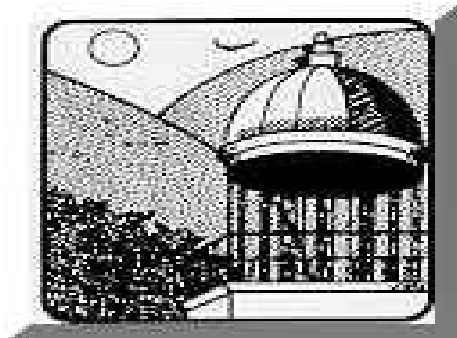




El Tejon Unified School District
BOARD OF TRUSTEES

4337 Lebec Road, Lebec, CA 93243
PH: 248-6247 FAX: 248-6714

Stephanie Pope, President
Patrice Barnes, Clerk, Deborah Turner, Trustee,
Cindy McNatt, Trustee, Tommy Hastings

BOARD OF TRUSTEES
REGULAR BOARD MEETING

Wednesday, November 12, 2025

Frazier Park School Room 1

3149 San Carlos Trail, Frazier Park, CA 93225

CLOSED SESSION:

6:15 p.m.

FPS Room 1

OPEN SESSION:

6:30 p.m.

FPS Room 1

AGENDA

Agendas are posted at the El Tejon Unified School district at least 72 hours prior to each meeting as well as at each school site. Any materials required by law to be made available to the public prior to the meeting of the Board of Trustees of the El Tejon Unified School District can be inspected at the following address between the hours of 7:30 a.m. to 3:30 p.m., Monday through Friday: El Tejon Unified School District, 4337 Lebec Road, Lebec, CA 93243.

SPECIAL NEEDS ACCOMMODATIONS

Assistive listening devices, agenda in Braille and/or alternate formats are available upon request. American Sign Language (ASL) interpreters, other auxiliary aids and services, or reasonable modifications to Board meeting policies and/or procedures, such as to assist members of the disability community who would like to request a disability-related accommodation in addressing the Board, are available if requested at least three business days prior to the Board meeting. Later requests will be accommodated to the extent feasible. Please contact the Superintendent's Office, El Tejon Unified School District at 661-248-6247 from 7:30 a.m. to 3:30 p.m., Monday through Friday (Government Code 54954.2).

HEARING OF INDIVIDUALS ON AGENDA ITEMS

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. Each member of the public wishing to speak must fill out a "Request to Address the Board Regarding Items on the Agenda" (blue card) prior to the start of the meeting. The presiding officer must first recognize each person who addresses the Board.

Call to Order – Time: _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

ADJOURNMENT TO CLOSED SESSION – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

1. Consideration and Approval of Inter-district Transfer #26-28.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

2. Employment Recommendations Classified:

- A. Employ Health Aide, Frazier Park School.
- B. Employ Custodian, Part-Time, Frazier Mountain High School.
- C. Employ Instructional Aide, TK, Frazier Park School.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

ADJOURNMENT FROM CLOSED SESSION – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

RECONVENING IN OPEN SESSION – Time _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

FLAG SALUTE

PUBLIC PRESENTATIONS

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board’s consideration of each item of business to be discussed at regular or special board meetings. The time allotted shall be limited to 3 minutes. This time may be used to address any item on the agenda, or any matter of concern within the jurisdiction of the El Tejon Unified School District. Each person who addresses the Board must be first recognized by the presiding officer.

If a member of the public initiates specific complaints or charges against an employee(s), the Board president shall inform the complainant of the appropriate complaint procedure.

The Board and staff are not obligated to comment on, or respond to, addresses by the public.

PUBLIC COMMENT

REVISION/ADOPTION/ORDERING OF AGENDA

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

REPORT FROM CLOSED SESSION

Closed session report, if required.

REPORTS AND PRESENTATIONS

- A. El Tejon Teachers Association (ETTA) – (Ann Coyle, President)
- B. California School Employee Association #552 – (Darla Davis, President)
- C. Trustee’s Reports

APPROVAL OF MINUTES

Approval of Minutes from Regular Board Meeting of October 8, 2025

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

SUPERINTENDENT’S REPORT

1. SISC Investment Pool Statement
2. District Enrollment – in packet
3. Field Trips 23 Approved
4. Staff of the Month – FPS –, ETS - , FMHS – , ETUSD - .
5. Other Items

OPEN PUBLIC HEARING: Time:

Notice of Public Hearing Public to review California School Employees Association (CSEA) Chapter 552 Initial Proposal to El Tejon Unified School District regarding collective bargaining agreement negotiation for 2025-26 School Year. Public Comments.

CLOSE PUBLIC HEARING: Time:

OPEN PUBLIC HEARING: Time:

Notice of Public Hearing Public to review El Tejon Teachers Association (ETTA) Initial Proposal to El Tejon Unified School District regarding collective bargaining agreement negotiation for 2025-26 School Year. Public Comments.

CLOSE PUBLIC HEARING: Time:

OPEN PUBLIC HEARING: Time:

Notice of Public Hearing Public to review El Tejon Unified School District (ETUSD) Initial Proposal to California School Employees Association (CSEA) Chapter 552 regarding collective bargaining agreement negotiation for 2025-26 School Year. Public Comments.

CLOSE PUBLIC HEARING: Time:

OPEN PUBLIC HEARING: Time:

Notice of Public Hearing Public to review El Tejon Unified School District (ETUSD) Initial Proposal to El Tejon Teachers Association (ETTA) regarding collective bargaining agreement negotiation for 2025-26 School Year. Public Comments.

CLOSE PUBLIC HEARING: Time:

ITEMS FOR DISCUSSION AND ACTION

Business Items

A. Consideration and Approval of Contract between El Tejon Unified School District and San Joaquin Valley Unified Air Pollution Control District clean vehicle fueling infrastructure Program.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

B. Consideration and Approval of Contract between El Tejon Unified School District and A-Z Bus for EV Charging Infrastructure Grant Program.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

C. Consideration and Approval of Memorandum of Understanding, MOU between El Tejon Unified School District, ETUSD and Renee Wells DBA IDEA Factory for Professional Development in STEAM to Frazier Park Elementary Staff, 4 times and shall provide STEAM instruction to students for 90 minutes, 1 day per week through the Expanded Learning Opportunities Program, ELOP during the 2025-26 school year.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

D. Consideration and Approval of Memorandum of Understanding, MOU between El Tejon Unified School District, ETUSD and John Vogelsang to provide welding and mechanical education to students at Frazier Mountain High School.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

E. Consideration and Approval of Memorandum of Understanding, MOU between El Tejon Unified School District, ETUSD and Holly Ortega to provide oversight and assistance students and families of El Tejon School and Frazier Mountain High School for the telehealth program.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

CONSENT AGENDA Items required by law and/or items in Accordance. With the District Administrative Code and/or Education Code Items F-I
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F. Approval of Renewal of KCSOS TUPE TIER II MOU Number 603953.

G. Approval of Total School Solutions Proposal, Level 1 Developer Fee Justificaiton Study, El Tejon Unified School District, ETUSD.

H. September Board Policy Updates: BP/AR 3515 Campus Security, BP/AR 3515.4 Recovery for Property Loss or Damage, AR 3516.1 Fire Drills and Fires, BP/AR 5113 Absences and Excuses, AR 5113.11 Attendance Supervision, BP/AR 5113.12 District School Attendance Review Board, BP/AR 5113.2 Work Permits, BP/AR 5141 Health Care and Emergencies, BP/AR 5141.4 Child Abuse Prevention and Reporting, BP/AR 5142 Safety, BP 6141.4 International Baccalaureate Program, BP/AR 6178.1 Work-Based Learning, BB 9005 Governance Standards, Second Reading.

-
- I. Approval of B warrant batches for 2025-26 #0025 for \$173,861.08, #0026 for \$64,352.19, #0027 for \$36,891.61, #0028 for \$33,401.61, #0029 for \$118,919.59, #0030 for \$353,160.94, #0031 for \$23,532.36.

Approval of Consent Agenda.

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

ADJOURNMENT – Time: _____

MOTION _____ SECOND _____ AYES _____ NAYES _____ ABSENT _____

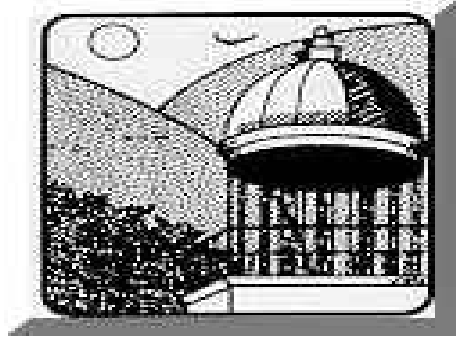
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SCHOOL	SDC	TK *	KDG	1	2	3	4	5	6	7	8	9	10	11	12	INDEP.	TOTAL	LAST MONTH	LAST YEAR
Frazier Park	12	22	44	42	52	35	38									0	245	243	238
El Tejon	9							48	48	53	54					4	216	214	218
Frazier Mountain High	7											66	65	48	48	28	262	256	244
																	Total	Last Month Total	Last Year Total
																	723	713	700

EL TEJON UNIFIED SCHOOL DISTRICT

2025-26 NOVEMBER APPROVED FIELD TRIPS

Field Trip Date	# of Students	School Site	Location	City	Event	Contact Person	Approved	Board Mtg
10/17/2025	45	ETS	CSUB	Bakersfield	Volleyball	Stewart	10/10/2025	11/12/2025
10/15/2025	18	ETS	Shirley Lane School	Bakersfield	Gr 5 & 6 Football	Jansen	10/10/2025	11/12/2025
10/13/2025	27	ETS	Mtn View School	Lamont	Volleyball	Jensen	10/10/2025	11/12/2025
10/14/2025	40	ETS	Standard MS	Bakersfield	Volleyball	Jensen	10/10/2025	11/12/2025
10/15/2025	9	ETS	Heritage Christian	Bakersfield	Volleyball	Stewart	10/10/2025	11/12/2025
10/20/2025	100	ETS	Taft Fox Theater	Taft	Gr 5 & 6 1st Quarter Attendance Award	Farewell	10/16/2025	11/12/2025
10/20/2025	14	FMHS	Taft High School	Taft	FFA - Public Speaking	Bizzini	10/16/2025	11/12/2025
10/20/2025	12	ETS	Taft High School	Taft	FFA - Public Speaking	Oliver	10/16/2025	11/12/2025
10/21/2025	100	ETS	Taft Fox Theater	Taft	Gr 7 & 8 1st Quarter Attendance Award	Stewart	10/16/2025	11/12/2025
10/23/2025	27	ETS	Mojave Air & Space Port	Mojave	Gr 7 & 8 CTE	Hansen	10/16/2025	11/12/2025
10/23/2025	30	FMHS	Boron High School	Boron	Volleyball	Raymond	10/16/2025	11/12/2025
10/24/2025	56	ETS	Bakersfield College	Bakersfield	Gr 8 AVID	Farewell	10/16/2025	11/12/2025
10/24/2025	~25	FMHS	Orcutt	Santa Maria	Football	Raymond	10/16/2025	11/12/2025
10/24/2025	9	FMHS	Bakersfield College	Bakersfield	FFA - Public Speaking	Bizzini	10/16/2025	11/12/2025
10/24/2025	22	ETS	FPS	Frazier Park	Gr 6-8 Comm Svc Hrs	Hansen	10/16/2025	11/12/2025
10/27/2025	50	FMHS	Red Studios	Los Angeles	Academy	Crane	10/24/2025	11/12/2025
10/28/2025	~25	FMHS	KC Sheriff Academy	Bakersfield	Forensic Science	Zimm	10/24/2025	11/12/2025
10/29/2025	~~	FMHS	Kern Valley HS	Lake Isabella	Cross Country	Zimm	10/24/2025	11/12/2025
10/30/2025	10	FMHS	CSUN & COC	Northridge/Cal	Academy	Crane	10/24/2025	11/12/2025
11/4/2025	~40	FMHS	Firestation 56	Lebec	Chemistry	Zimm	10/24/2025	11/12/2025
11/5/2025	~~	FMHS	Mammoth HS	Mammoth Lake	Cross Country	Zimm	10/28/2025	11/12/2025
11/6/2025	45	ETS	CSUB	Bakersfield	Basketball	Stewart	10/24/2025	11/12/2025
11/7/2025	24	ETS	UCSB	Santa Barbara	AVID	Farewell	10/24/2025	11/12/2025



El Tejon Unified School District
BOARD OF TRUSTEES

4337 Lebec Road, Lebec, CA 93243
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Stephanie Pope, President
Patrice Barnes, Clerk, Deborah Turner, Trustee,
Cindy McNatt, Trustee, Tommy Hastings

BOARD OF TRUSTEES
REGULAR BOARD MEETING

Wednesday, October 8, 2025
Frazier Park School Room 1
3149 San Carlos Trail, Frazier Park, CA 93225

CLOSED SESSION:	6:15 p.m.	FPS Room 1
OPEN SESSION:	6:30 p.m.	FPS Room 1

OFFICIAL MINUTES

The October 8, 2025 Regular Board Meeting of the Board of Trustees of the El Tejon Unified School District was called to order at 6:15 p.m. by Trustee Pope. Trustee McNatt moved, seconded by Trustee Barnes in Room 1 at 3149 San Carlos Trail, Frazier Park, CA 93225.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

ADJOURNMENT TO CLOSED SESSION

Trustee Turner moved, Trustee Barnes seconded adjournment to closed session at 6:15 p.m.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

ADJOURNMENT FROM CLOSED SESSION

Trustee McNatt moved, Trustee Turner seconded adjournment from Closed session at 6:25 p.m.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

RECONVENING IN OPEN SESSION

Trustee Barnes moved, Trustee Turner seconded reconvening in open session at 6:30 p.m.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

REVISION/ADOPTION/ORDERING OF AGENDA

Trustee McNatt moved, Trustee Barnes seconded adoption of agenda as presented.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

REPORT FROM CLOSED SESSION – All approved

1. Consideration and Approval of Inter-district Transfer #26-26.

Trustee Turner moved, Trustee McNatt seconded approval of inter-district transfer #26-26.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

2. Consideration and Approval of Inter-district Transfer #26-27.

Trustee Barnes moved, Trustee McNatt seconded approval of inter-district transfer #26-27.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

3. Employment Recommendations, Classified:

A. Employ Special Education Aide, El Tejon School. Bailee Frederick

B. Employe School Secretary, part-time, Frazier Park School. Magdaline Velasco

C. Accept Resignation of Custodian, Part time, Frazier Mountain High School. Richard Steere

D. Accept Resignation of School Secretary, Part time, Frazier Park School. Daisy Lhamon

Trustee Barnes moved, Trustee McNatt seconded approval of Employment Recommendations, Classified.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

4. Employment Recommendations, Certificated:

A. Employ Special Education Teacher, Mild/Mod, Frazier Mountain High School. Albert (Steve) Webb

Trustee Barnes moved, Trustee Turner seconded approval of Employment Recommendations, Certificated.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

PUBLIC COMMENT

No Blue Cards were presented.

REPORTS AND PRESENTATIONS

A. Teaching Assignment Monitoring Outcomes – Sara Haflich, Explained about CALSAAS and how Audrey used to work on this and that Diana is learning it. She went on to tell about how Aeries is linked to CALSAAS. 34.7% of our teachers are fully credentialed, etc.

B. El Tejon Teachers Association (ETTA) – (Ann Coyle, President) – Not present.

C. California School Employee Association #552 – (Darla Davis, President) – Not present.

D. Trustee's Reports

- Stephanie Pope – Talked about the STEM Lab and how much her son loves it. She reminisced about last year when her son learned cross-stitch and the whole family got involved in it. She also spoke of the after-school journalism class. She stated, “Brining in talent to teach talent!”
- Debbie Turner – reminded everyone about Casino Night on October 18. She also spoke about Christy Zimmerman’s Forensics class will be going on a field trip to Kern County Sheriff’s Office. The after-school Forensics Club will go to the Crime Lab & courts for hands-on experience.
- Cindy McNatt talked about the success of ELOP programs. Cindy said she spoke with 6 kids and Veronica about the video editing and cinematography classes. She said ELOP give options for kids who don’t want to go home. She was very impressed with skills.

APPROVAL OF MINUTES

Trustee Turner moved, Trustee Barnes seconded Approval of Regular Board Meeting Minutes, September 10, 2025.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

SUPERINTENDENT’S REPORT

1. District Enrollment – in packet
2. Field Trips 40 Approved
3. Staff of the Month FPS – Elerina Castillo, ETS – Dr. David Sandles, FMHS Teril Hattorf, ETUSD Oliver Piza Arciniega
4. Other Items – Sara Haflich talked about an upcoming visit from Dr. Mendiburu and film crew to El Tejon School and 35 Community Schools representatives and Student Voice Ambassadors to tour our Community Schools and ELOP programs. Our student cooking class will make the food for the event. Sara then remarked about our CTE coordinator, Mike Vogenthaler writing grants for the welding class and greenhouse and to get a new kiln for FMHS ceramics class.

ITEMS FOR DISCUSSION AND ACTION

Business Items

A. Consideration and Approval of Agreement between and El Tejon Unified School District, ETUSD and Marin County Office of Education for California Collaborative for Educational Excellence, CCEE, 2025-26 Community Engagement Initiative .

Trustee Turner moved, Trustee Barnes seconded to approve Agreement between and El Tejon Unified School District, ETUSD and Marin County Office of Education for California Collaborative for Educational Excellence, CCEE, 2025-26 Community Engagement Initiative .

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

B. Consideration and Approval of Agreement between El Tejon Unified School District, ETUSD and Kern County Superintendent of Schoos, KCSOS and for 2025-26 Contract Number 26258635 for English Language Arts, ELA Services.

Trustee Barnes moved, Trustee McNatt seconded to approve Agreement between El Tejon Unified School District, ETUSD and Kern County Superintendent of Schoos, KCSOS and for 2025-26 Contract Number 26258635 for English Language Arts, ELA Services.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

C. Consideration and Approval of Agreement between and El Tejon Unified School District, ETUSD and Gorman Joint School District for Transportation Services for up to 12 high school students attending ETUSD programs or schools.

Trustee Turner moved, Trustee Barnes seconded to approve Agreement between and El Tejon Unified School District, ETUSD and Gorman Joint School District for Transportation Services for up to 12 high school students attending ETUSD programs or schools.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

D. Consideration and Approval of Agreement between El Tejon Unified School District, ETUSD and Pacific Gas and Electric Company, PG & E for EV charger rebate.

Trustee Barnes moved, Trustee McNatt seconded to approve Agreement between El Tejon Unified School District, ETUSD and Pacific Gas and Electric Company, PG & E for EV charger rebate.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

E. Consideration and Approval of Agreement between El Tejon Unified School District, ETUSD Kristin Ericsson, licensed Speech Language Pathologist for speech language services and mentoring the new SLPA.

Trustee McNatt moved, Trustee Barnes seconded to approve Agreement between El Tejon Unified School District, ETUSD Kristin Ericsson, licensed Speech Language Pathologist for speech language services and mentoring the new SLPA.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

F. Consideration and Approval of 2024-2025 Arts and Music in Schools (AMS) Annual Report.

Trustee Barnes moved, Trustee Turner seconded to approve 2024-2025 Arts and Music in Schools (AMS) Annual Report.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

G. Consideration and Approval of Agreement between El Tejon Unified School District, ETUSD and Telehealthdocs Medical Corporation for Telehealth services being offered to ETUSD students and families.

Trustee Turner moved, Trustee Barnes seconded to Agreement between El Tejon Unified School District, ETUSD and Telehealthdocs Medical Corporation for Telehealth services being offered to ETUSD students and families.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

H. Consideration and Approval to dispose of Surplus Property.

Trustee Turner moved, Trustee Barnes seconded to approve disposal of Surplus Property.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

Personnel Items

I. Receive El Tejon Teachers Association, ETTA Sunshine Reopener Initial Proposal to El Tejon Unified School District, ETUSD for the 2025-2026 Fiscal Year.

Trustee Barnes moved, Trustee McNatt seconded to approve Receipt of El Tejon Teachers Association, ETTA Sunshine Reopener Initial Proposal to El Tejon Unified School District, ETUSD for the 2025-2026 Fiscal Year.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

J. Receive El Tejon Unified School District, ETUSD Sunshine Reopener Initial Proposal to Chapter 552 of the California School Employees Association, CSEA for the 2025-2026 Fiscal Year.

Trustee McNatt moved, Trustee Turner seconded to approve Receipt of El Tejon Unified School District, ETUSD Sunshine Reopener Initial Proposal to Chapter 552 of the California School Employees Association, CSEA for the 2025-2026 Fiscal Year.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

F. Receive El Tejon Unified School District, ETUSD Sunshine Reopener Initial Proposal to El Tejon Teachers Association, ETTA for the 2025-2026 Fiscal Year.

Trustee Barnes moved, Trustee McNatt seconded to approve Receipt of El Tejon Unified School District, ETUSD Sunshine Reopener Initial Proposal to El Tejon Teachers Association, ETTA for the 2025-2026 Fiscal Year.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

L. September Board Policy Updates: BP/AR 3515 Campus Security, BP/AR 3515.4 Recovery for Property Loss or Damage, AR 3516.1 Fire Drills and Fires, BP/AR 5113 Absences and Excuses, AR 5113.11 Attendance Supervision, BP/AR 5113.12 District School Attendance Review Board, BP/AR 5113.2 Work Permits, BP/AR 5141 Health Care and Emergencies, BP/AR 5141.4 Child Abuse Prevention and Reporting, BP/AR 5142 Safety, BP 6141.4 International Baccalaureate Program, BP/AR 6178.1 Work-Based Learning, BB 9005 Governance Standards, First Reading.

