



**El Tejon Unified School District
BOARD OF TRUSTEES**

4337 Lebec Road, Lebec, CA 93243

PH: 248-6247 FAX: 248-6714

Stephanie Pope, President

Patrice Barnes, Clerk, Deborah Turner, Trustee,

Cindy McNatt, Trustee, Tommy Hastings

**BOARD OF TRUSTEES
REGULAR BOARD MEETING**

Wednesday, December 10, 2025

Frazier Park School Room 1

3149 San Carlos Trail, Frazier Park, CA 93225

ANNUAL ORGANIZATIONAL MEETING: 6:00 p.m. FPS Room 1

CLOSED SESSION: 6:15 p.m. FPS Room 1

OPEN SESSION: 6:30 p.m. FPS Room 1

OFFICIAL MINUTES

The December 10, 2025 Regular Board Meeting of the Board of Trustees of the El Tejon Unified School District was called to order at 6:00 p.m. by Trustee Pope. Trustee Turner moved, seconded by Trustee Barnes in Room 1 at 3149 San Carlos Trail, Frazier Park, CA 93225.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Hastings)

ANNUAL ORGANIZATIONAL MEETING:

A. Elect a Board President for 2026.

Trustee Barnes moved to nominate Stephanie Pope as the Board President. Trustee McNatt seconded to elect Stephanie Pope for Board President for 2026.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Hastings)

B. Elect a Clerk of the Board for 2026.

Trustee McNatt moved to nominate Patrice Barnes as Clerk of the Board. Trustee Turner seconded to elect Patrice Barnes for Clerk of the Board for 2026.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Hastings)

C. Elect a Trustee Representative for 2026.

Trustee McNatt moved to nominate Deborah Turner as Trustee Representative. Trustee Barnes seconded to elect Deborah Turner for Trustee Representative for 2026.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Hastings)

D. Elect an Alternate Representative for 2026.

Trustee Pope moved to nominate Cindy McNatt as Alternate Representative, Trustee Barnes seconded to elect Cindy McNatt as Alternate Representative for 2026.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Hastings)

E. Approve Appointment of Superintendent as Secretary to the Governing Board for 2026.

Trustee Barnes moved, Trustee Turner seconded appointment of Superintendent as Secretary to the Governing Board for 2026.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Hastings)

F. Designate and Approve Day of the Month, Time, and Location for 2026 Regular Board Meetings.

Trustee McNatt moved, Trustee Turner seconded to Designate and Approve Day of the Month, Time, and Location for 2026 Regular Board Meetings as the second Wednesday of Each Month at 6:30 PM in Room 1 at Frazier Park Elementary School..

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Hastings)

Trustee Hastings arrived at 6:11 pm.

ADJOURNMENT TO CLOSED SESSION

Trustee Barnes moved, Trustee Turner seconded adjournment to closed session at 6:15 p.m.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

ADJOURNMENT FROM CLOSED SESSION

Trustee Turner moved, Trustee McNatt seconded adjournment from Closed session at 6:19 p.m.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

RECONVENING IN OPEN SESSION

Trustee McNatt moved, Trustee Barnes seconded reconvening in open session at 6:30 p.m.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

REVISION/ADOPTION/ORDERING OF AGENDA

Trustee Turner moved, Trustee McNatt seconded adoption of agenda as presented.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

REPORT FROM CLOSED SESSION – All approved

1. Employment Recommendations, Classified:

- A. Employ Special Education Aide, Frazier Park School. Cheyenne Roy
- B. Employ Special Education Aide, Frazier Mountain High School. Sophi Galloway
- C. Employ Special Education Aide II, Frazier Mountain High School. Samantha Points
- D. Accept Resignation of Special Education Aide II, Frazier Mountain High School. Stori Johnson
- E. Accept Resignation of Instructional Aide, TK, Frazier Park School. Stephanie Rosales
- F. Accept Resignation of Student Success Facilitator, El Tejon School. Arilenix Velasquez

Trustee Barnes moved, Trustee Turner seconded approval of Employment Recommendations, Classified.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

2. Review and Possible Action, Public Employee Discipline/Dismissal/Release/Reassignment Per (G. C. § 54957).

Trustee McNatt moved, Trustee Barnes seconded Review and Possible Action, Public Employee Discipline/Dismissal/Release/Reassignment Per (G. C. § 54957).

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

PUBLIC COMMENT

No Blue Cards were presented.

REPORTS AND PRESENTATIONS

- A. El Tejon Teachers Association (ETTA) – (Ann Coyle, President) – Mary Hone for Ann Coyle wished everyone Happy Holidays.
- B. California School Employee Association #552 – (Darla Davis, President) – John McNatt for Darla Davis wished everyone Happy Holidays.
- C. Trustee's Reports
 - Tommy Hastings – No Report.
 - Debbie Turner – No Report.
 - Cindy McNatt - No Report.
 - Stephanie Pope – Spoke about upcoming performances for our school sites. She said the elementary school will be performing at the high school this year. She talked about the TK performance and how they are having so much fun and how everything is so festive. She also wished everyone Happy Holidays and Happy New Year and expressed how honored she is to be President for 2026.

APPROVAL OF MINUTES

Trustee McNatt moved, Trustee Barnes seconded Approval of Regular Board Meeting Minutes, November 12, 2025.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

SUPERINTENDENT'S REPORT

1. SISC Investment Pool Statement
2. District Enrollment – in packet
3. Field Trips 18 Approved
4. Staff of the Month FPS – Suzanne Regan, ETS – Kathy Wood, FMHS Christy Zimmerman, ETUSD – Johnny McNatt
5. Other Items

OPEN PUBLIC HEARING: Time: 6:53 p.m.

