Minimum Day, District Wide
December 21-January 1 - Winter Break
December 24* - Christmas Eve Holiday, District Closed
December 25* - Christmas Day Holiday, District Closed

December - January
Month 6
(14 days)

M	T	W	Th	F	Days Cum
28	29	30	31	1*	
4	5	6	7	8	
11	12	13	14	15	
18*	19	20	21	22	14 100

January 1* - New Year's Day Holiday, District Closed
January 18* - Martin Luther King Holiday, District Closed

January - February
Month 7
(18 days)

M	T	W	Th	F	Days Cum
25	26	27	28	29	
1	2	3	4	5	
8*	9	10	11	12	
15*	16	17	18	19	18 118

February 8* - Lincoln's Birthday Holiday (Observed), District Closed
February 15* - President's Day Holiday (Observed), District Closed

February - March
Month 8
(20 days)

M	T	W	Th	F	Days Cum
22	23	24	25	26	
1	2	3	4	5	
8	9	10	11	12	
15	16	17	18	19	20 138

February 26 - End of 2nd Trimester for FPS
March 12 - End of 3rd Quarter for ETS & FMHS
March 19 - Minimum Day, District Wide

March - April
Month 9
(14 days)

M	T	W	Th	F	Days Cum
22	23	24	25	26	
29*	30	31	1	2	
5	6	7	8	9	
12	13	14	15	16	14 152

March 22-26 - Spring Break
March 29* - Observed Holiday, District Closed

April - May
Month 10
(20 days)

M	T	W	Th	F	Days Cum
19	20	21	22	23	
26	27	28	29	30	
3	4	5	6	7	
10	11	12	13	14	20 172

May - June
Month 11
(13 days)

M	T	W	Th	F	Days Cum
17	18	19	20	21	
24	25	26	27	28	
31*	1	2	3	4	
7	8	9	10	11	
14	15	16	17	18*	
21	22	23	24	25	
28	29	30			13 185

May 31* - Memorial Day Holiday, District Closed
June 2 - ETS Graduation
June 3 - Last Day of School, (Minimum Day)
June 3 - FMHS Graduation
June 3 - End of 2nd Semester for ETS & FMHS
June 3 - End of 3rd Trimester for FPS only
June 4 - All Staff Workday
June 18* - Juneteenth Holiday (Observed), District Closed

Wednesdays between Aug 19 to May 26 - Min Day for Professional Development!

TOTAL STUDENT DAYS: 180
TOTAL SNOW DAYS/INT. T.TN: 5
TOTAL TEACHER WORKDAYS: 183

Board Adopted: 03/11/2026

BEFORE THE GOVERNING BOARD OF THE
EL TEJON UNIFIED SCHOOL DISTRICT
KERN COUNTY, CALIFORNIA

In the Matter of)	
)	Resolution No. <u>26-09</u>
THE ADOPTION OF A FEE)	
JUSTIFICATION STUDY AND THE)	
INCREASE IN SCHOOL FACILITIES)	
FEES AND ADOPTION OF CEQA)	
NOTICE OF EXEMPTION)	

WHEREAS, Education Code section 17620 authorizes school districts to levy a fee, charge, or dedication against any new construction within its boundaries for the purpose of funding the construction or reconstruction of school facilities; and

WHEREAS, the governing board (“Board”) of the El Tejon Unified School District (“District”) has caused a study to be prepared by Total School Solutions entitled Developer Fee Justification Study for Residential, Commercial, and Industrial Development Projects, February 2026 (incorporated herein by reference and hereinafter referred to as the “Study”), which identifies the purpose and use for the fee and sets forth a reasonable relationship between the fee to be imposed, the type of development project on which the fee is to be imposed, and the increased school facilities made necessary by virtue of the burden imposed by the development; and

WHEREAS, pursuant to the authority of Government Code section 65995, subdivision (b)(3), the fees authorized by Education Code section 17620 have presently been established by the State Allocation Board (“SAB”) in the amount of \$5.38 per square foot for residential development and \$0.87 per square foot for commercial/industrial development; and

WHEREAS, Education Code section 17621 specifically exempts the adoption, increase, or imposition of any fee, charge, dedication, or other requirement pursuant to Education Code section 17620 from the provisions of the California Environmental Quality Act (“CEQA”)(Pub. Resources Code Section 21000 et seq.); and

WHEREAS, upon a determination that the imposition of school facilities fees under Education Code section 17620 is exempt from CEQA, the District is entitled to file a Notice of Exemption with the County Clerk pursuant to California Code of Regulations, title 14, section 15062.

NOW, THEREFORE, BE IT RESOLVED, that the Board makes the following findings:

1. Prior to the adoption of this resolution (“Resolution”), the Board of the District conducted a public hearing at which oral and/or written presentations were made as part of the Board’s regularly scheduled meeting. Notice of the time and place of the meeting, including a general explanation of the matter to be considered, has been published twice in the newspaper in accordance with Government Code sections 66017 and 66018. Additionally, at least 10 days prior to the meeting, the District made all relevant information available to the public, indicating the cost, or estimated cost, of the construction or reconstruction of school facilities made necessary by the residential and/or commercial/industrial development to which the fee shall apply.
2. The purpose of the fees is to provide adequate school facilities for the students of the District who will be generated by residential and commercial/industrial development in the District.

3. The fees are to be used to finance the construction and reconstruction of school facilities.
4. There is a reasonable relationship between the need for the imposition of the fee and the types of development projects upon which the fees shall be imposed for the purpose of the construction or reconstruction of school facilities, in that residential, commercial, and industrial development will generate students who will attend District schools. These students cannot be housed by the District without additional school facilities or the reconstruction of existing school facilities. The fees will be used to fund all, or a portion of, new school facilities, or to reconstruct existing school facilities.
5. There is a reasonable relationship between the amount of the fee and the cost of the additional or reconstructed school facilities attributable to the development upon which the fee shall be imposed, in that the square footage of these developments has a direct relationship to the number of students that will be generated, and thus to the facilities the District must add and/or reconstruct in order to accommodate the additional students.
6. The District maintains a separate capital facilities account, or fund, as required by Government Code section 66006.
7. There are no other adequate sources of funds to meet the District's school facilities needs occasioned by, and resulting from, the construction of new residential and/or commercial/industrial development within the District.

AND BE IT FURTHER RESOLVED that the Board incorporates herein by reference, approves and adopts the Study entitled 2024 Developer Fee Justification Study, prepared by SchoolWorks, which documents the need for the school facilities fees.

AND BE IT FURTHER RESOLVED that since the Study justifies fees at or in excess of the allowable limits, the District hereby increases fees on residential development to \$5.38 per square foot, and fees on commercial/industrial developments to \$0.87 per square foot, in accordance with Education Code sections 17620, et seq., and Government Code sections 65995, et seq., except for Rental Self Storage facilities in which a fee of \$0.07 per square foot is justified.

AND BE IT FURTHER RESOLVED that the increase in fees shall take effect sixty (60) days after the date of this Resolution.

AND BE IT FURTHER RESOLVED that the Superintendent of the District, or his or her designee, shall give notice of the Board's action herein to all cities and counties with jurisdiction over the territory of the District in accordance with the requirements of Education Code section 17620 and 17621, requesting that no building permits (or, for manufactured homes and mobile homes, certificates of occupancy) be issued on or after the date which is sixty (60) days after the date of this Resolution, without certification from the District that the fee specified herein have been paid. Said notice shall specify that collection of the fees is not subject to the restriction set forth in Government Code section 66007, subdivision (a), but, pursuant to subdivision (b) of that statute, the fees are to be collected prior to issuance of building permits.

AND BE IT FURTHER RESOLVED that developers of commercial or industrial development be provided the opportunity for a hearing to appeal the imposition of the fee on their developments.

AND BE IT FURTHER RESOLVED that nothing contained or expressed in this Resolution shall be construed to affect the District's authority to increase fees, enter into agreements with developers, or otherwise adopt or impose, to the extent permitted by law, additional fees, to fully mitigate the impact of residential and/or commercial/industrial development upon the District's school facilities.

AND BE IT FURTHER RESOLVED that the District's administration is authorized to make expenditures and to incur obligations of the fees for the purposes authorized by law.

AND BE IT FURTHER RESOLVED that the Board hereby finds that the increase in fees hereunder is statutorily exempt from the requirements of CEQA pursuant to Education Code section 17621.

AND BE IT FURTHER RESOLVED that this Board hereby adopts this Resolution and directs the Superintendent, or his or her designee, to file a certified copy of this Resolution, together with all relevant supporting documentation and a map clearly indicating the boundaries of the area subject to the fee, to each city and each county in which the District is situated, pursuant to Education Code section 17621.

This Resolution is adopted this 8th day of April, 2026, by the following vote:

AYES: _____

NOES: _____

ABSTENTIONS: _____

ABSENT: _____

Clerk of the Governing Board

**NOTICE OF HEARING REGARDING PROPOSED ADOPTION OF A
DEVELOPER FEE STUDY AND THE INCREASE OF THE
STATUTORY SCHOOL FEE**

NOTICE IS HEREBY GIVEN that the Governing Board of the El Tejon Unified School District will hold a hearing and consider input from the public on the proposed adoption of a Developer Fee Justification Study for the District and an increase in the statutory school facility fee (“Level I Fee”) on new residential and commercial/industrial developments as approved by the State Allocation Board on January 28, 2026. The adoption of the Study and the increase of the Level I Fee are necessary to fund the construction of needed school facilities to accommodate students due to development.

Members of the public are invited to comment in writing, on or before *April 8, 2026*, or appear in person at the hearing at *6:30 pm* on *April 8, 2026*, at the following location:

Frazier Park School
3149 San Carlos Trail Room 1
Frazier Park, CA 93225

Materials regarding the Study and the Level I Fee are on file and are available for public review at the District Office located at *4337 Lebec Road, Lebec, 93243 CA.*

Dated: *Mar 27, 2026*

Level 1

**Developer Fee Justification
Study for Residential,
Commercial, and Industrial
Development Projects**

February 2026



El Tejon Unified School District

Total School Solutions

Prepared For

**El Tejon School
District**

4337 Lebec Rd.
Lebec, CA 93243-0876

Prepared By

**Total School
Solutions**

4751 Mangles Boulevard
Fairfield, CA 94534



El Tejon Unified School District

February 2026

BOARD OF TRUSTEES

Stephanie Pope	President
Deborah Turner	Alternative Representative
Patrice Barnes	Clerk
Cindy McNatt	Trustee
Thomas Hastings	Trustee

ADMINISTRATION

Sara Haflich	Superintendent
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DISTRICT INFORMATION

4337 Lebec Rd. Lebec, CA 93243-0876
www.el-tejon.k12.ca.us | (661) 248-6247



TABLE OF CONTENTS

FORWARD	3
EXECUTIVE SUMMARY	2
PURPOSE AND SCOPE	3
NEW ENROLLMENT CAUSED BY DEVELOPMENT	4
FACILITY CAPACITY	8
FISCAL IMPACT ON SCHOOLS	10
NEW COMMERCIAL/INDUSTRIAL DEVELOPMENT	13
FINDINGS	16
CONCLUSION	21
APPENDIX A. CENSUS DATA.....	22
APPENDIX B. OPSC RATES.....	24



LIST OF TABLES

Table 1: 2026 Change in Developer Fee Rate	2
Table 2: District 2024-25 Enrollment	5
Table 3: Developer Fee Collection and Housing Units.....	5
Table 4: District Student Generation Factor	6
Table 5: Students Generated from Residential Development	6
Table 6: Enrollment Impact of Generated Students.....	7
Table 7: State Loading Factor	8
Table 8: Existing District Capacity	9
Table 9: Unhoused Students Generated by Residential Development.....	9
Table 10: New Construction Grants.....	10
Table 11: New Construction Cost Impact by Grade Level	11
Table 12: Developer Fee Calculation (Per Square Feet)	11
Table 13: Employees Per Square Foot of Commercial/Industrial Development	14
Table 14: Facility Cost Per Square Foot of Commercial/Industrial Development.....	15

LIST OF FIGURES

Figure 1: District and City Boundary with School Campuses	4
Figure 2: Comparison of Revenues against Reconstruction/Modernization Cost.....	12
Figure 3: Comparison of Facility Cost Per Square Foot of Commercial/Industrial Development Against Legal Maximum Fee	16

FORWARD

This Developer Fee Justification Study has been prepared to support the levying of Level 1 developer fees for the El Tejon Unified School District (“District”). It incorporates recent data, such as changes to California law and State Allocation Board (SAB) rates and regulations, residential development data, SAB construction grant allowances per student for School Facilities Program (SFP) projects, and inflationary increases in construction costs.

Government Code Section 65995 stipulates that the maximum fees that school districts can impose on development be adjusted biannually in even-numbered years by the change in the Class B Construction Cost Index (CCI), as determined by the SAB at its January meeting. According to California’s Department of General Services’ Office of Public School Construction website, on January 28, 2026, the SAB increased Level 1 fees to \$5.38/sf on residential construction and to \$0.87/sf on commercial/industrial construction based on a 4.06% inflationary factor reported in the RS Means Construction Cost Index.

Also, the State School Facility Program (SFP) grant allowances are adjusted annually in accordance with SFP regulations, which require the SAB to adjust new construction and modernization grants to reflect cost changes in the Class B Construction Cost Index as determined by the SAB in January of each year. On January 28, 2026, the SAB adjusted the SFP grants to reflect a 3.56% increase during the period January 1, 2026, through December 31, 2026, using the RS Means Class B Construction Cost Index.

This study used increased maximum fee amounts, new OPSC grant amounts, publicly available local data from the District, data from the California Department of Education, and data from the US Census Bureau.

Total School Solutions

Total School Solutions



EXECUTIVE SUMMARY

This Developer Fee Justification Study was prepared for the El Tejon Unified School District and demonstrates that the District is justified in charging the maximum allowable Level I developer fees, as well as the maximum allowable commercial and industrial fees, due to the impact of residential and commercial/industrial development.

The El Tejon Unified School District currently levies developer fees of \$5.17/sf for residential development and \$0.84/sf for commercial/industrial development, based on 2024 legal maximums.

On January 28, 2026, the State Allocation Board (SAB) increased the allowable fee a District may charge to \$5.38/sf for residential construction and \$0.87/sf for most commercial and industrial development. The District is now justified in collecting \$5.38/sf in residential development fees, as authorized by Government Code Section 65995 (Level 1 fees), because future residential development and enrollment growth create a school facility cost that exceeds \$5.38/sf. The District is also justified in collecting \$0.87/sf of development on commercial/industrial development (except rental self-storage), as those categories create school facility costs that exceed \$0.87/sf of future development. The rates for these categories are available in the commercial/industrial section of this report.

This change increases the maximum allowable rate by \$0.21/sf for residential construction and \$0.03/sf for most commercial/industrial construction. The following table shows the previous fee amount, the new fee amount, and the increase.

Table 1: 2026 Change in Developer Fee Rate

Category	Previous	New	Change
Residential	\$5.17	\$5.38	\$0.21
Commercial/Ind.	\$0.84	\$0.87	\$0.03

The total projected housing units to be built within District boundaries over the next five years is 130 units (Assuming 1,200/sf per unit), and, based on local generation factors, should generate approximately 30 students. The estimated fees generated by this construction, \$839,280, are insufficient to cover the impact the increased number of students has on facilities, and therefore, the increased rates for both residential and commercial construction are justified.

PURPOSE AND SCOPE

This report analyzes the cost of providing school facilities for students generated by future residential and commercial/industrial development projects in the El Tejon Unified School District (“District”). Total School Solutions has been retained by the District to conduct the analysis and prepare this report.

Level 1 fees are adjusted every two years according to the inflation rate for Class B construction as determined by the State Allocation Board (SAB). Government Code Section 66001 requires that a reasonable relationship exists between the amount and use of the fees and the development on which the fees are to be charged. The purpose of this report is to show that the District meets pertinent requirements of state law regarding the collection of developer fees.

State law gives school districts the authority to charge fees on new residential and commercial/industrial developments if those developments generate additional students and cause a need for school facilities. Government Code Section 65995 authorizes school districts to collect Level 1 fees on future development of no more than \$5.38/sf for residential construction and \$0.87/sf for commercial/industrial construction.

To collect these fees, a district must demonstrate and document a reasonable relationship between the need for the construction or reconstruction of school facilities and residential and commercial development. Three basic required connections or nexuses between the need for construction and reconstruction, and the commercial and industrial development included in this report are:

- **Burden Nexus:** This report identifies the number of students projected to be generated by residential, industrial and commercial development and the facility cost impact of these students.
- **Cost Nexus:** This report identifies the cost of providing school facilities for students generated by future residential and commercial/industrial development and that this cost exceeds the expected revenues generated from this development.
- **Benefit Nexus:** This report shows the students generated by this development will benefit from the construction or reconstruction of school facilities in the El Tejon Unified School District.

NEW ENROLLMENT CAUSED BY DEVELOPMENT

Student Enrollment

Located in Kern County, the El Tejon Unified School District serves the unincorporated communities of Pine Mountain Club, Lake of the Woods, Fraizer Park, and Lebec. Approximately 721 students attend grades TK-12, which include one TK-4 school, one 5-8 school, and one 9-12 school. The District and school campus boundaries are shown in the figure below.

Figure 1: District and City Boundary with School Campuses

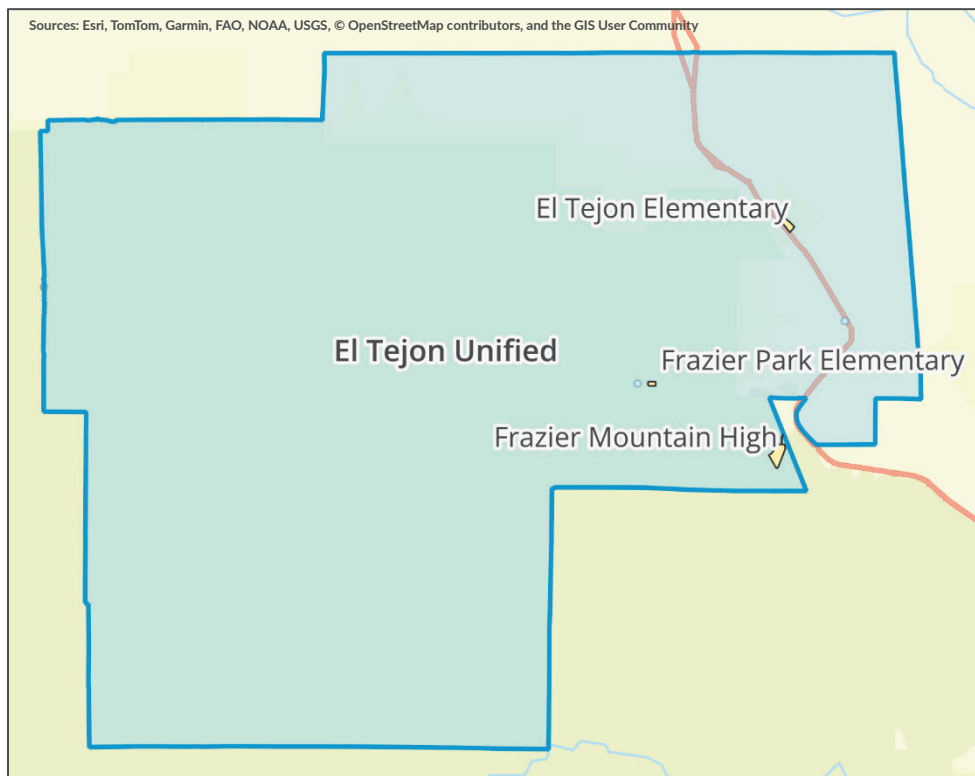


Table 2 on the next page lists schools in the District, the grade levels they serve, and enrollment counts for the 2024-25 school year.



Table 2: District 2024-25 Enrollment

Schools	Grades	Enrollment 2024-2025
Frazier Park Elementary	TK-4	245
El Tejon Elementary	5-8	216
Frazier Mountain High	9-12	260
Total	TK-12	721

New Residential Development

To estimate future residential development in the District, this report used the last five years of developer fee revenue collected by the District and calculated average annual housing units by dividing the collected revenue by the maximum allowable residential development fee for each year.

Table 3: Developer Fee Collection and Housing Units

	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
Dev Fee Revenue	\$108,460	\$149,122	\$142,727	\$145,150	\$80,519
Total SQF	26,583	36,550	29,797	30,303	15,574
Total Housing Unit	22	30	25	25	13

Due to its geographic positioning, the El Tejon Unified School District (ETUSD) is not situated within any incorporated city limits. Instead, it serves a cluster of unincorporated communities, most notably Lake of the Woods, Frazier Park, and Lebec.

To evaluate the residential growth characteristics of the District, this study analyzed developer fee revenue collected over the previous five years. By applying the respective maximum allowable developer fee rate to these historical trends, the study projects 26 housing units annually, which equates to 156,000/sf of residential development over the next five years.

Student Generation Factor

In assessing the impact of new developments, the District must accurately gauge the student influx they generate. To ensure that the financial burden borne by new developments accurately reflects the impact of generated students, a student generation



factor (SGF) is employed. This factor correlates the number of students with the number of new housing units, providing a crucial link between residential construction efforts and enrollment projections.

While the state-wide factor mandated by the Office of Public-School Construction stands at 0.4, 0.1 and 0.2 for grades TK-6, 7-8 and 9-12 respectively, this study adopts local factors to determine the new students generated from residential development, which will result in a more accurate projection. The SGF is determined by comparing the number of housing units within the school district to the student enrollment recorded in the 2024 Census.

Table 4: District Student Generation Factor

Grades	SGF
TK-4	0.06
5-8	0.07
9-12	0.07
Total	0.20

Data from the 2024 US Census reveals that 87.80% of all housing units within the district are Single-family dwellings. Therefore, during the SFG calculation, both SF and MF dwellings are taken into account, which is appropriate for this study. Also, this study used the total occupied housing units in the district, as approximately 29.7% of the district's housing units are vacant.

New Residential Development Impacts

Based on the SGF and 26 new housing units annually, the estimated number of students from residential construction is calculated as follows:

Table 5: Students Generated from Residential Development

Grades	SGF	District Annual Students	District 5-Year Students
TK-4	0.06	2	10
5-8	0.07	2	10
9-12	0.07	2	10
Total	0.20	6	30

Impact on Total Enrollment Due to Development

Using the projected 5-year increase in student enrollment calculated above, and based on the District 2024-25 enrollment, the 2029-30 enrollment was estimated as given below and compared with the capacity for each grade level.

Table 6: Enrollment Impact of Generated Students

Grades	District 2024-25 Enrollment	District 5 Year Students	District 2029-30 Enrollment
TK-5	245	10	255
6-8	216	10	226
9-12	260	10	270
Total	721	30	751

The District's enrollment is projected to increase by 30 students over the next 5 years due to residential development, reaching 751 students using the 2024-25 enrollment.

FACILITY CAPACITY

The impact of development will bring an estimated 30 students to the District over a 5-year period. It is therefore important to analyze the capacity of the existing facilities and compare it with the projected enrollment. The District's capacity is calculated using the State classroom loading standards listed below.

Table 7: State Loading Factor

Grade Level	Students per Classroom
TK-Kindergarten	25
Grades 1-3	25
Grades 4-6	25
Grades 7-8	27
Grades 9-12	27
Non-Severe Special Education	13

These loading standards are established by the state and used when the District applies for funding to the State Facility Program. The above table does not include non-severe special education, which is limited to 13 students per classroom. As explained below, this report uses a maximum capacity of 85%. Therefore, it is assumed that special education programs that require a lower loading standard are included in the 15% that is not counted towards capacity.

Existing Facility Capacity

The capacity of each site and the District is determined by counting the number of teaching stations at each site and multiplying that number by the loading standard for the grade levels being served. In this report, classroom counts were collected from the District office. Since portable classrooms are temporary and not considered a long-term solution for student housing, they were excluded from the District's capacity for this study. Furthermore, because there are other non-classroom programs in a school that require classroom use, schools cannot reach 100% capacity while still offering the variety of educational programs required in today's schools. A reasonable percentage to load schools is 75% to 85% of capacity, and therefore, 85% of capacity is shown below. For 5-8 schools, a weighted average of the state loading standard is used to calculate the capacity for grades 5-8.



Table 8: Existing District Capacity

Grade Level	Class-rooms	Permanent	Portables	Loading Standard	Total Capacity	85% Capacity	2024-25 Enrollment	Existing Capacity
TK-4	20	16	4	25	400	340	245	95
5-8	19	16	3	26	416	354	216	138
9-12	24	16	8	27	432	367	260	107
Total	63	48	15	-	1,248	1,061	721	340

The district has capacity for 95 TK-4, 138 5-8, and 107 9-12 grade students, which equals a total capacity of 340 students.

District Projected Unhoused Students

Based on the District’s capacity calculated above, and the estimated 2029-30 enrollment, the number of unhoused students was estimated as follows:

Table 9: Unhoused Students Generated by Residential Development

Grades	District Capacity	District 2029-30 Enrollment	Unhoused Students
TK-4	340	255	0
5-8	354	226	0
9-12	367	270	0
Total	1,061	751	0

The District is projected to have no unhoused school students, even when portables are excluded from the classroom count.



FISCAL IMPACT ON SCHOOLS

Residential development creates immediate and long-term financial obligations for the District to provide adequate school infrastructure. While physical space exists, the District’s surplus capacity requires significant reconstruction/modernization to accommodate new growth. To maintain existing service levels, the District must incur capital costs to ensure that new students are housed in facilities that meet the same standards as those provided to current residents.

Impact of New Development on School Facilities Program (SFP) Costs

The 30 projected students from the new housing represent a direct requirement for increased facility capacity. Based on the facility condition, reconstruction/modernization of existing facilities is needed to meet current building and safety requirements.

Table 10: New Construction Grants

Grades	Base Grant	Fire Detection/ Alarm	Sprinklers	Grant per Student
TK-6	\$16,411	\$20	\$274	\$16,705
7-8	\$17,358	\$26	\$328	\$17,712
9-12	\$22,086	\$43	\$341	\$22,470
SDC-Non-Severe	\$30,842	\$58	\$582	\$31,482
SDC- Severe	\$46,116	\$82	\$869	\$47,067

The District must modernize existing assets to maintain education quality as new students arrive. This includes the potential reopening and refurbishing of closed facilities, which often requires significant reconstruction to meet operational standards. Because State Modernization grants frequently fall short of covering actual costs—and require a 40% local match—developer fees are essential to bridge the funding gap. Using the State’s New Construction Grant as a cost-per-student benchmark ensures a clear "Nexus" between new development and the actual fiscal burden of providing permanent, code-compliant housing.

Facility Reconstruction and New Construction Impacts

Accommodating the 30 projected students from the new residential development requires significant reconstruction of the existing facility.

Table 11: New Construction Cost Impact by Grade Level

Grade	Students	Cost Per OSPC Construction Grant	Total
TK-4	10	\$33,410	\$334,100
5-8	10	\$34,417	\$344,170
9-12	10	\$44,940	\$449,400
Total	30	-	\$1,127,670

Projected Revenue versus the Cost of Providing School Facilities

While residential development is not responsible for all the unmet facility needs of the District, imposing a Level 1 developer fee is justified to provide funds to partially help finance the facilities reconstruction/modernization projects.

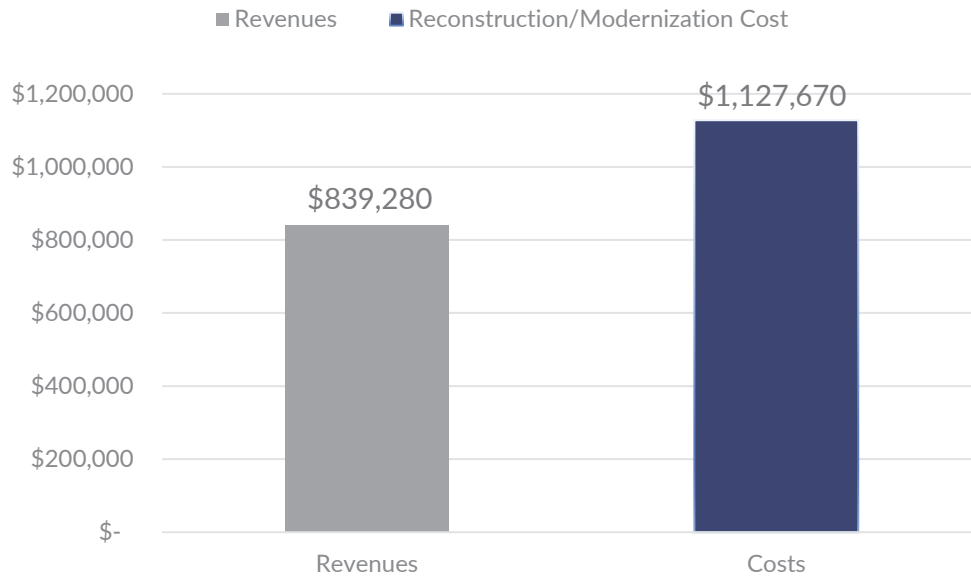
Based on an estimated 26 annual housing units, 31,200/sf is projected to be constructed annually, which equates to 156,000/sf (assuming 1,200 sf per unit, as 87.2% of the households in the district are single-family) of new construction over a 5-year period. This construction will be subject to a Level 1 developer fee over the next 5 years, at \$5.38/sf, resulting in revenues of \$839,280. To raise the \$1,127,670 needed to cover construction/reconstruction costs caused by new development, a \$7.22/sf fee would be required. Based on this calculation, the needed fee per square foot exceeds the SAB maximum of \$5.38/sf, and a fee of \$5.38/sf is therefore justified.

Table 12: Developer Fee Calculation (Per Square Feet)

Formula	Total Cost	Total Square Feet	Developer Fee/SF
Fee = Cost/Sf	\$1,127,670	156,000	\$7.22

Figure 2 compares estimated revenues generated under the updated residential developer fee rate with the District’s cost requirements for the reconstruction/modernization of school facilities.

Figure 2: Comparison of Revenues against Reconstruction/Modernization Cost



NEW COMMERCIAL/INDUSTRIAL DEVELOPMENT

Commercial/industrial development will attract additional workers to the District, and because some of those workers will have school-age children, it will generate additional students in the District. As shown earlier in this report, adequate school facilities do not exist for these students. New commercial/industrial development, therefore, creates a fiscal impact on the District by generating a need for new school facilities.

This report multiplies the following five factors together to calculate the school facility cost incurred by the District per square foot of new commercial/industrial development:

- A. Employees per square foot of new commercial/industrial development
- B. Percent of District employees that live in the District
- C. Houses per employee
- D. Students per house
- E. School facility cost per student

The report calculates each of these factors in the next sections.

1. Employees per Square Foot of Development

Education Code Section 17621 (e)(1)(B) states that “to determine the impact of the increased number of employees anticipated to result from the commercial or industrial development... shall be based upon the January 1990 edition of the San Diego Traffic Generators, a report of the San Diego Association of Governments.” (SANDAG)

Table 13: Employees Per Square Foot of Commercial/Industrial Development

Commercial/Industrial Category	Avg Sf/ Employee	Employees/ Avg Sf
Banks	354	0.00283
Community Shopping Centers	652	0.00153
Neighborhood Shopping Centers	369	0.00271
Industrial Business Parks	284	0.00352
Industrial Parks	742	0.00135
Rental Self-Storage	17,096	0.00006
Scientific Research and Development (R&D)	329	0.00304
Lodging	882	0.00113
Standard Commercial Office	208	0.00480
Large High Rise Commercial Office	232	0.00432
Corporate Offices	372	0.00269
Medical Offices	234	0.00427

Source: SANDAG Traffic Generators Report, January 1990

2. Percentage of Employees Residing Within the District

According to the 2024 American Community Survey 5-Year Estimates for the District, approximately 16.40% of people working in the District also live in the District.

3. Percentage of Employees and Households

According to the 2024 American Community Survey 5-Year Estimates for the District, there are 3,632 employees and 3,526 households in the District. This represents 1.03 employees per home and 0.97 households per employee.

4. Number of Households per Employee

It is estimated that the school facility cost per TK-12 student is \$37,268. This amount represents the weighted average of the OPSC construction grant for both the District and state amounts.



5. Number of Students per Dwelling Unit

There were 699 TK-12 students attending the district in 2024-25. This represents a ratio of 0.192 students per employee and 0.20 students per household.

6. School Facility Cost per SF of Commercial/Industrial Development

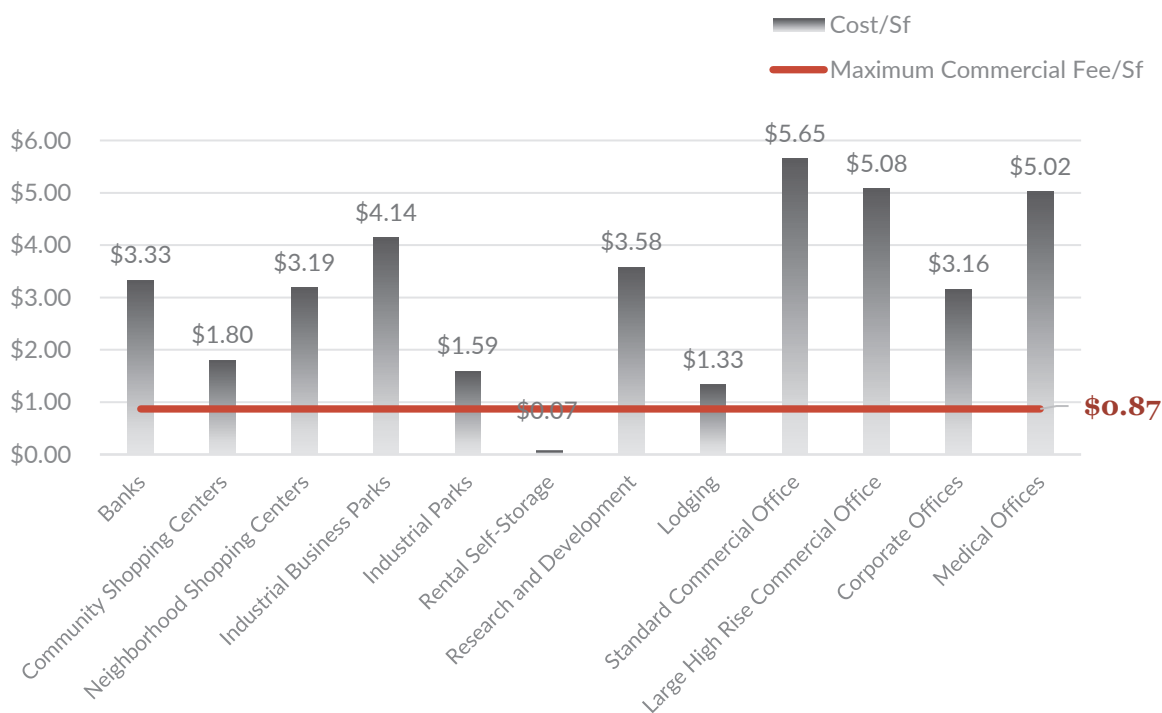
The following table calculates the school facility cost per square foot for new commercial/industrial development for each of the categories of commercial/industrial projects listed in the previous section. School facility costs for development projects not included on this list may be estimated by using the closest employee-per-square-foot ratio available for the proposed development or by following the district’s administrative procedures for appeals of school facility fee imposition.

Table 14: Facility Cost Per Square Foot of Commercial/Industrial Development

Category	Employee/SF	Employees Residing in District (%)	Dwelling Units per Employee	Students/Dwelling Unit	Cost per TK-12 Student	Cost/Sf
Banks	0.00283	0.164	0.97	0.20	\$37,268	\$3.33
Community Shopping Centers	0.00153	0.164	0.97	0.20	\$37,268	\$1.80
Neighborhood Shopping Centers	0.00271	0.164	0.97	0.20	\$37,268	\$3.19
Industrial Business Parks	0.00352	0.164	0.97	0.20	\$37,268	\$4.14
Industrial Parks	0.00135	0.164	0.97	0.20	\$37,268	\$1.59
Rental Self-Storage	0.00006	0.164	0.97	0.20	\$37,268	\$0.07
Scientific Research and Development (R&D)	0.00304	0.164	0.97	0.20	\$37,268	\$3.58
Lodging	0.00113	0.164	0.97	0.20	\$37,268	\$1.33
Standard Commercial Office	0.00480	0.164	0.97	0.20	\$37,268	\$5.65
Large High Rise Commercial Office	0.00432	0.164	0.97	0.20	\$37,268	\$5.08
Corporate Offices	0.00269	0.164	0.97	0.20	\$37,268	\$3.16
Medical Offices	0.00427	0.164	0.97	0.20	\$37,268	\$5.02

Table 14 presents the cost-per-square-foot calculation for each Commercial/Industrial development category. Since the cost of providing facilities for students generated by commercial and industrial development exceeds the maximum allowable commercial rate (except for rental self-storage), the fee is justified. Fees for new rental self-storage are less than the legal maximum of \$0.87 and should be established on a case-by-case basis. Figure 3 compares facility costs per square foot with the 2026 legal maximum.

Figure 3: Comparison of Facility Cost Per Square Foot of Commercial/Industrial Development Against Legal Maximum Fee



FINDINGS

This section shows that the District meets the requirements of Government Code Section 66001 regarding the collection of developer fees and summarizes other potential funding sources for the District's capital projects.

A. Government Code Section 66001(a)(1) – Purpose of the Fee

The purpose of collecting fees on residential and commercial/industrial development is to acquire funds to construct or reconstruct school facilities for the students generated by new residential and commercial/industrial developments.

B. Government Code Section 66001(a)(2) – Use of the Fee

The District's use of the fee will involve constructing new school facilities and modernizing existing facilities. In addition, the fee may be used to construct additional facilities on existing school campuses and/or reconstruct school campuses. The District may also need to purchase or lease portable classrooms to use for interim housing while permanent facilities are being constructed.

Revenue from fees collected on residential and commercial/industrial development may be used to pay for any of the following:

1. Land (purchased or leased) for school facilities
2. Design of school facilities
3. Permit and plan checking fees
4. Construction or reconstruction of school facilities
5. Testing and inspection of school sites and school buildings
6. Interim school facilities (purchased or leased) to house students generated by new development while permanent facilities are being constructed
7. Legal and administrative costs associated with providing facilities to students generated by new development
8. Administration of the collection of developer fees (including the costs of justifying the fees)
9. Miscellaneous purposes resulting from student enrollment growth caused by new residential development

C. Government Code Section 66001(a)(3) – Relationship Between Fee Use and the Type of Project Upon Which Fee Is Imposed

Future residential development will cause new families to move into the District and, consequently, will generate additional students in the District. As shown in the housing section of this report, adequate school facilities do not exist for these students. Future residential development, therefore, creates a need for additional school facilities. The fee's use (acquiring school facilities) is, therefore, reasonably related to the type of project (future residential development) upon which it is imposed.

New commercial/industrial development will attract new workers to the District. Because some of these workers will have school-age children, commercial/industrial development will also generate new students in the District. As shown in this report, adequate school facilities do not exist for these students. New commercial/industrial development, therefore, creates a need for additional school facilities. The fee's use (acquiring school facilities) is, therefore, reasonably related to the type of project (new commercial/industrial development) upon which it is imposed.

D. Government Code Section 66001(a)(4) – Relationship Between the Need for the Public Facility and the Type of Project Upon Which Fee is Imposed

Future residential and commercial/industrial development in the District will generate additional students and, consequently, a need for additional school facilities. A relationship exists, therefore, between the District's need to provide additional school facilities and the construction of new residential and commercial/industrial development projects.

E. Government Code Section 66001(b) – Relationship Between the Fee and the Cost of the Public Facility Attributable to the Development on Which the Fee is Imposed

This report demonstrates that the school facilities cost attributable to future residential development exceeds the District's maximum allowable fee of \$5.38/sf. Therefore, Level 1 fees of \$5.38/sf on residential development are fully justified.

This report further demonstrates that the school facilities costs attributable to all categories of commercial/industrial development exceed \$0.87/sf (except for rental self-storage). Therefore, Level 1 fees of \$0.87/sf on these types of development are fully justified.

All school facility costs and fees in this report are calculated on a per-student basis to ensure that future developments only pay for the impacts these students cause.

F. Other Funding Sources

The following is a review of potential other funding sources for constructing school facilities.

1) General Fund

The District's General Fund budget is typically committed to instructional and daily operating expenses and not used for capital outlay uses, as funds are needed to meet the District's non-facility needs. General Fund monies may, however, be used for portable lease payments, COPs or facilities projects if other funding sources are insufficient to meet commitments.

2) State Programs

The District has filed past applications for new construction and modernization projects under the School Facility Program based upon hardship. For new modernization applications, unless they can be filed on a hardship basis, the State match allowance would be 60%, which leaves a shortfall between State funding and the District's actual facility's needs. The School Facility Program may provide its 60% match if state bonds are available and District will pay 40% if they also have funds available. Furthermore, the District applied for modernization applications where the state and District would split costs in a 50/50 match. State funds for deferred maintenance cannot be used to pay for new facilities. State law prohibits the use of lottery funds for facilities.

3) General Obligation Bonds

School districts can, with the approval of 2/3 or 66% of its voters, issue general obligation bonds that are paid for from property taxes.

4) Parcel Taxes

Approval by 2/3 of the voters is required to impose taxes that are not based on the assessed value of individual parcels. While these taxes have been used in school districts, the revenues are typically used to supplement operating budgets.

5) Mello-Roos Community Facilities Districts

This alternative uses a tax on property owners within a defined area to pay long-term bonds issued for specific public improvements. Mello-Roos taxes require approval from 2/3 of the voters (or land owners, if fewer than 12) in an election.

6) Undeveloped Land/Surplus Property

The District has no undeveloped land

7) Redevelopment

The District has no Redevelopment Agency funds in effect.

CONCLUSION

A reasonable relationship exists between residential, commercial, and industrial development and the need to construct, reconstruct, and modernize facilities in the El Tejon Unified School District. The following required three nexus tests demonstrate that the District is justified in charging the maximum developer fee.

Burden Nexus

Based on the locally determined generation factors, new residential development will generate an average of 0.20 TK-12 grade students per unit. The District does not have adequate facilities and will need to reconstruct and/or modernize existing facilities to provide the same level of service to new students who enroll in the District due to development.

Cost Nexus

The cost to construct and reconstruct facilities due to increased enrollment from development is \$7.22/sf of residential development. The maximum rate the District may charge per square foot for residential development is \$5.38, resulting in a shortfall of \$1.84/sf; therefore, the District is justified in charging the maximum developer fee rate. Commercial and industrial development also does not generate enough fees to cover the impact on facilities resulting from the number of students generated.

Benefit Nexus

The District will collect this fee and use it to reconstruct or modernize school facilities, benefiting students generated by new development by providing them with adequate school facilities.

This study finds a reasonable relationship among the impact of increased enrollment due to development, the fees collected from new development, and the need for school facilities. Therefore, the District is justified in charging the maximum developer fee.



APPENDIX A. CENSUS DATA

2/3/26, 8:21 PM S0802: Means of Transportation to ... - Census Bureau Table

Means of Transportation to Work by Selected Characteristics

United States Census Bureau

Note: This is a modified view of the original table produced by the U.S. Census Bureau. This download or printed version may have missing information from the original table.

El Tejon Unified School District, Califor

Label	Total	Estimate
> Workers 16 years and over		3,632
▼ EARNINGS IN THE PAST 12 MONTHS (IN 2024 INFLATION-ADJUSTED DOLLARS) FOR WORKERS		
> Workers 16 years and over with earnings		3,632
▼ POVERTY STATUS IN THE PAST 12 MONTHS		
> Workers 16 years and over for whom poverty status is determined		3,632
> Workers 16 years and over		3,632
▼ Workers 16 years and over who did not work from home		2,745
> TIME OF DEPARTURE TO GO TO WORK		
▼ TRAVEL TIME TO WORK		
Less than 10 minutes		16.4%
10 to 14 minutes		7.8%
15 to 19 minutes		4.8%
20 to 24 minutes		3.1%
25 to 29 minutes		3.4%
30 to 34 minutes		2.2%
35 to 44 minutes		18.8%
45 to 59 minutes		8.0%
60 or more minutes		35.5%
Mean travel time to work (minutes)		N
▼ Workers 16 years and over in households		3,632
▼ HOUSING TENURE		
Owner-occupied housing units		75.4%
Renter-occupied housing units		24.6%
▼ VEHICLES AVAILABLE		
No vehicle available		2.7%
1 vehicle available		15.7%
2 vehicles available		31.0%

<https://data.census.gov/tables//ACSST5Y2024.S0802?q=El+Tejon+Unified+School+District,+California> 1/4

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DP04: Selected Housing Characteristics - Census Bureau Table

Selected Housing Characteristics



Note: This is a modified view of the original table produced by the U.S. Census Bureau. This download or printed version may have missing information from the original table.

El Tejon Unified School District, California			
Label	Estimate	Margin of Error	
▼ HOUSING OCCUPANCY			
▼ Total housing units	5,015	±451	
Occupied housing units	3,528	±392	
Vacant housing units	1,489	±396	
Homeowner vacancy rate	6.9	±4.8	
Rental vacancy rate	0.0	±4.6	
▼ UNITS IN STRUCTURE			
▼ Total housing units	5,015	±451	
1-unit, detached	4,402	±494	
1-unit, attached	14	±16	
2 units	28	±41	
3 or 4 units	57	±66	
5 to 9 units	0	±19	
10 to 19 units	56	±68	
20 or more units	22	±35	
Mobile home	436	±162	
Boat, RV, van, etc.	0	±19	
▼ YEAR STRUCTURE BUILT			
▼ Total housing units	5,015	±451	
Built 2020 or later	37	±57	
Built 2010 to 2019	78	±57	
Built 2000 to 2009	619	±233	
Built 1990 to 1999	631	±236	
Built 1980 to 1989	1,429	±346	
Built 1970 to 1979	1,273	±296	
Built 1960 to 1969	380	±159	
Built 1950 to 1959	288	±156	
Built 1940 to 1949	118	±86	

<https://data.census.gov/table/ACSDP5Y2024.DP04?q=El+Tejon+Unified+School+District,+California&Housing+Units>

1/4



APPENDIX B. OPSC RATES

REPORT OF THE EXECUTIVE OFFICER
 State Allocation Board Meeting, January 28, 2026

ANNUAL ADJUSTMENT TO SCHOOL FACILITY PROGRAM GRANTS

PURPOSE OF REPORT

To adopt the annual adjustment to the School Facility Program (SFP) grants based on the change in construction costs pursuant to the Education Code (EC) and SFP Regulations.

DESCRIPTION

This item presents the State Allocation Board (Board) with the annual adjustment to the SFP grants based on the statewide cost index for Class B construction. Each year the Board adjusts the SFP grants to reflect construction cost changes. In January 2016, the Board adopted the RS Means (The Gordian Group, Inc.¹) index for use in 2016 and future years. This item presents the 2026 annual adjustment to SFP grants based on the RS Means (The Gordian Group, Inc.) index.

AUTHORITY

See Attachment A.

STAFF ANALYSIS/STATEMENTS

At the January 2016 meeting, the Board adopted an increase to the SFP grants using the RS Means (The Gordian Group, Inc.) Construction Cost Index (CCI) as the statewide cost index for Class B construction.

The current rate of change between 2025 and 2026 for the RS Means (The Gordian Group, Inc.) Class B CCI is 3.56 percent. The chart below reflects the amounts previously adopted for 2025 compared to the potential amount for the new construction base grants.

RS Means (Gordian Group, Inc.) 3.56%

Grade Level	Regulation Section	Current Adjusted Grant Per Pupil Effective 1-1-25	Potential Grant Per Pupil Effective 1-1-26
Elementary	1859.71	\$15,847	\$16,411
Middle	1859.71	\$16,761	\$17,358
High	1859.71	\$21,327	\$22,086
Special Day Class – Severe	1859.71.1	\$44,531	\$46,116
Special Day Class – Non-Severe	1859.71.1	\$29,782	\$30,842

¹ Effective September 27, 2025, RS Means was transitioned under the company's unified entity, The Gordian Group, Inc.

STAFF ANALYSIS/STATEMENTS (cont.)

The following chart shows the amounts previously adopted compared to the potential amount for the modernization base grants.

RS Means (Gordian Group, Inc.) 3.56%

Grade Level	Regulation Section	Current Adjusted Grant Per Pupil Effective 1-1-25	Potential Grant Per Pupil Effective 1-1-26
Elementary	1859.78	\$6,034	\$6,249
Middle	1859.78	\$6,381	\$6,608
High	1859.78	\$8,356	\$8,653
Special Day Class – Severe	1859.78.3	\$19,232	\$19,917
Special Day Class – Non-Severe	1859.78.3	\$12,867	\$13,325

In addition, the CCI adjustment would increase the threshold amount for Government Code Section 66452.6(a)(2) for the period of one year commencing March 1, 2026. The following chart shows the amount previously adopted for 2025 compared to the resulting threshold amount, upon approval of the proposed 2026 CCI adjustment.

RS Means (Gordian Group, Inc.) 3.56%

	Effective 3-1-2025	Potential 3-1-2026
Resulting Amount	\$399,010	\$413,215

RECOMMENDATION

Adopt the increase of 3.56 percent for the 2026 SFP grants based on the RS Means (The Gordian Group, Inc.) Construction Cost Index as shown in Attachment B.

ATTACHMENT A

AUTHORITY

For the New Construction grant, EC Section 17072.10(b) states, "The board annually shall adjust the per-unhoused- pupil apportionment to reflect construction cost changes, as set forth in the statewide cost index for class B construction as determined by the board."

For Modernization funding, EC Section 17074.10(b) states, "The board shall annually adjust the factors set forth in subdivision (a) according to the adjustment for inflation set forth in the statewide cost index for class B construction, as determined by the board."

Government Code Section 66452.6 states:

(a)(1) An approved or conditionally approved tentative map shall expire 24 months after its approval or conditional approval, or after any additional period of time as may be prescribed by local ordinance, not to exceed an additional 24 months. However, if the subdivider is required to expend two hundred thirty-six thousand seven hundred ninety dollars (\$236,790) or more to construct, improve, or finance the construction or improvement of public improvements outside the property boundaries of the tentative map, excluding improvements of public rights-of-way that abut the boundary of the property to be subdivided and that are reasonably related to the development of that property, each filing of a final map authorized by Section 66456.1 shall extend the expiration of the approved or conditionally approved tentative map by 48 months from the date of its expiration, as provided in this section, or the date of the previously filed final map, whichever is later. The extensions shall not extend the tentative map more than 10 years from its approval or conditional approval.

(2) Commencing January 1, 2012, and each calendar year thereafter, the amount of two hundred thirty-six thousand seven hundred ninety dollars (\$236,790) shall be annually increased by operation of law according to the adjustment for inflation set forth in the statewide cost index for class B construction, as determined by the State Allocation Board at its January meeting. The effective date of each annual adjustment shall be March 1. The adjusted amount shall apply to tentative and vesting tentative maps whose applications were received after the effective date of the adjustment.

SFP Regulation Section 1859.2 Definitions states,

"Class B Construction Cost Index" is a construction factor index for structures made of reinforced concrete or steel frames, concrete floors, and roofs, and accepted and used by the Board.

SFP Regulation Section 1859.71, Adjustment to the New Construction Grant, states:

The new construction per-unhoused-pupil grant amount, as provided by Education Code Section 17072.10(a), will be adjusted annually based on the change in the Class B Construction Cost Index as approved by the Board each January. The base Class B Construction Cost Index shall be 1.30 and the first adjustment shall be January 1999.

ATTACHMENT A

The new construction per-unhoused-pupil grant amount, as provided by Education Code Section 17072.10(a), may be increased by an additional amount not to exceed six percent in a fiscal year, or decreased, based on the analysis of the current cost to build schools as reported on the Project Information Worksheet (Revised 05/10) which shall be submitted with the Forms SAB 50-05 and 50-06 and as approved by the Board.

For any changes or additions to the regulations adopted by the Board in 1999, those changes shall be adjusted in accordance with this Section at the time the regulations are adopted.

SFP Regulation Section 1859.78, Adjustment to the Modernization Grant, states:
The modernization per-unhoused-pupil grant amount, as provided by Education Code Section 17074.10(a), will be adjusted annually based on the change in the Class B Construction Cost Index as approved by the Board each January. The base Class B Construction Cost Index shall be 1.30 and the first adjustment shall be January 1999.

ATTACHMENT B

ANNUAL ADJUSTMENT TO SCHOOL FACILITY PROGRAM GRANTS

State Allocation Board Meeting, January 28, 2026

Grant Amount Adjustments

New Construction	SFP Regulation Section	Adjusted Grant Per Pupil Effective 1-1-25	Adjusted Grant Per Pupil Effective 1-1-26
Elementary	1859.71	\$15,847	\$16,411
Middle	1859.71	\$16,761	\$17,358
High	1859.71	\$21,327	\$22,086
Special Day Class – Severe	1859.71.1	\$44,531	\$46,116
Special Day Class – Non-Severe	1859.71.1	\$29,782	\$30,842
Automatic Fire Detection/Alarm System – Elementary	1859.71.2	\$19	\$20
Automatic Fire Detection/Alarm System – Middle	1859.71.2	\$25	\$26
Automatic Fire Detection/Alarm System – High	1859.71.2	\$42	\$43
Automatic Fire Detection/Alarm System – Special Day Class – Severe	1859.71.2	\$79	\$82
Automatic Fire Detection/Alarm System – Special Day Class – Non-Severe	1859.71.2	\$56	\$58
Automatic Sprinkler System – Elementary	1859.71.2	\$265	\$274
Automatic Sprinkler System – Middle	1859.71.2	\$317	\$328
Automatic Sprinkler System – High	1859.71.2	\$329	\$341
Automatic Sprinkler System – Special Day Class – Severe	1859.71.2	\$839	\$869
Automatic Sprinkler System – Special Day Class – Non-Severe	1859.71.2	\$562	\$582

ATTACHMENT B

ANNUAL ADJUSTMENT TO SCHOOL FACILITY PROGRAM GRANTS

State Allocation Board Meeting, January 28, 2026

Grant Amount Adjustments

Modernization	SFP Regulation Section	Adjusted Grant Per Pupil Effective 1-1-25	Adjusted Grant Per Pupil Effective 1-1-26
Elementary	1859.78	\$6,034	\$6,249
Middle	1859.78	\$6,381	\$6,608
High	1859.78	\$8,356	\$8,653
Special Day Class - Severe	1859.78.3	\$19,232	\$19,917
Special Day Class – Non-Severe	1859.78.3	\$12,867	\$13,325
State Special School – Severe	1859.78.3	\$32,056	\$33,197
Automatic Fire Detection/Alarm System – Elementary	1859.78.4	\$196	\$203
Automatic Fire Detection/Alarm System – Middle	1859.78.4	\$196	\$203
Automatic Fire Detection/Alarm System – High	1859.78.4	\$196	\$203
Automatic Fire Detection/Alarm System – Special Day Class – Severe	1859.78.4	\$540	\$559
Automatic Fire Detection/Alarm System – Special Day Class – Non-Severe	1859.78.4	\$362	\$375
Over 50 Years Old – Elementary	1859.78.6	\$8,383	\$8,681
Over 50 Years Old – Middle	1859.78.6	\$8,866	\$9,182
Over 50 Years Old – High	1859.78.6	\$11,606	\$12,019
Over 50 Years Old – Special Day Class – Severe	1859.78.6	\$26,720	\$27,671
Over 50 Years Old – Special Day Class – Non-Severe	1859.78.6	\$17,866	\$18,502
Over 50 Years Old – State Special Day School – Severe	1859.78.3	\$44,530	\$46,115

ATTACHMENT B

ANNUAL ADJUSTMENT TO SCHOOL FACILITY PROGRAM GRANTS

State Allocation Board Meeting, January 28, 2026

Grant Amount Adjustments

New Construction / Modernization / Facility Hardship / Seismic Mitigation / Joint Use	SFP Regulation Section	Adjusted Grant Amount Effective 1-1-25	Adjusted Grant Amount Effective 1-1-26
Therapy/Multipurpose Room/Other (per square foot)	1859.72	\$260	\$269
	1859.73.2		
	1859.77.3		
	1859.82.1		
	1859.82.2		
	1859.125		
Toilet Facilities (per square foot)	1859.125.1	\$466	\$483
	1859.72		
	1859.73.2		
	1859.82.1		
	1859.82.2		
	1859.125		
Portable Therapy/Multipurpose Room/Other (per square foot)	1859.125.1	\$58	\$60
	1859.72		
	1859.73.2		
	1859.77.3		
	1859.82.1		
	1859.125		
Portable Toilet Facilities (per square foot)	1859.125.1	\$151	\$156
	1859.72		
	1859.73.2		
	1859.82.1		
	1859.125		
	1859.125.1		

New Construction Only	SFP Regulation Section	Adjusted Grant Amount Effective 1-1-25	Adjusted Grant Amount Effective 1-1-26
Parking Spaces (per stall)	1859.76	\$20,153	\$20,870
General Site Grant (per acre for additional acreage being acquired)	1859.76	\$25,796	\$26,714
Project Assistance (for school district with 2,500 pupils or fewer)	1859.73.1	\$9,692	\$10,037

ATTACHMENT B

ANNUAL ADJUSTMENT TO SCHOOL FACILITY PROGRAM GRANTS

State Allocation Board Meeting, January 28, 2026
Grant Amount Adjustments:

Modernization Only	SFP Regulation Section	Adjusted Grant Amount Effective 1-1-25	Adjusted Grant Amount Effective 1-1-26
Two-stop Elevator	1859.83	\$161,215	\$166,954
Each Additional Stop	1859.83	\$29,021	\$30,054
Project Assistance (for school district with 2,500 pupils or fewer)	1859.78.2	\$5,170	\$5,354

Facility Hardship / Rehabilitation	SFP Regulation Section	Adjusted Grant Amount Effective 1-1-25	Adjusted Grant Amount Effective 1-1-26
Current Replacement Cost – Permanent Other (per square foot)	1859.2	\$517	\$535
Current Replacement Cost – Permanent Toilets (per square foot)	1859.2	\$932	\$965
Current Replacement Cost – Portable Other (per square foot)	1859.2	\$118	\$122
Current Replacement Cost – Portable Toilets (per square foot)	1859.2	\$302	\$313
Interim Housing – Financial Hardship (per classroom)	1859.81	\$53,138	\$55,030

Charter School Facilities Program – Preliminary Apportionment Amounts	SFP Regulation Section	Adjusted Grant Amount Effective 1-1-25	Adjusted Grant Amount Effective 1-1-26
Charter School Elementary (per pupil)	1859.163.1	\$15,929	\$16,496
Charter School Middle (per pupil)	1859.163.1	\$16,864	\$17,464
Charter School High (per pupil)	1859.163.1	\$21,404	\$22,166
Charter School Special Day Class – Severe (per pupil)	1859.163.1	\$44,744	\$46,337
Charter School Special Day Class - Non-Severe (per pupil)	1859.163.1	\$29,923	\$30,988

ATTACHMENT B

Charter School Facilities Program – Preliminary Apportionment Amounts	SFP Regulation Section	Adjusted Grant Amount Effective 1-1-25	Adjusted Grant Amount Effective 1-1-26
Charter School Two-stop Elevator	1859.163.5	\$134,346	\$139,129
Charter School Each Additional Stop	1859.163.5	\$24,183	\$25,044

ATTACHMENT B

NEW SCHOOL ADJUSTMENTS (REGULATION SECTION 1859.83)

State Allocation Board Meeting, January 28, 2026

Classrooms in Project	Elementary School Adjusted Grant Effective 1-1-25	Elementary School Adjusted Grant Effective 1-1-26	Middle School Adjusted Grant Effective 1-1-25	Middle School Adjusted Grant Effective 1-1-26	High School Adjusted Grant Effective 1-1-25	High School Adjusted Grant Effective 1-1-26	Alternative Education New School Effective 1-1-25	Alternative Education New School Effective 1-1-26
1	\$429,907	\$445,212	\$1,810,985	\$1,875,456	\$3,939,029	\$4,079,258	\$1,168,005	\$1,209,586
2	\$1,012,968	\$1,049,030	\$2,031,314	\$2,103,629	\$4,097,556	\$4,243,429	\$1,417,081	\$1,467,529
3	\$1,520,799	\$1,574,939	\$2,257,015	\$2,337,365	\$5,064,850	\$5,245,159	\$2,477,235	\$2,565,425
4	\$1,926,523	\$1,995,107	\$2,504,212	\$2,593,362	\$5,924,665	\$6,135,583	\$2,787,010	\$2,886,228
5	\$2,262,389	\$2,342,930	\$2,762,158	\$2,860,491	\$6,523,847	\$6,756,096	\$3,096,784	\$3,207,030
6	\$2,743,346	\$2,841,009	\$3,022,789	\$3,130,400	\$7,123,033	\$7,376,613	\$3,406,560	\$3,527,834
7	\$3,229,682	\$3,344,659	\$3,283,419	\$3,400,309	\$7,722,216	\$7,997,127	\$3,716,336	\$3,848,638
8	\$3,603,165	\$3,731,438	\$3,568,234	\$3,695,263	\$8,184,367	\$8,475,730	\$4,041,599	\$4,185,470
9	\$3,603,165	\$3,731,438	\$3,869,168	\$4,006,910	\$8,555,163	\$8,859,727	\$4,377,480	\$4,533,318
10	\$4,237,275	\$4,388,122	\$4,172,791	\$4,321,342	\$8,923,270	\$9,240,938	\$4,713,372	\$4,881,168
11	\$4,237,275	\$4,388,122	\$4,476,413	\$4,635,773	\$9,294,068	\$9,624,937	\$6,016,800	\$6,230,998
12	\$4,460,293	\$4,619,079			\$9,632,618	\$9,975,539	\$6,352,692	\$6,578,848
13					\$9,965,796	\$10,320,578	\$6,688,583	\$6,926,697
14					\$10,298,976	\$10,665,620	\$7,024,476	\$7,274,547
15					\$10,634,841	\$11,013,441	\$7,360,369	\$7,622,398
16					\$10,968,019	\$11,358,480	\$7,696,260	\$7,970,247
17					\$11,303,885	\$11,706,303	\$8,032,153	\$8,318,098
18					\$11,637,064	\$12,051,343	\$8,368,044	\$8,665,946
19					\$11,970,242	\$12,396,383	\$8,703,936	\$9,013,796
20					\$12,306,107	\$12,744,204	\$9,039,830	\$9,361,648
21					\$12,639,283	\$13,089,241	\$9,375,964	\$9,709,748
22					\$12,972,462	\$13,434,282	\$9,711,857	\$10,057,599
23							\$10,047,750	\$10,405,450
24							\$10,383,641	\$10,753,299
25							\$10,719,534	\$11,101,149
26							\$11,055,427	\$11,449,000
27							\$11,391,317	\$11,796,848



March 9, 2026

El Tejon Unified School District
4337 Lebec Road
Lebec, Ca 93243

RE: ELD EL TEJON ADDITIONAL DAYS 25-26 CONTRACT NUMBER 26325454

Dear Sarah Haflich,

Submitted for your signature is the above reference contracts/ agreements/ amendments.

- * Please e-sign or have the appropriate authorized person e-sign the enclosed agreement.
- * Please respond and return the executed agreement no later than **4/9/2026**.

For questions or concerns regarding this agreement please contact, Jamie Mock at 6616364425, or jamock@kern.org.

Sincerely,

E-SIGNED by Michael Gumapac
on 2026-03-11 09:19:11 PDT

Michael Gumapac
District Fiscal Analyst
Division of Fiscal Support

JGM:MG:af
Enc.

OFFICE OF JOHN G. MENDIBURU, Ed.D.
KERN COUNTY SUPERINTENDENT OF SCHOOLS
Advocates for Children

KCSOS SERVICE PROVIDER AGREEMENT
(Professional Development)

This Service Provider Agreement ("Agreement") is between THE KERN COUNTY SUPERINTENDENT OF SCHOOLS, a California public education agency ("Contractor"), and the party whose legal name and status are described in the signature block below ("Principal").

RECITALS

This Agreement is based on the following facts and understandings of the parties:

- A. County Superintendent is qualified and has recent successful experience providing professional development.
- B. The Kern County Superintendent of Schools (KCSOS) Instructional Services Division is uniquely positioned to support the scope of work outlined within this agreement. Through the relationships that have been established with our staff, our first-hand experience working within their unique community, and an extensive understanding of their student achievement data through the Kern Integrated Data System (KIDS), our county office of education is providing a customized professional learning experience for this LEA.
- C. Principal has requested mutually agreed upon professional development training.
- D. This Agreement is intended to be the written agreement between the parties related to the services and/or products to be provided during the referenced term.

TERMS

Based upon the Recitals and the promises exchanged by the parties in this Agreement, the parties agree as follows:

- 1. Scope of Services. The nature and scope of services under this Agreement are set forth in Attachment A and are incorporated by reference into this Agreement.
- 2. Term. The initial term of this Agreement shall begin effective **07/01/2025** and shall end on **06/30/2026**. The parties may extend the Agreement beyond its initial term as mutually agreed in writing.
- 3. Price. Contractor shall provide all labor, equipment, materials, and supplies to furnish the services called for under this Agreement in exchange for payment in the amount of **\$4,768.48 (total flat fee)**. Contractor shall be paid for services satisfactorily rendered based upon invoices submitted no more frequently than monthly or **SUPERINTENDENT** is authorized to transfer the amounts for the services from **DISTRICT** Account Code:

The total amount payable to Contractor under this Agreement shall not exceed **\$4,768.48**.

PRINCIPAL
El Tejon Unified School District

E-SIGNED by Sarah Haflich
By: on 2026-03-11 13:17:19 PDT

Print Name: Sarah Haflich
Title: Superintendent
Address: 4337 Lebec Road
Lebec, CA 93243

Date: March 11, 2026

JOHN G. MENDIBURU, Ed.D.
KERN COUNTY SUPERINTENDENT OF SCHOOLS

E-SIGNED by Michael Gumapac
By: on 2026-03-11 09:19:14 PDT

Signatory Name: Michael Gumapac
Title: District Fiscal Analyst
Address: 1300 17th Street, Bakersfield, CA 93301
Account Code: 01-709-0000-8677.00-0000-2130-00-0000-000
Account Code:

Date: March 11, 2026

4. Additional Provisions. The attached additional provisions are part of this Agreement and fully incorporated by reference.

ADDITIONAL PROVISIONS OF THIS AGREEMENT

5. Indemnification. Contractor agrees to defend, hold harmless, and indemnify Principal (and Principal's officers, employees, trustees, agents, successors, and assigns) against all claims, suits, expenses (including reasonable attorney fees), losses, penalties, fines, costs, and liability whether in contract, tort, or strict liability (including but not limited to personal injury, death at any time, and property damage) arising out of or made necessary by (A) Contractor's breach of the terms of this Agreement, (B) the act or omission of Contractor, its employees, officers, agents, and assigns in connection with performance of this Agreement, and (C) the presence of Contractor, its officers, employees, agents, assigns, or invitees on Principal's premises.

In the event that any action or proceeding is brought against Principal by reason of any claim or demand discussed in this section, upon notice from Principal, Contractor shall defend the action or proceeding at Contractor's expense through counsel reasonably satisfactory to Principal. The obligation to indemnify set forth in this section shall include reasonable attorney fees and investigation costs and all other reasonable costs, expenses, and liabilities from the first notice that any claim or demand is to be made.

Contractor's obligations under this section shall apply regardless of whether Principal (or any of its officers, employees, trustees, or agents) are actively or passively negligent, but shall not apply to any loss, liability, fine, penalty, forfeiture, cost, or damage determined by an arbitrator or court of competent jurisdiction to be caused solely by the active negligence or willful misconduct of Principal, its officers, employees, trustees, or agents.

6. Insurance Requirements. Contractor shall obtain, pay for, and maintain in effect during the life of this Agreement the following policies issued by an insurance company rated not less than "A-;VII" in Best Insurance Rating Guide and admitted to transact insurance business in California: (1) commercial general liability (including contractual, products, and completed operations coverages, bodily injury, and property damage liability) with combined single limits not less than \$1,000,000 per occurrence and not less than \$2,000,000 in the aggregate; (2) commercial automobile liability for "any auto" with combined single limits not less than \$1,000,000 per occurrence; (3) professional liability (errors and omissions) with a limit of liability not less than \$1,000,000 per occurrence; and (4) workers' compensation insurance as required under state law.

Each policy shall contain an endorsement naming Principal as an additional insured insofar as this Agreement is concerned, and provide that written notice shall be given to Principal at least 30 days prior to cancellation or material Service Provider Agreement, Professional Development
SLS# 23678 (Revised 1/2026)

change in the form of the policy or reduction in coverage. Nothing in this section concerning minimum insurance requirements shall reduce Contractor's liability or obligations under the indemnification provisions of this Agreement.

The parties acknowledge that Contractor is permissibly self-insured under California law.

7. Status of Parties. The parties agree that in performing the services specified in this Agreement, Contractor shall act as an independent contractor. Except as specified in this Agreement, Contractor shall determine the means and methods for carrying out the work to achieve the result required by Principal. The parties shall be free to contract for similar services to be performed while under contract with each other. Contractor will not accept such engagements which interfere with performance under this Agreement. Contractor is not entitled to participate in any pension plan, insurance, bonus, or similar benefits Principal provides for its employees.

Any employees or assistants retained by Contractor shall be the responsibility of Contractor and not of Principal. Contractor shall determine the hours during which the services shall be performed and the sequence of tasks.

8. Termination. One party may terminate this Agreement prior to its expiration as follows:

A. If the other party fails to comply with any insurance or indemnification requirements of this Agreement.

B. If the other party commits a material breach of this Agreement and fails to cure the breach within 30 days after written demand.

C. Without cause, on 60 days' written notice, in which case Contractor shall be paid for all services rendered up until the effective date of the notice of termination.

9. Miscellaneous Provisions.

A. Entire Agreement. This Agreement, including any exhibits or schedules to which it refers, constitutes the final, complete, and exclusive statement of the terms of agreement between the parties pertaining to the subject matter of the Agreement. It supersedes all prior and contemporaneous understandings or agreements of the parties. No party has been induced to enter into this Agreement by, nor is any party relying on, any representation or warranty outside those expressly set forth in this Agreement.

B. Amendment. The provisions of this Agreement may be modified only by mutual agreement of the parties. No modification shall be binding unless it is in writing and signed by the party against whom enforcement of the modification is sought.

C. Waiver. Any of the terms or conditions of this Agreement may be waived at any time by the party entitled to the benefit of the term or condition, but no such waiver shall affect or impair the right of the waiving party to require observance, performance, or satisfaction either of that term or condition as it applies on a subsequent occasion or any other term or condition of this Agreement.

D. Assignment. Neither party may assign any rights or benefits or delegate any duties under this Agreement without the written consent of the other party. Any purported assignment without written consent shall be void.

E. Parties in Interest. Nothing in this Agreement, whether express or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any person other than the parties to it and their respective successors and assigns, nor is anything in this Agreement intended to relieve or discharge the obligation or liability of any third person to any party to this Agreement, nor shall any provision give any third person any right of subrogation or action against any party to this Agreement.

F. Severability. If any provision of this Agreement is held by an arbitrator or court of competent jurisdiction to be invalid or unenforceable, the remainder of the Agreement shall continue in full force and effect and shall in no way be impaired or invalidated.

G. Governing Law. The rights and obligations of the parties and the interpretation and performance of this Agreement shall be governed by the laws of California, excluding any statute which directs application of the laws of another jurisdiction.

H. Notices. Any notice under this Agreement shall be in writing, and any written notice or other document shall be deemed to have been duly given on the date of personal service on the parties or on the second business day after mailing if the document is mailed by registered or certified mail, addressed to the parties at the addresses listed on the signature page, or at the most recent address specified by

the addressee through written notice under this provision. Failure to conform to the requirement that mailings be registered or certified shall not defeat the effectiveness of notice actually received by the addressee.

I. Authority to Enter Into Agreement. Each party to this Agreement represents and warrants that it has the full power and authority to enter into this Agreement and to carry out the transactions contemplated by it, and has taken all action necessary to authorize the execution, delivery, and performance of the Agreement.

J. Conflict of Interest. The parties to this Agreement have read and are aware of the provisions of Section 1090 and following and 87100 and following of the California Government Code relating to conflict of interest of public officers and employees. Each party represents that it is aware of no financial or economic interest of any officer or employee of Contractor relating to this Agreement.

K. Nondiscrimination. Neither party, nor any officer, agent, employee, or subcontractor of a party, shall discriminate in the treatment or employment of any individual or groups of individuals on any ground prohibited by law, nor shall any of them harass any person in the course of performing this Agreement based on gender or any other basis prohibited by applicable law.

L. Counterparts. This Agreement may be executed in any number of counterparts with the same effect as if the parties had all signed the same document. All counterparts shall be construed together and shall constitute one agreement.

M. Pupil Safety Requirements. Contractor certifies that neither Contractor nor any of its employees or subcontractors who may come in contact with pupils has been convicted of a felony as defined in Education Code Section 45122.1.

**ATTACHMENT A
SCOPE OF SERVICES
KCSOS SERVICE PROVIDER AGREEMENT
(Professional Development)**

Scope of Work:

Goal 1: Understanding of ELA/ELD Standards

Goal 2: Create a Connection Between State Assessments and Classroom Assessments

Goal 3: Learn High Leverage Strategies

Activities

- Professional Learning sessions
- Modeling
- Observations
- Feedback Sessions

Fiscal:

Consultant Fees:

\$1,500 Full Day x Number of Full Days 3 = \$ 4,500.00

Additional Fees:

Mileage # Miles 234 x Rate 0.72 = \$ 168.48

Materials = \$ 100.00

Total Contract Amount (summary of all fees) = \$ 4,768.48

To be invoiced in full prior to work beginning.

3 Additional Days added to 20 Days Originally accounted for on Contract AR 26-258635.

ATTACHMENT B
KCSOS SERVICE PROVIDER AGREEMENT
()

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DIANA,

CAN YOU PLEASE
GET THIS ON
NEXT BOARD
MEETING.

THANKS
DRIAN

2026-2027 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE** no later than June 26, 2026.

EL TEJON UNIFIED School District/Governing Board at its _____ meeting,
 (Name of school district/governing board) (Date)
 appointed the following individual(s) to serve for the 2026-2027 school year as the school's league representative:

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES

NAME OF SCHOOL FRAZIER MOUNTAIN
 NAME OF REPRESENTATIVE BRIAN RAYMOND POSITION ATHLETIC DIRECTOR
 ADDRESS 700 FALCON WY CITY LEBEC ZIP 93243
 PHONE 661 248-0310 FAX _____ E-MAIL BRAYMOND@EL-TEJON.K12.CA.US

NAME OF SCHOOL FRAZIER MOUNTAIN
 NAME OF REPRESENTATIVE MIKE VOGENHALER POSITION PRINCIPLE
 ADDRESS 700 FALCON WY CITY LEBEC ZIP 93243
 PHONE 661 248-0310 FAX _____ E-MAIL MVOGENHALER@EL-TEJON.K12.CA.US

NAME OF SCHOOL FRAZIER MOUNTAIN
 NAME OF REPRESENTATIVE SARA SHAPLICH POSITION SUPERINTENDANT
 ADDRESS 700 FALCON WY CITY LEBEC ZIP 93243
 PHONE 661 248-0310 FAX _____ E-MAIL SHAPLICH@EL-TEJON.K12.CA.US

NAME OF SCHOOL _____
 NAME OF REPRESENTATIVE _____ POSITION _____
 ADDRESS _____ CITY _____ ZIP _____
 PHONE _____ FAX _____ E-MAIL _____

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name MIKE VOGENHALER Signature _____

Address 700 FALCON WY City LEBEC zip 93243

Phone 661-248-0310 Fax _____

PLEASE RETURN THIS FORM DIRECTLY TO THE CIF SECTION OFFICE

MEMORANDUM OF UNDERSTANDING

(Contract Hours and Services)

This Memorandum of Understanding (MOU) is entered into on March 9, 2026, by and between Veronica Sanchez, Video Editing Instructor, and El Tejon Unified School District (ETUSD), Community Schools, address 4337 Lebec Road, Lebec, CA 93243-0876. Veronica Sanchez and ETUSD are collectively hereafter known as the "the Parties"

Upon acceptance and signatures by both Veronica Sanchez, Video Editing Instructor, and ETUSD, this proposal becomes an agreement for services wherein each mutually agrees as follows:

RESPONSIBILITIES AND OBLIGATIONS OF THE PARTIES

1. Veronica Sanchez, Video Editing Instructor:

- a) Will provide video editing education to students weekly
- b) Will create announcement slides with students
- c) Will contact Corey Hansn as soon as possible if she is not available for one of her scheduled days.
- d) Will provide instruction during a 90-minute block at a minimum of one day per week.

2. ETUSD Shall:

- a) Provide a space for Veronica Sanchez, Video Editing Instructor, to meet with students
- b) Provide a translator if needed, and the translator agrees to confidentiality.
- c) Allow use of the copier and scanner to make copies or send items for families as needed.
- e) Provide transportation for after-school activities

3. ETUSD Understands:

- a) Veronica Sanchez, Video Editing Instructor, is a mandated reporter.
- b) Veronica Sanchez, Video Editing Instructor, can share family/client information with school district staff, but all information is to remain confidential

4. ETUSD agrees to Veronica Sanchez, Video Editing Instructor:

- a) \$1,950 for services provided from March 17, 2026, to June 4, 2026
- b) The stipends will be paid with the June-Mid payroll and will be processed through ETUSD's payroll system.

TERMS OF UNDERSTANDING

The term of this Memorandum of Understanding shall be for the period from March 17, 2026, to June 4, 2026, and may be extended upon written mutual agreement of both Parties.

AMENDMENT OR CANCELLATION OF THIS MEMORANDUM

This Memorandum of Understanding may be amended, modified, or canceled at any time in writing by mutual consent of both Parties.

GENERAL PROVISIONS

If at any time either party is unable to perform their duties or responsibilities under this Memorandum of Understanding, the affected party shall immediately provide written notice to the other party to establish a date for resolution of the matter.

This Agreement shall be signed by Veronica Sanchez, Video Editing Instructor, Corey Hansen, ELOP and Community School Grant Director, and Sara Haflich, Superintendent, ETUSD, and shall be effective as of the date first written above.

Veronica Sanchez, Video Editing Instructor



03/09/2026
(Date)

Corey Hansen, Grant Director



03/09/2026
(Date)

Sara Haflich, Superintendent, ETUSD



03/09/2026
(Date)

MEMORANDUM OF UNDERSTANDING

(Contract Hours and Services)

This Memorandum of Understanding (MOU) is entered into on August 5, 2025, by and between Richard Schwagerl, address Frazier Park, CA 93225, and El Tejon Unified School District (ETUSD), Community Schools, address 4337 Lebec Road, Lebec, CA 93243-0876. Richard Schwagerl and ETUSD are collectively hereafter known as the "the Parties"

Upon acceptance and signatures by both Richard Schwagerl and ETUSD, this proposal becomes an agreement for services wherein each mutually agrees as follows:

RESPONSIBILITIES AND OBLIGATIONS OF THE PARTIES

1. Richard Schwagerl shall:

- a) Provide Music instruction to students during a 90-minute block at a minimum of one day per week.
- b) May prepare and present band performances for Frazier Mountain High School Students and/or parents.
- d) Contact Mike Vogenthaler as soon as possible if he is not available for one of his scheduled Fridays.

2. ETUSD Shall:

- a) Provide a space for Richard Schwagerl to meet with families.
- b) Provide a translator if needed, and the translator agrees to confidentiality.
- c) Allow use of the copier and scanner to make copies or send items for families as needed.
- e) Provide transportation for after-school activities
- f) Provide musical instruments for students as needed

3. ETUSD Understands:

- a) Richard Schwagerl is a mandated reporter.
- b) Richard Schwagerl can share family/student information with school district staff, but all information is to remain confidential

4. ETUSD agrees to Live From Earth Music, Mr. and Mrs. Tim Kleiman:

- a) \$3,000 for services provided from March 13, 2026, to June 4, 2026
- b) The stipends will be paid June-Mid.

TERMS OF UNDERSTANDING

The term of this Memorandum of Understanding shall be for the period from March 13, 2026, to June 4, 2026, and may be extended upon written mutual agreement of both Parties.

AMENDMENT OR CANCELLATION OF THIS MEMORANDUM

This Memorandum of Understanding may be amended, modified, or canceled at any time in writing by mutual consent of both Parties.

GENERAL PROVISIONS

If at any time either party is unable to perform their duties or responsibilities under this Memorandum of Understanding, the affected party shall immediately provide written notice to the other party to establish a date for resolution of the matter.

This Agreement shall be signed by Richard Schwagerl, Principal, Mike Vogenthaler, and Sara Haflich, Superintendent, ETUSD, and shall be effective as of the date first written above.