Trustee Turner moved, Trustee McNatt seconded the approval of September Board Policy Updates: BP/AR 3515 Campus Security, BP/AR 3515.4 Recovery for Property Loss or Damage, AR 3516.1 Fire Drills and Fires, BP/AR 5113 Absences and Excuses, AR 5113.11 Attendance Supervision, BP/AR 5113.12 District School Attendance Review Board, BP/AR 5113.2 Work Permits, BP/AR 5141 Health Care and Emergencies, BP/AR 5141.4 Child Abuse Prevention and Reporting, BP/AR 5142 Safety, BP 6141.4 International Baccalaureate Program, BP/AR 6178.1 Work-Based Learning, BB 9005 Governance Standards, First Reading.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

CONSENT AGENDA
Items required by law and/or items in Accordance.
With the District Administrative Code and/or Education Code
Items M-T
(Corrected, Agenda said M-S)

M. August Special Board Policy Updates: BP/AR 6141.2 Recognition Of Religious Beliefs And Customs, BP/AR 6142.1 Sexual Health And HIV/AIDS Prevention Instruction, BP/AR 6142.8 Comprehensive Health Education, Second Reading

N. Approval of Renewal of Agreement between ETUSD and KCSOS and California Department of Education, CDE for the District WiFi.

O. Approval of Renewal of Memorandum of Understanding, MOU between ETUSD and Perseverance Educational Consulting for support of students who experience trauma and other difficulties in adjusting to classroom and school decorum at El Tejon School each Tuesday and Thursday.

P. Approval of Renewal Memorandum of Understanding, MOU between ETUSD and Perseverance Educational Consulting for support of students who experience trauma and other difficulties in adjusting to classroom and school decorum at El Tejon School each Wednesday.

Q. Approval of Renewal of Agreement between ETUSD and KCSOS Division of Special Education and Kern County Consortium for SELPA, Agreement #26-261075.

R. Approval of Renewal of Service Agreement between ETUSD and KCSOS for El Tejon Enhanced Firewall.

S. Approval of Renewal Agreement between ETUSD and KCSOS for County Level Educational Services K 6 Students, Contract Number 26264418.

T. Approval of B warrant batches #0018 for \$55,523.40, #0019 for \$101,458.65, #0020 for \$104,408.83, #0021 for \$53,639.66, #0022 for \$24,061.66 #0023 for \$810.30, #0024 for \$51,198.33,

Approval of Consent Agenda.

Trustee Barnes moved, Trustee McNatt seconded the approval Consent Agenda.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

ADJOURNMENT – Time: 7:20 p.m.

Trustee McNatt moved, Trustee Turner seconded approval of Adjournment at 7:20 p.m.

VOTE: 5 AYES, 0 NAYES, 0 ABSENT

The minutes are an unofficial draft until reviewed, modified and approved by the ETUSD Governing Board on November 12, 2025.

Clerk of the Board _____

SISC INVESTMENT POOL STATEMENT

El Tejon Unified School District
 District Superintendent
 P. O. Box 876
 Lebec, CA 93243

For the quarter ending: June 30, 2025

Initial Investment:	July 1, 1997	\$100,000
Additional Investment:	October 1, 1997	\$83,523
Additional Investment:	October 1, 1998	\$46,058
Additional Investment:	October 1, 1999	\$45,453
Additional Investment:	April 1, 2001	\$75,000
Additional Investment:	October 1, 2001	\$31,064
Additional Investment:	October 1, 2002	\$118,936
Additional Investment:	April 1, 2004	\$170,000
Withdrawal:	October 2, 2006	(\$100,000)
Additional Investment:	April 1, 2008	\$100,000
Withdrawal:	October 1, 2013	(\$256,392)
Withdrawal:	January 1, 2015	(\$750,000)

Market Value:	April 1, 2025	\$77,204
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Ending Market Value:	June 30, 2025	\$78,215
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Entrance to Date Return on Investment:		\$414,573
July 1, 1997 to June 30, 2025		

Current Period Return on Investment:		\$1,011
April 1, 2025 to June 30, 2025		

POOL'S QUARTERLY RETURN ON INVESTMENT:	1.31%
ANNUALIZED:	5.25%

POOL'S INCEPTION TO DATE RETURN ON INVESTMENT:	3.09%
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Note: The Pool's inception date is 7/01/94. If a district joined the pool after 7/01/94, their inception-to-date return may be different.

POOL'S YIELD TO MATURITY:	3.89%
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**POSTED 11-7-25 at:
District Office
El Tejon School
Frazier Park School
Frazier Mountain High School
www.el-tejon.k12.ca.us**

**NOTICE OF PUBLIC HEARING
NOVEMBER 12, 2025**

**DURING OPEN SESSION OF THE REGULAR MEETING
OF THE ETUSD BOARD OF TRUSTEES**

PURPOSE:

Hearing the Public Comment regarding the California School Employees Association (CSEA), Chapter 552 to El Tejon Unified School District regarding collective bargaining agreement negotiation for 2025-26 school year.

TIME: 6:30 PM

**LOCATION: Frazier Park School, Room 1
3149 San Carlos Trail
Frazier Park, California 93225**

**POSTED 11-07-25 at:
District Office
El Tejon School
Frazier Park School
Frazier Mountain High School
www.el-tejon.k12.ca.us**

**NOTICE OF PUBLIC HEARING
NOVEMBER 12, 2025**

**DURING OPEN SESSION OF THE REGULAR MEETING
OF THE ETUSD BOARD OF TRUSTEES**

PURPOSE:

Hearing the Public Comment regarding the El Tejon Teachers Association (ETTA) to El Tejon Unified School District regarding collective bargaining agreement negotiation for 2025-26 school year.

TIME: 6:30 PM

**LOCATION: Frazier Park School, Room 1
3149 San Carlos Trail
Frazier Park, California 93225**

**POSTED 11-07-25 at:
District Office
El Tejon School
Frazier Park School
Frazier Mountain High School
www.el-tejon.k12.ca.us**

**NOTICE OF PUBLIC HEARING
NOVEMBER 12, 2025**

**DURING OPEN SESSION OF THE REGULAR MEETING
OF THE ETUSD BOARD OF TRUSTEES**

PURPOSE:

Hearing the Public Comment regarding the El Tejon Unified School District (ETUSD) to California School Employees Association (CSEA) Chapter 552 regarding collective bargaining agreement negotiation for 2025-26 school year.

TIME: 6:30 PM

**LOCATION: Frazier Park School, Room 1
3149 San Carlos Trail
Frazier Park, California 93225**

**POSTED 11-07-25 at:
District Office
El Tejon School
Frazier Park School
Frazier Mountain High School
www.el-tejon.k12.ca.us**

**NOTICE OF PUBLIC HEARING
NOVEMBER 12, 2025**

**DURING OPEN SESSION OF THE REGULAR MEETING
OF THE ETUSD BOARD OF TRUSTEES**

PURPOSE:

Hearing the Public Comment regarding the El Tejon Teachers Association (ETTA) to El Tejon Unified School District regarding collective bargaining agreement negotiation for 2025-26 school year.

TIME: 6:30 PM

**LOCATION: Frazier Park School, Room 1
3149 San Carlos Trail
Frazier Park, California 93225**

Agreement G-244468-A1

SAN JOAQUIN VALLEY UNIFIED AIR POLLUTION CONTROL DISTRICT CLEAN VEHICLE FUELING INFRASTRUCTURE PROGRAM FUNDING AGREEMENT

This Agreement, made this 23rd day of October, 2025, between San Joaquin Valley Unified Air Pollution Control District ("District") and **El Tejon Unified School District** ("Participant").

This Agreement is not effective until all signatures and dates are placed on the signature page.

In consideration of their mutual promises, covenants, conditions, and the funds awarded under this Agreement and in compliance with the Carl Moyer Program Guidelines and the Community Air Protection Incentives Guidelines criteria, this project shall meet all program requirements for the full term of the Agreement, therefore the parties agree as follows:

1. **PROGRAM**

The purpose of this Agreement is to provide incentives to Participants in the District's Clean Vehicle Fueling Infrastructure Program ("Program"), which will assist the District in attaining federal and state air quality standards. Under this program, the District provides cash incentives to be used towards the purchase and implementation of electric battery charging and hydrogen fueling infrastructure that provide fuel or power for heavy-duty vehicles within the District, a map of which is attached hereto and incorporated herein as **Exhibit A**. Participant has agreed to undertake such participation.

2. **DESCRIPTION OF PROJECT**

Funding under this Agreement shall be utilized by Participant to complete the **construction of a new, private use electric battery charging station at the location of 4337 Lebec RD Lebec, CA 93243** as set forth in the Participant's application; attached hereto and incorporated herein as **Exhibit B**. For the duration of the Agreement, charging infrastructure anticipates to provide annual usage in the amount of 10,000 kW and support an estimated 4 vehicles. For an electric battery charging station, the project will have 4 ports and 4 connectors. Projects with Solar/Wind Power Systems **must have at least 50 percent** of the energy provided to covered sources be generated from solar or wind. Participant agrees to furnish all labor, materials, equipment, licenses, permits, fees, and other incidentals necessary to perform and complete per schedule, in a professional manner, the project described herein. Participant agrees to comply with prevailing wage laws as set for in Labor Code section 1720 *et.seq*. In addition, if any



subcontract entered into as a result of this agreement qualifies as a public works contract as defined in California Civil Code section 8038 or Public Contract Code section 1101, Participant agrees to comply with any applicable bond requirements pursuant to California Civil Code section 9550 *et seq.* Participant represents that Participant has the expertise, match funding, and resources necessary to adequately perform and complete the project specified in and in accordance with this Agreement and the exhibits incorporated herein.

In the event of any conflict between or among the terms and conditions of this Agreement or the exhibit incorporated herein, such conflict shall be resolved by giving precedence in the following order of priority:

- A. The text of this Agreement
- B. **Exhibit C** to this Agreement
- C. **Exhibit B** to this Agreement

3. **DESCRIPTION OF ELIGIBLE COSTS**

A. Funding under this Agreement shall be utilized by Participant toward the purchase and installation of the new charging/fueling equipment listed in **Exhibit C**; hereinafter the “new equipment”. The new equipment must meet all requirements as listed in the program Guidelines.

4. **AGREEMENT TERMS**

A. Project Completion Terms:

- 1. Project Term: Shall be completed within **eighteen (18) months** from the date of this Agreement execution. Participant shall:
 - i. Complete the project in its entirety and in accordance with the scope of work specified in **Exhibit B**.
 - ii. Be responsible for and comply with meeting and obtaining all local, state, and/or federal permitting, licensing, and/or certifying requirements necessary to complete the project in accordance with the implementation schedule identified in **Exhibit B**.
- 2. Claim for Payment Request for Reimbursement: District shall reimburse Participant after receipt and verification of a properly supported claim for payment. A properly supported financial claim shall include the following:
 - i. Clean Vehicle Fueling Infrastructure Program Claim for Payment Form (CFP), included in the Program’s Payment Procedure Packet. The CFP must be completed and signed by the contract signing authority, or a designee.

- ii. Verification that the necessary infrastructure has been installed and connected to the power generation equipment (i.e., solar panels, wind turbine) and/or electricity grid and has been demonstrated fully operational during post-inspection.
- iii. Documentation that supports completion of work: Supporting documentation may include, but is not limited to, copies of invoices, checks, and receipts for work completed that are specific to the project as described in **Exhibit B**.

If the Participant cannot meet the Project Completion Terms, the Participant must notify the District in writing with justification explaining why the Project Completion Terms cannot be met. Participant agrees to amend the Agreement as necessary, if requested by the District, to ensure the project is completed in a timely manner. Participant understands that even with written justification; the District does not guarantee an amendment will be made to the Agreement to adjust Project Completion Terms. Participant may be subject to conditions in Paragraph 11 for noncompliance with Project Completion Terms.

B. Project Implementation Phase – Participant shall own, operate, and maintain the new fueling infrastructure according to the terms of this Agreement for not less than ten (10) years. Operation years will be calculated from the date the District inspects and confirms that the new fueling infrastructure is operational. Upon the expiration of ten (10) years of operation, this Agreement shall be terminated.

5. OBLIGATIONS OF DISTRICT

A. District shall provide **up to \$409,572.00** not to exceed **100%** of the maximum percentage of eligible cost, to Participant to be used toward the purchase and installation of the new equipment listed in **Exhibit C**. In the event that the final total invoice amount is less than the quoted amount, the incentive amount will be reduced accordingly.

B. Advanced payments shall not be permitted. District shall make payment directly to Participant upon receipt and verification of a properly supported claim for payment request. A properly supported financial claim shall include the following:

1. Clean Vehicle Fueling Infrastructure Program Claim for Payment Form (CFP), included in the Program's Payment Procedure Packet. The CFP must be completed and signed by the contract signing authority, or a designee.
2. Verification that the necessary infrastructure has been installed and connected to the power generation equipment (i.e., solar panels, wind turbine) and/or electricity grid and has been demonstrated fully operational during a post-inspection performed by District staff only after receipt and verification of a properly supported and completed CFP.

3. Documentation that supports completion of work: Supporting documentation may include, but is not limited to, copies of invoices, checks, and receipts for work completed that are specific to the project as described in **Exhibit B**.
4. Participant shall include an itemized list of all charges and copies of all receipts or invoices necessary to document these charges, such as vendors' invoices, checks, receipts, and the like, to demonstrate that complete payment has been made or invoiced for expenses authorized for the project as defined in this Agreement and as set forth in **Exhibit B**.

C. Payment will be issued to Participant within **sixty (60) working days** of a completed post-inspection which includes:

1. Verification that the necessary infrastructure and new equipment has been installed and connected to the power generation equipment (i.e., solar panels, wind turbine) and/or electricity grid and has been demonstrated fully operational during post-inspection.

6. OBLIGATIONS OF PARTICIPANT

A. **Prior** to performing any electrical vehicle infrastructure or equipment installation work funded or authorized under this agreement, Participant must provide the District a completed Electric Vehicle Infrastructure Training Program (EVITP) Certification Form with the EVITP Certification Numbers of each EVITP certified electrician that will install electric vehicle charging infrastructure or equipment, as required in Paragraphs 9(J) and 9(K).

B. Participant certifies by signature on this Agreement that the Participant will comply with all applicable recordkeeping and reporting requirements of AB 2061 (2022; Pub. Resources Code §25231.5), and any and all related uptime recordkeeping and reporting standards. This section shall remain in effect until January 1, 2035.

C. Participant agrees that the new equipment purchased through this program will be used at the facility identified in Paragraph 2 to fuel heavy-duty vehicles.

D. It is the responsibility of the Participant to ensure the new equipment purchased through this Agreement meets all program eligibility requirements. If the Participant purchases a piece of new equipment that is not eligible or does not meet program requirements, the District may deny the disbursement of project incentive funds.

E. Participant shall submit all final claims no later than **60 days after the new equipment becomes fully operational**. No action will be taken by District on claims submitted beyond the closeout period without written authorization.

F. The Participant must ensure that the station maintain a 95 percent uptime with 24/7 customer service available on site, via toll free telephone number. Also, if the facility

becomes not functional, Participant reports the status of the fueling infrastructure to the District within fifteen (15) business days and works with the District promptly to ensure infrastructure equipment is operational.

G. If the fuel/energy meter fails for any reason it must be repaired or replaced as soon as possible and is considered a maintenance expense, therefore not an eligible cost for reimbursement by the District.

H. For publicly accessible electric battery charging station projects, Participant must report all battery charging station installations to the Department of Energy and Alternative Fuel Data Center located at <http://www.afdc.energy.gov/locator/stations> .

I. For hydrogen fueling station projects, Participant must register and report to the Station Online Status System (SOSS) maintained by the California Fuel Cell Partnership (www.h2fcp.org) and abide the requirement of the reporting system.

J. In the event the Participant does not operate the new equipment for the duration of the Project Implementation Phase as specified in Paragraph 4(B), Participant shall refund to District a pro-rated amount or agree to amend the Agreement if requested by the District.

K. For projects with Solar/Wind Power Systems, **at least** 50 percent of the energy provided to covered sources by the project must be generated from solar or wind.

L. The Participant takes sole responsibility for ensuring that the new equipment is in operational condition throughout the Project Implementation Phase. The Participant shall maintain the new equipment according to the manufacturer's specifications for the full term of the Agreement. Tampering or any attempt to modify the new equipment is not allowed. Maintenance or repair costs related to the operation of the new equipment are not eligible for funding.

M. If necessary, Participant shall obtain through other sources sufficient additional funds to purchase and install the new equipment. In the event Participant cannot obtain sufficient funds to complete the purchase, District reserves the right to terminate this Agreement. In that event, if requested by District, Participant shall return any District funds received.

N. If the Participant intends to sell or transfer ownership of the facility or the new equipment during the Project Implementation Phase specified in Paragraph 4(B), the District must be notified by the Participant in writing of the intent and the District must approve the sale or transfer of ownership prior to the transaction. In the event Participant sells or transfers ownership of said facility and new equipment during the Project Deployment Phase, Participant shall return, if requested by District, pro-rated funds to the District.

O. Participant certifies by signature on this Agreement that the Participant has disclosed all other public funds that Participant has applied for or received for the purchase of the new equipment in this Agreement. Participant also agrees to disclose to District the receipt of any public funds after the execution of this Agreement for the purchase and installation of the new equipment. Participant must meet all criteria associated with each funding source used to fund the project.

P. Participant agrees to maintain compliance with all applicable federal, state, and local air quality rules and regulations for the full term of the Agreement as specified in Paragraph 4(B).

Q. Participant certifies by signature on this Agreement that the Participant's fleet, engine(s), or equipment/vehicle is in compliance with all applicable federal, State, and local air quality rules at time of Agreement execution.

R. Participant agrees that funds under this award cannot be used for emissions reductions that are mandated under federal, state, or local law. This refers to specific compliance dates within the mandate, not when the mandate is passed. Voluntary or elective emissions reductions measures shall not be considered to be "mandated," regardless of whether the reductions are included in the state implementation plan of a state.

S. Participant agrees and represents that the purchase and installation of infrastructure equipment subject to this Agreement is not required by or to be used for compliance with any local, state, federal rule, regulation, settlement agreement, mitigation agreement, memorandum of understanding (MOU), memorandum of agreement (MOA), or other legal mandate currently in effect.

T. Participant agrees to have the "Funded in part by the Valley Air District" sticker attached to each new charging/fueling dispenser (sticker will be provided and attached by a District inspector during the post-inspection prior to receiving incentive reimbursement. Funding will not be disbursed if the aforementioned sticker is not attached and visible for the post-inspection pictures. See below for a picture of an example 4"x5" sticker:



U. Participant shall acknowledge the District as a funder and/or administrator on equipment purchased under the project and in all public communications, outreach materials, and media related to the project. This includes, but is not limited to, press releases, promotional materials, social media, posts, reports, and signage.

V. Participant shall adhere to the District's [Messaging, Brand, and Communications Guide](#) when referencing the District in any communications or promotional efforts (located online www.valleyair.org/brand).

W. At least 24 hours prior to public release, all outreach materials (including but not limited to flyers, press releases, social media, posts, etc.) featuring the District's name, logo, or funding acknowledgement must be submitted to the District at public.education@valleyair.org for recording keeping purposes.

X. Failure to comply with the aforementioned Obligations of Participant may be deemed a material breach of this agreement.

7. STANDARD OF PERFORMANCE

A. Participant, its subcontractors and their employees, in the performance of Participant's work under this Agreement shall be responsible for exercising the degree of skill and care required by customarily accepted good professional practices and procedures used in the Participant's field.

B. Any costs for failure to meet the foregoing standard or to correct otherwise defective work that requires duplicate performance of the work, as directed by District, shall be borne in total by Participant and not District. The failure of a project to achieve the performance goals and objectives stated in this Agreement is not a basis for requesting duplicate performance unless the work conducted by Participant and/or its subcontractors is deemed by District to have failed the foregoing standard of performance.

C. In the event Participant or its subcontractors fail to perform in accordance with the above standard:

1. Participant will perform again, at its own expense, any task which was not performed to the reasonable satisfaction of District. Any duplicate performance pursuant to this paragraph shall be completed within the time limitations originally set forth for the specific task involved. Participant shall incur any overtime required to meet the deadline for the task at no additional cost to District;
2. District shall provide a new schedule for the duplicate performance of any task pursuant to this paragraph in the event that such performance of a task within the original time limitations is not feasible; and
3. District shall have the option to direct Participant not to repeat the performance

of any task which was not performed to the reasonable satisfaction of District and/or California Air Resources Board (CARB) pursuant to application of (1) and (2) above. In the event District directs Participant not to repeat the performance of a task, District and Participant shall negotiate in good faith to attempt to reach a reasonable settlement for satisfactory work performed. If both parties cannot reach a reasonable settlement, this project may be subject to conditions in Paragraph 11 for noncompliance with Project Completion Terms. No previous payment shall be considered a waiver of District's right to reimbursement.

D. Nothing contained in this section is intended to limit any of the rights or remedies which District may have under law.

8. ANNUAL REPORTING

A. Participant is required to submit annual reports to the District. Participant shall submit annual reports on the new fueling infrastructure such as:

1. Annual usage (standard cubic feet, therms, kilowatt-hour, etc.):
2. Any unscheduled downtime, including the duration of downtime and causes of downtime;
3. The number of plug-in events;
4. Qualitative description of private uses for chargers or dispensers;
5. The project's viability; include, if completed, any study(ies) and/or reports that document the project's success and contribution to improving air quality, public service(s), and/or its tangible benefit to Environmental Justice communities;
6. Any other information that the District deems pertinent and identifies on the Annual Report Form to be provided to Participant by the District for the duration of the Project Implementation Phase of ten (10) years as specified in Paragraph 4(B).