Trustee Turner moved, Trustee Barnes seconded Open Public Hearing.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

Public Hearing to receive comments for Resolution #26-07, Annual Accounting of Developer Fees for Fiscal Year Ending June 30, 2025.

No Public Comments.

CLOSE PUBLIC HEARING: Time: 6:53 p.m.

Trustee Barnes moved, Trustee McNatt seconded Close Public Hearing.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

ITEMS FOR DISCUSSION AND ACTION

Business Items

A. Certify First Interim Budget Report.

Trustee Barnes moved, Trustee McNatt seconded approval to Certify First Interim Budget Report.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

B. Approval of Resolution #26-07 Annual & 5 Year Accounting of Developer Fees.

Trustee Barnes moved, Trustee McNatt seconded approval of Resolution #26-07 Annual & 5 Year Accounting of Developer Fees.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

C. Consideration and Approval of Memorandum of Understanding, MOU between El Tejon Unified School District, ETUSD and S. E. Brown Educational Consulting Services at Frazier Mountain High School.

Trustee Turner moved, Trustee Barnes seconded approval of Memorandum of Understanding, MOU between El Tejon Unified School District, ETUSD and S. E. Brown Educational Consulting Services at Frazier Mountain High School.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

D. Consideration and Approval of Memorandum of Understanding, MOU between El Tejon Unified School District, ETUSD and Alexandra Eisner for Archery instruction at Frazier Mountain High School.

Trustee Barnes moved, Trustee Turner seconded Approval of Memorandum of Understanding, MOU between El Tejon Unified School District, ETUSD and Alexandra Eisner for Archery instruction at Frazier Mountain High School.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

E. Consideration and Approval of Memorandum of Understanding, MOU between El Tejon Unified School District, ETUSD and Cristine Orona-Zigler for Performing Arts Instruction at Frazier Park School.

Trustee Barnes moved, Trustee McNatt seconded Approval of Memorandum of Understanding, MOU between El Tejon Unified School District, ETUSD and Cristine Orona-Zigler for Performing Arts Instruction at Frazier Park School.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

F. Consideration and Approval of Memorandum of Understanding, MOU between El Tejon Unified School District, ETUSD and Ann Coyle, ETTA President, to extend the number of days for an administrator to complete a post observation conference.

Trustee McNatt moved, Trustee Barnes seconded Approval of Memorandum of Understanding, MOU between El Tejon Unified School District, ETUSD and Ann Coyle, ETTA President, to extend the number of days for an administrator to complete a post observation conference.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

G. Consideration and Approval Proposal from Earth Systems to provide an updated Geologic Hazards Report to address the applicable requirements for the planned new TK building at Frazier Park School to El Tejon Unified School District, ETUSD.

Trustee Barnes moved, Trustee Turner seconded Approval of Proposal from Earth Systems to provide an updated Geologic Hazards Report to address the applicable requirements for the planned new TK building at Frazier Park School to El Tejon Unified School District, ETUSD.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

Personnel Items

H. November Board Policy Updates: BP 1000 Concepts and Roles, BP/AR1114 District-Sponsored Social Media, BP 2120 Superintendent Recruitment and Selection, AR 3311.3 Design-Build Contracts, BP 3470 Debt Issuance and Management, BP 4000 Concepts and Roles, BP 5000 Concepts and Roles, BP/AR 5020 Parent Rights and Responsibilities, BP/AR 5117 Interdistrict Attendance, BP 5138 Conflict Resolution/Peer Mediation, BP/AR 6020 Parent Involvement, BP/AR 6143 Courses of Study, BP/AR/E(1) 6146.2 Certificate of Proficiency/High School Equivalency, BP 7000 Concepts and Roles, BP 7131 Relations with Local Agencies, BB 9310 Board Policies, BB/E(1)/E(2) 9321 Closed Session, First Reading.

Trustee Turner moved, Trustee McNatt seconded to approve November Board Policy Updates: BP 1000 Concepts and Roles, BP/AR1114 District-Sponsored Social Media, BP 2120 Superintendent Recruitment and Selection, AR 3311.3 Design-Build Contracts, BP 3470 Debt Issuance and Management, BP 4000 Concepts and Roles, BP 5000 Concepts and Roles, BP/AR 5020 Parent Rights and Responsibilities, BP/AR 5117 Interdistrict Attendance, BP 5138 Conflict Resolution/Peer Mediation, BP/AR 6020 Parent Involvement, BP/AR 6143 Courses of Study, BP/AR/E(1) 6146.2 Certificate of Proficiency/High School Equivalency, BP 7000 Concepts and Roles, BP 7131 Relations with Local Agencies, BB 9310 Board Policies, BB/E(1)/E(2) 9321 Closed Session, First Reading.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

CONSENT AGENDA

**Items required by law and/or items in Accordance.
With the District Administrative Code and/or Education Code**

Items I-K

- I. Approval of Renewal of Document Tracking Services, DTS Contract for January 15, 2026-January 15, 2027.**
- J. Approval of Renewal of Alltech Fire & Security, Inc. contract for the 2025-2026 fiscal year.**
- K. Approval of B warrant batches for 2025-26 #0033 for \$76,593.93, #0035 for \$4227.54, #0036 for \$52,999.08, #0037 for \$109,944.71, #0038 for \$32,364.66.**

Approval of Consent Agenda.

Trustee Barnes moved, Trustee McNatt seconded the approval of Consent Agenda.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

ADJOURNMENT – Time: 7:02 p.m.

Trustee McNatt moved, Trustee Barnes seconded approval of Adjournment at 7:02 p.m.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

The minutes are an unofficial draft until reviewed, modified and approved by the ETUSD Governing Board on January 14, 2026.

Clerk of the Board

