

**RESOLUTION 21-10; OF THE GOVERNING BOARD OF THE
EL TEJON UNIFIED SCHOOL DISTRICT REGARDING
ANNUAL ACCOUNTING OF DEVELOPMENT FEES
FOR FISCAL YEAR ENDING JUNE 30, 2020
IN THE FOLLOWING FUND OR ACCOUNT:
25 – CAPITAL FACILITIES FUND
(Government Code sections 66001(d) & 66006(b))**

1. Authority and Reasons for Adopting this Resolution.

A. This District has levied school facilities fees pursuant to various resolutions, the most recent of which is dated October 14, 2020, and is referred to herein as the "School Facilities Fee Resolution" and is hereby incorporated by reference into this Resolution. These resolutions were adopted under the authority of Education Code section 17620. These fees have been deposited in the following fund or account:

25 – Capital Facilities Fund

B. Government Code sections 66001(d) and 66006(b) require this District to make an annual accounting of the Fund and to make additional findings every five years if there are any funds remaining in the Fund at the end of the prior fiscal year;

C. Government Code sections 66001(d) and 66006(b) further require that the annual accounting of the Fund and those findings be made available to the public no later than December 28, 2020, that this information be reviewed by this Board at its next regularly scheduled board meeting held no earlier than 15 days after they become available to the public, and that notice of the time and place of this meeting (as well as the address at which this information may be reviewed) be mailed at least 15 days prior to this meeting to anyone who has requested it;

D. The Superintendent has informed this Board that a draft copy of this Resolution (along with Exhibits A and B which are hereby incorporated by reference into this Resolution) was made available to the public on November 13, 2020. The Superintendent has further informed this Board that notice of the time and place of this meeting (as well as the address at which this information may be reviewed) was mailed at least 15 days prior to this meeting to anyone who had requested it;

E. The Superintendent has also informed this Board that there is no new information which would adversely affect the validity of any of the findings made by this Board in its School Facilities Fee Resolution.

2. What This Resolution Does.

This Resolution makes various findings and takes various actions regarding the Fund as required by and in accordance with Government Code sections 66001(d) and 66006(b).

3. Findings Regarding the Fund.

Based on all findings and evidence contained in, referred to, or incorporated into this Resolution, as well as the evidence presented to this Board at this meeting, the Board finds each of the following with respect to the Fund for the 2019-2020 Fiscal Year:

A. In reference to Government Code section 66006(b)(2), the information identified in section 1 above is correct;

B. In further reference to Government Code section 66006(b)(2), this Board has reviewed the annual accounting for the Fund as contained in Exhibit A and determined that it meets the requirements set forth in Government Code section 66006(b)(1);

C. In reference to Government Code section 66001(d)(1), and with respect only to that portion of the Fund remaining unexpended at the end of the 2019-2020 Fiscal Year, the purpose of the fees is to finance the construction or reconstruction of school facilities necessary to reduce overcrowding caused by the development on which the fees were levied, which facilities are more specifically identified in Exhibit B;

D. In reference to Government Code section 66001(d)(2), and with respect only to that portion of the Fund remaining unexpended at the end of the 2019-2020 Fiscal Year, the findings and evidence referenced above demonstrate that there is a reasonable relationship between the fee and the purpose for which it is charged;

E. In reference to Government Code section 66001(d)(3), and with respect only to that portion of the Fund remaining unexpended at the end of the 2019-2020 Fiscal Year, all of the sources and amounts of funding anticipated to complete financing in any incomplete improvements identified as the use to which the fees are to be put are identified in Exhibit B;

F. In reference to Government Code section 66001(d)(4), and with respect only to that portion of the Fund remaining unexpended at the end of the 2019-2020 Fiscal Year, the approximate dates on which the funding referred to in paragraph E above is expected to be deposited into the appropriate account or fund is designated in Exhibit B; and

G. In reference to the last sentence of Government Code section 66001(d), because all of the findings required by that subdivision have been made in connection with the fees that were levied in paragraphs C-F above, the District is not required to refund any moneys in the Fund as provided in Government Code section 66001(e).

4. **Superintendent Authorized to Take Necessary and Appropriate Action.**

The Board further directs and authorizes the Superintendent to take on its behalf such further action as may be necessary and appropriate to effectuate this Resolution.