B. The first-year annual report is due no later than eighteen (18) months after the project post-inspection and annually thereafter for the full term of the Agreement.

C. Noncompliance with the annual reporting requirements shall require on-site monitoring by the District and/or CARB and will impact the Participant's ability to receive funding from the District and/or CARB for future projects. In particular, Participants with reports that are more than six (6) months late will not be awarded any additional grant funds from the District until all reports are satisfactorily submitted.

9. GENERAL CONDITIONS

A. At the date of execution of this Agreement, the Participant has not yet purchased, made payment(s) toward, taken possession of, or installed the new equipment listed in **Exhibit C**.

B. For the full term of this Agreement, the District, CARB, or their designee(s), shall be allowed to inspect the new equipment and all records relating to the facility and the new equipment.

C. District and CARB reserve the right to monitor and enforce the terms of this Agreement at any time during the Project Implementation Phase specified in Paragraph 4(B) of the Agreement.

D. If the Participant is not a public entity, Participant must provide at least 15 percent of a project's Moyer eligible costs from non-public sources. The Participant cannot receive grants and other funds that exceed the total project cost.

E. The District reserves the right to reduce the incentive amount if it is determined that the actual costs paid by Participant are less than the costs indicated on the application. Additionally, District reserves the right to disallow certain ineligible costs submitted on the claim for payment request and thereby reduce the incentive amount. A determination of cost eligibility will be at the sole discretion of the District.

F. An itemized invoice for a project must be received by the District before payment shall be made. A project invoice shall include enough detail to ensure only eligible project costs are being reimbursed, yet clear and concise enough to be understandable. The District shall review the itemized invoice and only pay for eligible expenses. The District will not reimburse the Participant for any costs on the invoice which exceed the project incentive amount indicated in this Agreement in Paragraph 5(A). The District will pay the Participant the lower of the contract amount or the final invoice amount of eligible costs.

G. Payment will be issued to Participant upon the following:

1. All required documents for a complete claim for payment request have been submitted to the District for approval.
2. Verification that the new equipment and facility are eligible and operational.

H. Any compensation not expended by Participant pursuant to the terms and conditions of this Agreement by the Project Term end date shall automatically revert to District. Only expenditures incurred by Participant in the direct performance of this Agreement within the Project Term as identified in Paragraph 4(A) will be reimbursed by District. Allowable expenditures under this Agreement are specifically established and identified in the Program Guidelines.

I. All Electric Vehicle (EV) infrastructure and equipment on the customer side of the electrical meter must meet specified labor certification requirements (i.e. installed by contractors with the appropriate license classification as determined by the Contractors State License Board). Specifically:

1. At least one electrician on each crew, at any given time, must hold an Electric Vehicle Infrastructure Training Program (EVITP) certification; and
2. Projects funded or authorized, in whole or in part, by CARB that install a charging port supplying 25 kilowatts (kW) or more, must have at least 25 percent of the total electricians working on the crew for the project, at any given time, hold an Electric Vehicle Infrastructure Training Program (EVITP) certification; and
3. One member of each crew may be both the contractor and an EVITP certified electrician.

J. The requirements stated in Section I., do not apply to any of the following:

1. Electric vehicle charging infrastructure installed by employees of an electrical corporation or local publicly owned electric utility.
2. Electric vehicle charging infrastructure funded by moneys derived from credits generated from the Low Carbon Fuel Standard Program (Subarticle 7 (commencing with Section 95480) of Article 4 of Subchapter 10 of Chapter 1 of Division 3 of Title 17 of the California Code of Regulations).
3. Single-family home residential electric vehicle chargers that can use an existing 208/240-volt outlet.

10. INDEPENDENT CONTRACTOR

In performance of the work, duties, and obligations assumed by Participant under this Agreement, it is mutually understood and agreed that Participant, including any and all of Participant's subcontractors, officers, agents, and employees, will at all times be acting and performing as an independent contractor and shall act in an independent capacity and not as an officer, agent, servant, employee, joint venture, partner, or associate of District. Furthermore, District shall have no right to control or supervise or direct the manner or method by which Participant shall perform its work and function. However, District shall retain the right to administer this Agreement so as to verify that Participant is performing its obligations in accordance with the terms and conditions thereof. Participant and District shall comply with all applicable provisions of law and the rules and regulations, if any, of governmental authorities having jurisdiction over matters the subject thereof.

Due to its status as an independent contractor, Participant shall have absolutely no right to employment rights and benefits available to District employees. Participant shall be solely liable and responsible for providing to, or on behalf of, itself all legally required employee benefits. In addition, Participant shall be solely responsible and save District harmless from all matters relating to payment of Participant's employees, including compliance with social security, withholding, and all other regulations governing such matters. It is acknowledged that during the Project Term of this Agreement, Participant may be providing services to others, unrelated to District or to this Agreement.

11. REPERCUSSIONS FOR NONPERFORMANCE

A. The Participant must operate the facility and new equipment purchased through this Agreement according to the terms of the Agreement and cooperate with the District and CARB in implementation, monitoring, enforcement, and other efforts to assure the emission benefits are real, quantifiable, surplus, and enforceable.

B. Repercussions for noncompliance with the requirements, terms, and conditions set forth in this Agreement shall result in, including but not limited to, the District cancelling the Agreement with Participant and recapturing project funds in proportion to any loss of emissions reductions as agreed to in this Agreement.

C. District and/or CARB reserve the right to seek any remedies available under the law for noncompliance with Program requirements and nonperformance with the Agreement.

D. CARB, as an intended third-party beneficiary, reserves the right to enforce the terms of this Agreement at any time during the contract term to ensure emission reductions are obtained.

12. INSURANCE

A. Without limiting District's right to obtain indemnification from Participant or any third parties, Participant, at its sole expense, shall maintain, in full force and effect, the following insurance policies throughout the term of this Agreement:

1. Commercial general liability insurance with minimum limits of coverage in the amount of five million dollars (\$5,000,000) per occurrence;
2. Commercial automobile liability insurance which covers bodily injury and property damage with a combined single limit with minimum limits of coverage in the amount of five million dollars (\$5,000,000) per occurrence.
3. Workers' compensation insurance for all of its employees who will be engaged in the performance of this Agreement in accordance with California law.

B. Except for workers' compensation insurance, such insurance policies shall name District, its officers, agents, and employees, individually and collectively, as additional insureds. Such additional insured coverage shall apply as primary insurance and any other insurance, or self-insurance, maintained by District, its officers, agents, and employees, shall be excess only and not contributing with insurance provided under Participant's policies herein. These insurances shall not be canceled or changed without providing District written notice at least thirty (30) days prior to such cancelation or change taking effect.

C. Prior to the commencement of performing its obligations under this Agreement, Participant shall provide certificates of insurance and additional insured endorsements on the foregoing policies, as required herein, to District, stating that such insurance coverages have been obtained and are in full force; that District, its officers, agents, and employees will not be responsible for any premiums on the policy. This insurance shall not be canceled or changed without a minimum of thirty (30) days' advance, written notice given to District.

D. In the event Participant fails to keep in effect at all times insurance coverage as herein provided, District may, in addition to other remedies it may have, suspend or terminate this Agreement upon the occurrence of such event.

13. FUNDING OUT

The terms of this Agreement and the services to be provided herein are contingent on the approval and receipt of funds by the District from the appropriating government agency. Should sufficient funds not be allocated to District, the services provided may be modified or this Agreement terminated at any time by District by giving Participant 30 days' prior written notice.

14. NON-ASSIGNMENT

Neither party shall assign, transfer, or subcontract this Agreement, nor their rights or duties under this Agreement, without the prior express, written consent of the other party.

15. TERMINATION

A. **Breach of Agreement:** District may immediately suspend or terminate this Agreement, in whole or in part, where in the determination of District there is:

1. An uncured, failure to comply with any term of this Agreement including **Exhibit B** and **Exhibit C** by Participant;
2. An uncured, substantially incorrect or incomplete report or deliverable submitted to District by Participant; or
3. An uncured, improperly performed service and/or improperly completed project.

Prior to the suspension or termination of this Agreement or any part thereof, District, pursuant to this section 15(A), will provide Participant written notice of the condition for which the Agreement will be terminated or suspended ("Cure Notice"). If Participant is unable to cure the condition within thirty (30) days of receipt of the Cure Notice, District may exercise its right to suspend or terminate all or part of the agreement pursuant to this Agreement immediately where, in the determination of District and/or CARB, there has been an illegal use of funds.

In no event shall any payment by District constitute a waiver by District of any breach of this Agreement or any default, which may then exist on the part of Participant. Neither shall such payment impair or prejudice any remedy available to District with respect to the breach or default. District shall have the right to demand of Participant the repayment to District of any funds disbursed to Participant under this Agreement, which, in the judgment of District, were not expended in accordance with the terms of this Agreement. Participant shall promptly refund any such funds upon demand. In addition to immediate suspension or termination, the District has the authority to fine the Participant or seek any other remedies under law, in equity, or otherwise specified in this Agreement.

B. **Without Cause:** The terms of this contract are contingent on the approval of funds by the appropriating governmental agency or agencies. Should funds not be allocated, this contract may be terminated at any time by giving thirty days prior written notice.

16. INDEMNIFICATION

Participant agrees to indemnify, save, hold harmless, and at District's request, defend District, its boards, committees, representatives, officers, agents, and employees from and against any and all costs and expenses (including reasonable attorneys' fees and litigation costs), damages, liabilities, claims, and losses (whether in agreement, tort, or strict liability, including, but not limited to, personal injury, death, and property damage) occurring or resulting to District which arises from any negligent or wrongful acts or omissions of Participant, its officers, agents, subcontractors, or employees in their performance of this Agreement.

17. RECORD KEEPING

Participant shall retain all Project records and data for activities performed under this Agreement, including financial and service revenue records, progress reports, and payment requests, for a minimum of three (3) years after the final payment has been received or three (3) years after the end of the Project Term or until all state audits are completed for that fiscal year, whichever is later, unless otherwise specified in the funding Agreement.

18. NOTICES

The persons and their addresses having authority to give and receive notices under this Agreement are as follows:

PARTICIPANT

Misty Johnston
Chief Business Officer
4337 Lebec Rd
Lebec, California 93243
(661) 248-6247

DISTRICT

Samir Sheikh
Executive Director/APCO
1990 E. Gettysburg Avenue
Fresno, California 93726
(559) 230-6000

Any and all notices between District and Participant provided for or permitted under this Agreement or by law shall be in writing and shall be deemed duly served when personally delivered to one of the parties, or in lieu of such personal service, when deposited in the United States mail, postage prepaid, addressed to such party.

19. GOVERNING LAW

This Agreement shall be governed in all respects by the laws of the State of California. Venue for any action arising out of this Agreement shall only be in Fresno County, California.

20. COMPLIANCE WITH LAWS

Participant and its subcontractors shall comply with all federal and state laws, statutes, regulations, rules, and guidelines that apply to performance under this Agreement and obtain any and all permits required to its performance under this Agreement and those specified in **Exhibit B**, including California driving eligibility, financial liability, prevailing wage and/or public works laws.

21. TIME IS OF THE ESSENCE

It is understood that for Participant's performance under this Agreement, time is of the essence. The parties reasonably anticipate that Participant will, to the reasonable satisfaction of District, complete all activities provided herein within the time schedule outlined in **Exhibit B**, provided that Participant is not caused unreasonable delay in such performance due to circumstances beyond the Participant's control.

22. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between Participant and District with respect to the subject matter hereof and supersedes all previous negotiations, proposals, commitments, writings, advertisements, publications, and understandings of any nature whatsoever unless expressly included in this Agreement.

23. **MODIFICATION**

Any matters of this Agreement may be modified from time to time by the written consent of all the parties without in any way affecting the remainder. Determination of whether a change to the Agreement is significant or non-significant will be at the discretion of the District.

A. **Significant Changes to the Agreement:** Significant changes to this Agreement must be approved by District through a formal amendment. The determination of a significant change is at the sole discretion of the District and/or CARB. Significant changes include, but are not limited to:

1. Change of Participant's legal name;
2. Change of Participant and Sub-Contractor(s);
3. Changes in order to disencumber funds;
4. Changes to the Project that reasonably modify **Exhibit B**;

Participant shall submit a request in writing to District for any significant change. District will notify Participant of the appropriate action within ten (10) business days.

B. **Non-significant Changes to the Agreement:** Changes that are not significant to the Agreement may not need to be approved through a formal amendment as determined by the District. Request for changes to the Agreement believed to be non-significant shall be submitted by Participant to District in writing. Changes to the Agreement deemed non-significant by District shall be documented in a Letter of Agreement approved by both parties.

C. **Implementation Schedule:** After the execution of this Agreement, revisions to the schedule of the project as described in **Exhibit B** cannot extend beyond the Project Term end date without a formal amendment. However, the due dates for specific tasks in the **Exhibit B** may be adjusted as necessary to accommodate reasonable and/or unforeseen circumstances that can cause delay in the completion of the tasks. District will work directly with Participant to ensure all adjustments to the Project are reasonable and adequate to complete the Project in a satisfactory manner by the Project Term end date of the Agreement.

24. **NO FINANCIAL THIRD-PARTY BENEFICIARIES**

Notwithstanding anything else stated to the contrary herein, it is understood that Participant's services and activities under this Agreement are being rendered only for the benefit of District, and no other person, firm, corporation, or entity shall be deemed an intended financial third-party beneficiary of this Agreement.

25. AUDIT

The District, CARB or their designee reserves the right to conduct a fiscal audit of the project and/or to inspect the project equipment and associated records during the full term of the Agreement [see Paragraph 4(B)].

26. SEVERABILITY

In the event that one or more of the provisions contained in this Agreement shall for any reason be held to be unenforceable in any respect by a court of competent jurisdiction, such holding shall not affect any other provisions of this Agreement, and the Agreement shall then be construed as if such unenforceable provisions are not a part hereof.

27. ENTIRE AGREEMENT

This Agreement constitutes the entire agreement between Participant and District with respect to the subject matter hereof and supersedes all previous negotiations, proposals, commitments, writings, advertisements, publications, and understandings of any nature whatsoever unless expressly included in this Agreement.

Any and all notices between District and Participant provided for or permitted under this Agreement or by law shall be in writing and shall be deemed duly served when personally delivered to one of the parties, or in lieu of such personal service, when deposited in the United States mail, postage prepared, addressed to such party.

PARTICIPANT

El Tejon Unified School District

Signed by:
By: Misty Johnston
Misty Johnston
Chief Business Officer

10/10/2025

Date

DISTRICT

San Joaquin Valley Unified Air Pollution Control District

DocuSigned by:
Almy Shunkian
Almy Shunkian
Governing Board Chair

Recommended for approval:

San Joaquin Valley Unified Air Pollution Control District

DocuSigned by:
Sheraz Gill for
Sheraz Gill
Executive Director/APCO

Approved as to legal form:

San Joaquin Valley Unified Air Pollution Control District

DocuSigned by:
Annette Ballatore
Annette A. Ballatore
District Counsel

Approved as to accounting form:

San Joaquin Valley Unified Air Pollution Control District

DocuSigned by:
Mario Orosco
Mario Orosco
Director of Administrative Services

For accounting use only:

San Joaquin Valley Unified Air Pollution Control District

Program: 650
Account No.: _____

SAN JOAQUIN VALLEY UNIFIED AIR POLLUTION CONTROL DISTRICT GEOGRAPHIC LOCATION

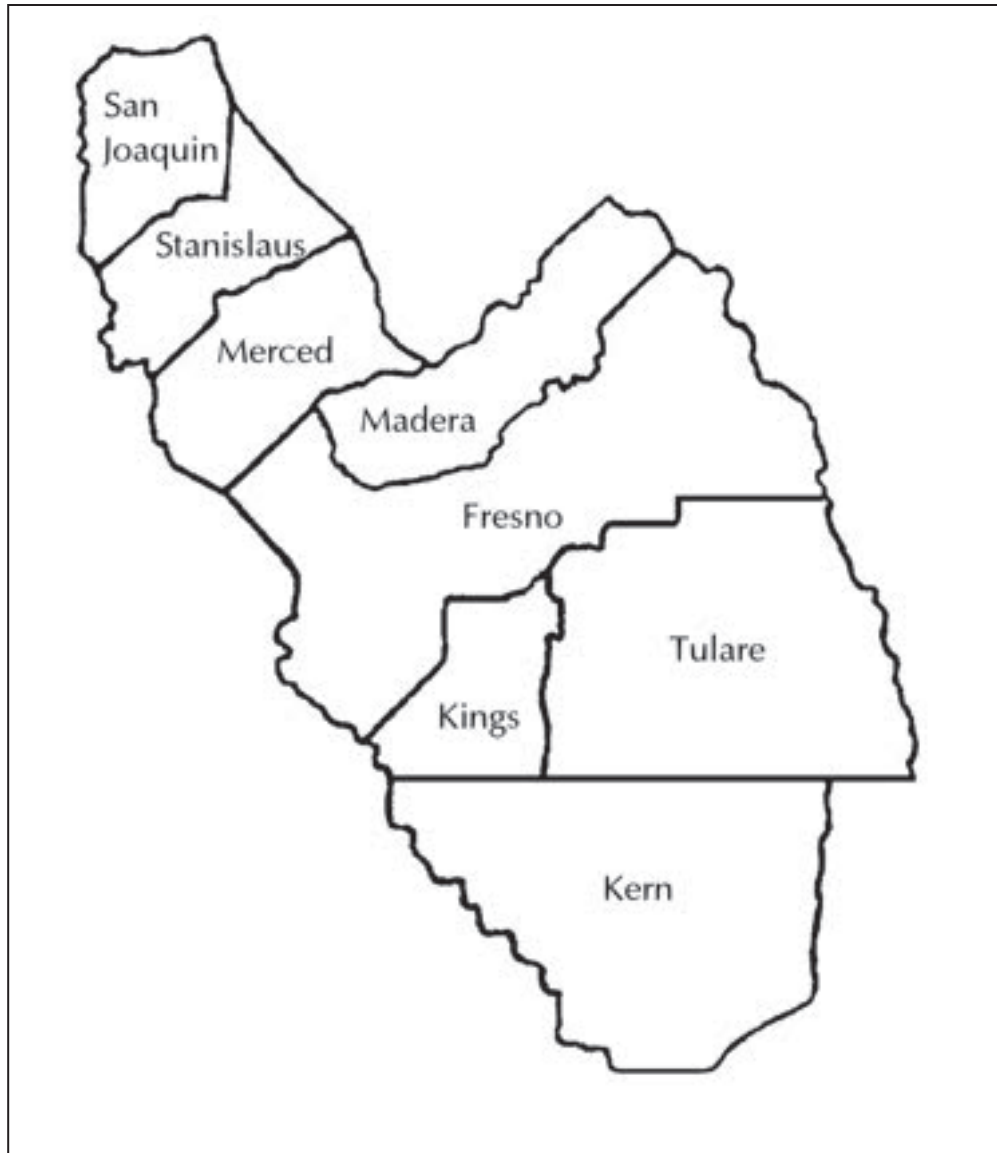


Exhibit A

EXHIBIT B**Clean Vehicle Fueling Infrastructure Program****G-244468-A1****El Tejon Unified School District School District**

Project Information	
Scope of Work:	Installation of Two (2) New Dual-Port Level 3 Chargers for Battery Electric School Buses
Station Type:	Private use only
Project Type:	New Station
Fuel Type:	Electricity
Project Location:	4337 Lebec Road Lebec, CA 93243
Number of Vehicles Utilizing Station:	4 Vehicle(s)
On-Site Renewable Power for Covered Sources:	☐ Yes ☒ No

Electric Battery Charging Station Infrastructure Information	
Number of Chargers:	2 Charger(s)
Number of Ports:	4 Port(s)
Number of Connectors:	4 Connector(s)
Estimated Annual Output of New Station:	10,000 KW
Hydrogen Fueling Station Infrastructure Information	
Number of Dispensers:	Not Applicable
Estimated Annual Output of New Station:	Not Applicable
Portable Power Station Infrastructure Information	
Equipment Make:	Not Applicable
Equipment Model:	Not Applicable
Storage Capacity:	Not Applicable

Project Cost, Funding, and Implementation Information	
Total Project Cost¹	\$426,572.50
Total Eligible Project Cost¹	\$409,572.00
Eligible Grant Amount²	\$409,572.00
Anticipated Project Start Date³	10/01/2025
Anticipated Project Completion Date³	03/01/2027
Project Life / Reporting Term:	10 Years

¹ Total Project Cost and Total Eligible Project Cost may differ from the final invoice amount.

² Eligible Grant Amount may be reduced to ensure total project funding does not exceed 100% of the Total Eligible Project Cost and to prevent overpayment from other funding sources (i.e., co-funding).

³ Dates may change to accommodate reasonable and/or unforeseen circumstances. Anticipated Project Completion Date cannot exceed beyond the Project Term end date without a formal amendment.

ELIGIBLE PROJECT COSTS

Per the Clean Vehicle Fueling Infrastructure Program Guidelines and Request for Proposals, eligible costs are limited to the purchase and installation of the equipment for power delivery or fueling directly related to the infrastructure. The following items in the table below have been identified as eligible for reimbursement. Items not listed in the table below are ineligible for reimbursement. If the Participant wishes for an eligible item that is not listed below to be reimbursed, the Participant must receive District approval.