Richard Schwagerl

Richard Schwagerl 03/10/2026

03/10/2026
(Date)

Mike Vogenthaler, Principal, FMHS

Michael Vogenthaler

03/10/2026
(Date)

Sara Haflich, Superintendent, ETUSD

Sara Haflich

03/10/2026
(Date)



Alliant International University
California School
of Education

MEMORANDUM OF UNDERSTANDING
Between
ALLIANT INTERNATIONAL UNIVERSITY, INC. A CALIFORNIA BENEFIT
CORPORATION
And
El Tejon Unified School District

Alliant International University, Inc., a California Benefit Corporation (the “University”), and El Tejon Unified School District (the “District”) agree to the following conditions that apply to Practicum Students, Student Teachers, and Teacher Interns (collectively, “Interns”) who are or will be enrolled in the Teacher Credential Program, the MA/PPS: School Psychology Program or School Counseling Program through the California School of Education at Alliant International University and will be serving their Practicum or Internship in the District. Interns nominated by either the University or the District shall be mutually acceptable by both the University and the District, and shall be subject to a mutually acceptable placement within the District. This Memorandum of Understanding shall become effective July 1, 2026 for a period of five (5) calendar years. This Memorandum of Understanding may be terminated by either party with sixty (60) days’ written notice, unless both parties agree to an earlier termination date. Any termination of the Memorandum of Understanding by either party shall not affect the status of any Intern who has been placed with the District prior to the effective date of termination.

The University agrees and certifies that:

1. Each Candidate shall have passed the Basic Skills Requirement or California Educational Basic Skill Test (CEBST) and, for Student Teachers and Teacher Interns, required subject matter competency prior to assuming Student Teaching or Intern services or responsibilities.
2. Each Candidate shall possess a Bachelor’s Degree, documented by official transcripts with a minimum overall GPA of 2.5. Teacher Credential Interns shall have passed the subject matter requirement.
3. Each Teacher Intern shall have a minimum of 120 hours of verified pre-service experience with students in educational settings. Each School Psychology Intern shall have a minimum of 400 hours of verified Practicum experience, and each School Counseling Intern shall have a minimum of 100 hours of verified Practicum experience.
4. Each Teacher Intern shall have passed U.S. Constitution coursework or examination.
5. Each Candidate shall be provided adequate supervision, advice, encouragement and support, as appropriate, by University personnel, including but not limited to the University faculty and the University field supervisor as directed by the California Commission on Teacher Credentialing Standards.
6. University Supervisors will observe and evaluate Teacher Interns at least three (3) times during an 8-week term and allocate time with each Intern after each visit to discuss the video observation.

7. University Supervisors will meet with District Support Providers at the beginning of the Candidate's field placement in order to establish roles and duties in order to best support the Candidate.
8. For Teacher Education programs, District Support Providers will be required to provide one evaluation per Alliant academic term (8 weeks) using Alliant's evaluative matrix based on the Teacher Performance Expectations (TPE) established by the Commission on Teacher Credentialing (CTC).
9. The University agrees to pay a stipend to cooperating teachers in the amount of \$175 per 8-week term.

The District agrees and certifies that:

1. The purpose of the Internship Program is to add to the pool of qualified teachers, school psychologists, or school counselors that the District has continually sought to maintain.
2. The Intern's services shall meet the instructional or service needs of the District.
3. Each Intern shall be assigned as an Intern under a contract with an appointment of at least .60 FTE of her/his workday, and placed in a job that shall allow for substantial experience in instructional or service duties.
4. No appointment shall be made unless the prospective Intern provides proof of fingerprint clearance or a photocopy of a California teaching permit, and verification that he or she is free from tuberculosis.
5. No Intern shall displace any fully credentialed employee in the District.
6. Each Intern shall be provided adequate supervision, advice, encouragement and support, as appropriate, by District personnel, including but not limited to both an immediate field supervisor and an district support supervisor as directed by the California Commission on Teacher Credentialing Standards.
7. The District shall provide instruction, during the first year of service, for interns teaching children in bilingual classes in the culture and methods of teaching bilingual children, and instruction in the etiology and methods of teaching children with mild and moderate disabilities.
8. The District and the University, in partnership, must provide support for each Intern.
9. The District and University, in partnership, must provide a total of 189 hours annually of support for each teacher intern (45 hours of which will be dedicated to ELL support).
10. The Intern's salary shall not be reduced to pay for the supervision of the Intern.
11. District Support Providers will meet with University Supervisors at the beginning of the candidate's field placement in order to establish roles and duties in order to best support the candidate.
12. The District Support Provider will observe and evaluate each Intern Teacher at least one time during a term (4 times in an academic year because the candidate is required to complete four 8-week terms of clinical practice over the course of the academic year) and allocate time with each Intern after each visit to discuss the observation. The District Support Provider will provide evidence of each observation and evaluation to the University Supervisor.
13. District Site Support Providers must hold credentials in the same areas as the Interns they support and/or hold an Administrative Services Credential.
14. All Intern Teachers and Student Teachers must have experience working with diverse student populations including English Language Learners (ELLs), students with disabilities, and students from varying socioeconomic statuses. For Clinical Practice placements, at least 10% of the student body must be

comprised of each of the following: ELLs, students with disabilities, and students from a low socio-economic background. If a candidate is in a Clinical Practice placement that falls short of the 10% threshold in any of the aforementioned areas, the District understands that for each percentage point below that threshold, the candidate will be required to observe for two (2) full days in either an ELL classroom, a Special Education classroom, or a classroom at a Title 1 school, depending on the area or areas, of deficient diverse student population group(s), to gain sufficient experience in those student population groups.

15. District Intern Support Providers, , and cooperating teachers must have a minimum of three (3) years' teaching experience, have a Clear Credential in the credential area they are supervising (or an Administrative Service Credential), and have a Master's degree or equivalent. The District confirms that its Intern Support Providers have been adequately trained in their supervisory roles.

INSURANCE

Alliant International University, Inc. shall maintain commercial general liability insurance from an insurance carrier with an AM Best rating of A- VII or better in the minimum amounts of \$1,000,000 per occurrence, \$3,000,000 general aggregate, and shall furnish proof thereof in the form of a certificate of insurance within 30 days of the effective date of this Memorandum of Understanding.

The District shall provide and maintain commercial general liability insurance acceptable to Alliant International University, Inc., or utilize a program of self-insurance in the minimum amounts of \$1,000,000 combined single limit, \$3,000,000 general aggregate, and upon request shall furnish proof thereof in the form of a certificate of insurance within 30 days of the effective date of this Memorandum of Understanding.

Alliant International University does not furnish workers' compensation for students participating in this program. It is understood that Student Teachers are not employees of the District. Alliant International University, Inc., at its discretion, may maintain at its sole expense workers' compensation and employer's liability for students who are participating in its program.

NON-DISCRIMINATION, HARASSMENT, RETALIATION CLAUSE

The University and the District agree to abide by the requirements of all federal and state laws regarding prohibited discrimination, harassment, and retaliation, as well as equal opportunity, including, but not limited to: Titles VI and VII of the Civil Rights Act of 1964, as amended by the Equal Employment Opportunity Act of 1972, Federal Executive Order 11246, as amended, the Rehabilitation Act of 1973, as amended, the Vietnam Era Veteran's Readjustment Assistance Act of 1974, Title IX of the Education Amendments of 1972, the Age Discrimination in Employment Act of 1975, the Americans with Disabilities Act of 1990, the Equal Pay Act, the Fair Employment & Housing Act of 1968, as amended, the California Unruh Civil Rights Act, the California Fair Pay Act, and the California Fair Employment & Housing Act of 1959, as amended.

The University and the District agree not to discriminate in their enrollment and employment practices, and will render services under this Memorandum of Understanding without regard to an individual's age, race, color, religion, creed, sex (including pregnancy, childbirth, breastfeeding, and related medical conditions), sexual orientation, gender, gender expression, gender identification, national origin, ancestry, genetic information, military or veteran status, political affiliation, disabilities, or any other legally protected status. The University and the District will not permit harassment against individuals based on any of the aforementioned characteristics, nor will they permit retaliation against any individual who makes a good faith complaint regarding discrimination or harassment. Any act of discrimination, harassment, or retaliation committed by the University or the District or failure to comply with these statutory obligations when applicable shall be grounds for termination of this Memorandum of Understanding.

MUTUAL HOLD HARMLESS AND INDEMNIFICATION; LIMITATION OF LIABILITY; STUDENT STATUS

The University shall hold harmless, defend and indemnify the District and its officers, employees, and agents from and against any and all losses, demands, claims, damages (including costs and attorneys' fees), or causes of action arising from any negligent act or omission or willful misconduct of the University, its officers, employees, or student

teachers, incurred in the performance of this Memorandum of Understanding, but only in proportion in and to the extent that such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the University, its officers, employees and agents.

The District shall hold harmless, defend and indemnify the University and its officers, employees, and agents from and against any and all losses, demands, claims, damages (including costs and attorneys' fees), or causes of action arising from any negligent act or omission or willful misconduct of the District, its officers, employees, or agents, incurred in the performance of this Memorandum of Understanding, but only in proportion in and to the extent that such liability, loss, expense, attorneys' fees or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the District, its officers, employees and agents.

Except for the indemnifying party's obligations pursuant to the immediately preceding two paragraphs or the other party's gross negligence or willful misconduct: (i) neither party shall be liable to the other party for any special, incidental, consequential, indirect or punitive damages (including loss of (anticipated) profits), and/or reasonable attorneys' fees and costs, arising in any way out of this Memorandum of Understanding, however caused and on any theory of liability.

Subject to the first two paragraphs of this section, a party shall have no liability to the other party for any loss suffered which arises out of any action or inaction if, in good faith, it is determined that such course of conduct was in the best interests of the parties involved and such course of conduct did not constitute gross negligence or intentional misconduct.

The parties to this Memorandum of Understanding hereby assert that no liability is assumed by either party for damages or injuries which arise from participants independently traveling to or from service sites.

The parties understand and agree that Interns are not employees, contractors or agents of the parties. Interns are students of the University. It is understood and agreed that the University's students are not to be considered employees of the District and therefore students are not eligible for worker's compensation insurance and the University does not maintain worker's compensation insurance for student coverage.

The parties to this Memorandum of Understanding also agree that each is responsible only for the actions of their respective officers, agents, and employees. Neither party hereto is to be considered the agent of the other party for any purpose whatsoever, and neither party has any authority to enter into any contract or assume any obligation for the other party or to make any warranty or representation on behalf of the other party.

CONFIDENTIALITY

The parties acknowledge that many student educational records are protected by the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g; 34 C.F.R. Part 99, as amended ("FERPA"), and that the permission of students must be obtained before student data can be released to anyone.

The parties' mutual understanding on the treatment of Confidential Information (as defined below) is as follows:

1. The District and the University shall not, and shall not permit any of their respective employees, agents or contractors, to use, reproduce, distribute, publish, disclose, transmit or otherwise transfer, directly or indirectly, to any other person, organization or entity, any Confidential Information of the other party (or any portion thereof), except (i) to the extent necessary to perform its obligations to the other party in connection with this Memorandum of Understanding; or (ii) with the prior written permission of the other party. Each party agrees to disclose the Confidential Information of the other party solely to those of its employees, agents and contractors having a good faith need to know such information. Each party shall protect the Confidential Information of the other party by exercising at least the same measures that such party uses to protect its own confidential information of like character, which shall be no less than a reasonable standard of care. Each party shall be held responsible for any and all breaches of this paragraph by or through any employee, agent or contractor of such party. Each party shall (x) inform all employees,

agents and contractors having access to any or all of the Confidential Information of the other party of the existence of this Memorandum of Understanding and the confidentiality obligations set forth herein; and (y) take sufficient steps to cause such employees, agents and contractors to observe the confidentiality obligations set forth herein. If either party or one of their employees, agents or contractors is compelled (by deposition, interrogatory, request for documents, subpoena, civil investigation demand or similar process) to disclose any of the Confidential Information of the other party, that party shall provide the other party with prompt prior written notice of such compulsion so that the other party may seek, at its own expense, a protective order or other appropriate remedy or, if appropriate, waive compliance with the terms of this Memorandum of Understanding.

2. As used herein, "Confidential Information" means all confidential information in documents or other tangible materials clearly marked as proprietary or confidential about, or disclosed by, either party to this Memorandum of Understanding, including knowledge, technical and business information relating to such party's products, research and development, production, costs, engineering processes, artwork, designs, computer software, formulas, methods, ideas, concepts, contemplated new services, improvements, associations with other organizations, profit or margin information, finances, customers, suppliers, marketing, and past, present or future business plans and business arrangements, and information concerning employees (including, in the case of the University and the District, faculty), Interns, and students or prospective students (provided any disclosure relating to any student or prospective student is permitted by and carried out in accordance with FERPA). Notwithstanding the foregoing, no information shall be deemed Confidential Information if such information: (i) is generally known to the public on the date of disclosure of same or becomes generally known to the public after such date through no breach of this Memorandum of Understanding or any other obligation of confidentiality; (ii) was known by the party receiving such information under this Memorandum of Understanding (the "Receiving Party") without any obligation to hold it in confidence at the time of disclosure; (iii) is received by the Receiving Party after the date of disclosure by the other party (the "Disclosing Party") hereunder from a third party without imposition, knowledge or breach of any obligation of confidentiality; (iv) is independently developed by the Receiving Party after the date of disclosure by the Receiving Party without access to Confidential Information of the Disclosing Party; or (v) is approved for release by written authorization of the Disclosing Party.
3. The District and the University acknowledge that the University's use of the internship programs may be subject to the privacy regulations outlined in FERPA, for the handling of such information. The District shall not knowingly disclose Confidential Information to any third party in violation of FERPA. The District represents and warrants that it will comply with FERPA to the extent applicable and will instruct its employees handling Intern student information provided by the University of its obligations under FERPA. The District further agrees that it will prohibit its employees from accessing any records of any student or prospective students at the University, including Interns, without a valid business reason to access such records.

GENERAL TERMS

This Memorandum of Understanding contains all of the terms and conditions between the parties. This Memorandum of Understanding may be revised or modified only by mutual agreement and written amendment signed by both parties.

Each party represents and warrants to the other party that: (i) it has all requisite power and authority to execute this Memorandum of Understanding and to perform its obligations hereunder; (ii) the execution, delivery and performance of this Memorandum of Understanding have been duly authorized and approved by each party, and will not conflict with any agreement of, or law applicable to, such party; (iii) this Memorandum of Understanding is a valid and binding agreement of each party enforceable in accordance with its terms.

In addition to its representations in the immediately preceding paragraph, the District represents and warrants to the University that:

1. it is and will continue to be in compliance all applicable federal, state, and local laws, including without limitation all privacy, data protection, advertising and marketing laws, and contracts;
2. neither it nor any of its affiliates has been debarred or suspended, or engaged in any activity that is cause for debarment or suspension, pursuant to applicable state law; and
3. it shall take any and all actions, or refrain from or cease such actions, as is necessary to maintain the University's reputation, accreditation, state approvals, Title IV eligibility, and academic integrity, including, but not limited to, adherence with the U.S. Department of Education's misrepresentation regulations provided at 34 C.F.R. Part 668 Subpart F.

Neither party may, without written approval of the other, assign this Memorandum of Understanding or transfer its interest or any part thereof under this Memorandum of Understanding to any third party, except that a party may assign its rights or obligations to a third party in connection with the merger, reorganization or acquisition of stock or assets affecting all or substantially all of the properties or assets of the assigning party.

This Memorandum of Understanding constitutes the entire understanding and agreement among the parties hereto with respect to the subject matter hereof, and there are no agreements, understandings, restrictions or warranties among the parties other than those set forth herein provided for.

If any of the sections of this Memorandum of Understanding shall be deemed invalid, void, or for any reason unenforceable, that section shall be deemed severable and shall not affect the validity and enforceability of any remaining section.

Except for ancillary measures in aid of arbitration and for proceedings to obtain provisional or equitable remedies and interim relief, including, without limitation, injunctive relief, any controversy, dispute or claim arising out of or in connection with or relating to this Memorandum of Understanding, or the breach, termination or validity thereof or any transaction contemplated hereby (any such controversy, dispute or claim being referred to as a "Dispute"), shall be finally settled by arbitration administered by Judicial Arbitration & Mediation Services, Inc. ("JAMS"), pursuant to its Comprehensive Arbitration Rules & Procedures (the "JAMS Rules"). The parties understand and agree that, by signing this Agreement, they are expressly waiving, to the fullest extent permitted by law, any and all rights to a trial before a judge or jury or hearing before an adjudicative agency, regarding any disputes and claims which they now have or which they may in the future have that are subject to arbitration under this Agreement. There shall be one neutral arbitrator that shall be mutually agreed to by the parties or, if the parties do not agree, then one shall be appointed pursuant to JAMS's procedures, in each case, within 30 business days of receipt of the demand for arbitration by the respondent(s) in any such proceeding. An arbitration pursuant to this paragraph shall take place in San Diego, California. A final award shall be rendered as soon as reasonably possible. The Arbitrator shall permit both parties to engage in reasonable pre-hearing discovery to obtain information to prosecute or defend the asserted claims. The arbitration decision or award shall be in writing. The arbitrator shall have the authority to award any relief authorized by law in connection with the asserted claims or disputes. Judgment on the decision or award rendered by the arbitrator may be entered and specifically enforced in any court having jurisdiction thereof. All arbitrations commenced pursuant to this Memorandum of Understanding, or any other related agreement or document, shall be consolidated and heard by the initially appointed arbitrator. The arbitration award or ruling shall provide for payment by the losing party of the fees and costs of the arbitration, including without limitation, the reasonable attorneys' fees and attorneys' costs incurred by the prevailing parties.

This Memorandum of Understanding, and any controversy arising out of or relating to this Memorandum of Understanding, shall be governed by and construed in accordance with the internal laws of the State of California, without regard to conflict of law principles that would result in the application of any law other than the law of the State of California.

This Memorandum of Understanding may be executed and delivered by facsimile signature and in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same

instrument and each of which may be executed by less than all parties, each of which shall be enforceable against the parties actually executing such counterparts, and all of which together shall constitute one instrument.

The titles and subtitles used in this Memorandum of Understanding are used for convenience only and are not to be considered in construing or interpreting this Memorandum of Understanding.

All notices and other communications given or made pursuant to this Memorandum of Understanding shall be in writing and shall be deemed effectively given: (a) upon personal delivery to the party to be notified, (b) when sent by confirmed facsimile if sent during normal business hours of the recipient, and if not so confirmed, then on the next business day, (c) five (5) days after having been sent by registered or certified mail, return receipt requested, postage prepaid, or (d) one (1) business day after deposit with a nationally recognized overnight courier, specifying next business day delivery, with written verification of receipt. All communications shall be sent to the respective parties at their address as set forth on the signature page hereto, or to such facsimile number or address as subsequently modified by written notice given in accordance with this paragraph.

The Sections titled “Non-Discrimination, Harassment, and Retaliation Clause,” “Mutual Hold Harmless and Indemnification; Limitation of Liability; Student Status,” “Confidentiality,” and “General Terms” shall survive the termination of this Memorandum of Understanding.

(Signatures on following page)

IN WITNESS WHEREOF, and intending to be legally bound, the parties have duly executed this Memorandum of Understanding by their authorized representatives as of the date first written above.

Alliant International University, Inc.:

Dr. Kristy Pruitt, Dean
California School of Education
Alliant International University, Inc.

Date

Address:

10455 Pomerado Rd.
San Diego, CA 92131

El Tejon Unified School District:

President, Board of Education, Stephanie Pope

Date

Superintendent, Sara Haflich
4337 Lebec Road
Lebec, CA 93243

Date



**TIME SENSITIVE - REQUIRES BOARD ACTION
DEADLINE: THURSDAY, APRIL 30**

March 28, 2026

MEMORANDUM

To: All Board Presidents and Superintendents
CSBA Member Boards of Education in Region 12B

From: Dr. Debra Schade, CSBA President

Re: 2026 CSBA Delegate Assembly Run-off Elections
U.S. Postmark Deadline – Thursday, April 30, 2026

The members of the Delegate Assembly Election Committee met on March 25, 2026, to count and certify the ballots for membership on the CSBA Delegate Assembly. A tie vote resulted in a run-off election in your Region.

Enclosed is the run-off ballot material for election of a representative to CSBA Delegate Assembly from your Region. The material consists of the ballot (on turquoise paper) and a list of all current members of the Delegate Assembly from Region 12B effective April 1, 2026. In addition, the candidates' required biographical sketch form and optional resume is provided, along with a "copy" of the run-off ballot on white paper so that it may be included in your board agenda packet. **Only the run-off ballot on turquoise paper is to be completed and returned to CSBA if your district or county board chooses to submit a paper ballot.** Electronic copies are being emailed to your Board President, Superintendent, and the primary contact on file with CSBA for your board.

The board may cast its vote either electronically using the unique link sent to the primary contact for your board or by paper using the turquoise ballot. The paper ballot must be filled out completely, signed by the Superintendent or the Board Clerk, and returned in the enclosed envelope. If the envelope is misplaced, you may use your district's stationery, please write **DELEGATE ELECTION – RUN-OFF BALLOT** and your Region number on the envelope. **Run-off ballots must be submitted electronically or postmarked by the U.S. Post Office on or before Thursday, April 30, 2026.**

The run-off ballots will be counted by May 10 and candidates will be notified of the results immediately. Should a second tie occur, the Regional Director will cast the tie-breaking vote. All newly elected Delegates will serve terms that will expire on March 31, 2028. The next meeting of the Delegate Assembly is on Saturday, May 16 – Sunday, May 17 and will take place at the Safe Credit Union Convention Center in downtown Sacramento. Please do not hesitate to contact nominations@csba.org should you have any questions. Thank you.

REQUIRES BOARD ACTION

This complete, **ORIGINAL RUN-OFF** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office no later than **THURSDAY, APRIL 30, 2026**. Only ONE Ballot per Board. Be sure to mark your vote “**X**” in the box. *A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.*

OFFICIAL 2026 DELEGATE ASSEMBLY RUN-OFF BALLOT
SUBREGION 12-B
(Kern County)

Number of seats: 1 (Vote for no more than 1 candidate)

Delegates will serve two-year terms beginning April 1, 2026 - March 31, 2028

**denotes incumbent*

Maria Luisa Ramos (Arvin Union SD)

Chris Cruz-Boone (Bakersfield City SD)

Signature of Superintendent or Board Clerk

Title

School District Name

Date of Board Action

See reverse side for list of all current Delegates in your Region.

REGION 12 – 13 Delegates (11 elected/2 appointed0)

Director: Bill Farris (Sierra Sands USD)

Below is a list of all elected or appointed Delegates from this Region.

Subregion 12-A (Tulare)

Walta Gamoian (Visalia USD), 2028
Peter Lara Jr. (Porterville USD), 2028
Felipe Martinez (Porterville USD), 2027
Jorge Sanchez (Woodlake USD), 2027

Subregion 12-B (Kern)

Jim Beltran (McFarland USD), 2027
Leigh Ann Cook (Rosedale Union SD), 2027
Pamela Jacobsen (Standard SD), 2028
David Manriquez (Kern HSD)*, 2027
Sharon Nicol (Wasco Union HSD), 2027
Steven Rodrigue (Kern HSD)*, 2028
Paula Van Auken (Panama-Buena Vista Union USD), 2027
RUN-OFF (TBD), 2028

Region 12 County

Antonio (Tony) Rodriguez (Tulare COE), 2028

Counties

Tulare (Subregion A)
Kern (Subregion B)

REQUIRES BOARD ACTION

This complete, **ORIGINAL RUN-OFF** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office no later than **THURSDAY, APRIL 30, 2026**. Only ONE Ballot per Board. Be sure to mark your vote “**X**” in the box. *A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.*

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School District Name

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Sharon Nicol (Wasco Union HSD), 2027
Steven Rodrigue (Kern HSD)*, 2028
Paula Van Auken (Panama-Buena Vista Union USD), 2027
RUN-OFF (TBD), 2028

Region 12 County

Antonio (Tony) Rodriguez (Tulare COE), 2028

Counties

Tulare (Subregion A)
Kern (Subregion B)

View results

Respondent

83

Anonymous

18640:04

Time to complete

1. I have been... *

Appointed

Nominated

2. Your signature indicates your consent to be placed on the ballot and serve as a Delegate, if elected *

Chris Cruz-Boone

3. Full name *

Christine Cruz-Boone

4. Region/subregion *

12B



5. Name of District or COE *

Bakersfield City School District

6. Years on board *

5

7. Profession

Professor

8. Contact number *

6612048643

9. Primary email address *

cruzboonec@bcasd.com

10. Are you an incumbent Delegate? *

Yes

No

11. Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly. *

I am interested in becoming a Delegate to deepen my engagement in statewide advocacy and policy work conducted collaboratively with fellow board members. Serving in this role would allow me to actively participate in shaping positions that impact public education across California while ensuring my district's perspectives are informed by broader statewide discussions. I would bring a strong commitment to collaboration, effective communication, and information-sharing, including elevating questions, insights, and best practices from my district while also sharing relevant policy updates and guidance with local stakeholders.

12. Please describe your activities and involvement on your local board, community, and/or CSBA. *

I am currently serving my second term as a board member and am in my fifth year of service. I have served as Board President and as a member of the Culture, Climate, and Safety Committee, contributing to district-wide discussions and decision-making related to student well-being and organizational culture.

In addition to my board responsibilities, I am actively involved in the community as a volunteer with multiple nonprofit organizations and have served for several years as a union delegate. As one of the more experienced board members, I have supported newly elected trustees as they acclimate to board governance and district operations. I have also provided continuity and leadership during superintendent transitions, including the selection and placement of our third superintendent.

13. What do you see as the biggest challenge facing governing boards and how can CSBA help address it? *

One of the biggest challenges facing governing boards is the uncertainty and disruption created by shifts in federal education policy, including the potential dismantling of the U.S. Department of Education and the resulting instability for critical programs such as Special Education and Migrant Education. This uncertainty is compounded by declining enrollment and fiscal pressures, requiring districts to make difficult decisions while continuing to meet the needs of all students. CSBA can help address these challenges by providing strong statewide advocacy, clear and timely guidance on policy and funding implications, and governance support that helps boards navigate complex decisions with a focus on equity, compliance, and long-term sustainability.

View results

Respondent

96

Anonymous

39:31

Time to complete

1. I have been... *

Appointed

Nominated

2. Your signature indicates your consent to be placed on the ballot and serve as a Delegate, if elected *

Maria Ramos

3. Full name *

Maria L. Ramos

4. Region/subregion *

12B



5. Name of District or COE *

Arvin Union School District

6. Years on board *

3

7. Profession

Homemaker

8. Contact number *

661-330-5973

9. Primary email address *

mlramos@arvin-do.com

10. Are you an incumbent Delegate? *

Yes

No

11. Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly. *

As School Board President and a parent, I bring both a governance-focused leadership perspective and a firsthand understanding of the experiences of families within our school community. I have experience leading complex discussions, building consensus among diverse stakeholders, and ensuring decisions remain focused on student learning, equity, and the long-term health of the district.

I bring strong facilitation, communication, and listening skills that allow me to effectively represent the collective voice of the board while remaining grounded in the concerns and priorities of parents. My work with fellow board members, district leadership, educators, and community partners has strengthened my ability to navigate challenging issues with professionalism, transparency, and respect.

I would approach the Delegate Assembly prepared, engaged, and solutions-oriented, committed to contributing meaningfully to dialogue, sharing perspectives from both a board leadership and parent lens, and supporting policies that strengthen public education.

12. Please describe your activities and involvement on your local board, community, and/or CSBA. *

As School Board President, I lead board meetings, set governance priorities, and work closely with district leadership on policy, budget, and strategic planning. I engage with families and community members, support transparent decision-making, and collaborate with fellow board members to promote effective governance and student success.

13. What do you see as the biggest challenge facing governing boards and how can CSBA help address it? *

One of the biggest challenges facing governing boards is balancing local decision-making with increasing state mandates, public scrutiny, and complex community expectations, all while keeping student learning at the center of the work. Board members are often navigating rapidly changing policy requirements, limited resources, and highly polarized environments, which can make governance more challenging and time-intensive.

CSBA can support boards by promoting collaboration, sharing resources, and amplifying local voices. CSBA can also continue to help boards govern effectively by promoting Team work, staying focused on student outcomes, and make informed, confident decisions.

CSBA UPDATE CHECKLIST – February 2026

District Name: EI Tejon Unified School District

Contact Name: Sara Haflich Phone: 661-248-6247 Email: shaflich@ei-tejon.k12.ca.us

POLICY	TITLE	OPTIONS/BLANKS	ADOPTION DATE	MANDATED
AR 3440	Inventories			
BP 4119.21	Professional Standards			
E(1) 4119.21	Professional Standards			
BP 4119.24	Maintaining Appropriate Adult-Student Interactions			M
BP 4156.3	Employee Property Reimbursement	OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/>		
BP 4219.21	Professional Standards			
E(1) 4219.21	Professional Standards	NEW POLICY		
BP 4219.24	Maintaining Appropriate Adult-Student Interactions			M
BP 4256.3	Employee Property Reimbursement	OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/>		
BP 4319.21	Professional Standards	NEW REGULATION		
E(1) 4319.21	Professional Standards			
BP 4319.24	Maintaining Appropriate Adult-Student Interactions			M
BP 4356.3	Employee Property Reimbursement	OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/>		
BP 5144.1	Suspension and Expulsion/Due Process			M
AR 5144.1	Suspension and Expulsion/Due Process			M/CM
BP 5145.2	Freedom Of Speech/Expression			M
AR 5145.2	Freedom Of Speech/Expression			M
BP 6142.7	Physical Education and Activity			
AR 6142.7	Physical Education and Activity			

CSBA UPDATE CHECKLIST – February 2026

District Name: _____

POLICY	TITLE	OPTIONS/BLANKS	ADOPTION DATE	MANDATED
BP 6146.1	High School Graduation Requirements	Fill in Blanks _____ _____		
BP 6146.3	Reciprocity of Academic Credit			
AR 6146.3	Reciprocity of Academic Credit			
BP 6146.4	Differential Graduation and Competency Standards for Students with Disabilities			
BP 6173	Education for Homeless Children			M
AR 6173	Education for Homeless Children	Fill in Blanks _____ _____		M
E(1) 6173	Education for Homeless Children	Fill in Blanks _____ _____		
E(2) 6173	Education for Homeless Children	Fill in Blanks _____ _____		
BP 6173.1	Education for Foster Youth			
AR 6173.1	Education for Foster Youth	Fill in Blanks _____ _____		
BP 6173.2	Education of Children of Military Families			
AR 6173.2	Education of Children of Military Families			
AR 6173.3	Education for Juvenile Court School Students			
BP 6173.4	Education for American Indian Students			CM
BP 6175	Migrant Education Program			

CSBA UPDATE CHECKLIST – February 2026

District Name: _____

POLICY	TITLE	OPTIONS/BLANKS	ADOPTION DATE	MANDATED
AR 6175	Migrant Education Program			
BB 9250	Remuneration, Reimbursement and other Benefits	OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/> OPTION 3: <input type="checkbox"/> Fill in Blanks _____ _____		
E(1) 9250	Remuneration, Reimbursement and other Benefits	Fill in Blanks _____ _____		
E(2) 9250	Remuneration, Reimbursement and other Benefits			
BB 9320	Meetings and Notices	Fill in Blanks _____ _____		M
BB 9320.1	Remote Meetings and Attendance	NEW BYLAW OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/> OPTION 3: <input type="checkbox"/>		
BB 9322	Agenda/Meeting Materials	OPTION 1: <input type="checkbox"/> OPTION 2: <input type="checkbox"/> Fill in Blanks _____ _____		M

Line Item L.

CSBA UPDATE CHECKLIST – February 2026

District Name: _____

POLICY	TITLE	OPTIONS/BLANKS	ADOPTION DATE	MANDATED
BB 9323	Meeting Conduct	Fill in Blanks <hr/> <hr/>		



EL TEJON UNIFIED SCHOOL DISTRICT

INSTRUCTIONAL or ATHLETIC FIELD TRIP REQUEST



Frazier Park School El Tejon School FMHS

Please check if Transportation is needed: Bus(es) No. _____ Van No. 3 + 1 A Truck

Is Driver a District Employee: YES NO If No, please provide Name: _____

Date of Trip: 2/2/2027 Leave Time: 7:00 AM Return Time: 11 pm - Midnight

If your trip needs to leave before 8:30AM, please specify why below: (2/3/27)

Please Note: Driver WILL NOT STOP anywhere that is not listed on this form, please fill out thoroughly.

Destination/Location of Field Trip: CA Adventure (Hyperion Theatre)

Destination Address 1313 Disneyland Dr. City: Anaheim State: CA Zip: 92802

Miles One Way 110 Overnight/Out of State Field Trip: YES NO *Note: If yes, this will have to have school board approval before your trip & additional forms are REQUIRED. Please send additional forms with request if possible.*

Bus Parking: YES NO Parking Fee: YES NO Amount: \$ 20/per vehicle

Grades/Classes/Group: 6, 7, 8 Number of Students: 27 # of Lunches Required: 27

Note: Driver WILL NOT stop for lunch/dinner if not approved FIRST

Does driver need to Stop for Lunch: YES NO If Yes, please specify where: In-N-Out, Valencia

Applicable to Subject Area: Leadership Event Contact Person(s): C. Hansen

Staff Attending: C. Hansen, L. Oliver + 3

EXPECTED LEARNING OBJECTIVES: COMPLETION OF THIS SECTION IS REQUIRED FOR ALL ACADEMICALLY DRIVEN ACTIVITIES. A BRIEF OVERVIEW OF CLASSROOM ACTIVITIES, ACTIVITIES DURING TRIP OR AT DESTINATION. FOLLOW-UP ACTIVITIES STUDY MUST BE IDENTIFIED.

Students will attend seminars to develop leadership skills. Students will interact with leaders from other schools to practice communication and speaking skills. After the meetings, students will spend the rest of the day enjoying the park. Money may be brought to purchase food and souvenirs.

SEE ATTACHED:

FORM COMPLETED BY: J. Ford DATE: 3/13/26

APPROVAL: Cong Hansen DATE: 3/13/26

PRINCIPAL: _____ DATE: _____

SUPERINTENDENT: _____ DATE: _____

TRANSPORTATION SUPERVISOR: _____ DATE: _____

BOARD APPROVAL (DATE OF MEETING): _____

FUNDING SOURCE: ESOP Professional Development

TRANSPORTATION: Driver's Name: _____ Bus Number(s): _____ Actual Student Count: _____ Bus evacuation Reviewed as Required by 82.7 (Time): _____ Initials: _____ Actual Leave Time: _____

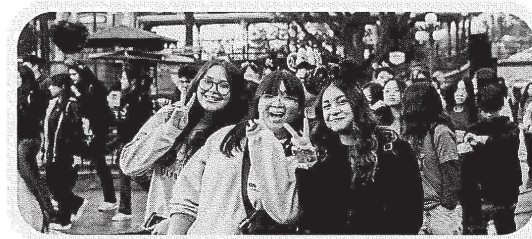
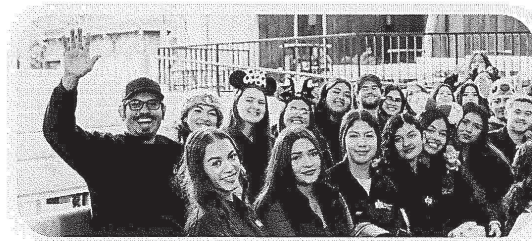
27th Annual Southern California Youth Leadership Day

These private events are the perfect opportunity for students to strengthen their passion to lead. Our speakers use their engaging charisma to impact and inspire students with their message. Your students will walk away from this experience equipped to become active and responsible citizens, contributing positively to their school and communities.

 **WorldStrides**[®]
Educational Travel & Experiences



Scan or click the QR code to request more information



"Every time I've taken a group of students to one of the WorldStrides Youth Leadership programs, the kids come back with ideas for how they can unleash their own leadership skills. After two of these events, several students said they enjoyed the Conference more than they enjoyed the rest of the day at Disneyland! As a matter of fact, I end up learning a lot of useful strategies to further release my inner leader, as well."

Charles W., Teacher & ASB Advisor

Earn Credit:

Our accredited status makes it possible for us to deliver on our commitment to education by offering academic credit for our students and professional development for our teachers. Our online Foundations of Leadership course is available for students in grades 6-12. Teachers will receive free professional development units.



Details:

Event Date: February 3, 2027

Location: The Hyperion Theater at Disney California Adventure[®] Park

Price: \$199 / Student

(price is inclusive of 1 day 1 park ticket)

What's Included:

- Chase Livingston returns with a brand-new interactive leadership keynote/workshop. Building on the momentum of his 2026 message, Chase brings fresh ideas, new stories, and an engaging experience your students won't want to miss.
- One-day, One Park Ticket Disney California Adventure[®] Park or a Park Hopper Ticket
- Morning or afternoon sessions
- One complimentary ticket for every 15 paid STUDENT tickets
- Professional Development Hours (CEUs) for Teachers.
- Optional High School Academic Credit Opportunity for Students.
- Park hopper, multi-day tickets, transportation, and accommodation options also available.



Event dates and offerings subject to change and/or availability.



February 3, 2026

The Kern County Superintendent of Schools would like to thank the following districts for attending the 26th Annual Kern County Teacher Recruitment Fair.

We hope that the event provided you with an opportunity to meet qualified teachers to satisfy your district needs for the 2026-27 school year.

Arvin Union School District	Lamont School District
Bakersfield City School District	Lost Hills Union School District
Buttonwillow Union School District	McFarland Union School District
Caliente School District	Muroc Joint Unified School District
Central Academy of Art and Technology	Norris School District
Delano Joint Union High School District	Panama-Buena Vista Union School District
Delano Union School District	Pond Union School District
DiGiorgio School District	Richland School District
Edison Elementary School District	Ridgecrest Elementary Academy for Lang, Music and Science
El Tejon Unified School District	Rio Bravo-Greeley Union School District
Elk Hills School District	Rosedale Union School District
Fairfax School District	Sierra Sands Unified School District
Fruitvale School District	South Fork Union School District
Greenfield Union School District	Southern Kern Unified School District
Grow Public Schools	Standard School District
KCSOS- Alternative Education	Taft City School District
KCSOS- Special Education Services	Taft Union High School District
KCSOS-Internal Special Education Dept.	Tehachapi Unified School District
Kern High School District	Vineland School District
Kernville Union School District	Wasco Union Elementary School District
Lakeside Union School District	Wonderful College Prep Academy

Sincerely,
John G. Mendiburu, Ed.D
Kern County Superintendent of Schools

Evelyn M. Feliciano, Credentials Manager
Division of Human Resources and Special Services



State of California
 Commission on Teacher Credentialing
 Certification Division
 651 Bannon Street, Suite 601
 Sacramento, CA 95811

Email: DON@ctc.ca.gov
 Website: www.ctc.ca.gov

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

Original Declaration of Need for year: 2026-2027

Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT OR DISTRICT/COUNTY AUTHORIZED CHARTER SCHOOL

Name of District or Charter: El Tejon Unified District CDS Code: 75168

Name of County: Kern County CDS Code: 15

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board/body of the school district or charter school specified above adopted a declaration at a regularly scheduled public meeting held on 04/08/2026 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2027.

Submitted by (Superintendent, Board Secretary, or Designee):

Sara Haflich  Superintendent
 Name Signature Title

661-248-6714 661-248-6247 04/08/2026
 Fax Number Telephone Number Date

4337 Lebec Rd. Lebec, CA 93243
 Mailing Address

shaflich@el-tejon.k12.ca.us
 EMail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ___/___/___, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

_____	_____	_____
<i>Name</i>	<i>Signature</i>	<i>Title</i>
_____	_____	_____
<i>Fax Number</i>	<i>Telephone Number</i>	<i>Date</i>

<i>Mailing Address</i>		

<i>E-Mail Address</i>		

► *This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency*

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subject(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
CLAD/English Learner Authorization (applicant already holds teaching credential)	_____ 1 _____
Bilingual Authorization (applicant already holds teaching credential)	_____
List target language(s) for bilingual authorization:	

Resource Specialist	_____ 2 _____
Teacher Librarian Services	_____
Emergency Transitional Kindergarten (ETK)	_____

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas. Additionally, for the Single Subject Limited Assignment Permits estimated, please include the authorization(s) which will be requested:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	3
Single Subject	4
Special Education	5
TOTAL	11

Authorizations for Single Subject Limited Assignment Permits

SUBJECT	ESTIMATED NUMBER NEEDED	SUBJECT	ESTIMATED NUMBER NEEDED
Agriculture		Mathematics	1
Art	1	Music	
Business		Physical Education	
Dance		Science: Biological Sciences	
English	1	Science: Chemistry	
Foundational-Level Math		Science: Geoscience	
Foundational-Level Science		Science: Physics	
Health		Social Science	
Home Economics		Theater	
Industrial & Technology Education		World Languages (specify)	

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program? Yes No

If no, explain. _____

Does your agency participate in a Commission-approved college or university internship program? Yes No

If yes, how many interns do you expect to have this year? 4 _____

If yes, list each college or university with which you participate in an internship program.

CSU Bakersfield _____

National University _____

University of La Verne _____

If no, explain why you do not participate in an internship program.

DISCUSSION AND ACTION ITEM - APPROVE DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS, 2026-2027 SCHOOL YEAR.

The California Commission on Teacher Credentialing requires school districts to complete this form annually and list possible teaching vacancies for which the district may be unable to locate and hire a credentialed teacher.

The figures on our Declaration of Need are a projection and are based on the hiring history of previous years wherein we have had difficulty hiring credentialed teachers for particular subject areas. The Declaration of Need is not an actual accounting of teacher vacancies for the 2026-2027 school year.

It is important to note that all teachers and substitute teachers, whether they hold a credential or an emergency permit, must meet the stringent requirements of the California Commission on Teacher Credentialing before a credential or emergency permit is issued. Ms. Evelyn Feliciano, Credential Specialist for the Kern County Superintendent of Schools reviews all credential applications to insure they meet state requirements before the application is submitted to the Credential Commission. If you have any questions, please do not hesitate to call me.

To insure the district is able to fulfill its responsibilities, the Superintendent recommends approval of both these documents.



ANNUAL STATEMENT OF NEED 30-DAY SUBSTITUTE and DESIGNATED SUBJECTS CAREER TECHNICAL EDUCATION 30-DAY SUBSTITUTE TEACHING PERMITS

INSTRUCTIONS TO THE EMPLOYER

This statement of need must be filed at the school district office each school year when employing holders of Emergency 30-Day Substitute Permits. The employing agency will complete a single statement of need form (below) and retain the form at the school district office.

The form must be completed annually, indicating that either no credentialed person is available or that those available are not deemed qualified for substitute teaching and details of the circumstances that necessitate the use of emergency permit holders rather than fully credentialed teachers.

This statement of need form does not require listing specific employees or their positions. The form must be signed by the superintendent of the employing school district. It does not need to be co-signed by the county superintendent of schools.

A copy of the form does not need to be submitted to the county or the Commission with each Emergency 30-Day Substitute Teaching Permit application; however, the county superintendent of schools, whose responsibilities include areas such as district payroll or district substitute placement, may request a copy of the district's statement of need form to accurately fulfill these duties.

County superintendent of schools offices employing holders of the Emergency 30-Day Substitute Teaching Permit are also required to annually file, at their office, this completed statement of need form. The county superintendent of schools will sign the form.

The Commission does not require that the school board approve the statement of need. The individual school district may establish its own policy regarding this matter.

References: California Education Code, Sections 44225 and 44300 and California Code of Regulations, Title 5, Sections 80023, 80025 and 80026

This form must be signed by either:

The district superintendent of schools and filed at the school district office if the holder of any Emergency 30-Day Substitute Teaching Permit will be employed as a substitute in a public school operated by a school district.

OR

The county superintendent of schools and filed at the county superintendent of schools' office if the holder of any Emergency 30-Day Substitute Teaching Permit will be employed as a substitute in a county-operated school.

Certification and Authorized Signature

The district superintendent of schools or the county superintendent of schools has reviewed the information contained in this statement of need and certifies one the following:

Either a credentialed person is not available or one or more credentialed persons are available, but are not deemed qualified by the district or county, as applicable, to serve as a day-to-day substitute teacher.

OR

The situation or circumstances that necessitate the use of an emergency permit holder are as follows:
(Attach additional sheets, if necessary.)

I hereby certify that all of the information contained in this statement of need is true and correct.


Signature of the District Superintendent El Tejon Unified School District 4/8/2026
District Date

Signature of the County Superintendent of Schools County Date

It is not necessary to submit this form to the Commission on Teacher Credentialing.

Interquest Detection Canines™
Of Fresno
(INTERQUEST)

El Tejon Unified
(the District)

This shall serve as an agreement by and between Interquest Detection Canines™ of Fresno and the DISTRICT for substance awareness and detection services for the fiscal year of July 1, 2026 through June 30, 2027.

It is understood that the DISTRICT has established and communicated a policy clearly defining contraband as all drugs of abuse (in the broadest terms), alcoholic beverages, firearms and ammunition, prescription and over-the-counter medication, and that this policy has been disseminated to all campus locations. Violations are considered inimical to the welfare of students and contrary to the DISTRICT'S desire to foster an atmosphere conducive to safety and education.

INTERQUEST shall provide contraband inspection services utilizing non-aggressive contraband detection canines. Such inspections will be conducted unannounced to district personnel on a random basis. Visits will be conducted with INTERQUEST acting as an agent of the DISTRICT while conducting such inspections. Special request visits (proms, bus trips, etc) can be scheduled in advance when necessary, but DISTRICT will be responsible for payments for any scheduled visits not cancelled 72 hours prior to the requested date. Communal areas, lockers, gym areas, parking lots (automobiles), grounds, and other select areas as directed by DISTRICT officials, shall be subject to inspection. Contraband detected on DISTRICT property is the responsibility of the DISTRICT. Suspected drugs of abuse may be field-tested to provide preliminary or presumptive identification of the drug.

INTERQUEST policy precludes the use of detection canines to "sniff" individuals under any circumstances.

INTERQUEST agrees to provide 9 HALF visits at \$500.00/ visit for the contract period. The DISTRICT may increase or decrease the total number of visits by notifying INTERQUEST in writing. Multiple canine teams will be charged on a per team basis. INTERQUEST will invoice for service on a monthly basis at the conclusion of the service month. The DISTRICT agrees to pay for services within thirty (30) days of receipt of such invoice. Required court testimony will be charged at the same daily rate.

INTERQUEST will provide DISTRICT visits in conjunction with days designated as appropriate for utilizing the DISTRICT'S attached calendar. DISTRICT will provide a school calendar with inappropriate dates for service marked through. This calendar will serve as an addendum to the Agreement. All other dates will be considered acceptable for visits. DISTRICT will be responsible for payment for any visit made on any day other than those days noted as unacceptable on the attached school calendar.

INTERQUEST is licensed and registered by the U.S. Department of Justice, Drug Enforcement Administration, and state regulatory agencies as required.

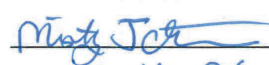
INTERQUEST DETECTION CANINES™

Of Fresno



Cynthia Yniguez
Owner

FOR THE DISTRICT:



DATE: 3-10-26

Please return one (1) copy of this Agreement and your District calendar. Visits are provided on an unannounced basis according to the calendar provided. .



Vision Screening Services... Wayne W. Hoefft, O.D.

35131 Sipes Place, Agua Dulce, CA 91390
(818) 512-0486

Agreement for services by and between
Wayne W. Hoefft, O.D.
waynehoefft@gmail.com

and

El Tejon Unified School District

WHEREAS, it is the desire of the Governing Board of the El Tejon Unified School District, hereinafter referred to as "District" to utilize the professional services provided by Wayne W. Hoefft, O.D., hereinafter referred to as "Consultant".

WHEREAS, such services will assist the Governing Board discharge its legal obligation under Public Law 93-380.

WITNESSETH THEREFORE, this agreement is made by and between El Tejon School District and Wayne W. Hoefft, O.D.

SERVICES TO BE RENDERED BY CONSULTANT:

1. Vision screening and testing of the District's selected school students as required by law.
2. The date for these services will be Friday, October 9, 2026.
3. All screening will be completed in one day, 8:00a.m. - 3:00p.m., Elementary, Middle and High School (approx. 300 students). Starting time for each school to be mutually agreed upon with school, nurse and vision coordinator.

TESTS TO BE INCLUDED ARE IN COMPLIANCE WITH THE CALIFORNIA DEPARTMENT OF EDUCATION'S RECOMMENDATIONS AS OF APRIL 2019:

- Visual Acuity, Far & Near
- Organic eye health
- Muscle coordination

PAYMENT TO BE MADE BY THE DISTRICT: VSS is in compliance with the CA Nurse's Association's vision screening guidelines. In consideration of the services to be rendered the DISTRICT agrees to pay \$2,500.00 for services rendered. Please use FIN# 558-42-7334 for 1099 tax purposes.

EL TEJON UNIFIED SCHOOL DISTRICT

BY: Misty Johnston

Title: CBO

Date: 3-10-26

Please sign and return (1) copy to Dr. Wayne Hoefft

Purchase Order # (required): _____

Copy provided for: Misty Johnston, CBO: Mjohnston@el-tejon.k12.ca.us

Wayne W. Hoefft, O.D., Director
Vision Screening Services



CSBA Policy Management Console

CSBA Sample District Policy Manual

Regulation 3440: Inventories

Status: ADOPTED

Original Adopted Date: 06/01/1998 | Last Revised Date: 02/01/2026 | Last Reviewed Date: 02/01/2026

In order to provide for the proper tracking and control of district property, the Superintendent or designee shall maintain an inventory of equipment in accordance with law for the following:

1. All equipment items currently valued in excess of \$1,500 (Education Code 35168)
2. All equipment items purchased with state and/or federal categorical funds that have a useful life of more than one year with an acquisition cost of \$500 or more per unit

Additionally, the Superintendent or designee may maintain a list of specific items which shall be inventoried for internal control purposes regardless of their initial cost or current value.

The inventory shall contain a record of the following information: (Education Code 35168; 5 CCR 3946; 2 CFR 200.313)

1. Model/name and type/description of the property
2. Serial/identification number
3. Original cost of the item of equipment or a reasonable estimate if the original cost is unknown
4. Date of acquisition
5. Location of use
6. The date and method of disposal

In addition to the information specified in Items #1-6 above, the following information shall be recorded for equipment acquired with state and/or federal categorical funds unless otherwise specified in law: (5 CCR 3946; 2 CFR 200.313)

1. Source of the property (funding source), including any applicable federal award identification number
2. Titleholder
3. Percentage of federal participation in the cost of the property for the federal award under which the property was acquired
4. Use and current condition of property
5. Transfer, replacement, or disposition of obsolete or unusable equipment
6. Any ultimate disposition data, including the sale price of the property upon disposition and method used to determine current fair market value

At the time of purchase, the Superintendent or designee shall affix a label to the equipment containing the identification number and the district name. Equipment items purchased with categorical program funds shall also be labeled with the name of the project in accordance with 5 CCR 3946.

Whenever an equipment item is moved to a new location or the equipment is used for a new purpose, the new location or purpose shall be recorded in the inventory.

A copy of the inventory shall be kept at the district office and at the appropriate school site.

The Superintendent or designee shall annually submit an inventory listing of federally owned property in its custody to the federal agency that granted the award. (2 CFR 200.312)

Physical Inventory

At least once every two years, a physical inventory of equipment shall be conducted and the results reconciled with the property records. (2 CFR 200.313)

The Superintendent or designee shall establish procedures for conducting the physical inventory which shall include, but not be limited to, designation of person(s) responsible for coordinating and conducting the inventory, preparation and distribution of count sheets, procedures for implementing the inventory, and procedures for conducting a recount to substantiate the validity of the inventory.

The Superintendent or designee shall investigate any differences between the quantities determined by the physical inspection and those in the accounting records.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 16022-16023	Classification of records
5 CCR 16035	Historical inventory of equipment
5 CCR 3946	Control, safeguards, disposal of equipment purchased with consolidated application funds
Ed. Code 35168	Inventory of equipment

Federal	Description
2 CFR 200.0-200.521	Federal uniform grant guidance
20 USC 2301-2414	Strengthening Career and Technical Education for the 21st Century Act

Management Resources	Description
California Department of Education Publication	California School Accounting Manual
Website	CSBA District and County Office of Education Legal Services
Website	California Association of School Business Officials
Website	California Department of Education
Website	Office of Management and Budget

Cross References	Description
3000	Concepts And Roles
3230	Federal Grant Funds
3230	Federal Grant Funds
3270	Sale And Disposal Of Books, Equipment And Supplies
3270	Sale And Disposal Of Books, Equipment And Supplies
3290	Gifts, Grants And Bequests
3300	Expenditures And Purchases
3400	Management Of District Assets/Accounts
3400	Management Of District Assets/Accounts

Cross References

3512

3512-E(1)

3515

3515

3530

3530

3580

3580

6178

6178

Description[Equipment](#)[Equipment](#)[Campus Security](#)[Campus Security](#)[Risk Management/Insurance](#)[Risk Management/Insurance](#)[District Records](#)[District Records](#)[Career Technical Education](#)[Career Technical Education](#)

Policy 4119.21: Professional Standards

Status: ADOPTED

Original Adopted Date: 07/01/2009 | Last Revised Date: 02/01/2026 | Last Reviewed Date: 02/01/2026

The Governing Board desires to provide a safe and positive school environment that promotes the learning, engagement, safety, and well-being of district students. The Board expects district employees to maintain the highest ethical standards, behave professionally, follow district policies and regulations, abide by state and federal laws, and exercise good judgment when interacting with students and other members of the school community. Employees shall engage in conduct that enhances the integrity of the district; advances the goals of the district's educational programs; encourages student learning, engagement, and success; and contributes to a safe and positive school climate.

The Board encourages district employees to accept as guiding principles the professional standards and codes of ethics adopted by educational or professional associations to which they may belong.

Each employee is expected to acquire the knowledge and skills necessary to fulfill the employee's professional responsibilities and to contribute to the learning and achievement of district students.

Inappropriate Conduct

The Board prohibits inappropriate conduct between employees, adult volunteers, and district contractors and among and between adults employed, volunteering, or under contract with the district. (Education Code 32100)

Inappropriate employee conduct includes, but is not limited to:

1. Engaging in any conduct that endangers or threatens to endanger students, staff, or others, including, but not limited to, physical violence, threats of violence, or possession of a firearm or other weapon
2. Engaging in harassing or discriminatory behavior towards students, parents/guardians, staff, or community members, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed
3. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child
4. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student
5. Possessing or viewing any pornography on school grounds, or possessing or viewing child pornography or other imagery portraying children in a sexualized manner at any time
6. Using profane, obscene, or abusive language against students, parents/guardians, staff, or community members
7. Willfully disrupting district or school operations by loud or unreasonable noise or other action
8. Using tobacco, alcohol, or an illegal or unauthorized substance, or possessing or distributing any controlled substance, while in the workplace, on district property, or at a school-sponsored activity
9. Being dishonest with students, parents/guardians, staff, or members of the public, including, but not limited to, falsifying information in employment records or other school records
10. Divulging confidential information about students, district employees, or district operations to persons or entities not authorized to receive the information
11. Using district equipment or other district resources for the employee's own commercial purposes or for political activities
12. Using district equipment or communications devices for personal purposes while on duty, except in an emergency, during scheduled work breaks, or for personal necessity

Employees shall be notified that computer files and all electronic communications, including, but not limited to, email and voice mail, are not private. To ensure proper use, the Superintendent or designee may monitor employee usage of district technological resources at any time without the employee's consent.

13. Causing damage to or engaging in theft of property belonging to students, staff, or the district
14. Wearing inappropriate attire
15. Other conduct prohibited in Board Policy 4119.24/4219.24/4319.24 - Maintaining Appropriate Adult-Student Interactions

Reports of Misconduct

An employee who observes or has evidence of another employee's inappropriate conduct shall immediately report such conduct to the principal or Superintendent or designee. An employee who has knowledge of or suspects child abuse or neglect shall file a report pursuant to the district's child abuse reporting procedures as detailed in Administrative Regulation 5141.4 - Child Abuse Prevention and Reporting.

Any reports of employee misconduct shall be promptly investigated by the Superintendent or designee. Any employee who is found to have engaged in inappropriate conduct in violation of law or Board policy shall be subject to disciplinary action and, in the case of a certificated employee, may be subject to a report to the Commission on Teacher Credentialing. The Superintendent or designee shall notify local law enforcement as appropriate.

An employee who has knowledge of but fails to report inappropriate employee conduct may also be subject to discipline.

The district prohibits retaliation against anyone who files a complaint against an employee or reports an employee's inappropriate conduct. Any employee who retaliates against any such complainant, reporter, or other participant in the district's complaint process shall be subject to discipline.

Notifications

The section(s) of the district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district websites. (Education Code 44050)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 80300	Committee of credentials; definitions
5 CCR 80303	Reports of change in employment status; alleged misconduct
5 CCR 80331-80338	Rules of conduct for professional educators
Bus. Code 25608	Alcohol on school property; use in connection with instruction
Ed. Code 200-262.4	Prohibition of discrimination
Ed. Code 32100	Professional boundaries between adults and students and the safety of learning environments
Ed. Code 44010	Sex offense; definition
Ed. Code 44011	Controlled substance offense; definition
Ed. Code 44050	Employee code of conduct; interaction with students
Ed. Code 44420-44440	Revocation and suspension of credentials
Ed. Code 44811	Disruption of classwork or extracurricular activities
Ed. Code 44932	Grounds for dismissal of permanent employees

State

Ed. Code 44939.5
 Ed. Code 48980
 Ed. Code 49060-49070
 H&S Code 104559
 Pen. Code 11164-11174.4
 Pen. Code 270-273.76
 Pen. Code 311-312.7

Description

Certificated applicant screening
[Parent/Guardian notifications](#)
 Student records
[Tobacco use prohibition](#)
[Child Abuse and Neglect Reporting Act](#)
 Abandonment and neglect of children
 Obscene matter

Federal

20 USC 1232g
 34 CFR 99.1-99.8

Description

[Family Educational Rights and Privacy Act \(FERPA\) of 1974](#)
[Family Educational Rights and Privacy Act](#)

Management Resources

CA School Employees Association Publication
 Commission on Teacher Credentialing Publication
 Commission on Teacher Credentialing Publication
 Commission on Teacher Credentialing Publication
 Nat'l Policy Board for Educational Administration
 National Education Association Publication
 Website
 Website
 Website
 Website
 Website
 Website
 Website
 Website
 Website
 Website
 Website
 Website
 WestEd Publication

Description

[Code of Ethics, 1954](#)
[California Professional Standards for Education Leaders, 2014](#)
[California Professional Standards for Educational Leaders, February 2014](#)
[California Standards for the Teaching Profession \(CSTP\), April 2024](#)
[Professional Standards for Educational Leaders, 2015](#)
[Code of Ethics for Educators, 2020](#)
[National Education Association](#)
[CSBA District and County Office of Education Legal Services](#)
[Council of Chief State School Officers](#)
[California Federation of Teachers](#)
[California School Employees Association](#)
[California Teachers Association](#)
[Commission on Teacher Credentialing](#)
[Association of California School Administrators](#)
[WestEd](#)
[California Department of Education](#)
[CSBA](#)
[Moving Leadership Standards into Everyday Work: Descriptions of Practice, 2015](#)

Cross References

0200
 0410
 0420.4
 0420.4
 0420.41
 0420.41-E(1)
 0450
 0450

Description

[Goals For The School District](#)
[Nondiscrimination In District Programs And Activities](#)
[Charter School Authorization](#)
[Charter School Authorization](#)
[Charter School Oversight](#)
[Charter School Oversight](#)
[Comprehensive Safety Plan](#)
[Comprehensive Safety Plan](#)

Cross References**Description**

1113	District And School Websites
1113	District And School Websites
1113-E(1)	District And School Websites
1114	District-Sponsored Social Media
1114	District-Sponsored Social Media
1240	Volunteer Assistance
1240	Volunteer Assistance
1312.1	Complaints Concerning District Employees
1312.1	Complaints Concerning District Employees
1313	Civility
2111	Superintendent Governance Standards
3513.3	Tobacco-Free Schools
3513.3	Tobacco-Free Schools
3513.4	Drug And Alcohol Free Schools
3515.2	Disruptions
3515.2	Disruptions
3515.7	Firearms On School Grounds
3580	District Records
3580	District Records
4020	Drug And Alcohol-Free Workplace
4040	Employee Use Of Technology
4040-E(1)	Employee Use Of Technology
4111	Recruitment And Selection
4112	Appointment And Conditions Of Employment
4112.2	Certification
4112.2	Certification
4112.41	Employee Drug Testing
4112.41	Employee Drug Testing
4112.42	Drug And Alcohol Testing For School Bus Drivers
4112.42	Drug And Alcohol Testing For School Bus Drivers
4112.5	Criminal Record Check
4112.5-E(1)	Criminal Record Check
4112.6	Personnel Files
4113.5	Working Remotely
4115	Evaluation/Supervision
4115	Evaluation/Supervision
4116	Probationary/Permanent Status
4116	Probationary/Permanent Status
4117.7	Employment Status Reports
4118	Dismissal/Suspension/Disciplinary Action

Cross References

	Description
4118	Dismissal/Suspension/Disciplinary Action
4119.1	Civil And Legal Rights
4119.11	Sexual Harassment
4119.11	Sexual Harassment
4119.22	Dress And Grooming
4119.23	Unauthorized Release Of Confidential/Privileged Information
4119.24	Maintaining Appropriate Adult-Student Interactions
4119.25	Political Activities Of Employees
4119.25	Political Activities Of Employees
4121	Temporary/Substitute Personnel
4121	Temporary/Substitute Personnel
4131	Staff Development
4132	Publication Or Creation Of Materials
4136	Nonschool Employment
4158	Employee Security
4158	Employee Security
4211	Recruitment And Selection
4212	Appointment And Conditions Of Employment
4212.41	Employee Drug Testing
4212.41	Employee Drug Testing
4212.42	Drug And Alcohol Testing For School Bus Drivers
4212.42	Drug And Alcohol Testing For School Bus Drivers
4212.5	Criminal Record Check
4212.5-E(1)	Criminal Record Check
4212.6	Personnel Files
4213.5	Working Remotely
4215	Evaluation/Supervision
4216	Probationary/Permanent Status
4218	Dismissal/Suspension/Disciplinary Action
4218	Dismissal/Suspension/Disciplinary Action
4218.1	Dismissal/Suspension/Disciplinary Action (Merit System)
4219.1	Civil And Legal Rights
4219.11	Sexual Harassment
4219.11	Sexual Harassment
4219.22	Dress And Grooming
4219.23	Unauthorized Release Of Confidential/Privileged Information
4219.24	Maintaining Appropriate Adult-Student Interactions
4219.25	Political Activities Of Employees
4219.25	Political Activities Of Employees
4231	Staff Development

Cross References**Description**

4232	Publication Or Creation Of Materials
4236	Nonschool Employment
4258	Employee Security
4258	Employee Security
4311	Recruitment And Selection
4312.41	Employee Drug Testing
4312.41	Employee Drug Testing
4312.42	Drug And Alcohol Testing For School Bus Drivers
4312.42	Drug And Alcohol Testing For School Bus Drivers
4312.5	Criminal Record Check
4312.5-E(1)	Criminal Record Check
4312.6	Personnel Files
4313.5	Working Remotely
4315	Evaluation/Supervision
4317.7	Employment Status Reports
4319.1	Civil And Legal Rights
4319.11	Sexual Harassment
4319.11	Sexual Harassment
4319.22	Dress And Grooming
4319.23	Unauthorized Release Of Confidential/Privileged Information
4319.24	Maintaining Appropriate Adult-Student Interactions
4319.25	Political Activities Of Employees
4319.25	Political Activities Of Employees
4331	Staff Development
4332	Publication Or Creation Of Materials
4336	Nonschool Employment
4358	Employee Security
4358	Employee Security
5141.4	Child Abuse Prevention And Reporting
5141.4	Child Abuse Prevention And Reporting
5142	Safety
5142	Safety
5145.3	Nondiscrimination/Harassment
5145.3	Nondiscrimination/Harassment
6162.54	Test Integrity/Test Preparation
6162.6	Use Of Copyrighted Materials
6162.6	Use Of Copyrighted Materials
7110	Facilities Master Plan

CODE OF ETHICS FOR EDUCATORS

Preamble

The National Education Association (NEA) believes that the education profession consists of one education workforce serving the needs of all students and that the term 'educator' includes education support professionals.

The educator, believing in the worth and dignity of each human being, recognizes the supreme importance of the pursuit of truth, devotion to excellence, and the nurturing of democratic principles. Essential to these goals is the protection of freedom to learn and to teach and the guarantee of equal educational opportunity for all. The educator accepts the responsibility to adhere to the highest ethical standards.

The educator recognizes the magnitude of the responsibility inherent in the teaching process. The desire for the respect and confidence of one's colleagues, of students, of parents/guardians, and of the members of the community provides the incentive to attain and maintain the highest possible degree of ethical conduct. The Code of Ethics for Educators indicates the aspiration of all educators and provides standards by which to judge conduct.

The remedies specified by the NEA and/or its affiliates for the violation of any provision of this Code shall be exclusive and no such provision shall be enforceable in any form other than the one specifically designated by the NEA or its affiliates.

The following exhibit reproduces the Code of Ethics for Educators adopted by the National Education Association in 1975. The Code was revised in 2020 to use the broader term "educator." This code is used by the California Teachers Association and is distributed to teachers in the CTA Handbook.

The educator strives to help each student realize the student's potential as a worthy and effective member of society. The educator therefore works to stimulate the spirit of inquiry, the acquisition of knowledge and understanding, and the thoughtful formulation of worthy goals.

In fulfillment of the obligation to the student, the educator:

1. Shall not unreasonably restrain the student from independent action in the pursuit of learning
2. Shall not unreasonably deny the student access to varying points of view
3. Shall not deliberately suppress or distort subject matter relevant to the student's progress
4. Shall make reasonable effort to protect the student from conditions harmful to learning or to health and safety
5. Shall not intentionally expose the student to embarrassment or disparagement
6. Shall not on the basis of race, color, creed, gender, national origin, marital status, political or religious beliefs, family, social, or cultural background, or sexual orientation, unfairly:
 - a. Exclude any student from participation in any program
 - b. Deny benefits to any student
 - c. Grant any advantage to any student
7. Shall not use professional relationships with students for private advantage
8. Shall not disclose information in the course of professional service unless disclosure serves a compelling professional purpose or is required by law

Principle II. Commitment to the Profession

The education profession is vested by the public with a trust and responsibility requiring the highest ideals of professional service.

In the belief that the quality of the services of the education profession directly influences the nation and its citizens, the educator shall exert every effort to raise professional standards, to promote a climate that encourages the exercise of professional judgment, to achieve conditions that attract persons worthy of the trust to careers in education, and to assist in preventing the practice of the profession by unqualified persons.

In fulfillment of the obligation of the profession, the educator:

1. Shall not in any application for a professional position deliberately make a false statement or fail to disclose a material fact related to competency and qualifications
2. Shall not misrepresent the educator's professional qualifications
3. Shall not assist any entry into the profession of a person known to be unqualified in respect to character, education, or other relevant attribute
4. Shall not knowingly make a false statement concerning the qualifications of a candidate for a professional position
5. Shall not assist a noneducator in the unauthorized practice of teaching
6. Shall not disclose information about colleagues obtained in the course of professional service unless disclosure serves a compelling professional purpose or is required by law
7. Shall not knowingly make false or malicious statements about a colleague
8. Shall not accept any gratuity, gift, or favor that might impair or appear to influence professional decisions or action

Source: National Education Association, 2020

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 80300	Committee of credentials; definitions
5 CCR 80303	Reports of change in employment status; alleged misconduct
5 CCR 80331-80338	Rules of conduct for professional educators
Bus. Code 25608	Alcohol on school property; use in connection with instruction
Ed. Code 200-262.4	Prohibition of discrimination
Ed. Code 32100	Professional boundaries between adults and students and the safety of learning environments
Ed. Code 44010	Sex offense; definition
Ed. Code 44011	Controlled substance offense; definition
Ed. Code 44050	Employee code of conduct; interaction with students
Ed. Code 44420-44440	Revocation and suspension of credentials
Ed. Code 44811	Disruption of classwork or extracurricular activities
Ed. Code 44932	Grounds for dismissal of permanent employees
Ed. Code 44939.5	Certificated applicant screening
Ed. Code 48980	Parent/Guardian notifications
Ed. Code 49060-49070	Student records

State

H&S Code 104559
 Pen. Code 11164-11174.4
 Pen. Code 270-273.76
 Pen. Code 311-312.7

Description

[Tobacco use prohibition](#)
[Child Abuse and Neglect Reporting Act](#)
 Abandonment and neglect of children
 Obscene matter

Federal

20 USC 1232g
 34 CFR 99.1-99.8

Description

[Family Educational Rights and Privacy Act \(FERPA\) of 1974](#)
[Family Educational Rights and Privacy Act](#)

Management Resources

CA School Employees Association Publication
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 Commission on Teacher Credentialing Publication
 Commission on Teacher Credentialing Publication
 Nat'l Policy Board for Educational Administration
 National Education Association Publication
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 WestEd Publication

Description

[Code of Ethics, 1954](#)
[California Professional Standards for Education Leaders, 2014](#)
[California Professional Standards for Educational Leaders, February 2014](#)
[California Standards for the Teaching Profession \(CSTP\), April 2024](#)
[Professional Standards for Educational Leaders, 2015](#)
[Code of Ethics for Educators, 2020](#)
[National Education Association](#)
[CSBA District and County Office of Education Legal Services](#)
[Council of Chief State School Officers](#)
[California Federation of Teachers](#)
[California School Employees Association](#)
[California Teachers Association](#)
[Commission on Teacher Credentialing](#)
[Association of California School Administrators](#)
[WestEd](#)
[California Department of Education](#)
[CSBA](#)
[Moving Leadership Standards into Everyday Work: Descriptions of Practice, 2015](#)

Cross References

0200
 0410
 0420.4
 0420.4
 0420.41
 0420.41-E(1)
 0450
 0450
 1113
 1113
 1113-E(1)

Description

[Goals For The School District](#)
[Nondiscrimination In District Programs And Activities](#)
[Charter School Authorization](#)
[Charter School Authorization](#)
[Charter School Oversight](#)
[Charter School Oversight](#)
[Comprehensive Safety Plan](#)
[Comprehensive Safety Plan](#)
[District And School Websites](#)
[District And School Websites](#)
[District And School Websites](#)

Cross References**Description**

1114	District-Sponsored Social Media
1114	District-Sponsored Social Media
1240	Volunteer Assistance
1240	Volunteer Assistance
1312.1	Complaints Concerning District Employees
1312.1	Complaints Concerning District Employees
1313	Civility
2111	Superintendent Governance Standards
3513.3	Tobacco-Free Schools
3513.3	Tobacco-Free Schools
3513.4	Drug And Alcohol Free Schools
3515.2	Disruptions
3515.2	Disruptions
3515.7	Firearms On School Grounds
3580	District Records
3580	District Records
4020	Drug And Alcohol-Free Workplace
4040	Employee Use Of Technology
4040-E(1)	Employee Use Of Technology
4111	Recruitment And Selection
4112	Appointment And Conditions Of Employment
4112.2	Certification
4112.2	Certification
4112.41	Employee Drug Testing
4112.41	Employee Drug Testing
4112.42	Drug And Alcohol Testing For School Bus Drivers
4112.42	Drug And Alcohol Testing For School Bus Drivers
4112.5	Criminal Record Check
4112.5-E(1)	Criminal Record Check
4112.6	Personnel Files
4113.5	Working Remotely
4115	Evaluation/Supervision
4115	Evaluation/Supervision
4116	Probationary/Permanent Status
4116	Probationary/Permanent Status
4117.7	Employment Status Reports
4118	Dismissal/Suspension/Disciplinary Action
4118	Dismissal/Suspension/Disciplinary Action
4119.1	Civil And Legal Rights
4119.11	Sexual Harassment

Cross References**Description**

4119.11	Sexual Harassment
4119.22	Dress And Grooming
4119.23	Unauthorized Release Of Confidential/Privileged Information
4119.24	Maintaining Appropriate Adult-Student Interactions
4119.25	Political Activities Of Employees
4119.25	Political Activities Of Employees
4121	Temporary/Substitute Personnel
4121	Temporary/Substitute Personnel
4131	Staff Development
4132	Publication Or Creation Of Materials
4136	Nonschool Employment
4158	Employee Security
4158	Employee Security
4211	Recruitment And Selection
4212	Appointment And Conditions Of Employment
4212.41	Employee Drug Testing
4212.41	Employee Drug Testing
4212.42	Drug And Alcohol Testing For School Bus Drivers
4212.42	Drug And Alcohol Testing For School Bus Drivers
4212.5	Criminal Record Check
4212.5-E(1)	Criminal Record Check
4212.6	Personnel Files
4213.5	Working Remotely
4215	Evaluation/Supervision
4216	Probationary/Permanent Status
4218	Dismissal/Suspension/Disciplinary Action
4218	Dismissal/Suspension/Disciplinary Action
4218.1	Dismissal/Suspension/Disciplinary Action (Merit System)
4219.1	Civil And Legal Rights
4219.11	Sexual Harassment
4219.11	Sexual Harassment
4219.22	Dress And Grooming
4219.23	Unauthorized Release Of Confidential/Privileged Information
4219.24	Maintaining Appropriate Adult-Student Interactions
4219.25	Political Activities Of Employees
4219.25	Political Activities Of Employees
4231	Staff Development
4232	Publication Or Creation Of Materials
4236	Nonschool Employment
4258	Employee Security

Cross References**Description**

4258	Employee Security
4311	Recruitment And Selection
4312.41	Employee Drug Testing
4312.41	Employee Drug Testing
4312.42	Drug And Alcohol Testing For School Bus Drivers
4312.42	Drug And Alcohol Testing For School Bus Drivers
4312.5	Criminal Record Check
4312.5-E(1)	Criminal Record Check
4312.6	Personnel Files
4313.5	Working Remotely
4315	Evaluation/Supervision
4317.7	Employment Status Reports
4319.1	Civil And Legal Rights
4319.11	Sexual Harassment
4319.11	Sexual Harassment
4319.22	Dress And Grooming
4319.23	Unauthorized Release Of Confidential/Privileged Information
4319.24	Maintaining Appropriate Adult-Student Interactions
4319.25	Political Activities Of Employees
4319.25	Political Activities Of Employees
4331	Staff Development
4332	Publication Or Creation Of Materials
4336	Nonschool Employment
4358	Employee Security
4358	Employee Security
5141.4	Child Abuse Prevention And Reporting
5141.4	Child Abuse Prevention And Reporting
5142	Safety
5142	Safety
5145.3	Nondiscrimination/Harassment
5145.3	Nondiscrimination/Harassment
6162.54	Test Integrity/Test Preparation
6162.6	Use Of Copyrighted Materials
6162.6	Use Of Copyrighted Materials
7110	Facilities Master Plan

Policy 4119.24: Maintaining Appropriate Adult-Student Interactions

Status: ADOPTED

Original Adopted Date: 07/01/2019 | Last Revised Date: 02/01/2026 | Last Reviewed Date: 02/01/2026

For purposes of this policy employees include interns, volunteers, contractors, and other persons with an employment relationship with the district.

The Governing Board desires to provide a safe and positive school environment that promotes the learning, engagement, safety, and well-being of district students. The Board expects all adults with whom students may interact at school or in school-related activities, to maintain the highest professional and ethical standards in their interactions with students both within and outside the educational setting, in accordance with this policy and Board Policy 4119.21/4219.21/4319.21 - Professional Standards. Such adults shall not engage in threatening, unsafe, unlawful, or inappropriate interactions with students and shall avoid boundary-blurring behaviors that undermine trust in the adult-student relationship and lead to the appearance of impropriety.

Adults shall not intrude on a student's physical or emotional boundaries unless necessary in an emergency or to serve a legitimate purpose related to instruction, counseling, student health, or student or staff safety.

The district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district websites. (Education Code 44050)

Inappropriate Conduct

Employees shall remain vigilant of their position of authority and not abuse it when relating with students.

The Board prohibits inappropriate conduct between employees and students. (Education Code 32100)

Inappropriate employee conduct includes, but is not limited to:

1. Initiating inappropriate physical contact
2. Attempting to form a romantic or sexual relationship with any student or engaging in sexual harassment of a student, including sexual advances, flirtations, requests for sexual favors, inappropriate comments about a student's body or appearance, or other verbal, visual, or physical conduct of a sexual nature
3. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student
4. Being alone with a student outside of the view of others
5. Visiting a student's home or inviting a student to visit the employee's home without parent/guardian consent
6. Maintaining personal contact with a student during or outside the school day that has no legitimate educational purpose, by phone, letter, text message, social media internet platforms, electronic communications, or other means of communication, without including the student's parent/guardian

In accordance with Board Policy/Administrative Regulation 4040 - Employee Use of Technology, employees shall use district equipment or technological resources, when available, when communicating electronically with students. Employees shall not communicate with students through any medium that is designed to eliminate records of the communications. The Superintendent or designee may monitor employee usage of district technology at any time without advance notice or consent.

7. Creating or participating in social networking sites for communication with students, other than those created by the district, without the prior written approval of the principal or designee
8. Inviting or accepting requests from students, or former students who are minors, to connect on personal social networking sites (e.g., "friending" or "following" on social media), unless the site is dedicated to school business

9. Singling out a particular student for personal attention and friendship, including giving gifts and/or nicknames to individual students
10. Addressing a student in an overly familiar manner, such as by using a term of endearment
11. Socializing or spending time with students outside of school-sponsored events, except as participants in community activities
12. Sending or accompanying students on personal errands unrelated to any legitimate educational purpose
13. Transporting a student in a personal vehicle without prior authorization
14. Encouraging students to confide personal or family problems and/or relationships
15. Disclosing personal, family, or other private matters to students or sharing personal secrets with students
16. Engaging in any conduct that endangers or threatens to endanger students, including, but not limited to, physical violence or threats of violence
17. Engaging in harassing or discriminatory behavior towards students, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed
18. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child
19. Using profane, obscene, or abusive language against students

Violations of Policy

Any employee who observes or has knowledge of another employee's violation of this policy shall report the information to the Superintendent or designee or appropriate agency for investigation pursuant to the applicable complaint procedures. Other adults with knowledge of any violation of this policy are encouraged to report the violation to the Superintendent or designee. The Board prohibits retaliation against anyone who reports a violation of this policy. Immediate intervention shall be implemented when necessary to protect student safety or the integrity of the investigation.

Employees who engage in any conduct in violation of this policy, including retaliation against a person who reports the violation or participates in the complaint process, shall be subject to discipline, up to and including dismissal. Any other adult who violates this policy may be barred from school grounds and activities in accordance with law. Additionally, the Superintendent or designee may also notify law enforcement as appropriate.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 80303	Reports of change in employment status; alleged misconduct
5 CCR 80304	Notice of sexual misconduct
Ed. Code 32100	Professional boundaries between adults and students and the safety of learning environments
Ed. Code 44030.5	Reporting change in employment status due to alleged misconduct
Ed. Code 44050	Employee code of conduct; interaction with students
Ed. Code 44242.5	Reports and review of alleged misconduct
Ed. Code 44940	Compulsory leave of absence for certificated persons
Ed. Code 48980	Parent/Guardian notifications
Pen. Code 11164-11174.3	Child Abuse and Neglect Reporting Act

Management Resources

Website

Description

[CSBA District and County Office of Education Legal Services](#)

Cross References

0420.4

[Charter School Authorization](#)

0420.4

[Charter School Authorization](#)

0420.41

[Charter School Oversight](#)

0420.41-E(1)

[Charter School Oversight](#)

0450

[Comprehensive Safety Plan](#)

0450

[Comprehensive Safety Plan](#)

1240

[Volunteer Assistance](#)

1240

[Volunteer Assistance](#)

4040

[Employee Use Of Technology](#)

4040-E(1)

[Employee Use Of Technology](#)

4111

[Recruitment And Selection](#)

4112

[Appointment And Conditions Of Employment](#)

4112.5

[Criminal Record Check](#)

4112.5-E(1)

[Criminal Record Check](#)

4112.6

[Personnel Files](#)

4116

[Probationary/Permanent Status](#)

4116

[Probationary/Permanent Status](#)

4119.21

[Professional Standards](#)

4119.21-E(1)

[Professional Standards](#)

4121

[Temporary/Substitute Personnel](#)

4121

[Temporary/Substitute Personnel](#)

4211

[Recruitment And Selection](#)

4212

[Appointment And Conditions Of Employment](#)

4212.5

[Criminal Record Check](#)

4212.5-E(1)

[Criminal Record Check](#)

4212.6

[Personnel Files](#)

4216

[Probationary/Permanent Status](#)

4218

[Dismissal/Suspension/Disciplinary Action](#)

4218

[Dismissal/Suspension/Disciplinary Action](#)

4218.1

[Dismissal/Suspension/Disciplinary Action \(Merit System\)](#)

4219.21

[Professional Standards](#)

4219.21-E(1)

[Professional Standards](#)

4311

[Recruitment And Selection](#)

4312.5

[Criminal Record Check](#)

4312.5-E(1)

[Criminal Record Check](#)

4312.6

[Personnel Files](#)

4319.21

[Professional Standards](#)

Cross References

4319.21-E(1)

5131

5141.4

5141.4

5142

5142

5145.7

5145.7

7110

Description[Professional Standards](#)[Conduct](#)[Child Abuse Prevention And Reporting](#)[Child Abuse Prevention And Reporting](#)[Safety](#)[Safety](#)[Sexual Harassment](#)[Sexual Harassment](#)[Facilities Master Plan](#)

Policy 4156.3: Employee Property Reimbursement

Status: ADOPTED

Original Adopted Date: 09/01/1988 | **Last Revised Date:** 02/01/2026 | **Last Reviewed Date:** 02/01/2026

OPTION 1: (No reimbursement of employee personal property)

The Governing Board does not authorize payment for the reimbursement of employee personal property which may be stolen or intentionally destroyed or damaged while being used for work-related purposes.