5. **Certificate of Resolution.**

I, _____, _____ of the Governing Board of the El Tejon Unified School District of Kern County, State of California, certify that this Resolution proposed by _____, seconded by _____, was duly passed and adopted by the Board, at an official and public meeting this **9th day of December, 2020**, by the following vote:

Names of Board Member(s)

AYES:

NOES:

ABSENT:

_____ of the Board
of the _____
District of _____ County,
California

**EXHIBIT A
TO RESOLUTION REGARDING
ANNUAL AND FIVE YEAR ACCOUNTING OF DEVELOPMENT FEES
FOR FISCAL YEAR ENDING JUNE 30, 2020
FOR THE FOLLOWING FUND OR ACCOUNT:
25 – CAPITAL FACILITIES FUND**

Per Government Code section 66006(b)(1)(A)-H) as indicated:

- A. A brief description of the type of fee in the Fund:

Statutory School Facilities fees, as defined in B.

- B. The amount of the fee.

\$3.79 per square foot of assessable space of residential construction; and **\$0.61** per square foot of covered and enclosed space of commercial/industrial construction; but subject to the district's determination that a particular project is exempt from all or part of these fees.

- C. The beginning and ending balance of the Fund.

See Attachment...

Fund balance July 1, 2019	\$1,212,382.72
Fund balance June 30, 2020	\$888,439.70

- D. The amount of the fees collected and the interest earned.

See Attachment...

Mitigation/Developer Fees	\$103,971.25
Interest Earned	\$23,437.22
Total Revenue	\$127,408.47

- E. An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

Breakdown of Expenses (Total: \$451,351.49... See attachment):

• Administrative/Consulting fees	\$2,773.49
• Internet Upgrades (All sites)	\$46,507.25
• ETMS- Windows	\$4,885
• ETMS- Pool Demo	\$2,020
• ETMS- Playground	\$70,035.20
• FPES- Playground	\$18,301.25
• FMHS- Windows	\$117,943.40
• Security Cameras Modernization	\$122,494.45
• ETMS & FPES- Basketball Courts	\$102,509.08
• Backup Generators	\$2,265.13
• Plumbing of Special Ed. Classroom	\$15,000
• Consulting on obtaining Project Funding	\$13,500
• ETMS Roof	\$9,409.75
• ETMS- New Fencing	\$32,476
• FMHS- Drainage project	\$1,575
• Previous Year Liabilities	
○ ETMS & FPES- Basketball Courts	(\$95,328.46)
○ ETMS- Demo of Modular Buildings	(\$4,305)
○ Infinity Cable Project	(\$10,501.80)
○ Grandstream Phone System-Sales Tax	(\$208.25)

- F. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) subdivision (a) of section 66001, and the public improvement remains incomplete:

N/A. The District has not made this determination.

- G. A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid and the rate of interest that the account or fund will receive on the loan:

N/A

- H. The amount of refunds made pursuant to subdivision (e) of section 66001 and any allocations pursuant to subdivision (f) of section 66001:

N/A. No refunds or allocations were made pursuant to subdivision (e) or (f) of section 66001.

**EXHIBIT B
TO RESOLUTION REGARDING
ANNUAL ACCOUNTING OF DEVELOPMENT FEES
FOR FISCAL YEAR ENDING JUNE 30, 2020
FOR THE FOLLOWING FUND OR ACCOUNT:
25 – CAPITAL FACILITIES FUND**

Per Government Code section 66001(d)(1)-(4) as indicated:

- A. With respect to only that portion of the Fund remaining unexpended at the end of the 2019-2020 Fiscal Year, the purpose of the fees is to finance the construction or reconstruction of school facilities necessary to reduce overcrowding caused by the development on which the fees were levied, which facilities are more specifically identified as follows:

N/A The District does not, currently, have any plans to use these funds as our population is stagnant, not growing, and therefore under those circumstances not eligible to be expended. However, the district is looking into legal consultation and language that could allow the district to find additional ways to use these funds to support our facilities. No decisions have been made at this time.

- B. See section 3.D of the Resolution.

- C. With respect to only that portion of the Fund remaining unexpended at the end of the 2019-2020 Fiscal Year, the sources and amounts of funding anticipated to complete financing in any incomplete improvements identified in paragraph A above are as follows:

N/A. The District does not have any current incomplete improvements or plans for future improvements.