Eligible Project Items:

AZ Connect Chargers-120 K Single Port (2 Chargers)
AZ Connect Software Level 3 (4 ports 5-year Subscription)
Extended Warranty 5-Years (2 Chargers)
Commissioning/Programming (2 Chargers)
Shipping to Client Yard (2 Chargers)
Design Engineering
Permitting
Mobilization/Demobilization
Temp Facilities/Fencing/Rental
General Conditions
Trenching/Backfill/Saw Cut/Patch/Concrete Pads
Asphalt
Electrical Labor Rates-All trades
Materials (Conduit, Wire, Switchgear, Breakers, ETC.)
Shipping Materials to Yard
Tax 8.25%

EXHIBIT C



RE: **Project Status: Executed Agreement**
Heavy-Duty Program Infrastructure Component

To Whom It May Concern:

Thank you for your participation in the San Joaquin Valley Air Pollution Control District (SJVAPCD) Incentive Programs. Your agreement with the SJVAPCD is now executed.

The following document is enclosed:

1. A copy of your executed agreement

Please keep the copy of your executed agreement for your records as it contains important information regarding the project implementation life, required reporting and record keeping, and other important agreement obligations.

The Payment Procedures document contains the necessary form and instructions for successful completion of a Claim for Payment Packet to be reimbursed, will be sent to you as soon as they are available.

If you have any questions, please call (559) 230-5800 or email grants@valleyair.org and the Incentive Programs staff will be happy to assist you. Please be sure to reference your Project Number referenced on your executed agreement.

Sincerely,

Heavy-Duty Program Staff
Incentive Programs

Enclosures (2)

Samir Sheikh
Executive Director/Air Pollution Control Officer

Northern Region
4800 Enterprise Way
Modesto, CA 95356-8718
Tel: (209) 557-8400 FAX: (209) 557-6475

Central Region (Main Office)
1090 E. Gettysburg Avenue
Fresno, CA 93726-0244
Tel: (559) 230-6000 FAX: (559) 230-6061
www.valleyair.org www.healthyairliving.com

Southern Region
34946 Flyover Court
Bakersfield, CA 93308-9725
Tel: (661) 392-5500 FAX: (661) 392-5585

Certificate Of Completion

Envelope Id: 22574D63-CCA7-4111-B98E-536B18D050EB
 Subject: Docusign: G-244468-A1 El Tejon Unified School District.pdf
 Source Envelope:
 Document Pages: 21
 Certificate Pages: 5
 AutoNav: Enabled
 Envelopeld Stamping: Enabled
 Time Zone: (UTC-08:00) Pacific Time (US & Canada)

Status: Completed
 Envelope Originator:
 Contracts Valley Air District
 1990 E GETTYSBURG AVE
 FRESNO, CA 93726
 contracts@valleyair.org
 IP Address: 162.224.165.10

Record Tracking

Status: Original 10/9/2025 7:52:53 AM	Holder: Contracts Valley Air District contracts@valleyair.org	Location: DocuSign
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: SJVAPCD	Location: Docusign

Signer Events

Misty Johnston
 mjohnston@el-tejon.k12.ca.us
 Security Level: Email, Account Authentication
 (None)

Signature

Signed by:

 BC218BAAE522463

Signature Adoption: Pre-selected Style
 Using IP Address: 206.227.18.10

Timestamp

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 Signed: 10/10/2025 1:47:18 PM

Electronic Record and Signature Disclosure:

Accepted: 10/9/2025 8:42:18 AM
 ID: d1a7d94d-8b42-44b1-9130-b296608f8a9d

Annette Ballatore
 co-counsel@valleyair.org
 District Counsel
 SJVAPCD

Decoded by:

 E4F9C24B78C341D

Signature Adoption: Pre-selected Style
 Using IP Address: 12.219.204.250

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 Signed: 10/13/2025 4:32:41 PM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Accounting Technician
 finance-contracts@valleyair.org
 Accounting Technician
 San Joaquin Valley Air Pollution Control District
 Security Level: Email, Account Authentication
 (None)

Completed

Using IP Address: 12.219.204.250

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 Signed: 10/15/2025 2:09:01 PM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Mario Orosco
 finance-signatures@valleyair.org
 Director of Administrative Services
 San Joaquin Valley Air Pollution Control District
 Security Level: Email, Account Authentication
 (None)

Decoded by:

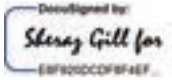
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Electronic Record and Signature Disclosure:

Not Offered via Docusign

Signer Events	Signature	Timestamp
Sheraz Gill for apcocontracts@valleyair.org APCO San Joaquin Valley Air Pollution Control District Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 12.219.204.250	Sent: 10/15/2025 3:09:13 PM Viewed: 10/20/2025 11:47:42 AM Signed: 10/20/2025 11:47:51 AM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Amy Shuklian
ashuklian@tularecounty.ca.gov
Security Level: Email, Account Authentication (None)



Signature Adoption: Drawn on Device
Using IP Address: 12.75.216.99
Signed using mobile

Sent: 10/20/2025 11:47:53 AM
Resent: 10/23/2025 2:36:31 PM
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Signed: 10/23/2025 2:38:43 PM

Electronic Record and Signature Disclosure:
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ID: c7bb6a25-0da9-424a-a74c-bb82c5da523e

Misa Velasco / Lupe Reyes
contracts@valleyair.org
Air Quality Technician
San Joaquin Valley Air Pollution Control District
Security Level: Email, Account Authentication (None)

Completed

Using IP Address: 12.219.204.250

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Signed: 10/23/2025 2:39:51 PM

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	10/9/2025 8:36:30 AM
Envelope Updated	Security Checked	10/23/2025 2:36:30 PM
Envelope Updated	Security Checked	10/23/2025 2:36:30 PM
Certified Delivered	Security Checked	10/23/2025 2:39:13 PM
Signing Complete	Security Checked	10/23/2025 2:39:51 PM
Completed	Security Checked	10/23/2025 2:39:51 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, SJVAPCD (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact SJVAPCD:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: imtiazh.haq@valleyair.org

To advise SJVAPCD of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at imtiazh.haq@valleyair.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from SJVAPCD

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to imtiazh.haq@valleyair.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with SJVAPCD

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to imtiazh.haq@valleyair.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify SJVAPCD as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by SJVAPCD during the course of your relationship with SJVAPCD.



El Tejon Charging Infrastructure

El Tejon Unified School District

EVCharging@A-ZBus.com | www.A-ZBus.com



Date: October 10th 2025

To: El Tejon Unified School District

Project: El Tejon Charging Infrastructure
4337 Lebec Rd.
Lebec, CA 93243

A-Z Bus Sales (AZ) is pleased to offer the following quote for the above-mentioned project.

A-Z Connect Chargers

Furnish (2) DC level 3 120kW dual port charging stations by Autel.

Clarifications:

- Model: UF120A3001
- 120kW dual (DC level 3) charging rate.
- Two-year factory manufacture warranty.
- 5-year Extended warranty
- 5-year Maintenance plan

A-Z Connect Software – 5 years (powered by Autel)

Furnish (4) Port licenses for charger network to AZ Connect Charge Management.

- Graphical dashboard to monitor chargers and run utilization reports for LCFS.
- Integration to vehicle telematics (optional).
- Mobile Application
- 24/7 365 Helpdesk Support



A-Z Connect – Extended Warranty and Maintenance plan included

- 5-year Extended Warranty – Covers parts and labor (total of five years of warranty)
- 5-year Maintenance plan – Includes: tech time, travel time, two site visits per year for maintenance.

Included for each inspection:

General cleaning of unit, inside and out, which may include vacuuming of internal components if necessary.
Inspect for physical damage
Check screen and labels for legibility
Perform functional checks on EVSE including and RFID reader
Visual inspection of output cable(s).
Verify incoming voltage on all phases.
Verify control voltages and adjust as necessary.
Verify input power and circuit breakers.
Electronic summary report
Visual inspection of all major components.
Confirm proper operation of the micro switches on the circuit breakers and fuses.
Check operation of Emergency Stop button.
Review any faults or issues.
Verify date and time and that all programmable settings are correct.
Low resistance digital Ohm meter to perform contact resistance on breakers and termination points.
Electronic summary report.

INSTALLATION

We are pleased to submit our proposal, as recapitulated below, to provide electrical work for the above referenced project. Our Pricing is based on **Prevailing Wages and Rates**. A **design/build** methodology has been used to determine Scope and associated pricing. Where information is not available, assumptions have been made in an effort to capture a complete scope. Our scope of work, breakout pricing, clarifications, and exclusions are as follows:

Scope of Work:

- Electrical Engineering plans for permit
- Permit fee allowance
- (1) 600Amp 480/277v 3P/4W NEMA 3R MSB
- Concrete pad at new service panel
- (2) 5" sweeps towards PG&E Transformer
- Underground conduits and feeders BTM
- (2) 120kW L3 Charger Installation
- Concrete pad at chargers per manufacture spec.
- (2) 4" Rigid steel bollards at each charger

Civil Scope:

- Saw cutting and patch back of concrete and asphalt
- Yards of Import Sand for rapid backfill
- All necessary rentals
- General Foreman

CLARIFICATIONS:

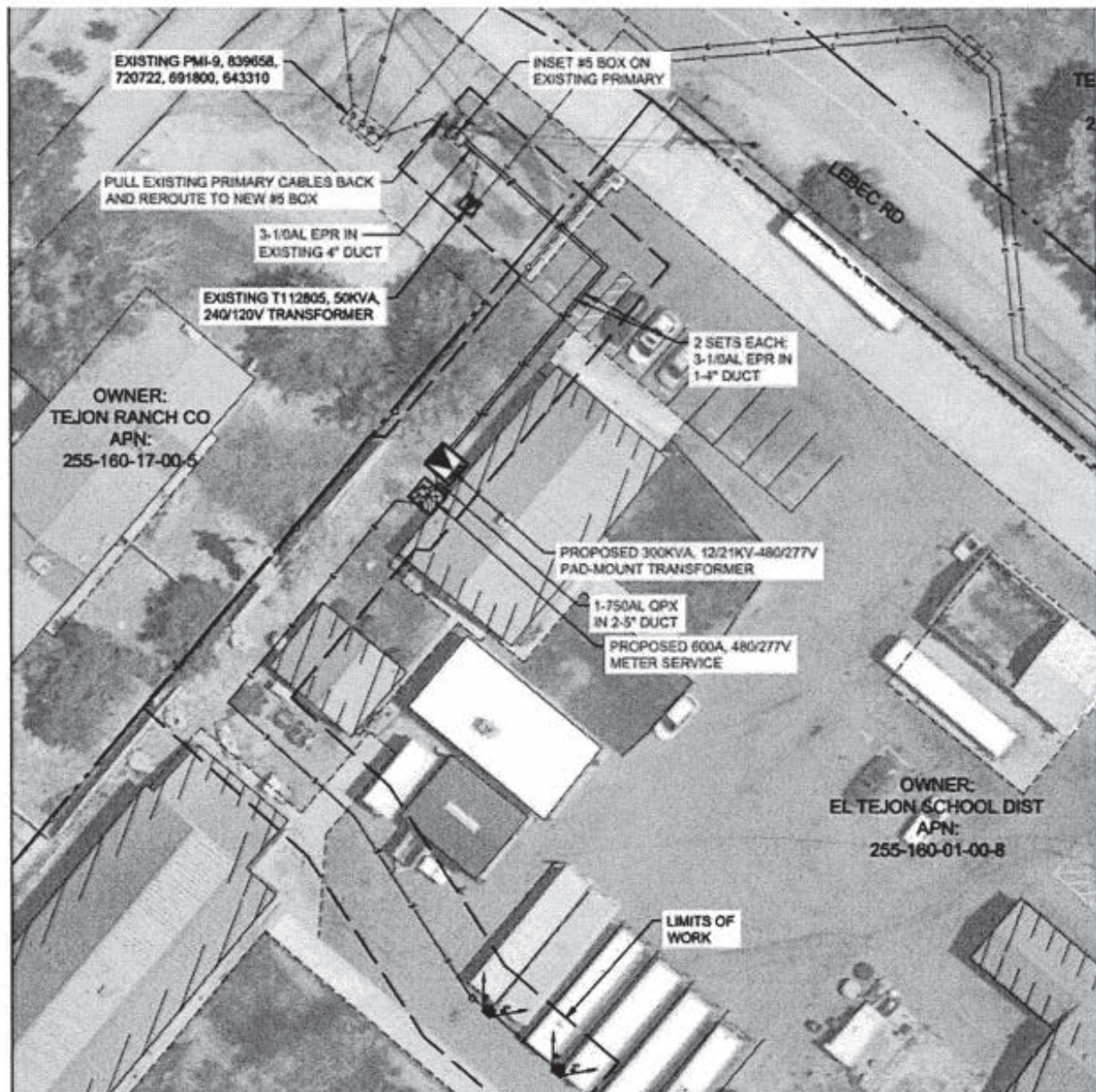
1. Please review our proposal and scope of work completely and notify us if you require any additions, deletions or modifications. If we do not receive a response from you, we will assume that our proposal meets or exceeds your expectations and it is understood completely.
2. If selected to work on this project, we will need a Notice to Proceed and an authorization to release orders not later than ten (10) days from today. When the authorization to release orders is received more than ten (10) days after the bid date, the bid price may be subject to escalation due to price increases in copper, steel, lighting fixtures or other materials or equipment.
3. Any new interpretation or enforcement of new codes that become effective after the date of our bid which add to our scope of work shall be administered as a change in project scope.
4. Scope based on EVC specifications: **(Example Below)**
 - a. Level 3 – 120 kW (145 Amps @ 480V)
5. Pricing subject to change due to any significant market volatility or governmental action affecting the cost or availability of materials, labor, or other related costs that are put into effect after the acceptance of this proposal.
6. Please note that all owner furnished equipment is subject to cost variances upon receipt of further information regarding dimensions, weight, mounting/support requirements, connection requirements, and any other detail information which may be required for complete design and installation.
7. Primary utility conduit length based upon estimated closest POC, pricing subject to change once actual utility POC determined.
8. Concrete pad sizes are approximate until final dimensions of MSB and panel are known.



We **exclude** the following:

1. Bond.
2. Utility company charges.
3. Schedule:
 - a. Cost for premium time, overtime or shift work is not included unless our own forces create the cause of delay.
 - b. Estimate is based upon construction proceeding on a normal schedule (five days per week-eight hours a day), not an accelerated schedule.
4. Correction or upgrades of existing conditions and code violations.
5. Utility/Site:
 - a. Primary Utility power **conduits** and conductors.
 - b. Secondary Utility power conductors.
 - c. Secondary Utility power conduit lengths beyond the lengths listed in bid scope above.
 - d. Trenching equipment beyond the use of a standard backhoe with rubber tires.
 - e. Repair, removal and replacement of any landscaping, plants, trees, sprinklers, sprinkler conduit or control wiring.
 - f. Concrete encasement of primary and secondary Utility conduits.
6. Back charges for damaged finished surfaces, except negligence.
7. Painting, other than standard factory finishes (including touchup).
8. Upgrading electrical system due to inadequate power.
9. Civil and ADA remediation that may be required due to local AHJ codes pursuant to installing new or additional EV Chargers.
10. Any additional wiring needed to remove and replace existing EV chargers.
11. Repair or reinstallation of existing concrete pads for existing EV chargers.

Project Name: El Tejon Unified School District
Sales Rep: Joe Ficalora (909) 522-0286 jficalora@a-zbus.com



A-Z Bus Sales
Address 1900 S. Riverside Ave
Colton, CA 92324

Phone +1 800-437-5522

Web www.a-zbus.com

Pricing Info: Please note that the quote is valid for 30 days.

CHARGERS

*AZ CONNECT CHARGERS – 120KW DUAL PORT (2)	\$178,100.00
AZ CONNECT SOFTWARE LEVEL 3 -- (4 Ports, 5 Year Subscription)	\$23,200.00
EXTENDED WARRANTY 5-YEARS LEVEL 3 (2)	\$20,000.00
SERVICE AND MAINTENANCE 5-YEARS LEVEL 3 (2)	\$17,000.00
COMMISSIONING/PROGRAMING (2)	\$3,000.00
SHIPPING CHARGERS (2)	\$3,000.00
TOTAL CHARGERS & SOFTWARE	\$244,300.00

INSTALLATION

DESIGN ENGINEERING (1)	\$13,250.00
PERMITTING (1)	\$6,500.00
MOBILIZATION/DEMOBILIZATION (1)	\$10,750.00
TEMP FACILITIES/FENCING/RENTAL (1)	\$8,250.00
GENERAL CONDITIONS (1)	\$22,100.00
TRENCHING/BACKFILL/SAW CUT/PATCH/CONCRETE PADS (1)	\$42,250.00
ELECTRICAL LABOR	
LABOR RATES - ALL TRADES (1)	\$37,500.00
*MATERIAL (ALL TRADES)	
CONDUIT, WIRE, FITTINGS, SWITCHGEAR, BREAK (1)	\$41,500.00
SHIPPING INSTALLATION (1)	\$8,500.00
TOTAL INSTALLATION	\$190,600.00
*TAX 8.25%	\$18,117.00
PROJECT PRICING (TOTAL)	\$453,017.00

Project Name: El Tejon Unified School District
Sales Rep: Joe Ficalora (909) 522-0286 jficalora@a-zbus.com



BUSSALES
AN EMPLOYEE OWNED COMPANY

The Total is an up-front, non-recurring cost that will be invoiced at the approval of this proposal or the acceptance of a purchase order; whichever occurs first.

The duration and completion of the project implementation service will coincide with the delivery. At the time of sending this proposal, this is estimated to be determined.

It is possible that the requirements will change over time. If that happens, we will always estimate scope of the additional work for you in advance and communicate this within a reasonable timeframe. Any additional work will be considered a change in scope.

Approval to Proceed

To further pursue this opportunity with A-Z Bus Sales, please sign below to confirm acceptance of Proposal and approval to move forward.

By signing below, both parties agree to further work together to refine material, schedule, timing and conclude a definitive agreement.

A-Z Bus Sales:

Signed: Joe Ficalora

Name: Joe Ficalora

Title: Territory Sales Manager

Date: 10/10/2025

El Tejon Unified School District:

Signed: Misty Johnston

Name: Misty Johnston

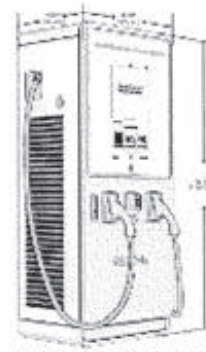
Title: CBO

Date: 10-15-25

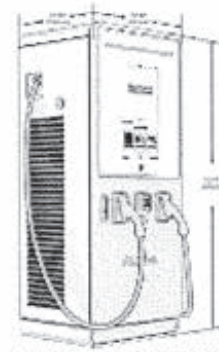
MAXICHARGER DCFAST 60KW-240KW WITH 20KW INCREMENTS



- Flexible Charging Port Options
- Safe & Reliable
- 27-Inch Touchscreen Display & LED Indicator
- Easy to Install & Service
- Smart Cloud Portal & OCPP Capability
- Remote Update & Diagnostics
- Plug & Charge Capable
- Dynamic Load Balancing



MAXICHARGER DCFAST 60KW-120KW



MAXICHARGER DCFAST 140KW-240KW

TECHNICAL SPECIFICATIONS

ELECTRICAL

Connector Option*
Max. Input AC Current

DCFC 60KW-120KW

Dual CCS1 or CCS1 + CHAdeMO
60kW: 91A; 80kW: 122A;
100kW: 152A; 120kW: 182A
60kW: 83A; 80kW: 110A;
100kW: 138A; 120kW: 165A

DCFC 140KW-240KW

Dual CCS1/CCS1 Boost, or CCS1 + CHAdeMO
40kW: 213A; 160kW: 245A; 180kW: 270A;
200kW: 305A; 220kW: 335A; 240kW: 365A
140kW: 181A; 160kW: 207A; 180kW: 230A;
200kW: 260A; 220kW: 285A; 240kW: 310A

Input Voltage Range
DC Output Voltage

480 V AC - 15 % to +10 % @ 60 Hz
CCS1: 150 to 950 V DC; CHAdeMO:
150 to 500 V DC

Network Type

TN-S, TN-C, TN-C-S, & TT
(External RCD* Required)

AC Input Connection
Protection

3P + PE (No Neutral)
Over-Current, Over-Voltage, Under-Voltage,
Ground-Fault, Over-Temperature,
Short-Circuit, Insulation Monitor (IMD),
& Surge Protection

Overvoltage Category
Power Factor (> 50 % Load)

AC Side (Input) OVC: III
≥ 0.98

THDI (> 50 % Load)

≤ 5 %

Peak Efficiency

≥ 96 %

Standby Power

80 W

Short Circuit Current Rating

≥ 65 kA

Energy Metering

Class A

USER INTERFACE & COMMUNICATION

Connectivity

Internet Access Via 4G, Wi-Fi,
Ethernet (RJ 45)

User Authentication

QR Code, RFID, Credit Card (Optional)

ISO 15118 Plug & Charge

Yes

DIN 70121

Yes

Interface

27" LCD High-Contrast Touchscreen
(15.6" Optional)

Wheelchair Accessible

Yes

Communications Protocols

OCPP 1.6, JSON, OCPP 2.0.1
(Can Be Upgraded Later)

RFID Reader

ISO 14443 A+B to Part 4 & ISO/IEC 15693,
Mifare, NFC, Calypso, Ultralight, PayPass,
HID & More

Emergency Button

Yes

Software Update

OTA Update Via Web Portal

Control And Configuration

Web Portal, On-Board Service Portal

GENERAL CHARACTERISTICS

Enclosure Type

Stainless Steel 430

Operation Altitude

6561 Ft. (6561 to 9843 Ft. with Power Derating)

Operating Temperature

-31 °F to +131 °F (+122 °F to +131 °F with Linear
Power Derating)

Storage Temperature

-40 °F to +158 °F

Humidity

< 95 % RH, Non-Condensing

Noise Level

< 65 dB @ 1 m / 25 % Full Load / 800 VDC

Mounting

Free-Standing Cabinet

Cable Length

15 ft (Optional: 20 or 25 ft)

CERTIFICATIONS & STANDARDS

Compliance & Safety

UL 2202, UL 2231-1, UL 2231-2, NEC Article
025,

CSA C22.2 No. 1071-16

EMC Compliance

FCC Part 15 Class A, Class B (Optional)

Warranty

24 Months with Warranty Extensions Available

www.A-ZBus.com
EVCharging@A-ZBus.com



RECEIVED OCT 22 2025

MEMORANDUM OF UNDERSTANDING
(Contract Hours and Services)

This Memorandum of Understanding (MOU) was entered into on October 6, 2025, by and between Renee Wells, IDEA Factory, address Frazier Park, CA 93243, and El Tejon Unified School District (ETUSD), Frazier Park School Expanded Learning Program, CA 93243-0876. Renee Wells and ETUSD are collectively hereafter known as the "the Parties"

Upon acceptance and signatures by both Renee Wells and ETUSD, this proposal becomes an agreement for services wherein each mutually agrees as follows:

RESPONSIBILITIES AND OBLIGATIONS OF THE PARTIES

1. Renee Wells shall:

- a) Will provide Professional Development in STEAM to Frazier Park Elementary staff: 4 times during the 2025-2026 school year.
- b) Shall provide STEAM instruction during a 90-minute block one day per week to students at Frazier Park School.
- c) Will assist students in understanding safety procedures
- e) Will contact Michael McNelis as soon as possible if she is not available for one of his scheduled weekdays.
- f) Will inventory and organize FPS's STEAM lab and set up the lab to be user-friendly
- g) Will prepare easy-to-follow lessons for each grade level TK-4 grades

2. ETUSD Shall:

- a) Provide a space for Renee Wells to meet with students and staff.
- b) Provide a translator if needed, and the translator agrees to confidentiality.
- c) Allow use of the copier and scanner to make copies or send items for families as needed.
- e) Provide transportation for after-school activities
- f) Provide safety gear and materials for students as needed

3. ETUSD Understands:

- a) Renee Wells is a mandated reporter.
- b) Renee Wells can share family/client information with school district staff, but all information is to remain confidential

4. ETUSD agrees to Renee Wells:

- a) \$4,950 for services provided from October 6, 2025, to December 19, 2025
- b) \$2,950 for services provided from January 8, 2026, to June 4, 2026
- c) The stipends will be paid December-Mid and June-Mid.

