



**El Tejon Unified School District**  
**BOARD OF TRUSTEES**

4337 Lebec Road, Lebec, CA 93243

PH: 248-6247 FAX: 248-6714

Stephanie Pope, President

Patrice Barnes, Clerk,

Deborah Turner, Trustee, Cindy McNatt, Trustee

**BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**

**Wednesday, August 13, 2025**

**Frazier Park School Room 1**

**3149 San Carlos Trail, Frazier Park, CA 93225**

**CLOSED SESSION:**

**6:15 p.m.**

**FPS Room 1**

**OPEN SESSION:**

**6:30 p.m.**

**FPS Room 1**

**OFFICIAL MINUTES**

The August 13, 2025 Regular Board Meeting of the Board of Trustees of the El Tejon Unified School District was called to order at 6:15 p.m. by Trustee Pope. Trustee McNatt moved, seconded by Trustee Turner in Room 1 at 3149 San Carlos Trail, Frazier Park, CA 93225.

**VOTE: 4 AYES, 0 NAYES, 0 ABSENT**

**PUBLIC COMMENT**

No Blue Cards were presented for Closed Session.

**ADJOURNMENT TO CLOSED SESSION**

Trustee Barnes moved, Trustee McNatt seconded adjournment to closed session at 6:15 p.m.

**VOTE: 4 AYES, 0 NAYES, 0 ABSENT**

**ADJOURNMENT FROM CLOSED SESSION**

Trustee Turner moved, Trustee McNatt seconded adjournment from Closed session at 6:29 p.m.

**VOTE: 4 AYES, 0 NAYES, 0 ABSENT**

**RECONVENING IN OPEN SESSION**

Trustee McNatt moved, Trustee Turner seconded reconvening in open session at 6:30 p.m.

**VOTE: 4 AYES, 0 NAYES, 0 ABSENT**

**REVISION/ADOPTION/ORDERING OF AGENDA**

Trustee Barnes moved, Trustee McNatt seconded adoption of agenda as presented.

**VOTE: 4 AYES, 0 NAYES, 0 ABSENT**

## **REPORT FROM CLOSED SESSION – All approved**

### **1. Consideration and Approval of Inter-district Transfer #26-17.**

Trustee Turner moved, Trustee Barnes seconded approval of inter-district transfer #26-17.

**VOTE: 4 AYES, 0 NAYES, 0 ABSENT**

### **2. Consideration and Approval of Inter-district Transfer #26-18.**

Trustee Barnes moved, Trustee McNatt seconded approval of inter-district transfer #26-18.

**VOTE: 4 AYES, 0 NAYES, 0 ABSENT**

### **3. Consideration and Approval of Inter-district Transfer #26-19.**

Trustee McNatt moved, Trustee Turner seconded approval of inter-district transfer #26-19.

**VOTE: 4 AYES, 0 NAYES, 0 ABSENT**

### **4. Consideration and Approval of Inter-district Transfer #26-20.**

Trustee Barnes moved, Trustee Turner seconded approval of inter-district transfer #26-20.

**VOTE: 4 AYES, 0 NAYES, 0 ABSENT**

### **5. Consideration and Approval of Inter-district Transfer #26-21.**

Trustee Turner moved, Trustee McNatt seconded approval of inter-district transfer #26-21.

**VOTE: 4 AYES, 0 NAYES, 0 ABSENT**

### **6. Consideration and Approval of Inter-district Transfer #26-22.**

Trustee Barnes moved, Trustee Turner seconded approval of inter-district transfer #26-22.

**VOTE: 4 AYES, 0 NAYES, 0 ABSENT**

### **7. Employment Recommendations, Classified:**

**A. Employ Cafeteria Worker II, Frazier Mountain High School. Rachel Smith**

**B. Employ Cafeteria Worker II, Frazier Mountain High School. Sarah Halks**

**C. Employ Speech Language Pathology Assistant, ETUSD. Annie Saboundjian**

Trustee Barnes moved, Trustee McNatt seconded approval of Employment Recommendations, Classified.