OPTION 1 ENDS HERE

OPTION 2: (Reimbursement of employee personal property stolen or intentionally destroyed or damaged while being used for work-related purposes)

To the extent that the full cost of repair or replacement is not covered by another source, such as an employee's private insurance, the Governing Board authorizes the Superintendent or designee to pay the remaining cost of replacing or repairing employee personal property, except cash, which has been stolen or intentionally destroyed or damaged while being used for work-related purposes.

The Board may establish a maximum value of reimbursement which shall be paid. (Education Code 35213)

No reimbursement shall be made for accidental damage or for any loss due to lack of personal supervision or failure to keep property in a secured area.

The maximum payment shall be the amount specified by the district's insurance carrier for such loss or the amount specified in the applicable collective bargaining agreement, whichever is less.

Reimbursement for personal items used for work-related purposes shall be made only if: (Education Code 35213)

1. Use of the personal property was approved by the principal, site supervisor or designee before the property was brought to school or district premises
2. At that time, the employee and district representative agreed on the value of the property

OPTION 2 ENDS HERE

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
Civ. Code 1714.1	Liability of parent/guardian for act of willful misconduct by a minor
Ed. Code 35213	Reimbursement for loss or damage of personal property
Ed. Code 48904	Liability of parent/guardian

Management Resources	Description
Website	CSBA District and County Office of Education Legal Services

Cross References	Description
1313	Civility
3512	Equipment
3512-E(1)	Equipment
3513.1	Cellular Phone Reimbursement
3515.4	Recovery For Property Loss Or Damage
3515.4	Recovery For Property Loss Or Damage
3530	Risk Management/Insurance

Cross References

3530

4113.5

4158

4158

4213.5

4258

4258

4313.5

4358

4358

5131.5

Description[Risk Management/Insurance](#)[Working Remotely](#)[Employee Security](#)[Employee Security](#)[Working Remotely](#)[Employee Security](#)[Employee Security](#)[Working Remotely](#)[Employee Security](#)[Employee Security](#)[Vandalism And Graffiti](#)

Policy 419. 19: Professional Standards

Status: ADOPTED

Original Adopted Date: 07/01/2009 | Last Revised Date: 02/01/2026 | Last Reviewed Date: 02/01/2026

The Governing Board desires to provide a safe and positive school environment that promotes the learning, engagement, safety, and well-being of district students. The Board expects district employees to maintain the highest ethical standards, behave professionally, follow district policies and regulations, abide by state and federal laws, and exercise good judgment when interacting with students and other members of the school community. Employees shall engage in conduct that enhances the integrity of the district; advances the goals of the district's educational programs; encourages student learning, engagement, and success; and contributes to a safe and positive school climate.

The Board encourages district employees to accept as guiding principles the professional standards and codes of ethics adopted by educational or professional associations to which they may belong.

Each employee is expected to acquire the knowledge and skills necessary to fulfill the employee's professional responsibilities and to contribute to the learning and achievement of district students.

Inappropriate Conduct

The Board prohibits inappropriate conduct between employees, adult volunteers, and district contractors and among and between adults employed, volunteering, or under contract with the district. (Education Code 32100)

Inappropriate employee conduct includes, but is not limited to:

1. Engaging in any conduct that endangers or threatens to endanger students, staff, or others, including, but not limited to, physical violence, threats of violence, or possession of a firearm or other weapon
2. Engaging in harassing or discriminatory behavior towards students, parents/guardians, staff, or community members, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed
3. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child
4. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student
5. Possessing or viewing any pornography on school grounds, or possessing or viewing child pornography or other imagery portraying children in a sexualized manner at any time
6. Using profane, obscene, or abusive language against students, parents/guardians, staff, or community members
7. Willfully disrupting district or school operations by loud or unreasonable noise or other action
8. Using tobacco, alcohol, or an illegal or unauthorized substance, or possessing or distributing any controlled substance, while in the workplace, on district property, or at a school-sponsored activity
9. Being dishonest with students, parents/guardians, staff, or members of the public, including, but not limited to, falsifying information in employment records or other school records
10. Divulging confidential information about students, district employees, or district operations to persons or entities not authorized to receive the information
11. Using district equipment or other district resources for the employee's own commercial purposes or for political activities
12. Using district equipment or communications devices for personal purposes while on duty, except in an emergency, during scheduled work breaks, or for personal necessity

Employees shall be notified that computer files and all electronic communications, including, but not limited to, email and voice mail, are not private. To ensure proper use, the Superintendent or designee may monitor employee usage of district technological resources at any time without the employee's consent.

13. Causing damage to or engaging in theft of property belonging to students, staff, or the district
14. Wearing inappropriate attire
15. Other conduct prohibited in Board Policy 4119.24/4219.24/4319.24 - Maintaining Appropriate Adult-Student Interactions

Reports of Misconduct

An employee who observes or has evidence of another employee's inappropriate conduct shall immediately report such conduct to the principal or Superintendent or designee. An employee who has knowledge of or suspects child abuse or neglect shall file a report pursuant to the district's child abuse reporting procedures as detailed in Administrative Regulation 5141.4 - Child Abuse Prevention and Reporting.

Any reports of employee misconduct shall be promptly investigated by the Superintendent or designee. Any employee who is found to have engaged in inappropriate conduct in violation of law or Board policy shall be subject to disciplinary action and, in the case of a certificated employee, may be subject to a report to the Commission on Teacher Credentialing. The Superintendent or designee shall notify local law enforcement as appropriate.

An employee who has knowledge of but fails to report inappropriate employee conduct may also be subject to discipline.

The district prohibits retaliation against anyone who files a complaint against an employee or reports an employee's inappropriate conduct. Any employee who retaliates against any such complainant, reporter, or other participant in the district's complaint process shall be subject to discipline.

Notifications

The section(s) of the district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district websites. (Education Code 44050)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 80300	Committee of credentials; definitions
5 CCR 80303	Reports of change in employment status; alleged misconduct
5 CCR 80331-80338	Rules of conduct for professional educators
Bus. Code 25608	Alcohol on school property; use in connection with instruction
Ed. Code 200-262.4	Prohibition of discrimination
Ed. Code 32100	Professional boundaries between adults and students and the safety of learning environments
Ed. Code 44010	Sex offense; definition
Ed. Code 44011	Controlled substance offense; definition
Ed. Code 44050	Employee code of conduct; interaction with students
Ed. Code 44420-44440	Revocation and suspension of credentials
Ed. Code 44811	Disruption of classwork or extracurricular activities
Ed. Code 44932	Grounds for dismissal of permanent employees

State

Ed. Code 44939.5
 Ed. Code 48980
 Ed. Code 49060-49070
 H&S Code 104559
 Pen. Code 11164-11174.4
 Pen. Code 270-273.76
 Pen. Code 311-312.7

Description

Certificated applicant screening
[Parent/Guardian notifications](#)
 Student records
[Tobacco use prohibition](#)
[Child Abuse and Neglect Reporting Act](#)
 Abandonment and neglect of children
 Obscene matter

Federal

20 USC 1232g
 34 CFR 99.1-99.8

Description

[Family Educational Rights and Privacy Act \(FERPA\) of 1974](#)
[Family Educational Rights and Privacy Act](#)

Management Resources

CA School Employees Association Publication
 Commission on Teacher Credentialing Publication
 Commission on Teacher Credentialing Publication
 Commission on Teacher Credentialing Publication
 Nat'l Policy Board for Educational Administration
 National Education Association Publication
 Website
 Website
 Website
 Website
 Website
 Website
 Website
 Website
 Website
 Website
 Website
 Website
 WestEd Publication

Description

[Code of Ethics, 1954](#)
[California Professional Standards for Education Leaders, 2014](#)
[California Professional Standards for Educational Leaders, February 2014](#)
[California Standards for the Teaching Profession \(CSTP\), April 2024](#)
[Professional Standards for Educational Leaders, 2015](#)
[Code of Ethics for Educators, 2020](#)
[National Education Association](#)
[CSBA District and County Office of Education Legal Services](#)
[Council of Chief State School Officers](#)
[California Federation of Teachers](#)
[California School Employees Association](#)
[California Teachers Association](#)
[Commission on Teacher Credentialing](#)
[Association of California School Administrators](#)
[WestEd](#)
[California Department of Education](#)
[CSBA](#)
[Moving Leadership Standards into Everyday Work: Descriptions of Practice, 2015](#)

Cross References

0200
 0410
 0420.4
 0420.4
 0420.41
 0420.41-E(1)
 0450
 0450

Description

[Goals For The School District](#)
[Nondiscrimination In District Programs And Activities](#)
[Charter School Authorization](#)
[Charter School Authorization](#)
[Charter School Oversight](#)
[Charter School Oversight](#)
[Comprehensive Safety Plan](#)
[Comprehensive Safety Plan](#)

Cross References**Description**

1113	District And School Websites
1113	District And School Websites
1113-E(1)	District And School Websites
1114	District-Sponsored Social Media
1114	District-Sponsored Social Media
1240	Volunteer Assistance
1240	Volunteer Assistance
1312.1	Complaints Concerning District Employees
1312.1	Complaints Concerning District Employees
1313	Civility
2111	Superintendent Governance Standards
3513.3	Tobacco-Free Schools
3513.3	Tobacco-Free Schools
3513.4	Drug And Alcohol Free Schools
3515.2	Disruptions
3515.2	Disruptions
3515.7	Firearms On School Grounds
3580	District Records
3580	District Records
4020	Drug And Alcohol-Free Workplace
4040	Employee Use Of Technology
4040-E(1)	Employee Use Of Technology
4111	Recruitment And Selection
4112	Appointment And Conditions Of Employment
4112.2	Certification
4112.2	Certification
4112.41	Employee Drug Testing
4112.41	Employee Drug Testing
4112.42	Drug And Alcohol Testing For School Bus Drivers
4112.42	Drug And Alcohol Testing For School Bus Drivers
4112.5	Criminal Record Check
4112.5-E(1)	Criminal Record Check
4112.6	Personnel Files
4113.5	Working Remotely
4115	Evaluation/Supervision
4115	Evaluation/Supervision
4116	Probationary/Permanent Status
4116	Probationary/Permanent Status
4117.7	Employment Status Reports
4118	Dismissal/Suspension/Disciplinary Action

Cross References**Description**

4118	Dismissal/Suspension/Disciplinary Action
4119.1	Civil And Legal Rights
4119.11	Sexual Harassment
4119.11	Sexual Harassment
4119.22	Dress And Grooming
4119.23	Unauthorized Release Of Confidential/Privileged Information
4119.24	Maintaining Appropriate Adult-Student Interactions
4119.25	Political Activities Of Employees
4119.25	Political Activities Of Employees
4121	Temporary/Substitute Personnel
4121	Temporary/Substitute Personnel
4131	Staff Development
4132	Publication Or Creation Of Materials
4136	Nonschool Employment
4158	Employee Security
4158	Employee Security
4211	Recruitment And Selection
4212	Appointment And Conditions Of Employment
4212.41	Employee Drug Testing
4212.41	Employee Drug Testing
4212.42	Drug And Alcohol Testing For School Bus Drivers
4212.42	Drug And Alcohol Testing For School Bus Drivers
4212.5	Criminal Record Check
4212.5-E(1)	Criminal Record Check
4212.6	Personnel Files
4213.5	Working Remotely
4215	Evaluation/Supervision
4216	Probationary/Permanent Status
4218	Dismissal/Suspension/Disciplinary Action
4218	Dismissal/Suspension/Disciplinary Action
4218.1	Dismissal/Suspension/Disciplinary Action (Merit System)
4219.1	Civil And Legal Rights
4219.11	Sexual Harassment
4219.11	Sexual Harassment
4219.22	Dress And Grooming
4219.23	Unauthorized Release Of Confidential/Privileged Information
4219.24	Maintaining Appropriate Adult-Student Interactions
4219.25	Political Activities Of Employees
4219.25	Political Activities Of Employees
4231	Staff Development

Cross References**Description**

4232	Publication Or Creation Of Materials
4236	Nonschool Employment
4258	Employee Security
4258	Employee Security
4311	Recruitment And Selection
4312.41	Employee Drug Testing
4312.41	Employee Drug Testing
4312.42	Drug And Alcohol Testing For School Bus Drivers
4312.42	Drug And Alcohol Testing For School Bus Drivers
4312.5	Criminal Record Check
4312.5-E(1)	Criminal Record Check
4312.6	Personnel Files
4313.5	Working Remotely
4315	Evaluation/Supervision
4317.7	Employment Status Reports
4319.1	Civil And Legal Rights
4319.11	Sexual Harassment
4319.11	Sexual Harassment
4319.22	Dress And Grooming
4319.23	Unauthorized Release Of Confidential/Privileged Information
4319.24	Maintaining Appropriate Adult-Student Interactions
4319.25	Political Activities Of Employees
4319.25	Political Activities Of Employees
4331	Staff Development
4332	Publication Or Creation Of Materials
4336	Nonschool Employment
4358	Employee Security
4358	Employee Security
5125	Student Records
5125	Student Records
5142	Safety
5142	Safety
5145.3	Nondiscrimination/Harassment
5145.3	Nondiscrimination/Harassment
6162.54	Test Integrity/Test Preparation
6162.6	Use Of Copyrighted Materials
6162.6	Use Of Copyrighted Materials
7110	Facilities Master Plan

Exhibit 4219.21-E(1): Professional Standards

Status: ADOPTED

Original Adopted Date: 07/01/1979 | **Last Revised Date:** 02/01/2026 | **Last Reviewed Date:** 02/01/2026

CODE OF ETHICS
CLASSIFIED EMPLOYEES

School employees who are in daily contact with many phases of educational work should be persons whose conduct is beyond reproach and who sincerely believe in the advancement of education and the betterment of working conditions; therefore, the California School Employees' Association (CSEA) proposes this Code of Ethics as a standard for its members.

AS A SCHOOL EMPLOYEE I WILL:

1. Be proud of my vocation in order that I may use my best endeavors to elevate the standards of my position so that I may merit a reputation for high quality of service -- to the end that others may emulate my example
2. Be a person of integrity, clean speech, desirable personal habits, and physical fitness
3. Be just in my criticism and be generous in my praise; to improve and not destroy
4. At all times be courteous in my relations with students, parents/guardians, teachers and others
5. Be a resourceful person who readily adapts to different kinds of work and changed conditions and finds better ways to do things
6. Conduct myself in a spirit of friendly helpfulness to my fellow employees to the end that I will consider no personal success legitimate or ethical which is secured by taking unfair advantage of another
7. Associate myself with employees of other districts for the purpose of discussing school problems and cooperating in the improvement of public school conditions
8. Always uphold my obligations as a citizen to my nation, my state, my school district and my community, and give them unswerving loyalty
9. Always bear in mind that the purpose of CSEA is to promote the efficiency and raise the standards of all school employees and that I shall be equally obligated to assist all my fellow workers

SOURCE: CALIFORNIA SCHOOL EMPLOYEES' ASSOCIATION

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 80300	Committee of credentials; definitions
5 CCR 80303	Reports of change in employment status; alleged misconduct
5 CCR 80331-80338	Rules of conduct for professional educators
Bus. Code 25608	Alcohol on school property; use in connection with instruction
Ed. Code 200-262.4	Prohibition of discrimination
Ed. Code 32100	Professional boundaries between adults and students and the safety of learning environments
Ed. Code 44010	Sex offense; definition
Ed. Code 44011	Controlled substance offense; definition
Ed. Code 44050	Employee code of conduct; interaction with students
Ed. Code 44420-44440	Revocation and suspension of credentials

State

Ed. Code 44811	Disruption of classwork or extracurricular activities
Ed. Code 44932	Grounds for dismissal of permanent employees
Ed. Code 44939.5	Certificated applicant screening
Ed. Code 48980	Parent/Guardian notifications
Ed. Code 49060-49070	Student records
H&S Code 104559	Tobacco use prohibition
Pen. Code 11164-11174.4	Child Abuse and Neglect Reporting Act
Pen. Code 270-273.76	Abandonment and neglect of children
Pen. Code 311-312.7	Obscene matter

Description**Federal**

20 USC 1232g	Family Educational Rights and Privacy Act (FERPA) of 1974
34 CFR 99.1-99.8	Family Educational Rights and Privacy Act

Description**Management Resources**

CA School Employees Association Publication	Code of Ethics, 1954
Commission on Teacher Credentialing Publication	California Professional Standards for Education Leaders, 2014
Commission on Teacher Credentialing Publication	California Professional Standards for Educational Leaders, February 2014
Commission on Teacher Credentialing Publication	California Standards for the Teaching Profession (CSTP), April 2024
Nat'l Policy Board for Educational Administration	Professional Standards for Educational Leaders, 2015
National Education Association Publication	Code of Ethics for Educators, 2020
Website	National Education Association
Website	CSBA District and County Office of Education Legal Services
Website	Council of Chief State School Officers
Website	California Federation of Teachers
Website	California School Employees Association
Website	California Teachers Association
Website	Commission on Teacher Credentialing
Website	Association of California School Administrators
Website	WestEd
Website	California Department of Education
Website	CSBA
WestEd Publication	Moving Leadership Standards into Everyday Work: Descriptions of Practice, 2015

Description**Cross References**

0200	Goals For The School District
0410	Nondiscrimination In District Programs And Activities
0420.4	Charter School Authorization
0420.4	Charter School Authorization
0420.41	Charter School Oversight
0420.41-E(1)	Charter School Oversight

Description

Cross References**Description**

0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
1113	District And School Websites
1113	District And School Websites
1113-E(1)	District And School Websites
1114	District-Sponsored Social Media
1114	District-Sponsored Social Media
1240	Volunteer Assistance
1240	Volunteer Assistance
1312.1	Complaints Concerning District Employees
1312.1	Complaints Concerning District Employees
1313	Civility
2111	Superintendent Governance Standards
3513.3	Tobacco-Free Schools
3513.3	Tobacco-Free Schools
3513.4	Drug And Alcohol Free Schools
3515.2	Disruptions
3515.2	Disruptions
3515.7	Firearms On School Grounds
3580	District Records
3580	District Records
4020	Drug And Alcohol-Free Workplace
4040	Employee Use Of Technology
4040-E(1)	Employee Use Of Technology
4111	Recruitment And Selection
4112	Appointment And Conditions Of Employment
4112.2	Certification
4112.2	Certification
4112.41	Employee Drug Testing
4112.41	Employee Drug Testing
4112.42	Drug And Alcohol Testing For School Bus Drivers
4112.42	Drug And Alcohol Testing For School Bus Drivers
4112.5	Criminal Record Check
4112.5-E(1)	Criminal Record Check
4112.6	Personnel Files
4113.5	Working Remotely
4115	Evaluation/Supervision
4115	Evaluation/Supervision
4116	Probationary/Permanent Status
4116	Probationary/Permanent Status

Cross References**Description**

4117.7	Employment Status Reports
4118	Dismissal/Suspension/Disciplinary Action
4118	Dismissal/Suspension/Disciplinary Action
4119.1	Civil And Legal Rights
4119.11	Sexual Harassment
4119.11	Sexual Harassment
4119.22	Dress And Grooming
4119.23	Unauthorized Release Of Confidential/Privileged Information
4119.24	Maintaining Appropriate Adult-Student Interactions
4119.25	Political Activities Of Employees
4119.25	Political Activities Of Employees
4121	Temporary/Substitute Personnel
4121	Temporary/Substitute Personnel
4131	Staff Development
4132	Publication Or Creation Of Materials
4136	Nonschool Employment
4158	Employee Security
4158	Employee Security
4211	Recruitment And Selection
4212	Appointment And Conditions Of Employment
4212.41	Employee Drug Testing
4212.41	Employee Drug Testing
4212.42	Drug And Alcohol Testing For School Bus Drivers
4212.42	Drug And Alcohol Testing For School Bus Drivers
4212.5	Criminal Record Check
4212.5-E(1)	Criminal Record Check
4212.6	Personnel Files
4213.5	Working Remotely
4215	Evaluation/Supervision
4216	Probationary/Permanent Status
4218	Dismissal/Suspension/Disciplinary Action
4218	Dismissal/Suspension/Disciplinary Action
4218.1	Dismissal/Suspension/Disciplinary Action (Merit System)
4219.1	Civil And Legal Rights
4219.11	Sexual Harassment
4219.11	Sexual Harassment
4219.22	Dress And Grooming
4219.23	Unauthorized Release Of Confidential/Privileged Information
4219.24	Maintaining Appropriate Adult-Student Interactions
4219.25	Political Activities Of Employees

Cross References**Description**

4219.25	Political Activities Of Employees
4231	Staff Development
4232	Publication Or Creation Of Materials
4236	Nonschool Employment
4258	Employee Security
4258	Employee Security
4311	Recruitment And Selection
4312.41	Employee Drug Testing
4312.41	Employee Drug Testing
4312.42	Drug And Alcohol Testing For School Bus Drivers
4312.42	Drug And Alcohol Testing For School Bus Drivers
4312.5	Criminal Record Check
4312.5-E(1)	Criminal Record Check
4312.6	Personnel Files
4313.5	Working Remotely
4315	Evaluation/Supervision
4317.7	Employment Status Reports
4319.1	Civil And Legal Rights
4319.11	Sexual Harassment
4319.11	Sexual Harassment
4319.22	Dress And Grooming
4319.23	Unauthorized Release Of Confidential/Privileged Information
4319.24	Maintaining Appropriate Adult-Student Interactions
4319.25	Political Activities Of Employees
4319.25	Political Activities Of Employees
4331	Staff Development
4332	Publication Or Creation Of Materials
4336	Nonschool Employment
4358	Employee Security
4358	Employee Security
5125	Student Records
5125	Student Records
5142	Safety
5142	Safety
5145.3	Nondiscrimination/Harassment
5145.3	Nondiscrimination/Harassment
6162.54	Test Integrity/Test Preparation
6162.6	Use Of Copyrighted Materials
6162.6	Use Of Copyrighted Materials
7110	Facilities Master Plan

Policy 419. 24: Maintaining Appropriate Adult-Student Interactions

Status: ADOPTED

Original Adopted Date: 07/01/2019 | Last Revised Date: 02/01/2026 | Last Reviewed Date: 02/01/2026

For purposes of this policy employees include interns, volunteers, contractors, and other persons with an employment relationship with the district.

The Governing Board desires to provide a safe and positive school environment that promotes the learning, engagement, safety, and well-being of district students. The Board expects all adults with whom students may interact at school or in school-related activities, to maintain the highest professional and ethical standards in their interactions with students both within and outside the educational setting, in accordance with this policy and Board Policy 4119.21/4219.21/4319.21 - Professional Standards. Such adults shall not engage in threatening, unsafe, unlawful, or inappropriate interactions with students and shall avoid boundary-blurring behaviors that undermine trust in the adult-student relationship and lead to the appearance of impropriety.

Adults shall not intrude on a student's physical or emotional boundaries unless necessary in an emergency or to serve a legitimate purpose related to instruction, counseling, student health, or student or staff safety.

The district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district websites. (Education Code 44050)

Inappropriate Conduct

Employees shall remain vigilant of their position of authority and not abuse it when relating with students.

The Board prohibits inappropriate conduct between employees and students. (Education Code 32100)

Inappropriate employee conduct includes, but is not limited to:

1. Initiating inappropriate physical contact
2. Attempting to form a romantic or sexual relationship with any student or engaging in sexual harassment of a student, including sexual advances, flirtations, requests for sexual favors, inappropriate comments about a student's body or appearance, or other verbal, visual, or physical conduct of a sexual nature
3. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student
4. Being alone with a student outside of the view of others
5. Visiting a student's home or inviting a student to visit the employee's home without parent/guardian consent
6. Maintaining personal contact with a student during or outside the school day that has no legitimate educational purpose, by phone, letter, text message, social media internet platforms, electronic communications, or other means of communication, without including the student's parent/guardian

In accordance with Board Policy/Administrative Regulation 4040 - Employee Use of Technology, employees shall use district equipment or technological resources, when available, when communicating electronically with students. Employees shall not communicate with students through any medium that is designed to eliminate records of the communications. The Superintendent or designee may monitor employee usage of district technology at any time without advance notice or consent.

7. Creating or participating in social networking sites for communication with students, other than those created by the district, without the prior written approval of the principal or designee
8. Inviting or accepting requests from students, or former students who are minors, to connect on personal social networking sites (e.g., "friending" or "following" on social media), unless the site is dedicated to school business

9. Singling out a particular student for personal attention and friendship, including giving gifts and/or nicknames to individual students
10. Addressing a student in an overly familiar manner, such as by using a term of endearment
11. Socializing or spending time with students outside of school-sponsored events, except as participants in community activities
12. Sending or accompanying students on personal errands unrelated to any legitimate educational purpose
13. Transporting a student in a personal vehicle without prior authorization
14. Encouraging students to confide personal or family problems and/or relationships
15. Disclosing personal, family, or other private matters to students or sharing personal secrets with students
16. Engaging in any conduct that endangers or threatens to endanger students, including, but not limited to, physical violence or threats of violence
17. Engaging in harassing or discriminatory behavior towards students, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed
18. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child
19. Using profane, obscene, or abusive language against students

Violations of Policy

Any employee who observes or has knowledge of another employee's violation of this policy shall report the information to the Superintendent or designee or appropriate agency for investigation pursuant to the applicable complaint procedures. Other adults with knowledge of any violation of this policy are encouraged to report the violation to the Superintendent or designee. The Board prohibits retaliation against anyone who reports a violation of this policy. Immediate intervention shall be implemented when necessary to protect student safety or the integrity of the investigation.

Employees who engage in any conduct in violation of this policy, including retaliation against a person who reports the violation or participates in the complaint process, shall be subject to discipline, up to and including dismissal. Any other adult who violates this policy may be barred from school grounds and activities in accordance with law. Additionally, the Superintendent or designee may also notify law enforcement as appropriate.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 80303	Reports of change in employment status; alleged misconduct
5 CCR 80304	Notice of sexual misconduct
Ed. Code 32100	Professional boundaries between adults and students and the safety of learning environments
Ed. Code 44030.5	Reporting change in employment status due to alleged misconduct
Ed. Code 44050	Employee code of conduct; interaction with students
Ed. Code 44242.5	Reports and review of alleged misconduct
Ed. Code 44940	Compulsory leave of absence for certificated persons
Ed. Code 48980	Parent/Guardian notifications
Pen. Code 11164-11174.3	Child Abuse and Neglect Reporting Act

Management Resources

Website

Description

[CSBA District and County Office of Education Legal Services](#)

Cross References

0420.4

[Charter School Authorization](#)

0420.4

[Charter School Authorization](#)

0420.41

[Charter School Oversight](#)

0420.41-E(1)

[Charter School Oversight](#)

0450

[Comprehensive Safety Plan](#)

0450

[Comprehensive Safety Plan](#)

1240

[Volunteer Assistance](#)

1240

[Volunteer Assistance](#)

4040

[Employee Use Of Technology](#)

4040-E(1)

[Employee Use Of Technology](#)

4111

[Recruitment And Selection](#)

4112

[Appointment And Conditions Of Employment](#)

4112.5

[Criminal Record Check](#)

4112.5-E(1)

[Criminal Record Check](#)

4112.6

[Personnel Files](#)

4116

[Probationary/Permanent Status](#)

4116

[Probationary/Permanent Status](#)

4119.21

[Professional Standards](#)

4119.21-E(1)

[Professional Standards](#)

4121

[Temporary/Substitute Personnel](#)

4121

[Temporary/Substitute Personnel](#)

4211

[Recruitment And Selection](#)

4212

[Appointment And Conditions Of Employment](#)

4212.5

[Criminal Record Check](#)

4212.5-E(1)

[Criminal Record Check](#)

4212.6

[Personnel Files](#)

4216

[Probationary/Permanent Status](#)

4218

[Dismissal/Suspension/Disciplinary Action](#)

4218

[Dismissal/Suspension/Disciplinary Action](#)

4218.1

[Dismissal/Suspension/Disciplinary Action \(Merit System\)](#)

4219.21

[Professional Standards](#)

4219.21-E(1)

[Professional Standards](#)

4311

[Recruitment And Selection](#)

4312.5

[Criminal Record Check](#)

4312.5-E(1)

[Criminal Record Check](#)

4312.6

[Personnel Files](#)

4319.21

[Professional Standards](#)

Cross References

4319.21-E(1)

5131

5141.4

5141.4

5142

5142

5145.7

5145.7

7110

Description[Professional Standards](#)[Conduct](#)[Child Abuse Prevention And Reporting](#)[Child Abuse Prevention And Reporting](#)[Safety](#)[Safety](#)[Sexual Harassment](#)[Sexual Harassment](#)[Facilities Master Plan](#)

Policy 4256.3: Employee Property Reimbursement

Status: ADOPTED

Original Adopted Date: 09/01/1988 | **Last Revised Date:** 02/01/2026 | **Last Reviewed Date:** 02/01/2026

OPTION 1: (No reimbursement of employee personal property)

The Governing Board does not authorize payment for the reimbursement of employee personal property which may be stolen or intentionally destroyed or damaged while being used for work-related purposes.

OPTION 1 ENDS HERE

OPTION 2: (Reimbursement of employee personal property stolen or intentionally destroyed or damaged while being used for work-related purposes)

To the extent that the full cost of repair or replacement is not covered by another source, such as an employee's private insurance, the Governing Board authorizes the Superintendent or designee to pay the remaining cost of replacing or repairing employee personal property, except cash, which has been stolen or intentionally destroyed or damaged while being used for work-related purposes.

The Board may establish a maximum value of reimbursement which shall be paid. (Education Code 35213)

No reimbursement shall be made for accidental damage or for any loss due to lack of personal supervision or failure to keep property in a secured area.

The maximum payment shall be the amount specified by the district's insurance carrier for such loss or the amount specified in the applicable collective bargaining agreement, whichever is less.

Reimbursement for personal items used for work-related purposes shall be made only if: (Education Code 35213)

1. Use of the personal property was approved by the principal, site supervisor or designee before the property was brought to school or district premises
2. At that time, the employee and district representative agreed on the value of the property

OPTION 2 ENDS HERE

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
Civ. Code 1714.1	Liability of parent/guardian for act of willful misconduct by a minor
Ed. Code 35213	Reimbursement for loss or damage of personal property
Ed. Code 48904	Liability of parent/guardian

Management Resources	Description
Website	CSBA District and County Office of Education Legal Services

Cross References	Description
1313	Civility
3512	Equipment
3512-E(1)	Equipment
3513.1	Cellular Phone Reimbursement
3515.4	Recovery For Property Loss Or Damage
3515.4	Recovery For Property Loss Or Damage
3530	Risk Management/Insurance

Cross References

3530
4113.5
4158
4158
4213.5
4258
4258
4313.5
4358
4358
5131.5

Description

[Risk Management/Insurance](#)
[Working Remotely](#)
[Employee Security](#)
[Employee Security](#)
[Working Remotely](#)
[Employee Security](#)
[Employee Security](#)
[Working Remotely](#)
[Employee Security](#)
[Employee Security](#)
[Vandalism And Graffiti](#)

Policy 4319.21: Professional Standards

Status: ADOPTED

Original Adopted Date: 07/01/2009 | Last Revised Date: 02/01/2026 | Last Reviewed Date: 02/01/2026

The Governing Board desires to provide a safe and positive school environment that promotes the learning, engagement, safety, and well-being of district students. The Board expects district employees to maintain the highest ethical standards, behave professionally, follow district policies and regulations, abide by state and federal laws, and exercise good judgment when interacting with students and other members of the school community. Employees shall engage in conduct that enhances the integrity of the district; advances the goals of the district's educational programs; encourages student learning, engagement, and success; and contributes to a safe and positive school climate.

The Board encourages district employees to accept as guiding principles the professional standards and codes of ethics adopted by educational or professional associations to which they may belong.

Each employee is expected to acquire the knowledge and skills necessary to fulfill the employee's professional responsibilities and to contribute to the learning and achievement of district students.

Inappropriate Conduct

The Board prohibits inappropriate conduct between employees, adult volunteers, and district contractors and among and between adults employed, volunteering, or under contract with the district. (Education Code 32100)

Inappropriate employee conduct includes, but is not limited to:

1. Engaging in any conduct that endangers or threatens to endanger students, staff, or others, including, but not limited to, physical violence, threats of violence, or possession of a firearm or other weapon
2. Engaging in harassing or discriminatory behavior towards students, parents/guardians, staff, or community members, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed
3. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child
4. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student
5. Possessing or viewing any pornography on school grounds, or possessing or viewing child pornography or other imagery portraying children in a sexualized manner at any time
6. Using profane, obscene, or abusive language against students, parents/guardians, staff, or community members
7. Willfully disrupting district or school operations by loud or unreasonable noise or other action
8. Using tobacco, alcohol, or an illegal or unauthorized substance, or possessing or distributing any controlled substance, while in the workplace, on district property, or at a school-sponsored activity
9. Being dishonest with students, parents/guardians, staff, or members of the public, including, but not limited to, falsifying information in employment records or other school records
10. Divulging confidential information about students, district employees, or district operations to persons or entities not authorized to receive the information
11. Using district equipment or other district resources for the employee's own commercial purposes or for political activities
12. Using district equipment or communications devices for personal purposes while on duty, except in an emergency, during scheduled work breaks, or for personal necessity

Employees shall be notified that computer files and all electronic communications, including, but not limited to, email and voice mail, are not private. To ensure proper use, the Superintendent or designee may monitor employee usage of district technological resources at any time without the employee's consent.

13. Causing damage to or engaging in theft of property belonging to students, staff, or the district
14. Wearing inappropriate attire
15. Other conduct prohibited in Board Policy 4119.24/4219.24/4319.24 - Maintaining Appropriate Adult-Student Interactions

Reports of Misconduct

An employee who observes or has evidence of another employee's inappropriate conduct shall immediately report such conduct to the principal or Superintendent or designee. An employee who has knowledge of or suspects child abuse or neglect shall file a report pursuant to the district's child abuse reporting procedures as detailed in Administrative Regulation 5141.4 - Child Abuse Prevention and Reporting.

Any reports of employee misconduct shall be promptly investigated by the Superintendent or designee. Any employee who is found to have engaged in inappropriate conduct in violation of law or Board policy shall be subject to disciplinary action and, in the case of a certificated employee, may be subject to a report to the Commission on Teacher Credentialing. The Superintendent or designee shall notify local law enforcement as appropriate.

An employee who has knowledge of but fails to report inappropriate employee conduct may also be subject to discipline.

The district prohibits retaliation against anyone who files a complaint against an employee or reports an employee's inappropriate conduct. Any employee who retaliates against any such complainant, reporter, or other participant in the district's complaint process shall be subject to discipline.

Notifications

The section(s) of the district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district websites. (Education Code 44050)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 80300	Committee of credentials; definitions
5 CCR 80303	Reports of change in employment status; alleged misconduct
5 CCR 80331-80338	Rules of conduct for professional educators
Bus. Code 25608	Alcohol on school property; use in connection with instruction
Ed. Code 200-262.4	Prohibition of discrimination
Ed. Code 32100	Professional boundaries between adults and students and the safety of learning environments
Ed. Code 44010	Sex offense; definition
Ed. Code 44011	Controlled substance offense; definition
Ed. Code 44050	Employee code of conduct; interaction with students
Ed. Code 44420-44440	Revocation and suspension of credentials
Ed. Code 44811	Disruption of classwork or extracurricular activities
Ed. Code 44932	Grounds for dismissal of permanent employees

State

Ed. Code 44939.5
 Ed. Code 48980
 Ed. Code 49060-49070
 H&S Code 104559
 Pen. Code 11164-11174.4
 Pen. Code 270-273.76
 Pen. Code 311-312.7

Description

Certificated applicant screening
[Parent/Guardian notifications](#)
 Student records
[Tobacco use prohibition](#)
[Child Abuse and Neglect Reporting Act](#)
 Abandonment and neglect of children
 Obscene matter

Federal

20 USC 1232g
 34 CFR 99.1-99.8

Description

[Family Educational Rights and Privacy Act \(FERPA\) of 1974](#)
[Family Educational Rights and Privacy Act](#)

Management Resources

CA School Employees Association Publication
 Commission on Teacher Credentialing Publication
 Commission on Teacher Credentialing Publication
 Commission on Teacher Credentialing Publication
 Nat'l Policy Board for Educational Administration
 National Education Association Publication
 Website
 Website
 Website
 Website
 Website
 Website
 Website
 Website
 Website
 Website
 Website
 Website
 WestEd Publication

Description

[Code of Ethics, 1954](#)
[California Professional Standards for Education Leaders, 2014](#)
[California Professional Standards for Educational Leaders, February 2014](#)
[California Standards for the Teaching Profession \(CSTP\), April 2024](#)
[Professional Standards for Educational Leaders, 2015](#)
[Code of Ethics for Educators, 2020](#)
[National Education Association](#)
[CSBA District and County Office of Education Legal Services](#)
[Council of Chief State School Officers](#)
[California Federation of Teachers](#)
[California School Employees Association](#)
[California Teachers Association](#)
[Commission on Teacher Credentialing](#)
[Association of California School Administrators](#)
[WestEd](#)
[California Department of Education](#)
[CSBA](#)
[Moving Leadership Standards into Everyday Work: Descriptions of Practice, 2015](#)

Cross References

0200
 0410
 0420.4
 0420.4
 0420.41
 0420.41-E(1)
 0450
 0450

Description

[Goals For The School District](#)
[Nondiscrimination In District Programs And Activities](#)
[Charter School Authorization](#)
[Charter School Authorization](#)
[Charter School Oversight](#)
[Charter School Oversight](#)
[Comprehensive Safety Plan](#)
[Comprehensive Safety Plan](#)

Cross References**Description**

1113	District And School Websites
1113	District And School Websites
1113-E(1)	District And School Websites
1114	District-Sponsored Social Media
1114	District-Sponsored Social Media
1240	Volunteer Assistance
1240	Volunteer Assistance
1312.1	Complaints Concerning District Employees
1312.1	Complaints Concerning District Employees
1313	Civility
2111	Superintendent Governance Standards
3513.3	Tobacco-Free Schools
3513.3	Tobacco-Free Schools
3513.4	Drug And Alcohol Free Schools
3515.2	Disruptions
3515.2	Disruptions
3515.7	Firearms On School Grounds
3580	District Records
3580	District Records
4020	Drug And Alcohol-Free Workplace
4040	Employee Use Of Technology
4040-E(1)	Employee Use Of Technology
4111	Recruitment And Selection
4112	Appointment And Conditions Of Employment
4112.2	Certification
4112.2	Certification
4112.41	Employee Drug Testing
4112.41	Employee Drug Testing
4112.42	Drug And Alcohol Testing For School Bus Drivers
4112.42	Drug And Alcohol Testing For School Bus Drivers
4112.5	Criminal Record Check
4112.5-E(1)	Criminal Record Check
4112.6	Personnel Files
4113.5	Working Remotely
4115	Evaluation/Supervision
4115	Evaluation/Supervision
4116	Probationary/Permanent Status
4116	Probationary/Permanent Status
4117.7	Employment Status Reports
4118	Dismissal/Suspension/Disciplinary Action

Cross References**Description**

4118	Dismissal/Suspension/Disciplinary Action
4119.1	Civil And Legal Rights
4119.11	Sexual Harassment
4119.11	Sexual Harassment
4119.22	Dress And Grooming
4119.23	Unauthorized Release Of Confidential/Privileged Information
4119.24	Maintaining Appropriate Adult-Student Interactions
4119.25	Political Activities Of Employees
4119.25	Political Activities Of Employees
4121	Temporary/Substitute Personnel
4121	Temporary/Substitute Personnel
4131	Staff Development
4132	Publication Or Creation Of Materials
4136	Nonschool Employment
4158	Employee Security
4158	Employee Security
4211	Recruitment And Selection
4212	Appointment And Conditions Of Employment
4212.41	Employee Drug Testing
4212.41	Employee Drug Testing
4212.42	Drug And Alcohol Testing For School Bus Drivers
4212.42	Drug And Alcohol Testing For School Bus Drivers
4212.5	Criminal Record Check
4212.5-E(1)	Criminal Record Check
4212.6	Personnel Files
4213.5	Working Remotely
4215	Evaluation/Supervision
4216	Probationary/Permanent Status
4218	Dismissal/Suspension/Disciplinary Action
4218	Dismissal/Suspension/Disciplinary Action
4218.1	Dismissal/Suspension/Disciplinary Action (Merit System)
4219.1	Civil And Legal Rights
4219.11	Sexual Harassment
4219.11	Sexual Harassment
4219.22	Dress And Grooming
4219.23	Unauthorized Release Of Confidential/Privileged Information
4219.24	Maintaining Appropriate Adult-Student Interactions
4219.25	Political Activities Of Employees
4219.25	Political Activities Of Employees
4231	Staff Development

Cross References**Description**

4232	Publication Or Creation Of Materials
4236	Nonschool Employment
4258	Employee Security
4258	Employee Security
4311	Recruitment And Selection
4312.41	Employee Drug Testing
4312.41	Employee Drug Testing
4312.42	Drug And Alcohol Testing For School Bus Drivers
4312.42	Drug And Alcohol Testing For School Bus Drivers
4312.5	Criminal Record Check
4312.5-E(1)	Criminal Record Check
4312.6	Personnel Files
4313.5	Working Remotely
4315	Evaluation/Supervision
4317.7	Employment Status Reports
4319.1	Civil And Legal Rights
4319.11	Sexual Harassment
4319.11	Sexual Harassment
4319.22	Dress And Grooming
4319.23	Unauthorized Release Of Confidential/Privileged Information
4319.24	Maintaining Appropriate Adult-Student Interactions
4319.25	Political Activities Of Employees
4319.25	Political Activities Of Employees
4331	Staff Development
4332	Publication Or Creation Of Materials
4336	Nonschool Employment
4358	Employee Security
4358	Employee Security
5125	Student Records
5125	Student Records
5142	Safety
5142	Safety
5145.3	Nondiscrimination/Harassment
5145.3	Nondiscrimination/Harassment
6162.54	Test Integrity/Test Preparation
6162.6	Use Of Copyrighted Materials
6162.6	Use Of Copyrighted Materials
7110	Facilities Master Plan

Exhibit 4319.21-E(1): Professional Standards

Status: ADOPTED

Original Adopted Date: 007/071//0 | Last Revised Date: /17/071/12 | Last Reviewed Date: /17/071/12

CALIFORNIA PROFESSIONAL STANDARDS FOR EDUCATIONAL LEADERS

Standard 1. Development and Implementation of a Shared Vision: E96heCovr ni e9i gBæhooC Gili 9i si nvt p i r Ger 9
ø t n i p i r Cøv r v a e B d e g 9 s ø v r v a n i e g ø f e r 9 f g v c G i v a e m B C ø 9 i r C B

0A l m C ø 9 i r G y i r G g 9 w B v r - b i e 9 i g B B d e t i e h v n i h C ø i s ø v r G l e G 6 B B p 6 r C ø n i p i e B ø g B v a 9 e C e r 9 a v h 6 B B v r
i u 6 C e . n i e h h i B B v t t v g C ø r C ø B k e r 9 v 6 C v p i B a v g e m B C ø 9 i r C B

0j l D i s i n v t ø f n d e g 9 w B v r - b i e 9 i g B i r f e f i v G l i g B ø e h v n e . v g e C ø i t g v h i B B G 9 i s i n v t e s ø v r v a G e h d ø f e r 9
n i e g ø f G l e G B B d e g 9 e r 9 B ø t t v g C 9 . ; e m B C ø i d v i 9 i g B

0y l w B v r P r e r ø f e r 9 ø t n i p i r C ø v r - b i e 9 i g B f 6 ø i e r 9 p v r C v g 9 i h B v r B x e h C v r B k e r 9 v 6 C v p i B 6 B ø f G l i
B d e g 9 s ø v r e r 9 f v e r B

Standard 2. Instructional Leadership: E96heCovr ni e9i gB B d e t i e h v n e . v g e C ø i h ø r C ø g v a G e h d ø f e r 9 n i e g ø f
ø a v g p i 9 . ; t g v a i B B v r e n B e r 9 e g 9 B e r 9 a v h 6 B 9 v r B C ø 9 i r G e r 9 t g v a i B B v r e n f g v c G i

1A l P g v a i B B v r e n b i e g ø f y 6 r C ø g - b i e 9 i g B t g y p v G e h ø r C ø g ø c d d n d B C e a i r f e f i B ø ø 9 C ø 9 6 e n e r 9 h v n i h C ø i
t g v a i B B v r e n n i e g ø f G l e G ø B ø r C ø B G l i ø h v r C ø 6 v 6 B ø t g v s i p i r G e r 9 d ø d t i g a v g p e r h i

1j l y 6 g g h ø r ø p e r 9 ø B ø h C ø v r - b i e 9 i g B f 6 ø i e r 9 B ø t t v g C G l i ø t n i p i r C ø v r v a B e r 9 e g 9 B . e B 9 h 6 g g h ø r ø p x
ø B ø h C ø v r x e r 9 e B B B p i r C B G l e G e 9 9 g B B C ø 9 i r G i k t i h C ø v r B e r 9 v 6 C v p i B

1y l A B B B p i r G e r 9 A h h v ø r C e . ø C - b i e 9 i g B 9 i s i n v t e r 9 6 B e B B p i r G e r 9 e h h v ø r C e . ø C B B G p B G p v r C v g x
ø t g v s i x e r 9 i k G r 9 i 9 6 h e C v t g e h C ø i x t g v f g e p v 6 C v p i B k e r 9 B C ø 9 i r G n i e g ø f

Standard 3. Management and Learning Environment: E96heCovr ni e9i gB p e r e f i G l i v g f e r ø e C v r G h ø r C ø e G e B e a i
e r 9 t g v 9 6 h C ø i n i e g ø f e r 9 c v g ø f i r s ø v r p i r G

CA l O t i g e C v r B e r 9 3 e h o o C B b i e 9 i g B t g y s ø i e r 9 v s i g B i e a ø r h C v r e n x B e a i x e r 9 h n i e r n i e g ø f i r s ø v r p i r G

Cj l P r e r B e r 9 P g v h i 9 6 g B b i e 9 i g B i B C e . n B d B ø h C ø g B e r 9 i p t r v ; t v n ø B e r 9 t g v h i B B B G l e G B ø t t v g B C ø 9 i r C B G
f g e 9 6 e G g e 9 ; a v g h v n i f i e r 9 h e g i g

Cy l y r ø p e G - b i e 9 i g B æ h o o C B e a i x æ ø x e r 9 g B i h C ø n i r s ø v r p i r C B G l e G p i i G G l i ø G n i h C ø v r ø r f 6 B C h ø r C ø g e n x
B v h ø n i p v C v r e x e r 9 t d ; B h e n r i i 9 B v a i e h d n i e g i g

CD l 3 ø h e n e r 9) ø p e r l i B v 6 g h i B b i e 9 i g B e r ø r a ø h e n e r 9 d ø p e r g B v 6 g h i B e r 9 p e r e f i t v n ø B e r 9 h v r G e h C e n
e f g i p i r C B G l e G . ø ø e t g v 9 6 h C ø i n i e g ø f i r s ø v r p i r G

Standard 4. Family and Community Engagement: E96heCovr ni e9i gB h v n e . v g e C ø c ø e a ø ø B e r 9 v G l i g B C ø i d v i 9 i g B
G e 9 9 g B B 9 ø i g B B C ø 9 i r G e r 9 h v p p ø r ø ø ø G ø g B C B e r 9 p v . ø ø i h v p p ø r ø ø g B v 6 g h i B

: A l P e g i r G e r 9 3 e p ø E r f e f i p i r G b i e 9 i g B p i e r ø f a ø m ø s v n s i e m t e g i r C B f 6 e g 9 ø r B e r 9 a ø ø B ø h r 6 ø f
ø r 9 i g g t g B r G 9 h v p p ø r ø ø B ø B C ø 9 i r G n i e g ø f e r 9 B ø t t v g G t g v f g e p B

: j l y v p p ø r ø ø P e g i g B d ø B b i e 9 i g B i B C e . n B d h v p p ø r ø ø t e g i g B d ø B G l e G t g y p v G e r 9 B ø t t v g B C ø 9 i r C B G
p i i G t i g a v g p e r h i e r 9 h v r G r G i k t i h C ø v r B e r 9 f g e 9 6 e G g e 9 ; a v g h v n i f i e r 9 h e g i g

: y l y v p p ø r ø ø l i B v 6 g h i B e r 9 n i g ø n i B b i e 9 i g B n i s i g e f i e r 9 ø G f g e G h v p p ø r ø ø g B v 6 g h i B e r 9 B g ø n i B G p i i G
G l i s e g ø 9 r i i 9 B v a e m B C ø 9 i r C B

Standard 5. Ethics and Integrity: E96heCovr ni e9i gB p e ' i 9 i h B v r B x p v 9 i x e r 9 . i d e s i ø c e ; B G l e G 9 i p v r B C e G
t g v a i B B v r e n B x i G ø n B ø r G f g ø x 4 B C ø i x e r 9 i u 6 ø e r 9 d v i 9 B e a ø G l i B e p i B e r 9 e g 9

zA l l i a i h C ø i P g e h C ø i - b i e 9 i g B e h G ø t v r e t i g B v r e n h v 9 i v a i G ø n B G l e G g i u 6 ø g B h v r C ø 6 v 6 B g i a i h C ø v r e r 9 n i e g ø f

zj l EGDhenDi hDvr, 5 e' of-bi e9i gBf69i er9 B6ttvgGti gBvr ener9 hvni hCsi ehCvr BGeG6B gi ni ser Gi s9i rhi er9 ese9e. ni gi B eghd Gv p'e' i aeg9er9 i GDhen9i hDvr B

zyl EGDhenAhCvr -bi e9i gBgi hvfr 9i er9 6B Gili gttgva BBvr en9 ar6i rhi c G6l BGeaer9 Gili hvpp 6r G9i si rvt e hrp eG va G6Bxp 6Gengj Bti hC9er9 dvri BGhvpp 6r deCvr ri hi BBeg Gv hvr B6Gr G6 p'e' i aeg9er9 i u6G6. ni 9i hDvr Bvr . i deravaemB69i rCB

Standard 6. External Context and Policy: E96heCvr ni e9i gB9ar6i rhi tvnGhenxBvhæxi hvrvp dxni fenxer9 h6rG6gen hvrvkCB6ai hC9f i 96heCvr Gv 9t gysi i 96heCvr tvn96 Ber9 tgehG6i B

2Al Ur9i gB9er9 of er9 yvpp 6r deC9f Pvr9; -bi e9i gBehC6i n B66hG6j er9 teg9nd eG 9 vttvgC9r G6 BGeG 9i si rvt fgj eGgt6. r9 6r9i gB9er9 of vaGili i 96heCvr tvn9; i rsv9rpirG

2j l P9vai BBvr en9 ar6i rhi -bi e9i gB6B Gili g6r9i gB9er9 of vaBvhæxh6rG6genxi hvrvp dxni fenxer9 tvnGhen hvrvkCB6v Bdeti tvn96 BGeG6i e9 emB69i rCBv fge96eG gi e9; avghvni fi er9 hegij g

2yl Pvr9; Erfefi pirGbi e9i gBirf6i c G6l tvn9; p'e' i gBer9 BGe' i dvri9i gBv hvme. vgeG vr i 96heCvr tvn96 B avh6B 9vr 9t gvs9f i 96heCvr avgemB69i rCB

mOUI yE-yO5 5 qmPQWOWTEAy) EI yI EDEWT9AbQvB

Policy Reference Disclaimer: Tdi B gi aig rhi Beg rvG9r9i Gv . i tegvaGili tvn9; B6 naxvg9v Gili ; 99neG Gili . eB6vge6GlvG6 avG6li 8vsi g9f j veg9 Gv i rehG6lBtvn9; l9r BGe9xGili ; egi t gys9i 9 eBe99Cvr en9 Bv6ghi BavG6lvB 9 G6j BGe9 9 Gili B6. 4hGp eG6g vaGili tvn9; l

State	Description
z yyl S/C//	yvpp G6i vahg 9i rCB6M9i 99 Cvr B
z yyl S/C/C	LitvgBvahderfi 9 i p t v; p i r G B G 6 B M i f i 9 p d h v r 9 6 h G
z yyl S/CC0,S/CCS	L 6r i B v a h v r 9 6 h G a v g t g v a i B B v r e n i 9 6 h e G v g B
j 6B yv9i 1z2/S	A r h v d v n v r B h d v n t g v t i g G M 6 B 9 h v r r i h C v r c G 6 l 9 B G 6 h C v r
E9l yv9i 1//, 121l:	P g v d o C v r v a 9 d h g p 9 e C v r
E9l yv9i C10//	P9vai BBvr en. v6r 9egi B. i G6 i i r e96rCBer9 B69i rCBer9 Gili B6ai G va ni egr 9f i rsv9rpirG
E9l yv9i : : /0/	n i k v a i r B M i 9 9 C v r
E9l yv9i : : /00	y v r G v n i 9 B 6 . B C e r h i v a i r B M i 9 9 C v r
E9l yv9i : : /z/	E p t v; i i h v 9 i v a h v r 9 6 h G M 6 G g e h C v r c G 6 l B 6 9 i r C B
E9l yv9i : : : 1/, : : : /	L i s v h e C v r e r 9 B 6 B i r B v r v a h g i 9 i r C 9 B
E9l yv9i : : S00	D 9 6 t C v r v a h r e B C v g v g i k G e h 6 g h 6 r e g e h G 6 B
E9l yv9i : : RC1	8 g v 6 r 9 B a v g 9 9 p d B e n v a t i g p e r i r G i p t v; i i B
E9l yv9i : : RCRiz	yigC6heG9 ett n9er GBhgi r9f
E9l yv9i : SRS/	P e g i r G 7 8 6 e g 9 e r r v C 6 h e C v r B
E9l yv9i : R/2/, : R/H/	nC9i rG6j hv9B
) &myv9i 0/: zzR	T v . e h h v 6 B t g y d o C v r
Pi rlyv9i 0002: ,000H l:	y d 9 A . 6 B e r 9 W f n i h G l i t v g 9 f A h G
Pi rlyv9i 1H/, 1HCiH2	A. er9vrpirG9ri rfi hGvahd99i r
Pi rlyv9i C00,C01IH	O. Biri p eG6g

Federal	Description
1/ Uny 01C1f	3ep 9 E96heCvr enl 9 dCBer9 Pgs; AhG6EI PAFvaORH
C: y3l RRI0,RRIS	3ep 9 E96heCvr enl 9 dCBer9 Pgs; AhG

Management Resources

Description

yA nhdvvnEptiv; i i BABBvhæCvr P6. nheCvr	yv9i_vaEGldhBkORz:
yvp p dBBvr vr Ti ehdi gygi 9i r Cærf P6. nheCvr	yemvgr æ Pgvai BBvr ennCvr 9eg9BavgE96heCvr bi e9i gBk1/0:
yvp p dBBvr vr Ti ehdi gygi 9i r Cærf P6. nheCvr	yemvgr æ Pgvai BBvr ennCvr 9eg9BavgE96heCvr enbi e9i gBk3i . g6eg_1/0:
yvp p dBBvr vr Ti ehdi gygi 9i r Cærf P6. nheCvr	yemvgr æ nCvr 9eg9BavgGili_Ti ehðorf Pgvai BBvr N.mTPFAt gm1/1:
WæCnPrth; j veg9 avgE96heCvr enA9p æ dCgeCvr	Pgvai BBvr ennCvr 9eg9BavgE96heCvr enbi e9i gBk1/0z
WæCvr enE96heCvr ABBvhæCvr P6. nheCvr	yv9i_vaEGldhBavgE96heCvgBk1/1/
V i . BCG	WæCvr enE96heCvr ABBvhæCvr
V i . BCG	ynj A DdCghCvr 9 yv6r G Oaði vaE96heCvr bi fenni gsdii B
V i . BCG	yv6r hvay do antCG nhdvvnOaði gB
V i . BCG	yemvgr æ 3i 9i geCvr vaTi ehdi gB
V i . BCG	yemvgr æ nhdvvnEptiv; i i BABBvhæCvr
V i . BCG	yemvgr æ Ti ehdi gBABBvhæCvr
V i . BCG	yvp p dBBvr vr Ti ehdi gygi 9i r Cærf
V i . BCG	ABBvhæCvr va yemvgr æ nhdvvnA9p æ dCgeCvgB
V i . BCG	V i BCE?
V i . BCG	yemvgr æ Di tegCp i r GvaE96heCvr
V i . BCG	ynj A
V i BCE? P6. nheCvr	5 vsærf bi e9i gBld nCvr 9eg9Bæ C V Esi g 9e; V vg' - Di Bhd Cvr BvaPgehGhi x 1/0z

Cross References

Description

/1//	8verB3vgTdi nhdvvnDdCghG
/: 0/	Wvr 9dhp æ eCvr æ DdCghGPgvf gep BAr 9 AhCææ B
/: 1/l:	ydegG g nhdvvnA6GlvgeCvr
/: 1/l:	ydegG g nhdvvnA6GlvgeCvr
/: 1/l: 0	ydegG g nhdvvnOsi gBfdG
/: 1/l: 0, ENF	ydegG g nhdvvnOsi gBfdG
/: z/	yvp tgi dir Bsi meai G Præ
/: z/	yvp tgi dir Bsi meai G Præ
000C	DdCghGAR 9 nhdvvnV i . BCG B
000C	DdCghGAR 9 nhdvvnV i . BCG B
000C, ENF	DdCghGAR 9 nhdvvnV i . BCG B
000:	DdCghGnt vr Bvgi 9 mvhæn5 i 9æ
000:	DdCghGnt vr Bvgi 9 mvhæn5 i 9æ
01: /	wvr6r Gi g ABBæCvr hi
01: /	wvr6r Gi g ABBæCvr hi
0C0110	yvp tææ CByvrhi g æ f DdCghGEptiv; i i B
0C0110	yvp tææ CByvrhi g æ f DdCghGEptiv; i i B
0C0C	y æ æ G
1000	n6ti gæ G r 9i r G8 vsi g æ r hi nCvr 9eg9B
Cz0CIC	Tv. ehhv, 3gi nhdvvrB

Cross References

Cz0CIC

Cz0CI:

Cz0z11

Cz0z11

Cz0zIH

CzS/

CzS/

: /1/

: /: /

: /: /, ENF

: 000

: 001

: 00111

: 00111

: 0011: 0

: 0011: 0

: 0011: 1

: 0011: 1

: 0011z

: 0011z, ENF

: 00112

: 00Clz

: 00z

: 00z

: 002

: 002

: 00HH

: 00S

: 00S

: 00RI0

: 00RI00

: 00RI00

: 00RI11

: 00RI1C

: 00RI1:

: 00RI1z

: 00RI1z

: 010

: 010

: 0C0

Description

[Tv. ehhv,3gi nhdvvrB](#)

[Dg6f Ar9 Arhdvvn3gi nhdvvrB](#)

[Dg6t Gvr B](#)

[Dg6t Gvr B](#)

[3gjeq BOr nhdvvn8gv6r9B](#)

[Dg6hGli hv9B](#)

[Dg6hGli hv9B](#)

[Dg6f Ar9 Arhdvvn3gi Vvg'trehi](#)

[Eptv;ii UB OaTihdrvrf;](#)

[Eptv;ii UB OaTihdrvrf;](#)

[Lihg6pirGAR9ni hGvr](#)

[Attv6pirGAR9yvr9GvrBOaEptv;pirG](#)

[yig6hGvr](#)

[yig6hGvr](#)

[Eptv;ii Dg6f Ti B6f](#)

[Eptv;ii Dg6f Ti B6f](#)

[Dg6f Ar9 ArhdvvnTi B6f 3vgnhdvvnj_6BDgsigB](#)

[Dg6f Ar9 ArhdvvnTi B6f 3vgnhdvvnj_6BDgsigB](#)

[ygn6enli hv9ydi h'](#)

[ygn6enli hv9ydi h'](#)

[PigBvrrin3oi B](#)

[Vvg'6flipvGn](#)

[Eser6Gvr7m6tigs6vrr](#)

[Eser6Gvr7m6tigs6vrr](#)

[Pgv. eGvr eg 7Pig6erirGn66B](#)

[Pgv. eGvr eg 7Pig6erirGn66B](#)

[Eptv;pirGn66Blitvg6](#)

[D6p66B7m6tirBvr7D6hd6eg AhGvr](#)

[D6p66B7m6tirBvr7D6hd6eg AhGvr](#)

[y66Ar9bifenl6d6B](#)

[nik6en\) ege6BpirG](#)

[nik6en\) ege6BpirG](#)

[Dg6BAr98gvvp6f](#)

[Ure66lvgi9lineB Oayvra9irGn7Pgs6ifi9qavgeGvr](#)

[566G666f AttgvtgeG A96rGn669irGqGgehGvrB](#)

[Pvr66h6666BOaEptv;iiB](#)

[Pvr66h6666BOaEptv;iiB](#)

[Tiptvgeg 7m6. B666G PigBvrrin](#)

[Tiptvgeg 7m6. B666G PigBvrrin](#)

[n66aDisivt6pirG](#)

Cross References**Description**

: 0C1	P6. rneGvr OgygieGvr Oa5 eGgerB
: 0C2	Wvr BhdvvnEptv;pirG
: 0zS	Eptv;ii mi h6gG
: 0zS	Eptv;ii mi h6gG
: 100	Lihg6GpirGAR9 mi nhGvr
: 101	AttvGpirGAR9 yvr9Gvr BOaEptv;pirG
: 101l: 0	Eptv;ii Dg6f Ti B6f
: 101l: 0	Eptv;ii Dg6f Ti B6f
: 101l: 1	Dg6f Ar9 Ahvdvnti B6f 3vgnhdvvnj 6BDgsigB
: 101l: 1	Dg6f Ar9 Ahvdvnti B6f 3vgnhdvvnj 6BDgsigB
: 101lz	ygp σenl ihvg9 ydi h'
: 101lz, ENF	ygp σenl ihvg9 ydi h'
: 101l2	PigBvrrin3oi B
: 10Clz	Vvg σfl ipvGn
: 10z	Eser6Gvr 7n6ti gsBvr
: 102	Pgv. eGvr eg 7Pigp erir Gm6GB
: 10S	D6p 6B6n6Btir Bvr 7D6hd n6eg AhGvr
: 10S	D6p 6B6n6Btir Bvr 7D6hd n6eg AhGvr
: 10S10	D6p 6B6n6Btir Bvr 7D6hd n6eg AhGvr N igGm BGp F
: 10RI0	yσmAr9 bif enl 6dGB
: 10RI00	nik6en) egeBpirG
: 10RI00	nik6en) egeBpirG
: 10RI11	Dj BBAr9 8gvvp σf
: 10RI1C	Ure6Glvgi 9 LineB Oayvra9ir Gen7Pgs oi fi 9 q avgp eGvr
: 10RI1:	5 eσ G6r σf Attvgt g6G A96rGm69ir Gq G gehGvr B
: 10RI1z	Pvr ChenAhG6G BOaEptv;ii B
: 10RI1z	Pvr ChenAhG6G BOaEptv;ii B
: 1C0	mGaaDisivtpirG
: 1C1	P6. rneGvr OgygieGvr Oa5 eGgerB
: 1C2	Wvr BhdvvnEptv;pirG
: 1zS	Eptv;ii mi h6gG
: 1zS	Eptv;ii mi h6gG
: C00	Lihg6GpirGAR9 mi nhGvr
: C01l: 0	Eptv;ii Dg6f Ti B6f
: C01l: 0	Eptv;ii Dg6f Ti B6f
: C01l: 1	Dg6f Ar9 Ahvdvnti B6f 3vgnhdvvnj 6BDgsigB
: C01l: 1	Dg6f Ar9 Ahvdvnti B6f 3vgnhdvvnj 6BDgsigB
: C01lz	ygp σenl ihvg9 ydi h'
: C01lz, ENF	ygp σenl ihvg9 ydi h'
: C01l2	PigBvrrin3oi B

Cross References**Description**

: COClz	Vvg' of lip v G n
: COz	Eser 6 e Grr 7 n 6 t i g s Bvr
: COHH	Eptv; pir G n G G B l i t v g G
: CORIO	y a m Ar 9 bi fen l d d G
: CORIO0	m i k 6 e n) e g e B p i r G
: CORIO0	m i k 6 e n) e g e B p i r G
: CORI11	Dj B B Ar 9 8 g v p o f
: CORI1C	Ure 6 G l v g i 9 l i n e B O a y v r a 9 i r G e n 7 P g s o i f i 9 q a v g e G r r
: CORI1:	5 e o G e o r f A t t g v t g e G A 9 6 n G m G 9 i r G r G g e h G r B
: CORI1z	Pv n G e n A h G e G G B O a E p t v; i i B
: CORI1z	Pv n G e n A h G e G G B O a E p t v; i i B
: CC0	m G e a D i s i r v t p i r G
: CC1	P 6 . n h e G r r O g y g i e G r r O a 5 e G g e r B
: CC2	W r B h d v v n E p t v; p i r G
: Cz S	E p t v; i i m i h 6 g G
: Cz S	E p t v; i i m i h 6 g G
z01z	m G 9 i r G l i h v g 2 B
z01z	m G 9 i r G l i h v g 2 B
z0: 1	m e a i G
z0: 1	m e a i G
z0: zIC	W r 9 d h g n o e G r r 7) e g e B p i r G
z0: zIC	W r 9 d h g n o e G r r 7) e g e B p i r G
20211z:	T i B G r G f g G 7 T i B G P j t e g e G r r
202112	U B O a y v t; g f d G 9 5 e G g e r B
202112	U B O a y v t; g f d G 9 5 e G g e r B
H00/	3 e h o m G B 5 e B G g P r r

Policy 4319.24: Maintaining Appropriate Adult-Student Interactions

Status: ADOPTED

Original Adopted Date: 07/01/2019 | Last Revised Date: 02/01/2026 | Last Reviewed Date: 02/01/2026

For purposes of this policy employees include interns, volunteers, contractors, and other persons with an employment relationship with the district.

The Governing Board desires to provide a safe and positive school environment that promotes the learning, engagement, safety, and well-being of district students. The Board expects all adults with whom students may interact at school or in school-related activities, to maintain the highest professional and ethical standards in their interactions with students both within and outside the educational setting, in accordance with this policy and Board Policy 4119.21/4219.21/4319.21 - Professional Standards. Such adults shall not engage in threatening, unsafe, unlawful, or inappropriate interactions with students and shall avoid boundary-blurring behaviors that undermine trust in the adult-student relationship and lead to the appearance of impropriety.

Adults shall not intrude on a student's physical or emotional boundaries unless necessary in an emergency or to serve a legitimate purpose related to instruction, counseling, student health, or student or staff safety.

The district's employee code of conduct addressing interactions with students shall be provided to parents/guardians at the beginning of each school year and shall be posted on school and/or district websites. (Education Code 44050)

Inappropriate Conduct

Employees shall remain vigilant of their position of authority and not abuse it when relating with students.

The Board prohibits inappropriate conduct between employees and students. (Education Code 32100)

Inappropriate employee conduct includes, but is not limited to:

1. Initiating inappropriate physical contact
2. Attempting to form a romantic or sexual relationship with any student or engaging in sexual harassment of a student, including sexual advances, flirtations, requests for sexual favors, inappropriate comments about a student's body or appearance, or other verbal, visual, or physical conduct of a sexual nature
3. Engaging in inappropriate socialization or fraternization with a student or soliciting, encouraging, or maintaining an inappropriate written, verbal, or physical relationship with a student
4. Being alone with a student outside of the view of others
5. Visiting a student's home or inviting a student to visit the employee's home without parent/guardian consent
6. Maintaining personal contact with a student during or outside the school day that has no legitimate educational purpose, by phone, letter, text message, social media internet platforms, electronic communications, or other means of communication, without including the student's parent/guardian

In accordance with Board Policy/Administrative Regulation 4040 - Employee Use of Technology, employees shall use district equipment or technological resources, when available, when communicating electronically with students. Employees shall not communicate with students through any medium that is designed to eliminate records of the communications. The Superintendent or designee may monitor employee usage of district technology at any time without advance notice or consent.

7. Creating or participating in social networking sites for communication with students, other than those created by the district, without the prior written approval of the principal or designee
8. Inviting or accepting requests from students, or former students who are minors, to connect on personal social networking sites (e.g., "friending" or "following" on social media), unless the site is dedicated to school business

9. Singling out a particular student for personal attention and friendship, including giving gifts and/or nicknames to individual students
10. Addressing a student in an overly familiar manner, such as by using a term of endearment
11. Socializing or spending time with students outside of school-sponsored events, except as participants in community activities
12. Sending or accompanying students on personal errands unrelated to any legitimate educational purpose
13. Transporting a student in a personal vehicle without prior authorization
14. Encouraging students to confide personal or family problems and/or relationships
15. Disclosing personal, family, or other private matters to students or sharing personal secrets with students
16. Engaging in any conduct that endangers or threatens to endanger students, including, but not limited to, physical violence or threats of violence
17. Engaging in harassing or discriminatory behavior towards students, or failing or refusing to intervene when an act of discrimination, harassment, intimidation, or bullying against a student is observed
18. Physically abusing, sexually abusing, neglecting, or otherwise willfully harming or injuring a child
19. Using profane, obscene, or abusive language against students

Violations of Policy

Any employee who observes or has knowledge of another employee's violation of this policy shall report the information to the Superintendent or designee or appropriate agency for investigation pursuant to the applicable complaint procedures. Other adults with knowledge of any violation of this policy are encouraged to report the violation to the Superintendent or designee. The Board prohibits retaliation against anyone who reports a violation of this policy. Immediate intervention shall be implemented when necessary to protect student safety or the integrity of the investigation.

Employees who engage in any conduct in violation of this policy, including retaliation against a person who reports the violation or participates in the complaint process, shall be subject to discipline, up to and including dismissal. Any other adult who violates this policy may be barred from school grounds and activities in accordance with law. Additionally, the Superintendent or designee may also notify law enforcement as appropriate.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 80303	Reports of change in employment status; alleged misconduct
5 CCR 80304	Notice of sexual misconduct
Ed. Code 32100	Professional boundaries between adults and students and the safety of learning environments
Ed. Code 44030.5	Reporting change in employment status due to alleged misconduct
Ed. Code 44050	Employee code of conduct; interaction with students
Ed. Code 44242.5	Reports and review of alleged misconduct
Ed. Code 44940	Compulsory leave of absence for certificated persons
Ed. Code 48980	Parent/Guardian notifications
Pen. Code 11164-11174.3	Child Abuse and Neglect Reporting Act

Management Resources

Website

Description

[CSBA District and County Office of Education Legal Services](#)

Cross References

0420.4

[Charter School Authorization](#)

0420.4

[Charter School Authorization](#)

0420.41

[Charter School Oversight](#)

0420.41-E(1)

[Charter School Oversight](#)

0450

[Comprehensive Safety Plan](#)

0450

[Comprehensive Safety Plan](#)

1240

[Volunteer Assistance](#)

1240

[Volunteer Assistance](#)

4040

[Employee Use Of Technology](#)

4040-E(1)

[Employee Use Of Technology](#)

4111

[Recruitment And Selection](#)

4112

[Appointment And Conditions Of Employment](#)

4112.5

[Criminal Record Check](#)

4112.5-E(1)

[Criminal Record Check](#)

4112.6

[Personnel Files](#)

4116

[Probationary/Permanent Status](#)

4116

[Probationary/Permanent Status](#)

4119.21

[Professional Standards](#)

4119.21-E(1)

[Professional Standards](#)

4121

[Temporary/Substitute Personnel](#)

4121

[Temporary/Substitute Personnel](#)

4211

[Recruitment And Selection](#)

4212

[Appointment And Conditions Of Employment](#)

4212.5

[Criminal Record Check](#)

4212.5-E(1)

[Criminal Record Check](#)

4212.6

[Personnel Files](#)

4216

[Probationary/Permanent Status](#)

4218

[Dismissal/Suspension/Disciplinary Action](#)

4218

[Dismissal/Suspension/Disciplinary Action](#)

4218.1

[Dismissal/Suspension/Disciplinary Action \(Merit System\)](#)

4219.21

[Professional Standards](#)

4219.21-E(1)

[Professional Standards](#)

4311

[Recruitment And Selection](#)

4312.5

[Criminal Record Check](#)

4312.5-E(1)

[Criminal Record Check](#)

4312.6

[Personnel Files](#)

4319.21

[Professional Standards](#)

Cross References

4319.21-E(1)

5131

5141.4

5141.4

5142

5142

5145.7

5145.7

7110

Description[Professional Standards](#)[Conduct](#)[Child Abuse Prevention And Reporting](#)[Child Abuse Prevention And Reporting](#)[Safety](#)[Safety](#)[Sexual Harassment](#)[Sexual Harassment](#)[Facilities Master Plan](#)

Policy 4356.3: Employee Property Reimbursement

Status: ADOPTED

Original Adopted Date: 09/01/1988 | **Last Revised Date:** 02/01/2026 | **Last Reviewed Date:** 02/01/2026

OPTION 1: (No reimbursement of employee personal property)

The Governing Board does not authorize payment for the reimbursement of employee personal property which may be stolen or intentionally destroyed or damaged while being used for work-related purposes.

OPTION 1 ENDS HERE

OPTION 2: (Reimbursement of employee personal property stolen or intentionally destroyed or damaged while being used for work-related purposes)

To the extent that the full cost of repair or replacement is not covered by another source, such as an employee's private insurance, the Governing Board authorizes the Superintendent or designee to pay the remaining cost of replacing or repairing employee personal property, except cash, which has been stolen or intentionally destroyed or damaged while being used for work-related purposes.

The Board may establish a maximum value of reimbursement which shall be paid. (Education Code 35213)

No reimbursement shall be made for accidental damage or for any loss due to lack of personal supervision or failure to keep property in a secured area.

The maximum payment shall be the amount specified by the district's insurance carrier for such loss or the amount specified in the applicable collective bargaining agreement, whichever is less.

Reimbursement for personal items used for work-related purposes shall be made only if: (Education Code 35213)

1. Use of the personal property was approved by the principal, site supervisor or designee before the property was brought to school or district premises
2. At that time, the employee and district representative agreed on the value of the property

OPTION 2 ENDS HERE

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
Civ. Code 1714.1	Liability of parent/guardian for act of willful misconduct by a minor
Ed. Code 35213	Reimbursement for loss or damage of personal property
Ed. Code 48904	Liability of parent/guardian

Management Resources	Description
Website	CSBA District and County Office of Education Legal Services

Cross References	Description
1313	Civility
3512	Equipment
3512-E(1)	Equipment
3513.1	Cellular Phone Reimbursement
3515.4	Recovery For Property Loss Or Damage
3515.4	Recovery For Property Loss Or Damage
3530	Risk Management/Insurance

Cross References

3530
4113.5
4158
4158
4213.5
4258
4258
4313.5
4358
4358
5131.5

Description

[Risk Management/Insurance](#)
[Working Remotely](#)
[Employee Security](#)
[Employee Security](#)
[Working Remotely](#)
[Employee Security](#)
[Employee Security](#)
[Working Remotely](#)
[Employee Security](#)
[Employee Security](#)
[Vandalism And Graffiti](#)

Policy 5144.1: Suspension And Expulsion/Due Process

Status: ADOPTED

Original Adopted Date: 12/01/2014 | Last Revised Date: 02/01/2026 | Last Reviewed Date: 02/01/2026

The Governing Board desires to provide district students access to educational opportunities in an orderly school environment that protects their safety and security, ensures their welfare and well-being, and promotes their learning and development. The Board shall develop rules and regulations setting the standards of behavior expected of district students and the disciplinary processes and procedures for addressing violations of those standards, including suspension and/or expulsion.

The grounds for suspension and expulsion and the procedures for considering, recommending, and/or implementing suspension and expulsion shall be only those specified in law, in this policy, and in the accompanying administrative regulation.

Except when otherwise permitted by law, a student may be suspended or expelled only when the behavior is related to a school activity or school attendance occurring within any district school or another school district, regardless of when it occurs, including, but not limited to, the following: (Education Code 48900(s))

1. While on school grounds
2. While going to or coming from school
3. During the lunch period, whether on or off the school campus
4. During, going to, or coming from a school-sponsored activity

Off campus behavior may result in discipline when it disrupts district programs and activities or as otherwise prohibited by law, Board policy, or administrative regulation.

District staff shall enforce the rules concerning suspension and expulsion of students fairly, consistently, equally, and in accordance with the district's nondiscrimination policies.

Appropriate Use of Suspension Authority

Except when a student's act violates Education Code 48900(a)-(e), as listed in Items #1-5 under "Grounds for Suspension and Expulsion: Grades K-12" of the accompanying administrative regulation, or when the student's presence causes a danger to others, suspension shall be used only when other means of correction have failed to bring about proper conduct. (Education Code 48900.5, 48900.6)

A student's parents/guardians shall be notified as soon as possible when there is an escalating pattern of misbehavior that could lead to on-campus or off-campus suspension.

No student may be suspended for disruption or willful defiance, except by a teacher pursuant to Education Code 48910. (Education Code 48900)

Students shall not be suspended or expelled based solely on a student's truancy, tardiness, or absenteeism from assigned school activities. (Education Code 48900)

On-Campus Suspension

To ensure the proper supervision and ongoing learning of students who are suspended for any of the reasons enumerated in Education Code 48900 and 48900.2, but who pose no imminent danger or threat to anyone at school and for whom expulsion proceedings have not been initiated, the Superintendent or designee shall establish a supervised suspension classroom program which meets the requirements of law.

Except where a supervised suspension is permitted by law for a student's first offense, supervised suspension shall be imposed only when other means of correction have failed to bring about proper conduct. (Education Code 48900.5)

Authority to Expel

A student may be expelled only by the Board. (Education Code 48918(j))

As required by law, the Superintendent or principal shall recommend expulsion and the Board shall expel any student found to have committed any of the following "mandatory recommendation and mandatory expulsion" acts at school or at a school activity off school grounds: (Education Code 48915)

1. Possessing a firearm which is not an imitation firearm, as verified by a certificated employee, unless the student had obtained prior written permission to possess the item from a certificated school employee, with the principal or designee's concurrence
2. Selling or otherwise furnishing a firearm
3. Brandishing a knife at another person
4. Unlawfully selling a controlled substance listed in Health and Safety Code 11053-11058
5. Committing or attempting to commit a sexual assault as defined in Penal Code 261, 266c, 286, 287, 288, or 289, or former 288a, or committing a sexual battery as defined in Penal Code 243.4
6. Possessing an explosive as defined in 18 USC 921

For all other violations listed in the accompanying administrative regulation, the Superintendent or principal shall have the discretion to recommend expulsion of a student. If expulsion is recommended, the Board shall order the student expelled only if it makes a finding of either or both of the following: (Education Code 48915(b) and (e))

1. That other means of correction are not feasible or have repeatedly failed to bring about proper conduct
2. That due to the nature of the violation, the presence of the student causes a continuing danger to the physical safety of the student or others

On a case-by-case basis, a student Board member(s) may make restorative justice recommendations to the Board regarding specific expulsion matters, in accordance with Board Bylaw 9150 - Student Board Members.

A vote to expel a student shall be taken in an open session of a Board meeting. (Education Code 48918(j))

The Board may vote to suspend the enforcement of the expulsion order pursuant to the requirements of law and the accompanying administrative regulation. (Education Code 48917)

No student shall be expelled for disruption or willful defiance. (Education Code 48900)

No child enrolled in a preschool program shall be expelled or unenrolled except under limited circumstances in accordance with Education Code 8489.1 and as specified in Administrative Regulation 5148.3 - Preschool/Early Childhood Education.

Due Process

The Board shall provide for the fair and equitable treatment of students facing suspension and/or expulsion by affording the students due process rights under the law. The Superintendent or designee shall comply with procedures for notices, hearings, and appeals as specified in law and administrative regulation. (Education Code 48911, 48915, 48915.5, 48918)

Plan for Rehabilitation

At the time of the expulsion order, the Board shall recommend a plan for the student's rehabilitation, in accordance with the accompanying administrative regulation.

Maintenance and Monitoring of Outcome Data

The Superintendent or designee shall maintain outcome data related to student suspensions and expulsions , including, but not limited to: (Education Code 48900.8, 48916.1)

1. The number of students recommended for expulsion
2. The grounds for each recommended expulsion
3. The actions taken by the Board, including whether the student was subsequently expelled and whether the expulsion order was suspended
4. The types of referral made after each expulsion
5. The disposition of the students after the expulsion period, including the completion of a rehabilitation plan or the successful readmission of the student, or both
6. The average length of expulsion terms, including any extensions

For any expulsion that involves the possession of a firearm, such data shall include the name of the school and the type of firearm involved, as required pursuant to 20 USC 7961. Suspension and expulsion data shall be reported to the Board at least annually and to the California Department of Education when so required.