TERMS OF UNDERSTANDING

The term of this Memorandum of Understanding shall be for the period from October 6, 2025, to June 4, 2026, and may be extended upon written mutual agreement of both Parties.

AMENDMENT OR CANCELLATION OF THIS MEMORANDUM

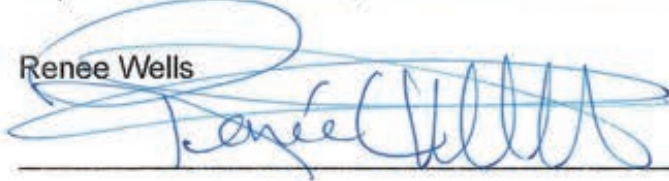
This Memorandum of Understanding may be amended, modified, or canceled at any time in writing by mutual consent of both Parties.

GENERAL PROVISIONS

If at any time either party is unable to perform their duties or responsibilities under this Memorandum of Understanding, the affected party shall immediately provide written notice to the other party to establish a date for the resolution of the matter.

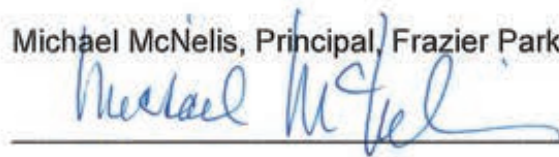
This Agreement shall be signed by Renee Wells, Micahel McNelis, Principal, and Sara Haflich, Superintendent, ETUSD, and shall be effective as of the date first written above.

Renee Wells



10/06/2025
(Date)

Michael McNelis, Principal, Frazier Park School



10/06/2025
(Date)

Sara Haflich, Superintendent, ETUSD



10/06/2025
(Date)

MEMORANDUM OF UNDERSTANDING (Contract Hours and Services)

This Memorandum of Understanding (MOU) is entered into on November 3, 2025, by and between John Vogelsang, address Frazier Park, CA 93225, and El Tejon Unified School District (ETUSD), Frazier Mountain High School CTEIG Program, address 4337 Lebec Road, Lebec, CA 93243-0876. John Vogelsang and ETUSD are collectively hereafter known as the "the Parties"

Upon acceptance and signatures by both John Vogelsang and ETUSD, this proposal becomes an agreement for services wherein each mutually agrees as follows:

RESPONSIBILITIES AND OBLIGATIONS OF THE PARTIES

1. John Vogelsang shall:

- a) Provide welding and mechanical education and skills to students weekly
- b) John Vogelsang will assist students in understanding safety procedures
- c) John Vogelsang will contact Mike Vogenthaler as soon as possible if he is not available for one of his scheduled weekdays.

2. ETUSD Shall:

- a) Provide a space for John Vogelsang to meet with students.
- b) Provide a translator if needed, and the translator agrees to confidentiality.
- c) Allow use of the copier and scanner to make copies or send items as needed.
- e) Provide transportation for after-school activities
- f) Provide safety gear and materials for students as needed
- g) Provide, and sign off on Supervised Agricultural Experiences

3. ETUSD Understands:

- a) John Vogelsang is a mandated reporter.
- b) John Vogelsang can share student information with school district staff, but all information is to remain confidential

4. ETUSD agrees to pay John Vogelsang:

- a) A rate of \$200 per day
- b) John Vogelsang will track his days on a timesheet. These are due to the district office on the last working day of each month.
- c) The stipends will be paid during mid-month payroll and processed through ETUSD's payroll system.

TERMS OF UNDERSTANDING

The term of this Memorandum of Understanding shall be for the period from August 13, 2025, to June 4, 2026, and may be extended upon written mutual agreement of both Parties.

AMENDMENT OR CANCELLATION OF THIS MEMORANDUM

This Memorandum of Understanding may be amended, modified, or canceled at any time in writing by mutual consent of both Parties.

GENERAL PROVISIONS

If at any time either party is unable to perform their duties or responsibilities under this Memorandum of Understanding, the affected party shall immediately provide written notice to the other party to establish a date for resolution of the matter.

This Agreement shall be signed by John Vogelsang, Principal, Mike Vogenthaler, and Sara Haflich, Superintendent, ETUSD, and shall be effective as of the date first written above.

John Vogelsang

_____	<u>11/03/2025</u>
	(Date)

Mike Vogenthaler, Principal, FMHS

_____	<u>11/03/2025</u>
	(Date)

Sara Haflich, Superintendent, ETUSD

_____	<u>11/03/2025</u>
	(Date)

MEMORANDUM OF UNDERSTANDING
(Contract Hours and Services)

This Memorandum of Understanding (MOU) was entered into on November 3, 2025, by and between CNA Holly Ortega, address Frazier Park, CA 93225, and El Tejon Unified School District (ETUSD), El Tejon Community Schools, address 4337 Lebec Road, Lebec, CA 93243-0876. CNA Holly Ortega and ETUSD are collectively hereafter known as the "the Parties"

Upon acceptance and signatures by both CNA Holly Ortega and ETUSD, this proposal becomes an agreement for services wherein each mutually agrees as follows:

RESPONSIBILITIES AND OBLIGATIONS OF THE PARTIES

1. CNA Holly Ortega shall:

- a) Provide oversight to the telehealth program for students and families up to 4 hours per week at FMHS and up to 4 hours per week at ETS
- b) CNA Holly Ortega will assist students and families with the telehealth process
- c) CNA Holly Ortega will provide ETUSD with a list of items to be purchased for telehealth services
- d) CNA Holly Ortega shall contact Mike Vogentholler or Corey Hansen as soon as possible if she is not available for one of her scheduled telehealth shifts.

2. ETUSD Shall:

- a) Provide a space for CNA Holly H. Ortega to meet with patients in private
- b) Provide a translator if needed, and the translator agrees to confidentiality
- c) Provide all required equipment for telehealth appointments
- d) Provide all required PPE and other supplies needed for telehealth services
- f) Allow use of the copier and scanner to make copies or send items for families as needed.

3. ETUSD Understands:

- a) CNA Holly Ortega is a mandated reporter.
- b) CNA Holly Ortega can share student and family information with school district staff, but all information is to remain confidential

4. ETUSD agrees to pay Holly Ortega, CNA:

- a) A rate of \$25 per hour
- b) Holly Ortega will track her hours on a separate telehealth timesheet. These are due to the district office on the last working day of each month.
- c) The stipends will be paid during mid-month payroll and processed through ETUSD's payroll system.

TERMS OF UNDERSTANDING

The term of this Memorandum of Understanding shall be for the period from November 3, 2025, to June 4, 2026, and may be extended upon written mutual agreement of both Parties.

AMENDMENT OR CANCELLATION OF THIS MEMORANDUM

This Memorandum of Understanding may be amended, modified, or canceled at any time in writing by mutual consent of both Parties.

GENERAL PROVISIONS

If at any time either party is unable to perform their duties or responsibilities under this Memorandum of Understanding, the affected party shall immediately provide written notice to the other party to establish a date for resolution of the matter.

This Agreement shall be signed by Holly Ortega, CNA, Misty Johnston, Chief Business Official, and Sara Haflich, Superintendent, ETUSD, and shall be effective as of the date first written above.

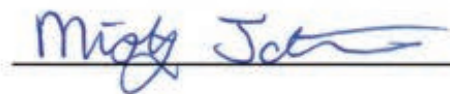
Holly Ortega, CNA



11/03/2025

(Date)

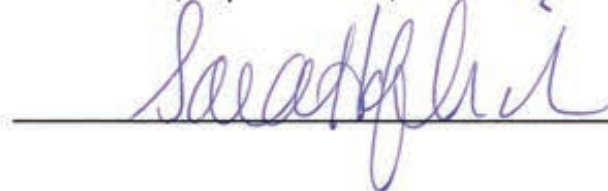
Misty Johnston, Chief Business Official, ETUSD



11/03/2025

(Date)

Sara Haflich, Superintendent, ETUSD



11/03/2025

(Date)



October 22, 2025

El Tejon Unified Sd
P.O. Box 876
Lebec, Ca 93243

**RE: EL TEJON UNIFIED SD - TUPE TIER II MOU - FY 2025-2026 CONTRACT
NUMBER 603953**

Dear Sara Haflich,

Submitted for your signature is the above reference contracts/ agreements/ amendments.

- * Please e-sign or have the appropriate authorized person e-sign the enclosed agreement.
- * Please respond and return the executed agreement no later than **11/22/2025**.

Payment cannot be made until the fully executed agreement is received by our office.

For questions or concerns regarding this agreement please contact, Brianna Crosby at 661-636-4035, or brcrosby@kern.org.

Sincerely,

E-SIGNED by Michael Gumapac
on 2025-10-22 14:54:12 PDT

Michael Gumapac
District Fiscal Analyst
Division of Fiscal Support

JGM:MG:af
Enc.

**OFFICE OF JOHN G. MENDIBURU
KERN COUNTY SUPERINTENDENT OF SCHOOLS
*Advocates for Children***

*Division of Local Initiatives and Innovation
School-Community Partnerships / Community Schools Program*

MEMORANDUM OF UNDERSTANDING

Kern County Tobacco-Use Prevention Education Tier 2 Consortium Funding Distribution

This Memorandum of Understanding (“MOU”) is entered into between the Kern County Superintendent of Schools (“KCSOS”) and the Kern County Tobacco Use Prevention Education (TUPE) Tier 2 Consortium (“Consortium”), member El Tejon Unified School District that has signed below.

Kern County local educational agencies (“LEAs”) have formed the Consortium to apply for TUPE Tier 2 funding from the California Department of Education (CDE). The Consortium consists of 25 school districts serving 78 middle and high schools throughout Kern County, along with KCSOS. KCSOS is the lead agency for the Consortium.

The purpose of this MOU is to distribute Tier 2 TUPE funding received from CDE to Consortium members through KCSOS. Consortium members, in turn, continue to pursue the goal of reducing the number of students in grades six through twelve who begin to use—or continue to use—tobacco, cannabis or vaping products.

KCSOS may be referred to hereinafter as a Party. The school district Consortium member executing this MOU may be referred to hereinafter as either a Party or a District. Together, both may be referred to as Parties or as LEAs.

RECITALS

Proposition 99 (1988) and Proposition 56 (2016), approved by the California voters, taxes tobacco products to fund statewide tobacco, cannabis, and vaping use prevention, intervention and cessation programs. A portion of the tax revenue is earmarked for use by state and local agencies, such as county offices of education and school districts, to participate in this endeavor.

CDE has established the statewide TUPE program, which supports LEA programs that provide students in grades six through twelve with tobacco, cannabis, and vaping use prevention, intervention and cessation specific activities and instruction.

CDE's TUPE grant program relies on county offices of education to provide leadership, administrative oversight, training, and technical assistance to assist school districts within their county. KCSOS is one such county office of education. County offices of education and school districts may form a consortium to apply for and receive TUPE Tier 2 funding.

The Consortium members have each met the required assurances and certifications of TUPE grant applicants. Each member has ongoing programs focused on the prevention, intervention, and cessation of tobacco, cannabis, and vaping use.

KCSOS has received—or is expected to receive—TUPE Tier 2 funding from CDE on behalf of the Consortium and is authorized to release such funding to the Consortium members.

TERMS

Disbursement of TUPE Tier 2 Funding by KCSOS to the Districts: 2025-2026 School Year

Total available funding under this MOU is \$500.00 per participating school site within each District/Consortium member. Consortium member districts and participating school sites are listed on Attachment "A". Attachment A is hereby fully incorporated into this MOU.

KCSOS's obligation to provide each District with its allotment of TUPE funding under this MOU is contingent upon receiving the funding award from CDE.

Signed MOUs and invoices are due to KCSOS by Friday, December 19, 2025. Failure to meet this deadline will result in the loss of \$500.00 per participating school site for districts that do not meet the deadline.

The Parties understand that TUPE funding is being distributed in funding cycles. The first distribution has already occurred. The distribution that is the subject of this MOU is the second distribution.

The Parties understand that if TUPE funding received for CDE is reduced, delayed or terminated, each District's disbursement from KCSOS will be similarly reduced, delayed or terminated.

Duration of the MOU

The effective date of this MOU is July 1, 2025. The MOU expires on June 30, 2026.

Record Keeping and Audits

The District agrees to maintain accurate books and records relative to all its activities associated with the TUPE funding that is subject of this MOU. All records shall be maintained in accordance with applicable state and federal laws and regulations.

Notwithstanding the foregoing, all records shall be maintained in an accessible location and in good condition for a period of at least five (5) years from the effective date of this MOU.

KCSOS shall have the right to, and District shall permit, the examination, copying, and auditing of all books, records, documents, accounting procedures, practices, and other evidence that reflect the use of the funding provided pursuant to this MOU. Copies of such records shall be immediately provided to KCSOS upon request.

In the event state regulators require the return of any funds relating to amounts paid under the TUPE program, including unexpended funds, the District is responsible for and shall return such amounts as requested by the regulator.

Early Termination

Either Party may terminate its participation in the Consortium or this MOU for any reason and at any time upon notice to KCSOS. Should a District terminate its participation in the Consortium, all TUPE funding received pursuant to this MOU must be returned to KCSOS and, in turn, CDE.

KCSOS Responsibilities

1. Subject to available TUPE funding, identify a KCSOS TUPE Project Coordinator to be responsible to:
 - a. Serve as a liaison with key stakeholders on the Tobacco-Free Coalition of Kern, an office within the Kern County Department of Public Health;
 - b. Provide TUPE funding to each consortium member for a District TUPE Coordinator, School Site TUPE Coordinator, and School Site TUPE Activities Coordinator stipends; purchase research-validated TUPE prevention curriculum; and coordinate training and implementation fidelity checks;
 - c. Convene biannual TUPE advisory meetings with TUPE Project Leads and district/site contacts;
 - d. Provide resources and support necessary to meet the objectives of the TUPE grant;
 - e. Support enforcement and recertification of tobacco-free policies for all Districts;
 - f. Expend funds as designated in the approved TUPE request for application;
 - g. Support sites, that have been selected by KCSOS, to participate in the California Youth Tobacco Survey ("CYTS") administered by the California Department of Public Health ("CDPH");

- h. At selected sites as determined by KCSOS, help to facilitate Students Working Against Tobacco (“SWAT”) training and at those selected sites, assist students in creating anti-tobacco public service announcements to be featured in local media and peer-to-peer mentoring.
2. Download and keep on file the Assurances and Certifications located on the COE funding portal.

District Responsibilities

1. Subject to available TUPE funding, identify a District TUPE Project Contact Person to be responsible to:
 - a. Monitor tobacco-free policy enforcement and support recertification, ensuring that all tobacco-free policy requirements met by the date of recertification;
 - b. Submit necessary data designed to track process and outcome measures to KCSOS TUPE Project Coordinator;
 - c. Attend a minimum of two (2) TUPE Advisory Meetings per year;
 - d. Assist KCSOS with tobacco-free policy recertification and COE report submission by April 30, 2026;
 - e. If chosen, participate in the CYTS administered by CDPH;
 - f. Maintain a current, updated list of TUPE district staff, including school site, phone number, and email
2. Identify staff to serve as TUPE School Site Liaisons, who will be responsible for either or both of the following roles/responsibilities:
 - a. Implementing a combination of:
 - a primary research-validated tobacco prevention program,
 - youth development programs (i.e., Friday Night Live, Safe School Ambassadors),
 - intervention and cessation/referral activities,
 - pregnant minor assessment/referral and linkage to services, to address needs identified in the TUPE project needs analysis;
 - b. Receiving additional training in a research-based curriculum to serve as a coach/support at the school site;
 - c. Attend at least one (1) County-Wide TUPE Training and assist in students creating anti-tobacco public service announcements to be featured in local media.

3. Work closely with site administrators (Principals, Assistant Principals) to create support for the program and inform campus security and staff of Pre-Cessation/Cessation classes and referral forms.
4. Promote Pre-Cessation/Cessation classes as alternatives to in-house suspension, for student tobacco policy violations, and detention as needed.
5. Facilitate campus clearance for students participating in peer presentations and field trips for events such as the Drug Free Youth Summit, Kern County Great American Smokeout, Leaders in Life Youth Conference, Students Working Against Tobacco, and No Butts Left Behind Project, etc.
6. Provide support for youth development projects to involve Kern County Youth Tobacco Purchase Surveys, including;
 - a. Support for the Tobacco Free Coalition of Kern, Back to School Nights, Resource Fairs, and Parent Tobacco Coalition Development.

Approved Prevention and Cessation Activities

The following are pre-approved prevention and cessation activities Districts may initiate:

- a. Classroom Animation Project
- b. Drug Free Youth Summit
- c. Great American Smoke-Out
- d. Leaders in Life Conference
- e. Leaders in Life Planning Meetings
- f. Students Working against Tobacco
- g. No Butts Left Behind Project
- h. Red Ribbon Week Activities
- i. Youth Quest
- j. American Cancer Society Relay for Life
- k. Brief Intervention (Grades 6-12)
- l. Stanford Toolkit/Healthy Futures- You & Me, Together Vape Free
- m. Catch My Breath
- n. NOT on (High School)
- o. Through with Chew Week
- p. Kick Butts Day
- q. Earth Day
- r. World No Tobacco Day
- s. Teaching Cannabis Awareness (& other drugs) Conference
- t. Youth Mental Health First Aid Training
- u. Friday Night Live
- v. Project Based Learning
- w. Other Tobacco Related Environmental Prevention Activity
- x. (must have preapproval from **KCSOS**)
- y. Youth Against Commercial Tobacco Summit

Additional Provisions

The attached additional provisions are part of this MOU and are fully incorporated by this reference.

EL TEJON UNIFIED **SCHOOL DISTRICT**

E-SIGNED by Sara Haflich
By: on 2025-10-22 15:07:06 PDT

Entity Name: El Tejon Unified School District

Entity Type: Public School

Authorized Signature Name:

Address: P.O. Box 876
Lebec, CA 93243

Date: October 22, 2025

**KERN COUNTY SUPERINTENDENT OF
SCHOOLS**

E-SIGNED by Michael Gumapac
By: on 2025-10-22 14:54:16 PDT

Signatory Name: Michael Gumapac

Title: District Fiscal Analyst

1300 17th Street, Bakersfield, CA 93301

Budget Code: 01-825-6695-0-5100.00-8600-2100-00-
0000-000

Date: October 22, 2025

ADDITIONAL PROVISIONS OF THIS MOU

Hold Harmless & Indemnification

Each Party agrees to defend, indemnify, and hold harmless the other Party—including its directors, officers, employees, agents, volunteers, representatives, and subcontractors—from and against any and all claims or causes of action brought by third parties that arise from the negligence, gross negligence, or other malfeasance of its personnel in connection with the subject matter of this MOU , or from a failure to comply with administrative requirements associated with the TUPE Grant Program as imposed by law. This provision shall survive the termination of this MOU.

