



El Tejon Unified School District
BOARD OF TRUSTEES

4337 Lebec Road, Lebec, CA 93243
PH: 248-6247 FAX: 248-6714

Stephanie Pope, President
Patrice Barnes, Clerk, Deborah Turner, Trustee,
Cindy McNatt, Trustee, Tommy Hastings

BOARD OF TRUSTEES
REGULAR BOARD MEETING

Wednesday, December 10, 2025

Frazier Park School Room 1

3149 San Carlos Trail, Frazier Park, CA 93225

ANNUAL ORGANIZATIONAL MEETING: 6:00 p.m. FPS Room 1
CLOSED SESSION: 6:15 p.m. FPS Room 1
OPEN SESSION: 6:30 p.m. FPS Room 1

AGENDA

Agendas are posted at the El Tejon Unified School district at least 72 hours prior to each meeting as well as at each school site. Any materials required by law to be made available to the public prior to the meeting of the Board of Trustees of the El Tejon Unified School District can be inspected at the following address between the hours of 7:30 a.m. to 3:30 p.m., Monday through Friday: El Tejon Unified School District, 4337 Lebec Road, Lebec, CA 93243.

SPECIAL NEEDS ACCOMMODATIONS

Assistive listening devices, agenda in Braille and/or alternate formats are available upon request. American Sign Language (ASL) interpreters, other auxiliary aids and services, or reasonable modifications to Board meeting policies and/or procedures, such as to assist members of the disability community who would like to request a disability-related accommodation in addressing the Board, are available if requested at least three business days prior to the Board meeting. Later requests will be accommodated to the extent feasible. Please contact the Superintendent's Office, El Tejon Unified School District at 661-248-6247 from 7:30 a.m. to 3:30 p.m., Monday through Friday (Government Code 54954.2).

HEARING OF INDIVIDUALS ON AGENDA ITEMS

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. Each member of the public wishing to speak must fill out a "Request to Address the Board Regarding Items on the Agenda" (blue card) prior to the start of the meeting. The presiding officer must first recognize each person who addresses the Board.

Preliminary

Call to Order – Time: _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

ANNUAL ORGANIZATIONAL MEETING:

A. Elect a Board President for 2026.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

B. Elect a Clerk of the Board for 2026.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

C. Elect a Trustee Representative for 2026.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

D. Elect an Alternate Representative for 2026.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

E. Approve Appointment of Superintendent as Secretary to the Governing Board for 2026.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

F. Designate and Approve Day of the Month, Time, and Location for 2026 Regular Board Meetings.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

ADJOURNMENT TO CLOSED SESSION – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

1. Employment Recommendations Classified:

A. Employ Special Education Aide, Frazier Park School.

B. Employ Special Education Aide, Frazier Mountain High School.

C. Employ Special Education Aide II, Frazier Mountain High School.

D. Accept Resignation of Special Education Aide II, Frazier Mountain High School.

E. Accept Resignation of Instructional Aide, TK, Frazier Park School.

F. Accept Resignation of Student Success Facilitator, El Tejon School.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

2. Review and Possible Action, Public Employee Discipline/Dismissal/Release/Reassignment Per (G. C. § 54957).

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

ADJOURNMENT FROM CLOSED SESSION – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

RECONVENING IN OPEN SESSION – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

FLAG SALUTE

PUBLIC PRESENTATIONS

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. The time allotted shall be limited to 3 minutes. This time may be used to address any item on the agenda, or any matter of concern

within the jurisdiction of the El Tejon Unified School District. Each person who addresses the Board must be first recognized by the presiding officer.

If a member of the public initiates specific complaints or charges against an employee(s), the Board president shall inform the complainant of the appropriate complaint procedure.

The Board and staff are not obligated to comment on, or respond to, addresses by the public.

PUBLIC COMMENT

REVISION/ADOPTION/ORDERING OF AGENDA

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

REPORT FROM CLOSED SESSION

Closed session report, if required.

REPORTS AND PRESENTATIONS

- A. El Tejon Teachers Association (ETTA) – (Ann Coyle, President)
- B. California School Employee Association #552 – (Darla Davis, President)
- C. Trustee’s Reports
- D. First Interim Presentation, Misty Johnston

APPROVAL OF MINUTES

Approval of Minutes from Regular Board Meeting of November 12, 2025

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

SUPERINTENDENT’S REPORT

- 1. SISC Investment Pool Statement
- 2. District Enrollment – in packet
- 3. Field Trips 18 Approved
- 4. Staff of the Month – FPS –,ETS –, FMHS –, ETUSD - .
- 5. Other Items

OPEN PUBLIC HEARING: Time:

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

Proposed Approval of Resolution #26-07, Annual Accounting of Developer Fees for Fiscal Year Ending June 30, 2025.
Public Comments.

CLOSE PUBLIC HEARING: Time:

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

ITEMS FOR DISCUSSION AND ACTION

Business Items

A. Certify First Interim Budget Report.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

B. Approval of Resolution #26-07 Annual & 5 Year Accounting of Developer Fees.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

C. Consideration and Approval of Memorandum of Understanding, MOU between El Tejon Unified School District, ETUSD and S. E. Brown Educational Consulting Services at Frazier Mountain High School.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

D. Consideration and Approval of Memorandum of Understanding, MOU between El Tejon Unified School District, ETUSD and Alexandra Eisner for Archery instruction at Frazier Mountain High School.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

E. Consideration and Approval of Memorandum of Understanding, MOU between El Tejon Unified School District, ETUSD and Cristine Orona-Zigler for Performing Arts Instruction at Frazier Park School.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

F. Consideration and Approval of Memorandum of Understanding, MOU between El Tejon Unified School District, ETUSD and Ann Coyle, ETTA President, to extend the number of days for an administrator to complete a post observation conference.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

G. Consideration and Approval Proposal from Earth Systems to provide an updated Geologic Hazards Report to address the applicable requirements for the planned new TK building at Frazier Park School to El Tejon Unified School District, ETUSD.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

Board Items

H. November Board Policy Updates: BP 1000 Concepts and Roles, BP/AR1114 District-Sponsored Social Media, BP 2120 Superintendent Recruitment and Selection, AR 3311.3 Design-Build Contracts, BP 3470 Debt Issuance and Management, BP 4000 Concepts and Roles, BP 5000 Concepts and Roles, BP/AR 5020 Parent Rights and Responsibilities, BP/AR 5117 Interdistrict Attendance, BP 5138 Conflict Resolution/Peer Mediation, BP/AR 6020 Parent Involvement, BP/AR 6143 Courses of Study, BP/AR/E(1) 6146.2 Certificate of Proficiency/High School Equivalency, BP 7000 Concepts and Roles, BP 7131 Relations with Local Agencies, BB 9310 Board Policies, BB/E(1)/E(2) 9321 Closed Session, First Reading.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

CONSENT AGENDA
Items required by law and/or items in Accordance.
With the District Administrative Code and/or Education Code
Items I-K

- I. Approval of Renewal of Document Tracking Services, DTS Contract for January 15, 2026-January 15, 2027.
- J. Approval of Renewal of Alltech Fire & Security, Inc. contract for the 2025-2026 fiscal year.
- K. Approval of B warrant batches for 2025-26 #0033 for \$76,593.93, #0035 for \$4227.54, #0036 for \$52,999.08, #0037 for \$109,944.71, #0038 for \$32,364.66.

Approval of Consent Agenda.
MOTION_____SECOND_____AYES_____NAYES_____ABSENT_____

ADJOURNMENT – Time: _____
MOTION_____SECOND_____AYES_____NAYES_____ABSENT_____