



El Tejon Unified School District
BOARD OF TRUSTEES

4337 Lebec Road, Lebec, CA 93243
PH: 248-6247 FAX: 248-6714

Stephanie Pope, President
Patrice Barnes, Clerk, Deborah Turner Trustee
Cindy McNatt, Trustee, Holli Willibey, Trustee

BOARD OF TRUSTEES
REGULAR BOARD MEETING

Wednesday, May 14, 2025
Frazier Park School Room 1
3149 San Carlos Trail, Frazier Park, CA 93225

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|------------------------|------------------|-------------------|
| CLOSED SESSION: | 6:15 p.m. | FPS Room 1 |
| OPEN SESSION: | 6:30 p.m. | FPS Room 1 |

OFFICIAL MINUTES

The May 14, 2025 Regular Board Meeting of the Board of Trustees of the El Tejon Unified School District was called to order at 6:15 p.m. by Trustee Pope. Trustee Turner moved, seconded by Trustee Barnes in Room 1 at 3149 San Carlos Trail, Frazier Park, CA 93225.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Willibey)

ADJOURNMENT TO CLOSED SESSION

Trustee Barnes moved, Trustee McNatt seconded adjournment to closed session at 6:15 p.m.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Willibey)

ADJOURNMENT FROM CLOSED SESSION

Trustee Barnes moved, Trustee McNatt seconded adjournment from closed session at 6:24 p.m.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Willibey)

RECONVENING IN OPEN SESSION

Trustee McNatt moved, Trustee Turner seconded reconvening in open session at 6:30 p.m.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Willibey)

REVISION/ADOPTION/ORDERING OF AGENDA

Trustee McNatt moved, Trustee Barnes seconded adoption of agenda as presented.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Willibey)

REPORT FROM CLOSED SESSION – All approved

1. Consideration and Approval of Inter-district Transfer #26-12.

Trustee Barnes moved, Trustee McNatt seconded approval of inter-district transfer #25-29.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Willibey)

2. Consideration and Approval of Inter-district Transfer #26-13.

Trustee Turner moved, Trustee Barnes seconded approval of inter-district transfer #26-10.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Willibey)

3. Employment Recommendations Classified:

- A. Accept Resignation of Special Education Aide II, El Tejon School. Hannah Gomez
- B. Accept Resignation of Part-Time School Secretary, El Tejon School. Alexandra Eisner
- C. Accept Resignation of Cafeteria Worker II, Frazier Mountain High School. Esther Parker
- D. Accept Resignation of Special Education Aide, Frazier Park School. Ambyrr Rugless
- E. Accept Resignation of Instructional Aide, Frazier Park School. Armine Nendzhyan
- F. Accept Resignation of Cafeteria Worker II, El Tejon School. Vickie Reiter

Trustee McNatt moved, Trustee Barnes seconded approval of Employment Recommendation(s) Classified.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Willibey)

4. Employment Recommendations Certificated:

- A. Employ Full-Time Counselor, Frazier Mountain High School. Maricruz Cendejas Ayala

Trustee McNatt moved, Trustee Turner seconded approval of Employment Recommendation(s) Certificated.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Willibey)

5. Consideration and Approval of Settlement Agreement between El Tejon Unified School District, ETUSD and Chelsea Scott Sherfey, Employee, extending evaluation deadline.

Trustee McNatt moved, Trustee Barnes seconded approval of Employment Recommendation(s) Certificated.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Willibey)

PUBLIC COMMENT

Blue Cards were presented as follows:

Carolyn Chapman Teacher, FMHS – Support for the District
Lee Bizzini Teacher, FMHS – Support for the superintendent
Christy Zimmerman Teacher, FMHS – Support for District and all its employees
Jason Spann Teacher, FMHS – Support for District and the superintendent
Anne R. Hill, Special Education Aide II, FMHS – Support for the superintendent
Kara Tucker, Parent – Support for District

REPORTS AND PRESENTATIONS

- A. El Tejon Teachers Association (ETTA) – (Suellen Brown, President) Spoke of events at all three school and that ETTA supports the district, the superintendent and the Board of Trustees.
- B. California School Employee Association #552 – (Darla Davis, President) Johnny McNatt spoke on behalf of Darla Davis. He spoke of the superintendent's outstanding leadership in this district.