**VOTE: 4 AYES, 0 NAYES, 0 ABSENT**

### **8. Employment Recommendations, Certificated:**

**A. Employ 4<sup>th</sup> Grade Elementary School Teacher, Frazier Park School. Viviana Lopez Garcia**

**B. Employ Moderate/Severe School Teacher, Frazier Park School. Mark Joseph**

Trustee Barnes moved, Trustee McNatt seconded approval of Employment Recommendations, Certificated.

**VOTE: 4 AYES, 0 NAYES, 0 ABSENT**

## **PUBLIC COMMENT**

No Blue Cards were presented.

## **REPORTS AND PRESENTATIONS**

**A. California Community Schools Partnership Program – Corey Hansen, Not Needed, Presented in June**

**B. El Tejon Teachers Association (ETTA) – (Ann Coyle, President) – Spoke about the Welcome Back Breakfast and the start to the new school year at Frazier Park School with 4 new teachers.**

**C. California School Employee Association #552 – (Darla Davis, President) -**

**D. Trustee's Reports**

- Stephanie Pope spoke about the great write-ups in the Mountain Enterprise and gave kudos to Sean Ridgway. She also talked about the great first day at ETS & FPS as she had visited both.
- Debbie Turner said she appreciated the help at the 100<sup>th</sup> Birthday Celebration for Frazier Park and mentioned the Job Fair on 8/23/2025.
- Patrice Barnes talked about serving at the Welcome Back Breakfast.
- Cindy McNatt spoke about the how successful the Welcome Back Breakfast was.

### **APPROVAL OF MINUTES**

Trustee Barnes moved, Trustee Turner seconded Approval of Regular Board Meeting Minutes, June 11, 2025.

**VOTE: 4 AYES, 0 NAYES, 0 ABSENT**

Trustee Barnes moved, Trustee Turner seconded Approval of Special Board Meeting Minutes, June 16, 2025.

**VOTE: 4 AYES, 0 NAYES, 0 ABSENT**

Trustee Barnes moved, Trustee Turner seconded Approval of Special Board Meeting Minutes, July 17, 2025.

**VOTE: 4 AYES, 0 NAYES, 0 ABSENT**

Trustee Barnes moved, Trustee Turner seconded Approval of Special Board Meeting Minutes, August 5, 2025.

**VOTE: 4 AYES, 0 NAYES, 0 ABSENT**

### **SUPERINTENDENT'S REPORT**

1. District Enrollment – in packet
2. Field Trips 00 Approved
3. Staff of the Month FPS – Les Holt, ETS – Jessica Brown, FMHS Leonard Puga, Jeffrey Johnston, Emily Johnston, ETUSD Corey Hansen
4. Other Items – Sara spoke about the new teacher orientation on 8/8/2025 as more of a meet and greet. She said the Welcome Back Breakfast was awesome and how we reached out to local businesses for raffle prizes. She also said she was curious about whether the high school would be open on the 2<sup>nd</sup> day of school since it wasn't open the first day of school. Christy Zimmerman chimed in about the plans for the "1<sup>st</sup> day of school" and what the schedule and events would be like.

### **ITEMS FOR DISCUSSION AND ACTION**

#### **Business Items**

**A. Consideration and Approval of California Community Schools Partnership Program (CCSPP) Annual Progress Report for 2024-2025 school year.**

Trustee McNatt moved, Trustee Turner seconded to approve California Community Schools Partnership Program (CCSPP) Annual Progress Report for 2024-2025 school year.