In presenting the report to the Board, the Superintendent or designee shall disaggregate data on suspensions and expulsions by school and by numerically significant student subgroups, including, but not limited to, ethnic subgroups, socioeconomically disadvantaged students, English learners, long-term English learners, students with disabilities, foster youth, and students experiencing homelessness. Based on the data, the Board shall address any identified disparities in the imposition of student discipline and shall determine whether and how the district is meeting its goals for improving school climate as specified in its local control and accountability plan, which may include monitoring intervention effectiveness.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
Civ. Code 47	Privileged communication
Civ. Code 48.8	Defamation liability
Code of Civil Procedure 1985-1997	Production of evidence; means of production
Ed. Code 17292.5	Program for expelled students; facilities
Ed. Code 1981-1983	Enrollment of students in community school
Ed. Code 212.5	Sexual harassment
Ed. Code 233	Hate violence
Ed. Code 32260-32262	Interagency School Safety Demonstration Act of 1985
Ed. Code 35012	Board members; number, election, and terms
Ed. Code 35145	Open board meetings
Ed. Code 35146	Closed sessions regarding suspensions
Ed. Code 35291	Rules for government and discipline of schools
Ed. Code 35291.5	Rules and procedures on school discipline

State	Description
Ed. Code 48645.5	Former juvenile court school students; enrollment
Ed. Code 48660-48666	Community day schools
Ed. Code 48853-48853.5	Foster youth
Ed. Code 48900-48927	Suspension and expulsion
Ed. Code 48950	Speech and other communication
Ed. Code 48980	Parent/Guardian notifications
Ed. Code 49073-49079	Privacy of student records
Ed. Code 52052	Numerically significant student subgroups
Ed. Code 52060-52077	Local control and accountability plan
Ed. Code 64000-64001	Consolidated application
Ed. Code 8489-8489.1	Prohibition against expulsion of preschool student
Gov. Code 11455.20	Informal hearing procedures
Gov. Code 54950-54963	The Ralph M. Brown Act
H&S Code 11014.5	Drug paraphernalia
H&S Code 11053-11059	Controlled substances; standards and schedules
Lab. Code 230.7	Employee time off to appear in school on behalf of a child
Pen. Code 240	Assault defined
Pen. Code 241.2	Assault fines
Pen. Code 242	Battery defined
Pen. Code 243.2	Battery on school property
Pen. Code 243.4	Sexual battery
Pen. Code 245	Assault with deadly weapon
Pen. Code 245.6	Hazing
Pen. Code 261	Rape defined
Pen. Code 266c	Unlawful sexual intercourse
Pen. Code 286	Sodomy defined
Pen. Code 287	Oral Copulation
Pen. Code 288	Lewd or lascivious acts with child under age 14
Pen. Code 289	Penetration of genital or anal openings
Pen. Code 31	Principal of a crime; defined
Pen. Code 417.27	Laser pointers
Pen. Code 422.55	Definition of hate crime
Pen. Code 422.6	Crimes; harassment
Pen. Code 422.7	Aggravating factors for punishment
Pen. Code 422.75	Enhanced penalties for hate crimes
Pen. Code 626.10	Dirks, daggers, knives, razors, or stun guns
Pen. Code 626.2	Entry upon campus after written notice of suspension or dismissal without permission
Pen. Code 626.9	Gun-Free School Zone Act of 1995
Pen. Code 868.5	Supporting person; attendance during testimony of witness

State

W&I Code 224.1

W&I Code 729.6

Description[Indian child; definition](#)[Counseling](#)**Federal**

18 USC 921

20 USC 1415(K)

20 USC 7961

34 CFR 106.1-106.82

42 USC 11431-11435

Description[Definitions; firearms and ammunition](#)

Students with disabilities; placement in alternative educational setting

[Gun-Free Schools Act](#)[Nondiscrimination on the basis of sex in education programs or activities](#)

Education of homeless children and youths

Management Resources

Attorney General Opinion

Attorney General Opinion

Attorney General Opinion

Attorney General Opinion

California Department of Education Publication

Court Decision

Court Decision

Court Decision

Court Decision

Court Decision

Court Decision

U.S. DOE Publication

U.S. DOE Publication

Website

Website

Website

Website

Website

Website

Description[80 Ops.Cal.Atty.Gen. 348 \(1997\)](#)[80 Ops.Cal.Atty.Gen. 85 \(1997\)](#)[80 Ops.Cal.Atty.Gen. 91 \(1997\)](#)[84 Ops.Cal.Atty.Gen. 146 \(2001\)](#)[Update Regarding School Discipline Policies, May 2025](#)[Board of Education of Sacramento City Unified School District v. Sacramento County Board of Education and Kenneth H. \(2001\) 85 Cal.App.4th 1321](#)[Fremont Union High School District v. Santa Clara County Board \(1991\) 235 Cal. App. 3d 1182](#)[Garcia v. Los Angeles Board of Education \(1981\) 123 Cal. App. 3d 807](#)[John A. v. San Bernardino School District \(1982\) 33 Cal. 3d 301](#)[T.H. v. San Diego Unified School District \(2004\) 122 Cal. App. 4th 1267](#)[Woodbury v. Dempsey \(2003\) 108 Cal. App. 4th 421](#)[School Climate and Student Discipline Resources](#)[Guiding Principles for Creating Safe, Inclusive, Supportive, and Fair School Climates, March 2023](#)[CSBA District and County Office of Education Legal Services](#)[U.S. Department of Education, Office of Safe and Healthy Students](#)[California Attorney General's Office](#)[California Department of Education](#)[CSBA](#)[U.S. Department of Education, Office for Civil Rights](#)**Cross References**

0450

0450

0460

0460

1114

1114

1312.3

Description[Comprehensive Safety Plan](#)[Comprehensive Safety Plan](#)[Local Control And Accountability Plan](#)[Local Control And Accountability Plan](#)[District-Sponsored Social Media](#)[District-Sponsored Social Media](#)[Uniform Complaint Procedures](#)

Cross References**Description**

1312.3	Uniform Complaint Procedures
1312.3-E(1)	Uniform Complaint Procedures
1312.3-E(2)	Uniform Complaint Procedures
1313	Civility
3513.3	Tobacco-Free Schools
3513.3	Tobacco-Free Schools
3513.4	Drug And Alcohol Free Schools
3515	Campus Security
3515	Campus Security
3515.21	Unmanned Aircraft Systems (Drones)
3515.3	District Police/Security Department
3515.3	District Police/Security Department
3515.31	School Resource Officers
3515.4	Recovery For Property Loss Or Damage
3515.4	Recovery For Property Loss Or Damage
3516.2	Bomb Threats
4158	Employee Security
4158	Employee Security
4258	Employee Security
4258	Employee Security
4358	Employee Security
4358	Employee Security
5000	Concepts And Roles
5112.1	Exemptions From Attendance
5112.1	Exemptions From Attendance
5112.5	Open/Closed Campus
5113	Absences And Excuses
5113	Absences And Excuses
5113.1	Chronic Absence And Truancy
5113.1	Chronic Absence And Truancy
5113.11	Attendance Supervision
5116.2	Involuntary Student Transfers
5117	Interdistrict Attendance
5117	Interdistrict Attendance
5119	Students Expelled From Other Districts
5125	Student Records
5125	Student Records
5125.2	Withholding Grades, Diploma Or Transcripts
5131	Conduct
5131.1	Bus Conduct

Cross References**Description**

5131.1	Bus Conduct
5131.2	Bullying
5131.2	Bullying
5131.4	Student Disturbances
5131.4	Student Disturbances
5131.5	Vandalism And Graffiti
5131.6	Alcohol And Other Drugs
5131.6	Alcohol And Other Drugs
5131.62	Tobacco
5131.62	Tobacco
5131.63	Steroids
5131.63	Steroids
5131.7	Weapons And Dangerous Instruments
5131.7	Weapons And Dangerous Instruments
5137	Positive School Climate
5138	Conflict Resolution/Peer Mediation
5142	Safety
5142	Safety
5144	Discipline
5144	Discipline
5144.2	Suspension And Expulsion/Due Process (Students With Disabilities)
5144.4	Required Parental Attendance
5144.4	Required Parental Attendance
5145.12	Search And Seizure
5145.12	Search And Seizure
5145.2	Freedom Of Speech/Expression
5145.2	Freedom Of Speech/Expression
5145.3	Nondiscrimination/Harassment
5145.3	Nondiscrimination/Harassment
5145.6	Parent/Guardian Notifications
5145.6-E(1)	Parent/Guardian Notifications
5145.7	Sexual Harassment
5145.7	Sexual Harassment
5145.71	Title IX Sexual Harassment Complaint Procedures
5145.71-E(1)	Title IX Sexual Harassment Complaint Procedures
5145.9	Hate-Motivated Behavior
5148.3	Preschool/Early Childhood Education
5148.3	Preschool/Early Childhood Education
6145	Extracurricular And Cocurricular Activities
6145	Extracurricular And Cocurricular Activities

Cross References**Description**

6145.2	Athletic Competition
6145.2	Athletic Competition
6145.5	Student Organizations And Equal Access
6145.5	Student Organizations And Equal Access
6145.8	Assemblies And Special Events
6153	School-Sponsored Trips
6153	School-Sponsored Trips
6154	Homework/Makeup Work
6158	Independent Study
6158	Independent Study
6161.2	Damaged Or Lost Instructional Materials
6163.4	Student Use Of Technology
6163.4-E(1)	Student Use Of Technology
6164.6	Identification And Education Under Section 504
6164.6	Identification And Education Under Section 504
6173	Education For Homeless Children
6173	Education For Homeless Children
6173-E(1)	Education For Homeless Children
6173-E(2)	Education For Homeless Children
6173.1	Education For Foster Youth
6173.1	Education For Foster Youth
6173.4	Education For American Indian Students
6184	Continuation Education
6184	Continuation Education
6185	Community Day School
6185	Community Day School
9000	Role Of The Board
9150	Student Board Members
9321	Closed Session
9321-E(1)	Closed Session
9321-E(2)	Closed Session
9322	Agenda/Meeting Materials

Definitions

Suspension means removal of a student from ongoing instruction for adjustment purposes. However, suspension does not mean any of the following: (Education Code 48925)

1. Reassignment to another education program or class at the same school where the student will receive continuing instruction for the length of day prescribed by the Governing Board for students of the same grade level
2. Referral to a certificated employee designated by the principal to advise students
3. Removal from the class, but without reassignment to another class or program, for the remainder of the class period without sending the student to the principal or designee as provided in Education Code 48910, so long as removal from a particular class does not occur more than once every five school days

Expulsion means removal of a student from the immediate supervision and control or the general supervision of school personnel. (Education Code 48925)

Notice of Regulations

At the beginning of each school year, the principal of each school shall ensure that all students and parents/guardians are notified in writing of all school rules related to discipline, including suspension and expulsion. (Education Code 35291, 48900.1, 48980)

Grounds for Suspension and Expulsion: Grades K-12

Acts for which a student, including a student with disabilities, may be suspended or expelled shall be only those specified as follows and in "Additional Grounds for Suspension and Expulsion: Grades 4-12," below:

1. Caused, attempted to cause, or threatened to cause physical injury to another person; willfully used force or violence upon another person, except in self-defense; or committed as an aider or abettor, as adjudged by a juvenile court, a crime of physical violence in which the victim suffered great or serious bodily injury (Education Code 48900(a) and (t))
2. Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object, unless, in the case of possession of any object of this type, the student had obtained written permission to possess the item from a certificated school employee, with the principal or designee's concurrence (Education Code 48900(b))
3. Unlawfully possessed, used, sold, otherwise furnished, or was under the influence of any controlled substance as defined in Health and Safety Code 11053-11059, alcoholic beverage, or intoxicant of any kind (Education Code 48900(c))
4. Unlawfully offered, arranged, or negotiated to sell any controlled substance as defined in Health and Safety Code 11053-11059, alcoholic beverage, or intoxicant of any kind, and then sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the same as a controlled substance, alcoholic beverage, or intoxicant (Education Code 48900(d))
5. Committed or attempted to commit robbery or extortion (Education Code 48900(e))
6. Caused or attempted to cause damage to school property or private property (Education Code 48900(f))
7. Stole or attempted to steal school property or private property (Education Code 48900(g))
8. Possessed or used tobacco or products containing tobacco or nicotine products, including, but not limited to, cigars, cigarettes, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel, except that this restriction shall not prohibit a student from using or possessing prescription products (Education

Code 48900(h))

9. Committed an obscene act or engaged in habitual profanity or vulgarity (Education Code 48900(i))
10. Unlawfully possessed, offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Health and Safety Code 11014.5 (Education Code 48900(j))
11. Knowingly received stolen school property or private property (Education Code 48900(l))
12. Possessed an imitation firearm (Education Code 48900(m))

Imitation firearm means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm. (Education Code 48900(m))

13. Committed or attempted to commit a sexual assault as defined in Penal Code 261, 266c, 286, 287, 288, 289, or former 288a, or committed a sexual battery as defined in Penal Code 243.4 (Education Code 48900(n))

No student may be disciplined prior to a finding being made pursuant to the grievance process established by 34 CFR 106.45, in accordance with Administrative Regulation 5145.71 Title IX Sexual Harassment Complaint Procedures. However, a district may conduct a non-discipline removal of a student in emergency situations where there is an immediate threat to the health or safety of any student or other individual.

14. Harassed, threatened, or intimidated a student who is a complaining witness or witness in a school disciplinary proceeding for the purpose of preventing that student from being a witness and/or retaliating against that student for being a witness (Education Code 48900(o))
15. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma (Education Code 48900(p))
16. Engaged in, or attempted to engage in, hazing (Education Code 48900(q))

Hazing means a method of initiation or pre-initiation into a student organization or body, regardless of whether the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective student. Hazing does not include athletic events or school-sanctioned events. (Education Code 48900(q))

17. Engaged in an act of bullying (Education Code 48900(r))

Bullying means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, directed toward one or more students that has or can reasonably be predicted to have the effect of placing a reasonable student(s) in fear of harm to self or property; cause the student to experience a substantially detrimental effect on physical or mental health; or cause the student to experience substantial interferences with academic performance or ability to participate in or benefit from the services, activities, or privileges provided by a school. (Education Code 48900(r))

Bullying includes any act of sexual harassment, hate violence, or harassment, threat, or intimidation, as defined in Education Code 48900.2, 48900.3, or 48900.4 and below in "Additional Grounds for Suspension and Expulsion: Grades 4-12," that has any of the effects described above on a reasonable student.

Bullying also includes an act of cyber sexual bullying by a student through the dissemination of, or the solicitation or incitement to disseminate, a photograph or other visual recording that depicts a nude, semi-nude, or sexually explicit photograph or other visual recording of an identifiable minor, when such dissemination is to another student or to school personnel by means of an electronic act and has or can be reasonably predicted to have one or more of the effects of bullying described above. Cyber sexual bullying does not include a depiction, portrayal, or image that has any serious literary, artistic, educational, political, or scientific value or that involves athletic events or school-sanctioned activities.

Electronic act means the creation or transmission originated on or off the school site by means of an electronic

device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager, of a communication including, but not limited to: (Education Code 48900(r))

- a. A message, text, sound, video, or image
- b. A post on a social network internet website, including, but not limited to, posting to or creating a burn page or creating a credible impersonation or false profile for the purpose of causing a reasonable student any of the effects of bullying described above

Reasonable student means a student, including, but not limited to, a student who has been identified as a student with a disability, who exercises average care, skill, and judgment in conduct for a person of the student's age, or for a person of the student's age and disability. (Education Code 48900(r))

Burn page means an internet website created for the purpose of causing a reasonable student any of the effects of bullying described above. (Education Code 48900(r))

Credible impersonation means to knowingly and without consent impersonate a student for the purpose of bullying the student and such that the student would reasonably believe, or has reasonably believed, that the student was or is the student who was impersonated. (Education Code 48900(r))

False profile means a profile of a fictitious student or profile using the likeness or attributes of an actual student other than the student who created the false profile. (Education Code 48900(r))

An *electronic act* is not considered pervasive conduct solely on the basis that it has been transmitted to the internet or is currently posted on the internet. (Education Code 48900(r))

When a student has been suspended, or other means of correction have been implemented against the student, for an incident of racist bullying, harassment, or intimidation, the principal or designee may, as appropriate, engage both the victim and perpetrator in a restorative justice practice suitable to the needs of the students. Additionally, the principal or designee may also require the perpetrator to engage in a culturally sensitive program that promotes racial justice and equity and combats racism and ignorance and shall regularly check on the victim to ensure that the victim is not in danger of suffering from any long-lasting mental health issues. (Education Code 48900.5)

18. Aided or abetted the infliction or attempted infliction of physical injury on another person, as defined in Penal Code 31 (Education Code 48900(t))
19. Made terrorist threats against school officials and/or school property (Education Code 48900.7)

A *terrorist threat* includes any written or oral statement by a person who willfully threatens to commit a crime which will result in death or great bodily injury to another person or property damage in excess of \$1,000, with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying out the crime. (Education Code 48900.7)

However, students who voluntarily disclose their use of a controlled substance, alcohol, an intoxicant of any kind, or tobacco in order to seek help through services or supports may not be suspended solely for that disclosure. (Education Code 48900)

A student may not be suspended or expelled for disruption or willful defiance. (Education Code 48900)

Additional Grounds for Suspension and Expulsion: Grades 4-12

A student in grades 4-12 shall be subject to suspension or recommendation for expulsion when it is determined that the student:

1. Committed sexual harassment as defined in Education Code 212.5 (Education Code 48900.2)

Sexual harassment means conduct which, when considered from the perspective of a reasonable person of the

same gender as the victim, is sufficiently severe or pervasive as to have a negative impact upon the victim's academic performance or to create an intimidating, hostile, or offensive educational environment. (Education Code 212.5, 48900.2)

2. Caused, attempted to cause, threatened to cause, or participated in an act of hate violence as defined in Education Code 233 (Education Code 48900.3)

Hate violence means any act punishable under Penal Code 422.6, 422.7, or 422.75. Such acts include injuring or intimidating a victim, interfering with the exercise of a victim's civil rights, or damaging a victim's property because of the victim's race, ethnicity, religion, nationality, disability, gender, gender identity, gender expression, or sexual orientation; a perception of the presence of any of those characteristics in the victim; or the victim's association with a person or group with one or more of those actual or perceived characteristics. (Education Code 233; Penal Code 422.55)

3. Intentionally engaged in harassment, threats, or intimidation against district personnel or students that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of school personnel or students by creating an intimidating or hostile educational environment (Education Code 48900.4)

Suspension from Class by a Teacher

A teacher may suspend a student from class for the remainder of the day and the following day for any of the acts specified in Education Code 48900 and listed as Items #1-19 under "Grounds for Suspension and Expulsion: Grades K-12" above or for disruption or willful defiance at any grade level. (Education Code 48910)

When suspending a student from class, the teacher shall immediately report this action to the principal or designee and send the student to the principal or designee for appropriate action. If that action requires the continuing presence of the student at school, the student shall be appropriately supervised during the class periods from which the student has been suspended. (Education Code 48910)

As soon as possible after the teacher has suspended the student, the teacher shall ask the student's parent/guardian to attend a parent-teacher conference regarding the suspension. A counselor or psychologist may attend the conference if it is practicable, and a school administrator shall attend if requested by the parent/guardian or teacher. (Education Code 48910)

A student suspended from class shall not be returned to class during the period of the suspension without the approval of the teacher of the class and the principal or designee. (Education Code 48910)

A student suspended from class shall not be placed in another regular class during the period of suspension. However, a student assigned to more than one class per day may continue to attend other regular classes except those held at the same time as the class from which the student was suspended. (Education Code 48910)

Additionally, a teacher may refer a student, for any of the acts specified above in Education Code 48900, to the principal or designee for consideration of a suspension from school. (Education Code 48910)

The teacher of any class from which a student is suspended may require the student to complete any assignments and tests missed during the removal. (Education Code 48913)

Suspension by Superintendent, Principal, or Principal's Designee

To implement disciplinary procedures at a school site, the principal may, in writing, designate as the principal's designee another administrator or, if the principal is the only administrator at the school site, a certificated employee. As necessary, the principal may, in writing, also designate another administrator or certificated employee as the secondary designee to assist with disciplinary procedures when the principal and the principal's primary designee are absent from the school site.

The Superintendent, principal, or designee shall immediately suspend any student found at school or at a school activity away from school to have committed any of the acts listed in the accompanying Board policy under "Authority to Expel" for which a recommendation of expulsion is required. (Education Code 48915(c))

The Superintendent, principal, or designee may impose a suspension for a first offense if it is determined that the student violated any of Items #1-5 listed under "Grounds for Suspension and Expulsion: Grades K-12" above or if the student's presence causes a danger to persons. (Education Code 48900.5)

For all other offenses, a student may be suspended only when the Superintendent or principal has determined that other means of correction have failed to bring about proper conduct. (Education Code 48900.5)

When other means of correction are implemented prior to imposing suspension upon a student, including supervised suspension, the Superintendent, principal, or designee shall document the other means of correction used and retain the documentation in the student's record. (Education Code 48900.5)

Length of Suspension

The Superintendent, principal, or designee may suspend a student from school for not more than five consecutive school days. (Education Code 48911)

A student may be suspended from school for not more than 20 school days in any school year. However, if a student enrolls in or is transferred to another regular school, an opportunity school or class, or continuation school or class for the purpose of adjustment, the student may be suspended for not more than 30 school days in a school year. The district may count suspensions that occur while a student is enrolled in another school district toward the maximum number of days for which the student may be suspended in any school year. (Education Code 48903, 48911, 48912)

These restrictions on the number of days of suspension shall not apply when the suspension is extended pending an expulsion. (Education Code 48911)

Due Process Procedures for Suspension

Suspensions shall be imposed in accordance with the following procedures:

1. **Informal Conference:** Suspension shall be preceded by an informal conference conducted by the Superintendent, principal, or designee with the student and, whenever practicable, the teacher, supervisor, or school employee who referred the student to the principal

At the conference, the student shall be informed of the reason for the disciplinary action, including the other means of correction that were attempted before the suspension as required pursuant to Education Code 48900.5, and the evidence against the student, and shall be given the opportunity to present the student's version and evidence in the student's defense. (Education Code 48911)

This conference may be omitted if the Superintendent, principal, or designee determines that an emergency situation exists involving a clear and present danger to the lives, safety, or health of students or school personnel. If a student is suspended without this conference, the student, the student's parent/guardian, or if the student is a foster youth, the foster youth's educational rights holder, attorney, and county social worker, or if the student is an Indian child, the Indian child's tribal social worker and, if applicable, county social worker, shall be notified of the student's right to a conference and the right to return to school for the purpose of the conference. The conference shall be held within two school days, unless the student waives the right to it or is physically unable to attend for any reason. In such a case, the conference shall be held as soon as the student is physically able to return to school for the conference. (Education Code 48911)

2. **Administrative Actions:** All requests for student suspension are to be processed by the principal or designee

A school employee shall report the suspension, including the name of the student and the cause for the suspension, to the Superintendent or designee. (Education Code 48911)

3. **Notice to Parents/Guardians:** At the time of the suspension, a school employee shall make a reasonable effort to contact the parent/guardian, or if the student is a foster youth, the foster youth's educational rights holder, attorney, and county social worker, or if the student is an Indian child, the Indian child's tribal social worker, and, if applicable, the county social worker, in person, by email, or by telephone

Whenever a student is suspended, the parent/guardian, or, if applicable, the foster youth's educational rights holder, attorney, and county social worker, or the Indian child's tribal social worker and, if applicable, the

county social worker, shall also be notified in writing of the suspension. (Education Code 48911)

This notice shall state the specific offense committed by the student. (Education Code 48900.8)

Additionally, the notice shall state the date and time when the student may return to school.

4. Parent/Guardian Conference: Whenever a student is suspended, school officials may conduct a meeting with the parent/guardian to discuss the cause(s) and duration of the suspension, the school policy involved, and any other pertinent matter (Education Code 48914)

If school officials request to meet with the parent/guardian, a foster youth's educational rights holder, attorney, and county social worker, or an Indian child's tribal social worker, and, if applicable, the county social worker, the notice may state that the law requires such individuals to respond to the request without delay. However, the student shall not be penalized for the failure of the parent/guardian, a foster youth's educational rights holder, attorney, and county social worker, or an Indian child's tribal social worker, and, if applicable, the county social worker, to attend such a conference. The student may not be denied reinstatement solely because such individuals failed to attend the conference. (Education Code 48911)

5. Extension of Suspension: If the Board is considering the expulsion of a suspended student from any school or the suspension of a student for the balance of the semester from continuation school, the Superintendent or designee may, in writing, extend the suspension until such time as the Board has made a decision, provided the following requirements are followed: (Education Code 48911)

- a. The extension of the original period of suspension is preceded by notice of such extension with an offer to hold a conference concerning the extension, giving the student an opportunity to be heard

This conference may be held in conjunction with a meeting requested by the student or parent/guardian to challenge the original suspension.

- b. The Superintendent or designee determines, following a meeting in which the student and the student's parent/guardian were invited to participate, that the student's presence at the school or at an alternative school would endanger persons or property or threaten to disrupt the instructional process
- c. If the student involved is a foster youth or Indian child, the Superintendent or designee shall notify the district's educational liaison of the need to invite the foster youth's educational rights holder, attorney and county social worker, or the Indian child's tribal social worker or, if applicable, the county social worker, to attend the meeting (Education Code 48853.5, 48911, 48918.1)
- d. If the student involved is a child or youth experiencing homelessness, the Superintendent or designee shall notify the district liaison for homeless students (Education Code 48918.1)
- e. In lieu of or in addition to suspending a student, the Superintendent, principal, or designee may provide services or require the student to participate in an alternative disciplinary program designed to correct the behavior and keep the student in school

Suspension by the Board

The Board may suspend a student for any of the acts listed under "Grounds for Suspension and Expulsion: Grades K-12," and "Additional Grounds for Suspension and Expulsion: Grades 4-12," above and within the limits specified under "Suspension by Superintendent, Principal, or Designee," above. (Education Code 48912)

The Board may suspend a student enrolled in a continuation school or class for a period not longer than the remainder of the semester. The suspension shall meet the requirements of Education Code 48915. (Education Code 48912.5)

When the Board is considering a suspension, disciplinary action, or any other action (except expulsion) against any student, it shall hold a closed session if a public hearing would lead to disclosure of information that would violate a student's right to privacy under Education Code 49073-49079. (Education Code 35146, 48912)

The Board shall provide the student and parent/guardian with written notice of the closed session by registered or certified mail or personal service. Upon receiving this notice, the student or parent/guardian may request a public

meeting, and this request shall be granted if made in writing within 48 hours after receipt of the Board's notice. However, any discussion that conflicts with any other student's right to privacy still shall be held in closed session. (Education Code 35146, 48912)

On-Campus Suspension

A student for whom an expulsion action has not been initiated and who poses no imminent danger or threat to the school, students, or staff may be assigned to on-campus suspension in a separate classroom, building, or site for the entire period of suspension. The following conditions shall apply: (Education Code 48911.1)

1. The on-campus suspension classroom shall be staffed in accordance with law
2. The student shall have access to appropriate counseling services
3. The on-campus suspension classroom shall promote completion of schoolwork and tests missed by the student during the suspension
4. The student shall be responsible for contacting the student's teacher(s) to receive assignments to be completed in the supervised suspension classroom and the teacher(s) shall provide all assignments and tests that the student will miss while suspended

If no such work is assigned, the person supervising the suspension classroom shall assign schoolwork.

At the time a student is assigned to an on-campus suspension classroom, the principal or designee shall notify the student's parent/guardian, or if the student is a foster youth, the foster youth's educational rights holder, attorney, and county social worker, or, if the student is an Indian child, the Indian child's tribal social worker and, if applicable, county social worker, in person, by email, or by telephone. When the assignment is for longer than one class period, this notification shall be made in writing. (Education Code 48911.1)

Superintendent or Principal's Authority to Recommend Expulsion

Unless the Superintendent or principal determines that expulsion should not be recommended under the circumstances or that an alternative means of correction would address the conduct, the Superintendent or principal shall recommend a student's expulsion for any of the following acts: (Education Code 48915)

1. Causing serious physical injury to another person, except in self-defense
2. Possession of any knife or other dangerous object of no reasonable use to the student
3. Unlawful possession of any controlled substance as listed in Health and Safety Code 11053-11059, except for:
 - a. The first offense for the possession of not more than one ounce of marijuana, other than concentrated cannabis
 - b. The student's possession of over-the-counter medication for use by the student for medical purposes
 - c. Medication prescribed for the student by a physician
4. Robbery or extortion
5. Assault or battery, as defined in Penal Code 240 and 242, upon any school employee

In determining whether to recommend the expulsion of a student, the Superintendent, principal, or designee shall act as quickly as possible to ensure that the student does not lose instructional time. (Education Code 48915)

Student's Right to Expulsion Hearing

Any student recommended for expulsion shall be entitled to a hearing to determine whether the student should be expelled. The hearing shall be held within 30 school days after the Superintendent, principal, or designee determines that the student has committed the act(s) that form the basis for the expulsion recommendation. (Education Code

48918(a))

The student is entitled to at least one postponement of an expulsion hearing for a period of not more than 30 calendar days. The request for postponement shall be in writing. Any subsequent postponement may be granted at the Board's discretion. (Education Code 48918(a))

If the Board finds it impractical during the regular school year to comply with these time requirements for conducting an expulsion hearing, the Superintendent or designee may, for good cause, extend the time period by an additional five school days. Reasons for the extension shall be included as a part of the record when the expulsion hearing is held. (Education Code 48918(a))

If the Board finds it impractical to comply with the time requirements of the expulsion hearing due to a summer recess of Board meetings of more than two weeks, the days during the recess shall not be counted as school days. The days not counted during the recess may not exceed 20 school days, as defined in Education Code 48925. Unless the student requests in writing that the expulsion hearing be postponed, the hearing shall be held not later than 20 calendar days prior to the first day of the next school year. (Education Code 48918(a))

Once the hearing starts, all matters shall be pursued with reasonable diligence and concluded without unnecessary delay. (Education Code 48918(a))

Stipulated Expulsion

After a determination that a student has committed an offense for which the student may be expelled, the Superintendent, principal, or designee shall offer the student, the student's parent/guardian, or, when applicable, other person holding the right to make educational decisions for the student, the option to waive a hearing and stipulate to the expulsion or to a suspension of the expulsion under certain conditions. The offer shall be made only after written notice of the expulsion hearing pursuant to Education Code 48918 has been given.

The stipulation agreement shall be in writing and shall be signed by the student, the student's parent/guardian, or, when applicable, the person holding the right to make educational decisions for the student. The stipulation agreement shall include notice of all the rights that the student is waiving, including the waiving of the right to have a full hearing, to appeal the expulsion to the County Board of Education, and to consult legal counsel.

A stipulated expulsion agreed to by the student, the student's parent/guardian, or, when applicable, the person holding the right to make educational decisions for the student, shall be effective upon approval by the Board.

Rights of Complaining Witness

An expulsion hearing involving allegations of sexual assault or sexual battery may be postponed for one school day in order to accommodate the special physical, mental, or emotional needs of a student who is the complaining witness. (Education Code 48918.5)

Whenever the Superintendent or designee recommends an expulsion hearing that addresses allegations of sexual assault or sexual battery, the Superintendent or designee shall give the complaining witness a copy of the district's suspension and expulsion policy and regulation and shall advise the witness of the right to: (Education Code 48918.5)

1. Receive five days' notice of the scheduled testimony at the hearing
2. Have up to two adult support persons present at the hearing at the time the witness testifies
3. Have a closed hearing during the time the witness testifies

Whenever any allegation of sexual assault or sexual battery is made, the Superintendent or designee shall immediately advise complaining witnesses and accused students to refrain from personal or telephone contact with each other during the time when an expulsion process is pending. (Education Code 48918.5)

Written Notice of the Expulsion Hearing

Written notice of the expulsion hearing shall be forwarded to the student and the student's parent/guardian at least 10 calendar days before the date of the hearing. The notice shall include: (Education Code 48900.8, 48918(b))

1. The date and place of the hearing
2. A statement of the specific facts, charges, and offense upon which the proposed expulsion is based
3. A copy of district disciplinary rules which relate to the alleged violation
4. Notification of the student's or parent/guardian's obligation, pursuant to Education Code 48915.1, to provide information about the student's status in the district to any other district in which the student seeks enrollment

This obligation applies when a student is expelled for acts other than those described in Education Code 48915(a) or (c).

5. The opportunity for the student or the student's parent/guardian to appear in person or be represented by legal counsel or by a nonattorney adviser

Legal counsel means an attorney or lawyer who is admitted to the practice of law in California and is an active member of the State Bar of California.

Nonattorney adviser means an individual who is not an attorney or lawyer, but who is familiar with the facts of the case and has been selected by the student or student's parent/guardian to provide assistance at the hearing.

6. The right to inspect and obtain copies of all documents to be used at the hearing
7. The opportunity to confront and question all witnesses who testify at the hearing
8. The opportunity to question all evidence presented and to present oral and documentary evidence on the student's behalf, including witnesses

Additional Notice of Expulsion Hearing for Foster Youth, Students Experiencing Homelessness, and Indian Children

If the student facing expulsion is a foster student or Indian child, the Superintendent or designee shall also send notice of the hearing to the foster youth's educational rights holder, attorney, and county social worker, or the Indian child's tribal social worker and, if applicable, county social worker, at least 10 calendar days prior to the hearing. (Education Code 48918.1)

If the student facing expulsion is a student experiencing homelessness, the Superintendent or designee shall also send notice of the hearing to the district liaison for homeless students at least 10 calendar days prior to the hearing. (Education Code 48918.1)

Any notice for these purposes may be provided by the most cost-effective method possible, including by email or a telephone call. (Education Code 48918.1)

Conduct of Expulsion Hearing

1. Closed Session: Notwithstanding Education Code 35145, the Board shall conduct a hearing to consider the expulsion of the student in a session closed to the public unless the student requests in writing at least five days prior to the hearing that the hearing be a public meeting

If such a request is made, the meeting shall be public to the extent that privacy rights of other students are not violated. (Education Code 48918)

Whether the expulsion hearing is held in closed or public session, the Board may meet in closed session to deliberate and determine whether the student should be expelled. If the Board admits any other person to this closed session, the parent/guardian, the student, and the counsel of the student also shall be allowed to attend the closed session. (Education Code 48918(c))

If a hearing that involves a charge of sexual assault or sexual battery is to be conducted in public, a complaining witness shall have the right to testify in closed session when testifying in public would threaten serious psychological harm to the witness and when there are no alternative procedures to avoid the threatened harm, including, but not limited to, a videotaped deposition or contemporaneous examination in another place communicated to the hearing room by closed-circuit television. (Education Code 48918(c))

2. Record of Hearing: A record of the hearing shall be made and may be maintained by any means, including electronic recording, as long as a reasonably accurate and complete written transcription of the proceedings can be made (Education Code 48918(g))
3. Subpoenas: Before commencing a student expulsion hearing, the Board may issue subpoenas, at the request of either the student or the Superintendent or designee, for the personal appearance at the hearing of any person who actually witnessed the action that gave rise to the recommendation for expulsion

After the hearing has commenced, the Board or the hearing officer or administrative panel may issue such subpoenas at the request of the student or the County Superintendent of Schools or designee. All subpoenas shall be issued in accordance with Code of Civil Procedure 1985-1985.2 and enforced in accordance with Government Code 11455.20. (Education Code 48918(i))

Any objection raised by the student or the Superintendent or designee to the issuance of subpoenas may be considered by the Board in closed session, or in open session if so requested by the student, before the meeting. The Board's decision in response to such an objection shall be final and binding. (Education Code 48918(i))

If the Board determines, or if the hearing officer or administrative panel finds and submits to the Board, that a witness would be subject to unreasonable risk of harm by testifying at the hearing, a subpoena shall not be issued to compel the personal attendance of that witness at the hearing. However, that witness may be compelled to testify by means of a sworn declaration as described in Item #4 below. (Education Code 48918(i))

4. Presentation of Evidence: Technical rules of evidence shall not apply to the expulsion hearing, but relevant evidence may be admitted and used as proof only if it is the kind of evidence on which reasonable persons can rely in the conduct of serious affairs

The decision of the Board to expel shall be supported by substantial evidence that the student committed any of the acts pursuant to Education Code 48900 and listed in "Grounds for Suspension and Expulsion: Grades K-12," and "Additional Grounds for Suspension and Expulsion: Grades 4-12," above. (Education Code 48918(h))

Findings of fact shall be based solely on the evidence at the hearing. Although no finding shall be based solely on hearsay, sworn declarations may be admitted as testimony from witnesses whose disclosure of their identity or testimony at the hearing may subject them to an unreasonable risk of physical or psychological harm. (Education Code 48918(f))

In cases where a search of a student's person or property has occurred, evidence describing the reasonableness of the search shall be included in the hearing record.

5. Testimony by Complaining Witnesses: The following procedures shall be observed when a hearing involves allegations of sexual assault or sexual battery by a student: (Education Code 48918, 48918.5)
 - a. Any complaining witness shall be given five days' notice before being called to testify
 - b. Any complaining witness shall be entitled to have up to two adult support persons, including, but not limited to, a parent/guardian or legal counsel, present during the testimony
 - c. Before a complaining witness testifies, support persons shall be admonished that the hearing is confidential
 - d. The person presiding over the hearing may remove a support person who is disrupting the hearing

- e. If one or both support persons are also witnesses, the hearing shall be conducted in accordance with Penal Code 868.5
- f. Evidence of specific instances of prior sexual conduct of a complaining witness shall be presumed inadmissible and shall not be heard unless the person conducting the hearing determines that extraordinary circumstances require the evidence to be heard

Before such a determination is made, the complaining witness shall be given notice and an opportunity to oppose the introduction of this evidence. In the hearing on the admissibility of this evidence, the complaining witness shall be entitled to be represented by a parent/guardian, legal counsel, or other support person. Reputation or opinion evidence regarding the sexual behavior of a complaining witness shall not be admissible for any purpose.

- g. In order to facilitate a free and accurate statement of the experiences of the complaining witness and to prevent discouragement of complaints, the district shall provide a nonthreatening environment
 - i. The district shall provide a room separate from the hearing room for the use of the complaining witness before and during breaks in testimony
 - ii. At the discretion of the person conducting the hearing, the complaining witness shall be allowed reasonable periods of relief from examination and cross-examination during which the complaining witness may leave the hearing room
 - iii. The person conducting the hearing may:
 - a. Arrange the seating within the hearing room so as to facilitate a less intimidating environment for the complaining witness
 - b. Limit the time for taking the testimony of a complaining witness to normal school hours, if there is no good cause to take the testimony during other hours
 - c. Permit one of the support persons to accompany the complaining witness to the witness stand

- 6. Decision: The Board's decision as to whether to expel a student shall be made within 40 school days after the student is removed from school, unless the student requests in writing that the decision be postponed (Education Code 48918(a))

Alternative Expulsion Hearing: Hearing Officer or Administrative Panel

Instead of conducting an expulsion hearing itself, the Board may contract with the county hearing officer or with the Office of Administrative Hearings of the State of California for a hearing officer. Additionally, the Board may appoint an impartial administrative panel composed of three or more certificated personnel, none of whom shall be members of the Board or on the staff of the school in which the student is enrolled. (Education Code 48918)

A hearing conducted by the hearing officer or administrative panel shall conform to the same procedures applicable to a hearing conducted by the Board as specified above in "Conduct of Expulsion Hearing," including the requirement to issue a decision within 40 school days of the student's removal from school, unless the student requests that the decision be postponed. (Education Code 48918(a) and (d))

The hearing officer or administrative panel shall, within three school days after the hearing, determine whether to recommend expulsion of the student to the Board. If expulsion is not recommended, the expulsion proceeding shall be terminated and the student shall be immediately reinstated and permitted to return to the classroom instructional program from which the referral was made, unless another placement is requested in writing by the student's parent/guardian. Before the student's placement decision is made by the student's parent/guardian, the Superintendent or designee shall consult with the parent/guardian and district staff, including the student's teachers, regarding other placement options for the student in addition to the option to return to the classroom instructional program from which the student's expulsion referral was made. The decision to not recommend expulsion shall be final. (Education Code 48918(e))

If expulsion is recommended, findings of fact in support of the recommendation shall be prepared and submitted to the Board. All findings of fact and recommendations shall be based solely on the evidence presented at the hearing. The Board may accept the recommendation based either upon a review of the findings of fact and recommendations submitted or upon the results of any supplementary hearing the Board may order. (Education Code 48918(f))

In accordance with Board policy, the hearing officer or administrative panel may recommend that the Board suspend the enforcement of the expulsion. If the hearing officer or administrative panel recommends that the Board expel a student but suspend the enforcement of the expulsion, the student shall not be reinstated and permitted to return to the classroom instructional program from which the referral was made until the Board has ruled on the recommendation. (Education Code 48917, 48918)

Final Action by the Board

Whether the expulsion hearing is conducted in closed or open session by the Board, a hearing officer, or an administrative panel or is waived through the signing of a stipulated expulsion agreement, the final action to expel shall be taken by the Board in public. (Education Code 48918(j))

The Board's decision is final. If the decision is to not expel, the student shall be reinstated immediately. If the decision is to suspend the enforcement of the expulsion, the student shall be reinstated under the conditions of the suspended expulsion.

Upon ordering an expulsion, the Board shall set a date when the student shall be reviewed for readmission to a school within the district. For a student expelled for any "mandatory recommendation and mandatory expulsion" act listed in "Authority to Expel" in the accompanying Board policy, this date shall be one year from the date the expulsion occurred, except that the Board may set an earlier date on a case-by-case basis. For a student expelled for other acts, this date shall be no later than the last day of the semester following the semester in which the expulsion occurred. If an expulsion is ordered during summer session or the intersession period of a year-round program, the Board shall set a date when the student shall be reviewed for readmission not later than the last day of the semester following the summer session or intersession period in which the expulsion occurred. (Education Code 48916)

At the time of the expulsion order, the Board shall recommend a plan for the student's rehabilitation, which shall include, but not be limited to, periodic review and a preliminary assessment for readmission at least 45 days before the end of the expulsion term. The plan shall be tailored to the student's needs and address the behavior that led to the expulsion. The plan may be developed in consultation with district staff who have knowledge or special expertise regarding the student and include recommendations for improved academic performance, tutoring, special education assessments, job training, counseling, employment, community service, or other rehabilitative programs. (Education Code 48916)

The Board shall assist the student in locating accessible opportunities that are necessary to complete the requirements of the student's plan for rehabilitation, including, but not limited to, opportunities for counseling and community service. (Education Code 48916)

The Board shall not require the student or the student's parents/guardians to pay for any costs or services the Board determines to be necessary for the student to complete the student's plan of rehabilitation. (Education Code 48916)

With parent/guardian consent, students who have been expelled for reasons relating to controlled substances or alcohol may be required to enroll in a county-sponsored drug rehabilitation program before returning to school. (Education Code 48916.5)

Written Notice to Expel

The Superintendent or designee shall send written notice of the decision to expel to the student, or if the student is under 18 years of age, to the student's parent/guardian. This notice shall include the following:

1. The specific offense committed by the student for any of the causes for suspension or expulsion listed above under "Grounds for Suspension and Expulsion: Grades K-12" or "Additional Grounds for Suspension and Expulsion: Grades 4-12" (Education Code 48900.8)

2. A description of readmission procedures (Education Code 48916)
3. Notice of the right to appeal the expulsion to the County Board (Education Code 48918)
4. Notice of the alternative educational placement to be provided to the student during the time of expulsion (Education Code 48918)
5. Notice of the student's or parent/guardian's obligation to inform any new district in which the student seeks to enroll of the student's status with the expelling district, pursuant to Education Code 48915.1 (Education Code 48918)

Decision to Suspend Expulsion Order

In accordance with Board policy, when deciding whether to suspend the enforcement of an expulsion order, the Board shall take into account the following criteria:

1. The student's pattern of behavior
2. The seriousness of the misconduct
3. The student's attitude toward the misconduct and willingness to follow a rehabilitation program

The suspension of the enforcement of an expulsion shall be governed by the following:

1. The Board may, as a condition of the suspension of enforcement, assign the student to a school, class, or program appropriate for the student's rehabilitation

This rehabilitation program may provide for the involvement of the student's parent/guardian in the student's education. However, a parent/guardian's refusal to participate in the rehabilitation program shall not be considered in the Board's determination as to whether the student has satisfactorily completed the rehabilitation program. (Education Code 48917)

2. During the period when enforcement of the expulsion order is suspended, the student shall be on probationary status (Education Code 48917)
3. The suspension of the enforcement of an expulsion order may be revoked by the Board if the student commits any of the acts listed under "Grounds for Suspension and Expulsion: Grades K-12" or "Additional Grounds for Suspension and Expulsion: Grades 4-12" above, or violates any of the district's rules and regulations governing student conduct (Education Code 48917)
4. When the suspension of enforcement of an expulsion order is revoked, a student may be expelled under the terms of the original expulsion order (Education Code 48917)
5. Upon satisfactory completion of the rehabilitation assignment, the Board shall reinstate the student in a district school

Upon reinstatement, the Board may order the expunging of any or all records of the expulsion proceedings. (Education Code 48917)

6. The Superintendent or designee shall send written notice of any decision to suspend the enforcement of an expulsion order during a period of probation to the student or parent/guardian

The notice shall inform the parent/guardian of the right to appeal the expulsion to the County Board, the alternative educational placement to be provided to the student during the period of expulsion, and the student's or parent/guardian's obligation to inform any new district in which the student seeks to enroll of the student's status with the expelling district, pursuant to Education Code 48915.1(b). (Education Code 48918(j))

7. Suspension of the enforcement of an expulsion order shall not affect the time period and requirements for the filing of an appeal of the expulsion order with the County Board (Education Code 48917)

Appeal

If a student is expelled from school, the student or parent/guardian is entitled to file an appeal of the Board's decision with the County Board. The appeal must be filed within 30 days of the Board's decision to expel, even if the expulsion order is suspended and the student is placed on probation. (Education Code 48919)

If the student submits a written request for a copy of the written transcripts and supporting documents from the district simultaneously with the filing of the notice of appeal with the County Board, the district shall provide the student with these documents within 10 school days following the student's written request. (Education Code 48919)

Notification to Law Enforcement Authorities

Prior to the suspension or expulsion of any student, the principal or designee shall notify appropriate city or county law enforcement authorities of any student acts of assault which may have violated Penal Code 245. (Education Code 48902)

The principal or designee shall notify appropriate city or county law enforcement authorities of any student acts which may involve the possession or sale of narcotics or of a controlled substance, or of any student acts involving the possession, sale, or furnishing of firearms, explosives, or other dangerous weapons in violation of Education Code 48915(c)(1) or (5) or Penal Code 626.9 and 626.10. (Education Code 48902)

Within one school day after a student's suspension or expulsion, the principal or designee shall notify appropriate county or district law enforcement authorities, by telephone or other appropriate means, of any student acts which may violate Education Code 48900(c) or (d), relating to the possession, use, offering, or sale of controlled substances, alcohol, or intoxicants of any kind. (Education Code 48902)

Placement During Expulsion

The Board shall refer expelled students to a program of study that is: (Education Code 48915, 48915.01)

1. Appropriately prepared to accommodate students who exhibit discipline problems
2. Not provided at a comprehensive middle, junior, or senior high school or at any elementary school, unless the program is offered at a community day school established at any of these
3. Not housed at the school site attended by the student at the time of suspension

When the placement described above is not available and when the County Superintendent so certifies, students expelled for only acts described in Items #6-12 under "Grounds for Suspension and Expulsion: Grades K-12" and Items #1-3 under "Additional Grounds for Suspension and Expulsion: Grades 4-12" above may be referred to a program of study that is provided at another comprehensive middle, junior, or senior high school or at an elementary school. (Education Code 48915)

The program for a student expelled from any of grades K-6 shall not be combined or merged with programs offered to students in any of grades 7-12. (Education Code 48916.1)

The Board shall receive notification from the County Superintendent of Schools, if at any time during the expulsion term and for any reason the County Superintendent is unable to serve the students expelled by the district. Upon notification, the Board shall ensure that another educational program is provided to the student for the duration of the expulsion order which may include entering into an agreement with a County Superintendent in another county to provide education services for the district's expelled students. (Education Code 48916.1)

Upon the change of a student's eligibility for an educational program or at the request of the student's parent/guardian, the Board shall review with the student and the student's parent/guardian the educational options for expelled students as outlined in the plan to provide education services to expelled students pursuant to Education Code 48926. (Education Code 48916.1)

Readmission After Expulsion

Prior to the date set by the Board for the student's readmission:

1. The Superintendent or designee shall hold a conference with the student's parent/guardian, or other person holding the right to make educational decisions for the student, and the student

At the conference, the student's rehabilitation plan shall be reviewed and the Superintendent or designee shall verify that the provisions of this plan have been met. School regulations shall be reviewed and the student and the student's parent/guardian or other person holding the right to make educational decisions for the student shall be asked to indicate in writing their willingness to comply with these regulations.

As part of the review process, the Board shall, upon being informed by the Superintendent or designee, indicate whether the student had access to the necessary resources to complete the student's rehabilitation plan. A rehabilitation plan that is not completed due to financial or transportation barriers or a lack of viable opportunities to complete a term of the rehabilitation plan shall not be a basis to deny the readmission of a student. (Education Code 48916)

2. The Superintendent or designee shall transmit to the Board a recommendation regarding readmission

The Board shall consider this recommendation in closed session. If a written request for open session is received from the student's parent/guardian or other person holding the right to make educational decisions for the student, or adult student, it shall be honored to the extent that privacy rights of other students are not violated.

3. If the readmission is granted, the Superintendent or designee shall notify the student and the student's parent/guardian, or other person holding the right to make educational decisions for the student, by registered mail, of the Board's decision regarding readmission
4. The Board may deny readmission only if it finds that the student either: (Education Code 48916)
 - a. Has not substantially satisfied the conditions of the rehabilitation plan despite having access to the necessary resources and viable opportunities to complete their rehabilitation plan
 - b. That the student continues to exhibit documented behaviors that the student was expelled for or is documented to have committed one or more new acts during the expulsion term that would make the student eligible for another expulsion

5. If Board denies the readmission of a student pursuant to Item #4, the expulsion term may be extended for one semester at a time, at which point the student shall be reassessed for readmission pursuant to Item #1

6. If the Board denies the readmission of a student, the Board shall determine either to continue the student's placement in the alternative educational program initially selected or to place the student in another program that serves expelled students, including placement in a county community school

7. The Board shall provide written notice to the expelled student and the student's parent/guardian, or other person holding the right to make educational decisions for the student, describing the reasons for denying readmittance into the regular program

This notice shall indicate the Board's determination of the educational program which the Board has chosen. The student shall enroll in that program unless the parent/guardian chooses to enroll the student in another school district.

No student shall be denied readmission into the district based solely on the student's arrest, adjudication by a juvenile court, formal or informal supervision by a probation officer, detention in a juvenile facility, enrollment in a juvenile court school, or other such contact with the juvenile justice system. (Education Code 48645.5)

Maintenance of Records

The district shall maintain a record of each suspension and expulsion, including its specific cause(s). (Education Code 48900.8)

Expulsion records of any student shall be maintained in the student's mandatory interim record and sent to any school in which the student subsequently enrolls upon written request by that school. (Education Code 48918(k))

The Superintendent or designee shall, within five working days, honor any other district's request for information about an expulsion from this district. (Education Code 48915.1)

15040.0 These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

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- Civ. Code 47
- Civ. Code 48.8
- Code of Civil Procedure 1985-1997
- Ed. Code 17292.5
- Ed. Code 1981-1983
- Ed. Code 212.5
- Ed. Code 233
- Ed. Code 32260-32262
- Ed. Code 35012
- Ed. Code 35145
- Ed. Code 35146
- Ed. Code 35291
- Ed. Code 35291.5
- Ed. Code 48645.5
- Ed. Code 48660-48666
- Ed. Code 48853-48853.5
- Ed. Code 48900-48927
- Ed. Code 48950
- Ed. Code 48980
- Ed. Code 49073-49079
- Ed. Code 52052
- Ed. Code 52060-52077
- Ed. Code 64000-64001
- Ed. Code 8489-8489.1
- Gov. Code 11455.20
- Gov. Code 54950-54963
- H&S Code 11014.5
- H&S Code 11053-11059
- Lab. Code 230.7
- Pen. Code 240
- Pen. Code 241.2
- Pen. Code 242
- Pen. Code 243.2

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- [Privileged communication](#)
- [Defamation liability](#)
- [Production of evidence; means of production](#)
- [Program for expelled students; facilities](#)
- [Enrollment of students in community school](#)
- [Sexual harassment](#)
- [Hate violence](#)
- [Interagency School Safety Demonstration Act of 1985](#)
- [Board members; number, election, and terms](#)
- [Open board meetings](#)
- [Closed sessions regarding suspensions](#)
- [Rules for government and discipline of schools](#)
- [Rules and procedures on school discipline](#)
- [Former juvenile court school students; enrollment](#)
- [Community day schools](#)
- [Foster youth](#)
- [Suspension and expulsion](#)
- [Speech and other communication](#)
- [Parent/Guardian notifications](#)
- [Privacy of student records](#)
- [Numerically significant student subgroups](#)
- [Local control and accountability plan](#)
- [Consolidated application](#)
- [Prohibition against expulsion of preschool student](#)
- [Informal hearing procedures](#)
- [The Ralph M. Brown Act](#)
- [Drug paraphernalia](#)
- [Controlled substances; standards and schedules](#)
- [Employee time off to appear in school on behalf of a child](#)
- [Assault defined](#)
- [Assault fines](#)
- [Battery defined](#)
- [Battery on school property](#)

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Pen. Code 243.4
 Pen. Code 245
 Pen. Code 245.6
 Pen. Code 261
 Pen. Code 266c
 Pen. Code 286
 Pen. Code 287
 Pen. Code 288
 Pen. Code 289
 Pen. Code 31
 Pen. Code 417.27
 Pen. Code 422.55
 Pen. Code 422.6
 Pen. Code 422.7
 Pen. Code 422.75
 Pen. Code 626.10
 Pen. Code 626.2
 Pen. Code 626.9
 Pen. Code 868.5
 W&I Code 224.1
 W&I Code 729.6

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18 USC 921
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Attorney General Opinion
 Attorney General Opinion
 Attorney General Opinion
 Attorney General Opinion
 California Department of Education Publication
 Court Decision
 Court Decision
 Court Decision

r onQ5A 514

[Sexual battery](#)
[Assault with deadly weapon](#)
[Hazing](#)
[Rape defined](#)
[Unlawful sexual intercourse](#)
[Sodomy defined](#)
[Oral Copulation](#)
[Lewd or lascivious acts with child under age 14](#)
[Penetration of genital or anal openings](#)
[Principal of a crime; defined](#)
[Laser pointers](#)
[Definition of hate crime](#)
[Crimes; harassment](#)
[Aggravating factors for punishment](#)
[Enhanced penalties for hate crimes](#)
[Dirks, daggers, knives, razors, or stun guns](#)
[Entry upon campus after written notice of suspension or dismissal without permission](#)
[Gun-Free School Zone Act of 1995](#)
[Supporting person; attendance during testimony of witness](#)
[Indian child; definition](#)
[Counseling](#)

r onQ5A 514

[Definitions; firearms and ammunition](#)
 Students with disabilities; placement in alternative educational setting
[Gun-Free Schools Act](#)
[Nondiscrimination on the basis of sex in education programs or activities](#)
 Education of homeless children and youths

r onQ5A 514

[80 Ops.Cal.Atty.Gen. 348 \(1997\)](#)
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Court Decision
Court Decision
Court Decision
U.S. DOE Publication
U.S. DOE Publication
Website
Website
Website
Website
Website
Website

r onQ5A 514

[John A. v. San Bernardino School District \(1982\) 33 Cal. 3d 301](#)
[T.H. v. San Diego Unified School District \(2004\) 122 Cal. App. 4th 1267](#)
[Woodbury v. Dempsey \(2003\) 108 Cal. App. 4th 421](#)
[School Climate and Student Discipline Resources](#)
[Guiding Principles for Creating Safe, Inclusive, Supportive, and Fair School Climates, March 2023](#)
[CSBA District and County Office of Education Legal Services](#)
[U.S. Department of Education, Office of Safe and Healthy Students](#)
[California Attorney General's Office](#)
[California Department of Education](#)
[CSBA](#)
[U.S. Department of Education, Office for Civil Rights](#)

Ca1mPofoa4Qbn

0450
0450
0460
0460
1114
1114
1312.3
1312.3
1312.3-E(1)
1312.3-E(2)
1313
3513.3
3513.3
3513.4
3515
3515
3515.21
3515.3
3515.3
3515.31
3515.4
3515.4
3516.2
4158
4158
4258
4258

r onQ5A 514

[Comprehensive Safety Plan](#)
[Comprehensive Safety Plan](#)
[Local Control And Accountability Plan](#)
[Local Control And Accountability Plan](#)
[District-Sponsored Social Media](#)
[District-Sponsored Social Media](#)
[Uniform Complaint Procedures](#)
[Uniform Complaint Procedures](#)
[Uniform Complaint Procedures](#)
[Uniform Complaint Procedures](#)
[Civility](#)
[Tobacco-Free Schools](#)
[Tobacco-Free Schools](#)
[Drug And Alcohol Free Schools](#)
[Campus Security](#)
[Campus Security](#)
[Unmanned Aircraft Systems \(Drones\)](#)
[District Police/Security Department](#)
[District Police/Security Department](#)
[School Resource Officers](#)
[Recovery For Property Loss Or Damage](#)
[Recovery For Property Loss Or Damage](#)
[Bomb Threats](#)
[Employee Security](#)
[Employee Security](#)
[Employee Security](#)
[Employee Security](#)

California Code of Regulations

4358

4358

5000

5112.1

5112.1

5112.5

5113

5113

5113.1

5113.1

5113.11

5116.2

5117

5117

5119

5125

5125

5125.2

5131

5131.1

5131.1

5131.2

5131.2

5131.4

5131.4

5131.5

5131.6

5131.6

5131.62

5131.62

5131.63

5131.63

5131.7

5131.7

5137

5138

5142

5142

5144

5144

California Code of Regulations[Employee Security](#)[Employee Security](#)[Concepts And Roles](#)[Exemptions From Attendance](#)[Exemptions From Attendance](#)[Open/Closed Campus](#)[Absences And Excuses](#)[Absences And Excuses](#)[Chronic Absence And Truancy](#)[Chronic Absence And Truancy](#)[Attendance Supervision](#)[Involuntary Student Transfers](#)[Interdistrict Attendance](#)[Interdistrict Attendance](#)[Students Expelled From Other Districts](#)[Student Records](#)[Student Records](#)[Withholding Grades, Diploma Or Transcripts](#)[Conduct](#)[Bus Conduct](#)[Bus Conduct](#)[Bullying](#)[Bullying](#)[Student Disturbances](#)[Student Disturbances](#)[Vandalism And Graffiti](#)[Alcohol And Other Drugs](#)[Alcohol And Other Drugs](#)[Tobacco](#)[Tobacco](#)[Steroids](#)[Steroids](#)[Weapons And Dangerous Instruments](#)[Weapons And Dangerous Instruments](#)[Positive School Climate](#)[Conflict Resolution/Peer Mediation](#)[Safety](#)[Safety](#)[Discipline](#)[Discipline](#)

California Code of Regulations

5144.2
5144.4
5144.4
5145.12
5145.12
5145.2
5145.2
5145.3
5145.3
5145.6
5145.6-E(1)
5145.7
5145.7
5145.71
5145.71-E(1)
5145.9
5148.3
5148.3
6145
6145
6145.2
6145.2
6145.5
6145.5
6145.8
6153
6153
6154
6158
6158
6161.2
6163.4
6163.4-E(1)
6164.6
6164.6
6173
6173
6173-E(1)
6173-E(2)
6173.1

California Code of Regulations

[Suspension And Expulsion/Due Process \(Students With Disabilities\)](#)
[Required Parental Attendance](#)
[Required Parental Attendance](#)
[Search And Seizure](#)
[Search And Seizure](#)
[Freedom Of Speech/Expression](#)
[Freedom Of Speech/Expression](#)
[Nondiscrimination/Harassment](#)
[Nondiscrimination/Harassment](#)
[Parent/Guardian Notifications](#)
[Parent/Guardian Notifications](#)
[Sexual Harassment](#)
[Sexual Harassment](#)
[Title IX Sexual Harassment Complaint Procedures](#)
[Title IX Sexual Harassment Complaint Procedures](#)
[Hate-Motivated Behavior](#)
[Preschool/Early Childhood Education](#)
[Preschool/Early Childhood Education](#)
[Extracurricular And Cocurricular Activities](#)
[Extracurricular And Cocurricular Activities](#)
[Athletic Competition](#)
[Athletic Competition](#)
[Student Organizations And Equal Access](#)
[Student Organizations And Equal Access](#)
[Assemblies And Special Events](#)
[School-Sponsored Trips](#)
[School-Sponsored Trips](#)
[Homework/Makeup Work](#)
[Independent Study](#)
[Independent Study](#)
[Damaged Or Lost Instructional Materials](#)
[Student Use Of Technology](#)
[Student Use Of Technology](#)
[Identification And Education Under Section 504](#)
[Identification And Education Under Section 504](#)
[Education For Homeless Children](#)
[Education For Homeless Children](#)
[Education For Homeless Children](#)
[Education For Homeless Children](#)
[Education For Foster Youth](#)

California Code of Regulations

6173.1

6173.4

6184

6184

6185

6185

9000

9150

9321

9321-E(1)

9321-E(2)

9322

Section 514

[Education For Foster Youth](#)

[Education For American Indian Students](#)

[Continuation Education](#)

[Continuation Education](#)

[Community Day School](#)

[Community Day School](#)

[Role Of The Board](#)

[Student Board Members](#)

[Closed Session](#)

[Closed Session](#)

[Closed Session](#)

[Agenda/Meeting Materials](#)

Policy 5145.2: Freedom Of Speech/Expression

Status: ADOPTED

Original Adopted Date: 03/01/1993 | **Last Revised Date:** 02/01/2026 | **Last Reviewed Date:** 02/01/2026

The Governing Board believes that free inquiry and exchange of ideas are essential parts of a democratic education. The Board respects students' rights to express ideas and opinions, take stands on issues, and support causes, even when such speech is controversial or unpopular. Additionally, the Board is committed to providing a welcoming, safe, and supportive school environment that protects students from discrimination, harassment, intimidation, and bullying, or other types of expression prohibited by law.

Students shall have the right to exercise freedom of speech and of the press including, but not limited to, the use of bulletin boards; the use of official district or school websites or social media accounts identified and made available for such purposes; the distribution of printed materials or petitions; the wearing of buttons, badges, and other insignia; and the right of expression in official school publications. (Education Code 48907)

Students' freedom of expression shall be restricted only as established by this Board policy, the accompanying administration regulation, Education Code 234.1, 48907, and 48950, and other applicable state and federal laws. Such restrictions include, but are not limited to, prohibitions against students making any expressions or distributing or posting any materials that:

1. Are obscene, libelous, or slanderous
2. Are discriminatory, harassing, intimidating, or bullying
3. Are likely to immediately incite action on district property or during district-sponsored programs or activities that is unlawful or that violates Board policies, administrative regulations, or other district or school rules
4. Substantially disrupt the orderly operation of the district

Additionally, the use of "fighting words" or epithets is prohibited where they are abusive and insulting, rather than merely offensive or provocative, and they are likely to create an actual danger that will cause a breach of the peace.

District staff shall not prohibit or prevent the distribution of, or otherwise censor, material prepared for official school publications except insofar as the content of the material violates this Board policy and the accompanying administrative regulation. (Education Code 48907)

Off-campus student expression, such as electronic expression via a personal device or online expression via a personal social media account, may subject a student to discipline when such expression poses a threat to the safety of other district students, staff, or property, or does or is likely to substantially disrupt the district's educational program. As necessary, the Superintendent or designee shall document the actual or expected impact of the expression.

Student expression that violates this Board policy or the accompanying administrative regulation may be subject to discipline in accordance with Board Policy/Administrative Regulation 5144 - Discipline, Board Policy/Administrative Regulation 5144.1 - Suspension and Expulsion/Due Process, and Administrative Regulation 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities).

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
CA Constitution Article 1, Section 2	Freedom of speech and expression
Ed. Code 234-234.5	Safe Place to Learn Act
Ed. Code 48205	Excused absences
Ed. Code 48907	Exercise of free expression; time, place, and manner rules and regulations

State

Ed. Code 48950

Ed. Code 51520

Federal

20 USC 4071-4074

U.S. Constitution, First Amendment

Management Resources

Court Decision

Court Decision

Court Decision

Court Decision

Court Decision

Court Decision

Court Decision

Court Decision

Court Decision

Court Decision

Court Decision

Court Decision

Court Decision

Court Decision

Court Decision

Court Decision

Website

Website

Website

Cross References

1100

1114

1114

1313

1325

4118

4118

5113

5113

5127

5131

Description[Speech and other communication](#)[Prohibited solicitations on school premises](#)**Description**

Equal Access Act

[Free exercise, free speech, and establishment clauses](#)**Description**

Dariano v. Morgan Hill Unified School District (2014) 767 F.3d 764

Chandler v. McMinnville School District (1992) 978 F.2d 524

Mahanoy Area School District v. B.L. (2021) 594 U.S. 180

[Beussink v. Woodland R-IV School District \(1998\) 30 F.Supp. 2d 1175](#)[Bright v. Los Angeles Unified School District \(1976\) 18 Cal. 3d 350](#)[Emmett v. Kirkland School District No. 415 \(2000\) 92 F.Supp. 2d 1088](#)

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Harper v. Poway Unified School District (2006) 445 F.3d 1166

[Tinker v. Des Moines Independent Community School District \(1969\) 393 U.S. 503](#)[Bethel School District No. 403 v. Fraser \(1986\) 478 U.S. 675](#)[CSBA District and County Office of Education Legal Services](#)[California Department of Education](#)[CSBA](#)**Description**[Communication With The Public](#)[District-Sponsored Social Media](#)[District-Sponsored Social Media](#)[Civility](#)[Advertising And Promotion](#)[Dismissal/Suspension/Disciplinary Action](#)[Dismissal/Suspension/Disciplinary Action](#)[Absences And Excuses](#)[Absences And Excuses](#)[Graduation Ceremonies And Activities](#)[Conduct](#)

Cross References**Description**

5131.2	Bullying
5131.2	Bullying
5131.4	Student Disturbances
5131.4	Student Disturbances
5131.8	Mobile Communication Devices
5132	Dress And Grooming
5132	Dress And Grooming
5136	Gangs
5136	Gangs
5137	Positive School Climate
5144	Discipline
5144	Discipline
5144.1	Suspension And Expulsion/Due Process
5144.1	Suspension And Expulsion/Due Process
5144.2	Suspension And Expulsion/Due Process (Students With Disabilities)
5145.3	Nondiscrimination/Harassment
5145.3	Nondiscrimination/Harassment
5145.7	Sexual Harassment
5145.7	Sexual Harassment
5145.8	Refusal To Harm Or Destroy Animals
5145.9	Hate-Motivated Behavior
6141.2	Recognition Of Religious Beliefs And Customs
6141.2	Recognition Of Religious Beliefs And Customs
6142.3	Civic Education
6144	Controversial Issues
6145.5	Student Organizations And Equal Access
6145.5	Student Organizations And Equal Access
6145.8	Assemblies And Special Events

Regulation 5145.2: Freedom Of Speech/Expression

Status: ADOPTED

Original Adopted Date: 11/01/2001 | Last Revised Date: 02/01/2026 | Last Reviewed Date: 02/01/2026

Time, Place, and Manner Restrictions for Student Expression

Each principal or designee may annually identify physical or electronic locations, such as school courtyards, bulletin boards, or social media accounts, on which students and student organizations may hold a public rally, express and debate issues, or post information of general interest. Additionally, students may distribute handbills, leaflets, and other printed or electronic material, whether produced within or outside of the school. In addition, students may collect signatures on petitions concerning school or nonschool issues. All such expression in a given year shall be limited to the locations identified by the principal or designee for that year.

Materials or petitions may be distributed only:

1. Before or after school or during lunch time
2. For printed materials or petitions, in locations that do not obstruct the normal flow of traffic within the school or at entrances

No student shall use coercion to induce any other student or person to accept materials or to sign a petition. No funds shall be collected for any material distributed.

At the principal or designee's discretion, any materials or petitions may be required to include a disclaimer indicating that views, ideas, and opinions expressed in the materials or petitions are not sponsored by and do not necessarily reflect those of the school or district.

Permissible buttons, badges, armbands, and clothing bearing slogans or sayings may be worn at all times. No employee shall interfere with such expression solely on the grounds that the message may be controversial or unpopular with students or faculty. (Education Code 234.1, 48907)

Official School Publications

Official school publications are materials produced by students in journalism or yearbook courses or programs, student clubs or organizations, student newspapers or other student publications, or writing classes, and distributed to the public or to the student body either for a fee or free. (Education Code 48907)

Each principal may develop a school publications code outlining the responsibility of the students who produce or support the production of content for official student publications and the staff who serve as advisors of official student publications.

All official student publications shall be held to professional standards of language and journalism. (Education Code 48907)

If a staff advisor to an official student publication or other school staff with similar responsibility determines that material intended for inclusion in an official student publication violates the accompanying Board policy or this regulation, the staff advisor or other school staff shall first consider any feasible alternative options to limiting the material. If no other option is feasible, the staff advisor or other school staff shall notify the official student publication, via the student editor-in-chief or similar position, and the student authors of the material without undue delay and shall provide specific reasons for why the submitted material may not be published. Absent extraordinary circumstances, such notice shall be given in sufficient time to allow the official student publication or the student authors to either modify the material or request review by the Superintendent or designee.

At the principal's discretion, all official student publications may be required to include a disclaimer indicating that views, ideas, and opinions expressed in official student publications do not necessarily reflect those of the school or

district.

Student Participation in Civic or Political Events

Upon providing advanced notice and in accordance with Board Policy/Administrative Regulation 5113 - Absences and Excuses, a student in middle or high school shall be permitted one excused absence per school year in order to participate in a civic or political event such as voting, poll working, strikes, public commenting, or attending candidate speeches, political or civic forums, or town halls. (Education Code 48205)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

CA Constitution Article 1, Section 2

Ed. Code 234-234.5

Ed. Code 48205

Ed. Code 48907

Ed. Code 48950

Ed. Code 51520

Description

[Freedom of speech and expression](#)

Safe Place to Learn Act

[Excused absences](#)

[Exercise of free expression; time, place, and manner rules and regulations](#)

[Speech and other communication](#)

[Prohibited solicitations on school premises](#)

Federal

20 USC 4071-4074

U.S. Constitution, First Amendment

Description

Equal Access Act

[Free exercise, free speech, and establishment clauses](#)

Management Resources

Court Decision

Court Decision

Court Decision

Court Decision

Court Decision

Court Decision

Court Decision

Court Decision

Court Decision

Court Decision

Court Decision

Court Decision

Court Decision

Court Decision

Court Decision

Court Decision

Court Decision

Website

Website

Website

Description

[Dariano v. Morgan Hill Unified School District \(2014\) 767 F.3d 764](#)

[Chandler v. McMinnville School District \(1992\) 978 F.2d 524](#)

[Mahanoy Area School District v. B.L. \(2021\) 594 U.S. 180](#)

[Beussink v. Woodland R-IV School District \(1998\) 30 F.Supp. 2d 1175](#)

[Bright v. Los Angeles Unified School District \(1976\) 18 Cal. 3d 350](#)

[Emmett v. Kirkland School District No. 415 \(2000\) 92 F.Supp. 2d 1088](#)

[J.S. v. Bethlehem Area School District \(2000\) 757 A.2d 412 \(Pa. Commw. 2000\)](#)

[Lavine v. Blaine School District \(2001, 9th Cir.\) 257 F.3d 981](#)

[Leeb v. DeLong \(1988\) 198 Cal.App.3d 47](#)

[Lovell v. Poway Unified School District \(1996\) 90 F.3d 367](#)

[Muller v. Jefferson Lighthouse School \(1996\) 98 F.3d 1530](#)

[Smith v. Novato Unified School District \(2007\) 150 Cal.App.4th 1439](#)

[Hazelwood School District v. Kuhlmeier \(1988\) 108 S. Ct. 562](#)

[Harper v. Poway Unified School District \(2006\) 445 F.3d 1166](#)

[Tinker v. Des Moines Independent Community School District \(1969\) 393 U.S. 503](#)

[Bethel School District No. 403 v. Fraser \(1986\) 478 U.S. 675](#)

[CSBA District and County Office of Education Legal Services](#)

[California Department of Education](#)

[CSBA](#)

Cross References

	Description
1100	Communication With The Public
1114	District-Sponsored Social Media
1114	District-Sponsored Social Media
1313	Civility
1325	Advertising And Promotion
4118	Dismissal/Suspension/Disciplinary Action
4118	Dismissal/Suspension/Disciplinary Action
5113	Absences And Excuses
5113	Absences And Excuses
5127	Graduation Ceremonies And Activities
5131	Conduct
5131.2	Bullying
5131.2	Bullying
5131.4	Student Disturbances
5131.4	Student Disturbances
5131.8	Mobile Communication Devices
5132	Dress And Grooming
5132	Dress And Grooming
5136	Gangs
5136	Gangs
5137	Positive School Climate
5144	Discipline
5144	Discipline
5144.1	Suspension And Expulsion/Due Process
5144.1	Suspension And Expulsion/Due Process
5144.2	Suspension And Expulsion/Due Process (Students With Disabilities)
5145.3	Nondiscrimination/Harassment
5145.3	Nondiscrimination/Harassment
5145.7	Sexual Harassment
5145.7	Sexual Harassment
5145.8	Refusal To Harm Or Destroy Animals
5145.9	Hate-Motivated Behavior
6141.2	Recognition Of Religious Beliefs And Customs
6141.2	Recognition Of Religious Beliefs And Customs
6142.3	Civic Education
6144	Controversial Issues
6145.5	Student Organizations And Equal Access
6145.5	Student Organizations And Equal Access
6145.8	Assemblies And Special Events

Policy 6142.7: Physical Education And Activity

Status: ADOPTED

Original Adopted Date: 11/01/2007 | Last Revised Date: 02/01/2026 | Last Reviewed Date: 02/01/2026

The Governing Board recognizes the positive benefits of physical activity on student health, well-being, and academic achievement. The district shall provide all students the opportunity to be physically active on a regular basis through high-quality physical education instruction and may provide additional opportunities for physical activity throughout the school day. The district's physical education and activity programs shall support the district's coordinated student wellness program and encourage students' lifelong health and fitness.

Physical education classes shall be conducted in a coeducational, inclusive manner in accordance with law. The district shall provide instruction in physical education that provides equal access and equal opportunities for participation for all students in grades 1-12 regardless of gender, gender expression, sexual orientation, and mental or physical disability, or any other protected status in accordance with Board Policy/Administrative Regulation 5145.3 - Nondiscrimination/Harassment. (Education Code 220, 221.5, 33352; 5 CCR 4900, 4930, 4931, 4940, 4960; 34 CFR 106.33, 106.34, 300.108)

The district's physical education program shall provide a developmentally appropriate sequence of instruction aligned with the state's model content standards and curriculum framework.

The district's physical education program shall engage students in age-appropriate moderate to vigorous physical activity, as defined in the accompanying administrative regulation, including aerobic, muscle-strengthening, and bone-strengthening activities. The Superintendent or designee shall develop strategies to monitor the amount of moderate to vigorous physical activity that takes place in the physical education instructional program.

For grades 9-12, the overall course of study shall include the effects of physical activity upon dynamic health, the mechanics of body movement, aquatics, gymnastics and tumbling, individual and dual sports, rhythms and dance, team sports, and combatives. (Education Code 33352; 5 CCR 10060)

The Board shall approve the courses in grades 9-12 for which physical education credit may be granted.

The Superintendent or designee shall develop strategies to supplement physical education instruction with additional opportunities for students to be physically active before, during, and after the school day.

Students with disabilities shall be provided instruction in physical education in accordance with their individualized education program or Section 504 accommodation plan.

Upon written notification from a student's parent/guardian, or from the student if age 18 years of age or older, stating that the student is participating in religious fasting, the principal or designee shall grant a student an accommodation in connection with any physical activity component of a physical education course during the period of religious fasting. The student shall be provided alternative assignments or activities for the period the student is granted an accommodation. (Education Code 51240.5)

The Superintendent or designee shall develop, adopt, and implement weather protocols that incorporate the standardized guidelines compiled by the California Department of Education and that include specific measures to be taken during extreme weather conditions. The adopted weather protocols shall be annually reviewed, evaluated, and if necessary, updated in accordance with law. (Education Code 33355)

During air pollution episodes, extreme weather, or other inclement conditions, physical education staff shall make appropriate adjustments to the program in accordance with the district's extreme weather protocols and/or shall seek alternative indoor space to enable students to participate in active physical education.

The Superintendent or designee may offer an alternate term schedule for grades 6-12 physical education courses in accordance with Education Code 51222 as specified in the accompanying administrative regulation.

Staffing

Physical education instruction shall be delivered by appropriately credentialed teachers who may be assisted by instructional aides, paraprofessionals, and/or volunteers.

The district shall provide physical education teachers with continuing professional development, including classroom management and instructional strategies designed to keep students engaged and active and to enhance the quality of physical education instruction and assessment.

Physical Fitness Testing

The Superintendent or designee shall annually administer the physical fitness test designated by the State Board of Education (FITNESSGRAM) to students in grades 5, 7, and 9. (Education Code 60800; 5 CCR 1041)

Temporary Exemptions

The Superintendent or designee may grant a student a temporary exemption from physical education under either of the following conditions: (Education Code 51241)

1. The student is ill or injured and a modified program to meet the student's needs cannot be provided
2. The student is enrolled for one-half time or less

Two-Year Exemptions

With the student's consent, the Superintendent or designee may exempt a student from physical education courses for any two years during grades 10-12 provided that the student has satisfactorily met at least five of the six standards of the FITNESSGRAM in grade 9. (Education Code 51241)

Upon request by students and/or their parents/guardians, the Superintendent or designee may administer the FITNESSGRAM to students in grades 10-12 who need to pass the test in order to qualify for a two-year exemption from physical education courses.

Students in grades 10-12 who have been granted a two-year exemption shall be offered a variety of elective physical education courses of not less than 400 minutes each 10 school days. (Education Code 33352, 51222)

Such students shall not be permitted to attend fewer total hours of courses and classes than they would have attended if enrolled in a physical education course. (Education Code 51241)

Permanent Exemptions

The Superintendent or designee may grant a student a permanent exemption from physical education under any of the following conditions: (Education Code 51241)

1. The student is age 16 years or older and has been enrolled in grade 10 for one or more academic years

However, such a student shall not be permitted to attend fewer total hours of courses and classes than the student would have attended if enrolled in a physical education course.

