



El Tejon Unified School District

4337 Lebec Rd, Lebec, CA 93243

P.O. Box 876

(661) 248 - 6247

McKinney-Vento Enrollment Dispute Form

This form is to be completed by a parent or guardian or student when a dispute regarding eligibility or enrollment has arisen. As an alternative to completing this form, the information on this form may be shared verbally with the LEA's liaison for homeless students.

1. STUDENT INFORMATION

Name of person completing the form: _____

Relation to student: _____

Student's name: _____ DOB: _____

Name of school requested: _____

Parent/Guardian Name: _____

Relation to the student: _____

Address: _____

Phone number: _____ Alternate Phone number: _____

2. APPEAL INFORMATION

I wish to appeal the enrollment decision made by:

____ LEA Liaison ____ County Liaison ____ Other please specify: _____

Reason for the appeal: You may include an explanation to support your appeal in this space or provide your explanation verbally. Attach additional pages as necessary.

3. DOCUMENTATION

Please supply copies of any written documents that may be relevant to your complaint.

I have been provided with:

____ A written explanation of the LEA's decision

____ Copy of the LEA's Dispute Resolution Process

____ Contact information for the LEA's homeless liaison and the county office of education's homeless liaison

I certify that the foregoing is true and correct:

Parent/Guardian signature: _____ Date: _____

Mail or return form to: Corey Hansen, El Tejon Unified School District, 4337 Lebec Rd. Lebec, CA 93243

For assistance in completing this form please contact: Corey Hansen (661) 706-6164