**VOTE: 4 AYES, 0 NAYES, 0 ABSENT**

**B. First Reading, June Board Policy Updates: BP 0410 Nondiscrimination in District Programs and Activities, BP/AR 0420.4 Charter School Authorization, BP/E(1) 0420.41 Charter School Oversight, BP/AR 0440 District Technology Plan, BP 0441 Artificial Intelligence, BP/AR 0450 Comprehensive Safety Plan, BP/AR/E(1) 1113 District and School Websites, BP/AR/E(1)/E(2) 1312.3 Uniform Complaint Procedures, AR/E(1) 3512 Equipment, AR 3542 School Bus Drivers, BP/AR 4030 Nondiscrimination in Employment, BP 4033 Lactation Accommodation, BP/E(1) 4112.9 Employee Notifications, BP/E(1) 4212.9 Employee Notifications, BP/E(1) 4312.9 Employee Notifications, BP/AR 4119.11 Sexual Harassment, BP/AR 4219.11 Sexual Harassment, BP/AR 4319.11 Sexual Harassment, AR/E(1) 4119.12**

**Title IX Sexual Harassment Complaint Procedures. AR/E(1) 4219.12 Title IX Sexual Harassment Complaint Procedures. AR/E(1) 4319.12 Title IX Sexual Harassment Complaint Procedures, BP/AR/E(1) 5125.1 Release of Director Information, AR 5131.41 Use of Seclusion and Restraint, BP/AR 5145.3 Nondiscrimination/Harassment, BP/E(1) 5145.6 Parent/Guardian Notifications, BP/AR 5145.7 Sexual Harassment, AR/E(1) 5145.71 Title IX Sexual Harassment Complaint Procedures, BP 5146 Married/Pregnant/Parenting Students, BP 6142.91 Reading/Language Arts Instruction, BP/AR 6145.2 Athletic Competition, AR 6159.4 Behavioral Interventions for Special Education Students, BB 9011 Disclosure of Confidential /Privileged Information.**

Trustee Barnes moved, Trustee McNatt seconded the approval First Reading: June Board Policy Updates: BP 0410 Nondiscrimination in District Programs and Activities, BP/AR 0420.4 Charter School Authorization, BP/E(1) 0420.41 Charter School Oversight, BP/AR 0440 District Technology Plan, BP 0441 Artificial Intelligence, BP/AR 0450 Comprehensive Safety Plan, BP/AR/E(1) 1113 District and School Websites, BP/AR/E(1)/E(2) 1312.3 Uniform Complaint Procedures, AR/E(1) 3512 Equipment, AR 3542 School Bus Drivers, BP/AR 4030 Nondiscrimination in Employment, BP 4033 Lactation Accommodation, BP/E(1) 4112.9 Employee Notifications, BP/E(1) 4212.9 Employee Notifications, BP/E(1) 4312.9 Employee Notifications, BP/AR 4119.11 Sexual Harassment, BP/AR 4219.11 Sexual Harassment, BP/AR 4319.11 Sexual Harassment, AR/E(1) 4119.12 Title IX Sexual Harassment Complaint Procedures. AR/E(1) 4219.12 Title IX Sexual Harassment Complaint Procedures. AR/E(1) 4319.12 Title IX Sexual Harassment Complaint Procedures, BP/AR/E(1) 5125.1 Release of Director Information, AR 5131.41 Use of Seclusion and Restraint, BP/AR 5145.3 Nondiscrimination/Harassment, BP/E(1) 5145.6 Parent/Guardian Notifications, BP/AR 5145.7 Sexual Harassment, AR/E(1) 5145.71 Title IX Sexual Harassment Complaint Procedures, BP 5146 Married/Pregnant/Parenting Students, BP 6142.91 Reading/Language Arts Instruction, BP/AR 6145.2 Athletic Competition, AR 6159.4 Behavioral Interventions for Special Education Students, BB 9011 Disclosure of Confidential /Privileged Information.