- D. With respect to only that portion of the Fund remaining unexpended at the end of the 2019-2020 Fiscal Year, the following are the approximate dates on which the funding referred to in paragraph C above is expected to be deposited into the appropriate account or fund:

N/A.

Fund 25- Developer Fees
UNRESTRICTED/RESTRICTED COMBINED

FUND: 25 CAPITAL FACILITIES FUND

OBJECT NUMBER	DESCRIPTION	BEGINNING BALANCE	YEAR TO DATE ACTIVITY	ENDING BALANCE
FUND RECONCILIATION				
ASSETS AND LIABILITIES :				
9110	CASH IN COUNTY TREASURY	1,294,155.53	411,173.37-	882,982.16
9200	ACCOUNTS RECEIVABLE	8,836.79	8,836.79-	.00
9209	ACCOUNTS RECEIVABLE SET UP		5,457.54	5,457.54
9310	DUE FROM OTHER FUNDS	34,387.55	34,387.55-	.00
9500	ACCOUNTS PAYABLE	124,788.90-	124,788.90	.00
9526	CURRENT LIABILITIES USE TAX	208.25-	208.25	.00
* NET YEAR TO DATE FUND BALANCE * *				
9791	FUND BAL-BEGINNING BALANCE	1,212,382.72 *	323,943.02-*	888,439.70 *
* EXCESS REVENUES (EXPENDITURES) * *				

OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/ EXPENSE	BUDGET BALANCE	BUDGET % USED
REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE							
A.	REVENUES	43,000.00	63,000.00	106,000.00	127,408.47	21,408.47-	120.19
B.	EXPENDITURES	.00	592,400.00	592,400.00	451,351.49	141,048.51	76.19
C.	EXCESS REVENUES (EXPENDITURES)	43,000.00	529,400.00-	486,400.00-	323,943.02-	162,456.98-	66.60
D.	OTHER FINANCING SOURCES (USES)	.00	.00	.00	.00	.00	NO BDGT
E.	NET CHANGE IN FUND BALANCE	43,000.00	529,400.00-	486,400.00-	323,943.02-	162,456.98-	66.60
F. FUND BALANCE :							
	BEGINNING BALANCE (9791)	1,212,382.72	.00	1,212,382.72	1,212,382.72	.00	100.00
	AUDIT ADJUSTMENTS (9793)	.00	.00	.00	.00	.00	NO BDGT
	OTHER RESTATEMENTS (9795)	.00	.00	.00	.00	.00	NO BDGT
	ADJUSTED BEGINNING BALANCE	1,212,382.72	.00	1,212,382.72	1,212,382.72	.00	100.00
G.	ENDING BALANCE	1,255,382.72	529,400.00-	725,982.72	888,439.70	162,456.98-	122.37

Fund 25- Developer Fees
 UNRESTRICTED/RESTRICTED COMBINED FUND: 25 CAPITAL FACILITIES FUND

OBJECT NUMBER	DESCRIPTION	ADOPTED BUDGET	BUDGET ADJUSTMENTS	CURRENT BUDGET	INCOME/EXPENSE	BUDGET BALANCE	BUDGET % USED
8660	INTEREST	18,000.00		18,000.00	23,437.22	5,437.22-	130.20
8681	MITIGATION/DEVELOPER FEES	25,000.00	63,000.00	88,000.00	103,971.25	15,971.25-	118.14
TOTAL OTHER LOCAL REVENUES :							
		43,000.00	63,000.00	106,000.00	127,408.47	21,408.47-	120.19
	* TOTAL YEAR TO DATE REVENUES	43,000.00 *	63,000.00 *	106,000.00 *	127,408.47 *	21,408.47-*	120.19

REVENUE DETAIL

OTHER LOCAL REVENUES :

8660	INTEREST	18,000.00		18,000.00	23,437.22	5,437.22-	130.20
8681	MITIGATION/DEVELOPER FEES	25,000.00	63,000.00	88,000.00	103,971.25	15,971.25-	118.14
TOTAL OTHER LOCAL REVENUES :							
		43,000.00	63,000.00	106,000.00	127,408.47	21,408.47-	120.19
	* TOTAL YEAR TO DATE REVENUES	43,000.00 *	63,000.00 *	106,000.00 *	127,408.47 *	21,408.47-*	120.19

EXPENDITURE DETAIL

BOOKS AND SUPPLIES :