2. The student is enrolled as a postgraduate student
3. The student is enrolled in a juvenile home, ranch, camp, or forestry camp school with scheduled recreation and exercise

Students who have been granted a permanent exemption shall be offered a variety of elective physical education courses of not less than 400 minutes each 10 school days. (Education Code 33352)

Other Exemptions

The Superintendent or designee may grant a student an exemption from physical education under the following special circumstances:

1. When the student is in any of grades 10-12 and is excused for up to 24 clock hours in order to participate in automobile driver training

However, any such student shall attend a minimum of 7,000 minutes of physical education instruction during the school year. (Education Code 51222)

2. When the student is in any of grades 10-12, attends a regional occupational center or program, and, because of the travel time involved, would experience hardship to attend physical education courses

Any such student shall have a minimum school day of 180 minutes. (Education Code 52316)

3. When the student is in high school and is engaged in a regular school-sponsored interscholastic athletic program carried on wholly or partially after regular school hours (Education Code 51242)

Program Evaluation

The Superintendent or designee shall annually report to the Board each school's FITNESSGRAM results for each applicable grade level. Additionally, the Superintendent or designee shall report to the Board regarding the number of instructional minutes offered in physical education for each grade level, the number of two-year and permanent exemptions granted pursuant to Education Code 51241, and any other data agreed upon by the Board and the Superintendent or designee to evaluate program quality and the effectiveness of the district's program in meeting goals for physical activity and student well-being.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 10060	Criteria for high school physical education programs
5 CCR 1040-1043.10	Physical performance test
5 CCR 1047-1048	Testing variations and accommodations
5 CCR 3051.5	Adapted physical education for individuals with exceptional needs
5 CCR 4600-4670	Uniform complaint procedures
5 CCR 4900-4965	Nondiscrimination in elementary and secondary educational programs receiving state or federal financial assistance
5 CCR 80020	Additional assignment authorizations for specific credentials
5 CCR 80037	Designated subjects teaching credential; special teaching authorization in physical education
5 CCR 80046.1	Added authorization to teach adapted physical education
Ed. Code 220	Prohibition of discrimination
Ed. Code 221.5	Equal opportunity
Ed. Code 33126	School accountability report card
Ed. Code 33350-33355	CDE responsibilities regarding physical education
Ed. Code 35256	School Accountability Report Card
Ed. Code 44250-44277	Credentials and assignment of teachers

State

Ed. Code 49062	Student records
Ed. Code 49066	Grades; change of grade; physical education grade
Ed. Code 51210	Course of study for grades 1-6
Ed. Code 51220	Course of study for grades 7-12
Ed. Code 51222	Physical education; instructional minutes
Ed. Code 51223	Physical education; elementary schools
Ed. Code 51225.3	High school graduation requirements
Ed. Code 51240.5	Physical education; accommodation for religious fasting
Ed. Code 51241	Temporary two-year or permanent exemption from physical education
Ed. Code 51242	Exemption from physical education for athletic program participants
Ed. Code 52316	Excuse from attending physical education classes; regional occupational center/program
Ed. Code 60800	Physical performance test

Description**Federal**

29 USC 794	Rehabilitation Act of 1973; Section 504
34 CFR 106.33	Nondiscrimination on the basis of sex; comparable facilities
34 CFR 106.34	Nondiscrimination on the basis of sex; access to classes and schools
34 CFR 300.108	Assistance to states for the education of children with disabilities; physical education
42 USC 1758b	Local wellness policy

Description**Management Resources**

Attorney General Opinion	53 Ops.Cal.Atty.Gen. 230 (1970)
California Department of Education Publication	Physical Education Framework for California Public Schools, Kindergarten Through Grade 12, 2009
California Department of Education Publication	Physical Education Model Content Standards for California Public Schools, Kindergarten Through Grade 12, January 2005
CDC Publication	School Health Index (SHI): A Self-Assessment and Planning Guide, Middle/High School, 2017
CDC Publication	School Health Index (SHI): A Self-Assessment and Planning Guide, Elementary School, 2017
Commission on Teacher Credentialing Publication	The Administrator's Assignment Manual, 2019
Court Decision	Doe v. Albany Unified School District (2010) 190 Cal.App.4th 668
CSBA Publication	Active Bodies, Active Minds: Physical Activity and Academic Achievement, Fact Sheet, February 2010
CSBA Publication	Maximizing Opportunities for Physical Activity During the School Day, Fact Sheet, November 2009
CSBA Publication	Maximizing Opportunities for Physical Activity Through Joint Use of Facilities, Policy Brief, February 2010
CSBA Publication	Moderate to Vigorous Physical Activity in Physical Education to Improve Health and Academic Outcomes, Fact Sheet, November 2009
CSBA Publication	Monitoring for Success: A Guide for Assessing and Strengthening Student Wellness Policies, rev. 2012
CSBA Publication	Physical Education and California Schools, Policy Brief, October 2007

Description

Management Resources

CSBA Publication

Description[Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, 2012](#)

U.S. Dept. of Health & Human Services Publication

[Physical Activity Guidelines for Americans, 2nd Edition, October 2018](#)

Website

[CSBA District and County Office of Education Legal Services](#)

Website

[California Project LEAN \(Leaders Encouraging Activity and Nutrition\)](#)

Website

[Healthy People 2010](#)

Website

[President's Council on Sports, Fitness and Nutrition](#)

Website

[U.S. Department of Health and Human Services](#)

Website

[National Association for Sport and Physical Education](#)

Website

[Commission on Teacher Credentialing](#)

Website

[CSBA](#)

Website

[Centers for Disease Control and Prevention](#)

Website

[California Healthy Kids Resource Center](#)

Website

[California Department of Education](#)**Cross References****Description**

0410

[Nondiscrimination In District Programs And Activities](#)

0500

[Accountability](#)

0510

[School Accountability Report Card](#)

0510

[School Accountability Report Card](#)

1240

[Volunteer Assistance](#)

1240

[Volunteer Assistance](#)

1312.3

[Uniform Complaint Procedures](#)

1312.3

[Uniform Complaint Procedures](#)

1312.3-E(1)

[Uniform Complaint Procedures](#)

1312.3-E(2)

[Uniform Complaint Procedures](#)

1330.1

[Joint Use Agreements](#)

1700

[Relations Between Private Industry And The Schools](#)

3514

[Environmental Safety](#)

3514

[Environmental Safety](#)

3552

[Summer Meal Program](#)

3552

[Summer Meal Program](#)

4112.2

[Certification](#)

4112.2

[Certification](#)

4112.21

[Interns](#)

4112.21

[Interns](#)

4113

[Assignment](#)

4113

[Assignment](#)

4115

[Evaluation/Supervision](#)

4115

[Evaluation/Supervision](#)

4127

[Temporary Athletic Team Coaches](#)

Cross References**Description**

4127	Temporary Athletic Team Coaches
4131	Staff Development
4222	Teacher Aides/Paraprofessionals
4222	Teacher Aides/Paraprofessionals
4227	Temporary Athletic Team Coaches
4227	Temporary Athletic Team Coaches
4231	Staff Development
4327	Temporary Athletic Team Coaches
4327	Temporary Athletic Team Coaches
5030	Student Wellness
5121	Grades/Evaluation Of Student Achievement
5121	Grades/Evaluation Of Student Achievement
5125	Student Records
5125	Student Records
5141.23	Asthma Management
5141.23	Asthma Management
5141.4	Child Abuse Prevention And Reporting
5141.4	Child Abuse Prevention And Reporting
5141.7	Sun Safety
5142.2	Safe Routes To School Program
5142.2	Safe Routes To School Program
5145.3	Nondiscrimination/Harassment
5145.3	Nondiscrimination/Harassment
5148	Child Care And Development
5148	Child Care And Development
5148.2	Before/After School Programs
5148.2	Before/After School Programs
6011	Academic Standards
6112	School Day
6112	School Day
6141	Curriculum Development And Evaluation
6141	Curriculum Development And Evaluation
6142.4	Service Learning/Community Service Classes
6142.8	Comprehensive Health Education
6142.8	Comprehensive Health Education
6143	Courses Of Study
6143	Courses Of Study
6145	Extracurricular And Cocurricular Activities
6145	Extracurricular And Cocurricular Activities
6145.2	Athletic Competition

Cross References

6145.2
6145.5
6145.5
6146.1
6146.11
6146.11
6159
6159
6162.5
6164.6
6164.6
6172
6172
6177
6178.2
6179
6190
7110

Description

[Athletic Competition](#)
[Student Organizations And Equal Access](#)
[Student Organizations And Equal Access](#)
[High School Graduation Requirements](#)
[Alternative Credits Toward Graduation](#)
[Alternative Credits Toward Graduation](#)
[Individualized Education Program](#)
[Individualized Education Program](#)
[Student Assessment](#)
[Identification And Education Under Section 504](#)
[Identification And Education Under Section 504](#)
[Gifted And Talented Student Program](#)
[Gifted And Talented Student Program](#)
[Summer Learning Programs](#)
[Regional Occupational Center/Program](#)
[Supplemental Instruction](#)
[Evaluation Of The Instructional Program](#)
[Facilities Master Plan](#)

Policy 4427: Student Safety 4427-DA-66

ADOPTED

01/20/11 / 01/20/11 / 01/20/11 / 01/20/11

Definitions

Extreme weather conditions heGovr eeGnvG ogr nr i r hB i GdGeGc Chzs Gevont pzo ni bnvB t pnf byr z noz B pGt zob uGepot i ogG zeG GsChzbG vG i pGueGvupzhzpnbhnt gbot ibzhzl ha uoi Gi pnpvhnzshel zo izrt Gnizw-Etr vhzpn mot G... qq'

Moderate physical activity p hna hvzplza c spvs fGnGehB eGxr pG irizhpGt besazsl p l odG Gnzi hnt eGGei zo h B dCB ogGeezhsChBs a pnt p t r hBl p szG uGnt c spGogeG hl uBbc hB pnf yepi R abt hnv pnf bic p l pnf boey p v pnf on B dCB zCh p wA uGai on isor B gCB ol GG Gezpn yr zisor B yGhyB zo vhea on h vondGai hzpn vol gozhyB t r pnf zs Ghvzplzaw

Physical activity p yot p l odG Gn zshz p ueotr vGt ya zs Gvonzehzpn ogi RCB z hBl rivB Ghnt zshz iry i zhnz hB pveChi G GnGef a G uGnt p r eG pnvB t pnf G Gev p Gbi uoezbt hnv Gohnt ozs Gel odG Gn z gpd iw

Physical education p h i Gxr GnzhB G r vhzpn hBueof dhl zshz zChvs G izrt Gnzi zo rnt Gai zhnt hnt uhez p pnhzG p eGf r Be usai p hB hvzplza zshz h i i p i p t GdG upnf hnt l hpnzh pnf usai p hB zpn Gi zseor fs or z z G e B G z p Gbr nt Gai zhnt hnt p ueodGs z G e l o zoei R p B G n s a r i pnf z G e i R p B hnt Rnoc B G f Gzo G zhy B s h s ChBs a B G z a B hnt rnt Gai zhnt soc zs G e yot p G c oeRw

Vigorous physical activity p hna hvzplza c spvs fGnGehB eGxr pG irizhpGt besazsl p l odG Gnzi hnt eGGei zo h B dCB ogGeezhsChBs a pnt p t r hBl p szG uGnt c spGogeG hl uBbc hB pnf yepi R abt hnv pnf bic p l pnf boey p v pnf on B dCB zCh p wA uGai on isor B gCB ol GG Gezpn yr zisor B yGhyB zo vhea on h vondGai hzpn vol gozhyB t r pnf zs Ghvzplzaw

Instructional Time

Ni zer vzpn pn usai p hB G r vhzpn i shB yGueod p Gt goehz B h i z z s G g o B c pnf l p n p r l uGepot ogz p GH-Etr vhzpn mot Gq2721bq2777bq2777. '

2w(oei zrt Gnzi pnf eht G 246b711 l pnr zG Chvs 21 ivsooBt hai bG vB i p dGogeGvGi hnt zs GB nvs uGepot

7w(oei zrt Gnzi pnf eht G /4C hzzGnt pnf hn B B Gn zhea ivsooB711 l pnr zG Chvs 21 ivsooBt hai bG vB i p dGoge eGvGi hnt zs GB nvs uGepot

. w(oei zrt Gnzi pnf eht G /4C hzzGnt pnf h l p t B G i vsooBoe 5 n p e s f s i vsooB; 11 l pnr zG Chvs 21 ivsooBt hai

; w(oei zrt Gnzi pnf eht G 9427b; 11 l pnr zG Chvs 21 ivsooBt hai

An hB CenhzGzGel i vsGtr B l ha yGueod p Gt goe usai p hB G r vhzpn vor e i G pnf eht G 6427b g z s G g o B c pnf vont pzo ni heG l GzH-Etr vhzpn mot Gq2777'

2w(oei zrt Gnzi pnf eht G6 zo eGvG p dGno B i zshn; 11 l pnr zG og pni zer vzpn Chvs 21 ivsooBt hai goeh i G G zGe ognoz gC Ge zshn 2C c GGR i t r pnf z s G e G f r B e i v s o o B a C h e b g o e h z o z h B o g . l 6 1 1 p n i z e r v z p n h B l p n r z G g o e z s G i v s o o B a G h e

7w(oei zrt Gnzi pnf eht G /427 zo eGvG p dGno B i zshn C11 l pnr zG og pni zer vzpn GdGee 21 ivsooBt hai goeh i G G zGe ognoz gC Ge zshn 2C c GGR i t r pnf z s G e G f r B e i v s o o B a C h e b g o e h z o z h B o g / l 7 1 1 p n i z e r v z p n h B l p n r z G g o e z s G i v s o o B a G h e

. wTs Gusai p hB G r vhzpn ueof dhl p h p n G t c p s z s G u s a i p h B G r v h z p n g h l G c o e R h t o u z G t y a z s G f z h z G 8 o h e t o g E t r v h z p n - F 8 E ' p n z h z p u e o d p G h i G x r G n z h B h e z p r B z G t b h f G h u e o u e p h z G u e o f d h l

; wTs Gusai p hB G r vhzpn ueof dhl vol u B G c p s z s G v o r e i G o g i z r t a e G x r p G G n z i o g s p f s i v s o o B u s a i p h B G t r v h z p n u e o f d h l i b h i h u u p h y B

qwFzrtGnzi heGueGuheGt goebhnt uhezvphzGpnbszGusai pvhBuGegod hnvGzGzpnf hi i uGvpgGt pn Etrvzhzpn mot G 61C11

NgzGpni zer vzpnhBl pnrzGeGxr pG Gnzvhnnoz yGl Gztr epnf hna 214t ha uGepot trGzo pnvB Gnz c Chzs Gebh i vs ooB hi i G yBhgGB zepubi zrtGnz hi i Gil Gnzboe ozs Gevavr l i zhnvGbz Gi vs ooB i shBl hRGru z soi Gl pnrzG on hnoz Ge t ha pn oet Gezo i hzpa zGpni zer vzpnhBl pnrzGeGxr pG Gnzw

TsGFr uGepnzGntGnz oet G pfnGGi shBl GzGd pnhl Gzso to tovr l Gnzvol uBhnvGc pzs zs GeGxr pG nrl yGeog pni zer vzpnhBl pnrzG wFr vs tovr l Gnzhzpn l ha pnvBt Gbyr z noz yGp pG zobhl hi zGei vs Gtr BbyGBi vs Gtr Bb c GGRB i vs Gtr Bb goe Chvs zChvs Geueodt pnf usai pvhBG r vzhzpn pni zer vzpnbt p zepv vBnt hebz Chvs Ge eoi zGeboe Bf goe i zhggoei zrtGnzi zo eGoet zs Gnr l yGeogusai pvhBG r vzhzpn l pnrzG vol uBzG w

Ana vol uBpnzhBf pnf nonvol uBhnvGc pzs zs Gpni zer vzpnhBl pnrzGeGxr pG Gnzl ha yGpGt pn hvvoet hnvGc pzs zs G t p zepzji ueovGtr eG pn Atl pnp zehzpdGkGr Bzpn 2. 27w 4S nged mol uBpnz PeovGtr eG wa vol uBpnhz noz i hzpa Gt c pzs zs Gt p zepzji t Gvp pn l ha huuChBz Gt Gvp pn zo zs Gmh ppenh DGuhez Gnz og Etr vzhzpn -mDE' wGz G t p zepz oemDE gnti l Gep pn h vol uBpnzbs Gt p zepz i shBuodt Gh eG Gt a zo hBhgGvzG i zrtGnzi hnt uheGnzi Of r het pni w-Etr vzhzpn mot Gq2721bq2777bq277. Uq mmk ; 6114; 6/1'

Monitoring Moderate to Vigorous Physical Activity

To l onpzoeszGhl ornzogz GzrtGnzi heGnfhfGt pn l ot GehzGzo dfr oeri usai pvhBhvzpdzabs GFr uGepnzGntGnz oet G pfnGGI haH

2wDGdGBul Gzso ti zo Gz p hzGzGhl ornzogz GzrtGnzi i uGnt pn l ot GehzGzo dfr oeri usai pvhBhvzpdza hnt zs Ghl ornzogz GzrtGnzi heGpnhvzpdGtr epnf usai pvhBG r vzhzpn vBii G

7wPeodt Gusai pvhBG r vzhzpn zChvs Gei c pzs i zhggd GdGBul Gnzbi GB4 onpzoepnf zooBbi zouc hzvs G bhnt Ooes Chez ehzGl onpzo ei hi i pzs G pn uBinnpnf hnt hi i G i pnf zs G BcdGBoghvzpdza pn zs GevBii G

Physical Fitness Testing

Dre pnf zs Ghnrr hBii Gil Gnz c pnt oc yGz Ggn zs Gl onzsi og(Gyr hea zseor fs j habi zrtGnzi pn fent G qb/ bhnt 9 ishBbyGhtl pnp zGeGt zs Gusai pvhBzpnGi zG zt G pfnhzGt ya F8E -(NTI EFFMkAj 'w-Etr vzhzpn mot G61C11Uq mmk 21; 2'

TsGFr uGepnzGntGnz oet G pfnGGI ha ueodt Gh l hRG r u t hzGgei zrtGnzi c so heGr nhyBz zo zhRGzGzG z yhi Gt on hyi GnvGoezG uoeha usai pvhBeG zepzpn oeB pzhzpn i bir vs hi i zrtGnzi eGvodGepnf geol pBii G i oe pnf eaw-q mmk 21; . '

On oeyGpeGl odG yGe2 og Chvs i vs ooBaChbz GFr uGepnzGntGnz l ha t G pfnhzGhn G uBaGGzo i GedGhi zs G t p zepzji usai pvhBzpnGi zG z voeet pnhzoehnt i o nozpa zs GzG z vonzehvzoewt's GzG z voeet pnhzoei shBl GedGhi zs G pnp on yGc Ggn zs Gt p zepz hnt mDE goehBl hzzGei eGbzGt zo zs Gusai pvhBzpnGi zG zwT's Gtr zG ogz GzG z voeet pnhzoei shBpnvBt Gbyr z heGnoz p pGt zoH-q mmk 21; . w'

2wkG uont pnf zo voeG uont GnvGhnt pnxr pG geol zs Gvonzehvzoepn hz p G l hnnGehnt hi ueodt Gt pn zs G vonzehvzoepni zer vzpn

7wDGzGd pnpnf t p zepz hnt i vs ooB i pGzG z hnt zG z l hzGepBnGGt i

. wOdGai GGpnf zs Ghtl pnp zehzpn ogzs Gusai pvhBzpnGi zG z zo i zrtGnzi

; wEni r epnf zs hz hBzG z t hz heGeGvGpGt geol i vs ooBzG z i pG pn i r gvpGnz p Gzo i hzpa zG GeGuoezpnf eGxr pG Gnzi

FzrtGnzi ishBbyGueodt Gt c pzs zs Ge pnt p d r hBeG r Bi hgzGevol uBzpnf zs G(NTI EFFMkAj wT's GzG z eG r Bi l ha yG ueodt Gt pn c epnf oeodhBl hi zs Gi zrtGnz vol uBzG z GzG zpnf bhnt ishBbyGpnvBt Gt pn zs Gi zrtGnzi vrl r BzpdG eGoet w-Etr vzhzpn mot G; 9167b61C11Uq mmk 21; . w1'

Ehvs izrt Gnzji zG z eGr Bi ishBBo yGueodt Gt zo zs Gi zrt Gnzji uheGnzi Of r het phni w

TsGFr uGanzGnt Gnz oet G f nCGI shBGuoez zs Ghf f eG hzGeGr Bi ogzs G(NTI EFFMkAj pn zs Ghnhr hBi vs ooB hvvor nzhy pza eGuoez vhet eGr pGt ya Etr vhzpn mot G. . 276 hnt . q7q6w-Etr vhzpn mot G61C11'

Testing Variations

ABi zrt Gnz I ha yGht I pnp zGeGt zs G(NTI EFFMkAj c ps zs GgoBbc pnf zG z dhehzpni H-q mmk 21; /'

2wE, zeh zp Gc ps pn h zG z pnf t ha

7wTG z t pGvzoni zs hz heGi p uheGt oev BheGt

ABi zrt Gnz I ha shdGzs GgoBbc pnf zG z dhehzpni pgs Ga heGeGr BheA ri Gt pn zs GvBii eool H-q mmk 21; /'

2wArt p hl uheGvzpn Gxr pul Gnz

7wFGuhehGzG z pnf goe pnt pnt r hBi zrt Gnz ueodt Gt zs hz zs Gi zrt Gnz-i' heGt pGvzA ir uGedp Gt ya zs GzG z G hl pnGe

. wj hnr hBa mot Gt Enf ps oeAl Geyhn Ffn : hnfr hf Gzo ueG Gnz t pGvzoni goe zG z ht I pnp zehzpn

Fzrt Gnz c ps h usai p hBt p hy pza hnt izrt Gnz c so heGusai p hB r nhy Bzo zhRG hBogzs GzG z i shB r nt Gef o hi l r vs ogzs GzG z hi zs Ge usai p hBvont zpn c pB uGd pzw-Etr vhzpn mot G61C11Uq mmk 21; /'

Fzrt Gnz c ps t p hy pG I ha yGueodt Gt zs GgoBbc pnf hvvol I ot hzoni pgi uGv pGt pn zs Gpnt pnt r hBvGt Gt r vhzpn ueof ehl -NEP' oeFGvzpn q1; uBnH-q mmk 21; /'

2w At I pnp zehzpn ogzs GzG z hz zs Gl oi z yGn GeyhBz p Gogt ha zo zs Gi zrt Gnz hzGevonir Bhzpn c ps zs GzG z vonzehvzoe

7wAt I pnp zehzpn ogzs GzG z ya h zG z G hl pnGezo zs Gi zrt Gnz hz sol Goe pn zs Gsoi upz hB

. wAna ozs Gehvol I ot hzoni uGv pGt pn zs Gi zrt Gnzji NEP oeFGvzpn q1; uBn goe zs Gusai p hBznG i zG z

NI Gnz pGt Enf ps BhenGai I ha yGhBbc Gt zs GgoBbc pnf ht t zpn hBzG z dhehzpni pG eGr BheA ri Gt pn zs GvBii eool H-q mmk 21; C'

2wFGuhehGzG z pnf c ps ozs Ge Enf ps BhenGai buedp Gt zs hz zs Gi zrt Gnz-i' heGt pGvzA ir uGedp Gt ya zs GzG z G hl pnGe

7wTG z t pGvzoni zehni BizGt pnzo zs Ge uep hea Bnfr hf Gbht zs Gouuoer nza zo hi Rv BheG pnf xr G zoni hyorz zs G zG z t pGvzoni pn zs Ge uep hea Bnfr hf G

Additional Opportunities for Physical Activity

TsGFr uGanzGnt Gnz oet G f nCGI ha p uB Gnz izehzGf pG goe pveGhi pnf ouuoer nzaG goe usai p hBvz pza or zi p G zs Gusai p hBGr vhzpn ueof ehl bc sps l ha pnvB t Gyr z noz yG B p zGt zoH

2wTeh pnf eGvG i bB nvs bhnt yGoeG4 hnt hzG e4 vs ooB ir uGedp oe on l Gz ot i zo Gnf hf Gi zrt Gnz pn l ot GehzGzo d f oer i usai p hBvz pza

7wEnvor ehf pnf zGhvs Gai zo pnvoeohzGusai p hBvz pza pnzo zs GvBii eool

. wEi zhy ps pnf G zehv eevr Bhehvz pzaG zshz ueol ozGusai p hBvz pza b i r vs hi i vs ooB vB yi bpnzehl r ehBhs Bz p ueof ehl i bt hnvGuGepd hnvG bvol l r nza i Gedp Gbi uGv p hB Gd Gnz bhnt vol uGz pni

; w h v o e o h z p n f o u u o e r n z a G g o e u s a i p h B v z p z a p n z o y G o e G 4 o e h z G e 4 v s o o B u e o f e h l i h n t O e v s p h v h e G h n t t G d G u l G n z u e o f e h l i

qwE, uBepf ouuoer nzaG goe 5pnzri Goghv pGt oef eor nti pn oet Gezo ueodt Ght Gxr hzGi uhvG goe izrt Gnz

hnt vol l r nza l G yGai zo GnfhfGpn eGveChzpnhBhvzplzG
 6wDGdGsupnf yri pni uheznGai spai zo l h, p vGevG or evG goeusai pvhBhvzplza Gxr pul Gnz hnt ueof ehl i
 / wDGdGsupnf ueof ehl i zo Gnvor ehf Ghnt ghvphzGc hBpnf bypavBpnf boe ozs GehvzplGzehni uoez zo hnt geol
 i vs ooB

d1c4 2 Pofoco4Aa2 6Ay6noel Ts G GeG GnvG heGnoz pnzGnt Gt zo yGuhez ogzs GuoBva pzi Gbnnoet o zs Ga pnt pvhzGzs Gyhi p oehr zs oeqa
 goe zs GModGpnf 8ohet zo Ghvz zs p uoBvawNi zGht bzs Ga heGueodt Gt hi ht t pznhBeG or evG goe zs oi GpnzGeG zGt pn zs Gi r yGvz l hzzGe
 ogzs GuoBvaw

g y o

- q mmk 21161
- q mmk 21; 1421; . v1
- q mmk 21; /421; C
- q mmk . 1q2vq
- q mmk ; 6114; 6/1
- q mmk ; 9114; 96q
- q mmk C1171
- q mmk C11. /
- q mmk C11; 6v
- Et wmot G771
- Et wmot G772vq
- Et wmot G. . 276
- Et wmot G. . q14 . . qq
- Et wmot G. q7q6
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Policy 6146.1: High School Graduation Requirements

Status: ADOPTED

Original Adopted Date: 12/01/2017 | Last Revised Date: 02/01/2026 | Last Reviewed Date: 02/01/2026

The Governing Board desires to prepare all students to successfully complete the high school course of study and obtain a diploma that represents their educational achievement and increases their opportunities for postsecondary education and employment.

District students shall complete graduation course requirements as specified in Education Code 51225.3. Additionally, unless exempted as provided in "Exemptions from District-Adopted Graduation Requirements for Highly Mobile Students" below, or in Board Policy 6146.4 - Differential Graduation and Competency Standards for Students with Disabilities, district students shall complete other course requirements adopted by the Board. Students who are exempted from district-adopted graduation requirements shall be eligible to participate in any graduation ceremony and school activity related to graduation in which other students are eligible to participate.

Course Requirements

To obtain a high school diploma, students shall complete the following courses in grades 9-12, with each course being one year unless otherwise specified:

1. Three courses in English (Education Code 51225.3)
2. Two courses in mathematics (Education Code 51225.3)

Students shall complete at least one mathematics course that meets the state academic content standards for Algebra I or Mathematics I. Students may complete such coursework prior to grade 9 provided that they also complete two mathematics courses in grades 9-12. (Education Code 51224.5)

Successful completion of an approved computer science course that is classified as a "category C" course based on the University of California (UC) and California State University (CSU) "A-G" admission requirements shall be counted toward the satisfaction of additional graduation requirements in mathematics. (Education Code 51225.3, 51225.35)

3. Two courses in science, including biological and physical sciences (Education Code 51225.3)
4. Three courses in social studies, including United States (US) history and geography; world history, culture, and geography; a one-semester course in American government and civics; and a one-semester course in economics (Education Code 51225.3)
5. One course in visual or performing arts, world language, or career technical education (CTE)

For purposes of this requirement, a course in American Sign Language shall be deemed a course in world language. (Education Code 51225.3)

To be counted towards meeting graduation requirements, a CTE course shall be aligned to the CTE model curriculum standards and framework adopted by the State Board of Education. (Education Code 51225.3)

6. Two courses in physical education, unless the student has been otherwise exempted pursuant to other sections of the Education Code (Education Code 51225.3)
7. Contingent on funding, beginning with the 2029-30 school year, a one-semester course in ethnic studies (Education Code 51225.3)
8. Beginning with the 2030-31 school year, a separate, stand-alone one-semester course in personal finance, that is not combined with any other course (Education Code 51225.3)

A student who completes a separate stand-alone one-semester course in personal finance may be exempted from the requirement to complete a one-semester course in economics. (Education Code 51225.3)

Additionally, to obtain a high school diploma, students in grades 9-12 shall complete the following Board-adopted courses or requirements:



Because the prescribed course of study may not accommodate the needs of some students, the Board shall provide alternative means for the completion of prescribed courses in accordance with law.

The Superintendent or designee may exempt a student from any graduation requirements adopted by the Board that are in addition to the statewide course requirements. Before exempting a student from such requirements, the Superintendent or designee shall consult with the student and the educational rights holder for the student regarding any impact of not fulfilling district-adopted coursework on the student's ability to gain admission to an institution of higher education. (Education Code 51225.3)

Exemptions from District-Adopted Graduation Requirements for Highly Mobile Students

Highly mobile student means a foster youth, student experiencing homelessness, former juvenile court school student, child of a military family, student who is migratory, or a student participating in a newcomer program as specified in Education Code 51225.1.

A highly mobile student who transfers into the district or between district schools any time after completing the second year of high school or, if a newcomer student, who is in the third or fourth year of high school, shall be exempted from any graduation requirements adopted by the Board that are in addition to statewide course requirements. This exemption shall not apply if the Superintendent or designee makes a finding that the student is reasonably able to complete the additional requirements in time to graduate by the end of the fourth year of high school.

To determine whether a highly mobile student is in the third or fourth year of high school, the district shall use either the number of credits the student has earned as of the date of the transfer, the length of school enrollment, or, for a student with significant gaps in school attendance, the student's age as compared to the average age of students in the third or fourth year of high school, whichever qualifies the student for the exemption. Additionally, for a newcomer student, enrollment in grade 11 or 12 based on the average age of students in the third or fourth year of high school may be used to determine whether the student is in the student's third or fourth year of high school. (Education Code 51225.1)

Within 30 days of the transfer into a school by a highly mobile student, the Superintendent or designee shall notify any eligible student, and others as required by law, of the availability of the exemption from local graduation requirements and whether the student qualifies for it. (Education Code 51225.1)

If a highly mobile student who is eligible for an exemption from district-established graduation requirements was not properly notified of the exemption, declined the exemption, or was not previously exempted, the student or the student's educational rights holder may request the exemption and the Superintendent or designee shall exempt the student within 30 days of the request. Any such student who at one time qualified for the exemption may request the exemption even if the student is no longer eligible. (Education Code 51225.1)

When a highly mobile student is not exempted from district-established graduation requirements based on the Superintendent's or designee's determination that the student is reasonably able to complete such requirements by the end of the student's fourth year of high school, within 30 calendar days of the following academic year the student shall be reevaluated based on the student's course completion status at the time to determine if the student continues to be reasonably able to complete the district-established graduation requirements in time to graduate by the end of the student's fourth year of high school. Written notice as to whether the student then qualifies for exemption shall be provided to the student, the person holding the right to make educational decisions for the student, and if applicable, to the student's social worker or probation officer. (Education Code 51225.1)

If, upon reevaluation, it is determined that the highly mobile student is not reasonably able to complete the district-established graduation requirements in time to graduate from high school by the end of the student's fourth year of

high school, the Superintendent or designee shall provide the student with the option to receive an exemption from district-established graduation requirements or stay in school for a fifth year to complete the district-established graduation requirements upon agreement with the student, or if under 18 years of age, the person holding the right to make educational decisions for the student, and provide notifications in accordance with Education Code 51225.1. (Education Code 51225.1)

When a highly mobile student is exempted from district-established graduation requirements, the Superintendent or designee shall consult with the student and the person holding the right to make educational decisions for the student regarding the following: (Education Code 51225.1)

1. Discussion of how any requirements that are waived may affect the student's postsecondary education or vocation plans, including the ability to gain admission to a postsecondary educational institution
2. Discussion and information about other options available to the student, including, but not limited to, a fifth year of high school, possible credit recovery, and any transfer opportunities available through the California Community Colleges
3. Consideration of the student's academic data and any other information relevant to making an informed decision on whether to accept the exemption

The district shall not require or request a highly mobile student to transfer schools in order to qualify for an exemption and shall not grant any request made by an eligible student, or the student's parent/guardian, the person holding the right to make educational decisions for the student, the student's social worker, the student's probation officer, or the district liaison on behalf of the student, as applicable, for a transfer solely to qualify for an exemption. (Education Code 51225.1)

The Superintendent or designee shall not require a highly mobile student who is eligible for an exemption from district-established graduation requirements and would otherwise be entitled to remain in attendance at the school, to accept the exemption or be denied enrollment in, or the ability to complete, courses for which the student is otherwise eligible, including courses necessary to attend an institution of higher education, regardless of whether such courses are required for statewide graduation requirements. (Education Code 51225.1)

If a highly mobile student is exempted from district-established graduation requirements, the exemption shall not be revoked. Additionally, the exemption shall continue to apply while the student is enrolled in the school or transfers to another school, including a charter school, or school district, including after the student has ceased to meet the definition of a highly mobile student. (Education Code 51225.1)

The Superintendent or designee shall not require or request a highly mobile student who is exempted from district-established graduation requirements and who completes the statewide coursework requirements before the end of the fourth year of high school, and would otherwise be entitled to remain in school, to graduate before the end of the student's fourth year of high school. (Education Code 51225.1)

Upon making a finding that a highly mobile student is reasonably able to complete district-established graduation requirements within the fifth year of high school, the Superintendent or designee shall: (Education Code 51225.1)

1. Consult with the student and, if under 18 years of age, the person holding the right to make educational decisions for the student, of the option to remain in school for a fifth year to complete the district-established graduation requirements and how that will affect the student's ability to gain admission to a postsecondary educational institution
2. Consult with and provide information to the student about transfer opportunities available through the California Community Colleges
3. Upon agreement with the student or with the person holding the right to make educational decisions for the student if under 18 years of age, permit the student to stay in school for a fifth year to complete the district-established graduation requirements
4. For a foster youth or a student who is experiencing homelessness, consult with the student and the person holding the right to make educational decisions for the student of the option to remain in the student's school of origin

When a highly mobile student who is eligible for an exemption from district-established graduation requirements is not reasonably able to complete the district-established graduation requirements within the student's fifth year of high school but is reasonably able to complete the statewide coursework requirements within the fifth year of high school, the student shall be exempted from all district-established graduation requirements and be provided with the option to remain in school for a fifth year to complete the statewide requirements. In such situations, the Superintendent or designee shall consult with the student and the person holding the right to make educational decisions for the student, regarding the following: (Education Code 51225.1)

1. The student's option to remain in school for a fifth year to complete statewide coursework requirements
2. The effect of waiving the district-established requirements and remaining in school for a fifth year on the student's postsecondary education or vocation plans, including the ability to gain admission to an institution of higher education
3. Other options available to the student, including, but not limited to, possible credit recovery, and any transfer opportunities available through the California Community Colleges
4. The student's academic data and any other information relevant to making an informed decision on whether to accept the exemption and option to remain in school for a fifth year to complete the statewide coursework requirements

Information regarding the educational rights of highly mobile students, as specified in Education Code 51225.1, shall be included in the annual uniform complaint procedures notification distributed to students, parents/guardians, employees, and other interested parties pursuant to 5 CCR 4622. (Education Code 51225.2)

Any complaint alleging that the district has not complied with requirements regarding the education of highly mobile students, as specified in Education Code 51225.2, may be filed in accordance with the district's procedures in Administrative Regulation 1312.3 - Uniform Complaint Procedures.

Annually, the Superintendent or designee shall report to the California Department of Education, in accordance with Education Code 51225.1, the number of student's graduating from the fourth or fifth year of high school who, for the prior school year, graduated with an exemption from district-established graduation requirements that are in addition to statewide coursework requirements.

Retroactive Diplomas

Any student who completed grade 12 in the 2003-04 through 2014-15 school year and met all applicable graduation requirements other than the passage of the high school exit examination shall be granted a high school diploma. (Education Code 51413)

Additionally, the district may retroactively grant high school diplomas to former students who: (Education Code 48204.4, 51430, 51440)

1. Departed California against their will while in grade 12 and did not receive a diploma because the departure interrupted their education, provided that they were in good academic standing at the time of the departure

Persons may be considered to have departed California against their will if they were in custody of a government agency and were transferred to another state, were subject to a lawful order from a court or government agency that authorized their removal from California, were subject to a lawful order and were permitted to depart California before being removed from California pursuant to the lawful order, were removed or were permitted to depart voluntarily pursuant to the federal Immigration and Nationality Act, or departed due to other circumstances determined by the district that are consistent with the purposes of Education Code 48204.4.

In determining whether to award a diploma under these circumstances, the Superintendent or designee shall consider any coursework that may have been completed outside of the U.S. or through online or virtual courses.

2. Were interned by order of the federal government during World War II or are honorably discharged veterans

of World War II, the Korean War, or the Vietnam War, provided that they were enrolled in a district high school immediately preceding the internment or military service and did not receive a diploma because their education was interrupted due to the internment or military service in those wars

Deceased former students who satisfy these conditions may be granted a retroactive diploma to be received by their next of kin.

3. Are veterans who entered the military service of the U.S. while in grade 12 and who had satisfactorily completed the first half of the work required for grade 12 in a district school
4. Are former members of the military, a resident of California, and received an honorable discharge, or, are current members of the military, a resident of California, and a resident of California when entering the military

In determining whether to award a diploma under these circumstances, the Superintendent or designee shall evaluate classes completed in any high school, community college, or state college, grant credit toward graduation for military service and training received while in the military, and if satisfied that the person has completed the equivalent of the requirements for graduation from high school, grant the person a diploma of graduation.

5. Were in their senior year of high school during the 2019-20 school year, were in good academic standing and on track to graduate at the end of the 2019-20 school year as of March 1, 2020, and were unable to complete the statewide graduation requirements as a result of the COVID-19 crisis

Honorary Diplomas

The Board may grant an honorary high school diploma to: (Education Code 51225.5)

1. An international exchange student who has not completed the course of study ordinarily required for graduation and who is returning to the student's home country following the completion of one academic school year in the district
2. A student who is terminally ill

The honorary diploma shall be clearly distinguishable from the regular diploma of graduation awarded by the district. (Education Code 51225.5)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 1600-1651	Graduation of students from grade 12 and credit toward graduation
5 CCR 4600-4670	Uniform complaint procedures
Ed Code 60900.2	Students with disabilities graduation reporting
Ed. Code 220	Prohibition of discrimination
Ed. Code 47612	Average daily attendance in charter school
Ed. Code 48200	Compulsory attendance
Ed. Code 48204.4	Parents/guardians departing California against their will
Ed. Code 48412	Certificate of proficiency
Ed. Code 48430	Continuation education schools and classes
Ed. Code 48645.5	Former juvenile court school students; enrollment
Ed. Code 48980	Parent/Guardian notifications
Ed. Code 49701	Provisions of the Interstate Compact on Educational Opportunities for Military Children
Ed. Code 51222	Courses of study, grades 7 to 12

State

Ed. Code 51224	Skills and knowledge required for adult life
Ed. Code 51224.5	Algebra in course of study for grades 7-12
Ed. Code 51225.1	Exemption from district graduation requirements
Ed. Code 51225.2	Course credits
Ed. Code 51225.25	Students participating in a newcomer program; definition
Ed. Code 51225.3	High school graduation requirements
Ed. Code 51225.31	Graduation exemption for students with disabilities
Ed. Code 51225.35	Mathematics course requirements; computer science
Ed. Code 51225.36	Instruction in sexual harassment and violence; districts that require health education for graduation
Ed. Code 51225.5	Honorary diplomas; foreign exchange and terminally ill students
Ed. Code 51225.6	Instruction in cardiopulmonary resuscitation; districts that require health education for graduation
Ed. Code 51225.9	Courses of study, grades 7 to 12; career technical education
Ed. Code 51226.7	Model curriculum in ethnic studies
Ed. Code 51226.8	Personal finance curriculum guide
Ed. Code 51228	Course of study; offerings and timely opportunity
Ed. Code 51230	Credit for community emergency response training
Ed. Code 51240-51246	Exemptions from requirements
Ed. Code 51250-51251	Assistance to military dependents
Ed. Code 51410-51413	Diplomas
Ed. Code 51420-51427	High school equivalency certificates
Ed. Code 51430	Retroactive high school diplomas
Ed. Code 51440	Credit and granting of diploma to veterans and members of the military service
Ed. Code 51450-51455	Golden State Seal Merit Diploma
Ed. Code 51744-51749.6	Independent study
Ed. Code 56390-56392	Recognition for educational achievement; special education
Ed. Code 60640	California Assessment of Student Performance and Progress
Ed. Code 66204	Certification of high school courses as meeting university admission criteria
Ed. Code 67386	Student safety; affirmative consent standard

Federal

20 USC 7011	Definition of newcomer student
34 CFR 300.1-300.818	Individuals with Disabilities Education Act

Management Resources

California Department of Education Publication	Alternate Assessment IEP Team Guidance
California Department of Education Publication	Diploma Pathway for Students who Qualify for the California Alternate Assessment, November 2024
Court Decision	O'Connell v. Superior Court (Valenzuela) (2006) 141 Cal.App.4th 1452
Website	California Department of Education, Personal Finance

Description

Skills and knowledge required for adult life
Algebra in course of study for grades 7-12
Exemption from district graduation requirements
Course credits
Students participating in a newcomer program; definition
High school graduation requirements
Graduation exemption for students with disabilities
Mathematics course requirements; computer science
Instruction in sexual harassment and violence; districts that require health education for graduation
Honorary diplomas; foreign exchange and terminally ill students
Instruction in cardiopulmonary resuscitation; districts that require health education for graduation
Courses of study, grades 7 to 12; career technical education
Model curriculum in ethnic studies
Personal finance curriculum guide
Course of study; offerings and timely opportunity
Credit for community emergency response training
Exemptions from requirements
Assistance to military dependents
Diplomas
High school equivalency certificates
Retroactive high school diplomas
Credit and granting of diploma to veterans and members of the military service
Golden State Seal Merit Diploma
Independent study
Recognition for educational achievement; special education
California Assessment of Student Performance and Progress
Certification of high school courses as meeting university admission criteria
Student safety; affirmative consent standard

Description

Definition of newcomer student
Individuals with Disabilities Education Act

Description

Alternate Assessment IEP Team Guidance
Diploma Pathway for Students who Qualify for the California Alternate Assessment, November 2024
O'Connell v. Superior Court (Valenzuela) (2006) 141 Cal.App.4th 1452
California Department of Education, Personal Finance

Management Resources

Website
Website
Website
Website

Description

[CSBA District and County Office of Education Legal Services](#)
[California Department of Education, High School](#)
[University of California, List of Approved A-G Courses](#)
[CSBA](#)

Cross References

0460
0460
1312.3
1312.3
1312.3-E(1)
1312.3-E(2)
4112.2
4112.2
5113.2
5113.2
5126
5126
5127
5145.6
5145.6-E(1)
5147
6000
6011
6141
6141
6142.1
6142.1
6142.2
6142.2
6142.3
6142.4
6142.6
6142.7
6142.7
6142.8
6142.8
6142.91
6142.92
6142.93

Description

[Local Control And Accountability Plan](#)
[Local Control And Accountability Plan](#)
[Uniform Complaint Procedures](#)
[Uniform Complaint Procedures](#)
[Uniform Complaint Procedures](#)
[Uniform Complaint Procedures](#)
[Certification](#)
[Certification](#)
[Work Permits](#)
[Work Permits](#)
[Awards For Achievement](#)
[Awards For Achievement](#)
[Graduation Ceremonies And Activities](#)
[Parent/Guardian Notifications](#)
[Parent/Guardian Notifications](#)
[Dropout Prevention](#)
[Concepts And Roles](#)
[Academic Standards](#)
[Curriculum Development And Evaluation](#)
[Curriculum Development And Evaluation](#)
[Sexual Health And HIV/AIDS Prevention Instruction](#)
[Sexual Health And HIV/AIDS Prevention Instruction](#)
[World Language Instruction](#)
[World Language Instruction](#)
[Civic Education](#)
[Service Learning/Community Service Classes](#)
[Visual And Performing Arts Education](#)
[Physical Education And Activity](#)
[Physical Education And Activity](#)
[Comprehensive Health Education](#)
[Comprehensive Health Education](#)
[Reading/Language Arts Instruction](#)
[Mathematics Instruction](#)
[Science Instruction](#)

Cross References

	Description
6142.94	History-Social Science Instruction
6143	Courses Of Study
6143	Courses Of Study
6145	Extracurricular And Cocurricular Activities
6145	Extracurricular And Cocurricular Activities
6145.2	Athletic Competition
6145.2	Athletic Competition
6145.6	International Exchange
6145.6	International Exchange
6146.11	Alternative Credits Toward Graduation
6146.11	Alternative Credits Toward Graduation
6146.2	Certificate Of Proficiency/High School Equivalency
6146.2-E(1)	Certificate Of Proficiency/High School Equivalency
6146.3	Reciprocity Of Academic Credit
6146.3	Reciprocity Of Academic Credit
6146.4	Differential Graduation And Competency Standards For Students With Disabilities
6151	Class Size
6152.1	Placement In Mathematics Courses
6152.1	Placement In Mathematics Courses
6155	Challenging Courses By Examination
6155	Challenging Courses By Examination
6158	Independent Study
6158	Independent Study
6159	Individualized Education Program
6159	Individualized Education Program
6159.2	Nonpublic, Nonsectarian School And Agency Services For Special Education
6159.2	Nonpublic, Nonsectarian School And Agency Services For Special Education
6161.1	Selection And Evaluation Of Instructional Materials
6161.1	Selection And Evaluation Of Instructional Materials
6161.1-E(1)	Selection And Evaluation Of Instructional Materials
6162.5	Student Assessment
6172.1	Concurrent Enrollment In College Classes
6172.1	Concurrent Enrollment In College Classes
6173	Education For Homeless Children
6173	Education For Homeless Children
6173-E(1)	Education For Homeless Children
6173-E(2)	Education For Homeless Children
6173.1	Education For Foster Youth
6173.1	Education For Foster Youth

Cross References

6173.2
6173.2
6173.3
6175
6175
6176
6177
6178
6178
6178.1
6178.1
6178.2
6179
6181
6181
6184
6184
6200
6200
9000

Description

[Education Of Children Of Military Families](#)
[Education Of Children Of Military Families](#)
[Education For Juvenile Court School Students](#)
[Migrant Education Program](#)
[Migrant Education Program](#)
[Weekend/Saturday Classes](#)
[Summer Learning Programs](#)
[Career Technical Education](#)
[Career Technical Education](#)
[Work-Based Learning](#)
[Work-Based Learning](#)
[Regional Occupational Center/Program](#)
[Supplemental Instruction](#)
[Alternative Schools/Programs Of Choice](#)
[Alternative Schools/Programs Of Choice](#)
[Continuation Education](#)
[Continuation Education](#)
[Adult Education](#)
[Adult Education](#)
[Role Of The Board](#)

Policy 6146.3: Reciprocity Of Academic Credit

Status: ADOPTED

Original Adopted Date: 06/01/1991 | **Last Revised Date:** 02/01/2026 | **Last Reviewed Date:** 02/01/2026

The Governing Board intends that, to the extent possible, all students, including students who transfer into the district, complete the district's academic program timely and graduate with their peers.

To determine whether students transferring into the district have met district course requirements, the Superintendent or designee shall establish procedures to evaluate the comparability of courses and/or students' understanding of course content. Such procedures shall include methods for determining the number of years of school attendance, the specific courses completed by the student, and the value of credits earned.

The district shall accept for credit full or partial coursework satisfactorily completed by students while attending a public school, a juvenile court school, or nonpublic nonsectarian school or agency. (Education Code 48645.5)

Pending evaluation of the transferring student's academic performance, the student shall be placed at the grade level reached prior to enrollment in the district. Within 30 days of enrollment, the principal or designee shall complete the evaluation and determine the student's appropriate grade placement.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 4600-4670	Uniform complaint procedures
Ed. Code 35160	Authority of governing boards
Ed. Code 35160.1	Broad authority of school districts
Ed. Code 47612.5	Charter schools operations; general requirements
Ed. Code 48011	Admission from kindergarten or other school; minimum age
Ed. Code 48645.5	Former juvenile court school students; enrollment
Ed. Code 51225.2	Transferability of coursework
Ed. Code 51225.3	High school graduation requirements
Ed. Code 51228	Course of study; offerings and timely opportunity
Ed. Code 60605	State-adopted content and performance standards in core curricular areas
Ed. Code 60640-60648.5	California Assessment of Student Performance and Progress
Ed. Code 64001	School plan for student achievement; consolidated application programs

Management Resources	Description
California Child Welfare Council Publication Website	Partial Credit Model Policy and Practice Recommendations CSBA District and County Office of Education Legal Services

Cross References	Description
0420.4	Charter School Authorization
0420.4	Charter School Authorization
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1312.3-E(1)	Uniform Complaint Procedures
1312.3-E(2)	Uniform Complaint Procedures

Cross References**Description**

5111	Admission
5111	Admission
5117	Interdistrict Attendance
5117	Interdistrict Attendance
5121	Grades/Evaluation Of Student Achievement
5121	Grades/Evaluation Of Student Achievement
5123	Promotion/Acceleration/Retention
5123	Promotion/Acceleration/Retention
6011	Academic Standards
6143	Courses Of Study
6143	Courses Of Study
6145.6	International Exchange
6145.6	International Exchange
6146.1	High School Graduation Requirements
6146.11	Alternative Credits Toward Graduation
6146.11	Alternative Credits Toward Graduation
6146.2	Certificate Of Proficiency/High School Equivalency
6146.2-E(1)	Certificate Of Proficiency/High School Equivalency
6146.4	Differential Graduation And Competency Standards For Students With Disabilities
6146.5	Elementary/Middle School Graduation Requirements
6155	Challenging Courses By Examination
6155	Challenging Courses By Examination
6159.2	Nonpublic, Nonsectarian School And Agency Services For Special Education
6159.2	Nonpublic, Nonsectarian School And Agency Services For Special Education
6162.5	Student Assessment
6173	Education For Homeless Children
6173	Education For Homeless Children
6173-E(1)	Education For Homeless Children
6173-E(2)	Education For Homeless Children
6173.1	Education For Foster Youth
6173.1	Education For Foster Youth
6173.2	Education Of Children Of Military Families
6173.2	Education Of Children Of Military Families
6173.3	Education For Juvenile Court School Students
6175	Migrant Education Program
6175	Migrant Education Program
6181	Alternative Schools/Programs Of Choice
6181	Alternative Schools/Programs Of Choice

Regulation 6146.3: Reciprocity Of Academic Credit

Status: ADOPTED

Original Adopted Date: 07/01/2000 | Last Revised Date: 02/01/2026 | Last Reviewed Date: 02/01/2026

Students in grades K-8 who transfer into the district without proof of having met the grade level proficiency standards in reading, mathematics, and writing may be required to take the appropriate standardized tests of these basic skills to facilitate proper placement.

In determining equivalency, the principal and/or designated certificated staff representative may consider one or more of the following:

1. A review of the description of academic content and time requirements of the coursework completed by the student compared to academic content and time requirements at the enrolling school
2. An examination of the student's portfolio of work, papers, completed projects, graded tests or other documents demonstrating the student's level of skill and knowledge
3. An opportunity for the student to demonstrate skill via performance on appropriate course-challenging examinations, comprehensive final examinations and/or other culminating exercises used at the enrolling school
4. Verification by teacher observation, once the student has been placed in a course, that the student has reached a level of preparation consistent with the student's placement in that course

Appeals/Due Process

If a student's parent/guardian disagrees with the school site staff's judgment on grade-level placement, course placement and/or equivalency of academic credit, the parent/guardian may appeal to the Superintendent or designee.

Within 10 working days of notification of placement or credit determination, the parent/guardian may request, in writing, a conference with the Superintendent or designee to review the school site staff's decision.

The Superintendent or designee shall schedule a conference within 10 working days of the parent/guardian's request. This meeting may include the principal or designee, representatives of the school's certificated staff, and the student's parents/guardian. It shall be the parent/guardian's responsibility to present evidence that the facts do not support the school staff's decision on the student's placement and/or transferability of prior credits.

The Superintendent or designee's decision shall be final.

Transfer of Coursework and Credits for Highly Mobile Students

Highly mobile student means a foster youth, student experiencing homelessness, former juvenile court school student, child of a military family, student who is migratory, or a student participating in a newcomer program as specified in Education Code 51225.1.

When a highly mobile student transfers into a district school, the district will receive an official transcript from the transferring school or district which reflects full and partial credits and grades earned by the highly mobile student and includes: (Education Code 51225.2)

1. A determination of the days of enrollment and/or seat time, if applicable for all full and partial credits earned based on any measure of full or partial coursework being satisfactorily completed

Partial coursework satisfactorily completed includes any portion of an individual course, even if the student did not complete the entire course

2. Separate listings for credits and grades earned at each school and local educational agency so it is clear where credits and grades were earned

3. A complete record of the student's seat time, including both period attendance and days of enrollment

The district shall transfer the credits and grades from the transferring school's transcript onto an official district transcript in the same manner as described in Item #2, above. (Education Code 51225.2)

If the Principal or designee has knowledge that the transcript from the transferring school may not include certain credits or grades, the Principal or designee shall contact the prior school within two business days to request that the full or partial credits be issued, which shall then be issued and provided by the prior school within two business days of the request. (Education Code 51225.2)

The district shall accept and issue full or partial credit for any coursework that the highly mobile student has satisfactorily completed while attending another public school, a juvenile court school, a charter school, a school in a country other than the United States, or a nonpublic, nonsectarian school or agency, as applicable. (Education Code 51225.2)

If the entire course was completed, the district shall not require the highly mobile student to retake the course. (Education Code 51225.2)

If the entire course was not completed at the previous school, the highly mobile student shall be issued partial credit for the coursework completed and shall be required to take the uncompleted portion of the course. However, the district may require the highly mobile student to retake the portion of the course completed if, in consultation with the holder of educational rights for the highly mobile student, the district finds that the highly mobile student is reasonably able to complete the requirements in time to graduate from high school. Whenever partial credit is issued to a highly mobile student in any particular course, the highly mobile student shall be enrolled in the same or equivalent course, if applicable, to enable the completion of the entire course. (Education Code 51225.2)

Partial credits shall be awarded on the basis of 0.5 credits for every seven class periods attended per subject. If the school is on a block schedule, each block schedule class period attended shall be equal to two regular class periods per subject.

In no event shall the district prevent a highly mobile student from taking or retaking a course to meet the eligibility requirements for admission to the California State University or the University of California. (Education Code 51225.2)

Notification and Complaints

Information regarding the educational rights of highly mobile students, as specified in Education Code 51225.2, shall be included in the annual uniform complaint procedures notification distributed to students, parents/guardians, employees, and other interested parties pursuant to 5 CCR 4622. (Education Code 51225.2)

Any complaint alleging that the district has not complied with requirements regarding the education of highly mobile students, as specified in Education Code 51225.2, may be filed in accordance with the district's procedures in Administrative Regulation 1312.3 - Uniform Complaint Procedures.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 4600-4670	Uniform complaint procedures
Ed. Code 35160	Authority of governing boards
Ed. Code 35160.1	Broad authority of school districts
Ed. Code 47612.5	Charter schools operations; general requirements
Ed. Code 48011	Admission from kindergarten or other school; minimum age
Ed. Code 48645.5	Former juvenile court school students; enrollment

State

Ed. Code 51225.2

Ed. Code 51225.3

Ed. Code 51228

Ed. Code 60605

Ed. Code 60640-60648.5

Ed. Code 64001

Description[Transferability of coursework](#)[High school graduation requirements](#)[Course of study; offerings and timely opportunity](#)[State-adopted content and performance standards in core curricular areas](#)[California Assessment of Student Performance and Progress](#)[School plan for student achievement; consolidated application programs](#)**Management Resources**

California Child Welfare Council Publication

Website

Description[Partial Credit Model Policy and Practice Recommendations](#)[CSBA District and County Office of Education Legal Services](#)**Cross References**

0420.4

0420.4

1312.3

1312.3

1312.3-E(1)

1312.3-E(2)

5111

5111

5117

5117

5121

5121

5123

5123

6011

6143

6143

6145.6

6145.6

6146.1

6146.11

6146.11

6146.2

6146.2-E(1)

6146.4

6146.5

6155

6155

Description[Charter School Authorization](#)[Charter School Authorization](#)[Uniform Complaint Procedures](#)[Uniform Complaint Procedures](#)[Uniform Complaint Procedures](#)[Uniform Complaint Procedures](#)[Admission](#)[Admission](#)[Interdistrict Attendance](#)[Interdistrict Attendance](#)[Grades/Evaluation Of Student Achievement](#)[Grades/Evaluation Of Student Achievement](#)[Promotion/Acceleration/Retention](#)[Promotion/Acceleration/Retention](#)[Academic Standards](#)[Courses Of Study](#)[Courses Of Study](#)[International Exchange](#)[International Exchange](#)[High School Graduation Requirements](#)[Alternative Credits Toward Graduation](#)[Alternative Credits Toward Graduation](#)[Certificate Of Proficiency/High School Equivalency](#)[Certificate Of Proficiency/High School Equivalency](#)[Differential Graduation And Competency Standards For Students With Disabilities](#)[Elementary/Middle School Graduation Requirements](#)[Challenging Courses By Examination](#)[Challenging Courses By Examination](#)

Cross References

6159.2
6159.2
6162.5
6173
6173
6173-E(1)
6173-E(2)
6173.1
6173.1
6173.2
6173.2
6173.3
6175
6175
6181
6181

Description

[Nonpublic, Nonsectarian School And Agency Services For Special Education](#)
[Nonpublic, Nonsectarian School And Agency Services For Special Education](#)
[Student Assessment](#)
[Education For Homeless Children](#)
[Education For Homeless Children](#)
[Education For Homeless Children](#)
[Education For Homeless Children](#)
[Education For Foster Youth](#)
[Education For Foster Youth](#)
[Education Of Children Of Military Families](#)
[Education Of Children Of Military Families](#)
[Education For Juvenile Court School Students](#)
[Migrant Education Program](#)
[Migrant Education Program](#)
[Alternative Schools/Programs Of Choice](#)
[Alternative Schools/Programs Of Choice](#)

Policy 6146.4: Differential Graduation And Competency Standards For Students With Disabilities

Status: ADOPTED

Original Adopted Date: 11/01/1999 | Last Revised Date: 02/01/2026 | Last Reviewed Date: 02/01/2026

The Governing Board recognizes that students with disabilities are entitled to a course of study that provides them with a free appropriate public education (FAPE) and that modifications to the district's regular course of study may be needed on an individualized basis to provide FAPE. In accordance with law, each student's individualized education program (IEP) team shall determine the appropriate goals, as well as any appropriate individual accommodations necessary for measuring the academic achievement and functional performance of the student on state and districtwide assessments.

Exemption from District-Established Graduation Requirements

District students shall complete all course requirements for high school graduation as required by law and in accordance with Board Policy 6146.1 - High School Graduation Requirements. However, a student with disabilities who entered ninth grade in the 2022-23 school year or later shall be eligible to be exempted from all coursework and other requirements adopted by the Board that are in addition to the statewide course requirements for high school graduation if the student's IEP provides for both of the following: (Education Code 51225.31)

1. That the student is eligible to take the alternate assessment as described in Education Code 60640
2. That the student complete state standards aligned coursework to meet the statewide coursework specified in Education Code 51225.3

Additionally, a student with disabilities who entered grade 10 in the 2022-23 school year or later may be eligible for the same exemption, at the district's discretion, if the student's IEP provides for both of the requirements specified in Item #1 and 2 above (Education Code 51225.31)

Any such exempted student shall receive a diploma and be eligible to participate in any graduation ceremony and school activity related to graduation in which a student of similar age without a disability would be eligible to participate. (Education Code 51225.31)

The district's responsibility to provide FAPE shall not terminate when a student with a disability who is exempted from district-adopted graduation requirements participates in graduation activities unless the student's IEP team, which includes the parent/guardian and student, has determined that the student has completed the high school experience. (Education Code 51225.31)

Certificate of Educational Achievement or Completion

Instead of a high school diploma, a student with a disability may be awarded a certificate or document of educational achievement or completion if the student has met one of the following requirements: (Education Code 56390)

1. Satisfactorily completed a prescribed alternative course of study approved by the Board of the district in which the student attended school or the district with jurisdiction over the student as identified in the student's IEP
2. Satisfactorily met the student's IEP goals and objectives during high school as determined by the IEP team
3. Satisfactorily attended high school, participated in the instruction as prescribed in the student's IEP, and met the objectives of the statement of transition services

A student with a disability who meets any of the criteria specified above shall be eligible to participate in any graduation ceremony and any school activity related to graduation in which a graduating student of similar age without disabilities would be eligible to participate. (Education Code 56391)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

5 CCR 3070

Ed Code 60900.2

Ed. Code 51225.31-51225.32

Ed. Code 56341

Ed. Code 56345

Ed. Code 56390-56392

Ed. Code 60640

Description[Graduation](#)[Students with disabilities graduation reporting](#)[Graduation exemption for students with disabilities](#)[Individualized education program team](#)[Individualized education program contents](#)[Recognition for educational achievement; special education](#)

Alternate assessment eligibility

Federal

20 USC 1400-1482

34 CFR 300.1-300.818

34 CFR 300.320

Description[Individuals with Disabilities Education Act](#)[Individuals with Disabilities Education Act](#)[Definition of IEP](#)**Management Resources**

California Department of Education Publication

California Department of Education Publication

Website

Website

Website

Description[Alternate Assessment IEP Team Guidance](#)[Diploma Pathway for Students who Qualify for the California Alternate Assessment, November 2024](#)[CSBA District and County Office of Education Legal Services](#)[U.S. Department of Education, Office of Special Education and Rehabilitative Services](#)[California Department of Education](#)**Cross References**

0430

0430

5127

6142.91

6146.1

6146.3

6146.3

6159

6159

6159.1

6159.1

6159.2

6159.2

6159.3

6159.3

6162.51

6162.51

6164.4

6164.4

Description[Comprehensive Local Plan For Special Education](#)[Comprehensive Local Plan For Special Education](#)[Graduation Ceremonies And Activities](#)[Reading/Language Arts Instruction](#)[High School Graduation Requirements](#)[Reciprocity Of Academic Credit](#)[Reciprocity Of Academic Credit](#)[Individualized Education Program](#)[Individualized Education Program](#)[Procedural Safeguards And Complaints For Special Education](#)[Procedural Safeguards And Complaints For Special Education](#)[Nonpublic, Nonsectarian School And Agency Services For Special Education](#)[Nonpublic, Nonsectarian School And Agency Services For Special Education](#)[Appointment Of Surrogate Parent For Special Education Students](#)[Appointment Of Surrogate Parent For Special Education Students](#)[State Academic Achievement Tests](#)[State Academic Achievement Tests](#)[Identification And Evaluation Of Individuals For Special Education](#)[Identification And Evaluation Of Individuals For Special Education](#)

Cross References

6200

6200

Description

[Adult Education](#)

[Adult Education](#)

Policy 6173: Education For Homeless Children

Status: ADOPTED

Original Adopted Date: 07/01/2005 | Last Revised Date: 02/01/2026 | Last Reviewed Date: 02/01/2026

The Governing Board believes that the identification of students experiencing homelessness is critical to improving the educational outcomes of such students and ensuring that students experiencing homelessness have access to the same free and appropriate public education provided to other students within the district. The district shall provide students experiencing homelessness with access to education and other services necessary for such students to meet the same challenging academic standards as other students.

When there are at least 15 students experiencing homelessness in the district or a district school, the district's local control and accountability plan (LCAP) shall include goals and specific actions to improve student achievement and other outcomes of students experiencing homelessness. (Education Code 52052, 52060, 52064)

The Superintendent or designee shall review district policies at least once every three years and recommend updates to ensure removal of any barriers to the education of students experiencing homelessness and unaccompanied youth. Any such review shall address identification, enrollment, and retention of such students, including those barriers that are due to absences or outstanding fees or fines. (Education Code 48851.3, 42 USC 11432)

The Superintendent or designee shall designate an appropriate staff person to serve as a liaison for homeless children and youths. The district liaison for homeless students shall fulfill the duties specified in 42 USC 11432 to assist in identifying and supporting students experiencing homelessness to succeed in school, and as specified in Education Code 48851.3 related to trainings for district staff providing assistance to students experiencing homelessness.

The Superintendent or designee shall ensure that each district school identifies all students experiencing homelessness and unaccompanied youths enrolled at the school. (Education Code 48851)

To ensure easy identification of students experiencing homelessness, the Superintendent or designee shall annually provide and administer a housing questionnaire developed by the California Department of Education (CDE) to all parents/guardians of students and all unaccompanied youths. (Education Code 48851)

If the primary language of a student's parent/guardian or an unaccompanied youth is not English, either the housing questionnaire shall be made available in the primary language of the student's parent/guardian or the unaccompanied youth pursuant to Education Code 48985, or an appropriate translation of the housing questionnaire shall be provided upon request of a student's parent/guardian or an unaccompanied youth. (Education Code 48851)

The Superintendent or designee shall report to CDE the number of students experiencing homelessness, including unaccompanied youths, enrolled in the district as identified from the housing questionnaire described above. (Education Code 48851)

Additionally, the Superintendent or designee shall ensure that the district liaison's contact information and other information on homelessness, including, but not limited to, information regarding the educational rights and resources available to persons experiencing homelessness, are posted on the district and school websites as specified in the accompanying administrative regulation. (Education Code 48852.6)

The Superintendent or designee shall ensure that placement decisions for students experiencing homelessness are based on the student's best interest as defined in law and administrative regulation.

Each student experiencing homelessness shall be provided services that are comparable to services offered to other students in the school, including, but not limited to, transportation, educational programs for which the student meets the eligibility criteria (such as federal Title I services or similar state or local programs, programs for students with disabilities, and educational programs for English learners), career and technical education programs, programs for gifted and talented students, and school nutrition programs. (Education Code 48850; 42 USC 11432)

Students experiencing homelessness shall not be segregated into a separate school or program based on their status as homeless and shall not be stigmatized in any way. However, the Superintendent or designee may separate students experiencing homelessness on school grounds as necessary for short periods of time for health and safety emergencies or to provide temporary, special, and supplementary services to meet their unique needs. (42 USC 11432, 11433)

The Superintendent or designee shall ensure that information and/or materials for students experiencing homelessness are provided in a manner and form understandable to the student's parents/guardians and to unaccompanied youths.

Information about the living situation of a student experiencing homelessness shall be considered part of a student's educational record, subject to the Family Educational Rights and Privacy Act, shall not be deemed to be directory information as defined in 20 USC 1232g, and shall not be released without written consent. (42 USC 11432)

The Superintendent or designee shall coordinate with other agencies and entities to ensure that students experiencing homelessness are promptly identified, ensure that students experiencing homelessness have access to and are in reasonable proximity to available education and related support services, and raise the awareness of school personnel and service providers of the effects of short-term stays in a shelter and other challenges associated with homelessness. Toward these ends, the Superintendent or designee shall collaborate with local social services agencies, other agencies or entities providing services to students experiencing homelessness, and, if applicable, transitional housing facilities. Additionally, the Superintendent or designee shall coordinate transportation, transfer of school records, and other interdistrict activities with other local educational agencies. As necessary, the Superintendent or designee shall coordinate, within the district and with other involved local educational agencies, services for students experiencing homelessness and services for students with disabilities. (42 USC 11432)

At least annually, the district liaison and other appropriate staff shall participate in professional development and other technical assistance activities to assist them in identifying and meeting the needs of students experiencing homelessness. Such professional development and technical assistance shall include, but are not limited to, training on the district's homeless education program policies, definitions of terms related to homelessness, recognition of signs that students are experiencing or are at risk of experiencing homelessness, the steps that should be taken once a potentially homeless student is identified, and how to connect students experiencing homelessness with appropriate housing and service providers. (Education Code 48851.3, 48852.5; 42 USC 11432)

At least annually, the Superintendent or designee shall report to the Board on the identification of and outcomes for students experiencing homelessness, which may include, but are not limited to, the housing questionnaire responses, school attendance, student achievement test results, promotion and retention rates by grade level, graduation rates, suspension/expulsion rates, and other outcomes related to any goals and specific actions identified in the LCAP. Based on the evaluation data, the district shall revise its strategies as needed to more effectively identify and support the education of students experiencing homelessness.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 4600-4670	Uniform complaint procedures
Ed. Code 39807.5	Payment of transportation costs by parents
Ed. Code 48850	Academic achievement of students in foster care and homeless children
Ed. Code 48850-48859	Education of foster youth and homeless students
Ed. Code 48851	Identification of homeless children and youths and unaccompanied youths; housing questionnaire
Ed. Code 48851.3	Homeless education program policies; liaison responsibilities
Ed. Code 48851.5	Local educational agency liaison for homeless children and youths

State

Ed. Code 48852.3
 Ed. Code 48852.5
 Ed. Code 48852.6
 Ed. Code 48852.7
 Ed. Code 48859
 Ed. Code 48915.5
 Ed. Code 48918.1
 Ed. Code 48985
 Ed. Code 51225.1-51225.3
 Ed. Code 52052
 Ed. Code 52060-52077

Description

[Monitoring for compliance with chapter](#)
[Notice of educational rights of homeless students](#)
[Information regarding homelessness](#)
[Education of homeless students; immediate enrollment](#)
[Definitions](#)
[Recommended expulsion; foster youth with disabilities](#)
[Notice of recommended expulsion](#)
[Notices to parents/guardians in language other than English](#)
[Graduation requirements](#)
[Accountability; numerically significant student subgroups](#)
[Local control and accountability plan](#)

Federal

20 USC 1087vv
 20 USC 1232g
 20 USC 1400-1482
 20 USC 6311
 42 USC 11301-11435
 42 USC 12705

Description

Free Application for Federal Student Aid; definitions
[Family Educational Rights and Privacy Act \(FERPA\) of 1974](#)
[Individuals with Disabilities Education Act](#)
[State plan](#)
 McKinney-Vento Homeless Assistance Act
[Cranston-Gonzalez National Affordable Housing Act; state and local strategies](#)

Management Resources

California Child Welfare Council Publication
 California Department of Education Publication
 California Department of Education Publication
 National Center for Homeless Education Publication
 U.S. Department of Education Guidance
 Website
 Website
 Website
 Website
 Website
 Website
 Website
 Website
 Website
 Website
 Website

Description

[Partial Credit Model Policy and Practice Recommendations](#)
[Federal Program Monitoring Instrument](#)
[Homeless Education Dispute Resolution Process, March 2020](#)
[Homeless Liaison Toolkit, 2020](#)
[Education for Homeless Children and Youths Program, Non-Regulatory Guidance, August 2018](#)
[CSBA District and County Office of Education Legal Services](#)
[California State University](#)
[University of California](#)
[California Department of Education, Homeless Children and Youth Education](#)
[National Center for Homeless Education at SERVE](#)
[National Homelessness Law Center](#)
[U.S. Department of Education - Education for Homeless Children and Youths Grants for State and Local Activities](#)
[California Community Colleges](#)
[California Interscholastic Federation](#)
[California Child Welfare Council](#)

Cross References**Description**

0410	Nondiscrimination In District Programs And Activities
0415	Equity
0460	Local Control And Accountability Plan
0460	Local Control And Accountability Plan
0500	Accountability
1113	District And School Websites
1113	District And School Websites
1113-E(1)	District And School Websites
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1312.3-E(1)	Uniform Complaint Procedures
1312.3-E(2)	Uniform Complaint Procedures
1400	Relations Between Other Governmental Agencies And The Schools
3250	Transportation Fees
3250	Transportation Fees
3260	Fees And Charges
3260	Fees And Charges
3515.4	Recovery For Property Loss Or Damage
3515.4	Recovery For Property Loss Or Damage
3541	Transportation Routes And Services
3550	Food Service/Child Nutrition Program
3550	Food Service/Child Nutrition Program
3553	Free And Reduced Price Meals
3553	Free And Reduced Price Meals
4112.9	Employee Notifications
4112.9-E(1)	Employee Notifications
4131	Staff Development
4212.9	Employee Notifications
4212.9-E(1)	Employee Notifications
4231	Staff Development
4312.9	Employee Notifications
4312.9-E(1)	Employee Notifications
4331	Staff Development
5111	Admission
5111	Admission
5111.1	District Residency
5111.1	District Residency
5113.1	Chronic Absence And Truancy
5113.1	Chronic Absence And Truancy
5113.11	Attendance Supervision

Cross References**Description**

5125	Student Records
5125	Student Records
5125.1	Release Of Directory Information
5125.1	Release Of Directory Information
5125.1-E(1)	Release Of Directory Information
5125.2	Withholding Grades, Diploma Or Transcripts
5132	Dress And Grooming
5132	Dress And Grooming
5141.22	Infectious Diseases
5141.22	Infectious Diseases
5141.26	Tuberculosis Testing
5141.31	Immunizations
5141.31	Immunizations
5141.32	Health Screening For School Entry
5141.6	School Health Services
5141.6	School Health Services
5144.1	Suspension And Expulsion/Due Process
5144.1	Suspension And Expulsion/Due Process
5144.2	Suspension And Expulsion/Due Process (Students With Disabilities)
5145.6	Parent/Guardian Notifications
5145.6-E(1)	Parent/Guardian Notifications
5148.2	Before/After School Programs
5148.2	Before/After School Programs
5148.3	Preschool/Early Childhood Education
5148.3	Preschool/Early Childhood Education
6011	Academic Standards
6120	Response To Instruction And Intervention
6143	Courses Of Study
6143	Courses Of Study
6145	Extracurricular And Cocurricular Activities
6145	Extracurricular And Cocurricular Activities
6145.2	Athletic Competition
6145.2	Athletic Competition
6146.1	High School Graduation Requirements
6146.3	Reciprocity Of Academic Credit
6146.3	Reciprocity Of Academic Credit
6159	Individualized Education Program
6159	Individualized Education Program
6159.1	Procedural Safeguards And Complaints For Special Education
6159.1	Procedural Safeguards And Complaints For Special Education

Cross References

6159.3
6159.3
6162.51
6162.51
6164.2
6164.5
6164.5
6171
6171
6172
6172
6173.1
6173.1
6174
6174
6177
6178
6178
6179
6190

Description

[Appointment Of Surrogate Parent For Special Education Students](#)
[Appointment Of Surrogate Parent For Special Education Students](#)
[State Academic Achievement Tests](#)
[State Academic Achievement Tests](#)
[Guidance/Counseling Services](#)
[Student Success Teams](#)
[Student Success Teams](#)
[Title I Programs](#)
[Title I Programs](#)
[Gifted And Talented Student Program](#)
[Gifted And Talented Student Program](#)
[Education For Foster Youth](#)
[Education For Foster Youth](#)
[Education For English Learners](#)
[Education For English Learners](#)
[Summer Learning Programs](#)
[Career Technical Education](#)
[Career Technical Education](#)
[Supplemental Instruction](#)
[Evaluation Of The Instructional Program](#)

Definitions

Homeless students or students experiencing homelessness means students who lack a fixed, regular, and adequate nighttime residence and includes: (Education Code 48859; 42 USC 11434a)

1. Students who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason; are living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations; are living in emergency or transitional shelters; or are abandoned in hospitals
2. Students who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as regular sleeping accommodations for human beings
3. Students who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings
4. Migratory children who qualify as homeless because they are living in conditions described in Items #1-3 above

Unaccompanied youth includes a homeless child or youth not in the physical custody of a parent or guardian. (Education Code 48859; 42 USC 11434a)

School of origin means the school that the student experiencing homelessness attended when permanently housed or the school in which the student was last enrolled, including a preschool. If the school the student experiencing homelessness attended when permanently housed is different from the school in which the student was last enrolled, or if there is some other school that the student attended within the preceding 15 months and with which the student is connected, the district liaison for homeless students, in consultation with and with the agreement of the student experiencing homelessness and the person holding the right to make educational decisions for the student, shall determine which school is, in the best interests of the student experiencing homelessness, deemed the school of origin. (Education Code 48852.7; 42 USC 11432)

Best interest means that, in making educational and school placement decisions for a student experiencing homelessness, consideration is given to, among other factors, educational stability, the opportunity to be educated in the least restrictive educational setting necessary to achieve academic progress, and the student's access to academic resources, services, and extracurricular and enrichment activities that are available to all district students. (Education Code 48850, 48853; 42 USC 11432)

District Liaison

The Superintendent designates the following staff person as the district liaison for homeless students: (42 USC 11432)

_____ (title or position)

_____ (address)

_____ (email address)

_____ (phone number)

The district's liaison for homeless students shall: (Education Code 48851.3, 48851.5, 48852.5; 42 USC 11432)

1. Ensure that students experiencing homelessness are identified by school personnel through outreach and coordination activities with other entities and agencies
2. Ensure that students experiencing homelessness are enrolled in, and have a full and equal opportunity to succeed in, district schools
3. Ensure that families and students experiencing homelessness have access to and receive educational services for which they are eligible, including services through Head Start and Early Head Start programs, early intervention services under Part C of the federal Individuals with Disabilities Education Act, and other preschool programs administered by the district
4. Ensure that families and students experiencing homelessness receive referrals to health care services, dental services, mental health and substance abuse services, housing services, and other appropriate services
5. Inform parents/guardians of the educational and related opportunities available to their children and ensure that they are provided with meaningful opportunities to participate in the education of their children
6. Disseminate public notice of the educational rights of students experiencing homelessness in locations frequented by parents/guardians of students experiencing homelessness and by unaccompanied youth, including schools, shelters, public libraries, and hunger relief agencies (soup kitchens)

The rights shall be presented in a manner and form understandable to the parents/guardians of homeless students and unaccompanied youth.

7. Mediate enrollment disputes in accordance with law and the section "Resolving Enrollment Disputes" below
8. Fully inform parents/guardians of students experiencing homelessness and unaccompanied youth of all transportation services, including transportation to the school of origin, and assist them in accessing transportation to the school of choice
9. Offer annual training related to the district's homeless education program policies to school personnel who provide services to students experiencing homelessness, including principals and other school leaders, attendance officers, teachers, enrollment personnel, and specialized instructional support personnel, to ensure that such employees are informed of available training, professional development, and other support, and the services provided by the district liaison for homeless students
10. Ensure that unaccompanied youth are enrolled in school, have opportunities to meet the same challenging state academic standards established for other students, and are informed of their status as independent students under 20 USC 1087vv and that they may receive assistance from the district liaison to receive verification of their independent student status for purposes of applying for federal student aid pursuant to 20 USC 1090
11. Coordinate and collaborate with state coordinators and community and school personnel responsible for the provision of education and related services to students experiencing homelessness, including the collection and provision of comprehensive data to the state coordinator as required by law

Additionally, when notified pursuant to Education Code 48918.1, the district liaison shall assist, facilitate, or represent a student experiencing homelessness who is undergoing a disciplinary proceeding that could result in the student's expulsion. When notified pursuant to Education Code 48915.5, the district liaison shall participate in an individualized education program (IEP) team meeting to make a manifestation determination regarding the behavior of a student with a disability.

The Superintendent or designee shall inform students experiencing homelessness, their parents/guardians, school personnel, service providers, and advocates working with homeless families of the duties of the district's liaison. Additionally, the Superintendent or designee shall provide the name and contact information of the district's liaison to the California Department of Education (CDE) for publishing on CDE's website. (42 USC 11432)

Enrollment

The district shall make placement decisions for students experiencing homelessness based on the student's best

interest. (Education Code 48850; 42 USC 11432)

In determining a student's best interest, a student experiencing homelessness shall, to the extent feasible, be placed in the school of origin, unless the student's parent/guardian or the unaccompanied youth requests otherwise. (Education Code 48852.7; 42 USC 11432)

When determining the best interest of any student experiencing homelessness, the district shall give priority to the request of the student's parent/guardian, or in the case of an unaccompanied youth, the request of the student. Additionally, the student's educational stability and opportunity to be educated in the least restrictive educational setting necessary to achieve academic progress and other student-centered factors related to the student's best interest, including the impact of mobility on the student's achievement, education, health, and safety, shall be considered. (Education Code 48850; 42 USC 11432)

Such factors may include, but are not limited to, the age of the student, the distance of the commute and the impact it may have on the student's education, personal safety issues, the student's need for special instruction, the length of anticipated stay in the temporary shelter or other temporary location, likely area of future housing, school placement of siblings, and the time remaining in the school year.

However, placement decisions shall not be based on whether a student experiencing homelessness lives with the student's homeless parent/guardian or has been temporarily placed elsewhere. (42 USC 11432)

In the case of an unaccompanied youth, the district liaison shall assist in placement or enrollment decisions, give priority to the views of the student, and provide notice to the student of the right to appeal. (42 USC 11432)

Once a placement decision has been made, the principal or designee shall immediately enroll the student in the school of choice. The student shall be enrolled even if the student: (Education Code 48850, 48852.7; 42 USC 11432)

1. Has outstanding fees, fines, textbooks, or other items or monies due to the school last attended
2. Does not have clothing normally required by the school, such as school uniforms
3. Is unable to produce records normally required for enrollment, such as previous academic records, proof of residency, and records of immunization and other required health records
4. Has missed application or enrollment deadlines during any period of homelessness

The principal or designee shall immediately contact the school last attended by the student to obtain the relevant records. If the student needs to obtain immunizations or does not possess immunization or other required health records, the principal or designee shall immediately refer the parent/guardian to the district liaison for homeless students. The district liaison shall assist the parent/guardian, or the student if the student is an unaccompanied youth, in obtaining the necessary immunizations, screenings, or records for the student. (42 USC 11432)

If the student is placed at a school other than the school of origin or the school requested by the student's parent/guardian or the student, if an unaccompanied youth, the Superintendent or designee shall provide the parent/guardian or the unaccompanied youth with a written explanation of the reasons for the decision, including why placement in the student's school of origin or requested school is not in the student's best interest, along with a statement regarding the right to appeal the placement decision. The written explanation shall be in a manner and form understandable to such parent/guardian or unaccompanied youth. (42 USC 11432)

At the point of any change or subsequent change in the residence of a student experiencing homelessness, the student may continue attending the student's school of origin for the duration of the homelessness. (Education Code 48852.7; 42 USC 11432)

To ensure that the student experiencing homelessness has the benefit of matriculating with the student's peers in accordance with the established feeder patterns, the following shall apply: (Education Code 48852.7; 42 USC 11432)

1. If the student is transitioning between grade levels, the student shall be allowed to continue in the same

attendance area

2. If the student is transitioning to a middle school or high school, and the school designated for matriculation is in another school district, the student shall be allowed to continue to the school designated for matriculation in that district

If the student's housing status changes before the end of the school year so that the student is no longer experiencing homelessness, the student shall be allowed to stay in the school of origin: (Education Code 48852.7)

1. Through the duration of the school year if the student is in grades K-8
2. Through graduation if the student is in high school

When the district offers an intersession program, priority access shall be given to students experiencing homelessness. If a student experiencing homelessness will be moving during an intersession period, the student's parent/guardian, educational rights holder, or Indian custodian in the case of an Indian child, or, if there is no parent/guardian, educational rights holder, or Indian custodian, the unaccompanied homeless youth, shall determine which school the student attends for the intersession period. (Education Code 48850)

Resolving Enrollment Disputes

If a dispute arises over student eligibility, school selection, or enrollment in a particular school, the matter shall be referred to the district liaison, who shall carry out the dispute resolution process as expeditiously as possible. (42 USC 11432)

The parent/guardian or unaccompanied youth shall be provided with a written explanation of any decisions related to eligibility, school selection, or enrollment and of the right of the parent/guardian or unaccompanied youth to appeal such decisions. (42 USC 11432)

The written explanation shall include:

1. A description of the action proposed or refused by the district
2. An explanation of why the action is proposed or refused
3. A description of any other options the district considered and the reasons that any other options were rejected
4. A description of any other factors relevant to the district's decision and information related to the eligibility or best interest determination including the facts, witnesses, and evidence relied upon and their sources
5. Appropriate timelines to ensure any relevant deadlines are not missed
6. Contact information for the district liaison and state coordinator, and a brief description of those roles

The written explanation shall be complete, as brief as possible, simply stated, and provided in language that the parent/guardian or student can understand.