C. Trustee's Reports –

- Debbie Turner spoke about the "Round-up money" at Ace Hardware, FMHS seniors who will receive scholarships from the Chamber of Commerce and support of the superintendent.
- Patrice Barnes talked about the success of the ETS carnival.
- Cindy McNatt spoke of the success of the ETS carnival and gift baskets.
- Stephanie Pope spoke of how grateful she is to the presence of the audience.

APPROVAL OF MINUTES

Trustee Barnes moved, Trustee McNatt seconded Approval of Board Meeting Minutes, May 14, 2025.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Willibey)

SUPERINTENDENT'S REPORT

1. District Enrollment – in packet
2. Field Trips 06 Approved
3. Staff of the Month FPS – Maureen Sherfey, ETS – Lachelle Farewell, FMHS Sue Brown, ETUSD Diana Holt
4. Other Items

ITEMS FOR DISCUSSION AND ACTION

Business Items

A. Approval of Annual Self-Insured Schools of California (SISC) Workers' Compensation Actuarial Report per Education Code 42141.

Trustee Turner moved, Trustee McNatt seconded to approval of Annual Self-Insured Schools of California (SISC) Workers' Compensation Actuarial Report per Education Code 42141.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Willibey)

B. Approval of Resolution #25-16, the El Tejon Unified School District Governing Board seeking clarity and appropriate action from the California Department of Education in regards to the requirements outlined in Senate Bill 1315.

Trustee McNatt moved, Trustee Barnes seconded to approve Resolution #25-16, the El Tejon Unified School District Governing Board seeking clarity and appropriate action from the California Department of Education in regards to the requirements outlined in Senate Bill 1315.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Willibey)

Personnel Items

C. Consideration and Approval of Memorandum of Understanding, MOU, between El Tejon Unified School District, ETUSD and Jeffrey Johnston for ELOP Summer Classes.

Trustee Barnes motioned, Trustee Turner seconded approval of Memorandum of Understanding, MOU, between El Tejon Unified School District, ETUSD and Jeffrey Johnston for ELOP Summer Classes.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Willibey)

D. Consideration and Approval of Memorandum of Understanding, MOU, between El Tejon Unified School District, ETUSD and Lachelle Farewell for ELOP Summer Classes.

Trustee Barnes motioned, Trustee McNatt seconded approval of Memorandum of Understanding, MOU, between El Tejon Unified School District, ETUSD and Lachelle Farewell for ELOP Summer Classes.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Willibey)

E. Consideration and Approval of Memorandum of Understanding, MOU, between El Tejon Unified School District, ETUSD and Dea Walker for ELOP Summer Classes.

Trustee Barnes motioned, Trustee McNatt seconded approval of Memorandum of Understanding, MOU, between El Tejon Unified School District, ETUSD and Dea Walker for ELOP Summer Classes.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Willibey)

F. Consideration and Approval of Memorandum of Understanding, MOU, between El Tejon Unified School District, ETUSD and Alexi Sveine for ELOP Summer Classes.

Trustee Barnes motioned, Trustee McNatt seconded approval of Memorandum of Understanding, MOU, between El Tejon Unified School District, ETUSD and Alexi Sveine for ELOP Summer Classes.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Willibey)

G. Consideration and Approval of Memorandum of Understanding, MOU, between El Tejon Unified School District, ETUSD and Rachelle Roldan for ELOP Summer Classes.

Trustee Turner motioned, Trustee McNatt seconded approval of Memorandum of Understanding, MOU, between El Tejon Unified School District, ETUSD and Rachelle Roldan for ELOP Summer Classes.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Willibey)

H. Consideration and Approval of Memorandum of Understanding, MOU, between El Tejon Unified School District, ETUSD and Melissa Termini for ELOP Summer Classes.

Trustee Barnes motioned, Trustee McNatt seconded approval of Memorandum of Understanding, MOU, between El Tejon Unified School District, ETUSD and Melissa Termini for ELOP Summer Classes.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Willibey)

I. Consideration and Approval of Memorandum of Understanding, MOU, between El Tejon Unified School District, ETUSD and Samanntha Smith for ELOP Summer Classes.