4400	NON-CAPITALIZED EQUIPMENT	.00		.00	208.25-	208.25	NO BDGT
TOTAL BOOKS AND SUPPLIES :							
		.00	.00	.00	208.25-	208.25	NO BDGT
SERVICES, OTHER OPER. EXPENSE:							
5200	TRAVEL & CONFERENCE	.00	8,000.00	8,000.00	.00	8,000.00	0.00
5800	PROFES'L/CONSULTG SVCS/OP EXP	.00	534,400.00	534,400.00	405,052.49	129,347.51	75.79
TOTAL SERVICES, OTHER OPER. EXPENSE:							
		.00	542,400.00	542,400.00	405,052.49	137,347.51	74.67
CAPITAL OUTLAY :							
6400	EQUIPMENT	.00	50,000.00	50,000.00	46,507.25	3,492.75	93.01
TOTAL CAPITAL OUTLAY :							
		.00	50,000.00	50,000.00	46,507.25	3,492.75	93.01
	* TOTAL YEAR TO DATE EXPENDITURES	.00 *	592,400.00 *	592,400.00 *	451,351.49 *	141,048.51 *	76.19

OBJECT CLASSIFICATION	WORKING BUDGET	EXPENDED/RECEIVED		%	ENCUMBERED	UNENCUMBERED BALANCE	%
		CURRENT YEAR	TO DATE				
8660 INTEREST	18,000.00	23,437.22	23,437.22	100.0	0.00	5,437.22-	.0
8681 MITIGATION/DEVELOPER FEES	88,000.00	103,971.25	103,971.25	100.0	0.00	15,971.25-	.0
TOTAL: 8xxx	106,000.00	127,408.47	127,408.47	100.0	0.00	21,408.47-	.0
4400 NON-CAPITALIZED EQUIPMENT	0.00	208.25-	208.25-	.0	0.00	208.25	.0
TOTAL: 4xxx	0.00	208.25-	208.25-	.0	0.00	208.25	.0
5200 TRAVEL & CONFERENCE	8,000.00	0.00	0.00	.0	0.00	8,000.00	100.0
5800 PROFES'L/CONSULTG SVCS/OP EXP	534,400.00	405,052.49	405,052.49	75.7	0.00	129,347.51	24.2
TOTAL: 5xxx	542,400.00	405,052.49	405,052.49	74.6	0.00	137,347.51	25.3
TOTAL: 1xxx - 5xxx	542,400.00	404,844.24	404,844.24	74.6	0.00	137,555.76	25.3
6400 EQUIPMENT	50,000.00	46,507.25	46,507.25	93.0	0.00	3,492.75	6.9
TOTAL: 6xxx	50,000.00	46,507.25	46,507.25	93.0	0.00	3,492.75	6.9
TOTAL: 1xxx - 6xxx	592,400.00	451,351.49	451,351.49	76.1	0.00	141,048.51	23.8
25 FUND TOTALS (INCOME)	106,000.00	127,408.47	127,408.47	100.0	0.00	21,408.47-	.0

SET UP LIABILITIES - 2018/19
 District: 088 Year: 2019 Account Activity

QSS/OASIS

FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4
 25-0000-0-9509.00-0000-0000-000-00-000-0000

Description:

Account status: Open Roll Flag: Pseudo Code:
 FUND: 25 CAPITAL FACILITIES FUND
 RESOURCE: 0000 NO REPORTING REQUIREMENT
 PROJ-YR: 0 UNDESIGNATED OR 1999-00
 OBJECT: 9509 ACCOUNTS PAYABLE SET UP
 SUB-OBJT: 00 NOT DESIGNATED
 GOAL: 0000 UNDISTRIBUTED
 FUNCTION: 0000 UNDESIGNATED
 SITE: 000 NOT DESIGNATED
 TYPE-2: 00 NOT DESIGNATED
 TYPE-3: 000 NOT DESIGNATED
 TYPE-4: 0000 NOT DESIGNATED

Start Date: 07/01/2018 Include: Unapproved GL Trx? N
 Budget Type: Approved Budget Transfers? Y
 Unapproved BT's? N

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	Beginning Balance	Exp/Rec	Enc	Balance
Total:	0.00	-124,788.90	0.00	-124,788.90

1 account(s) and 7 detail record(s) selected.