Insurance

Each Party shall procure and maintain in force during the term of this MOU, at its sole cost and expense, Comprehensive General Liability Insurance, for bodily injury, personal injury and property damage arising out of, or in connection with this MOU. Coverage shall be no less than one million dollars (\$1,000,000) per claim and two million dollars (\$2,000,000) aggregate. Coverage shall not exclude sexual molestation or abuse liability.

Each Party shall also procure and maintain in force during the term of this Agreement, at its sole cost and expense Workers' Compensation coverage as required by law.

Such coverages must be obtained from a carrier admitted to do insurance business in California and listed in the current "Best's Key Rating Guide" publication with a minimum of an "A-; VII" rating. A non-admitted company doing business in the state of California must have a "Best's Rating" of "Excellent A: X," or better. The Parties stipulate that KCSOS is a member of a self-insured pool, known as Self Insured Schools of California and that the quality and amount of coverage is the equivalent to that required herein.

Each Party's policy shall contain an endorsement naming the other Party as an additional insured insofar as this Agreement is concerned. Each Party must approve any exception to these requirements sought by the other Party.

Each Party's policy provision(s) or endorsement(s) must further provide that coverage is primary for claims under that party's general liability policy that are caused, in whole or in part, by that Party in respect to this MOU and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insured.

The Parties shall exchange original certificates of insurance and the endorsements to the policies of insurance.

Exclusion of Certain Damages

In no event shall any Party be liable to the other Party for any direct or indirect, special, incidental, consequential, or punitive damages, however caused and under any theory of liability—whether in contract, tort (including negligence and strict liability) or otherwise — arising out of or related to this MOU, even if advised of the possibility of such damages, and notwithstanding any failure of essential purpose of any limited remedy.

Except for claims based on willful malfeasance, the maximum aggregate liability of any Party to another Party under any theory of law (including breach of contract, tort, and strict liability) shall not exceed the total amount received by the Party from the other Party or the flat amount of five hundred dollars (\$500.00), whichever is greater.

The foregoing limitation of liability shall not apply to claims brought pursuant to the Hold Harmless and Indemnification provision of this Agreement. This provision does not apply to liability for gross negligence, willful injury or fraud, and is not intended to protect non-agent third parties.

Miscellaneous Provision

Entire Agreement. This MOU, including any exhibits or schedules to which it refers, constitutes the final, complete, and exclusive statement of the terms of agreement between the Parties pertaining to the subject matter of the agreement. It supersedes all prior and contemporaneous understandings or agreements of the Parties. No Party has been induced to enter into this agreement by, nor is any party relying on, any representation or warranty outside those expressly set forth in this agreement.

Amendment. The provisions of this MOU may be modified only by mutual agreement of the Parties. No modification shall be binding unless it is in writing and signed by the Party against whom enforcement of the modification is sought.

Waiver. Any of the terms or conditions of this MOU may be waived at any time by the Party entitled to the benefit of the term or condition, but no such waiver shall affect or impair the right of the waiving party to require observance, performance, or satisfaction either of that term or condition as it applies on a subsequent occasion or any other term or condition of this Agreement.

Assignment. Neither Party may assign any rights or benefits or delegate any duties under this Agreement without the written consent of the other Party. Any purported assignment without written consent shall be void.

Parties in Interest. Nothing in this MOU, whether express or implied, is intended to confer any rights or remedies under or by reason of this agreement on any person other than the Parties to it and their respective successors and assigns, nor is anything in this MOU intended to relieve or discharge the obligation or liability of any third person to any Party

to this Agreement, nor shall any provision give any third person any right of subrogation or action against any party to this Agreement.

Severability. If any provision of this MOU is held by an arbitrator or court of competent jurisdiction to be invalid or unenforceable, the remainder of the agreement shall continue in full force and effect and shall in no way be impaired or invalidated.

Governing Law. The rights and obligations of the Parties and the interpretation and performance of this MOU shall be governed by the laws of California, excluding any statute which directs application of the laws of another jurisdiction.

Notices. Any notice under this MOU shall be in writing, and any written notice or other document shall be deemed to have been duly given on the date of personal service on the parties or on the second business day after mailing if the document is mailed by registered or certified mail, addressed to the parties at the addresses listed on the signature page, or at the most recent address specified by the addressee through written notice under this provision. Failure to conform to the requirement that mailings be by registered or certified mail shall not defeat the effectiveness of notice actually received by the addressee.

Authority to Enter Agreement. Each Party to this MOU represents and warrants that it has the full power and authority to enter into this Agreement and to carry out the transactions contemplated by it and has taken all action necessary to authorize the execution, delivery, and performance of the agreement.

Non-Appropriation. KCSOS reserves the right to immediately terminate this Agreement in the event insufficient funds are appropriated or budgeted for in any fiscal year. Upon such termination, each Party will be released from any further financial obligation to any other Party.

Independent Agents. This agreement is by and between independent agents. It is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, and/or association between the independent agents. Neither Party's employees shall have any rights to the other Party's employee benefits, including pension, retirement, health and welfare, and any other similar benefits as a result of this agreement.

Subcontractors. The District shall notify KCSOS of any subcontractors that will be engaged in the performance of services under this agreement.

Nondiscrimination. During the performance of this agreement, neither Party shall deny benefits to any person on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation,

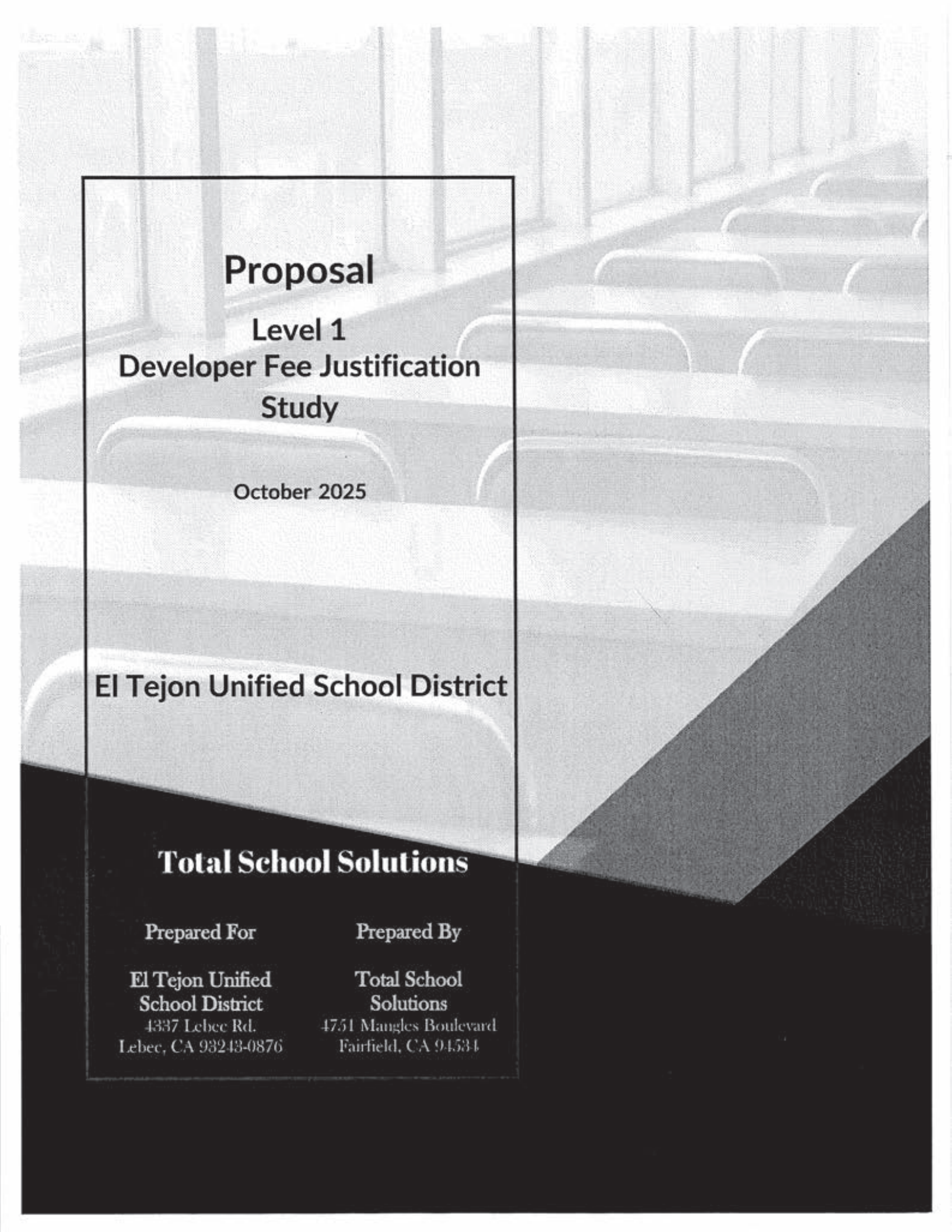
immigration status or military and veteran status, nor shall they discriminate unlawfully against any employee or applicant for employment because of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, immigration status or military and veteran status.

Execution of Agreement. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Photographic copies of such signed counterparts may be used in lieu of the originals for any purpose.

ATTACHMENT “A”

TUPE Tier II Participating Schools- Consortium

Arvin Union School District:	Haven Drive Middle School, Bear Mountain, El Camino Real, Sierra Vista
Beardsley School District:	Beardsley Junior High, Beardsley Elementary, N Beardsley Elementary, San Lauren Elementary
Delano Union School District:	Almond Tree Middle, Cecil Avenue Math and Science Academy La Viña Middle, Pioneer Elementary (K8), Nueva Vista Language Academy, Terrace Elementary
Edison School District:	Edison Middle
El Tejon Unified School District:	El Tejon Middle, Frazier Mountain High
Fairfax School District:	Fairfax Jr High, Shirley Lane, Virginia Elementary, Zephyr
Fruitvale School District:	Fruitvale Jr High
Greenfield Union School District:	Greenfield Middle, McKee Middle, Ollivier Middle, Greenfield Community
Kern County Superintendent of Schools (KCSOS/COE):	Central School, Jamison Center, East Kern Community, Community Learning Center Lake Isabella Community, North Kern Community West Kern Community, Bridges Academy, Central, Erwin Owen High, Redwood High
Kern High School District:	North High, Golden Valley, Kern Valley, Arvin High
Kernville Union School District:	Woodrow Wallace Middle
Lakeside Union School District:	Lakeside
Lamont Elementary School District:	Alicante Avenue Elementary, Mountain View Middle, Myrtle Avenue Elementary
Maricopa Unified School District:	Maricopa Middle, Maricopa High
Norris School District:	Norris Middle, Norris, Olive Drive, William B. Bimat, Veterans
Rio Bravo Greeley Union School District:	Rio Bravo Greeley Elementary
Rosedale Union School District:	Almondale, American, Centennial, Del Rio, Freedom Middle Independence, Patriot, Rosedale Middle, Rosedale North
Sierra Sands Unified School District:	Burroughs High, James Monroe Middle, Murray Middle Mesquite High
Southern Kern Unified School District:	Abraham Lincoln Alternative, Rare Earth High-Continuation Rosamond High, Tropico Middle
South Fork Union School District:	South Fork Elementary
Taft City School District:	Lincoln Junior High
Taft Union High School District:	Taft Union High
Tehachapi Unified School District:	Jacobsen Middle, Tehachapi High, Monroe High (Continuation)
Vineland School District:	Sunset Middle School
Wasco Union High School District:	Wasco High, Wasco Independence High



Proposal

Level 1 Developer Fee Justification Study

October 2025

El Tejon Unified School District

Total School Solutions

Prepared For

**El Tejon Unified
School District**
4337 Lebec Rd.
Lebec, CA 93243-0876

Prepared By

**Total School
Solutions**
4751 Mangles Boulevard
Fairfield, CA 94534

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LETTER OF INTEREST



Total School Solutions
4751 Mangels Boulevard
Fairfield, CA 94534

October 22, 2025

Misty Johnston
Chief Business Official
El Tejon Unified School District
4337 Lebec Rd.
Lebec, CA 93243-0876

Subject: Contract Proposal for Conducting Developer Fee Justification Study

Dear Johnston,

It is with great enthusiasm that we submit this proposal for the El Tejon Unified School District Developer Fee Justification Study. Total School Solutions (TSS) provides school districts throughout California with justification studies that enable the Districts to update and adapt the newest residential and commercial developer fee rates and thus enhance their facility revenues, and also remain eligible for state facility funding.

Our team of experts has an in-depth understanding of the many aspects of Developer Fees and is well-known for providing high-quality, cost-efficient studies.

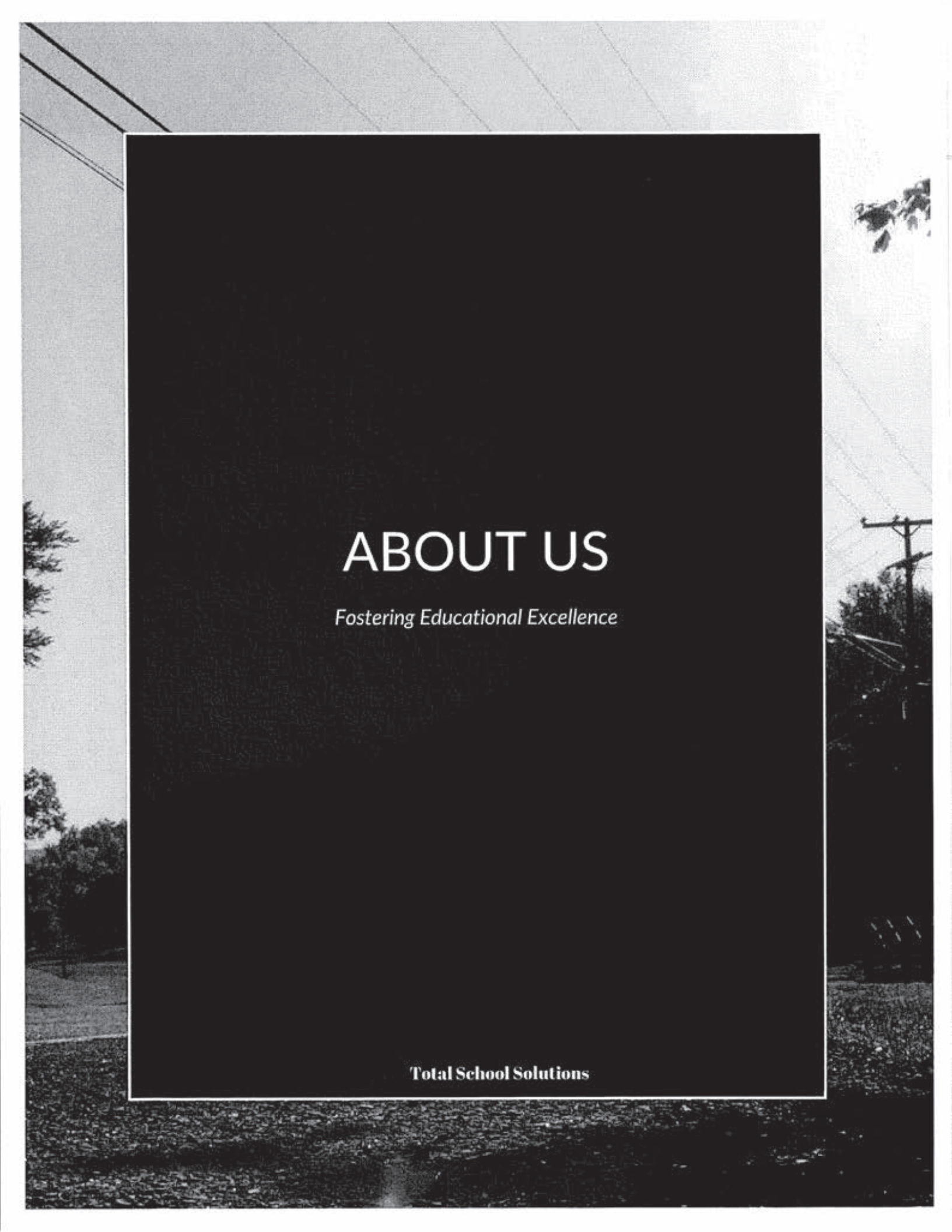
If the proposal is acceptable to you, please sign the signature page of the contract and return it to us.

To ensure the highest quality of our work, I will personally serve as the contact person and may be reached at (707) 529-4409 or by email at jpandolfo@totalschoolsolutions.us.

Sincerely,

Joseph Pandolfo

Joseph Pandolfo
Executive Vice President
Total School Solutions



ABOUT US

Fostering Educational Excellence

Total School Solutions

ABOUT US

Company Bio

Total School Solutions (TSS) is a trusted, full-service firm dedicated to serving the needs of school districts and the students they educate. With a mission to enhance the performance, productivity, and sustainability of school districts, we provide an extensive array of services across multiple domains, including education, budget and finance, facilities and planning, human resources, leadership and governance, operations, technology, professional development, and legal compliance training.

At Total School Solutions, we specialize in designing and implementing tailored solutions to address the unique challenges and opportunities faced by each district. Our approach begins with identifying critical issues, analyzing needs and available resources, and developing effective, sustainable strategies. We then work closely with districts to implement these strategies, ensuring measurable improvements in efficiency and productivity.

Our commitment extends beyond immediate results to fostering the long-term success of both districts and their students. We believe in creating programs and frameworks that promote ongoing decision-making and systematic improvement. Our solutions are crafted to consider the intended and unintended impacts on the entire organization, ensuring a holistic and sustainable approach to problem-solving.

Our team is comprised of highly qualified, respected, and experienced professionals with proven track records of success. Their collaborative expertise allows us to deliver uniquely comprehensive solutions that address all aspects of a district's needs, effectively minimizing potential unintended consequences. By leveraging this depth of experience and expertise, we provide our clients with a level of service that is second to none.

With Total School Solutions, districts gain a partner committed to their success, offering innovative and actionable solutions that pave the way for enhanced organizational performance and student achievement.

Area of Service of the Firm

Although TSS provides services nationally and internationally, the majority of our business comes from the State of California. With our head offices in Fairfield, California, we are officially classified as a local California firm.

Location of the Office Serving

Total School Solutions will provide all the services required for this project through our office in Fairfield, California. The following staff members are located at this office:

- CEO/President
- Executive Vice President
- Vice President – Operations
- Other Professional Staff (19)

Name, address, phone, fax and email

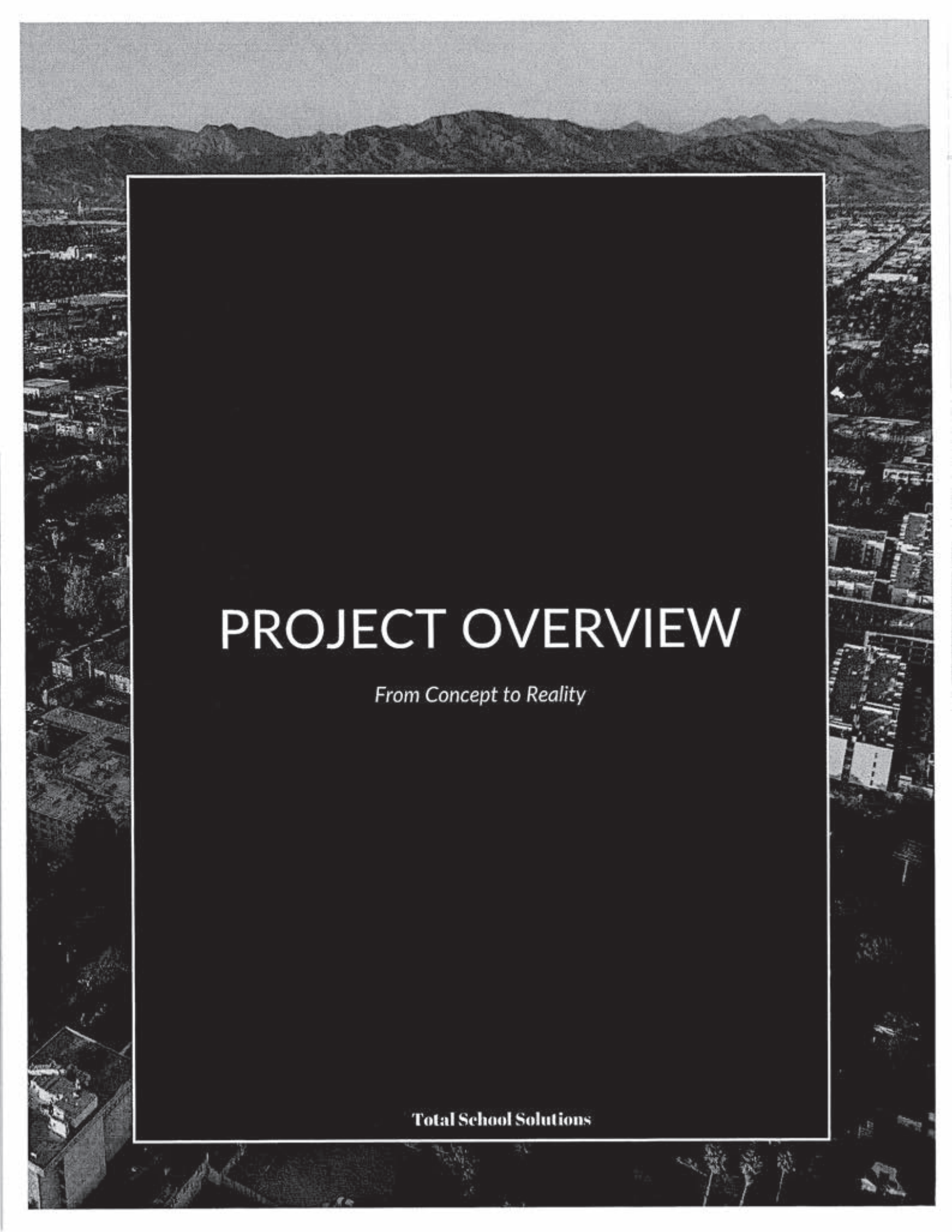
Name	Total School Solutions
Address	4751 Mangels Boulevard Fairfield, CA 94534
Phone	(707) 422-6393
Fax	(707) 422-6494
Email	aahad@totalschoolsolutions.us

Legal form of firm and year of Establishment

Legal Form of Firm	Corporation (CA)
Year of Establishment	1999

Contact Person

Contact Person	Tahir Ahad, President/CEO
Address	Total School Solutions 4751 Mangels Boulevard Fairfield, CA 94534
Phone	(707) 422-6393
Fax	(707) 422-6494

An aerial photograph of a city, likely Los Angeles, with a large mountain range in the background. The city is densely packed with buildings and trees. The photograph is in black and white and serves as the background for the entire page.