The district liaison may use an informal process as an alternative to formal dispute resolution procedures, provided that the parents/guardians or unaccompanied youth have access to the more formal process if informal resolution is not successful in resolving the matter.

In working with a student's parents/guardians or unaccompanied youth to resolve an enrollment dispute, the district liaison shall:

1. Inform the student's parents/guardians or unaccompanied youth that written and/or oral documentation to support their position may be provided

2. Inform the student's parents/guardians or unaccompanied youth that they may seek the assistance of social services, advocates, and/or service providers in having the dispute resolved
3. Provide a simple form that they may use and turn in to the school to initiate the dispute resolution process
4. Provide a copy of the dispute form they submit for their records
5. Provide the outcome of the dispute for their records

When a student's parent/guardian or an unaccompanied youth involved in the enrollment dispute is an English learner, Items #1-5 shall be provided either in the native language of the parent/guardian or unaccompanied youth or through an interpreter. Any additional support needed because of a disability of that parent/guardian or unaccompanied youth shall be made available without a charge.

If a parent/guardian or unaccompanied youth disagrees with the district liaison's enrollment decision, the decision may be appealed to the Superintendent. The Superintendent shall make a determination within five working days.

If the parent/guardian chooses to appeal the district's placement decision, the district liaison shall forward all written documentation and related paperwork to the liaison for homeless students at the county office of education.

Pending final resolution of the dispute, including all available appeals, the student shall be immediately enrolled in the school in which enrollment is sought and shall be allowed to attend classes and participate fully in school activities. (42 USC 11432, 11434a)

Transportation

The district shall provide transportation for a student experiencing homelessness to and from the student's school of origin when the student is residing within the district and the parent/guardian, or the district liaison in the case of an unaccompanied youth, requests that such transportation be provided. If the student moves outside of district boundaries, but continues to attend the student's school of origin within this district, the Superintendent or designee shall consult with the superintendent of the district in which the student is now residing to agree upon a method to apportion the responsibility and costs of the transportation. (42 USC 11432)

Any fees that the district charges for home-to-school transportation and other transportation as expressly provided by law shall be waived for students experiencing homelessness. (Education Code 39807.5)

The district shall not be obligated to provide transportation to students who continue attending their school of origin after they secure permanent housing, unless the formerly homeless student has an IEP that includes transportation as a necessary related service for the student. (Education Code 48852.7)

Transfer of Coursework and Credits

When a student experiencing homelessness transfers into a district school, the student's coursework and credits shall be transferred as specified in Education Code 51225.2 and Board Policy and Administrative Regulation 6146.3 - Reciprocity of Academic Credit.

Applicability of Graduation Requirements

A student experiencing homelessness who transfers to a district school shall be expected to complete all courses and fulfill graduation requirements as specified in Board Policy 6146.1 - High School Graduation Requirements, unless the student has completed the second year of high school and thereby exempted from such requirements in accordance with Education Code 51225.1.

Eligibility for Extracurricular Activities

A student experiencing homelessness who enrolls in any district school shall have access to extracurricular and enrichment activities that are available to all students in the school, including but not limited to, interscholastic sports administered by the California Interscholastic Federation. (Education Code 48850)

Notification and Posting Requirements

The Superintendent or designee shall ensure that a list of the district's liaison(s) and the contact information for such liaison(s), as well as specific information on homelessness, including, but not limited to, information regarding the educational rights and resources available to students experiencing homelessness, are posted on the district's website. (Education Code 48852.6)

Additionally, each district school that has a website shall post the contact information for the district liaison and the name and contact information of any employee or other person under contract with the school who assists the district liaison in completing the liaison's duties pursuant to 42 USC 11432. (Education Code 48852.6)

References: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

5 CCR 4600-4670

5 CCR 4600-4670

Ed. Code 39807.5

Ed. Code 48850

Ed. Code 48850-48859

Ed. Code 48851

Ed. Code 48851.3

Ed. Code 48851.5

Ed. Code 48852.3

Ed. Code 48852.5

Ed. Code 48852.6

Ed. Code 48852.7

Ed. Code 48859

Ed. Code 48915.5

Ed. Code 48918.1

Ed. Code 48985

Ed. Code 51225.1-51225.3

Ed. Code 52052

Ed. Code 52060-52077

20 USC 1087vv

20 USC 1087vv

20 USC 1232g

20 USC 1400-1482

20 USC 6311

42 USC 11301-11435

42 USC 11432

Uniform complaint procedures

[Payment of transportation costs by parents](#)

[Academic achievement of students in foster care and homeless children](#)

[Education of foster youth and homeless students](#)

[Identification of homeless children and youths and unaccompanied youths; housing questionnaire](#)

[Homeless education program policies; liaison responsibilities](#)

[Local educational agency liaison for homeless children and youths](#)

[Monitoring for compliance with chapter](#)

[Notice of educational rights of homeless students](#)

[Information regarding homelessness](#)

[Education of homeless students; immediate enrollment](#)

[Definitions](#)

[Recommended expulsion; foster youth with disabilities](#)

[Notice of recommended expulsion](#)

[Notices to parents/guardians in language other than English](#)

[Graduation requirements](#)

[Accountability; numerically significant student subgroups](#)

[Local control and accountability plan](#)

42 USC 11432

Free Application for Federal Student Aid; definitions

[Family Educational Rights and Privacy Act \(FERPA\) of 1974](#)

[Individuals with Disabilities Education Act](#)

[State plan](#)

McKinney-Vento Homeless Assistance Act

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42 USC 12705

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California Child Welfare Council Publication
 California Department of Education Publication
 California Department of Education Publication
 National Center for Homeless Education Publication
 U.S. Department of Education Guidance
 Website
 Website
 Website
 Website
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 Website
 Website
 Website
 Website
 Website

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[Cranston-Gonzalez National Affordable Housing Act; state and local strategies](#)

posHA d7

[Partial Credit Model Policy and Practice Recommendations](#)
[Federal Program Monitoring Instrument](#)
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[National Homelessness Law Center](#)
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[California Community Colleges](#)
[California Interscholastic Federation](#)
[California Child Welfare Council](#)

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[Nondiscrimination In District Programs And Activities](#)
[Equity](#)
[Local Control And Accountability Plan](#)
[Local Control And Accountability Plan](#)
[Accountability](#)
[District And School Websites](#)
[District And School Websites](#)
[District And School Websites](#)
[Uniform Complaint Procedures](#)
[Uniform Complaint Procedures](#)
[Uniform Complaint Procedures](#)
[Uniform Complaint Procedures](#)
[Relations Between Other Governmental Agencies And The Schools](#)
[Transportation Fees](#)
[Transportation Fees](#)
[Fees And Charges](#)
[Fees And Charges](#)
[Recovery For Property Loss Or Damage](#)

Classroom

3515.4
3541
3550
3550
3553
4112.9
4112.9-E(1)
4131
4212.9
4212.9-E(1)
4231
4312.9
4312.9-E(1)
4331
5111
5111
5111.1
5111.1
5113.1
5113.1
5113.11
5125
5125
5125.1
5125.1
5125.1-E(1)
5125.2
5132
5132
5141.22
5141.22
5141.26
5141.31
5141.31
5141.32
5141.6
5141.6
5144.1
5144.1

Post-Secondary

[Recovery For Property Loss Or Damage](#)
[Transportation Routes And Services](#)
[Food Service/Child Nutrition Program](#)
[Food Service/Child Nutrition Program](#)
[Free And Reduced Price Meals](#)
[Free And Reduced Price Meals](#)
[Employee Notifications](#)
[Employee Notifications](#)
[Staff Development](#)
[Employee Notifications](#)
[Employee Notifications](#)
[Staff Development](#)
[Employee Notifications](#)
[Employee Notifications](#)
[Staff Development](#)
[Admission](#)
[Admission](#)
[District Residency](#)
[District Residency](#)
[Chronic Absence And Truancy](#)
[Chronic Absence And Truancy](#)
[Attendance Supervision](#)
[Student Records](#)
[Student Records](#)
[Release Of Directory Information](#)
[Release Of Directory Information](#)
[Release Of Directory Information](#)
[Withholding Grades, Diploma Or Transcripts](#)
[Dress And Grooming](#)
[Dress And Grooming](#)
[Infectious Diseases](#)
[Infectious Diseases](#)
[Tuberculosis Testing](#)
[Immunizations](#)
[Immunizations](#)
[Health Screening For School Entry](#)
[School Health Services](#)
[School Health Services](#)
[Suspension And Expulsion/Due Process](#)
[Suspension And Expulsion/Due Process](#)

Classroom

5144.2
5145.6
5145.6-E(1)
5148.2
5148.2
5148.3
5148.3
6011
6120
6143
6143
6145
6145
6145.2
6145.2
6146.1
6146.3
6146.3
6159
6159
6159.1
6159.1
6159.3
6159.3
6162.51
6162.51
6164.2
6164.5
6164.5
6171
6171
6172
6172
6173.1
6173.1
6174
6174
6177
6178
6178

Part 17

[Suspension And Expulsion/Due Process \(Students With Disabilities\)](#)
[Parent/Guardian Notifications](#)
[Parent/Guardian Notifications](#)
[Before/After School Programs](#)
[Before/After School Programs](#)
[Preschool/Early Childhood Education](#)
[Preschool/Early Childhood Education](#)
[Academic Standards](#)
[Response To Instruction And Intervention](#)
[Courses Of Study](#)
[Courses Of Study](#)
[Extracurricular And Cocurricular Activities](#)
[Extracurricular And Cocurricular Activities](#)
[Athletic Competition](#)
[Athletic Competition](#)
[High School Graduation Requirements](#)
[Reciprocity Of Academic Credit](#)
[Reciprocity Of Academic Credit](#)
[Individualized Education Program](#)
[Individualized Education Program](#)
[Procedural Safeguards And Complaints For Special Education](#)
[Procedural Safeguards And Complaints For Special Education](#)
[Appointment Of Surrogate Parent For Special Education Students](#)
[Appointment Of Surrogate Parent For Special Education Students](#)
[State Academic Achievement Tests](#)
[State Academic Achievement Tests](#)
[Guidance/Counseling Services](#)
[Student Success Teams](#)
[Student Success Teams](#)
[Title I Programs](#)
[Title I Programs](#)
[Gifted And Talented Student Program](#)
[Gifted And Talented Student Program](#)
[Education For Foster Youth](#)
[Education For Foster Youth](#)
[Education For English Learners](#)
[Education For English Learners](#)
[Summer Learning Programs](#)
[Career Technical Education](#)
[Career Technical Education](#)

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6179

6190

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[Supplemental Instruction](#)

[Evaluation Of The Instructional Program](#)

Exhibit 6173-E(1): Education For Homeless Children

Status: ADOPTED

Original Adopted Date: 07/01/2005 | Last Revised Date: 02/01/2026 | Last Reviewed Date: 02/01/2026

**DISTRICT EXPLANATION OF DECISION
RELATED TO ELIGIBILITY, SCHOOL SELECTION, OR ENROLLMENT**

Instructions: The following form provides notice and explanation to a student's parent/guardian or an unaccompanied youth regarding the district's decision related to student eligibility, school selection, or enrollment.

Date: _____ Name of person completing form: _____
Title: _____ Phone number: _____

In accordance with the federal McKinney-Vento Homeless Assistance Act (42 USC 11431-11435), this notification is being provided to either:

Name of parent(s)/guardian(s): _____
Name of unaccompanied student: _____

School requested: _____
District's placement decision (name of school): _____

Action(s) proposed/refused by the district related to eligibility, school selection, or enrollment:

The district's determination regarding eligibility, school selection, or enrollment was based upon the following evidence and for the following reasons:

Other options that the district considered, if any, included the following options which were rejected for the following reasons:

Factors relevant to the district's decision and information related to the eligibility or best interest determination including the facts, witnesses, and evidence relied upon and their sources, if any:

You have the right to appeal this decision to the district Superintendent. To do so, contact the district's homeless liaison listed below within the next _____ (insert number of days) days to request a Dispute Form. You may provide written or verbal documentation to support your position, and may also seek the assistance of social services, advocates, and/or service providers in the dispute process. The Superintendent or designee will review all the evidence and will notify you of their decision within _____ (insert number of days) days.

If you are not satisfied with the Superintendent's decision, you may appeal to the _____ (insert county name) County Office of Education. If you are not satisfied with the county office's decision, you may then appeal to

the California Department of Education. The district's homeless liaison can assist you with this appeal.

CONTACT INFORMATION:

District Liaison: The district liaison is one of the primary contacts between families experiencing homelessness and school or district staff. The district liaison for homeless students is responsible for coordinating services to ensure that students experiencing homelessness enroll in school and have the opportunity to succeed academically, and mediates enrollment disputes as needed.

Name of district's homeless liaison: [redacted]
Address: [redacted]
Email Address: [redacted]
Phone number: [redacted]

County Liaison: If you appeal the district's decision to the county office of education, the district liaison shall forward all written documentation and related paperwork to the homeless liaison at the county office. The county liaison will review the materials and determine the eligibility, school selection, or enrollment decision within five working days of receiving the materials. The county liaison will notify you of the decision.

Name of County Office of Education homeless liaison: [redacted]
Address: [redacted]
Email Address: [redacted]
Phone number: [redacted]

State Coordinator: If you appeal the county office's decision to the California Department of Education, the county homeless liaison shall forward all written documentation and related paperwork to the State Homeless Coordinator. The state coordinator will review the district, county office, and parent/guardian information and will notify you of the decision within ten working days of receiving the materials.

Name of state homeless coordinator: [redacted]
Address: [redacted]
Email Address: [redacted]
Phone number: [redacted]

RIGHTS:

Pending the final resolution of this dispute, including the period of all appeals, the student has the right to immediately enroll in the school requested and to participate fully in school activities at that school.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 4600-4670	Uniform complaint procedures
Ed. Code 39807.5	Payment of transportation costs by parents
Ed. Code 48850	Academic achievement of students in foster care and homeless children
Ed. Code 48850-48859	Education of foster youth and homeless students
Ed. Code 48851	Identification of homeless children and youths and unaccompanied youths; housing questionnaire
Ed. Code 48851.3	Homeless education program policies; liaison responsibilities
Ed. Code 48851.5	Local educational agency liaison for homeless children and youths
Ed. Code 48852.3	Monitoring for compliance with chapter
Ed. Code 48852.5	Notice of educational rights of homeless students
Ed. Code 48852.6	Information regarding homelessness
Ed. Code 48852.7	Education of homeless students; immediate enrollment

State

Ed. Code 48859
 Ed. Code 48915.5
 Ed. Code 48918.1
 Ed. Code 48985
 Ed. Code 51225.1-51225.3
 Ed. Code 52052
 Ed. Code 52060-52077

Description

[Definitions](#)
[Recommended expulsion; foster youth with disabilities](#)
[Notice of recommended expulsion](#)
[Notices to parents/guardians in language other than English](#)
[Graduation requirements](#)
[Accountability; numerically significant student subgroups](#)
[Local control and accountability plan](#)

Federal

20 USC 1087vv
 20 USC 1232g
 20 USC 1400-1482
 20 USC 6311
 42 USC 11301-11435
 42 USC 12705

Description

Free Application for Federal Student Aid; definitions
[Family Educational Rights and Privacy Act \(FERPA\) of 1974](#)
[Individuals with Disabilities Education Act](#)
[State plan](#)
 McKinney-Vento Homeless Assistance Act
[Cranston-Gonzalez National Affordable Housing Act; state and local strategies](#)

Management Resources

California Child Welfare Council Publication
 California Department of Education Publication
 California Department of Education Publication
 National Center for Homeless Education Publication
 U.S. Department of Education Guidance
 Website
 Website
 Website
 Website
 Website
 Website
 Website
 Website
 Website
 Website
 Website
 Website
 Website

Description

[Partial Credit Model Policy and Practice Recommendations](#)
[Federal Program Monitoring Instrument](#)
[Homeless Education Dispute Resolution Process, March 2020](#)
[Homeless Liaison Toolkit, 2020](#)
[Education for Homeless Children and Youths Program, Non-Regulatory Guidance, August 2018](#)
[CSBA District and County Office of Education Legal Services](#)
[California State University](#)
[University of California](#)
[California Department of Education, Homeless Children and Youth Education](#)
[National Center for Homeless Education at SERVE](#)
[National Homelessness Law Center](#)
[U.S. Department of Education - Education for Homeless Children and Youths Grants for State and Local Activities](#)
[California Community Colleges](#)
[California Interscholastic Federation](#)
[California Child Welfare Council](#)

Cross References

0410
 0415
 0460
 0460

Description

[Nondiscrimination In District Programs And Activities](#)
[Equity](#)
[Local Control And Accountability Plan](#)
[Local Control And Accountability Plan](#)

Cross References**Description**

0500	Accountability
1113	District And School Websites
1113	District And School Websites
1113-E(1)	District And School Websites
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1312.3-E(1)	Uniform Complaint Procedures
1312.3-E(2)	Uniform Complaint Procedures
1400	Relations Between Other Governmental Agencies And The Schools
3250	Transportation Fees
3250	Transportation Fees
3260	Fees And Charges
3260	Fees And Charges
3515.4	Recovery For Property Loss Or Damage
3515.4	Recovery For Property Loss Or Damage
3541	Transportation Routes And Services
3550	Food Service/Child Nutrition Program
3550	Food Service/Child Nutrition Program
3553	Free And Reduced Price Meals
3553	Free And Reduced Price Meals
4112.9	Employee Notifications
4112.9-E(1)	Employee Notifications
4131	Staff Development
4212.9	Employee Notifications
4212.9-E(1)	Employee Notifications
4231	Staff Development
4312.9	Employee Notifications
4312.9-E(1)	Employee Notifications
4331	Staff Development
5111	Admission
5111	Admission
5111.1	District Residency
5111.1	District Residency
5113.1	Chronic Absence And Truancy
5113.1	Chronic Absence And Truancy
5113.11	Attendance Supervision
5125	Student Records
5125	Student Records
5125.1	Release Of Directory Information
5125.1	Release Of Directory Information

Cross References

	Description
5125.1-E(1)	Release Of Directory Information
5125.2	Withholding Grades, Diploma Or Transcripts
5132	Dress And Grooming
5132	Dress And Grooming
5141.22	Infectious Diseases
5141.22	Infectious Diseases
5141.26	Tuberculosis Testing
5141.31	Immunizations
5141.31	Immunizations
5141.32	Health Screening For School Entry
5141.6	School Health Services
5141.6	School Health Services
5144.1	Suspension And Expulsion/Due Process
5144.1	Suspension And Expulsion/Due Process
5144.2	Suspension And Expulsion/Due Process (Students With Disabilities)
5145.6	Parent/Guardian Notifications
5145.6-E(1)	Parent/Guardian Notifications
5148.2	Before/After School Programs
5148.2	Before/After School Programs
5148.3	Preschool/Early Childhood Education
5148.3	Preschool/Early Childhood Education
6011	Academic Standards
6120	Response To Instruction And Intervention
6143	Courses Of Study
6143	Courses Of Study
6145	Extracurricular And Cocurricular Activities
6145	Extracurricular And Cocurricular Activities
6145.2	Athletic Competition
6145.2	Athletic Competition
6146.1	High School Graduation Requirements
6146.3	Reciprocity Of Academic Credit
6146.3	Reciprocity Of Academic Credit
6159	Individualized Education Program
6159	Individualized Education Program
6159.1	Procedural Safeguards And Complaints For Special Education
6159.1	Procedural Safeguards And Complaints For Special Education
6159.3	Appointment Of Surrogate Parent For Special Education Students
6159.3	Appointment Of Surrogate Parent For Special Education Students
6162.51	State Academic Achievement Tests
6162.51	State Academic Achievement Tests

Cross References

6164.2
6164.5
6164.5
6171
6171
6172
6172
6173.1
6173.1
6174
6174
6177
6178
6178
6179
6190

Description

[Guidance/Counseling Services](#)
[Student Success Teams](#)
[Student Success Teams](#)
[Title I Programs](#)
[Title I Programs](#)
[Gifted And Talented Student Program](#)
[Gifted And Talented Student Program](#)
[Education For Foster Youth](#)
[Education For Foster Youth](#)
[Education For English Learners](#)
[Education For English Learners](#)
[Summer Learning Programs](#)
[Career Technical Education](#)
[Career Technical Education](#)
[Supplemental Instruction](#)
[Evaluation Of The Instructional Program](#)

Exhibit 6173-E(2): Education For Homeless Children

Status: ADOPTED

Original Adopted Date: 07/01/2005 | Last Revised Date: 02/01/2026 | Last Reviewed Date: 02/01/2026

DISPUTE FORM

Instructions: This form is to be completed by a parent/guardian or student when a dispute regarding enrollment has arisen. As an alternative to completing this form, the information on this form may be shared verbally with the district's liaison for homeless students.

Date submitted: [Redacted]
 Student's name: [Redacted]
 Name of person completing form: [Redacted]
 Relation to student: [Redacted]
 Address: [Redacted]
 Email Address: [Redacted]
 Phone number: [Redacted]

Name of school requested: [Redacted]

I wish to appeal the eligibility, school selection, or enrollment decision made by:
 District liaison District Superintendent County office of education liaison

Reason for the appeal: You may include an explanation to support your appeal in this space or provide your explanation verbally.

[Redacted]

[Redacted]

[Redacted]

[Redacted]

I have been provided with:
 A written explanation of the district's decision
 Contact information for the district's homeless liaison
 Contact information for the county office of education's homeless liaison
 Contact information for the state homeless coordinator

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 4600-4670	Uniform complaint procedures
Ed. Code 39807.5	Payment of transportation costs by parents
Ed. Code 48850	Academic achievement of students in foster care and homeless children
Ed. Code 48850-48859	Education of foster youth and homeless students
Ed. Code 48851	Identification of homeless children and youths and unaccompanied youths; housing questionnaire
Ed. Code 48851.3	Homeless education program policies; liaison responsibilities
Ed. Code 48851.5	Local educational agency liaison for homeless children and youths
Ed. Code 48852.3	Monitoring for compliance with chapter
Ed. Code 48852.5	Notice of educational rights of homeless students
Ed. Code 48852.6	Information regarding homelessness
Ed. Code 48852.7	Education of homeless students; immediate enrollment
Ed. Code 48859	Definitions
Ed. Code 48915.5	Recommended expulsion; foster youth with disabilities

State

Ed. Code 48918.1
 Ed. Code 48985
 Ed. Code 51225.1-51225.3
 Ed. Code 52052
 Ed. Code 52060-52077

Description

[Notice of recommended expulsion](#)
[Notices to parents/guardians in language other than English](#)
[Graduation requirements](#)
[Accountability; numerically significant student subgroups](#)
[Local control and accountability plan](#)

Federal

20 USC 1087vv
 20 USC 1232g
 20 USC 1400-1482
 20 USC 6311
 42 USC 11301-11435
 42 USC 12705

Description

Free Application for Federal Student Aid; definitions
[Family Educational Rights and Privacy Act \(FERPA\) of 1974](#)
[Individuals with Disabilities Education Act](#)
[State plan](#)
 McKinney-Vento Homeless Assistance Act
[Cranston-Gonzalez National Affordable Housing Act; state and local strategies](#)

Management Resources

California Child Welfare Council Publication
 California Department of Education Publication
 California Department of Education Publication
 National Center for Homeless Education Publication
 U.S. Department of Education Guidance
 Website
 Website
 Website
 Website
 Website
 Website
 Website
 Website
 Website
 Website
 Website
 Website

Description

[Partial Credit Model Policy and Practice Recommendations](#)
[Federal Program Monitoring Instrument](#)
[Homeless Education Dispute Resolution Process, March 2020](#)
[Homeless Liaison Toolkit, 2020](#)
[Education for Homeless Children and Youths Program, Non-Regulatory Guidance, August 2018](#)
[CSBA District and County Office of Education Legal Services](#)
[California State University](#)
[University of California](#)
[California Department of Education, Homeless Children and Youth Education](#)
[National Center for Homeless Education at SERVE](#)
[National Homelessness Law Center](#)
[U.S. Department of Education - Education for Homeless Children and Youths Grants for State and Local Activities](#)
[California Community Colleges](#)
[California Interscholastic Federation](#)
[California Child Welfare Council](#)

Cross References

0410
 0415
 0460
 0460
 0500
 1113

Description

[Nondiscrimination In District Programs And Activities](#)
[Equity](#)
[Local Control And Accountability Plan](#)
[Local Control And Accountability Plan](#)
[Accountability](#)
[District And School Websites](#)

Cross References**Description**

1113	District And School Websites
1113-E(1)	District And School Websites
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1312.3-E(1)	Uniform Complaint Procedures
1312.3-E(2)	Uniform Complaint Procedures
1400	Relations Between Other Governmental Agencies And The Schools
3250	Transportation Fees
3250	Transportation Fees
3260	Fees And Charges
3260	Fees And Charges
3515.4	Recovery For Property Loss Or Damage
3515.4	Recovery For Property Loss Or Damage
3541	Transportation Routes And Services
3550	Food Service/Child Nutrition Program
3550	Food Service/Child Nutrition Program
3553	Free And Reduced Price Meals
3553	Free And Reduced Price Meals
4112.9	Employee Notifications
4112.9-E(1)	Employee Notifications
4131	Staff Development
4212.9	Employee Notifications
4212.9-E(1)	Employee Notifications
4231	Staff Development
4312.9	Employee Notifications
4312.9-E(1)	Employee Notifications
4331	Staff Development
5111	Admission
5111	Admission
5111.1	District Residency
5111.1	District Residency
5113.1	Chronic Absence And Truancy
5113.1	Chronic Absence And Truancy
5113.11	Attendance Supervision
5125	Student Records
5125	Student Records
5125.1	Release Of Directory Information
5125.1	Release Of Directory Information
5125.1-E(1)	Release Of Directory Information
5125.2	Withholding Grades, Diploma Or Transcripts

Cross References**Description**

5132	Dress And Grooming
5132	Dress And Grooming
5141.22	Infectious Diseases
5141.22	Infectious Diseases
5141.26	Tuberculosis Testing
5141.31	Immunizations
5141.31	Immunizations
5141.32	Health Screening For School Entry
5141.6	School Health Services
5141.6	School Health Services
5144.1	Suspension And Expulsion/Due Process
5144.1	Suspension And Expulsion/Due Process
5144.2	Suspension And Expulsion/Due Process (Students With Disabilities)
5145.6	Parent/Guardian Notifications
5145.6-E(1)	Parent/Guardian Notifications
5148.2	Before/After School Programs
5148.2	Before/After School Programs
5148.3	Preschool/Early Childhood Education
5148.3	Preschool/Early Childhood Education
6011	Academic Standards
6120	Response To Instruction And Intervention
6143	Courses Of Study
6143	Courses Of Study
6145	Extracurricular And Cocurricular Activities
6145	Extracurricular And Cocurricular Activities
6145.2	Athletic Competition
6145.2	Athletic Competition
6146.1	High School Graduation Requirements
6146.3	Reciprocity Of Academic Credit
6146.3	Reciprocity Of Academic Credit
6159	Individualized Education Program
6159	Individualized Education Program
6159.1	Procedural Safeguards And Complaints For Special Education
6159.1	Procedural Safeguards And Complaints For Special Education
6159.3	Appointment Of Surrogate Parent For Special Education Students
6159.3	Appointment Of Surrogate Parent For Special Education Students
6162.51	State Academic Achievement Tests
6162.51	State Academic Achievement Tests
6164.2	Guidance/Counseling Services
6164.5	Student Success Teams

Cross References

6164.5

6171

6171

6172

6172

6173.1

6173.1

6174

6174

6177

6178

6178

6179

6190

Description[Student Success Teams](#)[Title I Programs](#)[Title I Programs](#)[Gifted And Talented Student Program](#)[Gifted And Talented Student Program](#)[Education For Foster Youth](#)[Education For Foster Youth](#)[Education For English Learners](#)[Education For English Learners](#)[Summer Learning Programs](#)[Career Technical Education](#)[Career Technical Education](#)[Supplemental Instruction](#)[Evaluation Of The Instructional Program](#)

Policy 6173.1: Education For Foster Youth

Status: ADOPTED

Original Adopted Date: 03/01/2008 | **Last Revised Date:** 02/01/2026 | **Last Reviewed Date:** 02/01/2026

The Governing Board recognizes that foster youth may face significant barriers to achieving academic success due to their family circumstances, disruption to their educational program, and their emotional, social, and other health needs that may be addressed with the provision of a safe, positive learning environment that is free from discrimination and harassment and that promotes students' self-esteem and academic achievement.

The Superintendent or designee shall provide foster youth with full access to the district's educational program and implement strategies necessary for the improvement of the academic achievement of foster youth. Additionally, as identified in the district's local control and accountability plan (LCAP), the Superintendent or designee shall develop strategies to build a foster youth's feeling of connectedness with school, including, but not limited to, strategies that promote positive discipline and conflict resolution, the development of resiliency and interpersonal skills, and the involvement of foster parents, group home administrators, and/or other caretakers in school programs and activities.

The Superintendent or designee shall ensure that placement decisions for foster youth are based on the students' best interests as defined in law and as specified in the accompanying administrative regulation. The Superintendent or designee shall designate a staff person as the district liaison for foster youth to help facilitate the enrollment, placement, and transfer of foster youth.

The Superintendent or designee and district liaison shall ensure that all appropriate staff, including, but not limited to, each principal, school registrar, and attendance clerk, receive training on the enrollment, placement, and transfer of foster youth and other related rights.

To address the needs of foster youth and help ensure the maximum utilization of available funds, the Superintendent or designee shall collaborate with local agencies and officials including, but not limited to, the county placing agency, social services, probation officers, and juvenile court officers. The Superintendent or designee shall explore the feasibility of entering into agreements with these groups to coordinate services and protect the rights of foster youth.

At least annually and in accordance with the established timelines, the Superintendent or designee shall report to the Board on the outcomes for foster youth regarding the goals and specific actions identified in the LCAP, including, but not limited to, school attendance, student achievement test results, promotion and retention rates by grade level, graduation rates, and suspension/expulsion rates. As necessary, evaluation data shall be used to determine and recommend revisions to the LCAP for improving or increasing services for foster youth.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 4600-4670	Uniform complaint procedures
Ed. Code 39807.5	Payment of transportation costs by parents/guardians; waiver for foster youth
Ed. Code 42238.01-42238.07	Local control funding formula
Ed. Code 42920-42926	Foster children educational services
Ed. Code 48645-48647	Juvenile court schools
Ed. Code 48850-48859	Education of foster youth and homeless students
Ed. Code 48915.5	Recommended expulsion; foster youth with disabilities
Ed. Code 48918.1	Notice of recommended expulsion
Ed. Code 49061	Definitions; directory information

State

Ed. Code 49069.5	Students in foster care; grades and credits
Ed. Code 49076	Access to student records
Ed. Code 51225.1	Exemption from district graduation requirements
Ed. Code 51225.2	Course credits
Ed. Code 51225.3	High school graduation requirements
Ed. Code 52060-52077	Local control and accountability plan
Ed. Code 56055	Rights of foster parents pertaining to foster youth's education
Ed. Code 56325	Unofficial transcripts for transfer students
H&S Code 120341	Foster youth; school placement and immunization records
H&S Code 1522.41	Training and certification of group home administrators
W&I Code 10553.1	Indian and tribal organizations
W&I Code 16000-16014	Foster care placement
W&I Code 300	Minors subject to jurisdiction
W&I Code 309	Investigation and release of child
W&I Code 317	Appointment of legal counsel
W&I Code 361	Limitations on parental control
W&I Code 366.27	Educational decision by relative providing living arrangements
W&I Code 602	Minors violating law; ward of court
W&I Code 726	Limitations on parental control
W&I Code 727	Order of care; ward of court

Federal

20 USC 1415	Procedural safeguards
20 USC 6311	State plan
29 USC 794	Rehabilitation Act of 1973; Section 504
42 USC 11431-11435	McKinney-Vento Homeless Assistance Act
42 USC 670-679b	Federal assistance for foster care programs

Management Resources

Alliance for Children's Rights Publication	Foster Youth Education Toolkit, December 2016
California Child Welfare Council Publication	Partial Credit Model Policy and Practice Recommendations
California Foster Youth Education Task Force Pub	California Foster Youth Education Law Fact Sheets, January 2021
Cities, Counties and Schools Partnership Pub.	Our Children: Emancipating Foster Youth, A Community Action Guide
CSBA Publication	Our Foster Youth: What School Boards Can Do, May 2016
CSBA Publication	Foster Youth: Supports for Success, Governance Brief, May 2016
U.S. Department of Education Publication	Ensuring Educational Stability for Children in Foster Care, Non-Regulatory Guidance, June 2016
Website	CSBA District and County Office of Education Legal Services
Website	Alliance for Children's Rights
Website	Foster Ed
Website	National Center for Youth Law

Management Resources

Website	California Department of Education, Foster Youth Services
Website	California Department of Social Services, Foster Youth Ombudsman Office
Website	California Foster Youth Education Task Force
Website	California Youth Connection
Website	Cities, Counties and Schools Partnership
Website	CSBA
Website	California Child Welfare Council

Cross References

	Description
0200	Goals For The School District
0410	Nondiscrimination In District Programs And Activities
0415	Equity
0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
0460	Local Control And Accountability Plan
0460	Local Control And Accountability Plan
0500	Accountability
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1312.3-E(1)	Uniform Complaint Procedures
1312.3-E(2)	Uniform Complaint Procedures
1400	Relations Between Other Governmental Agencies And The Schools
3100	Budget
3100	Budget
3250	Transportation Fees
3250	Transportation Fees
3260	Fees And Charges
3260	Fees And Charges
3515.4	Recovery For Property Loss Or Damage
3515.4	Recovery For Property Loss Or Damage
3540	Transportation
3541	Transportation Routes And Services
3553	Free And Reduced Price Meals
3553	Free And Reduced Price Meals
4131	Staff Development
4231	Staff Development
4331	Staff Development
5111	Admission
5111	Admission
5111.1	District Residency

Cross References**Description**

5111.1	District Residency
5113.1	Chronic Absence And Truancy
5113.1	Chronic Absence And Truancy
5113.11	Attendance Supervision
5116.1	Intradistrict Open Enrollment
5116.1	Intradistrict Open Enrollment
5116.2	Involuntary Student Transfers
5117	Interdistrict Attendance
5117	Interdistrict Attendance
5121	Grades/Evaluation Of Student Achievement
5121	Grades/Evaluation Of Student Achievement
5123	Promotion/Acceleration/Retention
5123	Promotion/Acceleration/Retention
5125	Student Records
5125	Student Records
5125.2	Withholding Grades, Diploma Or Transcripts
5131	Conduct
5131.2	Bullying
5131.2	Bullying
5131.6	Alcohol And Other Drugs
5131.6	Alcohol And Other Drugs
5132	Dress And Grooming
5132	Dress And Grooming
5137	Positive School Climate
5138	Conflict Resolution/Peer Mediation
5141.22	Infectious Diseases
5141.22	Infectious Diseases
5141.26	Tuberculosis Testing
5141.31	Immunizations
5141.31	Immunizations
5141.32	Health Screening For School Entry
5141.6	School Health Services
5141.6	School Health Services
5144.1	Suspension And Expulsion/Due Process
5144.1	Suspension And Expulsion/Due Process
5144.2	Suspension And Expulsion/Due Process (Students With Disabilities)
5145.3	Nondiscrimination/Harassment
5145.3	Nondiscrimination/Harassment
5145.6	Parent/Guardian Notifications
5145.6-E(1)	Parent/Guardian Notifications

Cross References

5145.9

5147

5148.2

5148.2

5148.3

5148.3

6000

6011

6020

6020

6145

6145

6145.2

6145.2

6146.1

6146.3

6146.3

6159

6159

6159.2

6159.2

6159.3

6159.3

6159.4

6162.51

6162.51

6164.2

6164.4

6164.4

6164.6

6164.6

6172

6172

6173

6173

6173-E(1)

6173-E(2)

6173.4

6174

6174

Description[Hate-Motivated Behavior](#)[Dropout Prevention](#)[Before/After School Programs](#)[Before/After School Programs](#)[Preschool/Early Childhood Education](#)[Preschool/Early Childhood Education](#)[Concepts And Roles](#)[Academic Standards](#)[Parent Involvement](#)[Parent Involvement](#)[Extracurricular And Cocurricular Activities](#)[Extracurricular And Cocurricular Activities](#)[Athletic Competition](#)[Athletic Competition](#)[High School Graduation Requirements](#)[Reciprocity Of Academic Credit](#)[Reciprocity Of Academic Credit](#)[Individualized Education Program](#)[Individualized Education Program](#)[Nonpublic, Nonsectarian School And Agency Services For Special Education](#)[Nonpublic, Nonsectarian School And Agency Services For Special Education](#)[Appointment Of Surrogate Parent For Special Education Students](#)[Appointment Of Surrogate Parent For Special Education Students](#)[Behavioral Interventions For Special Education Students](#)[State Academic Achievement Tests](#)[State Academic Achievement Tests](#)[Guidance/Counseling Services](#)[Identification And Evaluation Of Individuals For Special Education](#)[Identification And Evaluation Of Individuals For Special Education](#)[Identification And Education Under Section 504](#)[Identification And Education Under Section 504](#)[Gifted And Talented Student Program](#)[Gifted And Talented Student Program](#)[Education For Homeless Children](#)[Education For Homeless Children](#)[Education For Homeless Children](#)[Education For Homeless Children](#)[Education For American Indian Students](#)[Education For English Learners](#)[Education For English Learners](#)

Cross References

6177

6179

6184

6184

6190

9320

Description[Summer Learning Programs](#)[Supplemental Instruction](#)[Continuation Education](#)[Continuation Education](#)[Evaluation Of The Instructional Program](#)[Meetings And Notices](#)

Regulation 6173.1: Education For Foster Youth

Status: ADOPTED

Original Adopted Date: 12/01/2013 | Last Revised Date: 02/01/2026 | Last Reviewed Date: 02/01/2026

Definitions

Foster youth, foster child, or student in foster care means any of the following: (Education Code 42238.01, 42921, 48853.5)

1. A child who is the subject of a petition filed pursuant to Welfare and Institutions Code 300, regardless of whether the child has been removed from the child's home by the juvenile court pursuant to Welfare and Institutions Code 319 or 361
2. A child who is the subject of a petition filed pursuant to Welfare and Institutions Code 602, regardless of whether the child has been removed from the child's home
3. A child who is the subject of a petition filed pursuant to Welfare and Institutions Code 602, has been removed from the child's home by the juvenile court pursuant to Welfare and Institutions Code 727, and is in foster care as defined by Welfare and Institutions Code 727.4(d)
4. A nonminor who is under the transition jurisdiction of a juvenile court, as described in Welfare and Institutions Code 450, and satisfies the criteria specified in Education Code 42238.01
5. A child who has been removed from the youth's home pursuant to Welfare and Institutions Code 309
6. A dependent child of the court of an Indian tribe, consortium of tribes, or tribal organization who is the subject of a petition filed in the tribal court pursuant to the court's jurisdiction in accordance with the tribe's law
7. A child who is the subject of a voluntary placement agreement, as defined in Welfare and Institutions Code 11400(p)
8. A child who is detained in a county-operated juvenile detention facility, or a child who is the subject of a petition filed pursuant to Welfare and Institutions Code 602 and has been identified by a county child welfare agency, a probation department, or an Indian tribe that entered into an agreement pursuant to Welfare and Institutions Code 10553.1 as being at imminent risk of removal and placement into foster care

Person holding the right to make educational decisions means a responsible adult appointed by a court pursuant to Welfare and Institutions Code 361 or 726.

School of origin means the school that the foster youth attended when permanently housed or the school in which the foster youth was last enrolled. If the school the foster youth attended when permanently housed is different from the school in which the foster youth was last enrolled, or if there is another school that the foster youth attended with which the foster youth is connected and that the foster youth attended within the preceding 15 months, the district liaison, in consultation with, and with the agreement of, the foster youth and the person holding the right to make educational decisions for the foster youth shall determine, in the best interests of the foster youth, the school that shall be deemed the school of origin. If a foster youth is also a student with a disability and attends a certified nonpublic, nonsectarian school, then that school shall be deemed to be the school of origin. (Education Code 48853.5)

Best interests of a foster youth means that, in making educational and school placement decisions for a foster youth, consideration is given to, among other factors, the proximity to the school at the time of placement, appropriateness of the educational setting, educational stability, the opportunity to be educated in the least restrictive educational setting necessary to achieve academic progress, and the foster youth's access to academic resources, services, and extracurricular and enrichment activities that are available to all district students. (Education Code 48850, 48853; 20 USC 6311)

District Liaison

The Superintendent designates the following position as the district's liaison for foster youth: (Education Code 48853.5)

(position or title)

(address)

(phone number)

(email)

The liaison for foster youth shall:

1. Ensure and facilitate the proper educational placement, enrollment in school, and checkout from school of students in foster care (Education Code 48853.5)
2. Ensure proper transfer of credits, records, and grades when students in foster care transfer from one school to another or from one district to another (Education Code 48645.5, 48853.5)

When a student in foster care is enrolling in a district school, the liaison shall contact, within two business days of the student's request for enrollment, the school last attended by the student to obtain all academic and other records. When a foster youth is transferring to a new school, the liaison shall provide the student's records to the new school within two business days of receiving the new school's request. (Education Code 48853.5)

3. Notify a foster youth's educational rights holder, attorney, and county social worker when a foster youth is undergoing any expulsion or other disciplinary proceeding including a manifestation determination for a foster youth who is a student with a disability, prior to a change in the foster youth's placement (Education Code 48853.5, 48911, 48915.5, 48918.1)
4. As needed, make appropriate referrals to ensure that students in foster care receive necessary special education services and services under Section 504 of the federal Rehabilitation Act of 1973
5. As needed, ensure that students in foster care receive appropriate school-based services, such as counseling and health services, supplemental instruction, and after-school services
6. Develop protocols and procedures for creating awareness for district staff, including principals, school registrars, and attendance clerks, of the requirements for the proper enrollment, placement, and transfer of foster youth
7. Collaborate with the county office of education, county placing agency, county child welfare agency, county probation department, juvenile court, and other appropriate agencies to help coordinate instruction, counseling, tutoring, mentoring vocational training, and other related services for the district's foster youth
8. Monitor the educational progress of foster youth and provide reports to the Superintendent or designee and the Governing Board based on indicators identified in the district's local control and accountability plan

The Superintendent or designee shall regularly monitor the liaison's caseload, as well as additional duties outside of the foster youth program, to ensure that adequate time and resources are provided to meet the needs of foster youth in the district.

Enrollment

A student placed in a licensed children's institution or foster family home within the district shall attend programs operated by the district unless one of the following circumstances applies: (Education Code 48853, 48853.5)

1. The student has an individualized education program requiring placement in a nonpublic, nonsectarian school or agency or in another local educational agency

2. The parent/guardian or other person holding the right to make educational decisions for the student determines that it is in the best interests of the student to be placed in another education program and submits a written statement to the district indicating that determination and an awareness of the following:
 - a. The student has a right to attend a regular public school in the least restrictive environment
 - b. The alternate education program is a special education program, if applicable
 - c. The decision to unilaterally remove the student from the district school and to place the student in an alternate education program may not be financed by the district
 - d. Any attempt to seek reimbursement for the alternate education program may be at the expense of the parent/guardian or other person holding the right to make educational decisions for the student
3. At the initial placement or any subsequent change in placement, the student exercises the right to continue in the school of origin, as defined above

In any such circumstance, the following shall apply:

- a. The student may continue in the school of origin for the duration of the court's jurisdiction
- b. If the court's jurisdiction over a grade K-8 student is terminated prior to the end of a school year, the student may continue in the school of origin for the remainder of the school year
- c. If the court's jurisdiction is terminated while the student is in high school, the student may continue in the school of origin through graduation
- d. If the student is transitioning between school grade levels, the student shall be allowed to continue in the district in the same attendance area to provide the student the benefit of matriculating with the student's peers in accordance with the established feeder patterns of school in the district

A student who is transitioning to a middle school or high school shall be allowed to enroll in the school designated for matriculation in another school district.

The role of the liaison shall be advisory with respect to placement decisions and determination of the school of origin. (Education Code 48853.5)

The district liaison may, in consultation with and with the agreement of the foster youth and the person holding the right to make educational decisions for the foster youth, recommend that the foster youth's right to attend the school of origin be waived and the foster youth be enrolled in any school that students living in the attendance area in which the foster youth resides are eligible to attend. All decisions shall be made in accordance with the foster youth's best interests. (Education Code 48853.5)

Prior to making any recommendation to move a foster youth from the school of origin, the liaison shall provide the foster youth and the person holding the right to make educational decisions for the youth with a written explanation of the basis for the recommendation and how the recommendation serves the youth's best interests. (Education Code 48853.5)

If the liaison, in consultation with the foster youth and the person holding the right to make educational decisions for the foster youth, agrees that the best interests of the foster youth would be served by a transfer to a school other than the school of origin, the principal or designee of the new school shall immediately enroll the foster youth, regardless of whether the foster youth: (Education Code 48853.5)

1. Has outstanding fees, fines, textbooks, or other items or monies due to the school last attended
2. Does not have clothing normally required by the school, such as school uniforms
3. Is unable to produce records normally required for enrollment, such as previous academic records, proof of residency, and medical records, including, but not limited to, immunization records or other documentation

If the foster youth or a person holding the right to make educational decisions for the foster youth disagrees with the liaison's enrollment recommendation, an appeal may be filed with the Superintendent. The Superintendent shall make a determination within 30 calendar days of receipt of the appeal. Within 30 calendar days of receipt of the Superintendent's decision, the foster youth or the person holding the right to make educational decisions for the foster youth may appeal that decision to the Board. The Board shall consider the issue at its next regularly scheduled meeting. The Board's decision shall be final.

If any dispute arises regarding the request of a foster youth to remain in the school of origin, the foster youth has the right to remain in the school of origin pending resolution of the dispute. (Education Code 48853.5)

When the district offers an intersession program, priority access shall be given to students who are foster youth. If a foster student will be moving during an intersession period, the student's educational rights holder, or Indian custodian in the case of an Indian child, shall determine which school the student attends for the intersession period. (Education Code 48853.5)

Transportation

The Superintendent or designee shall collaborate with the local child welfare agency to determine how transportation will be provided, arranged, and funded in a cost-effective manner to enable a foster youth to remain in the school of origin, for the duration of the time spent in foster care, when it is in the foster youth's best interest to do so. Such transportation costs may be paid by either the child welfare agency or the district, or shared by both. (20 USC 6312)

Any fees that the district charges for home-to-school transportation and other transportation as expressly provided by law shall be waived for foster youth. (Education Code 39807.5)

Effect of Absences on Grades

The grades of a student in foster care shall not be lowered for any absence from school that is due to either of the following circumstances: (Education Code 49069.5)

1. A decision by a court or placement agency to change the student's placement, in which case the grades shall be calculated as of the date the student left school
2. A verified court appearance or related court-ordered activity

Transfer of Coursework and Credits

When a foster student transfers into a district school, the student's coursework and credits shall be transferred as specified in Education Code 51225.2 and Board Policy and Administrative Regulation 6146.3 - Reciprocity of Academic Credit.

Applicability of Graduation Requirements

A foster student who transfers to a district school shall be expected to complete all courses and fulfill graduation requirements as specified in Board Policy 6146.1 - High School Graduation Requirements, unless the student has completed the second year of high school and thereby exempted from such requirements in accordance with Education Code 51225.1.

Eligibility for Extracurricular Activities

A foster youth whose residence changes pursuant to a court order or decision of a child welfare worker shall be immediately deemed to meet all residency requirements for participation in interscholastic sports or other extracurricular activities. (Education Code 48850)

Notification and Complaints

Information regarding the educational rights of foster youth shall be included in the annual uniform complaint procedures notification distributed to students, parents/guardians, employees, and other interested parties pursuant to 5 CCR 4622. (Education Code 48853, 48853.5, 49069.5, 51225.1, 51225.2)

Any complaint alleging that the district has not complied with requirements regarding the education of foster youth may be filed in accordance with the district's procedures in AR 1312.3 - Uniform Complaint Procedures. If the district finds merit in a complaint, the district shall provide a remedy to the affected student. A complainant not satisfied with the district's decision may appeal the decision to the California Department of Education (CDE) and shall receive a written decision regarding the appeal within 60 days of CDE's receipt of the appeal. If CDE finds merit in an appeal, the district shall provide a remedy to the affected student. (Education Code 48853, 48853.5, 49069.5, 51225.1, 51225.2)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 4600-4670	Uniform complaint procedures
Ed. Code 39807.5	Payment of transportation costs by parents/guardians; waiver for foster youth
Ed. Code 42238.01-42238.07	Local control funding formula
Ed. Code 42920-42926	Foster children educational services
Ed. Code 48645-48647	Juvenile court schools
Ed. Code 48850-48859	Education of foster youth and homeless students
Ed. Code 48915.5	Recommended expulsion; foster youth with disabilities
Ed. Code 48918.1	Notice of recommended expulsion
Ed. Code 49061	Definitions; directory information
Ed. Code 49069.5	Students in foster care; grades and credits
Ed. Code 49076	Access to student records
Ed. Code 51225.1	Exemption from district graduation requirements
Ed. Code 51225.2	Course credits
Ed. Code 51225.3	High school graduation requirements
Ed. Code 52060-52077	Local control and accountability plan
Ed. Code 56055	Rights of foster parents pertaining to foster youth's education
Ed. Code 56325	Unofficial transcripts for transfer students
H&S Code 120341	Foster youth; school placement and immunization records
H&S Code 1522.41	Training and certification of group home administrators
W&I Code 10553.1	Indian and tribal organizations
W&I Code 16000-16014	Foster care placement
W&I Code 300	Minors subject to jurisdiction
W&I Code 309	Investigation and release of child
W&I Code 317	Appointment of legal counsel
W&I Code 361	Limitations on parental control
W&I Code 366.27	Educational decision by relative providing living arrangements
W&I Code 602	Minors violating law; ward of court
W&I Code 726	Limitations on parental control

State

W&I Code 727

Description[Order of care; ward of court](#)**Federal**

20 USC 1415

Description[Procedural safeguards](#)

20 USC 6311

[State plan](#)

29 USC 794

[Rehabilitation Act of 1973; Section 504](#)

42 USC 11431-11435

McKinney-Vento Homeless Assistance Act

42 USC 670-679b

Federal assistance for foster care programs

Management Resources

Alliance for Children's Rights Publication

Description[Foster Youth Education Toolkit, December 2016](#)

California Child Welfare Council Publication

[Partial Credit Model Policy and Practice Recommendations](#)

California Foster Youth Education Task Force Pub

[California Foster Youth Education Law Fact Sheets, January 2021](#)

Cities, Counties and Schools Partnership Pub.

[Our Children: Emancipating Foster Youth, A Community Action Guide](#)

CSBA Publication

[Our Foster Youth: What School Boards Can Do, May 2016](#)

CSBA Publication

[Foster Youth: Supports for Success, Governance Brief, May 2016](#)

U.S. Department of Education Publication

[Ensuring Educational Stability for Children in Foster Care, Non-Regulatory Guidance, June 2016](#)

Website

[CSBA District and County Office of Education Legal Services](#)

Website

[Alliance for Children's Rights](#)

Website

[Foster Ed](#)

Website

[National Center for Youth Law](#)

Website

[California Department of Education, Foster Youth Services](#)

Website

[California Department of Social Services, Foster Youth Ombudsman Office](#)

Website

[California Foster Youth Education Task Force](#)

Website

[California Youth Connection](#)

Website

[Cities Counties and Schools Partnership](#)

Website

[CSBA](#)

Website

[California Child Welfare Council](#)**Cross References**

0200

Description[Goals For The School District](#)

0410

[Nondiscrimination In District Programs And Activities](#)

0415

[Equity](#)

0450

[Comprehensive Safety Plan](#)

0450

[Comprehensive Safety Plan](#)

0460

[Local Control And Accountability Plan](#)

0460

[Local Control And Accountability Plan](#)

0500

[Accountability](#)

1312.3

[Uniform Complaint Procedures](#)

1312.3

[Uniform Complaint Procedures](#)

1312.3-E(1)

[Uniform Complaint Procedures](#)

Cross References**Description**

1312.3-E(2)	Uniform Complaint Procedures
1400	Relations Between Other Governmental Agencies And The Schools
3100	Budget
3100	Budget
3250	Transportation Fees
3250	Transportation Fees
3260	Fees And Charges
3260	Fees And Charges
3515.4	Recovery For Property Loss Or Damage
3515.4	Recovery For Property Loss Or Damage
3540	Transportation
3541	Transportation Routes And Services
3553	Free And Reduced Price Meals
3553	Free And Reduced Price Meals
4131	Staff Development
4231	Staff Development
4331	Staff Development
5111	Admission
5111	Admission
5111.1	District Residency
5111.1	District Residency
5113.1	Chronic Absence And Truancy
5113.1	Chronic Absence And Truancy
5113.11	Attendance Supervision
5116.1	Intradistrict Open Enrollment
5116.1	Intradistrict Open Enrollment
5116.2	Involuntary Student Transfers
5117	Interdistrict Attendance
5117	Interdistrict Attendance
5121	Grades/Evaluation Of Student Achievement
5121	Grades/Evaluation Of Student Achievement
5123	Promotion/Acceleration/Retention
5123	Promotion/Acceleration/Retention
5125	Student Records
5125	Student Records
5125.2	Withholding Grades, Diploma Or Transcripts
5131	Conduct
5131.2	Bullying
5131.2	Bullying
5131.6	Alcohol And Other Drugs

Cross References**Description**

5131.6	Alcohol And Other Drugs
5132	Dress And Grooming
5132	Dress And Grooming
5137	Positive School Climate
5138	Conflict Resolution/Peer Mediation
5141.22	Infectious Diseases
5141.22	Infectious Diseases
5141.26	Tuberculosis Testing
5141.31	Immunizations
5141.31	Immunizations
5141.32	Health Screening For School Entry
5141.6	School Health Services
5141.6	School Health Services
5144.1	Suspension And Expulsion/Due Process
5144.1	Suspension And Expulsion/Due Process
5144.2	Suspension And Expulsion/Due Process (Students With Disabilities)
5145.3	Nondiscrimination/Harassment
5145.3	Nondiscrimination/Harassment
5145.6	Parent/Guardian Notifications
5145.6-E(1)	Parent/Guardian Notifications
5145.9	Hate-Motivated Behavior
5147	Dropout Prevention
5148.2	Before/After School Programs
5148.2	Before/After School Programs
5148.3	Preschool/Early Childhood Education
5148.3	Preschool/Early Childhood Education
6000	Concepts And Roles
6011	Academic Standards
6020	Parent Involvement
6020	Parent Involvement
6145	Extracurricular And Cocurricular Activities
6145	Extracurricular And Cocurricular Activities
6145.2	Athletic Competition
6145.2	Athletic Competition
6146.1	High School Graduation Requirements
6146.3	Reciprocity Of Academic Credit
6146.3	Reciprocity Of Academic Credit
6159	Individualized Education Program
6159	Individualized Education Program
6159.2	Nonpublic, Nonsectarian School And Agency Services For Special Education

Cross References

6159.2
6159.3
6159.3
6159.4
6162.51
6162.51
6164.2
6164.4
6164.4
6164.6
6164.6
6172
6172
6173
6173
6173-E(1)
6173-E(2)
6173.4
6174
6174
6177
6179
6184
6184
6190
9320

Description

[Nonpublic, Nonsectarian School And Agency Services For Special Education](#)
[Appointment Of Surrogate Parent For Special Education Students](#)
[Appointment Of Surrogate Parent For Special Education Students](#)
[Behavioral Interventions For Special Education Students](#)
[State Academic Achievement Tests](#)
[State Academic Achievement Tests](#)
[Guidance/Counseling Services](#)
[Identification And Evaluation Of Individuals For Special Education](#)
[Identification And Evaluation Of Individuals For Special Education](#)
[Identification And Education Under Section 504](#)
[Identification And Education Under Section 504](#)
[Gifted And Talented Student Program](#)
[Gifted And Talented Student Program](#)
[Education For Homeless Children](#)
[Education For Homeless Children](#)
[Education For Homeless Children](#)
[Education For Homeless Children](#)
[Education For American Indian Students](#)
[Education For English Learners](#)
[Education For English Learners](#)
[Summer Learning Programs](#)
[Supplemental Instruction](#)
[Continuation Education](#)
[Continuation Education](#)
[Evaluation Of The Instructional Program](#)
[Meetings And Notices](#)

Policy 6173.2: Education Of Children Of Military Families

Status: ADOPTED

Original Adopted Date: 11/01/2009 | **Last Revised Date:** 02/01/2026 | **Last Reviewed Date:** 02/01/2026

The Governing Board recognizes that children of military families face challenges to their academic success caused by the frequent moves or deployments of their parents/guardians in fulfillment of military service. The district shall provide such students with academic resources, services, and opportunities for extracurricular and enrichment activities that are available to all district students.

The Superintendent or designee may waive district policies or rules when necessary to facilitate the enrollment, placement, advancement, eligibility for extracurricular activities, or on-time graduation of children of military families, in accordance with the Interstate Compact on Educational Opportunity for Military Children as ratified in Education Code 49700-49704.

The Superintendent or designee shall provide information and/or training to administrators, other appropriate district staff, and military families regarding the provisions of the Interstate Compact and the educational rights of children of military families.

The Superintendent or designee shall collaborate with parents/guardians, school liaison officers from military installations, and/or other agencies within and outside the state to facilitate the transition of children of military families into and out of the district.

The Superintendent or designee shall annually report to the Board and the public on the educational outcomes of children of military families. Such reports may include, but are not limited to, school attendance, student achievement test results, promotion and retention rates by grade levels, and graduation rates.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 4600-4670	Uniform complaint procedures
Ed. Code 35160.5	District policies; rules and regulations
Ed. Code 35179	Interscholastic athletics; associations or consortia
Ed. Code 35181	Governing board authority to set policy on responsibilities of students
Ed. Code 35351	Assignment of students to particular schools
Ed. Code 46600-46611	Interdistrict attendance agreements
Ed. Code 48050-48054	Nonresidents
Ed. Code 48200-48208	Children ages 6-18; compulsory full-time attendance
Ed. Code 48300-48316	Student attendance alternatives; school district of choice program
Ed. Code 49603	Military services; definition
Ed. Code 49700-49704	Education of children of military families
Ed. Code 51225.1	Exemptions from graduation requirements
Ed. Code 51225.2	Course credits
Ed. Code 51225.3	High school graduation requirements
Ed. Code 51240-51246	Exemptions from requirements
Ed. Code 51250-51251	Assistance to military dependents
Ed. Code 51255	Purple star school designation program

State

Ed. Code 56325

Ed. Code 66204

Description

Unofficial transcripts for transfer students

[Certification of high school courses as meeting university admission criteria](#)**Federal**

10 USC 101

10 USC 1209

10 USC 1211

20 USC 1400-1482

20 USC 6311

29 USC 794

Description[Definitions](#)[Transfer to inactive status list instead of separation](#)[Members on temporary disability retired list: return to active duty; promotion](#)[Individuals with Disabilities Education Act](#)[State plan](#)[Rehabilitation Act of 1973; Section 504](#)**Management Resources**

California Child Welfare Council Publication

California Department of Education Publication

Website

Website

Website

Website

Website

Description[Partial Credit Model Policy and Practice Recommendations](#)[Final Report to the Legislature on the Interstate Compact on Educational Opportunity for Military Children, April 2014](#)[CSBA District and County Office of Education Legal Services](#)[Military Interstate Children's Compact Commission](#)[California Department of Education, Educational Options Office](#)[CSBA](#)[California Child Welfare Council](#)**Cross References**

0500

1312.3

1312.3

1312.3-E(1)

1312.3-E(2)

1400

4131

4231

4331

5020

5020

5111

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5111.1

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5113.1

5113.1

Description[Accountability](#)[Uniform Complaint Procedures](#)[Uniform Complaint Procedures](#)[Uniform Complaint Procedures](#)[Uniform Complaint Procedures](#)[Relations Between Other Governmental Agencies And The Schools](#)[Staff Development](#)[Staff Development](#)[Staff Development](#)[Parent Rights And Responsibilities](#)[Parent Rights And Responsibilities](#)[Admission](#)[Admission](#)[District Residency](#)[District Residency](#)[Absences And Excuses](#)[Absences And Excuses](#)[Chronic Absence And Truancy](#)[Chronic Absence And Truancy](#)

Cross References**Description**

5113.11	Attendance Supervision
5117	Interdistrict Attendance
5117	Interdistrict Attendance
5123	Promotion/Acceleration/Retention
5123	Promotion/Acceleration/Retention
5125	Student Records
5125	Student Records
5141	Health Care And Emergencies
5141	Health Care And Emergencies
5141.31	Immunizations
5141.31	Immunizations
5148.3	Preschool/Early Childhood Education
5148.3	Preschool/Early Childhood Education
6011	Academic Standards
6020	Parent Involvement
6020	Parent Involvement
6120	Response To Instruction And Intervention
6141.5	Advanced Placement
6143	Courses Of Study
6143	Courses Of Study
6145	Extracurricular And Cocurricular Activities
6145	Extracurricular And Cocurricular Activities
6145.2	Athletic Competition
6145.2	Athletic Competition
6146.1	High School Graduation Requirements
6146.3	Reciprocity Of Academic Credit
6146.3	Reciprocity Of Academic Credit
6159	Individualized Education Program
6159	Individualized Education Program
6159.2	Nonpublic, Nonsectarian School And Agency Services For Special Education
6159.2	Nonpublic, Nonsectarian School And Agency Services For Special Education
6162.51	State Academic Achievement Tests
6162.51	State Academic Achievement Tests
6164.4	Identification And Evaluation Of Individuals For Special Education
6164.4	Identification And Evaluation Of Individuals For Special Education
6164.5	Student Success Teams
6164.5	Student Success Teams
6164.6	Identification And Education Under Section 504
6164.6	Identification And Education Under Section 504
6172	Gifted And Talented Student Program

Cross References

6172

6174

6174

6179

Description[Gifted And Talented Student Program](#)[Education For English Learners](#)[Education For English Learners](#)[Supplemental Instruction](#)

Regulation 6173.2: Education Of Children Of Military Families

Status: ADOPTED

Original Adopted Date: 03/01/2016 | Last Revised Date: 02/01/2026 | Last Reviewed Date: 02/01/2026

Definitions

Children of military families are school-aged children in the household of: (Education Code 49701)

1. Members who are in full-time duty status in the active uniformed service of the United States, including any member of the National Guard and Reserve on active duty order pursuant to 10 USC 1209 or 1211
2. Members or veterans of the uniformed services who are severely injured and medically discharged or retired, for one year after their medical discharge or retirement
3. Members of the uniformed services who have died while on active duty or as a result of injuries sustained on active duty, for one year after their death

Uniformed services means the United States Army, Navy, Air Force, Marine Corps, Space Force, or Coast Guard, as well as the Commissioned Corps of the National Oceanic and Atmospheric Administration and the United States Public Health Services. (Education Code 49071)

Enrollment and Residency

The Superintendent or designee shall facilitate the enrollment of children of military families and ensure that they are not placed at a disadvantage due to difficulty in the transfer of their records from previous school districts and/or variations in entrance or age requirements. (Education Code 49701)

A child of a military family shall be deemed to meet district residency requirements if the parent/guardian, while on active military duty pursuant to an official military order, is transferred or is pending transfer to a military installation within the state. The Superintendent or designee shall accept electronic submission of such a student's application for enrollment, including enrollment in a specific school or program within the district, and for course registration. (Education Code 48204.3)

When a child of a military family is transferring into the district, the Superintendent or designee shall enroll the student based on unofficial education records, if official records are not yet available. Upon enrollment, the Superintendent or designee shall immediately request the student's official records from the student's previous district. The Superintendent or designee shall allow the student 30 days from the date of enrollment to obtain all required immunizations. (Education Code 49701, 56325)

If the child of a military family is a student with disabilities, the district shall take reasonable steps to promptly obtain, from the previous school in which the student was enrolled, the student's records, including the individualized education program (IEP) and supporting documents and any other records relating to the provision of special education and related services to the student. (Education Code 56325)

A child of a military family shall be allowed to continue attending the school of origin, regardless of any change of residence of the family during that school year, for the duration of the student's status as a child of a military family. (Education Code 48204.6)

To provide a child of a military family the benefit of matriculating with peers in accordance with the established feeder patterns of the district, the following shall apply: (Education Code 48204.6)

1. If the student is transitioning between grade levels, the student shall be allowed to continue in the school district of origin in the same school attendance areas
2. If the student is transitioning to a middle or high school and the school designated for matriculation is in another district, the student shall be allowed to continue to the school designated for matriculation in that school district

The principal or designee of the new school shall ensure that the student is immediately enrolled even if the student has outstanding fees, fines, textbooks, or other items or moneys due to the school last attended or is unable to produce clothing or records normally required for enrollment, such as previous academic records, medical records, including, but not limited to, records or other proof of immunization history pursuant to Health and Safety Code 120325-120480, proof of residency, other documentation, or school uniforms. (Education Code 48204.6)

If the student's status changes during a school year due to the end of military service of the student's parent/guardian, the following shall apply: (Education Code 48204.6)

1. If the student is in grades K-8, the student shall be allowed to continue attending the school of origin through the duration of that academic school year
2. If the student is in high school, the student shall be allowed to continue attending the school of origin through graduation

A child of an active military duty parent/guardian shall not be prohibited from transferring out of the district, if the school district of proposed enrollment approves the application for transfer. (Education Code 46600, 48307)

When a child of a military family is transferring out of the district, the Superintendent or designee shall provide the student's parents/guardians with a complete set of the student's records or, if the official student record cannot be released, an unofficial or "hand-carried" record. Upon request from the new district, the Superintendent or designee shall provide a copy of the student's record to the new district within 10 days. (Education Code 49701)

Transportation

The Superintendent or designee may, but is not required to, provide transportation to enable a child of a military family to attend the school of origin or to matriculate to a feeder school as described above, except when indicated in the IEP of a student with a disability or otherwise required by federal law. (Education Code 48204.6)

Placement

Whenever a student's parent/guardian is serving on active duty or has been discharged from military service within the last year and the student transfers to a new school as the direct result of the military transfer or discharge, the Superintendent or designee may, prior to the receipt of official transcript(s) or the arrival of the student, review the student's coursework to date, including any unofficial transcript(s), to determine the appropriate placement of the student in classes. The evaluation shall also include communication with school counselors and teachers at the former school by videoconferencing, email, and/or telephone calls. (Education Code 51251)

The Superintendent or designee shall initially honor the placement of any child of a military family in educational courses and programs based on the student's enrollment and/or assessment in the previous school. The Superintendent or designee may, to the extent permitted by Board policy, waive course or program prerequisites, preconditions, and/or application deadlines when making decisions regarding placement of children of military families and their eligibility for extracurricular academic, athletic, and social activities. (Education Code 49701)

When a child of a military family transferring into the district has been identified as an individual with a disability pursuant to 20 USC 1400-1482, the Superintendent or designee shall provide comparable services based on the student's current IEP. Additionally, when the child of a military family transferring into the district is eligible for services under Section 504 of the federal Rehabilitation Act, the Superintendent or designee shall make reasonable accommodations and modifications to address the needs of the student subject to the student's existing Section 504 plan. The district may authorize subsequent evaluations of the student to ensure appropriate placement. (Education Code 49701)

Transfer of Coursework and Credits

When a child of a military family transfers into a district school, the student's coursework and credits shall be transferred as specified in Education Code 51225.2 and Board Policy and Administrative Regulation 6146.3 -

Reciprocity of Academic Credit.

Absences

When a student's parent/guardian is an active duty member and is called to duty for, is on leave from, or is immediately returned from deployment to a combat zone or to combat support posting, the Superintendent or designee may grant additional excused absences to the student to visit with the parent/guardian. (Education Code 49701)

Graduation Requirements

A child of a military family who transfers to a district school shall be expected to complete all courses and fulfill graduation requirements as specified in Board Policy 6146.1 - High School Graduation Requirements, unless the student has completed the second year of high school and thereby exempted from such requirements in accordance with Education Code 51225.1.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

5 CCR 4600-4670

Ed. Code 35160.5

Ed. Code 35179

Ed. Code 35181

Ed. Code 35351

Ed. Code 46600-46611

Ed. Code 48050-48054

Ed. Code 48200-48208

Ed. Code 48300-48316

Ed. Code 49603

Ed. Code 49700-49704

Ed. Code 51225.1

Ed. Code 51225.2

Ed. Code 51225.3

Ed. Code 51240-51246

Ed. Code 51250-51251

Ed. Code 51255

Ed. Code 56325

Ed. Code 66204

Description

Uniform complaint procedures

[District policies; rules and regulations](#)

[Interscholastic athletics; associations or consortia](#)

[Governing board authority to set policy on responsibilities of students](#)

[Assignment of students to particular schools](#)

Interdistrict attendance agreements

[Nonresidents](#)

[Children ages 6-18; compulsory full-time attendance](#)

[Student attendance alternatives; school district of choice program](#)

Military services; definition

[Education of children of military families](#)

Exemptions from graduation requirements

[Course credits](#)

[High school graduation requirements](#)

[Exemptions from requirements](#)

[Assistance to military dependents](#)

Purple star school designation program

Unofficial transcripts for transfer students

[Certification of high school courses as meeting university admission criteria](#)

Federal

10 USC 101

10 USC 1209

10 USC 1211

20 USC 1400-1482

20 USC 6311

Description

[Definitions](#)

[Transfer to inactive status list instead of separation](#)

[Members on temporary disability retired list: return to active duty; promotion](#)

[Individuals with Disabilities Education Act](#)

[State plan](#)

Federal

29 USC 794

Description[Rehabilitation Act of 1973; Section 504](#)**Management Resources**

California Child Welfare Council Publication

Description[Partial Credit Model Policy and Practice Recommendations](#)

California Department of Education Publication

[Final Report to the Legislature on the Interstate Compact on Educational Opportunity for Military Children, April 2014](#)

Website

[CSBA District and County Office of Education Legal Services](#)

Website

[Military Interstate Children's Compact Commission](#)

Website

[California Department of Education, Educational Options Office](#)

Website

[CSBA](#)

Website

[California Child Welfare Council](#)**Cross References**

0500

Description[Accountability](#)

1312.3

[Uniform Complaint Procedures](#)

1312.3

[Uniform Complaint Procedures](#)

1312.3-E(1)

[Uniform Complaint Procedures](#)

1312.3-E(2)

[Uniform Complaint Procedures](#)

1400

[Relations Between Other Governmental Agencies And The Schools](#)

4131

[Staff Development](#)

4231

[Staff Development](#)

4331

[Staff Development](#)

5020

[Parent Rights And Responsibilities](#)

5020

[Parent Rights And Responsibilities](#)

5111

[Admission](#)

5111

[Admission](#)

5111.1

[District Residency](#)

5111.1

[District Residency](#)

5113

[Absences And Excuses](#)

5113

[Absences And Excuses](#)

5113.1

[Chronic Absence And Truancy](#)

5113.1

[Chronic Absence And Truancy](#)

5113.11

[Attendance Supervision](#)

5117

[Interdistrict Attendance](#)

5117

[Interdistrict Attendance](#)

5123

[Promotion/Acceleration/Retention](#)

5123

[Promotion/Acceleration/Retention](#)

5125

[Student Records](#)

5125

[Student Records](#)

5141

[Health Care And Emergencies](#)

5141

[Health Care And Emergencies](#)

Cross References

	Description
5141.31	Immunizations
5141.31	Immunizations
5148.3	Preschool/Early Childhood Education
5148.3	Preschool/Early Childhood Education
6011	Academic Standards
6020	Parent Involvement
6020	Parent Involvement
6120	Response To Instruction And Intervention
6141.5	Advanced Placement
6143	Courses Of Study
6143	Courses Of Study
6145	Extracurricular And Cocurricular Activities
6145	Extracurricular And Cocurricular Activities
6145.2	Athletic Competition
6145.2	Athletic Competition
6146.1	High School Graduation Requirements
6146.3	Reciprocity Of Academic Credit
6146.3	Reciprocity Of Academic Credit
6159	Individualized Education Program
6159	Individualized Education Program
6159.2	Nonpublic, Nonsectarian School And Agency Services For Special Education
6159.2	Nonpublic, Nonsectarian School And Agency Services For Special Education
6162.51	State Academic Achievement Tests
6162.51	State Academic Achievement Tests
6164.4	Identification And Evaluation Of Individuals For Special Education
6164.4	Identification And Evaluation Of Individuals For Special Education
6164.5	Student Success Teams
6164.5	Student Success Teams
6164.6	Identification And Education Under Section 504
6164.6	Identification And Education Under Section 504
6172	Gifted And Talented Student Program
6172	Gifted And Talented Student Program
6174	Education For English Learners
6174	Education For English Learners
6179	Supplemental Instruction

Regulation 6173.3: Education For Juvenile Court School Students

Status: ADOPTED

Original Adopted Date: 12/01/2016 | **Last Revised Date:** 02/01/2026 | **Last Reviewed Date:** 02/01/2026

The Superintendent or designee shall collaborate with the County Superintendent of Schools and the county probation department to facilitate the transition of students from a juvenile court school into the regular schools of the district. Such collaboration may include, but not be limited to, the development of data-sharing systems, communication strategies, and other structures that aid in the enrollment, placement, and continuous educational progress of such students.

Enrollment

A former juvenile court school student transferring into a regular district school shall be immediately enrolled in the school. The Superintendent or designee shall not deny enrollment to a student solely on the basis of an arrest, adjudication by a juvenile court, formal or informal supervision by a probation officer, detention in a juvenile facility, enrollment in a juvenile court school, or other contact with the juvenile justice system. (Education Code 48645.5)

Transfer of Coursework and Credits

When a former juvenile court school student transfers into a district school, the student's coursework and credits shall be transferred as specified in Education Code 51225.2 and Board Policy and Administrative Regulation 6146.3 - Reciprocity of Academic Credit.

Applicability of Graduation Requirements

If a student completes district graduation requirements while being detained in a juvenile facility, the district shall issue the student a diploma from the school the student last attended, unless the County Superintendent issues the diploma. (Education Code 48645.5)

A former juvenile court school student who transfers to a district school shall be expected to complete all courses and fulfill graduation requirements as specified in Board Policy 6146.1 - High School Graduation Requirements, unless the student has completed the second year of high school and thereby exempted from such requirements in accordance with Education Code 51225.1.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 4600-4670	Uniform complaint procedures
Ed. Code 48645-48650	Juvenile court schools
Ed. Code 48853.5	Immediate enrollment
Ed. Code 51225.1	Exemption from district graduation requirements
Ed. Code 51225.2	Course credits
Ed. Code 51225.3	High school graduation requirements
W&I Code 602	Minors violating law; ward of court
W&I Code 880-893	Wards and dependent children; juvenile homes, ranches and camps

Management Resources	Description
California Child Welfare Council Publication	Partial Credit Model Policy and Practice Recommendations
Website	CSBA District and County Office of Education Legal Services
Website	California Child Welfare Council

Management Resources

Website

Website

Website

Youth Law Center Publication

Description

[California Department of Education, Juvenile Court Schools](#)

[CSBA](#)

[Youth Law Center](#)

[Educational Injustice: Barriers to Achievement and Higher Education for Youth in California Juvenile Court Schools, 2016](#)

Cross References

1312.3

[Uniform Complaint Procedures](#)

1312.3

[Uniform Complaint Procedures](#)

1312.3-E(1)

[Uniform Complaint Procedures](#)

1312.3-E(2)

[Uniform Complaint Procedures](#)

5111

[Admission](#)

5111

[Admission](#)

5111.1

[District Residency](#)

5111.1

[District Residency](#)

5125

[Student Records](#)

5125

[Student Records](#)

5125.2

[Withholding Grades, Diploma Or Transcripts](#)

5132

[Dress And Grooming](#)

5132

[Dress And Grooming](#)

5141.26

[Tuberculosis Testing](#)

5141.31

[Immunizations](#)

5141.31

[Immunizations](#)

5145.6

[Parent/Guardian Notifications](#)

5145.6-E(1)

[Parent/Guardian Notifications](#)

6143

[Courses Of Study](#)

6143

[Courses Of Study](#)

6146.1

[High School Graduation Requirements](#)

6146.3

[Reciprocity Of Academic Credit](#)

6146.3

[Reciprocity Of Academic Credit](#)

Policy 6173.4: Education For American Indian Students

Status: ADOPTED

Original Adopted Date: 06/01/2023 | Last Revised Date: 02/01/2026 | Last Reviewed Date: 02/01/2026

The Governing Board recognizes that American Indian students may have unique cultural, language, and educational needs that may be addressed by increasing student knowledge about American Indian history, including the history and culture of local tribes, and by providing American Indian students with access to education and other services necessary for such students to meet the same challenging academic standards as other students.

The Superintendent or designee shall provide all students with culturally relevant curriculum related to local American Indian tribes and implement strategies necessary for the improvement of the academic achievement of American Indian students.

In order to discuss, gain a shared understanding of, and develop curriculum for use within the district, and to identify the extent and nature of any achievement gaps between American Indian students and other district students, and strategies to address any such gaps, the district may form a California Indian Education Task Force with tribes local to the region. Participants in the task force meetings may consider issues of mutual concern, which include: (Education Code 33391)

1. Developing a thorough, shared understanding of accurate, high-quality curricular materials about the history, culture, and government of local tribes, and developing such materials for use within the district that include tribal experiences and perspectives
2. Developing a shared understanding of proper or improper instructional materials when these materials use depictions of Native Americans
3. Encouraging the adoption of the curriculum developed by the California Indian Education Task Force
4. Identifying the extent and nature of any achievement gap between American Indian students and other students, and strategies necessary to close it

If formed, the California Indian Education Task Force shall, within one year and thereafter annually, submit a report to the California Department of Education on the findings, including progress of work on Items #1-4, above. (Education Code 33391)

The Superintendent or designee shall identify American Indian students most at-risk of not meeting state academic standards and provide to such students the needed support(s), including making referrals, as appropriate, for special education services or services under Section 504 of the federal Rehabilitation Act of 1973, or other school-based services such as counseling and health services, supplemental instruction, before- or after-school services, and summer learning programs.

Suspension, expulsion, assignment to a supervised suspension classroom, or involuntary transfer to a continuation school of an American Indian student shall be in accordance with law and as specified in Administrative Regulation 5144.1 - Suspension and Expulsion/Due Process, Administrative Regulation 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities), and Board Policy/Administrative Regulation 6184 - Continuation Education.

The Superintendent or designee shall provide programs to facilitate the successful transition of American Indian students to post-secondary education and employment, which may include college and career fairs as specified in Board Policy 6164.2 - Guidance/Counseling Services and Board Policy 6178 - Career Technical Education, apprenticeship and preapprenticeship programs, mentorship programs, and counseling services.

As needed, the Superintendent or designee shall provide professional development to teachers and other school staff to assist them in understanding and responding to the unique needs of American Indian students.

At least annually, the Superintendent or designee shall report to the Board on the outcomes of American Indian students including, but not limited to, school attendance, student achievement test results, promotion and retention by grade level, graduation rates, and suspension/expulsion rates.