Reference	Date	Description	Beginning Balance	Exp/Rec	Enc	Balance
EP-190016	06/30/2019	CS Construction PO-190176 Ve: 008096(088/19)	0.00	-1,016.70	0.00	-1,016.70
EP-190017	06/30/2019	CS Construction PO-190177 Ve: 008096(088/19)	0.00	-28,400.40	0.00	-29,417.10
EP-190022	06/30/2019	Diversified Construction PO-190165 Ve: 008094 (088/19)	0.00	-17,410.00	0.00	-46,827.10
EP-190023	06/30/2019	Diversified Construction PO-190214 Ve: 008094 (088/19)	0.00	-42,410.00	0.00	-89,237.10
EP-190024	06/30/2019	Diversified Construction PO-190228 Ve: 008094 (088/19)	0.00	-20,745.00	0.00	-109,982.10
EP-190032	06/30/2019	Forensic Analytical Consulting PO-190102 Ve: 008040(088/19)	0.00	-4,305.00	0.00	-114,287.10
EP-190039	06/30/2019	INFINITY COMM AND CONSULTING PO-190034 Ve: 003565(088/19)	0.00	-10,501.80	0.00	-124,788.90
Total:			0.00	-124,788.90	0.00	-124,788.90

B-Fac/Counts
Demo
Infinity Cable Project

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CLEAR LIABILITIES - 2019/20

District: 088 Year: 2020

Account Activity

QSS/OASIS

FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4
 25-0000-0-9500.00-0000-0000-000-00-000-0000

Description:

Account status: Open Roll Flag: Pseudo Code:
 FUND: 25 CAPITAL FACILITIES FUND
 RESOURCE: 0000 NO REPORTING REQUIREMENT
 PROJ-YR: 0 UNDESIGNATED OR 1999-00
 OBJECT: 9500 ACCOUNTS PAYABLE
 SUB-OBJT: 00 NOT DESIGNATED
 GOAL: 0000 UNDISTRIBUTED
 FUNCTION: 0000 UNDESIGNATED
 SITE: 000 NOT DESIGNATED
 TYPE-2: 00 NOT DESIGNATED
 TYPE-3: 000 NOT DESIGNATED
 TYPE-4: 0000 NOT DESIGNATED

Start Date: 07/01/2019 Include: Unapproved GL Trx? N
 Budget Type: Approved Budget Transfers? Y
 Unapproved BT's? N

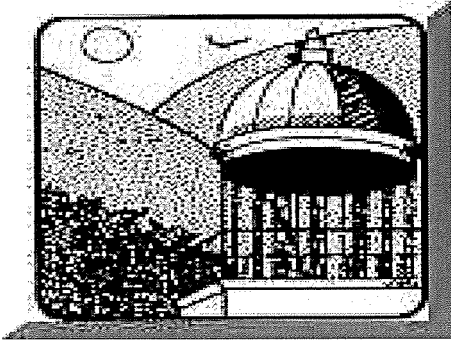
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	Beginning Balance	Exp/Rec	Enc	Balance
Total:	-124,788.90	124,788.90	0.00	0.00

1 account(s) and 4 detail record(s) selected.

Reference	Date	Description	Beginning Balance	Exp/Rec	Enc	Balance
BB-000000	07/01/2019	BEGINNING BALANCE	-124,788.90	0.00	0.00	-124,788.90
CL-190016	08/13/2019	CS Construction PO-190176 2829 Ve: 008096(088/20) Wr: 44601058	0.00	1,016.70	0.00	-123,772.20
CL-190017	08/13/2019	CS Construction PO-190177 2830 Ve: 008096(088/20) Wr: 44601058	0.00	13,636.94	0.00	-110,135.26
TF-200011	06/18/2020	Clear Prev. Yr. Liab. Fund 25- Clear Prev. Yr. Liab	0.00	110,135.26	0.00	0.00
Total:			-124,788.90	124,788.90	0.00	0.00

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El Tejon Unified School District
BOARD OF TRUSTEES

4337 Lebec Road, Lebec, CA 93243
PH: 248-6247 FAX: 248-6714

John Fleming, President
Misty Johnston, Trustee Lisa Duncan, Trustee
Kathleen Eggman, Trustee Lark Shillig, Clerk