PROJECT OVERVIEW

From Concept to Reality

Total School Solutions

PROJECT OVERVIEW

Developer Fee Study

Developer fees represent financial contributions made by property owners and developers to school districts, aimed at offsetting the effects of new development within a district's jurisdiction on school facilities. These fees are typically required as a condition for property developers or owners to obtain building permits from local city or county authorities.

At the core of these fees lies the Level 1 Developer Fee Justification Study, which is mandated by the State to establish basic mitigation rates. The rationale behind these fees is grounded in the anticipated impact of upcoming residential, commercial, and industrial developments on school enrollment within the district. Adjusted biennially by the State Allocation Board (SAB), these rates ensure that school districts can accommodate additional students resulting from new constructions effectively.

Currently, as of the latest update on February, 2024, developer fees stand at \$5.17 per square foot for residential construction and \$0.84 per square foot for commercial/industrial projects. The next scheduled adjustment is slated for January 2024 during the State Allocation Board Meeting, aiming to align fees with prevailing economic conditions and demographic projections.

These contributions play a crucial role in supporting educational infrastructure development, ensuring that school facilities can sustainably accommodate the educational needs of growing communities.

Scope of Work

ACTIVITY 1: BACKGROUND RESEARCH	• Calculating Student Generation Factors ("SGF") for different housing categories • Use the District's provided data or the Facility Master Plan to estimate the District's facility capacity to accommodate new students • Estimate potential residential development within the District using City/County level Regional Housing Needs Assessment (RHNA) report, or previous developer fee collection
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ACTIVITY 2:

FACILITY NEED ASSESSMENT

- Estimate the number of new students generated due to the new residential development
- Compare the estimated students generated due to new residential development with District's capacity to accommodate new students

ACTIVITY 3:

SCHOOL FACILITY NEEDS AND IMPACT ANALYSIS

- Assess the impact of projected enrollment growth on existing school facilities
- Estimate costs for necessary school facility expansions and modernization based on state and local construction and modernization cost standards

ACTIVITY 4:

RESIDENTIAL DEVELOPMENT FEE CALCULATION

- Calculate the proportionate share of facility costs attributable to new residential development.
- Establish a justified per-square-foot developer fee for residential development.

ACTIVITY 5:

COMMERCIAL AND INDUSTRIAL DEVELOPMENT FEE

- Analyze employment generation rates per commercial/industrial building type.
- Assess the number of school-age children generated by new employees.
- Determine the impact of employee-generated students on school facilities.
- Evaluate the per-employee and per-household student impact.
- Assess facility costs attributable to commercial/industrial development.
- Category-wise justify an appropriate per-square-foot fee for commercial/industrial developments.

ACTIVITY 6: REPORTING AND DOCUMENTATION

- Prepare a draft Developer Fee Justification Study for district review.
- Incorporate feedback and finalize the study.
- Provide a final report on digital formats
- Supporting documents – timeline, notices, and resolution (if requested)
- Presenting the study to the Board of Education and attending public hearing (if requested)

Project Approach

Total School Solutions has more than 20 years of experience in writing robust Developer Fee Justification Studies. Over the years, TSS has successfully completed numerous studies and impact assessments for educational agencies, including comprehensive developer fee justification studies ("Fee Studies") and impact mitigation plans. Our methodology is both conceptually robust and thoroughly vetted through extensive legal review to ensure its reliability.

We are confident that our approach offers our clients the highest level of assurance that the resulting fee structures or mitigation payments will fully comply with all applicable requirements, including those outlined in Assembly Bill ("AB") 181, AB 1600, AB 2926, AB 2751, and relevant sections of the Government Code.

At Total School Solutions, we place great emphasis on timeliness, professionalism, and consistent client engagement. We prioritize open lines of communication, and our commitment to frequent, in-person meetings has been key to the success of our firm in this industry. Upon engagement, we promptly schedule an initial conference call to address any immediate concerns, provide a clear overview of the data required for the Fee Study, and outline a proposed timeline.

Throughout the course of the project, we ensure continuous updates and transparency, keeping our clients informed at every stage of the process. Moreover, we recognize the sensitivity of the development community to the imposition of impact fees on new construction, and approach the preparation of Fee Studies with careful consideration, always safeguarding the best interests of our clients.

Required Data Checklist

The following data is needed to perform the analysis as part of the project scope:

- ☐ Current grade-level student enrollment data
- ☐ Facility inventory data - the number of classrooms, both permanent and portable
(Preferred: Categorized by grade- or school-level)
- ☐ District developer fee collections records for the past 3-5 years
- ☐ Current developer fee rate charged by the District
- ☐ Previous developer fee justification study (if available)
- ☐ Facility Master/Improvement Plan (if available)



OUR SERVICES

Expanding Our Impact

Total School Solutions

OUR SERVICES

Professional Development

TSS professionals equip educators and district leaders with comprehensive, engaging learning opportunities. We focus on enhancing instructional delivery, data analysis, and student equity to build local capacity and elevate your team's potential. Additionally, TSS offers customized training to school districts tailored to their unique needs.

Budget & Finance

- Budget Development, Control & Monitoring
- Budget Review & Analysis
- Trend Analysis & Multi-Year Projections
- Fiscal Services Support
- Evaluation of Internal Controls
- Position Control

Demographics

TSS provides data-driven insights to help districts analyze trends, forecast enrollment, and plan for the future with confidence. Our approach ensures your schools can effectively meet the needs of their community.

Educational Services & School Support

We provide comprehensive educational solutions and dedicated school support to address core challenges, from curriculum creation and data analysis to special education. These include:

- Assessment and Data Analysis
- Educational Program Review and Development
- Curriculum Development & Delivery
- Leadership Coaching
- Administrative Coaching
- LCFF Support (LI, ELL, FY)

Facilities & Planning

TSS provides a comprehensive suite of services for facilities planning, funding, and construction. These include:

- Facilities Master Plans
- Assistance with State Eligibility & Funding Applications
- Developer Fee Study
- Asset Management Plans

Governance & Leadership

Effective governance and leadership are foundational to transforming a district's future. TSS Governance and Leadership programs provide a clear path forward, fostering the skills necessary to forge a culture of innovation and achievement. Our comprehensive support includes:

- Leadership Coaching
- Administrative Coaching
- Board and Superintendent Relations
- Communication Strategies and Support

Human Resources

In the dynamic landscape of public education, strategic talent management is crucial for unlocking a district's full potential. TSS Human Resources elevates institutional efficiency and strengthens employee relations. Our solutions include:

- District Reorganization & Reclassification Studies
- Efficiency and Productive Studies
- Salary and Compensation Studies
- Collective Bargaining Assistance and Training
- Job Description Development
- Operational Procedures and Manuals

Operations & Technology

We leverage our expertise to optimize intricate systems and harness emerging technologies, ultimately redefining possibilities for your students and staff. We provide:

- Data Analysis and Assessments
- Data Integrity and Security
- Strategic Master Plans
- Technology Planning, Design and Support
- Risk Management Services
- Grant Writing
- Maintenance and Operations
- Transportation Services
- Student Nutrition Services

Special Education

TSS provides comprehensive support to the school districts for Special Education. This includes an expert-led review, evaluation, and planning of Special Education programs. Furthermore, TSS specializes in providing training in all areas of Special Education to educators and special education leaders, including the new Special Education Directors.



OUR TEAM

Expert Minds & One Mission

Total School Solutions

OUR TEAM

Tahir Ahad - President



Mr. Ahad is the president and chief executive officer of Total School Solutions (TSS). He has been instrumental in maintaining the highest quality of the services offered by TSS and earning the confidence of clients TSS serves. Mr. Ahad has three decades of successful experience in developing systems and internal controls and in implementing improvements in all areas of K-12 school management. Besides his successes as a chief business official, Mr. Ahad is recognized for his knowledge of educational programs.

Dr. Joseph Pandolfo - Executive Vice President



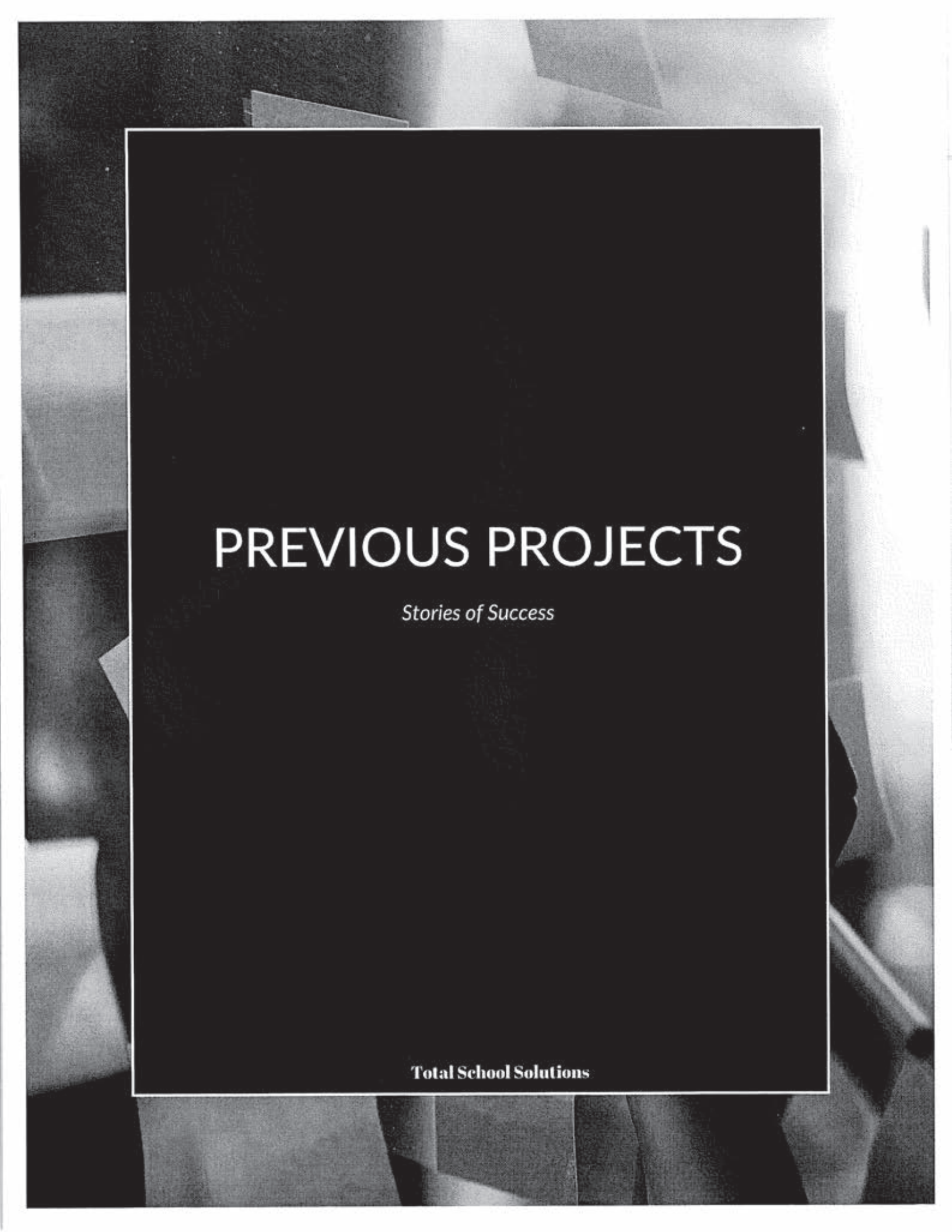
Dr. Pandolfo brings his years of experience as a School District Chief Business Official to the TSS management consulting team. He serves our clients in a vast variety of school and district management areas through several of our nine divisions by conducting developer fee studies, efficiency studies, performing district organizational reviews, mentoring CBOs, preparing multi-year projections and assisting with interim and other financial reports as well as managing master facility planning.

Dr. Pandolfo is also the director of professional development for TSS, and besides teaching and facilitating these programs, he has presented numerous times for the California Association of School Business Officials (CASBO), the Association of California School Administrators (ACSA) and has been a guest lecturer at the University of California, Davis as well as Sonoma State University. Prior to joining TSS, Dr. Pandolfo worked as a CBO for over 14 years in California school districts after serving in the same capacity in Cook County Illinois for over 11 years.

Dr. Subhan Ahmad – Director of Technology & Analytics



Dr. Subhan has completed his Ph.D. in Economics from UIBE, Beijing, China. His specialization is on the impact of climate change on financial markets, with a keen interest in understanding how environmental shifts influence economic stability and investment patterns. Subhan focuses on creating data-backed narratives to support decision-making. Furthermore, he possesses expertise in analyzing spatial data using GIS software, enabling him to identify geographic trends and insights. He has worked on numerous developer fee studies, demographic studies, and facilities master plans.



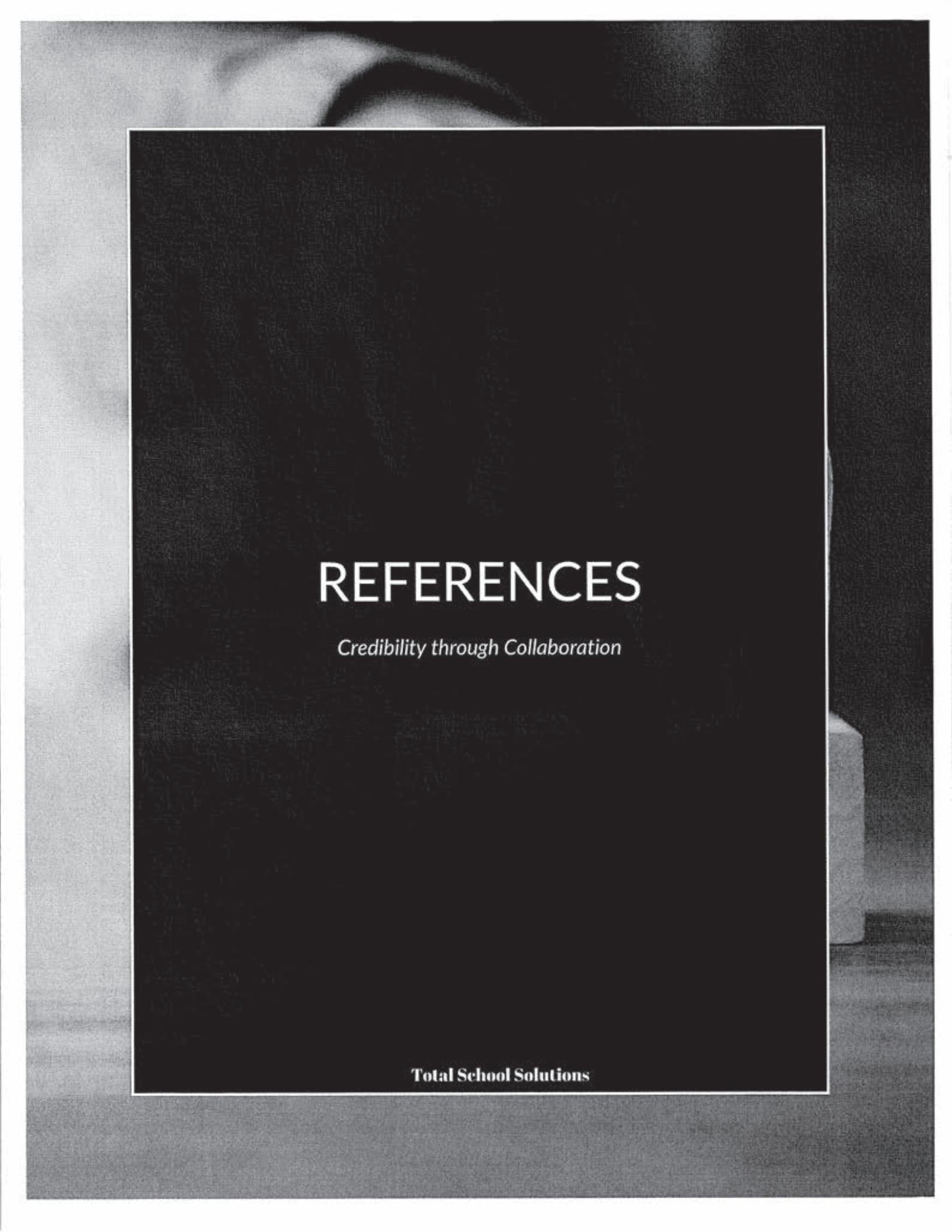
PREVIOUS PROJECTS

Stories of Success

Total School Solutions

PREVIOUS DEVELOPER FEE PROJECTS

Districts Name
Acalanes Union High School District
Albany Unified School District
Bass Lake Joint Union Elementary School District
Bellflower Unified School District
Burbank Unified School District
Chicago Park Elementary School District
Clear Creek Elementary School District
Compton Unified School District
Emery Unified School District
Grass Valley School District
Lucia Mar Unified School District
Lynwood Unified School District
Monterey Peninsula Unified School District
Nevada City Elementary School District
Nevada City Elementary School District
Nevada Joint Union High School District
New Haven Unified School District
Oak Grove Unified School District
Old Adobe Union School District
Orange Center Elementary School District
Orchard Elementary School District
Pacific Union Elementary School District
Palermo Elementary School District
Penn Valley Union Elementary School District
Pleasant Ridge Elementary School District
Rincon Valley Union School District
Ripon Unified School District
Robla Elementary School District
Spreckels Elementary School District
Twin Ridges Elementary School District
Union Hill Elementary School District
Washington Colony Elementary School District
Washington Unified School District
West Park Elementary School District
Yosemite Unified School District



REFERENCES

Credibility through Collaboration

Total School Solutions

REFERENCES



Bass Lake Joint Union
District

Name: Tara Campanella
Title: Chief Business Official
Telephone: (559) 642-1555



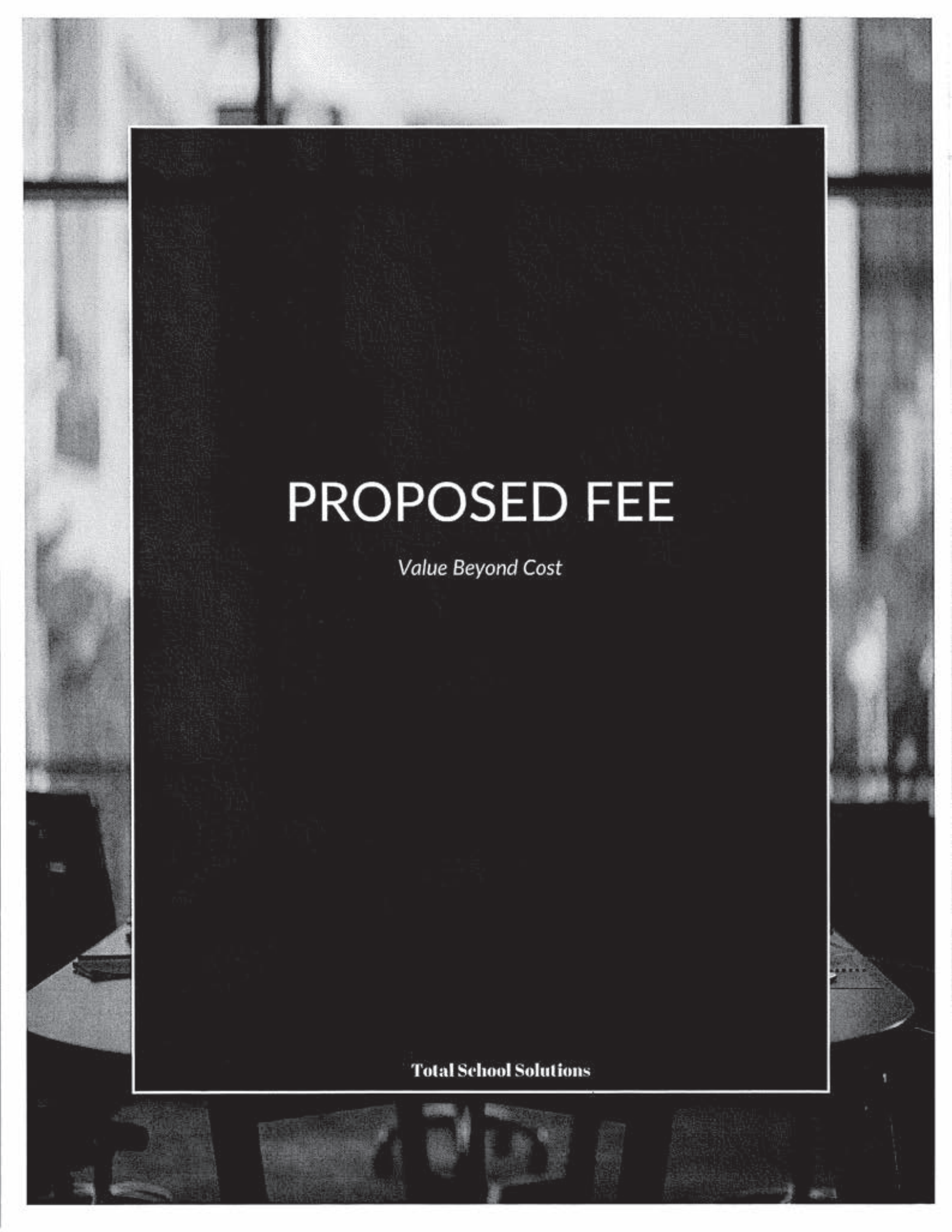
Oak Grove Unified
School District

Name: Amy Prescott
Title: Chief Business Official
Telephone: 707-545-0171 Ext. 302



Lynwood Unified
School District

Name: Dr. Gretchen Janson
Title: Assistant Superintendent
Telephone: (310) 886-1600 ext. 8252



PROPOSED FEE

Value Beyond Cost

Total School Solutions

PROPOSED FEE

This section provides the proposed fee per item and hourly fee schedule.