Title VI Indian Education Program

With the assistance of federal Title VI funding for the education of children from federally recognized tribes, the district shall offer programs and activities to meet the unique cultural, language, and educational needs of American Indian students, as defined in 20 USC 7491. Program objectives and outcomes shall be based on state academic standards. (20 USC 7424)

In developing, implementing, and evaluating Title VI programs and activities, the Superintendent or designee shall consult with and involve parents/guardians and family members of American Indian students and other community representatives. (20 USC 7424)

The district shall establish a committee that is composed of, and selected by, parents/guardians and family members of American Indian students, representatives of tribes on tribal lands located within 50 miles of any district school that serves any children of the tribes, teachers, and, if appropriate, American Indian students enrolled in secondary schools in the district. The majority of the committee shall be parents/guardians and family members of American Indian students. The committee shall participate in program development and provide written approval for the program. (20 USC 7424)

The district's Title VI program for American Indian education may include any of the following services and activities: (20 USC 7425)

1. Activities that support Native American language programs and Native American language restoration programs, which may be taught by traditional leaders
2. Culturally related activities that support the district's program
3. Early childhood and family programs that emphasize school readiness
4. Enrichment programs that focus on problem solving and cognitive skills development and directly support the attainment of state academic standards
5. Integrated educational services in combination with other programs that meet the needs of American Indian students and their families, including programs that promote parent/guardian involvement in school activities and increase student achievement
6. Career preparation activities that enable American Indian students to participate in career technical education programs, including programs for mentoring and apprenticeship
7. Activities to educate individuals so as to prevent violence, suicide, and substance abuse
8. The acquisition of equipment that is essential to achieve program goals
9. Activities that promote the incorporation of culturally responsive teaching and learning strategies into the district's educational program
10. Family literacy services
11. Activities that recognize and support the unique cultural and educational needs of American Indian students, and incorporate appropriately qualified tribal elders and seniors
12. Dropout prevention strategies for American Indian students
13. Strategies to meet the educational needs of American Indian students in correctional facilities, including such strategies that support American Indian students who are transitioning from such facilities to schools served by the district

Any federal funds received to support American Indian education programs shall be used to supplement, not supplant, state or local funds allocated for such purposes. (20 USC 7424)

Program funds may be used to support a Title I schoolwide program pursuant to 20 USC 6314 if approved by the committee established pursuant to 20 USC 7424, provided that the schoolwide program is consistent with the purpose of American Indian education programs and the district's application identifies how the use of such funds in a schoolwide program will produce benefits to American Indian students that would not be achieved if not used in a schoolwide program. (20 USC 7424)

As needed, professional development shall be provided to teachers and other school staff to assist them in working with American Indian students and carrying out Title VI programs. (20 USC 7424)

The Superintendent or designee shall maintain a record of the information establishing the status of each student as an American Indian student eligible for assistance through the federal American Indian education program. (20 USC 7427)

The Superintendent or designee shall periodically assess the progress of all American Indian students, including American Indian students who do not participate in programs funded through Title VI, in meeting program goals and objectives. Assessment results shall be provided to the Board, the committee established pursuant to 20 USC 7424, tribes whose children are served by the district, and the community. (20 USC 7424)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

Ed. Code 33380-33384
 Ed. Code 33390-33391
 Ed. Code 48432.5
 Ed. Code 48853.5
 Ed. Code 48911
 Ed. Code 48911.1
 Ed. Code 48915.5
 Ed. Code 48918.1
 Ed. Code 48980
 Ed. Code 52270
 Gov. Code 8450
 Labor Code 3074.2

Description

[California Indian Education Centers](#)
[California Indian Education Act](#)
 Involuntary transfers
 Education of foster children
 Suspension or expulsion
 In school suspension
 Suspension or expulsion of students with disabilities
 Expulsion hearings
 Apprenticeship programs notifications
 Career fair notification
 Disclosure of financial information
 College and career fairs

Federal

2 CFR 200.0-200.521
 20 USC 1400-1482
 20 USC 6314
 20 USC 7401-7492
 20 USC 7701-7714
 29 USC 794
 34 CFR 222.90-222.129
 34 CFR 300.1-300.818

Description

[Federal uniform grant guidance](#)
[Individuals with Disabilities Education Act](#)
[Title I schoolwide program](#)
 Indian education
 Impact Aid
[Rehabilitation Act of 1973; Section 504](#)
[Impact Aid; special provisions for local educational agencies that claim children residing on Indian lands](#)
[Individuals with Disabilities Education Act](#)

Management Resources

Website

Description

[U.C. Davis, Native American Studies](#)

Management Resources

Website	CSBA District and County Office of Education Legal Services
Website	U.S. Department of Education, Office of Impact Aid
Website	U.S. Department of Education, Office of Indian Education
Website	California Department of Education

Cross References

	Description
0410	Nondiscrimination In District Programs And Activities
0415	Equity
0460	Local Control And Accountability Plan
0460	Local Control And Accountability Plan
0500	Accountability
1220	Citizen Advisory Committees
1220	Citizen Advisory Committees
3230	Federal Grant Funds
3230	Federal Grant Funds
3231	Impact Aid
4131	Staff Development
4231	Staff Development
4331	Staff Development
5113.1	Chronic Absence And Truancy
5113.1	Chronic Absence And Truancy
5116.2	Involuntary Student Transfers
5141.5	Mental Health
5141.6	School Health Services
5141.6	School Health Services
5144.1	Suspension And Expulsion/Due Process
5144.1	Suspension And Expulsion/Due Process
5144.2	Suspension And Expulsion/Due Process (Students With Disabilities)
5145.6	Parent/Guardian Notifications
5145.6-E(1)	Parent/Guardian Notifications
5147	Dropout Prevention
5148.2	Before/After School Programs
5148.2	Before/After School Programs
6011	Academic Standards
6020	Parent Involvement
6020	Parent Involvement
6120	Response To Instruction And Intervention
6162.5	Student Assessment
6164.2	Guidance/Counseling Services
6164.5	Student Success Teams

Cross References

6164.5

6171

6171

6173.1

6173.1

6177

6178

6178

6179

6184

6184

Description[Student Success Teams](#)[Title I Programs](#)[Title I Programs](#)[Education For Foster Youth](#)[Education For Foster Youth](#)[Summer Learning Programs](#)[Career Technical Education](#)[Career Technical Education](#)[Supplemental Instruction](#)[Continuation Education](#)[Continuation Education](#)

Policy 6175: Migrant Education Program

Status: ADOPTED

Original Adopted Date: 07/01/2003 | **Last Revised Date:** 02/01/2026 | **Last Reviewed Date:** 02/01/2026

The Governing Board desires to provide a comprehensive program for students who are migratory that attempts to mitigate the impact of educational disruption, cultural and language barriers, social isolation, health-related problems, and other factors that may inhibit their ability to succeed in school. The district shall make use of available funds to provide supplementary services for students who are migratory.

The Superintendent or designee shall cooperate with the regional migrant service center in outreach and identification of eligible students who are migratory and in the provision of migrant education services. Additionally, the Superintendent or designee shall coordinate migrant education services with other programs within the district and with other public agencies that serve migrant workers and their families.

The district shall give first priority for services to students who are migratory and have made a qualifying move within the previous one year period, and are failing or are most at risk of failing to meet state academic standards or have dropped out of school. (20 USC 6394, 6399)

The district shall provide services to eligible private school students residing within the district on an equitable basis with participating public school students. (20 USC 7881; 34 CFR 200.87)

The Superintendent or designee shall ensure that each student who is migratory is placed at the appropriate grade level upon enrollment and is provided services in accordance with an individual needs assessment and learning plan.

The Superintendent or designee shall annually report to the Board regarding student performance on statewide assessments of core academic subjects and English language development, as appropriate, for students enrolled in the district's migrant education program. Additionally, the Superintendent or designee shall periodically report to the Board regarding the alignment of district services with the needs of students as identified in student needs assessments conducted pursuant to Education Code 54443.1. As necessary, the Board shall seek technical assistance from the migrant education regional service center and/or make changes in the services provided by the district in order to improve student achievement.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 3080	Applicability of uniform complaint procedures to complaints regarding students with disabilities
5 CCR 4600-4670	Uniform complaint procedures
Ed. Code 200	Equal rights and opportunities in state educational institutions
Ed. Code 220	Prohibition of discrimination
Ed. Code 234.7	Student protections relating to immigration and citizenship status
Ed. Code 37220	School calendar
Ed. Code 41601.6	Extended school year program for migratory students
Ed. Code 48204.7	Enrollment
Ed. Code 51225.1	Exemption from district graduation requirements
Ed. Code 51225.2	Transfer of coursework and credit
Ed. Code 51225.3	High school graduation requirements
Ed. Code 54440-54445	Students who are migratory

Federal

20 USC 6311
 20 USC 6391-6399
 20 USC 7881
 34 CFR 200.81-200.89

Description

[State plan](#)
 Education of migratory children
[Participation of private school students](#)
[Migrant education program](#)

Management Resources

California Child Welfare Council Publication
 California Department of Education Publication

Description

[Partial Credit Model Policy and Practice Recommendations](#)
[2023 State Service Delivery Plan](#)
[Education of Migratory Children Under Title I, Part C of the Elementary and Secondary Education Act of 1965, Non-Regulatory Guidance, rev. March 2017](#)

U.S. Department of Education Publication

Website
 Website
 Website
 Website
 Website

[CSBA District and County Office of Education Legal Services](#)
[California Department of Education, Migrant Education Office](#)
[U.S. Department of Education, Office of Migrant Education](#)
[West Ed. Migrant Student Information Network](#)
[CSBA](#)

Cross References

0410
 0415
 0500
 1220
 1220
 1312.3
 1312.3
 1312.3-E(1)
 1312.3-E(2)
 1400
 1445
 1445
 3553
 3553
 4121
 4121
 4131
 4231
 4331
 5111.1
 5111.1
 5113.1
 5113.1
 5113.11

Description

[Nondiscrimination In District Programs And Activities](#)
[Equity](#)
[Accountability](#)
[Citizen Advisory Committees](#)
[Citizen Advisory Committees](#)
[Uniform Complaint Procedures](#)
[Uniform Complaint Procedures](#)
[Uniform Complaint Procedures](#)
[Uniform Complaint Procedures](#)
[Relations Between Other Governmental Agencies And The Schools](#)
[Response To Immigration Enforcement](#)
[Response To Immigration Enforcement](#)
[Free And Reduced Price Meals](#)
[Free And Reduced Price Meals](#)
[Temporary/Substitute Personnel](#)
[Temporary/Substitute Personnel](#)
[Staff Development](#)
[Staff Development](#)
[Staff Development](#)
[District Residency](#)
[District Residency](#)
[Chronic Absence And Truancy](#)
[Chronic Absence And Truancy](#)
[Attendance Supervision](#)

Cross References**Description**

5125	Student Records
5125	Student Records
5125.2	Withholding Grades, Diploma Or Transcripts
5132	Dress And Grooming
5132	Dress And Grooming
5141.26	Tuberculosis Testing
5141.31	Immunizations
5141.31	Immunizations
5141.32	Health Screening For School Entry
5141.6	School Health Services
5141.6	School Health Services
5145.6	Parent/Guardian Notifications
5145.6-E(1)	Parent/Guardian Notifications
5148	Child Care And Development
5148	Child Care And Development
5148.2	Before/After School Programs
5148.2	Before/After School Programs
5148.3	Preschool/Early Childhood Education
5148.3	Preschool/Early Childhood Education
6000	Concepts And Roles
6011	Academic Standards
6020	Parent Involvement
6020	Parent Involvement
6115	Ceremonies And Observances
6115	Ceremonies And Observances
6146.1	High School Graduation Requirements
6146.3	Reciprocity Of Academic Credit
6146.3	Reciprocity Of Academic Credit
6162.51	State Academic Achievement Tests
6162.51	State Academic Achievement Tests
6164.2	Guidance/Counseling Services
6164.5	Student Success Teams
6164.5	Student Success Teams
6171	Title I Programs
6171	Title I Programs
6174	Education For English Learners
6174	Education For English Learners
6177	Summer Learning Programs
6178	Career Technical Education
6178	Career Technical Education

Regulation 6175: Migrant Education Program

Status: ADOPTED

Original Adopted Date: 07/01/2003 | Last Revised Date: 02/01/2026 | Last Reviewed Date: 02/01/2026

Eligibility

Students 3 to 21 years of age shall be eligible for the district's migrant education program if they, their parents/guardians, or their spouses are migratory agricultural workers or fishers who, in the preceding 36 months, moved into the district due to economic necessity and engaged in new temporary or seasonal employment or personal subsistence in agriculture or fishing. If such employment was not secured soon after the move, students may be considered students who are migratory if the student, the student's parents/guardians, or the student's spouse actively sought such new employment and have a recent history of moves for temporary or seasonal agricultural or fishing employment. (20 USC 6399; 34 CFR 200.81)

A student who ceases to be a student who is migratory during a school term shall be eligible for services until the end of the term. If comparable services are not available through other programs, a student who is no longer migratory may continue to receive services for one additional school year. Students who were eligible for services in secondary school may continue to be served through credit accrual programs until graduation. (20 USC 6394)

Enrollment

A student who is migratory shall be immediately enrolled in the district even if the student: (Education Code 48204.7)

1. Has outstanding fees, fines, textbooks, or other items or monies due to the school last attended
2. Does not have clothing normally required by the school, such as school uniforms
3. Is unable to produce records normally required for enrollment, such as previous academic records, proof of residency, medical records, including, but not limited to, records or other proof of immunization history, or other documentation

If a student who is migratory experiences a change in residence, the student may remain enrolled in the school of origin for the duration of the student's status as a student who is migratory. (Education Code 48204.7)

If a student's status as a student who is migratory changes during a school year, the Superintendent or designee shall allow the student to continue at the school of origin through the duration of that school year or, if the student is enrolled in a high school, through graduation. (Education Code 48204.7)

A student who is migratory and is transitioning between school grade levels shall be allowed to continue in the district of origin in the same attendance area to provide the student the benefit of matriculating with peers in accordance with the established feeder patterns of school districts. A student who is migratory and is transitioning to a middle school or high school designated for matriculation in another school district shall be allowed to enroll in that school. (Education Code 48204.7)

The Superintendent or designee shall inform a student who is migratory and the student's parent/guardian of the impact of remaining in the school of origin on the student's eligibility to receive migrant education services pursuant to Education Code 54440-54445. (Education Code 48204.7)

The Superintendent or designee may, but is not required to, provide transportation to enable a student who is migratory to attend the school of origin, unless otherwise required by federal law, or provide programs for online instruction as a substitute for physical attendance. (Education Code 48204.7)

Student Records

The Superintendent or designee shall maintain records documenting the eligibility of students enrolled in the district's migrant education program. However, the district shall not collect information or documents regarding the

citizenship or immigration status of students or their family members for the purpose of determining eligibility for migrant education services.

The Superintendent or designee shall acquire education and health records from the previous school districts of a student who is migratory, as appropriate.

When a student who is migratory transfers to another district, the student's records shall be provided to the receiving district upon request at no cost in order to assist that district in meeting the needs of the student. (20 USC 6398)

Program Components

The migrant education program shall include all of the following components: (Education Code 54443.1)

1. A general needs assessment summarizing the needs of the population to be served
2. A comprehensive program to meet the educational, health, and related needs of participating students which supplements the district program and includes, but is not limited to:
 - a. Instructional services, including academic, remedial and compensatory, bilingual-crosscultural, and career technical instruction
 - b. Counseling and career education services
 - c. Preschool services in accordance with Education Code 54443
 - d. Other educational services that are not otherwise available in sufficient quantity or quality to eligible students who are migratory
 - e. The acquisition of instructional materials and equipment necessary to adequately provide the appropriate services
 - f. Other related services to meet the special needs of eligible students who are migratory to enable them to participate effectively in instructional services
 - g. The coordination and teaming of existing resources serving students who are migratory, such as bilingual-crosscultural education, health screening, and compensatory education
3. Individual assessment of the educational and relevant health needs of each participating student, within 30 days of enrollment, including assessments concurrently provided pursuant to compensatory education, bilingual-crosscultural education, school improvement programs, and other programs serving the student
4. A brief individual learning plan listing the services to be provided to each student, which shall be given to the parent/guardian in writing or at a parent/guardian conference, annually and when the student moves to a new district
5. Staffing and staff development plans and practices to meet the needs of students and implement the program
6. Parent/guardian and community involvement as specified in Education Code 54444.2, including, but not necessarily limited to, the establishment of a parent/guardian advisory council to actively involve parents/guardians in planning, operating, and evaluating the district's migrant education program
7. The migrant education program shall provide for the same opportunities for parent/guardian involvement that are provided to parents/guardians for federal Title I programs. (20 USC 6394)
8. Evaluations which include annual student progress and overall program effectiveness and quality control reports

Summer School and Extended School Year Program

The district shall conduct summer school program(s) for eligible students who are migratory. The summer school program shall respond to the individual needs of participating students and shall build on and be consistent with the instructional programs offered to these students during the regular school year. Coursework shall be of the same level of difficulty in each subject as that provided to students enrolled in regular classes of instruction within the district in the preceding year. (Education Code 54444.3)

Teachers in the summer school program shall have cultural training or background and understanding of the special needs of students who are migratory and possess the proper credential for the subjects and grade levels to which they are assigned. (Education Code 54444.3)

The program shall comply with the following requirements for instructional time: (Education Code 54444.3)

1. For kindergarten class, a minimum of 180 minutes per day, including recesses, for not less than 20 instructional days
2. For grades 1-8, a minimum of 200 minutes per day, including recesses and passing time but excluding noon intermissions, for not less than 20 instructional days
3. For grades 7-12, a minimum of 240 minutes per day, including passing time but excluding noon intermissions, for not less than 30 instructional days

The number of instructional days may be less than as described above if, during the summer school program, there is a holiday for which schools are required to be closed. (Education Code 37220, 54444.3).

When district facilities that are suitable for the summer climate are available, the district shall make facilities available at cost to other agencies that request facilities for the operation of migrant summer school programs, unless just cause for denial exists. When approved by the Superintendent of Public Instruction, the district may jointly offer facilities with a neighboring district to meet the needs of the migrant summer school program for the entire area. (Education Code 54444.3)

If the district receives authorization and average daily attendance funding from the California Department of Education to provide an extended school year program to students who are migratory who, due to family movement, enroll in transitional kindergarten, kindergarten, or any of grades 1-6, on or after March 1 of the school year and depart on or before December 1 of the next school year, the Superintendent or designee shall operate the program in accordance with Education Code 41601.6

Transfer of Coursework and Credits

When a student who is migratory transfers into a district school, the student's coursework and credits shall be transferred as specified in Education Code 51225.2 and Board Policy/ Administrative Regulation 6146.3 - Reciprocity of Academic Credit.

Applicability of Graduation Requirements

A student who is migratory that transfers to a district school shall be expected to complete all courses and fulfill graduation requirements as specified in Board Policy 6146.1 - High School Graduation Requirements, unless the student has completed the second year of high school and is thereby exempted from such requirements in accordance with Education Code 51225.1.

Parent Advisory Council

The parent advisory council shall be comprised of members who are knowledgeable of the needs of students who are migratory and shall be elected by the parents/guardians of students enrolled in the district's migrant education program. The composition of the council shall be determined by the parents/guardians at a general meeting to which all parents/guardians of participating students shall be invited. The parents/guardians shall be informed, in a language they understand, that they have the sole authority to decide on the composition of the council. (Education Code 54444.2)

At least two-thirds of the advisory council shall consist of parents/guardians of students who are migratory.

(Education Code 54444.2)

All parent/guardian candidates for the council shall be nominated by parents/guardians. Nonparent candidates, such as teachers, administrators, other school personnel, or students, shall be nominated by the groups they represent. All other community candidates shall be nominated by the parents/guardians. (Education Code 54444.2)

The parent/guardian advisory council shall meet at least six times during the year and shall: (Education Code 54444.4)

1. Establish program goals, objectives, and priorities
2. Review annual needs and year-end assessments, program activities for each school, and individual learning plans
3. Advise on the selection, development, and reassignment of migrant education program staff
4. Participate actively in planning and negotiating program applications and service agreements
5. Perform all other responsibilities required under state and federal laws or regulations

The Superintendent or designee shall establish and implement a training program for advisory council members to enable them to carry out their responsibilities. The training program shall be developed in consultation with the council and shall include appropriate training materials in a language understandable to each member. (Education Code 54444.2)

The Superintendent or designee shall provide the council, without charge, a copy of all applicable state and federal migrant education statutes, rules, regulations, guidelines, audits, monitoring reports, and evaluations. Upon request, these materials also shall be provided without charge to each member of the council. (Education Code 54444.2)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 3080	Applicability of uniform complaint procedures to complaints regarding students with disabilities
5 CCR 4600-4670	Uniform complaint procedures
Ed. Code 200	Equal rights and opportunities in state educational institutions
Ed. Code 220	Prohibition of discrimination
Ed. Code 234.7	Student protections relating to immigration and citizenship status
Ed. Code 37220	School calendar
Ed. Code 41601.6	Extended school year program for migratory students
Ed. Code 48204.7	Enrollment
Ed. Code 51225.1	Exemption from district graduation requirements
Ed. Code 51225.2	Transfer of coursework and credit
Ed. Code 51225.3	High school graduation requirements
Ed. Code 54440-54445	Students who are migratory

Federal	Description
20 USC 6311	State plan
20 USC 6391-6399	Education of migratory children
20 USC 7881	Participation of private school students
34 CFR 200.81-200.89	Migrant education program

Management Resources

California Child Welfare Council Publication	Partial Credit Model Policy and Practice Recommendations
California Department of Education Publication	2023 State Service Delivery Plan
U.S. Department of Education Publication	Education of Migratory Children Under Title I, Part C of the Elementary and Secondary Education Act of 1965, Non-Regulatory Guidance, rev. March 2017
Website	CSBA District and County Office of Education Legal Services
Website	California Department of Education, Migrant Education Office
Website	U.S. Department of Education, Office of Migrant Education
Website	West Ed, Migrant Student Information Network
Website	CSBA

Description**Cross References**

0410	Nondiscrimination In District Programs And Activities
0415	Equity
0500	Accountability
1220	Citizen Advisory Committees
1220	Citizen Advisory Committees
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1312.3-E(1)	Uniform Complaint Procedures
1312.3-E(2)	Uniform Complaint Procedures
1400	Relations Between Other Governmental Agencies And The Schools
1445	Response To Immigration Enforcement
1445	Response To Immigration Enforcement
3553	Free And Reduced Price Meals
3553	Free And Reduced Price Meals
4121	Temporary/Substitute Personnel
4121	Temporary/Substitute Personnel
4131	Staff Development
4231	Staff Development
4331	Staff Development
5111.1	District Residency
5111.1	District Residency
5113.1	Chronic Absence And Truancy
5113.1	Chronic Absence And Truancy
5113.11	Attendance Supervision
5125	Student Records
5125	Student Records
5125.2	Withholding Grades, Diploma Or Transcripts
5132	Dress And Grooming
5132	Dress And Grooming

Description

Cross References**Description**

5141.26	Tuberculosis Testing
5141.31	Immunizations
5141.31	Immunizations
5141.32	Health Screening For School Entry
5141.6	School Health Services
5141.6	School Health Services
5145.6	Parent/Guardian Notifications
5145.6-E(1)	Parent/Guardian Notifications
5148	Child Care And Development
5148	Child Care And Development
5148.2	Before/After School Programs
5148.2	Before/After School Programs
5148.3	Preschool/Early Childhood Education
5148.3	Preschool/Early Childhood Education
6000	Concepts And Roles
6011	Academic Standards
6020	Parent Involvement
6020	Parent Involvement
6115	Ceremonies And Observances
6115	Ceremonies And Observances
6146.1	High School Graduation Requirements
6146.3	Reciprocity Of Academic Credit
6146.3	Reciprocity Of Academic Credit
6162.51	State Academic Achievement Tests
6162.51	State Academic Achievement Tests
6164.2	Guidance/Counseling Services
6164.5	Student Success Teams
6164.5	Student Success Teams
6171	Title I Programs
6171	Title I Programs
6174	Education For English Learners
6174	Education For English Learners
6177	Summer Learning Programs
6178	Career Technical Education
6178	Career Technical Education

Bylaw 9250: Remuneration, Reimbursement And Other Benefits

Status: ADOPTED

Original Adopted Date: 11/01/2001 | Last Revised Date: 02/01/2026 | Last Reviewed Date: 02/01/2026

Compensation

Each member of the Governing Board shall be provided monthly compensation of \$ _____, less any amounts deducted for meeting absences which are not excused by the Board. (Education Code 35120)

Board members are not required to accept the monthly compensation.

On an annual basis, the Board may amend this Bylaw to increase the compensation of Board members beyond the limit delineated in Education Code 35120 in an amount not to exceed five percent based on the present monthly rate of compensation. (Education Code 35120)

A Board member who is absent from a Board meeting shall not receive the pro rata monthly compensation for that meeting unless the Board finds, via resolution, that at the time of the Board meeting the Board member was absent due to the need to perform services for the district, illness, jury duty, or a hardship deemed acceptable by the Board. (Education Code 35120)

Student Board member compensation shall be provided in accordance with Board Bylaw 9150 - Student Board Members.

Whenever a quorum of Board members serves as another legislative body which will meet simultaneously or in serial order to a Board meeting, the Board clerk or a member of the Board shall, when required by law, verbally announce the amount of any additional compensation or stipend that each member will be entitled to receive as a result of convening the simultaneous or serial meeting. (Government Code 54952.3)

Reimbursement of Expenses

The district shall reimburse individual Board members for actual and necessary expenses incurred when performing authorized services for the district, including services directed by the Board. The timelines and procedures for reimbursement shall be the same as those established for district personnel and at the same rate of reimbursement. (Education Code 31560, 35044; Government Code 8314)

All other expenses, including personal expenses, shall be the responsibility of individual Board members and shall not be paid or reimbursed by the district. (Government Code 8314)

Personal expenses shall include, but are not limited to, the personal portion of any trip, tips or gratuities, alcohol, entertainment, laundry, expenses of any family member who is accompanying the Board member on district-related business, personal use of an automobile, and personal losses and traffic violation fees incurred while on district business.

Any Board member with questions regarding the propriety of a particular type of expense shall seek and receive guidance from the Superintendent or designee before the expense is incurred.

Credit Cards

Board members may use district-issued credit cards while on official district business and consistent with the limits established for district personnel. Personal expenses shall not be charged on a district-issued credit card, even if the Board member intends to subsequently reimburse the district for the personal charges.

Benefits for Board Members

Board members may participate in the health and welfare benefits program provided for district employees as permitted by law. However, health and welfare benefits for Board members shall be no greater than that received by the district's nonsafety employees with the most generous schedule of benefits. (Government Code 53201, 53205, 53208.5)

OPTION 1: (District pays premium)

The district shall pay the premiums required for Board members electing to participate in the district health and welfare benefits program to the same extent that it pays for district employees.

OPTION 1 ENDS HERE

OPTION 2: (Board member pays premium/portion of premium and district reimburses)

Board members who elect to participate in the district health and welfare benefit program or in any approved health plans shall pay _____ toward the cost of premiums.

OPTION 2 ENDS HERE

OPTION 3: (District reimburses Board members for costs paid for approved health plans)

The district shall pay \$_____ as a reimbursement for costs of approved health plans that have been paid by Board members.

OPTION 3 ENDS HERE

Health and welfare benefits provided to Board members shall be extended at the same level to their spouse/registered domestic partner and to their eligible dependent children as specified in law and the health plan. (Family Code 297.5; Government Code 53205.1)

Former Board members, and a former Board member's spouse/registered domestic partner and eligible dependent children, may participate in the health and welfare benefits program provided for district employees only as permitted by law.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
Cal. Const. Art. XVI, Sec. 6	Prohibition on gifts of public funds
Ed. Code 33050-33053	General waiver authority
Ed. Code 33362-33363	Reimbursement of expenses; board member or member-elect
Ed. Code 35012	Board members; number, election, and terms
Ed. Code 35044	Payment of traveling expenses of representatives of board
Ed. Code 35120	Board member compensation
Ed. Code 35160	School Board authority
Ed. Code 35172	Promotional activities
Ed. Code 44038	Cash deposits for transportation purchased on credit
Fam. Code 297-297.5	Rights, protections, benefits under the law; registered domestic partners
Gov. Code 20322	Elective officers; election to become member
Gov. Code 20420-20445	Membership in Public Employees' Retirement System; definition of safety employees
Gov. Code 3543.7	Duty to meet and negotiate in good faith
Gov. Code 53200-53209	Group insurance

State

Gov. Code 54952.3
 Gov. Code 8314
 H&S Code 1373
 Ins. Code 10277-10278

Description

[Simultaneous or serial meetings; announcement of compensation](#)
[Use of public resources](#)
[Health services plan; coverage for dependent children](#)
[Group and individual health insurance; coverage for dependent children](#)

Federal

26 CFR 1.403(b)-2
 26 USC 403
 42 USC 18011

Description

Tax-sheltered annuities; definition of employee
[Tax-sheltered annuities](#)
[Right to maintain existing health coverage](#)

Management Resources

Attorney General Opinion
 Attorney General Opinion
 Court Decision
 Court Decision
 Institute for Local Government Publication
 Internal Revenue Service Publication
 Website
 Website
 Website
 Website
 Website

Description

[83 Ops.Cal.Atty.Gen. 124 \(2000\)](#)
[91 Ops.Cal.Atty.Gen. 37 \(2008\)](#)
[Thorning v. Hollister School District \(1992\) 11 Cal.App.4th 1598](#)
[Board of Education of the Palo Alto Unified School District v. Superior Court of Santa Clara County \(1979\) 93 Cal.App.3d 578](#)
[Sample Expense and Use of Public Resources Policy Statement, January 2006](#)
 Tax-Sheltered Annuity Plans (403(b) Plans) for Employees of Public Schools and Certain Tax-Exempt Organizations, Publication 571, rev. January 2025
[CSBA District and County Office of Education Legal Services](#)
[Public Employees' Retirement System](#)
[Institute for Local Government](#)
[Internal Revenue Service](#)
[CSBA](#)

Cross References

1160
 3100
 3100
 3350
 3513.1
 4154
 4154
 4254
 4254
 4354
 4354
 9110
 9150
 9240
 9324

Description

[Political Processes](#)
[Budget](#)
[Budget](#)
[Travel Expenses](#)
[Cellular Phone Reimbursement](#)
[Health And Welfare Benefits](#)
[Health And Welfare Benefits](#)
[Health And Welfare Benefits](#)
[Health And Welfare Benefits](#)
[Health And Welfare Benefits](#)
[Health And Welfare Benefits](#)
[Terms Of Office](#)
[Student Board Members](#)
[Board Training](#)
[Minutes And Recordings](#)

Exhibit 9250-E(1): Remuneration, Reimbursement And Other Benefits

Status: ADOPTED

Original Adopted Date: 08/01/2013 | **Last Revised Date:** 02/01/2026 | **Last Reviewed Date:** 02/01/2026

RESOLUTION ON EXCUSING BOARD MEMBER ABSENCE FOR PURPOSES OF MONTHLY COMPENSATION

WHEREAS, the members of the Governing Board of the _____ School District (Board) receive monthly compensation for meeting attendance in accordance with Education Code 35120 (EC 35120) and Board Bylaw 9250 - Remuneration, Reimbursement and Other Benefits (BB 9250);

WHEREAS, pursuant to EC 35120 and BB 9250, a Board member who is absent from a Board meeting shall not receive the pro rata monthly compensation for that meeting unless the Board finds, via resolution, that the Board member was absent due to the need to perform services for the district, illness, jury duty, or a hardship deemed acceptable by the Board at the time of the Board meeting; and

WHEREAS, _____ (name of Board member) was absent from the Board meeting(s) on _____ (date(s)).

NOW THEREFORE BE IT RESOLVED, the Board finds that the absence of _____ (name of Board member) from the Board meeting(s) on _____ (date(s)) is excused for the following reasons(s):

- Performance of other designated duties for the district
- Illness
- Jury duty
- Hardship deemed acceptable by the Board

; and

BE IT FURTHER RESOLVED, the Board authorizes _____ (name of Board member) to be compensated for the Board meeting(s) on _____ (date(s)).

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
Cal. Const. Art. XVI, Sec. 6	Prohibition on gifts of public funds
Ed. Code 33050-33053	General waiver authority
Ed. Code 33362-33363	Reimbursement of expenses; board member or member-elect
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Ed. Code 35120	Board member compensation
Ed. Code 35160	School Board authority
Ed. Code 35172	Promotional activities
Ed. Code 44038	Cash deposits for transportation purchased on credit
Fam. Code 297-297.5	Rights, protections, benefits under the law; registered domestic partners
Gov. Code 20322	Elective officers; election to become member
Gov. Code 20420-20445	Membership in Public Employees' Retirement System; definition of safety employees
Gov. Code 3543.7	Duty to meet and negotiate in good faith
Gov. Code 53200-53209	Group insurance
Gov. Code 54952.3	Simultaneous or serial meetings; announcement of compensation

State

Gov. Code 8314
 H&S Code 1373
 Ins. Code 10277-10278

Description

[Use of public resources](#)
[Health services plan; coverage for dependent children](#)
[Group and individual health insurance; coverage for dependent children](#)

Federal

26 CFR 1.403(b)-2
 26 USC 403
 42 USC 18011

Description

Tax-sheltered annuities; definition of employee
[Tax-sheltered annuities](#)
[Right to maintain existing health coverage](#)

Management Resources

Attorney General Opinion
 Attorney General Opinion
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 Internal Revenue Service Publication
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[91 Ops.Cal.Atty.Gen. 37 \(2008\)](#)
[Thorning v. Hollister School District \(1992\) 11 Cal.App.4th 1598](#)
[Board of Education of the Palo Alto Unified School District v. Superior Court of Santa Clara County \(1979\) 93 Cal.App.3d 578](#)
[Sample Expense and Use of Public Resources Policy Statement, January 2006](#)
 Tax-Sheltered Annuity Plans (403(b) Plans) for Employees of Public Schools and Certain Tax-Exempt Organizations, Publication 571, rev. January 2025
[CSBA District and County Office of Education Legal Services](#)
[Public Employees' Retirement System](#)
[Institute for Local Government](#)
[Internal Revenue Service](#)
[CSBA](#)

Cross References

1160
 3100
 3100
 3350
 3513.1
 4154
 4154
 4254
 4254
 4354
 4354
 9110
 9150
 9240
 9324

Description

[Political Processes](#)
[Budget](#)
[Budget](#)
[Travel Expenses](#)
[Cellular Phone Reimbursement](#)
[Health And Welfare Benefits](#)
[Health And Welfare Benefits](#)
[Health And Welfare Benefits](#)
[Health And Welfare Benefits](#)
[Health And Welfare Benefits](#)
[Health And Welfare Benefits](#)
[Terms Of Office](#)
[Student Board Members](#)
[Board Training](#)
[Minutes And Recordings](#)

Exhibit 9250-E(2): Remuneration, Reimbursement And Other Benefits

Status: ADOPTED

Original Adopted Date: 02/01/2026 | **Last Reviewed Date:** 02/01/2026

CHART OF BOARD MEMBER MONTHLY COMPENSATION

District's Prior Average Daily Attendance	Monthly Compensation Limit
1,000 or less	\$600
1,001 to 10,000	\$1,200
10,001 to 25,000	\$2,000
25,001 to 60,000	\$3,000
60,001 or more	\$4,500

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

Cal. Const. Art. XVI, Sec. 6
Ed. Code 33050-33053
Ed. Code 33362-33363
Ed. Code 35012
Ed. Code 35044
Ed. Code 35120
Ed. Code 35160
Ed. Code 35172
Ed. Code 44038
Fam. Code 297-297.5
Gov. Code 20322
Gov. Code 20420-20445
Gov. Code 3543.7
Gov. Code 53200-53209
Gov. Code 54952.3
Gov. Code 8314
H&S Code 1373
Ins. Code 10277-10278

Description

Prohibition on gifts of public funds
[General waiver authority](#)
[Reimbursement of expenses; board member or member-elect](#)
[Board members; number, election, and terms](#)
[Payment of traveling expenses of representatives of board](#)
Board member compensation
School Board authority
[Promotional activities](#)
[Cash deposits for transportation purchased on credit](#)
[Rights, protections, benefits under the law; registered domestic partners](#)
[Elective officers; election to become member](#)
[Membership in Public Employees' Retirement System; definition of safety employees](#)
[Duty to meet and negotiate in good faith](#)
[Group insurance](#)
[Simultaneous or serial meetings; announcement of compensation](#)
[Use of public resources](#)
[Health services plan; coverage for dependent children](#)
[Group and individual health insurance; coverage for dependent children](#)

Federal

26 CFR 1.403(b)-2
26 USC 403
42 USC 18011

Description

Tax-sheltered annuities; definition of employee
[Tax-sheltered annuities](#)
[Right to maintain existing health coverage](#)

Management Resources

Attorney General Opinion
Attorney General Opinion
Court Decision

Description

[83 Ops.Cal.Atty.Gen. 124 \(2000\)](#)
[91 Ops.Cal.Atty.Gen. 37 \(2008\)](#)
[Thorning v. Hollister School District \(1992\) 11 Cal.App.4th 1598](#)

Management Resources

Court Decision

Institute for Local Government Publication

Internal Revenue Service Publication

Website

Website

Website

Website

Website

Description

[Board of Education of the Palo Alto Unified School District v. Superior Court of Santa Clara County \(1979\) 93 Cal.App.3d 578](#)

[Sample Expense and Use of Public Resources Policy Statement, January 2006](#)

Tax-Sheltered Annuity Plans (403(b) Plans) for Employees of Public Schools and Certain Tax-Exempt Organizations, Publication 571, rev. January 2025

[CSBA District and County Office of Education Legal Services](#)

[Public Employees' Retirement System](#)

[Institute for Local Government](#)

[Internal Revenue Service](#)

[CSBA](#)

Cross References

1160

3100

3100

3350

3513.1

4154

4154

4254

4254

4354

4354

9110

9150

9240

9324

Description

[Political Processes](#)

[Budget](#)

[Budget](#)

[Travel Expenses](#)

[Cellular Phone Reimbursement](#)

[Health And Welfare Benefits](#)

[Health And Welfare Benefits](#)

[Health And Welfare Benefits](#)

[Health And Welfare Benefits](#)

[Health And Welfare Benefits](#)

[Health And Welfare Benefits](#)

[Terms Of Office](#)

[Student Board Members](#)

[Board Training](#)

[Minutes And Recordings](#)

Bylaw 9320: Meetings And Notices

Status: ADOPTED

Original Adopted Date: 03/01/2008 | Last Revised Date: 02/01/2026 | Last Reviewed Date: 02/01/2026

Meetings of the Governing Board are conducted for the purpose of accomplishing district business. The Board may meet in open session or closed session, as necessary, in accordance with applicable open meeting laws (Brown Act), and Board Bylaw 9320.1 - Remote Meetings and Attendance, Board Bylaw 9321 - Closed Session, Board Bylaw 9322 - Agenda/Meeting Materials, and Board Bylaw 9323 - Meeting Conduct.

A Board meeting exists whenever a majority of Board members gathers at the same time and location, including remotely or electronically, to hear, discuss, deliberate, or take action upon any item within the subject matter jurisdiction of the Board. (Government Code 54952.2)

In accordance with Board Bylaw 9012 - Board Member Electronic Communications, a majority of the Board shall not use a series of communications of any kind, directly or through intermediaries or technology, including official or personal social media accounts, to discuss, deliberate, or take action on any matter that is within the subject matter jurisdiction of the Board. (Government Code 54952.2)

However, the Superintendent or designee may engage in separate conversations or communications with Board members in order to answer questions or provide information regarding any matter within the subject matter jurisdiction of the Board, as long as that employee or district official does not communicate the comments or position of any Board members to other Board members. (Government Code 54952.2)

Regular Meetings

Unless otherwise determined by the Board, the Board shall hold _____ regular Board meeting(s) each month starting at _____ p.m. on the _____ (day(s)) of the month at _____ (name of facility and address).

At least 72 hours prior to a regular Board meeting, the agenda shall be posted at one or more locations freely accessible to members of the public, on the district's website, and at any location required by Board Bylaw 9320.1 - Remote Meetings and Attendance. (Government Code 54954.2)

Consistent with Board Bylaw 9322 - Agenda/Meeting Materials, whenever agenda materials relating to an open session of a regular Board meeting are distributed to the Board less than 72 hours before the meeting, the Superintendent or designee shall make the materials available for public inspection at a public office or location designated for that purpose. The records shall be posted on the district website at the time the materials are distributed to all or a majority of the Board if distributed outside of business hours. (Government Code 54957.5)

Special Meetings

Special meetings of the Board may be called at any time by the presiding officer or a majority of the Board members on any topic within the subject matter jurisdiction of the Board unless otherwise prohibited by law or as specified in BB 9323.2 - Actions by the Board. (Government Code 54956)

At least 24 hours before the noticed start time, written notice of a special Board meeting shall be: (Government Code 54953.8, 54953.8.3, 54956)

1. Delivered personally or by any other means to all Board members and the local media who have requested such notice in writing
2. Posted on the district's website and in a location freely accessible to the public.
3. Posted in any location required by Board Bylaw 9320.1 - Remote Meetings and Attendance

The notice shall specify the time and location of the special Board meeting and the business to be transacted or discussed. No other business shall be considered. (Education Code 35144; Government Code 54956)

Any Board member may waive the 24-hour written notice requirement prior to the time of the special Board meeting by filing a written waiver of notice with the clerk or secretary of the Board or by being present at the meeting at the time it convenes. (Education Code 35144; Government Code 54956)

Emergency Meetings

In the case of an emergency situation for which prompt action is necessary due to the disruption or threatened disruption of public facilities, the Board may hold an emergency Board meeting as long as it complies with all requirements of a special Board meeting, except the 24-hour notice and/or 24-hour posting requirements. (Government Code 54956.5)

The Board may meet in closed session during an emergency Board meeting so long as two-thirds of the members present at the meeting agree or, if less than two-thirds of the members are present, by unanimous vote of the members present. (Government Code 54956.5)

Except in the case of a dire emergency, the Board president or designee shall give notice of the emergency Board meeting by telephone or email at least one hour before the meeting to the local media that have requested notice of special Board meetings. As applicable, all telephone numbers or email addresses provided by the media in the most recent request for notification shall be exhausted. If telephone or internet services are not functioning, the notice requirement of one hour is waived and, as soon after the emergency Board meeting as possible, the Board shall notify those media representatives of the meeting and shall describe the purpose of the meeting and any action taken by the Board. In the case of a dire emergency, the Board president or designee shall give such notice at or near the time notification as is given to the other members of the Board. (Government Code 54956.5)

The minutes of the emergency Board meeting, a list of persons the Board president or designee notified or attempted to notify, a copy of the roll call vote, and any actions taken at the meeting shall be posted for at least 10 days in a public place as soon as possible after the meeting. (Government Code 54956.5)

An *emergency* means a work stoppage, crippling activity, or other activity that severely impairs public health and/or safety as determined by a majority of the members of the Board. (Government Code 54956.5)

A *dire emergency* means a crippling disaster, mass destruction, terrorist act, or threatened terrorist activity that poses peril so immediate and significant that requiring the Board to provide one-hour notice before holding an emergency Board meeting may endanger the public health and/or safety as determined by a majority of the members of the Board. (Government Code 54956.5)

Adjourned/Continued Meetings

The Board may adjourn/continue any regular or special Board meeting to a later time and location that shall be specified in the order of adjournment. Less than a quorum of the Board may adjourn/continue such a meeting. If no Board members are present, the secretary or the clerk may declare the Board meeting adjourned/continued to a later time and location and shall give notice in the same manner required for special Board meetings. (Government Code 54955)

Within 24 hours after the time of adjournment/continuance, a copy of the order or notice of adjournment/continuance shall be conspicuously posted on or near the door of the location where the Board meeting was held. (Government Code 54955)

Study Sessions, Retreats, Public Forums, and Discussion Meetings

The Board may convene a study session or public forum to study an issue in more detail or to receive information from staff or feedback from members of the public. Additionally, the Board may convene a retreat to discuss Board roles and relationships. Any such Board meeting, regardless of title or topic, shall be held as a regular or special Board meeting, as appropriate, and shall comply with all other requirements for regular or special Board meetings. (Government Code 54956)

Other Gatherings

Attendance by a majority of Board members at any of the following events is not subject to the Brown Act provided that a majority of the Board members do not discuss specific district business among themselves other than as part of the scheduled program: (Government Code 54952.2)

1. A conference or similar public gathering open to the public that involves a discussion of issues of general interest to the public or to school board members
2. An open, publicized meeting organized by a person or organization other than the district to address a topic of local community concern
3. An open and noticed meeting of another body of the district
4. An open and noticed meeting of a legislative body of another local agency
5. A purely social or ceremonial occasion
6. An open and noticed meeting of a standing committee of the Board established pursuant to Board Bylaw 9130 - Board Committees, provided that the Board members who are not members of the standing committee attend only as observers

Individual contacts or conversations between a Board member and any other person that are not part of a series of communications prohibited by the Brown Act are permitted. (Government Code 54952.2)

Location of Meetings

Unless the Board is holding a remote Board meeting during a proclaimed state of emergency or local emergency in accordance with Board Bylaw 9320.1 - Remote Meetings and Attendance, all Board meetings shall be held within district boundaries, except to do any of the following: (Government Code 54954)

1. Comply with state or federal law or court order or attend a judicial or administrative proceeding to which the district is a party
2. Inspect real or personal property which cannot conveniently be brought into the district, provided that the topic of the meeting is limited to items directly related to the property
3. Participate in meetings or discussions of multiagency significance, provided these meetings are held within one of the other agencies' boundaries, with all participating agencies giving the notice required by law
4. Meet in the closest meeting facility if the district has no meeting facility within its boundaries or if its principal office is located outside the district
5. Meet with elected or appointed state or federal officials when a local meeting would be impractical, solely to discuss legislative or regulatory issues affecting the district over which the state or federal officials have jurisdiction
6. Meet in or near a facility owned by the district but located outside the district, provided the meeting agenda is limited to items directly related to that facility
7. Visit the office of the district's legal counsel to meet in closed session on pending litigation, when doing so would reduce legal fees or costs
8. Attend conferences on nonadversarial collective bargaining techniques
9. Interview residents of another district regarding the Board's potential employment of an applicant for Superintendent of the district
10. Interview a potential employee from another district

All Board meetings, regardless of location, shall comply with the applicable notice and open meeting requirements.

Additionally, no such meeting may be held in a facility that prohibits the admittance of any person on the basis of ancestry or any characteristic listed in Government Code 11135, which is inaccessible to individuals with disabilities, or where members of the public must make a payment or purchase in order to be admitted. (Government Code 54961)

If a fire, flood, earthquake, or other emergency renders the posted regular or special Board meeting location unsafe and the deadline for posting the location has passed, the meeting shall be held at a location designated by the Board president or designee, who shall so inform all news media who have requested notice of meetings pursuant to Government Code 54956 by the most rapid available means of communication. (Government Code 54954)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

	Description
Ed. Code 35140	Time and place of meetings
Ed. Code 35143	Annual organizational meetings; date and notice
Ed. Code 35144	Special meeting
Ed. Code 35145	Public meetings
Ed. Code 35145.5	Agenda; public participation and regulations
Ed. Code 35146	Closed sessions; student matters
Ed. Code 35147	Open meeting laws exceptions
Gov. Code 11135	Prohibition of discrimination
Gov. Code 3511.1	Local agency executives
Gov. Code 54950-54963	The Ralph M. Brown Act
Gov. Code 7920.000-7930.215	California Public Records Act
Gov. Code 8625-8629	California Emergency Services Act

Federal

	Description
28 CFR 35.160	Effective communications for individuals with disabilities
28 CFR 36.303	Nondiscrimination on the basis of disability; public accommodations, auxiliary aids, and services
42 USC 12101-12213	Americans with Disabilities Act

Management Resources

	Description
Attorney General Opinion	78 Ops.Cal.Atty.Gen. 327 (1995)
Attorney General Opinion	79 Ops.Cal.Atty.Gen. 69 (1996)
Attorney General Opinion	84 Ops.Cal.Atty.Gen. 181 (2001)
Attorney General Opinion	84 Ops.Cal.Atty.Gen. 30 (2001)
Attorney General Opinion	88 Ops.Cal.Atty.Gen. 218 (2005)
Court Decision	Knight First Amendment Institute at Columbia University v. Trump (2019) 928 F.3d 226
Court Decision	Garnier v. Poway Unified School District (S.D. Cal. September 26, 2019) No. 17-cv-2215-W (JLB), 2019 WL 4736208
Court Decision	Wolfe v. City of Fremont (2006) 144 Cal.App. 4th 533
CSBA Publication	The Brown Act: School Boards and Open Meeting Laws, rev. 2023
Institute for Local Government Publication	The ABCs of Open Government Laws
League of California Cities Publication	Open and Public V: A Guide to the Ralph M. Brown Act, 2016

Management Resources

Website	CSBA District and County Office of Education Legal Services
Website	CSBA, GAMUT Meetings
Website	Institute for Local Government
Website	League of California Cities
Website	California Attorney General's Office
Website	CSBA

Cross References

	Description
0410	Nondiscrimination In District Programs And Activities
0420.4	Charter School Authorization
0420.4	Charter School Authorization
0420.43	Charter School Revocation
0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
0460	Local Control And Accountability Plan
0460	Local Control And Accountability Plan
1113	District And School Websites
1113	District And School Websites
1113-E(1)	District And School Websites
1114	District-Sponsored Social Media
1114	District-Sponsored Social Media
1160	Political Processes
1220	Citizen Advisory Committees
1220	Citizen Advisory Committees
1330	Use Of School Facilities
1330	Use Of School Facilities
1340	Access To District Records
1340	Access To District Records
1431	Waivers
2000	Concepts And Roles
2111	Superintendent Governance Standards
2120	Superintendent Recruitment And Selection
2121	Superintendent's Contract
2210	Administrative Discretion Regarding Board Policy
3100	Budget
3100	Budget
3280	Sale Or Lease Of District-Owned Real Property
3280	Sale Or Lease Of District-Owned Real Property
3311	Bids
3311	Bids

Cross References**Description**

3312	Contracts
3314	Payment For Goods And Services
3314	Payment For Goods And Services
3516	Emergencies And Disaster Preparedness Plan
3516	Emergencies And Disaster Preparedness Plan
4117.14	Postretirement Employment
4141.6	Concerted Action/Work Stoppage
4141.6	Concerted Action/Work Stoppage
4241.6	Concerted Action/Work Stoppage
4241.6	Concerted Action/Work Stoppage
4312.1	Contracts
4317.14	Postretirement Employment
5113.12	District School Attendance Review Board
5113.12	District School Attendance Review Board
6112	School Day
6112	School Day
6117	Year-Round Schedules
6173.1	Education For Foster Youth
6173.1	Education For Foster Youth
7150	Site Selection And Development
7150	Site Selection And Development
7214	General Obligation Bonds
7214	General Obligation Bonds
7310	Naming Of Facility
9000	Role Of The Board
9005	Governance Standards
9012	Board Member Electronic Communications
9100	Organization
9121	President
9130	Board Committees
9140	Board Representatives
9220	Governing Board Elections
9220-E(1)	Governing Board Elections
9230	Orientation
9240	Board Training
9270	Conflict Of Interest
9270-E(1)	Conflict Of Interest
9310	Board Policies
9320.1	Remote Meetings and Attendance
9321	Closed Session

Cross References

9321-E(1)

9321-E(2)

9322

9323

9323.2

9323.2-E(1)

9324

9400

Description[Closed Session](#)[Closed Session](#)[Agenda/Meeting Materials](#)[Meeting Conduct](#)[Actions By The Board](#)[Actions By The Board](#)[Minutes And Recordings](#)[Board Self-Evaluation](#)

Bylaw 9320.1: Remote Meetings and Attendance

Status: ADOPTED

Original Adopted Date: 02/01/2026 | Last Reviewed Date: 02/01/2026

The Governing Board recognizes the need, when permitted by law, to hold Board meetings in which the Board members meet remotely or in which individual Board members attend and participate remotely.

Definitions

Local emergency means either of the following that impacts persons under the jurisdiction of the district or property within the boundaries of the district: (Government Code 54953.8.2)

1. A condition of extreme peril proclaimed by a city, county, or city and county pursuant to Government Code 8630
2. A local health emergency proclaimed pursuant to Health and Safety Code 101080

Remote means not being physically present at the primary in-person location of a Board meeting, and includes the terms "teleconference" and "virtual."

Remote attendance and participation means the ability to attend and participate in a Board meeting by electronic means, through either audio or visual technology, or both.

Remote Board Member means a Board member, not physically present at the Board meeting, who nonetheless seeks to attend and participating in a Board meeting.

State of Emergency means state of emergency proclaimed pursuant to Government Code 8625.

Traditional Method of Remote Attendance

A remote Board member may attend and participate in a Board meeting so long as all of the following conditions are met: (Government Code 54953)

1. All votes taken during the meeting are by rollcall
2. The meeting is conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the Board
3. The physical location of the remote Board member is open and accessible to the public during the meeting, except during closed session, such that members of the public may observe in person the remote Board member; may hear, listen to, or watch the meeting to the same extent as the remote Board member; and may make public comment during the same portion of the agenda as other members of the public from the same location as the remote Board member
4. The location from which the remote Board member will attend the meeting is noted in the agenda and the agenda is posted at that location in advance of the meeting as statutorily required based on the type of meeting
5. At least a quorum of the Board is within district boundaries

Remote Attendance as an Accommodation

A Board member with a qualifying disability under the Americans with Disabilities Act that precludes the Board member from attending a Board meeting in person or from attending and participating remotely in a Board meeting using the method specified in "Traditional Method of Remote Attendance" above may request to attend and participate remotely as a reasonable accommodation for the Board member's disability.

If the request is granted based on the district's process for reviewing reasonable accommodations, the remote Board member shall be permitted to attend and participate in the Board meeting as long as the following requirements are met: (Government Code 54953)

1. All votes taken during the meeting are by rollcall
2. The remote Board member utilizes both audio and visual technology to participate in the meeting, except no visual technology shall be required if a physical condition related to their disability results in a need to participate off camera
3. The remote Board member publicly discloses, before any action is taken, whether any individual 18 years of age or older is present at the Board member's location and the general nature of the member's relationship with each such individual

In this circumstance, the following conditions are not required: (Government Code 54953)

1. Including the location of the remote Board member in the agenda
2. Making the location of the remote Board member open and accessible to the public
3. Posting the agenda at the location of the remote Board member

Additionally, in this circumstance, the remote Board member shall be considered to be attending in-person at the physical meeting location for all purposes, including any requirement that a quorum participate from any particular location. (Government Code 54953)

These requirements and conditions may be modified as required by law or the district may offer another reasonable accommodation as appropriate.

Remote Attendance Due to Just Cause

Beginning July 1, 2026, a remote Board member may attend and participate in a Board meeting based on any of the following "just cause" reasons: (Government Code 54953.8.3)

1. A childcare or caregiving need of a Board member's child, parent, grandparent, grandchild, sibling, spouse, or domestic partner that requires the Board member to attend and participate remotely
2. A contagious illness that prevents a Board member from attending in person
3. A need related to a Board member's physical or mental condition not otherwise reasonably accommodated
4. A Board member is traveling while on official business of the Board or another state or local agency
5. An immunocompromised child, parent, grandparent, grandchild, sibling, spouse, or domestic partner of a Board member requires the Board member to attend and participate remotely
6. A physical or family medical emergency prevents a Board member from attending in person
7. Military service obligations that result in a Board member being unable to attend in person because the Board member is serving under official written orders for active duty, drill, annual training, or any other duty required as a member of the California National Guard or a United States Military Reserve organization that requires the Board member to be at least 50 miles outside the boundaries of the district

The remote Board member shall notify the Board at the earliest possible opportunity, including at the start of a Board meeting, of the need to attend and participate remotely for just cause, including the general circumstances of the Board member's need to attend and participate remotely. The remote Board member need not disclose any medical diagnosis or disability, or any personal medical information that is otherwise exempt under existing law. The minutes for the Board meeting shall identify the specific provision that is the basis for the just cause. (Government Code 54953, 54953.8.3)

Additionally, when a remote Board member attends and participates in a Board meeting based on just cause, all of the following conditions shall be met: (Government Code 54953, 54953.8, 54953.8.3)

1. All votes taken during the meeting are by rollcall

2. The meeting is conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the Board
3. The public is able to access the meeting via a two-way audiovisual platform or a two-way audio service and a live webcast, with real-time public comment being allowed via the platform or service, in addition to public comment being available in person

The platform or service may require members of the public to register in order to make public comments as long as the platform or service is not controlled by the district.

4. The agenda for the meeting includes information describing how members of the public can access the platform or service and how members of the public can offer public comment
5. The minutes of the Board meeting state that the remote Board member attended and participated remotely
6. At least a quorum of the Board participates in person from a singular physical location clearly identified on the agenda and which is within district boundaries and is open to the public
7. The remote Board member utilizes both audio and visual technology to participate in the meeting
8. The remote Board member publicly discloses, before any action is taken, whether any individual 18 years of age or older is present at the Board member's location and the general nature of the member's relationship with each such individual

In this circumstance, the agenda need not include the location of the remote Board member or be posted at that location, and the location of the remote Board member need not be open and accessible to the public. (Government Code 54953, 54953.8)

The Board shall give notice of the means by which members of the public may access the meeting and offer public comment. The agenda shall identify and include an opportunity for all persons to attend via a call-in option or an internet-based service option. (Government Code 54953.8)

If the platform or service is disrupted such that the public cannot access the meeting or give real-time public comment, the Board meeting may continue but the Board may not take action on any agenda item until public access to the meeting is restored. (Government Code 54953.8)

OPTION 1: (For Boards that generally hold no more than one regular meeting per month)

A remote Board member may attend and participate in no more than two Board meetings per year for just cause. (Government Code 54953.8.3)

OPTION 1 ENDS HERE

OPTION 2: (For Boards that generally hold two regular meetings per month)

A remote Board member may attend and participate in no more than five Board meetings per year for just cause. (Government Code 54953.8.3)

OPTION 2 ENDS HERE

OPTION 3: (For Boards that generally hold at least three regular meetings per month)

A remote Board member may attend and participate in no more than seven Board meetings per year for just cause. (Government Code 54953.8.3)

OPTION 3 ENDS HERE

A remote Board member's attendance and participation in multiple Board meetings that begin on the same calendar day shall only count as one Board meeting for purposes of this limit.

Remote Board Meetings During a Proclaimed State of Emergency

The Board may conduct a remote Board meeting during a proclaimed state of emergency or local emergency in either of the following circumstances: (Government Code 54953.8.2)

1. For the purpose of determining, by majority vote, whether meeting in person would present imminent risks to the health or safety of attendees due to the emergency
2. When the Board, pursuant to Item #1 above, has determined that meeting in person would present imminent risks to the health or safety of attendees due to the emergency

In either such circumstance, the Board may hold a remote Board meeting without: (Government Code 54953.8, 54953.8.2)

1. Including the location of Board members in the agenda
2. Making the locations of Board members open and accessible to the public
3. Posting the agenda at the locations of Board members
4. Having at least a quorum of the Board members within the district boundaries

When the Board holds such a meeting, all of the following shall be followed: (Government Code 54953.8, 54953.8.2)

1. All votes taken during the meeting are by rollcall
2. The public is able to access the meeting via a call-in or audiovisual platform or service, with real-time observation of the meeting and public comment being allowed via the platform or service

The platform or service may require members of the public to register in order to make public comments so long as the platform or service is not controlled by the district.

3. The agenda for the meeting includes information describing how members of the public can access the platform or service

The Board may continue to conduct all Board meetings remotely throughout one or more 45-day periods as long as, prior to the beginning of each 45-day period, the Board has reconsidered the circumstances of the proclaimed state of emergency or local emergency and determined that it continues to directly impact the ability of the Board to meet safely in person. (Government Code 54953.8.2)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
Ed. Code 35140	Time and place of meetings
Ed. Code 35143	Annual organizational meetings; date and notice
Ed. Code 35144	Special meeting
Ed. Code 35145	Public meetings
Ed. Code 35145.5	Agenda; public participation and regulations
Ed. Code 35146	Closed sessions; student matters
Ed. Code 35147	Open meeting laws exceptions
Gov. Code 11135	Prohibition of discrimination
Gov. Code 3511.1	Local agency executives
Gov. Code 54950-54963	The Ralph M. Brown Act

State

Gov. Code 7920.000-7930.215
 Gov. Code 8625-8629
 Gov. Code 8630
 H & S Code 101080

Description

[California Public Records Act](#)
[California Emergency Services Act](#)
 Local emergency
 Local health emergency

Federal

28 CFR 35.160
 28 CFR 36.303
 42 USC 12101-12213

Description

[Effective communications for individuals with disabilities](#)
[Nondiscrimination on the basis of disability; public accommodations, auxiliary aids, and services](#)
[Americans with Disabilities Act](#)

Management Resources

Attorney General Opinion
 Attorney General Opinion
 Attorney General Opinion
 Attorney General Opinion
 Attorney General Opinion
 Attorney General Opinion
 Court Decision
 Court Decision
 Court Decision
 CSBA Publication
 Institute for Local Government Publication
 League of California Cities Publication
 Website
 Website
 Website
 Website
 Website
 Website

Description

107 Ops.Cal.Atty.Gen. 107 (2024)
[78 Ops.Cal.Atty.Gen. 327 \(1995\)](#)
[79 Ops.Cal.Atty.Gen. 69 \(1996\)](#)
[84 Ops.Cal.Atty.Gen. 181 \(2001\)](#)
[84 Ops.Cal.Atty.Gen. 30 \(2001\)](#)
[88 Ops.Cal.Atty.Gen. 218 \(2005\)](#)
[Knight First Amendment Institute at Columbia University v. Trump \(2019\) 928 F.3d 226](#)
[Garnier v. Poway Unified School District \(S.D. Cal. September 26, 2019\) No. 17-cv-2215-W \(JLB\), 2019 WL 4736208](#)
[Wolfe v. City of Fremont \(2006\) 144 Cal.App. 4th 533](#)
[The Brown Act: School Boards and Open Meeting Laws, rev. 2023](#)
[The ABCs of Open Government Laws](#)
[Open and Public V: A Guide to the Ralph M. Brown Act, 2016](#)
[CSBA District and County Office of Education Legal Services](#)
[CSBA, GAMUT Meetings](#)
[Institute for Local Government](#)
[League of California Cities](#)
[California Attorney General's Office](#)
[CSBA](#)

Cross References

0410
 1113
 1113
 1113-E(1)
 1114
 1114
 1160
 1220

Description

[Nondiscrimination In District Programs And Activities](#)
[District And School Websites](#)
[District And School Websites](#)
[District And School Websites](#)
[District-Sponsored Social Media](#)
[District-Sponsored Social Media](#)
[Political Processes](#)
[Citizen Advisory Committees](#)

Cross References**Description**

1220	Citizen Advisory Committees
1330	Use Of School Facilities
1330	Use Of School Facilities
1340	Access To District Records
1340	Access To District Records
2000	Concepts And Roles
3516	Emergencies And Disaster Preparedness Plan
3516	Emergencies And Disaster Preparedness Plan
4117.14	Postretirement Employment
4141.6	Concerted Action/Work Stoppage
4141.6	Concerted Action/Work Stoppage
4241.6	Concerted Action/Work Stoppage
4241.6	Concerted Action/Work Stoppage
4312.1	Contracts
9000	Role Of The Board
9005	Governance Standards
9012	Board Member Electronic Communications
9100	Organization
9121	President
9130	Board Committees
9140	Board Representatives
9230	Orientation
9240	Board Training
9310	Board Policies
9320	Meetings And Notices
9321	Closed Session
9321-E(1)	Closed Session
9321-E(2)	Closed Session
9322	Agenda/Meeting Materials
9323	Meeting Conduct
9323.2	Actions By The Board
9323.2-E(1)	Actions By The Board
9324	Minutes And Recordings
9400	Board Self-Evaluation

Bylaw 9322: Agenda/Meeting Materials

Status: ADOPTED

Original Adopted Date: 03/01/2008 | Last Revised Date: 02/01/2026 | Last Reviewed Date: 02/01/2026

Governing Board meeting agendas shall reflect the district's vision and goals and the Board's focus on student learning and well-being.

Each agenda shall state the meeting time and location(s) and shall briefly describe each item listed in the agenda, including items to be discussed in closed session in accordance with Board Bylaw 9321 - Closed Session. (Government Code 54954.2)

For a regular meeting, the Board may consider an item not included in the posted agenda in accordance with Board Bylaw 9323.2 - Actions by the Board.

Public Comment

The agenda shall provide members of the public the opportunity to address the Board on any agenda item before or during the Board's consideration of the item, including items to be considered in closed session in accordance with Board Bylaw 9321 - Closed Session and items listed on the consent agenda. (Education Code 35145.5; Government Code 54954.3)

OPTION 1 (ONE PUBLIC COMMENT ITEM FOR ALL OPEN SESSION AGENDA ITEMS)

Before any other open session agenda item, there shall be one public comment item on every meeting agenda to give members of the public the opportunity to address the Board on any item on the open session agenda. The public comment period shall last no longer than _____ minutes unless extended in accordance with Board Bylaw 9323 - Meeting Conduct. No member of the public may be permitted to speak more than once during this item.

OPTION 1 ENDS HERE

OPTION 2 (SEPARATE PUBLIC COMMENT FOR EACH OPEN SESSION AGENDA ITEM)

As part of every open session item, there shall be an opportunity for members of the public to address the Board on that item. The time set aside for public comment on each item shall last no longer than _____ minutes unless extended in accordance with Board Bylaw 9323 - Meeting Conduct. No member of the public may be permitted to speak more than once on each item.

OPTION 2 ENDS HERE

The agenda need not provide an opportunity for public comment on an item that has previously been considered at an open meeting by a committee comprised exclusively of Board members, provided that all of the following conditions were met: (Government Code 54954.3)

1. Members of the public were afforded an opportunity to comment on the item, before or during the committee's consideration of the item
2. The item has not been substantially changed since the committee considered it
3. A quorum of the committee attended and participated in the committee meeting at which the item was considered from a singular physical location that was clearly identified on the agenda, open to the public, and situated within the boundaries of the district
4. Any other applicable provisions of Government Code 54954.3

Additionally, the agenda for a regular meeting shall provide members of the public with an opportunity to address the Board regarding matters within the subject matter jurisdiction of the Board which are not on the agenda. (Education Code 35145.5; Government Code 54954.3)

The notice and agenda shall include information describing how members of the public can access the platform or service and how members of the public can offer public comment if required pursuant to Board Bylaw 9320.1 - Remote Meetings and Attendance.

Disability-Related Accommodations or Modifications

The agenda shall include information regarding how, when, and to whom a request for disability-related accommodations or modifications, including auxiliary aids and services, may be made by an individual who requires accommodations or modifications in order to participate in the meeting, as well as the procedure for receiving and resolving such requests as required by law. (Government Code 54953.8, 54954.2)

Each agenda for a regular meeting shall list the address designated by the Superintendent or designee for public inspection of documents related to an open session item, or for records of a statement threatening litigation against the district to be discussed in closed session, when such documents have been distributed to the Board less than 72 hours before the meeting. (Government Code 54956.9, 54957.5)

Each agenda shall include a statement regarding the option for students and parents/guardians to request that directory information or personal information of the student or parent/guardian, as defined in Education Code 49061 and/or 49073.2, be excluded from the minutes. Additionally, the agenda shall state that the request must be made in writing to the secretary or clerk of the Board. (Education Code 49073.2)

Agenda Preparation

The Board president and the Superintendent, as secretary to the Board, shall work together to develop the agenda for each meeting, including whether an item requires Board action and whether an item shall be considered in open or closed session.

Any member of the public, or an individual Board member acting in that Board member's capacity as a member of the public, may request that a matter within the subject matter jurisdiction of the Board be placed on the agenda of a regular meeting. The request shall be submitted in writing to the Superintendent or designee with supporting documents and information. (Education Code 35145.5)

The Board president and Superintendent shall decide whether such a request is within the subject matter jurisdiction of the Board. Items not within the subject matter jurisdiction of the Board shall not be placed on the agenda. Additionally, if the Board president and Superintendent determine that the request is merely a request for information, then the request shall not be placed on the agenda.

A Board member may request in writing, at a meeting as part of a related open session item, or at a meeting as part of an open session item intended for this purpose that a specific matter within the subject matter jurisdiction of the Board be placed on an upcoming Board agenda. Within thirty (30) days of receiving the request, the Board member shall be informed by the Board president if the request has been approved or denied by the Board president and Superintendent.

If the request is approved, the Board president and Superintendent shall inform the Board member of the general timeframe that the matter will be placed on an agenda, on which part of the agenda the item will appear, and whether the item requires action by the Board. If the request is denied, the Board president and Superintendent fail to provide a response to the request, or the requesting Board member disagrees with the timeframe that the matter will be placed on an agenda, on which part of the agenda the item will appear, or whether the item requires action by the Board, then the Board member may appeal the response to the request to the Board. The Board president and Superintendent shall place the appeal on the next upcoming regular meeting agenda for Board action, but only as to whether, when, and how to agendaize the requested matter. If a majority of the Board agrees with the appeal, the item will be considered in accordance with the decision of the majority of the Board.

In order to promote efficient meetings, the Board may bundle a number of items and act upon them together by a single vote through the use of a consent agenda, except as required by law. Consent items shall be items of a routine nature for which Board discussion is not anticipated and for which the Superintendent recommends approval.

Agenda Dissemination to Board Members

At least 72 hours before each regular meeting, each Board member shall be provided a copy of the agenda and all related materials such as the Superintendent or designee's report; minutes to be approved; copies of communications; reports from committees, staff, and others; and other available supporting documents pertinent to the meeting. Additionally, the Superintendent or designee may distribute to the Board additional materials related to agenda items less than 72 hours before each regular meeting, as permitted by law.

When a special meeting is called, Board members shall receive the agenda and all related materials at least 24 hours prior to the meeting. (Government Code 54956)

Board members shall review the agenda and all related materials before each regular or special meeting. Individual Board members may confer directly with the Superintendent or designee to ask questions and/or request additional information on agenda items. However, a majority of Board members shall not, outside of a noticed meeting, directly or through intermediaries or electronic means, discuss, deliberate, or take action on any matter within the subject matter jurisdiction of the Board.

Regular Meeting Agenda Dissemination to Members of the Public

The agenda and all related materials distributed to the Board related to a regular meeting shall be made available to the public upon request without delay. However, only those documents which are disclosable public records under the California Public Records Act (CPRA) and which relate to an agenda item scheduled for the open session portion of a regular meeting or which contain a claim or written threat of litigation which will be discussed in closed session shall be made available to the public. (Government Code 54956.9, 54957.5)

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public. (Government Code 54954.2)

Additionally, the Superintendent or designee shall post the agenda on the homepage of the district website. The posted agenda shall be accessible through a prominent direct link to the current agenda or to the district's agenda management platform in accordance with Government Code 54954.2. When the district utilizes an integrated agenda management platform, the link to that platform shall take the user directly to the website with the district's agendas, and the current agenda shall be the first available. (Government Code 54954.2)

If a writing which relates to an open session agenda item or which contains a claim or written threat of litigation which will be discussed in closed session during a regular meeting is distributed to the Board less than 72 hours prior to the meeting, the Superintendent or designee shall make the writing available for public inspection at a designated location at the same time the document is distributed to all or a majority of the Board. However, if the writing is distributed to at least a majority of the Board at a time when the designated location is closed to the public, this requirement may be satisfied by posting the writing on the district website if the following conditions are met: (Government Code 54957.5)

1. An initial staff report or similar document containing an executive summary and any staff recommendations related to the agenda item is made available for public inspection at the designated location at least 72 hours before the meeting
2. The writing is immediately posted on the district's website in a position and manner that makes it clear that the writing relates to an agenda item for the upcoming meeting
3. The district lists the website address where such writings may be accessed on all Board meeting agendas
4. A physical copy of the document is made available for public inspection at the designated location at the beginning of the next regular business hours, but not less than 24 hours before the meeting

The Superintendent or designee shall mail a copy of the agenda or a copy of all the documents constituting the agenda packet to any person who requests the items. The materials shall be mailed at the time the agenda is posted or upon distribution of the agenda to a majority of the Board, whichever occurs first. (Government Code 54954.1)

The Superintendent or designee shall email a copy of, or a website link to, the agenda or a copy of all the documents constituting the agenda packet to any person who requests such items to be delivered by email. If the Superintendent or designee determines that it is technologically infeasible to do so, a copy of the agenda or a website link to the agenda and a copy of all other documents constituting the agenda packet shall be sent to the person who has made the request in accordance with mailing requirements specified in law. (Government Code 54954.1)

Any request for mailed copies of agendas or agenda packets shall be in writing and shall be valid for the calendar year in which it is filed. Written requests must be renewed following January 1 of each year. (Government Code 54954.1)

Persons requesting mailing of the agenda or agenda packet shall pay an annual fee, as determined by the Superintendent or designee, not to exceed the cost of providing the service.

Any document prepared by the district or Board and distributed during an open meeting shall be made available for public inspection at the meeting. Any document prepared by another person shall be made available for public inspection after the meeting. These requirements shall not apply to a document that is exempt from public disclosure under the CPRA. (Government Code 54957.5)

Upon request, the Superintendent or designee shall make the agenda, agenda packet, and/or any writings distributed at the meeting available in appropriate alternative formats to persons with a disability, as required by the Americans with Disabilities Act. (Government Code 54954.1)

Special Meeting Agenda Dissemination to Members of the Public

The requirements for the dissemination of regular meeting agendas and related materials and writings to members of the public found in "Regular Meeting Agenda Dissemination to Members of the Public" shall be applicable to the dissemination of special meeting agendas and related materials and writings to members of the public except that the 24-hour requirement shall apply rather than the 72-hour requirement.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
Ed. Code 35144	Special meeting
Ed. Code 35145	Public meetings
Ed. Code 35145.5	Agenda; public participation and regulations
Ed. Code 49061	Definitions; directory information
Ed. Code 49073.2	Privacy of student and parent/guardian personal information; minutes of board meeting
Gov. Code 53635.7	Separate item of business for borrowing of \$100,000 or more
Gov. Code 54950-54963	The Ralph M. Brown Act
Gov. Code 54953	Meetings; Americans with Disabilities Act accessibility
Gov. Code 54953.8	Remote meeting and attendance
Gov. Code 54953.8.2	State of emergency
Gov. Code 54953.8.3	Just cause
Gov. Code 54954.1	Request for copy of agenda or agenda packet by member of public
Gov. Code 54954.2	Agenda posting requirements; board actions

State

Gov. Code 54954.3
 Gov. Code 54954.5
 Gov. Code 54956
 Gov. Code 54956.5
 Gov. Code 54956.9
 Gov. Code 54957.5
 Gov. Code 54960.2
 Gov. Code 7920.000-7930.170
 Gov. Code 95000-95004

Description

[Opportunity for public to address legislative body](#)
[Closed session item descriptions](#)
[Special meetings](#)
[Emergency meetings](#)
[Meetings](#)
[Public records](#)
[Challenging board actions; cease and desist](#)
[California Public Records Act](#)
[California Early Intervention Services Act](#)

Federal

28 CFR 35.160
 28 CFR 36.303
 42 USC 12101-12213

Description

[Effective communications for individuals with disabilities](#)
[Nondiscrimination on the basis of disability; public accommodations, auxiliary aids, and services](#)
[Americans with Disabilities Act](#)

Management Resources

Attorney General Opinion
 Attorney General Opinion
 Attorney General Publication
 Court Decision
 Court Decision
 Court Decision
 Court Decision
 CSBA Publication
 CSBA Publication
 Website
 Website
 Website

Description

[99 Ops. Cal. Atty. Gen. 11 \(2016\)](#)
[78 Ops. Cal. Atty. Gen. 327 \(1995\)](#)
[The Brown Act: Open Meetings for Legislative Bodies, rev. 2003](#)
[Sierra Watch v. County of Placer \(2022\) 69 Cal.App.5th 86](#)
[Fowler v. City of Lafayette \(2020\) 45 Cal.App.5th 68](#)
[Caldwell v. Roseville Joint Union High School District \(2007\) U.S. Dist. LEXIS 66318](#)
[Mooney v. Garcia \(2012\) 207 Cal.App.4th 229](#)
[The Brown Act: School Boards and Open Meeting Laws, rev. 2023](#)
[Call to Order: A Blueprint for Great Board Meetings](#)
[CSBA District and County Office of Education Legal Services](#)
[California Attorney General's Office](#)
[CSBA](#)

Cross References

0000
 0200
 0410
 1100
 1112
 1113
 1113
 1113-E(1)
 1312.1
 1312.1

Description

[Vision](#)
[Goals For The School District](#)
[Nondiscrimination In District Programs And Activities](#)
[Communication With The Public](#)
[Media Relations](#)
[District And School Websites](#)
[District And School Websites](#)
[District And School Websites](#)
[Complaints Concerning District Employees](#)
[Complaints Concerning District Employees](#)

Cross References**Description**

1312.2	Complaints Concerning Instructional Materials
1312.2	Complaints Concerning Instructional Materials
1312.2-E(1)	Complaints Concerning Instructional Materials
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1312.3-E(1)	Uniform Complaint Procedures
1312.3-E(2)	Uniform Complaint Procedures
1312.4	Williams Uniform Complaint Procedures
1312.4-E(1)	Williams Uniform Complaint Procedures
1312.4-E(2)	Williams Uniform Complaint Procedures
1340	Access To District Records
1340	Access To District Records
1400	Relations Between Other Governmental Agencies And The Schools
2210	Administrative Discretion Regarding Board Policy
3100	Budget
3100	Budget
3312	Contracts
3320	Claims And Actions Against The District
3460	Financial Reports And Accountability
3460	Financial Reports And Accountability
4312.1	Contracts
5113.12	District School Attendance Review Board
5113.12	District School Attendance Review Board
5144.1	Suspension And Expulsion/Due Process
5144.1	Suspension And Expulsion/Due Process
6161.1	Selection And Evaluation Of Instructional Materials
6161.1	Selection And Evaluation Of Instructional Materials
6161.1-E(1)	Selection And Evaluation Of Instructional Materials
9012	Board Member Electronic Communications
9121	President
9122	Secretary
9130	Board Committees
9150	Student Board Members
9200	Limits Of Board Member Authority
9310	Board Policies
9320	Meetings And Notices
9320.1	Remote Meetings and Attendance
9321	Closed Session
9321-E(1)	Closed Session
9321-E(2)	Closed Session

Cross References

9323

9323.2

9323.2-E(1)

9324

Description[Meeting Conduct](#)[Actions By The Board](#)[Actions By The Board](#)[Minutes And Recordings](#)

Bylaw 9323: Meeting Conduct

Status: ADOPTED

Original Adopted Date: 11/01/2006 | Last Revised Date: 02/01/2026 | Last Reviewed Date: 02/01/2026

Meeting Procedures

All Governing Board meetings shall begin on time and shall be guided by an agenda prepared in accordance with Board bylaws and posted and distributed in accordance with the Ralph M. Brown Act (open meeting requirements) and other applicable laws.

The Board chair, who is either the Board president or the Board member chairing the meeting at the time if the Board president is absent, shall conduct Board meetings in accordance with [REDACTED] to enable the Board to efficiently consider issues and carry out the will of the majority.

The Board believes that late night meetings can deter public participation, affect the Board's decision-making ability, and be a burden to staff. Regular Board meetings shall be adjourned by [REDACTED] p.m. unless extended to a specific time determined by a majority of the Board. The meeting shall be extended no more than once and, if necessary, may subsequently be adjourned to a later date.

When any Board member requests the removal of an item from the consent agenda, the item shall be removed and given individual consideration for action as a separate agenda item. The Board chair shall determine where on the agenda the former consent item is placed.

Quorum and Abstentions

Except as required by law, the Board shall act by majority vote of all of the membership constituting the Board. (Education Code 35164)

Except when prohibited by law, the Board expects its members to vote on all issues before them. When a member abstains, the abstention shall not be counted for purposes of determining whether a majority of the membership of the Board has taken action.

Provided the Board typically consists of seven members and there are no more than two vacancies on the Board, the vacant position(s) shall not be counted for purposes of determining how many members of the Board constitute a majority. Additionally, whenever any provisions of the Education Code require unanimous action of all or a specific number of the members, the vacant position(s) shall not be counted for purposes of determining the total membership constituting the Board. (Education Code 35165)

Public Participation

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. So as not to inhibit public participation, members of the public attending a Board meeting shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting, except if a member of the public desires to observe the meeting or make public comment through the use of a third party website or online platform as required by the third party provider.

To facilitate public comment, the Board may request that members of the public who wish to give public comment provide their names or other identifying information to determine speaking order.

In order to conduct district business in an orderly and efficient manner, public comment shall occur in accordance with Board Bylaw 9322 - Agenda Meeting/Materials and in compliance with the following procedures:

1. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law (Education Code 35145.5; Government Code 54954.2)

2. Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda (Government Code 54954.2)

Additionally, on their own initiative or in response to questions posed by the public, Board members or staff members may ask a question for clarification, make a brief announcement, or make a brief report on their own activities. (Government Code 54954.2)

In addition, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda. (Government Code 54954.2)

3. A member of the public wishing to be heard by the Board shall first be recognized by the Board chair

An individual speaker shall be allowed a maximum of _____ minutes to address the Board. However, the Board chair, or a majority of the Board, may adjust the amount of time allowed for public input and/or the time allotted for each speaker. Any such adjustment shall be done equitably so as to allow a diversity of viewpoints. Additionally, the Board chair may ask members of the public with the same viewpoint to select a few individuals to address the Board on behalf of that viewpoint.