BOARD OF TRUSTEES
REGULAR BOARD MEETING
Tuesday, December 17, 2019
Frazier Mountain High School Library
700 Falcon Way, Lebec, CA 93243

ANNUAL ORGANIZATIONAL:	6:00 P.M.	FMHS Library
CLOSED SESSION:	6:15 p.m.	FMHS Library
OPEN SESSION:	6:30 p.m.	FMHS Library

OFFICIAL MINUTES

The December 17, 2019 Regular Board Meeting of the Board of Trustees of the El Tejon Unified School District was called to order at 6:00 p.m. by Trustee Fleming. Trustee Duncan moved, seconded by Trustee Shillig in the Board Room at 700 Falcon Way, Lebec, CA 93243.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

ANNUAL ORGANIZATIONAL MEETING:

A. Elect a Board President for 2020.

Trustee Duncan moved, Trustee Eggman seconded to elect Misty Johnston, Board President for 2020.

VOTE: 3 AYES, 2 NAYES (Fleming & Shillig), 0 ABSENT

B. Elect a Clerk of the Board for 2020.

Trustee Johnston moved, Trustee Eggman seconded to elect Lisa Duncan, Clerk of the Board for 2020.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

C. Elect a Trustee Representative for 2020.

Trustee Johnston moved, Trustee Fleming seconded to elect Lark Shillig, Trustee Representative for 2020.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

D. Elect an Alternate Representative for 2020.

Trustee Fleming moved, Trustee Duncan seconded to elect Kathleen Eggman, Alternate Representative for 2020.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

E. Approve Appointment of Superintendent as Secretary to the Governing Board for 2020.

Trustee Duncan moved, Trustee Fleming seconded appointment of Superintendent as Secretary to the Governing Board for 2020.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

F. Designate and Approve Day of the Month, Time, and Location for 2020 Regular Board Meetings.

Trustee Eggman moved, Trustee Duncan seconded to designate and approve the second Wednesday of the month, 6:30 p.m. at FMHS Library located at 700 Falcon Way, Lebec for 2020 Board meetings. However, the January meeting will be held on January 15th and the December meeting will be held on Monday, Dec. 14th.

VOTE: 2 AYES, 3 NAYES (Duncan, Fleming & Shillig), 0 ABSENT

Motion failed.

Trustee Duncan moved, Trustee Fleming seconded to designate and approve the second Wednesday of the month, 6:30 p.m. at FMHS Library located at 700 Falcon Way, Lebec for 2020 Board meetings. However, the January meeting will be held on January 15th and also a Special Meeting will be added to adopt the interim budget in December.

VOTE: 4 AYES, 1 NAYE (Eggman), 0 ABSENT

ADJOURNMENT TO CLOSED SESSION

Trustee Duncan moved, Trustee Eggman seconded to convene to Closed Session at 6:12 p.m.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

ADJOURNMENT FROM CLOSED SESSION

Trustee Eggman moved, Trustee Shillig seconded to adjourn from Closed Session at 6:26 p.m.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

RECONVENING IN OPEN SESSION

Trustee Duncan moved, Trustee Shillig seconded to reconvene in Open Session at 6:30 p.m. in the board room at FMHS Library.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE AYE

REVISION/ADOPTION/ORDERING OF AGENDA

Trustee Duncan moved, Trustee Eggman seconded adoption of agenda with Resignation changed to Retirement in Closed Session Item 3C.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE AYE

REPORT FROM CLOSED SESSION

1. Approval of Interdistrict Transfer #19-03.

Trustee Duncan moved, Trustee Eggman seconded approval of Interdistrict Transfer #19-03.

VOTE: 0 AYES, 5 NAYES, 0 ABSENT

2. Approval of Interdistrict Transfer #19-04.

Trustee Duncan moved, Trustee Fleming seconded approval of Interdistrict Transfer #19-04.

VOTE: 0 AYES, 5 NAYES, 0 ABSENT

3. Employment Recommendations:

- A. **Accept Resignation, Stephanie Gipson, Yard Duty Aide, Frazier Park School.**
- B. **Accept Resignation, Shelia Patterson, Transportation/Custodian Manager Position effective November 30, 2019.**
- C. **Accept Retirement, Denise O’Connell, Administrative Secretary to Principal, Frazier Park School.**
- D. **Employ K – 1 Teacher, Robert Price, Frazier Park School.**
- E. **Employ Director of Maintenance, Operations and Transportation, Jennifer Giancanelli, District.**
- F. **Employ Administrative Secretary to Principal, Elerina Castillo, Frazier Park School, pending clearances.**
- G. **Employ Speech Pathologist Aide, Erica Coleman, District, pending clearances.**

Trustee Duncan moved, Trustee Eggman seconded ratification of employment recommendations.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

PUBLIC COMMENT

Two blue cards were presented: Anita Anderson spoke regarding Annual Organizational Meeting and Kindergarten.