**VOTE: 4 AYES, 0 NAYES, 0 ABSENT**

**CONSENT AGENDA**

**Items required by law and/or items in Accordance.  
With the District Administrative Code and/or Education Code  
Items C-S**

- C. Renewal of Agreement between El Tejon Unified School District, ETUSD and Wayne W. Hoeft, O.D. for Vision Screening Services.**
- D. Renewal of Memorandum of Understanding, MOU between El Tejon Unified School District, ETUSD and Jose Bucio, Master Welder for Welding Education at El Tejon School for the 2025-2026 school year.**
- E. Renewal of Memorandum of Understanding, MOU between El Tejon Unified School District, ETUSD and Jose Bucio, Master Welder for Welding Education at Frazier Mountain High School for the 2025-2026 school year.**
- F. Renewal of Memorandum of Understanding, MOU between El Tejon Unified School District, ETUSD and Samanntha Hansen Smith to provide Services for Child Development Education to students at El Tejon School for the 2025-2026 school year.**

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- G. Renewal of Memorandum of Understanding, MOU between El Tejon Unified School District, ETUSD and Chef Jeffrey Johnston to provide Culinary Education to Students at El Tejon School for the 2025-2026 school year.**
  - H. Renewal of Memorandum of Understanding, MOU between El Tejon Unified School District, ETUSD and Chef Jeffrey Johnston to provide Culinary Education to Students at Frazier Mountain High School for the 2025-2026 school year.**
  - I. Renewal of Memorandum of Understanding, MOU between El Tejon Unified School District, ETUSD and Tim Kleiman, Live From Earth Music to provide Music Education to students and families at El Tejon School for the 2025-2026 school year.**
  - J. Renewal of Memorandum of Understanding, MOU between El Tejon Unified School District, ETUSD and Rachelle Roldan to provide Tutoring Services for AVID students at El Tejon School for the 2025-2026 school year.**
  - K. Renewal of Memorandum of Understanding, MOU between El Tejon Unified School District, ETUSD and Melissa Termini to provide Performing Arts Instruction to students at Frazier Mountain High School for the 2025-2026 school year.**
  - L. Renewal of Memorandum of Understanding, MOU between El Tejon Unified School District, ETUSD and Melissa Termini to provide Performing Arts Instruction to students at El Tejon School for the 2025-2026 school year.**
  - M. Receive Williams Settlement - Fourth Quarterly Report: April-July 2025 for El Tejon School.**
  - N. Receive Williams Settlement - Fourth Quarterly Report: April-July 2025 for Frazier Park School.**
  - O. Receive Quarterly Report on Williams Uniform Complaints for April 1 – July 31, 2025.**
  - P. Approval of Renewal of Agreement between ETUSD and Infinity Communications & Compliance for dates July 1, 2025 – June 30, 2028.**
  - Q. Approval of Renewal of Agreement between ETUSD & Boys & Girls Club of Kern County for special services the 2025-2026 school year.**
  - R. Approval of Renewal of agreement between ETUSD and Actuarial Retirement Consulting for the Government Accounting Standards Board Statement 75 (GASB 75).**
  - S. Approval of B warrant batches for 2024-25 #0077 for \$79,429.73, #0078 for \$37,696.84, #0079 for \$50,951.78, #0080 for \$2109.82, #0082 for \$56,949.42, #0001 for \$36,431.35, #0002 for \$2384.90, and for 2025-26 #0001 for \$16,431.35, #0002 for \$2,384.90, #0003 for \$810.30, #0004 for \$92,591.30, #0005 for \$200,798.28, #0006 for \$34,253.89, #0007 for \$64,329.95, #0008 for \$11,361.47, #0009 for \$132.00, #0010 for \$48,612.15, #0011 for \$65,202.29, #0012 for \$29,646.30, #0013 for \$46,619.71.**

**Approval of Consent Agenda.**

Trustee Turner moved, Trustee McNatt seconded the approval Consent Agenda.

**VOTE: 4 AYES, 0 NAYES, 0 ABSENT**

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**ADJOURNMENT – Time: 6:53 p.m.**

Trustee Barnes moved, Trustee McNatt seconded approval of Adjournment at 6:53 p.m.

**VOTE: 4 AYES, 0 NAYES, 0 ABSENT**

The minutes are an unofficial draft until reviewed, modified and approved by the ETUSD Governing Board on September 10, 2025.

Clerk of the Board \_\_\_\_\_

*Patrice Barnes*