In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

4. An individual speaker may give some or all of the speaker's time to another speaker, provided that no individual speaker is permitted to speak more than the maximum time permitted per individual speaker pursuant to Board Bylaw 9322 - Agenda/Meeting Materials
5. For any public comment period with a time limit when a remote Board member is attending and participating based on just cause pursuant to Board Bylaw 9320.1 - Remote Meetings and Attendance, the Board may not close that public comment period or the opportunity to register to provide public comment via the two-way audiovisual platform or two-way audio service until the full time for public comment has elapsed (Government Code 54953.8)

For any other public comment period when a remote Board member is attending and participating based on just cause pursuant to Board Bylaw 9320.1 - Remote Meetings and Attendance, the Board shall allow a reasonable amount of time to permit members of the public to provide public comment and to register to do so via the two-way audiovisual platform or two-way audio service. (Government Code 54953.8)

6. The Board chair shall determine whether an individual's public comment is within the scope of the public comment period, subject to the following conditions:
 - a. If the public comment is within the scope of a different public comment period, the Board chair shall so indicate
 - b. Public criticism of the Board, individual Board members, the district, its policies, procedures, programs, services, acts, or omissions shall not be prohibited (Government Code 54954.3)
 - c. Public criticism of district employees shall not be prohibited

However, whenever a member of the public initiates specific complaints or charges against an individual employee, the Board chair shall inform the complainant of the appropriate complaint procedure.

Disruptions

The Board chair shall not permit an individual to actually disrupt a Board meeting. Actual disruption by an individual or any conduct or statements that threaten the safety of any person(s) at the meeting shall be grounds for the Board chair to terminate the privilege of addressing the Board for that meeting and remove the individual from the meeting. (Government Code 54957.95)

Prior to removal, the individual shall be warned that the individual's behavior is disrupting the meeting and that failure to cease the disruptive behavior may result in removal. If, after being warned, the individual does not promptly cease the disruptive behavior, the Board chair, or designee, may then remove the individual from the meeting. (Government Code 54957.95)

When an individual's behavior constitutes the use of force or a true threat of force, the individual shall be removed from a Board meeting without a warning. (Government Code 54957.95)

Disrupting means engaging in behavior during a Board meeting that actually disrupts, disturbs, impedes, or renders infeasible the orderly conduct of the meeting and includes, but is not limited to, a failure to comply with reasonable and lawful regulations adopted by a legislative body pursuant to Section 54954.3 or any other law, or engaging in behavior that constitutes use of force or a true threat of force. (Government Code 54957.95)

True threat of force means a threat that has sufficient indicia of intent and seriousness, that a reasonable observer would perceive it to be an actual threat to use force by the person making the threat. (Government Code 54957.95)

Additionally, the Board may order the room cleared when a group or groups of persons willfully interrupts so as to render the orderly conduct of the meeting unfeasible and order cannot be restored by the removal of individuals who are willfully interrupting the meeting. In this case, members of the media not participating in the disturbance shall be allowed to remain, and individuals not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to such a group disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

When such group disruptive conduct occurs, the Board may decide to recess the meeting to help restore order, remove the disruptive individual(s), or clear the room. Additionally, the Board may adjourn the meeting to another time and location specified in an order of adjournment. The Board chair may direct the Superintendent or designee to contact local law enforcement as necessary. (Government Code 54955, 54957.9, 54957.95, 54957.96)

Recording by the Public

Members of the public may record an open Board meeting using an audio or video recorder, still or motion picture camera, cell phone, or other device, provided that the noise, illumination, or obstruction of view does not persistently disrupt the meeting. The Superintendent or designee may designate locations from which members of the public may make such recordings without causing a distraction.

If the Board finds that noise, illumination, or obstruction of view related to these activities would persistently disrupt the proceedings, these activities shall be discontinued or restricted as determined by the Board. (Government Code 54953.5, 54953.6)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
Code of Civil Procedure 527.8	Workplace violence safety
Ed. Code 32210	Willful disturbance of public school or meeting
Ed. Code 35010	Control of district; prescription and enforcement of rules
Ed. Code 35145.5	Agenda; public participation and regulations
Ed. Code 35163	Official actions, minutes and journal
Ed. Code 35164	Actions by majority vote
Ed. Code 35165	Effect of vacancies upon majority and unanimous votes by seven member board
Ed. Code 5095	Powers of remaining board members and new appointees
Elec. Code 18430	Prevention or hinderance of electors assembling in public meeting
Gov. Code 54950-54963	Brown Act

State

Pen. Code 403

Description

[Disruption of assembly or meeting](#)

Management Resources

Attorney General Opinion

Description

[55 Ops.Cal.Atty.Gen. 26 \(1972\)](#)

Attorney General Opinion

[61 Ops.Cal.Atty.Gen. 243, 253 \(1978\)](#)

Attorney General Opinion

[63 Ops.Cal.Atty.Gen. 215 \(1980\)](#)

Attorney General Opinion

[66 Ops.Cal.Atty.Gen. 336 \(1983\)](#)

Attorney General Opinion

[76 Ops.Cal.Atty.Gen. 281 \(1993\)](#)

Attorney General Opinion

[90 Ops.Cal.Atty.Gen. 47 \(2007\)](#)

Attorney General Opinion

[59 Ops.Cal.Atty.Gen. 532 \(1976\)](#)

Attorney General Publication

[The Brown Act: Open Meetings for Legislative Bodies, rev. 2003](#)

Court Decision

[Berkeley People's Alliance v. City of Berkeley \(2025\) 114 Cal.App.5th 984](#)

Court Decision

[Baca v. Moreno Valley Unified School District \(1996\) 936 F. Supp. 719](#)

Court Decision

[City of San Jose v. William Garbett \(2010\) 190 Cal. App. 4th 526](#)

Court Decision

[McMahon v. Albany Unified School District \(2002\) 104 Cal.App.4th 1275](#)

Court Decision

[Norse v. City of Santa Cruz \(9th Cir. 2010\) 629 F3d 966](#)

Court Decision

[Rubin v. City of Burbank \(2002\) 101 Cal.App.4th 1194](#)

CSBA Publication

[Call to Order: A Blueprint for Great Board Meetings](#)

CSBA Publication

[The Brown Act: School Boards and Open Meeting Laws, rev. 2023](#)

Website

[CSBA District and County Office of Education Legal Services](#)

Website

[California Attorney General's Office](#)

Website

[CSBA](#)

Cross References

1000

Description

[Concepts And Roles](#)

1100

[Communication With The Public](#)

1220

[Citizen Advisory Committees](#)

1220

[Citizen Advisory Committees](#)

1312.1

[Complaints Concerning District Employees](#)

1312.1

[Complaints Concerning District Employees](#)

1313

[Civility](#)

3100

[Budget](#)

3100

[Budget](#)

3270

[Sale And Disposal Of Books, Equipment And Supplies](#)

3270

[Sale And Disposal Of Books, Equipment And Supplies](#)

3312

[Contracts](#)

9005

[Governance Standards](#)

9100

[Organization](#)

9121

[President](#)

9130

[Board Committees](#)

9200

[Limits Of Board Member Authority](#)

Cross References

9230

9270

9270-E(1)

9310

9320

9320.1

9321

9321-E(1)

9321-E(2)

9322

9323.2

9323.2-E(1)

9324

Description[Orientation](#)[Conflict Of Interest](#)[Conflict Of Interest](#)[Board Policies](#)[Meetings And Notices](#)[Remote Meetings and Attendance](#)[Closed Session](#)[Closed Session](#)[Closed Session](#)[Agenda/Meeting Materials](#)[Actions By The Board](#)[Actions By The Board](#)[Minutes And Recordings](#)

**KERN COUNTY SUPERINTENDENT OF SCHOOLS
"B" WARRANT AUTHORIZATION FOR PAYMENT**

EL TEJON UNIFIED SCHOOL DISTRICT

DATE 03/13/2026

Total Cash Disbursement: \$66,849.00

Batch: 0058

We, and each of the undersigned, as members of the governing board or agent, by signature hereto approve each and every and all of the listed orders as proper and legal charges against school district funds.

Misty Johnston

Chief Business Official,

Trustee/Authorized Agent

Trustee

Trustee

Trustee

Trustee

Batch status: A All

From batch: 0058

To batch: 0058

Include Revolving Cash: Y

Include Address: N

Include Object Desc: N

Include Vendor TIN: Y

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef	
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4 T9MPS	Liq Amt	Net Amount				
008351/00	Amazon Capital Services								
260051	PO-260051	03/13/2026	1RRRL-Q944-RNLY	1	01-2600-0-4300.00-1110-1000-002-00-000-0000	NN	P	96.10	96.10
260059	PO-260059	03/13/2026	1RRRL-Q944-RNLY	1	01-6010-0-4300.00-1110-4000-002-00-000-0000	NN	F	121.54	121.54
	PV-260949	03/13/2026	143M-Q39D-PYJT		01-2600-0-4300.00-1110-1000-001-00-000-0000	NN			885.49
			TOTAL PAYMENT AMOUNT					1,103.13	1,103.13
004689/00	Arcadia Audiometric Associates	680546922							
260007	PO-260007	03/10/2026	HEARING TEST_ETUSD25-26	1	01-9010-0-5800.00-1110-3130-010-00-000-0000	NY	F	3,850.00	3,850.00
			TOTAL PAYMENT AMOUNT					3,850.00	3,850.00
880817/00	Armando Garcia								
	PV-260946	03/12/2026	Bus Driver Physical_1/5/202	01-0000-0-5800.00-0000-3600-010-00-000-0000	NN			80.00	80.00
			TOTAL PAYMENT AMOUNT					80.00	80.00
003390/00	BOYS & GIRLS CLUBS OF BAKERS	952462246							
	PV-260920	03/09/2026	15ETASES2526 (ETS)	01-6010-0-5100.00-1110-4000-001-00-000-0000	NN			3,229.62	3,229.62
	PV-260920	03/09/2026	15ETASES2526 (FPS)	01-6010-0-5100.00-1110-4000-002-00-000-0000	NN			3,229.63	3,229.63
			TOTAL PAYMENT AMOUNT					6,459.25	6,459.25
006170/00	Canelli Plumbing	852213289							
	PV-260941	03/10/2026	4698_GrabageDisposalFMHS	01-8150-0-5600.00-0000-8100-007-00-000-0000	NY			615.00	615.00
			TOTAL PAYMENT AMOUNT					615.00	615.00
006019/00	Corey Hansen	000000000							
	PV-260930	03/09/2026	REIMBURS_2/8/26	01-0000-0-4300.00-0000-8100-001-00-000-0000	NN			12.99	12.99
	PV-260930	03/09/2026	REIMBURS_3/5/26	01-0044-0-4300.00-0000-2700-001-00-000-3012	NN			32.28	32.28
	PV-260930	03/09/2026	REIMBURS_3/5/26	01-5630-0-4300.00-1110-1000-010-00-000-0000	NN			140.68	140.68
	PV-260931	03/09/2026	REIMBURS_2/21/26	01-2600-0-5800.00-1110-4000-001-00-000-0000	NN			13.20	13.20
	PV-260931	03/09/2026	REIMBURS_11/6/25	01-2600-0-4300.00-1110-1000-001-00-000-0000	NN			60.00	60.00
	PV-260932	03/09/2026	REIMBURS_ELOP3/1/26	01-2600-0-4300.00-1110-1000-001-00-000-0000	NN			36.51	36.51
	PV-260932	03/09/2026	REIMBURS_ELOP 2/8	01-2600-0-4300.00-1110-1000-001-00-000-0000	NN			31.95	31.95
	PV-260932	03/09/2026	REIMBURS_CSPD 2/19	01-6332-0-5200.00-1110-1000-001-00-000-0000	NN			10.12	10.12
	PV-260932	03/09/2026	REIMBURS_CSPD2/19	01-6332-0-5200.00-1110-1000-007-00-000-0000	NN			10.11	10.11
	PV-260933	03/09/2026	REIMBURS_ELOP2/21/26	01-2600-0-4300.00-1110-1000-001-00-000-0000	NN			102.08	102.08
	PV-260933	03/09/2026	REIMBURS_CS2/21/26	01-6332-0-4300.00-1110-2495-001-00-000-0000	NN			102.09	102.09
	PV-260936	03/10/2026	REIMBURS_CS3/5/26	01-6332-0-4300.00-1110-1000-001-00-000-0000	NN			103.11	103.11

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4 T9MPS	Liq Amt	Net Amount			

TOTAL PAYMENT AMOUNT				655.12 *	655.12			
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880762/00 Credentialed School Nurse 934725675

PV-260944	03/12/2026	236_February 2026 Services	01-6500-0-5800.00-5001-3140-010-00-000-0000 NY		2,550.00			
TOTAL PAYMENT AMOUNT				2,550.00 *	2,550.00			

000906/00 EL TEJON UNIFIED ACCT

PV-260917	03/09/2026	REIMBURS_3830BoysBaseball12/	01-4127-0-5200.00-1470-4200-007-00-000-0000 NN		31.00			
PV-260917	03/09/2026	REIMBURS_3830BoysBaseball12/	01-4127-0-5800.00-1470-4200-007-00-000-3005 NN		167.00			
PV-260918	03/09/2026	REIMBURS_3836GRSLBaseball12/	01-4127-0-5200.00-1470-4200-007-00-000-0000 NN		31.00			
PV-260918	03/09/2026	REIMBURS_3836GRSLBaseball12/	01-4127-0-5800.00-1470-4200-007-00-000-3005 NN		139.00			
TOTAL PAYMENT AMOUNT				368.00 *	368.00			

008200/00 Linger, Peterson & Shrum 811342570

PV-260934	03/10/2026	25189_Prop39 Audit	01-0000-0-5800.00-0000-7200-010-00-000-0000 NY		4,500.00			
TOTAL PAYMENT AMOUNT				4,500.00 *	4,500.00			

881020/00 Link4 Corporation 201868774

260165	PO-260165	03/11/2026	50558	1 01-6387-0-5200.00-3800-1000-007-00-000-0000 NN F	1,400.00			1,400.00
TOTAL PAYMENT AMOUNT				1,400.00 *	1,400.00			

000089/00 MOUNTAINSIDE DISPOSAL 000000000

PV-260924	03/09/2026	N4855409231	01-0000-0-5500.05-0000-8100-010-00-000-0000 NN		698.71			
PV-260924	03/09/2026	N4855409170	01-0000-0-5500.05-0000-8100-010-00-000-0000 NN		287.93			
PV-260925	03/09/2026	N4855409217	01-0000-0-5500.05-0000-8100-010-00-000-0000 NN		1,328.91			
PV-260925	03/09/2026	N4855409171	01-0000-0-5500.05-0000-8100-010-00-000-0000 NN		110.00			
PV-260926	03/09/2026	N4855409192	01-0000-0-5500.05-0000-8100-010-00-000-0000 NN		575.86			
TOTAL PAYMENT AMOUNT				3,001.41 *	3,001.41			

008732/00 Martin's Garage 461086858

PV-260942	03/11/2026	17251_Van37 inspection	01-0000-0-5600.00-0000-3600-010-00-000-0000 NN		682.24			
PV-260943	03/11/2026	17263_Van37 Smog Check	01-0000-0-5600.00-0000-3600-010-00-000-0000 NN		113.35			
TOTAL PAYMENT AMOUNT				795.59 *	795.59			

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4 T9MPS	Liq Amt	Net Amount			
880863/00	OneSight	311385607						
	PV-260935	03/10/2026	2026-02ELTEJON	01-9010-0-4300.00-0000-3140-010-00-000-0000 NN	3,735.00			3,735.00
			TOTAL PAYMENT AMOUNT	3,735.00 *				3,735.00
000079/00	PG&E	000000000						
	PV-260947	03/12/2026	6786651485-3_2/5-2/28	01-0000-0-5500.01-0000-8100-010-00-000-0000 NN	166.55			
	PV-260947	03/12/2026	0047046680-6_2/5-2/28	01-0000-0-5500.01-0000-8100-001-00-000-0000 NN	95.33			
	PV-260948	03/12/2026	6828318149-0_2/5-3/8	01-0000-0-5500.01-0000-8100-001-00-000-0000 NN	3,696.70			
	PV-260948	03/12/2026	7161651461-9_2/5-3/8	01-0000-0-5500.01-0000-8100-010-00-000-0000 NN	271.48			
	PV-260954	03/13/2026	6744984821-6_2/5-3/8	01-0000-0-5500.01-0000-8100-010-00-000-0000 NN	2.94			
			TOTAL PAYMENT AMOUNT	4,233.00 *				4,233.00
880998/00	ROBINSON WELDING SUPPLY INC.	471954594						
	260138	PO-260138	03/09/2026	60516	1 01-6387-0-4300.00-3800-1000-007-00-000-0000 NN F	14,943.91		14,943.91
			TOTAL PAYMENT AMOUNT	14,943.91 *				14,943.91
000094/00	SCHWEBEL PETROLEUM CO, INC	952962284						
	260015	PO-260015	03/11/2026	317169	1 01-0000-0-4300.00-0000-3600-010-00-000-0000 NN P	3,714.96		3,714.96
			TOTAL PAYMENT AMOUNT	3,714.96 *				3,714.96
000099/00	SOUTHERN CALIFORNIA EDISON	000000000						
	PV-260927	03/09/2026	700224978410_2/2-3/3	01-0000-0-5500.01-0000-8100-007-00-000-0000 NN	868.17			
	PV-260927	03/09/2026	700573116157_2/2-3/3	01-0000-0-5500.01-0000-8100-007-00-000-0000 NN	1,169.07			
	PV-260928	03/09/2026	700567450246_2/2-3/3	01-0000-0-5500.01-0000-8100-007-00-000-0000 NN	2,073.40			
	PV-260928	03/09/2026	400558405297_2/2-3/3	01-0000-0-5500.01-0000-8100-007-00-000-0000 NN	409.73			
	PV-260938	03/10/2026	700571913660_2/3-3/4	01-0000-0-5500.01-0000-8100-002-00-000-0000 NN	3,311.78			
			TOTAL PAYMENT AMOUNT	7,832.15 *				7,832.15
003491/00	STEPHANIE BISHOP	000000000						
	PV-260922	03/09/2026	REIMBURS_ASES Supplies 2/5/2	01-6010-0-4300.00-1110-4000-001-00-000-0000 NN	52.22			
	PV-260922	03/09/2026	REIMBURS_ASES Supplies 3/2/	01-6010-0-4300.00-1110-4000-001-00-000-0000 NN	17.91			
	PV-260922	03/09/2026	REIMBURS_ASES Supplies 3/4/	01-6010-0-4300.00-1110-4000-001-00-000-0000 NN	25.80			
	PV-260922	03/09/2026	REIMBURS_ASES Supplies 3/4/	01-6010-0-4300.00-1110-4000-001-00-000-0000 NN	21.23			
	PV-260922	03/09/2026	REIMBURS_ASES Supplies 3/5/	01-6010-0-4300.00-1110-4000-001-00-000-0000 NN	33.29			
	PV-260923	03/09/2026	REIMBURS_ASES 2/24/26	01-6010-0-4300.00-1110-4000-002-00-000-0000 NN	26.70			
			TOTAL PAYMENT AMOUNT	177.15 *				177.15

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4 T9MPS	Liq Amt	Net Amount			
880861/00	SiteOne Landscape Supply, LLC	36448550						
PV-260919	03/09/2026	163023722-001	01-2600-0-4300.00-1110-1000-007-00-000-0000 NN		1,524.17			
			TOTAL PAYMENT AMOUNT	1,524.17 *	1,524.17			
008223/00	TTF Holdings Lockbox	261251927						
PV-260921	03/09/2026	21395674	01-6500-0-5800.00-5770-3150-010-00-000-0000 NN		94.71			
			TOTAL PAYMENT AMOUNT	94.71 *	94.71			
880884/00	Terminix Processing Center							
PV-260929	03/09/2026	469239821	01-0000-0-5500.07-0000-8100-007-00-000-0000 NN		197.75			
PV-260939	03/10/2026	469242450	01-0000-0-5500.07-0000-8100-001-00-000-0000 NN		186.85			
			TOTAL PAYMENT AMOUNT	384.60 *	384.60			
001466/00	Vestis Group	232816365						
PV-260950	03/13/2026	2601802914	01-0000-0-4300.00-0000-3600-010-00-000-0000 NN		501.16			
PV-260951	03/13/2026	2601802908	01-0000-0-4300.00-0000-8100-010-00-000-0000 NN		309.14			
			TOTAL PAYMENT AMOUNT	810.30 *	810.30			
880719/00	Vincent Duran	000000000						
PV-260953	03/13/2026	3835_GRLS Softball Travel13/	01-4127-0-5200.00-1470-4200-007-00-000-0000 NY		31.00			
PV-260953	03/13/2026	3835_GRLS Softball 3/5/26	01-4127-0-5800.00-1470-4200-007-00-000-3005 NY		139.00			
			TOTAL PAYMENT AMOUNT	170.00 *	170.00			
			TOTAL FUND	PAYMENT	62,997.45 **			62,997.45

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4 T9MPS	Liq Amt	Net Amount			

000532/00	A.V.H.S.D./PINCO	000000000						
	PV-260937	03/10/2026	3059913	13-5310-0-4700.00-0000-3700-010-00-000-0000	NN			75.74
	PV-260937	03/10/2026	3059912	13-5310-0-4700.00-0000-3700-010-00-000-0000	NN			265.52
	PV-260937	03/10/2026	3058681	13-5310-0-4700.00-0000-3700-010-00-000-0000	NN			1,038.83
	PV-260937	03/10/2026	3058702	13-5310-0-4700.00-0000-3700-010-00-000-0000	NN			1,660.43
			TOTAL PAYMENT AMOUNT			3,040.52	*	3,040.52

005385/00	CORE-MARK US, LLC	364382177						
	PV-260945	03/12/2026	0715755 (FMHS)	13-5466-0-4700.00-0000-3700-010-00-000-0000	NN			212.75
	PV-260945	03/12/2026	0715756 (FPS)	13-5466-0-4700.00-0000-3700-010-00-000-0000	NN			280.25
	PV-260952	03/13/2026	0715754	13-5466-0-4700.00-0000-3700-010-00-000-0000	NN			212.75
			TOTAL PAYMENT AMOUNT			705.75	*	705.75

003389/00	TK Elevator Corporation	000000000						
	PV-260940	03/10/2026	3009339716	13-5310-0-5800.00-0000-3700-010-00-000-0000	NN			105.28
			TOTAL PAYMENT AMOUNT			105.28	*	105.28

TOTAL FUND	PAYMENT	3,851.55	**			3,851.55	
TOTAL BATCH PAYMENT		66,849.00	***	0.00		66,849.00	
TOTAL DISTRICT PAYMENT		66,849.00	****	0.00		66,849.00	
TOTAL FOR ALL DISTRICTS:		66,849.00	****	0.00		66,849.00	

Number of checks to be printed: 26, not counting voids due to stub overflows. 66,849.00

**KERN COUNTY SUPERINTENDENT OF SCHOOLS
"B" WARRANT AUTHORIZATION FOR PAYMENT**

EL TEJON UNIFIED SCHOOL DISTRICT

DATE 03/20/2026

Total Cash Disbursement: \$32,202.50

Batch: 0059

We, and each of the undersigned, as members of the governing board or agent, by signature hereto approve each and every and all of the listed orders as proper and legal charges against school district funds.

Misty Johnston

Chief Business Official,

Trustee/Authorized Agent

Trustee

Trustee

Trustee

Trustee

Batch status: A All

From batch: 0059

To batch: 0059

Include Revolving Cash: Y

Include Address: N

Include Object Desc: N

Include Vendor TIN: Y

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4 T9MPS			Liq Amt	Net Amount	

003441/00 ALEXANDRA CRANE

PV-260956	03/16/2026	REIMBURS_RENTALCAR2/27-3/3	01-7220-0-5200.00-3800-1000-007-00-000-0000	NN			131.07	
PV-260957	03/16/2026	ED FOR CAREERS UBER	01-7220-0-5200.00-3800-1000-007-00-000-0000	NN			15.99	
PV-260957	03/16/2026	ED FOR CAREERS UBER	01-7220-0-5200.00-3800-1000-007-00-000-0000	NN			13.94	
PV-260957	03/16/2026	ED FOR CAREERS UBER	01-7220-0-5200.00-3800-1000-007-00-000-0000	NN			26.95	
PV-260957	03/16/2026	ED FOR CAREERS UBER	01-7220-0-5200.00-3800-1000-007-00-000-0000	NN			17.99	
PV-260957	03/16/2026	ED FOR CAREERS UBER	01-7220-0-5200.00-3800-1000-007-00-000-0000	NN			9.56	
PV-260957	03/16/2026	ED FOR CAREERS UBER	01-7220-0-5200.00-3800-1000-007-00-000-0000	NN			11.46	
PV-260958	03/16/2026	ED FOR CAREERS UBER	01-7220-0-5200.00-3800-1000-007-00-000-0000	NN			12.25	
PV-260958	03/16/2026	ED FOR CAREERS UBER	01-7220-0-5200.00-3800-1000-007-00-000-0000	NN			8.34	
PV-260958	03/16/2026	ED FOR CAREERS UBER	01-7220-0-5200.00-3800-1000-007-00-000-0000	NN			10.24	
PV-260959	03/16/2026	ED FOR CAREERS HOTEL 2/27-3	01-7220-0-5200.00-3800-1000-007-00-000-0000	NN			2,059.01	
PV-260960	03/16/2026	ED FOR CAREERS MEALS 2/27/2	01-7220-0-5200.00-3800-1000-007-00-000-0000	NN			60.00	
PV-260960	03/16/2026	ED FOR CAREERS MEALS 2/28/2	01-7220-0-5200.00-3800-1000-007-00-000-0000	NN			60.00	
PV-260960	03/16/2026	ED FOR CAREERS MEALS 3/1/26	01-7220-0-5200.00-3800-1000-007-00-000-0000	NN			60.00	
PV-260960	03/16/2026	ED FOR CAREERS MEALS 3/2/26	01-7220-0-5200.00-3800-1000-007-00-000-0000	NN			60.00	
PV-260960	03/16/2026	ED FOR CAREERS MEALS 3/3/26	01-7220-0-5200.00-3800-1000-007-00-000-0000	NN			48.21	
PV-260961	03/16/2026	ED FOR CAREERS_GAS REIMBURS	01-7220-0-5200.00-3800-1000-007-00-000-0000	NN			41.81	
TOTAL PAYMENT AMOUNT						2,646.82 *	2,646.82	

003202/00 AT&T

PV-260985	03/20/2026	000024948622	01-0000-0-5500.03-0000-8100-010-00-000-0000	NN			424.69	
TOTAL PAYMENT AMOUNT						424.69 *	424.69	

008351/00 Amazon Capital Services

260020	PO-260020	03/20/2026	1JXC-JFFH-N7KM	1	01-0000-0-4300.00-0000-8100-010-00-000-0000	NN P	54.10	54.10
260024	PO-260024	03/20/2026	1PC1-7MG6-NVKW	2	01-9010-0-4300.00-0000-3140-010-00-000-0000	NN P	64.16	64.16
260025	PO-260025	03/20/2026	1DKX-1VP6-3VEV	1	01-6500-0-4300.00-5770-1120-010-00-000-0000	NN P	80.09	80.09
260047	PO-260047	03/20/2026	1WQW-VWLL-KVHY	2	01-0044-0-4300.00-0000-2700-010-00-000-3012	NN P	174.00	174.00
260051	PO-260051	03/20/2026	1MK4-7WQ1-NHV9	1	01-2600-0-4300.00-1110-1000-002-00-000-0000	NN P	119.76	119.76
260053	PO-260053	03/20/2026	1QP1-NNLN-1FMQ	1	01-2600-0-4300.00-1110-1000-007-00-000-0000	NN F	72.76	72.76
260054	PO-260054	03/20/2026	14YR-LL14-WVG4	1	01-7220-0-4300.00-3800-1000-007-00-000-0000	NN P	603.08	603.08
260082	PO-260082	03/20/2026	1GCR-V4FR-Y6MW	1	01-4127-0-4300.00-1470-4200-007-00-000-0000	NN P	82.25	82.25
	PV-260980	03/20/2026	1JXC-JFFH-Q3JP		01-6387-0-4300.00-3800-1000-001-00-000-0000	NN	1,451.92	
	PV-260981	03/20/2026	1QP1-NNLN-1FMQ		01-2600-0-4300.00-1110-1000-007-00-000-0000	NN	63.66	
	PV-260982	03/20/2026	1FMK-4PVL-3JH3		01-7032-0-4400.00-0000-3700-010-00-000-0000	NN	122.91	
	PV-260983	03/20/2026	1MH7-L4PD-YD7Y		01-6010-0-4300.00-1110-4000-002-00-000-0000	NN	59.43	
TOTAL PAYMENT AMOUNT						2,948.12 *	2,948.12	

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4	T9MPS	Liq Amt	Net Amount		
881012/00	C & P Sanitary Supply Inc.	833619878						
PV-260979	03/19/2026	84119 (FMHS)	01-0000-0-4300.00-0000-8100-010-00-000-0000	NN		152.22		
		TOTAL PAYMENT AMOUNT			152.22 *	152.22		
002521/00	CAROLYN CHAPMAN							
PV-260965	03/17/2026	ED FOR CAREERS MEALS 2/28	01-7220-0-5200.00-3800-1000-007-00-000-0000	NN		60.00		
PV-260965	03/17/2026	ED FOR CAREERS MEALS 3/1	01-7220-0-5200.00-3800-1000-007-00-000-0000	NN		56.55		
PV-260965	03/17/2026	ED FOR CAREERS MEALS 3/2	01-7220-0-5200.00-3800-1000-007-00-000-0000	NN		60.00		
PV-260965	03/17/2026	ED FOR CAREERS MEALS 3/3	01-7220-0-5200.00-3800-1000-007-00-000-0000	NN		20.66		
PV-260966	03/17/2026	ED FOR CAREERS HOTEL 2/28-3	01-7220-0-5200.00-3800-1000-007-00-000-0000	NN		2,467.48		
		TOTAL PAYMENT AMOUNT			2,664.69 *	2,664.69		
008313/00	Diana Holt							
PV-260964	03/16/2026	REIMBURS_CertMail3/5;3/13	01-0000-0-4300.00-0000-2700-010-00-000-0000	NN		21.25		
		TOTAL PAYMENT AMOUNT			21.25 *	21.25		
000906/00	EL TEJON UNIFIED ACCT							
PV-260968	03/17/2026	REIMBURS_J. Baskom 3837	01-4127-0-5200.00-1470-4200-007-00-000-0000	NN		31.00		
PV-260968	03/17/2026	REIMBURS_J. Baskom 3837	01-4127-0-5800.00-1470-4200-007-00-000-3005	NN		93.00		
PV-260969	03/17/2026	REIMBURS_T. Johnston 3837	01-4127-0-5800.00-1470-4200-007-00-000-3005	NN		93.00		
PV-260970	03/17/2026	REIMBURS_F. Rivera 3822	01-4127-0-5800.00-1470-4200-007-00-000-3005	NN		111.00		
		TOTAL PAYMENT AMOUNT			328.00 *	328.00		
003565/00	INFINITY COMM AND CONSULTING							
PV-260972	03/17/2026	19902	01-0000-0-5800.00-0000-7700-010-00-000-0000	NN		2,000.00		
		TOTAL PAYMENT AMOUNT			2,000.00 *	2,000.00		
008266/00	IXL Learning, Inc.	943321802						
260171	PO-260171	03/19/2026	L002930	1	01-7435-0-5200.00-1110-1000-007-00-000-1010	258.00		
		TOTAL PAYMENT AMOUNT			258.00 *	258.00		

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4 T9MPS	Liq Amt	Net Amount			
000058/00	Kern County Supt of Schools	000000000						
	PV-260962	03/16/2026	602516_Newsletter_Job#8326	01-0000-0-4300.00-0000-7200-010-00-000-0000	NN			442.56
			TOTAL PAYMENT AMOUNT	442.56 *				442.56
880705/00	Perseverance Educational Con.							
	PV-260975	03/18/2026	042026	01-6332-0-5800.00-1110-1000-001-00-000-0000	NN			2,400.00
			TOTAL PAYMENT AMOUNT	2,400.00 *				2,400.00
000094/00	SCHWEBEL PETROLEUM CO, INC	952962284						
	260015	PO-260015	03/17/2026	317304	1 01-0000-0-4300.00-0000-3600-010-00-000-0000	NN P		3,715.41
			TOTAL PAYMENT AMOUNT	3,715.41 *				3,715.41
003194/00	Sara Haflich							
	PV-260977	03/18/2026	REIMBURS_LCAP 1.10 PD	01-0044-0-4300.00-1110-1000-010-00-000-1010	NN			35.98
			TOTAL PAYMENT AMOUNT	35.98 *				35.98
881023/00	Shankar Legal Inc.	000000000	23 Prenote to checking xxxxx035-8 xxxxxxxx8249					
	PV-260971	03/17/2026	971	01-0000-0-5800.00-0000-7100-010-00-000-0000	NN			528.75
			TOTAL PAYMENT AMOUNT	528.75 *				528.75
880861/00	SiteOne Landscape Supply, LLC	36448550						
	260170	PO-260170	03/19/2026	163500099-001	1 01-8150-0-4300.00-0000-8100-010-00-000-0000	NN F		3,552.08
			TOTAL PAYMENT AMOUNT	3,552.08 *				3,552.08
008223/00	TTF Holdings Lockbox	261251927						
	PV-260984	03/20/2026	21408209	01-6500-0-5800.00-5770-3150-010-00-000-0000	NN			285.36
			TOTAL PAYMENT AMOUNT	285.36 *				285.36
003242/00	US BANK							
	PV-260973	03/17/2026	577585508	01-0000-0-5600.00-0000-7200-010-00-000-0000	NN			2,257.73
	PV-260973	03/17/2026	577586076	01-0000-0-5600.00-0000-7200-010-00-000-0000	NN			384.32
			TOTAL PAYMENT AMOUNT	2,642.05 *				2,642.05

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4	T9MPS	Liq Amt	Net Amount		
880719/00	Vincent Duran	000000000						
PV-260967	03/17/2026	3832_BOYS Baseball Travel 3	01-4127-0-5200.00-1470-4200-007-00-000-0000	NY		31.00		
PV-260967	03/17/2026	3832_BOYS Baseball 3/16	01-4127-0-5800.00-1470-4200-007-00-000-3005	NY		111.00		
TOTAL PAYMENT AMOUNT					142.00 *	142.00		
TOTAL FUND					PAYMENT	25,187.98 **		25,187.98

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4 T9MPS	Liq Amt	Net Amount			
005385/00	CORE-MARK US, LLC	364382177						
PV-260978	03/19/2026	0785987(FPS)	13-5466-0-4700.00-0000-3700-010-00-000-0000 NN		280.25			
PV-260978	03/19/2026	0785986(FMHS)	13-5466-0-4700.00-0000-3700-010-00-000-0000 NN		212.75			
		TOTAL PAYMENT AMOUNT		493.00 *	493.00			
003535/00	JORDANO'S							
PV-260976	03/18/2026	7351339	13-5310-0-4700.00-0000-3700-010-00-000-0000 NN		2,317.13			
		TOTAL PAYMENT AMOUNT		2,317.13 *	2,317.13			
000404/00	SYSO FOOD SERVICES OF VENTURA							
PV-260955	03/16/2026	479376370	13-5310-0-4700.00-0000-3700-010-00-000-0000 NN		3,915.39			
		TOTAL PAYMENT AMOUNT		3,915.39 *	3,915.39			
008268/00	Simply Good Food, LLC	471705302						
PV-260974	03/18/2026	13284	13-5310-0-5800.00-0000-3700-010-00-000-0000 NY		289.00			
		TOTAL PAYMENT AMOUNT		289.00 *	289.00			
		TOTAL FUND PAYMENT		7,014.52 **	7,014.52			
		TOTAL BATCH PAYMENT		32,202.50 ***	0.00			32,202.50
		TOTAL DISTRICT PAYMENT		32,202.50 ****	0.00			32,202.50
		TOTAL FOR ALL DISTRICTS:		32,202.50 ****	0.00			32,202.50

Number of checks to be printed: 22, not counting voids due to stub overflows.

32,202.50

**KERN COUNTY SUPERINTENDENT OF SCHOOLS
"B" WARRANT AUTHORIZATION FOR PAYMENT**

EL TEJON UNIFIED SCHOOL DISTRICT

DATE 03/27/2026

Total Cash Disbursement: \$45,592.84

Batch: 0060

We, and each of the undersigned, as members of the governing board or agent, by signature hereto approve each and every and all of the listed orders as proper and legal charges against school district funds.

Misty Johnston

Chief Business Official,

Trustee/Authorized Agent

Trustee

Trustee

Trustee

Trustee

Batch status: A All

From batch: 0060

To batch: 0060

Include Revolving Cash: Y

Include Address: N

Include Object Desc: N

Include Vendor TIN: Y

Vendor/Addr	Requit	Date	Description	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef
002361/00	A-Z BUS SALES INC				FD-RESC-Y-OBJT	SO-GOAL-FUNC-STE-I2	TY3-TYP4	T9MPS	Liq Amt	Net Amount	
				330065644							
PV-260990	03/23/2026	INVCOL65353			01-0000-0-4300.00-0000-3600-010-00-000-0000	NN			558.59 *		558.59
					TOTAL PAYMENT AMOUNT						558.59
003441/00	ALEXANDRA CRANE				01-7220-0-5200.00-3800-1000-007-00-000-1010	NN			264.00 *		264.00
					TOTAL PAYMENT AMOUNT						264.00
880971/00	Action Locksmith	LCO#7199		952776130							
PV-261002	03/26/2026	6461			01-8150-0-5600.00-0000-8100-007-00-000-0000	NN			465.68 *		465.68
					TOTAL PAYMENT AMOUNT						465.68
880682/00	American Business Machines										
PV-260992	03/23/2026	858296			01-0000-0-5500.03-0000-8100-010-00-000-0000	NN			3,527.71 *		3,527.71
					TOTAL PAYMENT AMOUNT						3,527.71
880997/00	Ana Pacheco										
PV-261004	03/26/2026	MILEAGE_3/10/26			01-7435-0-5200.00-1110-1000-002-00-000-1010	NN			12.04 *		12.04
					TOTAL PAYMENT AMOUNT						12.04
003390/00	BOYS & GIRLS CLUBS OF BAKERS			952462246							
PV-260987	03/23/2026	16ETASES2526(ETS)			01-6010-0-5100.00-1110-4000-001-00-000-0000	NN					4,525.13
PV-260987	03/23/2026	16ETASES2526(FPS)			01-6010-0-5100.00-1110-4000-002-00-000-0000	NN					4,525.14
					TOTAL PAYMENT AMOUNT						9,050.27
006019/00	Corey Hansen			000000000							
PV-261005	03/26/2026	REIMBURS_PigWhips_3/21			01-6387-0-4300.00-3800-1000-001-00-000-0000	NN					32.65
PV-261006	03/26/2026	REIMBURS_FFAConference3/22			01-6332-0-5200.00-1110-1000-001-00-000-0000	NN					52.20
PV-261006	03/26/2026	REIMBURS_FFAConference3/23			01-6332-0-5200.00-1110-1000-001-00-000-0000	NN					16.31
PV-261006	03/26/2026	REIMBURS_FFAConference3/22			01-6332-0-5200.00-1110-1000-001-00-000-0000	NN					102.66
					TOTAL PAYMENT AMOUNT						203.82

BATCH: 0060 March 20, 2026
 FUND : 01 GENERAL FUND
 << Open >>

Vendor/Addr Remit name Tax ID num Deposit type ABA num Account num EE ES E-Term E-ExtRef
 Req Reference Date Description FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4 T9MFS Liq Amt Net Amount

000906/00 EL TEJON UNIFIED ACCT
 PV-260999 03/26/2026 3011_BoysBaseball13/2026FMHS 01-4127-0-5800.00-1470-4200-007-00-000-3005 NN 167.00
 PV-260999 03/26/2026 3011_IRVBoysBaseball13/20/2 01-4127-0-5200.00-1470-4200-007-00-000-0000 NN 31.00
 TOTAL PAYMENT AMOUNT 198.00 * 198.00

008245/00 FINISH LINE CONSTRUCTION
 PV-260996 03/25/2026 1806_FMHS BaseballFieldRepa 01-0000-0-5600.00-0000-8100-007-00-000-0000 NN 7,875.00
 TOTAL PAYMENT AMOUNT 7,875.00 *

008266/00 IXL Learning, Inc. 943321802
 260163 PO-260163 03/25/2026 S569845 1 01-7435-0-4300.00-1110-1000-010-00-000-0000 NY F 625.00
 TOTAL PAYMENT AMOUNT 625.00 *

003507/00 Jeffrey H Johnston 000000000
 PV-261007 03/26/2026 REIMBURS_ELOPCOOKING(ETS) 01-2600-0-4300.00-1110-1000-001-00-000-0000 NN 283.08
 PV-261007 03/26/2026 REIMBURS_ELOPCOOKING(FMHS) 01-2600-0-4300.00-1110-1000-007-00-000-0000 NN 283.09
 PV-261008 03/26/2026 REIMBURS_ELOPCOOKING(FMHS) 01-6332-0-4300.00-1110-2495-007-00-000-0000 NN 724.26
 TOTAL PAYMENT AMOUNT 1,290.43 *

002620/00 KERN RIVER POWER EQUIPMT 000000000 99 EFT
 PV-260997 03/25/2026 181103 01-8150-0-4300.00-0000-8100-010-00-000-0000 NN 415.80
 PV-261001 03/26/2026 181251 01-8150-0-4300.00-0000-8100-010-00-000-0000 NN 143.14
 TOTAL PAYMENT AMOUNT 558.94 *

001611/00 LEE BIZZINI
 PV-261003 03/26/2026 REIMBURS_E.GroshDedication3 01-0044-0-4300.00-1110-1000-007-00-000-1007 NN 289.88
 TOTAL PAYMENT AMOUNT 289.88 *

008732/00 Martin's Garage 461086858
 PV-260991 03/23/2026 17270 01-0000-0-5600.00-0000-3600-010-00-000-0000 NN 1,388.36
 PV-261000 03/26/2026 17325 01-0000-0-5600.00-0000-3600-010-00-000-0000 NN 1,379.18
 TOTAL PAYMENT AMOUNT 2,767.54 *

Vendor/Addr	Remit name	Req Reference	Date	Description	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef
008361/00	Mountain Communities Chamber C								Liq Amt			Net Amount
PV-260986	03/23/2026	190837				01-0000-0-5300.00-0000-7200-010-00-000-0000 NN		500.00 *				500.00
TOTAL PAYMENT AMOUNT												
								500.00 *				500.00
003518/00	POWER TECH ELECTRICAL SYSTEMS					01-8150-0-5600.00-0000-8100-007-00-000-0000 NN						675.00
PV-260988	03/23/2026	26069229				01-6383-0-4300.00-1110-1000-007-00-000-0000 NN						1,285.00
PV-260989	03/23/2026	26069230						1,960.00 *				1,960.00
TOTAL PAYMENT AMOUNT												
								1,960.00 *				1,960.00
000094/00	SCHWEBEL PETROLEUM CO, INC				952962284							
260015	PO-260015	03/26/2026	317670			1 01-0000-0-4300.00-0000-3600-010-00-000-0000 NN P			4,292.39			4,292.39
TOTAL PAYMENT AMOUNT												
								4,292.39 *				4,292.39
880802/00	Scott Zimmerman											40.00
PV-260995	03/25/2026	REIMBURS_ParkingFeeFMHS_3/2				01-0000-0-5200.00-0000-3600-010-00-000-0000 NN						40.00
TOTAL PAYMENT AMOUNT												
								40.00 *				40.00
881025/00	William Smith											31.00
PV-260998	03/26/2026	2948_TRVL_GRLS Softball13/20				01-4127-0-5200.00-1470-4200-007-00-000-0000 NY						139.00
PV-260998	03/26/2026	2948_GRLSoftball13/20/26FMHS				01-4127-0-5800.00-1470-4200-007-00-000-3005 NY						170.00
TOTAL PAYMENT AMOUNT												
								170.00 *				170.00
TOTAL FUND CHECKS												
								34,090.35 **				34,090.35
TOTAL FUND EFT												
								558.94 **				558.94
TOTAL FUND PAYMENT												
								34,649.29 **				34,649.29

Vendor/Addr	Remit name	Reg Reference	Date	Description	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
					FD-RESC-Y-ORBT.50-GOAL-FUNC-STE-T2-TY3-TYP4	T9MPS	Liq Amt	Net Amount			
005385/00	CORE-MARK US, LLC				364382177						
PV-260993	03/23/2026	0645460(ETS)				13-5466-0-4700.00-0000-3700-010-00-000-0000	NN				212.75
PV-260993	03/23/2026	0785985(ETS)				13-5466-0-4700.00-0000-3700-010-00-000-0000	NN				212.75
TOTAL PAYMENT AMOUNT						425.50 *					425.50
880932/00	J&E Restaurant Supply Inc				330313791						
260167	PO-260167	03/23/2026	438236			1 13-5310-0-4400.00-0000-3700-010-00-000-0000	NN F		10,518.05		10,518.05
TOTAL PAYMENT AMOUNT						10,518.05 *					10,518.05
TOTAL FUND PAYMENT						10,943.55 **					10,943.55
TOTAL BATCH CHECKS						45,033.90 ***		0.00			45,033.90
TOTAL BATCH EFT						558.94 ***		0.00			558.94
TOTAL BATCH PAYMENT						45,592.84 ***		0.00			45,592.84
TOTAL DISTRICT CHECKS						45,033.90 ****		0.00			45,033.90
TOTAL DISTRICT EFT						558.94 ****		0.00			558.94
TOTAL DISTRICT PAYMENT						45,592.84 ****		0.00			45,592.84
TOTAL FOR ALL DISTRICTS CHK:						45,033.90 ****		0.00			45,033.90
TOTAL FOR ALL DISTRICTS EFT:						558.94 ****		0.00			558.94
TOTAL FOR ALL DISTRICTS:						45,592.84 ****		0.00			45,592.84

Number of checks to be printed: 20, not counting voids due to stub overflows.
 Number of EFT generated: 1

**KERN COUNTY SUPERINTENDENT OF SCHOOLS
"B" WARRANT AUTHORIZATION FOR PAYMENT**

EL TEJON UNIFIED SCHOOL DISTRICT

DATE 04/03/2026

Total Cash Disbursement: \$103,849.85

Batch: 0061

We, and each of the undersigned, as members of the governing board or agent, by signature hereto approve each and every and all of the listed orders as proper and legal charges against school district funds.

Misty Johnston

Chief Business Official,

Trustee/Authorized Agent

Trustee

Trustee

Trustee

Trustee

Batch status: A All

From batch: 0061

To batch: 0061

Include Revolving Cash: Y

Include Address: N

Include Object Desc: N

Include Vendor TIN: Y

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4	T9MPS	Liq Amt	Net Amount		

006542/00 All-Tech Fire & Security Inc. 000000000

PV-261030	03/31/2026	REPRINT_3329	01-0000-0-9510.02-0000-0000-000-000-0000	NN		700.00		
TOTAL PAYMENT AMOUNT						700.00 *		700.00

008351/00 Amazon Capital Services

260020	PO-260020	03/31/2026	1KDY-1YPN-4PTL	1	01-0000-0-4300.00-0000-8100-010-00-000-0000	NN	F	213.68	213.68
260021	PO-260021	03/31/2026	1VXT-RNFR-XL4F	1	01-0000-0-4300.00-0000-3600-010-00-000-0000	NN	P	152.64	152.64
260024	PO-260024	03/31/2026	1YM6-CPCP-YF9P	2	01-9010-0-4300.00-0000-3140-010-00-000-0000	NN	P	17.31	17.31
260024	PO-260024	04/01/2026	1CC7-CC79-WQNL	2	01-9010-0-4300.00-0000-3140-010-00-000-0000	NN	P	42.35	42.35
260025	PO-260025	04/01/2026	1Q6-WJQC-16YG	1	01-6500-0-4300.00-5770-1120-010-00-000-0000	NN	P	226.39	226.39
260027	PO-260027	04/01/2026	1HQT-MLWV-Y6NM	1	01-0000-0-4300.00-0000-2700-002-00-000-0000	NN	P	224.04	224.04
260028	PO-260028	04/01/2026	1R9J-T1RG-TK6J	1	01-0000-0-4300.00-0000-2700-001-00-000-0000	NN	P	437.19	437.19
260037	PO-260037	03/31/2026	1P39-WD93-3LNM	2	01-0044-0-4300.00-1110-1000-010-00-000-1007	NN	P	252.52	252.52
260045	PO-260045	04/01/2026	1HQW-4WN1-YR36	2	01-0044-0-4300.00-0000-2700-001-00-000-3012	NN	F	500.00	500.00
260045	PO-260045	04/01/2026	1HQW-4WN1-YR36	1	01-0044-0-4300.00-1110-1000-001-00-000-3012	NN	P	115.22	115.22
260050	PO-260050	04/01/2026	1JFP-PY4T-WGV3	1	01-0044-0-4300.00-1110-1000-007-00-000-4003	NN	P	103.97	103.97
260051	PO-260051	04/01/2026	1FKM-RHQ1-YRLT	1	01-2600-0-4300.00-1110-1000-002-00-000-0000	NN	P	105.94	105.94
260054	PO-260054	03/31/2026	1GPF-6K7J-947L	1	01-7220-0-4300.00-3800-1000-007-00-000-0000	NN	P	2,090.69	2,090.69
260054	PO-260054	04/01/2026	1N4W-7QPC-V14T	1	01-7220-0-4300.00-3800-1000-007-00-000-0000	NN	F	485.74	485.74
260058	PO-260058	03/31/2026	1P3X-K144-XTLC	4	01-5630-0-4300.00-1110-1000-010-00-000-0000	NN	P	1,006.37	1,006.37
260058	PO-260058	03/31/2026	1VFX-1CDF-36JD	4	01-5630-0-4300.00-1110-1000-010-00-000-0000	NN	M	0.00	-43.22
260060	PO-260060	03/31/2026	1JXL-MR9L-3KXR	1	01-6010-0-4300.00-1110-4000-001-00-000-0000	NN	P	276.67	276.67
260062	PO-260062	04/01/2026	1MC6-6FCC-QYGD	1	01-6500-0-4300.00-5770-3120-010-00-000-0000	NN	P	22.95	22.95
260062	PO-260062	04/01/2026	1N4W-7QPC-VDTQ	1	01-6500-0-4300.00-5770-3120-010-00-000-0000	NN	F	477.05	561.58
260063	PO-260063	04/01/2026	1HP1-1N6C-TPD9	2	01-6770-1-4300.00-1190-1000-002-00-000-0000	NN	P	396.53	396.53
260082	PO-260082	03/31/2026	1HPL-9CD1-64VG	1	01-4127-0-4300.00-1470-4200-007-00-000-0000	NN	P	119.02	119.02
PV-261022	03/31/2026	169M-QVMN-D7KY	01-0044-0-4300.00-0000-7700-010-00-000-1018	NN				377.06	
PV-261023	03/31/2026	1JXL-MR9L-1PFW	01-6387-0-4300.00-3800-1000-001-00-000-0000	NN				571.28	
PV-261024	03/31/2026	1KDY-1YPN-4PTL	01-0000-0-4300.00-0000-8100-010-00-000-0000	NN				127.31	
PV-261028	03/31/2026	1D9T-QW9M-YXGL	01-2600-0-4300.00-1110-1000-007-00-000-0000	NN				240.68	
PV-261029	03/31/2026	169M-QVMN-DGQF	01-0000-0-4300.00-1110-1000-001-00-000-0000	NN				23.30	
PV-261032	04/01/2026	1R14-6TQH-YDY3	01-2600-0-4300.00-1110-1000-001-00-000-0000	NN				134.22	
PV-261033	04/01/2026	1HP1-1N6C-VNXW	01-0000-0-4300.00-0000-2700-007-00-000-0000	NN				167.67	
PV-261034	04/01/2026	1MC6-6FCC-R3NM	01-6387-0-4300.00-3800-1000-007-00-000-0000	NN				168.77	
PV-261035	04/01/2026	1QDW-9W7W-YD6V	01-2600-0-4300.00-1110-1000-007-00-000-0000	NN				1,062.07	
PV-261036	04/01/2026	14G9-HVPL-VHFW	01-0044-0-4300.00-1110-1000-010-00-000-3012	NN				86.56	
PV-261037	04/01/2026	1N4W-7QPC-V14T	01-7220-0-4300.00-3800-1000-007-00-000-0000	NN				483.99	
PV-261038	04/01/2026	1MC6-6FCC-QJYM	01-1100-0-4300.00-1110-1000-007-00-000-0000	NN				93.67	
PV-261039	04/01/2026	1JFP-PY4T-TRFW	01-0044-0-4300.00-0000-7700-010-00-000-1018	NN				2,383.74	
PV-261042	04/01/2026	1P3X-K144-W7LY	01-0000-0-4300.00-0000-8100-010-00-000-0000	NN				5.94	
TOTAL PAYMENT AMOUNT						13,233.84 *		13,233.84	

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4	T9MPS	Liq Amt	Net Amount		
880994/00	Annie Saboundjian							
PV-261011	03/31/2026	MILEAGE_3/2026	01-6500-0-5200.00	5770-3600-010-00-000-0000	NN			24.08
		TOTAL PAYMENT AMOUNT				24.08 *		24.08
880697/00	Beale Feed Store	000000000						
PV-261012	03/31/2026	605_KruseLayPellet50#	01-3550-0-4300.00	3800-1000-007-00-000-0000	NN			35.98
PV-261013	03/31/2026	605_KruseUniversal 50#	01-3550-0-4300.00	3800-1000-007-00-000-0000	NN			53.97
		TOTAL PAYMENT AMOUNT				89.95 *		89.95
006005/00	Cengage Learning Inc.	000000000						
260172	PO-260172	04/02/2026	999102546971	1 01-7220-0-4300.00	3800-1000-007-00-000-0000	YN F	6,014.25	6,510.43
		TOTAL PAYMENT AMOUNT						6,510.43
		TOTAL USE TAX AMOUNT						472.01
880762/00	Credentialed School Nurse	934725675						
PV-261053	04/03/2026	237_April 2026 Services	01-6500-0-5800.00	5001-3140-010-00-000-0000	NY			2,550.00
		TOTAL PAYMENT AMOUNT				2,550.00 *		2,550.00
008340/00	Ewell Education Services, Inc.	272961571						
PV-261051	04/02/2026	405-154673	01-6387-0-5800.00	3800-1000-007-00-000-0000	NN			182.00
		TOTAL PAYMENT AMOUNT				182.00 *		182.00
000044/00	FRAZIER PARK UTILITY	000000000						
PV-261055	04/03/2026	177_3/30/26	01-0000-0-5500.04	0000-8100-002-00-000-0000	NN			387.86
		TOTAL PAYMENT AMOUNT				387.86 *		387.86
880732/00	Gibbs Truck Centers							
PV-261009	03/30/2026	March 2026 Statement	01-0000-0-4300.00	0000-3600-010-00-000-0000	NN			2,579.15
		TOTAL PAYMENT AMOUNT				2,579.15 *		2,579.15

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4	T9MPS	Liq Amt	Net Amount		
000058/00	Kern County Supt of Schools	000000000						
PV-261016	03/31/2026	INV# 602665	01-7435-0-5800.00-1110-1000-010-00-000-2007	NN		47,498.00		
		TOTAL PAYMENT AMOUNT		47,498.00 *		47,498.00		
880872/00	Kristin Ericsson	395863353						
PV-261014	03/31/2026	2026-3	01-6500-0-5800.00-5770-3150-010-00-000-0000	NY		2,874.90		
		TOTAL PAYMENT AMOUNT		2,874.90 *		2,874.90		
008041/00	Lebec Parts, LLC/CQ of Lebec							
260034	PO-260034	04/02/2026	MARCH2026 STATEMENT	1 01-0000-0-4300.00-0000-3600-010-00-000-0000	NN P	1,055.37		1,055.37
			TOTAL PAYMENT AMOUNT		1,055.37 *			1,055.37
008732/00	Martin's Garage	461086858						
PV-261052	04/02/2026	17360	01-0000-0-5600.00-0000-3600-010-00-000-0000	NN		150.00		
		TOTAL PAYMENT AMOUNT		150.00 *		150.00		
008838/00	Misty Johnston							
PV-261025	03/31/2026	REIMBURS_PD_ELOP	01-2600-0-5200.00-1110-1000-001-00-000-0000	NN		751.20		
PV-261025	03/31/2026	REIMBURS_PD_COMMSCHOOLS	01-6332-0-5200.00-1110-1000-001-00-000-0000	NN		876.40		
PV-261025	03/31/2026	REIMBURS_PD_COMMSCHOOLS	01-6332-0-5200.00-1110-1000-007-00-000-0000	NN		876.40		
		TOTAL PAYMENT AMOUNT		2,504.00 *		2,504.00		
003518/00	POWER TECH ELECTRICAL SYSTEMS							
260142	PO-260142	03/31/2026	26069241	1 01-6387-0-5800.00-3800-1000-007-00-000-0000	NN F	1,975.00		1,975.00
			TOTAL PAYMENT AMOUNT		1,975.00 *			1,975.00
002975/00	SANTANA'S PUMPING	510562499						
PV-261031	04/01/2026	T16567	01-0000-0-5800.00-0000-8100-007-00-000-0000	NY		540.00		
		TOTAL PAYMENT AMOUNT		540.00 *		540.00		

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4 T9MPS	Liq Amt	Net Amount			
000094/00	SCHWEBEL PETROLEUM CO, INC	952962284						
260015	PO-260015	04/02/2026	317890	1 01-0000-0-4300.00-0000-3600-010-00-000-0000 NN P	2,796.18	2,796.18		
				TOTAL PAYMENT AMOUNT	2,796.18 *	2,796.18		
000100/00	SOUTHERN CALIFORNIA GAS CO	000000000						
PV-261056	04/03/2026	083 816 8200	7_2/26-3/27	01-0000-0-5500.02-0000-8100-002-00-000-0000 NN		806.13		
PV-261057	04/03/2026	146 816 7500	6-2/26-3/27	01-0000-0-5500.02-0000-8100-010-00-000-0000 NN		27.38		
PV-261058	04/03/2026	155 216 7500	7-2/26-3/27	01-0000-0-5500.02-0000-8100-010-00-000-0000 NN		166.96		
PV-261059	04/03/2026	056 516 8001	8-2/26-3/27	01-0000-0-5500.02-0000-8100-007-00-000-0000 NN		2,801.85		
PV-261060	04/03/2026	067 038 4621	6_2/26-3/27	01-0000-0-5500.02-0000-8100-007-00-000-0000 NN		526.80		
PV-261061	04/03/2026	157 316 7500	3_2/26-3/27	01-0000-0-5500.02-0000-8100-001-00-000-0000 NN		1,511.76		
				TOTAL PAYMENT AMOUNT	5,840.88 *	5,840.88		
000214/00	SOUTHWEST SCHOOL SUPPLY	000000000						
260068	PO-260068	03/31/2026	6059222120	1 01-1100-0-4300.00-1110-1000-002-00-000-0000 NN P	111.27	111.27		
260068	PO-260068	03/31/2026	6059222119	1 01-1100-0-4300.00-1110-1000-002-00-000-0000 NN P	8.64	8.64		
				TOTAL PAYMENT AMOUNT	119.91 *	119.91		
002515/00	SUEELLEN BROWN	392636778						
PV-261020	03/31/2026	MOU_April2026		01-6332-0-5800.00-1110-3130-007-00-000-0000 NY		7,143.00		
				TOTAL PAYMENT AMOUNT	7,143.00 *	7,143.00		
002699/00	Skookum Water Company	262256204						
PV-261054	04/03/2026	26-274		01-0000-0-5800.00-0000-8100-007-00-000-0000 NN		1,813.00		
PV-261054	04/03/2026	26-273		01-0000-0-5800.00-0000-8100-001-00-000-0000 NN		645.00		
				TOTAL PAYMENT AMOUNT	2,458.00 *	2,458.00		
008022/00	T-Mobile							
PV-261019	03/31/2026	970534223_2/21-3/20		01-0000-0-5900.00-1110-1000-010-00-000-0000 NN		380.00		
				TOTAL PAYMENT AMOUNT	380.00 *	380.00		

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4 T9MPS	Liq Amt	Net Amount			

000075/00	THE MOUNTAIN ENTERPRISE	472404488						
PV-261010	03/30/2026	STATEMENT 3/1/26-3/31/26	01-0000-0-5800.00-0000-7200-010-00-000-0000 NY		76.50			
		TOTAL PAYMENT AMOUNT		76.50 *	76.50			

001466/00	Vestis Group	232816365						
PV-261026	03/31/2026	2601806993	01-0000-0-4300.00-0000-3600-010-00-000-0000 NN		523.23			
PV-261027	03/31/2026	2601806987	01-0000-0-4300.00-0000-8100-010-00-000-0000 NN		324.40			
		TOTAL PAYMENT AMOUNT		847.63 *	847.63			

004796/00	Winsupply	99 EFT						
PV-261021	03/31/2026	572613 01	01-0000-0-4300.00-0000-8100-010-00-000-0000 NN		325.85			
		TOTAL PAYMENT AMOUNT		325.85 *	325.85			

TOTAL FUND	CHECKS	102,516.68 **	102,516.68
TOTAL FUND	EFT	325.85 **	325.85
TOTAL FUND	PAYMENT	102,842.53 **	102,842.53
TOTAL USE TAX AMOUNT			472.01

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4 T9MPS	Liq Amt	Net Amount			

008351/00 Amazon Capital Services

260026	PO-260026	04/01/2026	1VPY-FMFL-X4DV	1	13-5310-0-4300.00-0000-3700-010-00-000-0000	NN	P	280.03	280.03
260026	PO-260026	04/01/2026	16DF-3DHD-RQJD	1	13-5310-0-4300.00-0000-3700-010-00-000-0000	NN	P	130.54	130.54
TOTAL PAYMENT AMOUNT								410.57 *	410.57

005385/00 CORE-MARK US, LLC

364382177

PV-261015	03/31/2026	0875531 (FMHS)	13-5466-0-4700.00-0000-3700-010-00-000-0000	NN	212.75
PV-261017	03/31/2026	0855316 (FPS)	13-5466-0-4700.00-0000-3700-010-00-000-0000	NN	171.25
PV-261018	03/31/2026	0855315 (FMHS)	13-5466-0-4700.00-0000-3700-010-00-000-0000	NN	212.75
TOTAL PAYMENT AMOUNT					596.75 *

TOTAL FUND PAYMENT 1,007.32 ** 1,007.32

TOTAL BATCH CHECKS	103,524.00 ***	0.00	103,524.00
TOTAL BATCH EFT	325.85 ***	0.00	325.85
TOTAL BATCH PAYMENT	103,849.85 ***	0.00	103,849.85
TOTAL USE TAX AMOUNT			472.01

TOTAL DISTRICT CHECKS	103,524.00 ****	0.00	103,524.00
TOTAL DISTRICT EFT	325.85 ****	0.00	325.85
TOTAL DISTRICT PAYMENT	103,849.85 ****	0.00	103,849.85
TOTAL USE TAX AMOUNT			472.01

TOTAL FOR ALL DISTRICTS CHK:	103,524.00 ****	0.00	103,524.00
TOTAL FOR ALL DISTRICTS EFT:	325.85 ****	0.00	325.85
TOTAL FOR ALL DISTRICTS:	103,849.85 ****	0.00	103,849.85
TOTAL USE TAX AMOUNT			472.01

Number of checks to be printed: 26, not counting voids due to stub overflows.
 Number of EFT generated: 1

103,524.00
 325.85

KERN COUNTY SUPERINTENDENT OF SCHOOLS
"B" WARRANT AUTHORIZATION FOR PAYMENT

EL TEJON UNIFIED SCHOOL DISTRICT

DATE 3/27/25

Total Cash Disbursement: \$98,689.67

Batch: 62

We, and each of the undersigned, as members of the governing board, or agent, by signature hereto approve each and every and all of the listed orders as proper and legal charges against school district funds.

Mary Jo
Trustee or Authorized Agent

Trustee

Trustee

Trustee

Trustee

Trustee

088 EL TEJON UNIFIED J47260 ACCOUNTS PAYABLE PRELIST APY500 L.00.23 03/27/25 10:23 PAGE 1
 BATCH: 0062 3/20/2025 PD-RESO-Y-CBJT-SO-GOAL-FUNC-STS-72-TY3-TY74 T9MPS << Open >>
 FUND : 01 GENERAL FUND

Vendor/Addr Remit name	Req Reference	Date	Description	Tax ID num	Deposit type	ABA num	Account num	RR	ES	E-Term	E-DctRef	Liq Amt	Net Amount
002361/00 A-2 BUS SALES INC				000000000									
	FV-250805	03/24/2025	INVCOLA5626		01-0000-0-4300.00-0000-3600-010-00-000-0000 NN							266.37	266.37
					TOTAL PAYMENT AMOUNT							266.37 *	266.37
003441/00 ALEXANDRA CRANE													
	FV-250788	03/20/2025	CMC Symposium Meal 3/8/25		01-7220-0-5200.00-1110-1000-007-00-000-0000 NN							6.25	6.25
	FV-250788	03/20/2025	Heinemann Curriculum		01-7220-0-4300.00-3800-1000-007-00-000-0000 NN							33.95	33.95
	FV-250788	03/20/2025	Ed For Careers Meals 2/28/2		01-7220-0-5200.00-1110-1000-007-00-000-0000 NN							111.37	111.37
	FV-250788	03/20/2025	Ed For Careers Meals 3/1/25		01-7220-0-5200.00-1110-1000-007-00-000-0000 NN							60.00	60.00
	FV-250788	03/20/2025	Ed For Careers Meals 3/2/25		01-7220-0-5200.00-1110-1000-007-00-000-0000 NN							60.00	60.00
	FV-250788	03/20/2025	Ed For Careers Meals 3/3/25		01-7220-0-5200.00-1110-1000-007-00-000-0000 NN							60.00	60.00
	FV-250788	03/20/2025	Ed For Careers Meals 3/4/25		01-7220-0-5200.00-1110-1000-007-00-000-0000 NN							31.54	31.54
	FV-250788	03/20/2025	Ed For Careers UBER		01-7220-0-5200.00-1110-1000-007-00-000-0000 NN							34.76	34.76
	FV-250788	03/20/2025	Ed For Careers Hotel 2/28-3		01-7220-0-5200.00-1110-1000-007-00-000-0000 NN							1,933.98	1,933.98
	FV-250815	03/27/2025	Grammy MuseumFieldtrip 3/27		01-7220-0-5200.00-3800-1000-007-00-000-1010 NN							228.00	228.00
					TOTAL PAYMENT AMOUNT							2,459.85 *	2,459.85
003150/00 APPLIED TECHNOLOGY GROUP INC													
	250196	PO-250196	03/27/2025	S-INVI04659	1 01-0000-0-4300.00-0000-2700-007-00-000-0000 NN P						1,339.78	1,339.78	1,339.78
					TOTAL PAYMENT AMOUNT							1,339.78 *	1,339.78
880667/00 Alco Building Solutions													
	FV-250808	03/26/2025	1127242 Plumbing/Urinals		01-0000-0-5800.00-0000-8100-010-00-000-8552 NN							27,931.37	27,931.37
					TOTAL PAYMENT AMOUNT							27,931.37 *	27,931.37
008351/00 Amazon Capital Services													
	250021	PO-250021	03/20/2025	LWFP-73FD-9VKG	1 01-0000-0-4300.00-0000-3600-010-00-000-0000 NN M						0.00	-14.99	-14.99
	250022	PO-250022	03/20/2025	LPIK-6YWF-NR69	1 01-0000-0-4300.00-0000-8100-010-00-000-0000 NN P						269.15	269.15	269.15
	250022	PO-250022	03/20/2025	LIFC-56YL-7FWM	1 01-0000-0-4300.00-0000-8100-010-00-000-0000 NN M						0.00	-15.79	-15.79
	250046	PO-250046	03/20/2025	19Q-RMLM-081P	1 01-0000-0-4300.00-0000-3140-010-00-000-0000 NN P						0.00	371.77	371.77
	250052	PO-250052	03/20/2025	LHXN-DKHK-NVX1	1 01-0000-0-4300.00-0000-2700-007-00-000-0000 NN P						267.82	267.82	267.82
	250052	PO-250052	03/27/2025	LRVJ-WTD3-39C4	1 01-0000-0-4300.00-0000-2700-007-00-000-0000 NN M						0.00	-11.83	-11.83
	250054	PO-250054	03/20/2025	LJUV-4QGX-NR6P	1 01-1100-0-4300.00-1110-1000-001-00-000-0000 NN P						580.65	971.67	971.67
	250073	PO-250073	03/20/2025	19WV4QX-NK6R	1 01-2600-0-4300.00-1110-1000-001-00-000-0000 NN P						177.03	266.74	266.74
	250075	PO-250075	03/20/2025	1FTX-HRDC-FW1W	1 01-7220-0-4300.00-3800-1000-007-00-000-0000 NN M						0.00	-216.49	-216.49
	250075	PO-250075	03/20/2025	14WR-TT76HMK3	1 01-7220-0-4300.00-3800-1000-007-00-000-0000 NN M						0.00	-323.67	-323.67
	250075	PO-250075	03/20/2025	14G7-JWK4-NQGF	1 01-7220-0-4300.00-3800-1000-007-00-000-0000 NN M						0.00	-71.43	-71.43

088 EL TEJON UNIFIED J47260 ACCOUNTS PAYABLE PRELIST APY500 L.00.23 03/27/25 10:23 PAGE 2
 BATCH: 0062 3/20/2025 << Open >>
 FUND : 01 GENERAL FUND

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef
Req Reference	Date	Description		FD-RESC-Y-ORJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4	TSMP5	Liq Amt	Net Amount		
008351 (CONTINUED)									
250075	PO-250075	03/20/2025	14WR-TT76-IMK3	1	01-7220-0-4300.00-3800-1000-007-00-000-0000	NN	M	0.00	-323.67
250077	PO-250077	03/20/2025	1476-7F6V-NMV6	1	01-6387-0-4300.00-3800-1000-007-00-000-0000	NN	P	865.99	865.99
250110	PO-250110	03/20/2025	1XJH-KNMM-Q9R9	2	01-0000-0-4300.00-0000-3140-001-00-000-6331	NN	P	500.00	516.96
TOTAL PAYMENT AMOUNT								2,552.23 *	2,552.23
008038/00 Brady Industries 942289369 99 EFT									
250081	PO-250081	03/24/2025	9889239	1	01-0000-0-4300.00-0000-8100-010-00-000-0000	NN	P	145.92	145.92
TOTAL PAYMENT AMOUNT								145.92 *	145.92
002521/00 CAROLYN CHAPMAN									
FV-250813	03/27/2025	Meals_3/1/25	Ed Career Con	01-7220-0-5200.00-1110-1000-007-00-000-0000	NN			60.00	
FV-250813	03/27/2025	Meals_3/2/25	Ed Career Con	01-7220-0-5200.00-1110-1000-007-00-000-0000	NN			60.00	
FV-250813	03/27/2025	Meals_3/3/25	Ed Career Con	01-7220-0-5200.00-1110-1000-007-00-000-0000	NN			60.00	
FV-250813	03/27/2025	Meals_3/4/25	Ed Career Con	01-7220-0-5200.00-1110-1000-007-00-000-0000	NN			81.89	
FV-250813	03/27/2025	Hotel 2/28-3/4		01-7220-0-5200.00-1110-1000-007-00-000-0000	NN			2,085.98	
FV-250814	03/27/2025	Ronald Reagan Library	3/3/2	01-7220-0-5200.00-3800-1000-007-00-000-1010	NN			599.00	
FV-250814	03/27/2025	STARL'S Film		01-7220-0-4300.00-3800-1000-007-00-000-0000	NN			109.00	
TOTAL PAYMENT AMOUNT								3,025.87 *	3,025.87
003400/00 CPI 000000000									
250192	PO-250192	03/21/2025	NATAN-148257	1	01-6500-0-4300.00-5770-1120-010-00-000-0000	NN	P	1,204.16	1,204.16
TOTAL PAYMENT AMOUNT								1,204.16 *	1,204.16
006019/00 Corey Hansen									
FV-250787	03/20/2025	Remimb_15 lunches	2/11/25	01-0044-0-4300.00-1110-1000-001-00-000-4003	NN			84.63	
TOTAL PAYMENT AMOUNT								84.63 *	84.63
880634/00 Cummins Sales and Service 000000000									
FV-250807	03/26/2025	Y8-250356710		01-0000-0-4300.00-0000-3600-010-00-000-0000	NN			364.34	
TOTAL PAYMENT AMOUNT								364.34 *	364.34

088 EL TEJON UNIFIED J47260 ACCOUNTS PAYABLE PRELIST API500 L.00.23 03/27/25 10:23 PAGE 3
 BATCH: 0062 3/20/2025 << Open >>
 FUND : 01 GENERAL FUND

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-OBUT.SO-COOL-FUNC-STE-T2-TY3-TYP4	TSMP5	Liq Amt	Net Amount			
008340/00	Ewell Education Services, Inc.	272961571							
	FV-250791	03/20/2025	405-21369		01-6387-0-5800.00-3800-1000-007-00-000-0000 NN				17.00
						17.00 *			17.00
									TOTAL PAYMENT AMOUNT
000042/00	FRAZIER PARK LUMBER & ACE	922121267							
250039	FO-250039	03/21/2025	260481 Job 0		2 01-0000-0-4300.00-0000-8100-010-00-000-0000 NN P				11.47
250039	FO-250039	03/21/2025	260480 Job 0		2 01-0000-0-4300.00-0000-8100-010-00-000-0000 NN P				283.14
250039	FO-250039	03/26/2025	260516 Job 0		1 01-8150-0-4300.00-0000-8100-010-00-000-0000 NN P				0.00
250039	FO-250039	03/27/2025	260536 Job 0		1 01-8150-0-4300.00-0000-8100-010-00-000-0000 NN P				0.00
250039	FO-250039	03/27/2025	260525 Job 0		1 01-8150-0-4300.00-0000-8100-010-00-000-0000 NN P				0.00
250040	FO-250040	03/21/2025	260470 Job 2		2 01-7010-0-4300.00-3800-1000-007-00-000-0000 NN P				0.00
						475.42 *			475.42
									TOTAL PAYMENT AMOUNT
008041/00	Lebec Parts, LLC/CQ of Lebec								
250034	PO-250034	03/21/2025	4533		1 01-0000-0-4300.00-0000-3600-010-00-000-0000 NN P				75.31
250034	PO-250034	03/26/2025	4740		1 01-0000-0-4300.00-0000-3600-010-00-000-0000 NN P				28.49
						103.80 *			103.80
									TOTAL PAYMENT AMOUNT
880832/00	Newsela, Inc	000000000							
	FV-250803	03/24/2025	INV43548		01-7435-0-4300.00-1110-1000-007-00-000-0000 NN				3,240.00
						3,240.00 *			3,240.00
									TOTAL PAYMENT AMOUNT
000079/00	PG&E	000000000							
	FV-250810	03/27/2025	6828318149 2/3/25-3/5/25		01-0000-0-5500.01-0000-8100-001-00-000-0000 NN				2,617.38
						2,617.38 *			2,617.38
									TOTAL PAYMENT AMOUNT
008354/00	Pearson Assessment	410850527							
	FV-250790	03/20/2025	23865866		01-6500-0-4300.00-5770-3120-010-00-000-0000 NN				95.80
	FV-250790	03/20/2025	25164056		01-6500-0-4300.00-5770-3120-010-00-000-0000 NN				2,754.16
						2,849.96 *			2,849.96
									TOTAL PAYMENT AMOUNT

088 EL TEJON UNIFIED	J47260	ACCOUNTS PAYABLE PRELIST	APY500	L.00.23	03/27/25	10:23	PAGE	4	
		BATCH: 0062 3/20/2025					<< Open >>		
		FUND : 01	GENERAL FUND						
Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef
Req Reference	Date	Description	PD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4	T9MPS				Liq Amt	Net Amount

880967/00	Presentation Solutions, Inc.	611100410							
250195	PO-250195	03/24/2025	0097597-IN	1	01-6387-0-4300.00-3800-1000-001-00-000-0000	NN	F	5,604.07	5,604.07
250195	PO-250195	03/24/2025	0097597-IN	2	01-6385-0-4300.00-3800-1000-001-00-000-0000	NN	F	4,969.66	4,969.66
			TOTAL PAYMENT AMOUNT					10,573.73 *	10,573.73
000094/00	SCHWEBEL PETROLEUM CO, INC	952962284							
250038	PO-250038	03/27/2025	305509	1	01-0000-0-4300.00-0000-3600-010-00-000-0000	NN	F	3,401.25	3,401.25
			TOTAL PAYMENT AMOUNT					3,401.25 *	3,401.25
880884/00	Terminix Processing Center								
FV-250806	03/26/2025	456599612			01-0000-0-5500.01-0000-8100-001-00-000-0000	NN			172.00
FV-250806	03/26/2025	457592087			01-0000-0-5500.07-0000-8100-007-00-000-0000	NN			182.00
			TOTAL PAYMENT AMOUNT					354.00 *	354.00
008223/00	The Holdings Lockbox	261251927							
FV-250789	03/20/2025	2157973			01-6500-0-5800.00-5770-3150-010-00-000-0000	NN			4,278.75
FV-250793	03/21/2025	21163676			01-6500-0-5800.00-5770-3150-010-00-000-0000	NN			4,248.00
			TOTAL PAYMENT AMOUNT					8,526.75 *	8,526.75
003457/00	Tina Caverhill								
FV-250804	03/24/2025	Mileage SISC Renewal3/18/20			01-0006-0-5200.00-0000-7200-010-00-000-0000	NN			54.46
			TOTAL PAYMENT AMOUNT					54.46 *	54.46
			TOTAL FUND	CHECKS				71,442.35 **	71,442.35
			TOTAL FUND	EFT				145.92 **	145.92
			TOTAL FUND	PAYMENT				71,588.27 **	71,588.27

088 EL TEJON UNIFIED J47260 ACCOUNTS PAYABLE PRELIST APY500 L.00.23 03/27/25 10:23 PAGE 5
 BATCH: 0062 3/20/2025 << Open >>
 FUND : 13 CAFETERIA

Vendor/Addr	Remit name	Description	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date			FD-RESC-Y-ORJT.SQ-GOAL-PINC-STE-T2-TY3-TYP4	TSMP5		Liq Amt	Net Amount	
000532/00	A.V.H.S.D./PINCO		000000000						
	FV-250792	03/20/2025 February 2025		13-5310-0-4700.00-0000-3700-010-00-000-0000 NN				1,893.57	
	FV-250812	03/27/2025 2974779		13-5310-0-4700.00-0000-3700-010-00-000-0000 NN				931.20	
				TOTAL PAYMENT AMOUNT		2,824.77 *		2,824.77	
008351/00	Amazon Capital Services								
	250049	PO-250049 03/20/2025 144H-NEMJ-LNRQ		1 13-5310-0-4300.00-0000-3700-010-00-000-0000 NN M			0.00	-109.31	
	250049	PO-250049 03/20/2025 1663-M66L-QKX		1 13-5310-0-4300.00-0000-3700-010-00-000-0000 NN M			0.00	-162.35	
				TOTAL PAYMENT AMOUNT		-271.66 *		-271.66	
003535/00	JORDANO'S								
	FV-250809	03/26/2025 7177897		13-5310-0-4700.00-0000-3700-010-00-000-0000 NN				4,925.09	
				TOTAL PAYMENT AMOUNT		4,925.09 *		4,925.09	
006008/00	P & R Paper Supply Co., Inc			99 EFT					
	FV-250811	03/27/2025 37159477		13-5310-0-4300.00-0000-3700-010-00-000-0000 NN				2,106.31	
				TOTAL PAYMENT AMOUNT		2,106.31 *		2,106.31	
880859/00	Virco Inc.		330815719						
	250177	PO-250177 03/26/2025 92076721		1 13-5310-0-4400.00-0000-3700-010-00-000-0000 NN P			17,516.89	17,516.89	
				TOTAL PAYMENT AMOUNT		17,516.89 *		17,516.89	
				TOTAL FUND CHECKS		24,995.09 **		24,995.09	
				TOTAL FUND EFT		2,106.31 **		2,106.31	
				TOTAL FUND PAYMENT		27,101.40 **		27,101.40	
				TOTAL BATCH CHECKS		96,437.44 ***	0.00	96,437.44	
				TOTAL BATCH EFT		2,252.23 ***	0.00	2,252.23	
				TOTAL BATCH PAYMENT		98,689.67 ***	0.00	98,689.67	
				TOTAL DISTRICT CHECKS		96,437.44 ****	0.00	96,437.44	
				TOTAL DISTRICT EFT		2,252.23 ****	0.00	2,252.23	
				TOTAL DISTRICT PAYMENT		98,689.67 ****	0.00	98,689.67	
				TOTAL FOR ALL DISTRICTS CHK:		96,437.44 ****	0.00	96,437.44	
				TOTAL FOR ALL DISTRICTS EFT:		2,252.23 ****	0.00	2,252.23	
				TOTAL FOR ALL DISTRICTS:		98,689.67 ****	0.00	98,689.67	

Number of checks to be printed: 23, not counting voids due to stub overflows. 96,437.44
 Number of EFT generated: 2 2,252.23
 Number of negative amt checks: 1