APPROVAL OF MINUTES

Approval of Minutes from Regular Board Meeting of November 14, 2019.

Trustee Duncan moved, Trustee Fleming seconded approval of minutes from regular board meeting of November 14, 2019.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE AYE

ITEMS FOR DISCUSSION AND ACTION

Business Items

- A. **Approval of Application for Exemption from the Required Expenditures for Classroom Teachers’ Salaries (CEA Waiver).**

Trustee Duncan moved, Trustee Eggman seconded approval of Application for Exemption from the required expenditures for classroom teachers’ salaries (CSEA waiver).

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE AYE

- B. **Approval of Annual Report of Developer Fees.**

Trustee Eggman moved, Trustee Fleming seconded approval of annual report of Developer Fees.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE AYE

- C. **Approval of Agreement between ETUSD and KCSOS for Clear Administrative Services Credential (CASC) Program.**

Trustee Duncan moved, Trustee Eggman seconded approval of agreement between ETUSD and KCSOS for Clear Administrative Services Credential (CASC) Program.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE AYE

- D. **Approval of OVERNIGHT Field Trip on February 9-10, 2020, Visalia, FMHS FFA Students to Attend Advanced Leadership Academy Conference.**

Trustee Eggman moved, Trustee Shillig seconded approval of OVERNIGHT field trip on February 9-10, 2020, Visalia, FMHS FFA Students to attend Advanced Leadership Academy Conference.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE AYE

Personnel Items

- E. **Approval of Director of Maintenance, Operations and Transportation Job Description.**

Trustee Duncan moved, Trustee Fleming seconded approval of Director of Maintenance, Operations and Transportation job description.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE AYE

<p style="text-align: center;">CONSENT AGENDA Items required by law and/or items in accordance With the District Administrative Code and/or Education Code Items F - L</p>

- F. Approval of Agreement between ETUSD and Marina Landscaping Inc. for Change Order #003 for Campus Drainage Landscaping.**
- G. Approval of Change Order #006 Lentz Construction for Demo Concrete and Regrade Main Entrance at FMHS.**
- H. Approval of Agreement between ETUSD and Kern County Superintendent of Schools (KCSOS) for Tobacco Use Prevention Education (TUPE) Program from July 1, 2019 to June 30, 2020.**
- I. Approval of After School Education and Safety Program Renewal Application.**
- J. Approval of Agreement between ETUSD and National University for Student Teaching and Practicum Services.**
- K. Approval of BP/AR 0460 Local Control and Accountability Plan, BP 0520 Intervention for Underperforming Schools, BP 0520.1 Comprehensive and Targeted Support and Improvement, BP 1431 Waivers, BP/AR 3515 Campus Security, BP/AR 4116 Probationary/Permanent Status, BP 4119.22/4219.22/4319.22 Dress and Grooming, BP 4216 Probationary/Permanent Status, BP/AR 4218 Dismissal/Suspension/Disciplinary Action, BP 5131 Conduct, BP 5131.8 Mobile Communication Devices, BP 5132 Dress and Grooming, AR 5141.26 Tuberculosis Testing, BP/AR 5142 Safety, BP/AR 7140 Architectural and Engineering Services, and BB 9323 Meeting Conduct, Second Reading.**

L. Approval of B warrant batches #0017 for \$44,470.74; #0018 for \$274,915.02 and #0019 for \$202,081.26.

Trustee Duncan moved, Trustee Fleming seconded approval of consent agenda.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE AYE

ADJOURNMENT

Trustee Duncan moved to adjourn the Special Meeting of December 12, 2019 at 7:04 p.m. The motion was seconded by Trustee Fleming.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT, STUDENT TRUSTEE AYE

The minutes are an unofficial draft until reviewed, modified and approved by the ETUSD Governing Board on January 15, 2020.

Clerk of the Board Mark Shillig