Trustee Turner motioned, Trustee Barnes seconded approval of Memorandum of Understanding, MOU, between El Tejon Unified School District, ETUSD and Samanntha Smith for ELOP Summer Classes.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Willibey)

J. Consideration and Approval of Memorandum of Understanding, MOU, between El Tejon Unified School District, ETUSD and Katie Gonzalez for ELOP Summer Classes.

Trustee Barnes motioned, Trustee Turner seconded approval of Memorandum of Understanding, MOU, between El Tejon Unified School District, ETUSD and Katie Gonzalez for ELOP Summer Classes.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Willibey)

Board Items

K. Consideration and Approval of Special Board Meeting, June 16, 2025 at 8:30 am at Frazier Park School 3149 San Carlos Trail Frazier Park, CA 93225 regarding the adoption of 2025-2026 Local Control and Accountability Plan, LCAP and 2025-2026 Budget for ETUSD.

Trustee Barnes motioned, Trustee McNatt seconded approval of Special Board Meeting, June 16, 2025 at 8:30 am at Frazier Park School 3149 San Carlos Trail Frazier Park, CA 93225 regarding the adoption of 2025-2026 Local Control and Accountability Plan, LCAP and 2025-2026 Budget for ETUSD.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Willibey)

CONSENT AGENDA

**Items required by law and/or items in Accordance.
With the District Administrative Code and/or Education Code
Items L-R**

- L. Consideration and Approval of March 2025 Board Policy Update, BP/AR/E(1) 1312.2 Complaints Concerning Instructional Materials, BP/AR 1340 Access to District Records, BP/AR 3311 Bids, BP/AR 3311.1 Uniform Public Construction Cost Accounting Procedures, BP 3312 Contracts, BP 3516.5 Emergency Schedules, BP/AR 3580 District Records, BP 4151/4251/4351 Employee Compensation, BP/AR 4158/4258/4358 Employee Security, BP/AR 5125 Student Records, BP 5131 Conduct, BP/AR 5131.6 Alcohol and Other Drugs, BP 5131.8 Mobile Communication Devices, BP 5141.5 Mental Health, BP/AR 5141.52 Suicide Prevention, BP/AR 5145.13 Response to Immigration Enforcement, BP 6142.93 Science Instruction, BP 5142.94 History-Social Science Instruction, BP/AR 6159 Individualized Education Program, BP/AR 6159.2 Nonpublic, Nonsectarian School and Agency for Special Education, BB 9150 Student Board Members, BB 9224 Oath of Affirmation, BB 9260 Legal Protection.**

****Correction to BP 5142.94 should be BP 6142.94 History-Social Science Instruction****

- M. Addendum #2 to the original Agreement between ETUSD and Michelle Dizon for District Nurse Services.**
- N. Approval of renewal of Agreement Between Arcadia Audiometric Associates, Inc. and El Tejon Unified School District, ETUSD for Hearing Services for the 2025-26 School Year.**
- O. Receive Williams Settlement – Third Quarterly Report: January 1 – March 31 for El Tejon School.**
- P. Receive Williams Settlement – Third Quarterly Report: January 1 – March 31 for Frazier Park School.**
- Q. Receive Quarterly Report on Williams Uniform Complaints for January 1 – March 31, 2025.**
- R. Approval of B warrant batches #0066 for \$57,179.39, #0067 for \$50,950.00, #0068 for \$46,212.83, #0069 for \$45,322.11, #0070 for \$59,836.19.**

Approval of Consent Agenda.

Trustee McNatt moved, Trustee Turner seconded the approval Consent Agenda.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Willibey)

ADJOURNMENT – Time: 7:11 p.m.

Trustee Barnes moved, Trustee Turner seconded approval of Adjournment at 7:11 p.m.

VOTE: 4 AYES, 0 NAYES, 1 ABSENT (Willibey)

The minutes are an unofficial draft until reviewed, modified and approved by the ETUSD Governing Board on June 11, 2025.

Clerk of the Board