Note: Please mark ☒ if optional services are required.

Item		Cost
Justification Study Services:		
Developer Fee Justification Study		\$2,500
☐	Adoption Timeline, Ad Notice, and Resolution Template (Optional)	\$1,000
☐	Presentation to the Board of Education and Attending Public Hearing (Optional) <i>Participation will be billed according to the hourly fee schedule outlined below. Charges will also include applicable travel expenses incurred during the provision of services.</i>	

TSS Hourly Fee Schedule

Position	Rate
Principal	\$325/hour
Senior Director	\$300/hour
Director	\$250/hour
Associates/Managers	\$200/hour
Junior Associates	\$150/hour
Administrative Staff	\$125/hour



Additional Information

Unlike most other firms, TSS does not rely on teams of consultants put together on ad hoc basis to conduct only a specific project. TSS consultants have been with TSS for many years and have worked together extensively on similar projects throughout this time. As such, they help ensure the highest quality of services and projects for TSS clients, as they understand each other's approach, style, and depth of knowledge, and collaborate to benefit from each team member's strengths and expertise.

Assurances

TSS understands that no extended services will be performed unless authorized by the District, and an agreement covering the work to be done has been amended to reflect such extended services.

CONTRACT

TSS will deliver the services outlined above for the agreed-upon costs. El Tejon Unified School District is permitted to enter into this agreement under Government Code 53060.

The charges for these services will be applied to the District's Capital Facility Funds.

El Tejon Unified School District	Total School Solutions
	
Name: Misty Johnston Position: Chief Business Official District: El Tejon Unified School District	Name: Tahir Ahad Position: President Firm: Total School Solutions
<u>10-22-25</u> Date	<u>10/22/2025</u> Date

Regulation 3515.4: Recovery For Property Loss Or Damage

Status: ADOPTED

Original Adopted Date: 10/01/1997 | **Last Revised Date:** 09/01/2025 | **Last Reviewed Date:** 09/01/2025

In order to initiate the process for recovery for property loss or damage, district employees shall report any damage to or loss of school property to the Superintendent or designee immediately after such damage or loss is discovered.

Upon learning of any instance of loss or damage to school property, the Superintendent or designee shall conduct a complete investigation, which includes consulting with law enforcement officials when appropriate.

After the investigation is concluded, the individual causing the damage or loss has been identified, and the costs of repair, replacement, or cleanup determined, the Superintendent or designee shall take all practical and reasonable steps, including consultation with the district's legal counsel and/or insurance carrier, as needed, to recover the district's loss.

Such steps may also include the filing of a civil complaint in a court of competent jurisdiction to recover damages from the responsible person and, if the responsible person is a minor, from the parent/guardian in accordance with law. Damages may include the cost of repair or replacement of the property, the payment of any reward, interest, court costs, and all other damages as provided by law.

If the responsible person is a minor student of the district and the student's parents/guardians are unable to pay for the damages or to return the property, the district shall offer a program of voluntary work for the student in lieu of the payment of monetary damages. The district may offer any other student or former student, with parent/guardian permission, the option to provide service, work, or other alternative, nonmonetary forms of compensation to settle the debt owed as a result of property loss or damage. Service or work exchanged for repayment of a debt shall comply with all provisions of the Labor Code related to youth employment. (Education Code 48904, 49014)

The Superintendent or designee may withhold the student's grades, diploma, and/or transcripts until the student's parents/guardians have paid for the damages or the voluntary work has been completed. Prior to withholding a student's grades, diploma, or transcripts, the student's parent/guardian shall be notified of the alleged misconduct and due process shall be afforded the student in accordance with law. (Education Code 48904)

Additionally, the Superintendent or designee shall initiate appropriate disciplinary procedures against the student.

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
Civ. Code 1714.1	Liability of parent/guardian for act of willful misconduct by a minor
Ed. Code 19910	Libraries; malicious cutting, tearing, defacing, breaking or injuring
Ed. Code 19911	Libraries; willful detention of property
Ed. Code 200-270	Prohibition of discrimination
Ed. Code 44810	Willful interference with classroom conduct
Ed. Code 48904	Liability of parent or guardian; withholding of grades, diplomas, transcripts
Ed. Code 49014	Public School Fair Debt Collection Act
Gov. Code 53069.5	Reward for information
Gov. Code 53069.6	Actions to recover damages
Gov. Code 54951	Local agency; definition
Pen. Code 484	Theft defined
Pen. Code 594	Vandalism
Pen. Code 594.1	Aerosol paint and etching cream
Pen. Code 640.5	Graffiti; facilities or vehicles of governmental entity
Pen. Code 640.6	Graffiti
Management Resources	Description
Website	CSBA District and County Office of Education Legal Services
Website	Judicial Council of California
Website	California Department of Education
Website	CSBA

Cross References

Code	Description
0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan

1313	Civility
1330.1	Joint Use Agreements
3260	Fees And Charges
3260	Fees And Charges
3512	Equipment
3512	Equipment
3515	Campus Security
3515	Campus Security
3515.3	District Police/Security Department
3515.3	District Police/Security Department
3530	Risk Management/Insurance
3530	Risk Management/Insurance
4156.3	Employee Property Reimbursement
4158	Employee Security
4158	Employee Security
4256.3	Employee Property Reimbursement
4258	Employee Security
4258	Employee Security
4356.3	Employee Property Reimbursement
4358	Employee Security
4358	Employee Security
5125.2	Withholding Grades, Diploma Or Transcripts
5131	Conduct
5131.5	Vandalism And Graffiti
5136	Gangs
5136	Gangs
5144	Discipline
5144	Discipline
5144.1	Suspension And Expulsion/Due Process
5144.1	Suspension And Expulsion/Due Process
5145.3	Nondiscrimination/Harassment

5145.3	Nondiscrimination/Harassment
5145.7	Sexual Harassment
5145.7	Sexual Harassment
5145.9	Hate-Motivated Behavior
6161.2	Damaged Or Lost Instructional Materials
6173	Education For Homeless Children
6173	Education For Homeless Children
6173	Education For Homeless Children
6173	Education For Homeless Children
6173.1	Education For Foster Youth
6173.1	Education For Foster Youth

Regulation 5141.4: Child Abuse Prevention And Reporting

Status: ADOPTED

Original Adopted Date: 11/01/2010 | **Last Revised Date:** 09/01/2025 | **Last Reviewed Date:** 09/01/2025

Definitions

Child abuse or neglect includes the following: (Penal Code 11165.5, 11165.6)

1. A physical injury or death inflicted by other than accidental means on a child by another person
2. Sexual abuse of a child, including sexual assault or sexual exploitation, as defined in Penal Code 11165.1
3. Neglect of a child as defined in Penal Code 11165.2
4. Willful harming or injuring of a child or the endangering of the person or health of a child as defined in Penal Code 11165.3
5. Unlawful corporal punishment or injury as defined in Penal Code 11165.4

Child abuse or neglect does not include:

1. A mutual affray between minors (Penal Code 11165.6)
2. An injury caused by reasonable and necessary force used by a peace officer acting within the course and scope of employment (Penal Code 11165.5, 11165.6)
3. An injury resulting from the exercise by a teacher, vice principal, principal, or other certificated employee of the same degree of physical control over a student that a parent/guardian would be legally privileged to exercise, not exceeding the amount of physical control reasonably necessary to maintain order, protect property, protect the health and safety of students, or maintain proper and appropriate conditions conducive to learning (Education Code 44807)
4. An injury caused by a district employee's use of force that is reasonable and necessary to quell a disturbance threatening physical injury to persons or damage to property, for purposes of self-defense, or to obtain weapons or other dangerous objects within the control of a student (Education Code 49001)
5. Physical pain or discomfort caused by athletic competition or other such recreational activity voluntarily engaged in by a student (Education Code 49001)

Additionally, general neglect does not include: (Penal Code 11165.2)

1. A parent/guardian's economic disadvantage
2. A child receiving treatment by spiritual means pursuant to Welfare and Institutions Code 16509.1, or not receiving specified medical treatment for religious reasons

Mandated reporters include, but are not limited to, teachers; instructional aides; teacher's aides or assistants; classified employees; certificated pupil personnel employees; administrative officers or supervisors of child attendance; athletic coaches, administrators, and directors; licensees, administrators, and employees of a licensed child day care facility; Head Start program teachers; district police or security officers; licensed nurses or health care providers; and administrators, presenters, and counselors of a child abuse prevention program. (Penal Code 11165.7)

Reasonable suspicion means that it is objectively reasonable for a person to entertain a suspicion, based upon facts that could cause a reasonable person in a like position, drawing when appropriate on the person's training and experience, to suspect child abuse or neglect. However, reasonable suspicion does not require certainty that child abuse or neglect has occurred nor does it require a specific medical indication of child abuse or neglect. (Penal Code 11166)

Reportable Offenses

Using the procedures provided below, a mandated reporter shall make a report whenever the mandated reporter, while acting in a professional capacity or within the scope of employment, has knowledge of or observes a child whom the mandated reporter knows or reasonably suspects has been the victim of child abuse or neglect. (Penal Code 11166)

Any mandated reporter who has knowledge of or who reasonably suspects that a child is suffering serious emotional damage or is at a substantial risk of suffering serious emotional damage, based on evidence of severe anxiety, depression, withdrawal, or untoward aggressive behavior toward self or others, may make a report to the appropriate agency. (Penal Code 11165.9, 11166.05, 11167)

Any district employee who reasonably believes to have observed the commission of a murder, rape, or lewd or lascivious act by use of force, violence, duress, menace, or fear of immediate and unlawful bodily injury against a victim who is a child under 14 years of age shall notify a peace officer. (Penal Code 152.3)

The fact that a child is experiencing homelessness or is classified as an unaccompanied minor, as defined in the federal McKinney-Vento Homeless Assistance Act (42 USC 11434a), is not, in and of itself, a sufficient basis for reporting child abuse or neglect. (Penal Code 11165.15)

Responsibility for Reporting

The reporting duties of mandated reporters are individual and cannot be delegated to another person. (Penal Code 11166)

When two or more mandated reporters jointly have knowledge of a known or suspected instance of child abuse or neglect, the report may be made by a member of the team selected by mutual agreement and a single report may be made and signed by the selected member of the reporting team. Any member who has knowledge that the member designated to report has failed to do so shall thereafter make the report. (Penal Code 11166)

No supervisor or administrator shall impede or inhibit a mandated reporter from making a report. (Penal Code 11166)

Any person not identified as a mandated reporter who has knowledge of or observes a child whom the person knows or reasonably suspects has been a victim of child abuse or neglect may report the known or suspected instance of child abuse or neglect to the appropriate agency. (Penal Code 11166)

Reporting Procedures

1. Initial Telephone Report

Immediately or as soon as practicable after knowing or observing suspected child abuse or neglect, a mandated reporter shall make an initial report by telephone to any police department (excluding a district police/security department), sheriff's department, county probation department if designated by the county to receive such reports, or county welfare department. (Penal Code 11165.9, 11166)

Such reports shall be made to the following agency(ies):

(name of appropriate agency)
(address)
(phone number)

When the initial telephone report is made, the mandated reporter shall note the name of the official contacted, the date and time contacted, and any instructions or advice received.

2. Written Report

Within 36 hours of knowing or observing the information concerning the incident, the mandated reporter shall prepare and either send, fax, or electronically transmit to the appropriate agency a written follow-up report, which includes a completed California Department of Justice (DOJ) form (BCIA 8572). (Penal Code 11166, 11168)

The DOJ form may be obtained from the district office or other appropriate agencies, such as the police department, sheriff's department, or county probation or welfare department.

Reports of suspected child abuse or neglect shall include, if known: (Penal Code 11167)

- a. The name, business address, and telephone number of the person making the report and the capacity that makes the person a mandated reporter
- b. The child's name and address, present location, and, where applicable, school, grade, and class
- c. The names, addresses, and telephone numbers of the child's parents/guardians
- d. The name, address, telephone number, and other relevant personal information about the person(s) who might have abused or neglected the child
- e. The information that gave rise to the reasonable suspicion of child abuse or neglect and the source(s) of that information

The mandated reporter shall make a report even if some of this information is not known or is uncertain to the mandated reporter. (Penal Code 11167)

The mandated reporter may give to an investigator from an agency investigating the case, including a licensing agency, any information relevant to an incident of child abuse or neglect or to a report made for serious emotional damage pursuant to Penal Code 11166.05. (Penal Code 11167)

3. Internal Reporting

The mandated reporter shall not be required to disclose the mandated reporter's identity to a supervisor, the principal, or the Superintendent or designee. (Penal Code 11166)

However, employees reporting child abuse or neglect to an appropriate agency are encouraged, but not required, to notify the principal as soon as possible after the initial telephone report to the appropriate agency. When so notified, the principal shall inform the Superintendent or designee.

The principal so notified shall provide the mandated reporter with any assistance necessary to ensure that reporting procedures are carried out in accordance with law, Board policy, and administrative regulation. At the mandated reporter's request, the principal may assist in completing and filing the necessary forms.

Reporting the information to an employer, supervisor, principal, school counselor, co-worker,

or other person shall not be a substitute for making a mandated report to the appropriate agency. (Penal Code 11166)

Training

Within the first six weeks of each school year, or within the first six weeks of employment if hired during the school year, the Superintendent or designee shall provide training on mandated reporting requirements to district employees and persons working on their behalf who are mandated reporters. (Education Code 44691; Penal Code 11165.7)

The Superintendent or designee shall use the online training module provided by the California Department of Social Services (CDSS). (Education Code 44691)

The training shall include, but not necessarily be limited to, training in identification and reporting of child abuse and neglect. Additionally, the training shall include information that failure to report an incident of known or reasonably suspected child abuse or neglect as required by law is a misdemeanor punishable by imprisonment and/or a fine as specified. (Education Code 44691; Penal Code 11165.7)

In addition, the Superintendent or designee shall provide annual training on the prevention of abuse, including sexual abuse, of children on district property, by district staff, or in district-sponsored programs. (Education Code 44691)

The Superintendent or designee shall obtain and retain proof of each mandated reporter's completion of the training. (Education Code 44691)

Victim Interviews by Social Services

Whenever CDSS or another government agency is investigating suspected child abuse or neglect that occurred within the child's home or out-of-home care facility, the student may be interviewed by an agency representative during school hours, on school premises. The Superintendent or designee shall give the student the choice of being interviewed in private or in the presence of any adult school employee or volunteer aide selected by the student. (Penal Code 11174.3)

A staff member or volunteer aide selected by a child may decline to be present at the interview. If the selected person accepts, the principal or designee shall inform the person of the following requirements prior to the interview: (Penal Code 11174.3)

1. The purpose of the selected person's presence at the interview is to lend support to the child and enable the child to be as comfortable as possible
2. The selected person shall not participate in the interview

3. The selected person shall not discuss the facts or circumstances of the case with the child
4. The selected person is subject to the confidentiality requirements of the Child Abuse and Neglect

Reporting Act, a violation of which is punishable as specified in Penal Code 11167.5

If a staff member agrees to be present, the interview shall be held at a time during school hours when it does not involve an expense to the school. (Penal Code 11174.3)

Release of Child to Peace Officer

When a child is released to a peace officer and taken into custody as a victim of suspected child abuse or neglect, the Superintendent or designee and/or principal shall not notify the parent/guardian, but rather shall provide the peace officer with the address and telephone number of the child's parent/guardian. (Education Code 48906)

Parent/Guardian Complaints

Upon request, the Superintendent or designee shall provide parents/guardians with procedures for reporting suspected child abuse occurring on district property to appropriate agencies. For parents/guardians whose primary language is not English, such procedures shall be in their primary language and, when communicating orally regarding those guidelines and/or procedures, an interpreter shall be provided.

To file a complaint against a district employee or other person suspected of child abuse or neglect on district property, parents/guardians may file a report by telephone, in person, or in writing with any appropriate agency identified above under "Reporting Procedures." If a parent/guardian makes a complaint about an employee to any other employee, the employee receiving the information shall notify the parent/guardian of procedures for filing a complaint with the appropriate agency. The employee shall also file a report when obligated to do so pursuant to Penal Code 11166 using the procedures described above for mandated reporters.

In addition, if the child is enrolled in special education, a separate complaint may be filed with the California Department of Education pursuant to 5 CCR 3200-3205.

Notifications

The Superintendent or designee shall provide to all new employees who are mandated reporters a statement that informs them of their status as mandated reporters, their reporting obligations under Penal Code 11166, and their confidentiality rights under Penal Code 11167. Additionally, the district shall provide these new employees with a copy of Penal Code 11165.7, 11166, and 11167. (Penal Code 11165.7, 11166.5)

Before beginning employment, any person who will be a mandated reporter by virtue of the person's position shall sign a statement indicating knowledge of the reporting obligations under

Penal Code 11166 and compliance with such provisions. The signed statement shall be retained by the Superintendent or designee. (Penal Code 11166.5)

Employees who work with dependent adults shall be notified of legal responsibilities and reporting procedures pursuant to Welfare and Institutions Code 15630-15637.

The Superintendent or designee also shall notify all employees that:

1. A mandated reporter who reports a known or suspected instance of child abuse or neglect shall not be held civilly or criminally liable for making a report and this immunity shall apply even if the mandated reporter acquired the knowledge or reasonable suspicion of child abuse or neglect outside of the mandated reporter's professional capacity or outside the scope of employment (Penal Code 11172)

Any other person making a report shall not incur civil or criminal liability unless it can be proven that the person knowingly made a false report or made a report with reckless disregard of the truth or falsity of the report. (Penal Code 11172)

2. If a mandated reporter fails to timely report an incident of known or reasonably suspected child abuse or neglect, the mandated reporter may be guilty of a crime punishable by a fine and/or imprisonment (Penal Code 11166)

No employee shall be subject to any sanction by the district for making a report unless it can be shown that the employee knowingly made a false report or made a report with reckless disregard of the truth or falsity of the report. (Penal Code 11166, 11172)

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 3200-3205	Special education compliance complaints
Code of Civil Procedure 340.1	Damages suffered as result of childhood sexual abuse
Ed. Code 215.5	Student identification cards; inclusion of safety hotlines
Ed. Code 32280-32289.5	School safety plans
Ed. Code 33133.5	Posters of telephone number for students to report child abuse or neglect
Ed. Code 33195	Heritage schools; mandated reporters
Ed. Code 33308.1	Guidelines on procedure for filing child abuse complaints
Ed. Code 33546.2	Health framework for California public schools; sextortion
Ed. Code 44252	Teacher credentialing

Ed. Code 44691	Staff development in the detection of child abuse and neglect
Ed. Code 44807	Teachers' duty concerning conduct of students
Ed. Code 48906	Notification when student released to peace officer
Ed. Code 48987	Dissemination of reporting guidelines to parents
Ed. Code 49001	Prohibition of corporal punishment
Ed. Code 51220.5	Parenting skills education
Ed. Code 51900.6	Sexual abuse and sexual assault awareness and prevention instruction
Pen. Code 11164-11174.3	Child Abuse and Neglect Reporting Act
Pen. Code 152.3	Duty to report murder, rape, or lewd or lascivious act
Pen. Code 273a	Willfully causing unjustifiable pain or mental suffering of child; endangering life or health
Pen. Code 286	Crime of sodomy
Pen. Code 288	Crime of oral copulation
Pen. Code 288	Definition of lewd or lascivious act requiring reporting
Pen. Code 289	Crime of sexual penetration
Pen. Code 311-312.7	Obscene matter
Pen. Code 801.8	Failure to report an incident known or reasonably suspected by a mandated reporter to be sexual assault, child abuse, or severe neglect
W&I Code 15630-15637	Dependent adult abuse reporting
W&I Code 16509.1	Treatment of children by spiritual means through prayer; neglect
Federal	Description
42 USC 11434a	McKinney-Vento Homeless Assistance Act; definitions
Management Resources	Description
California Department of Education Publication	Health Education Framework for California Public Schools, Kindergarten Through Grade Twelve, May 2019
California Department of Education Publication	Health Education Content Standards for California Public Schools: Kindergarten Through Grade Twelve, 2008
Court Decision	Camreta v. Greene (2011) 131 S.Ct. 2020
CSBA Publication	Why Schools Hold the Promise for Adolescent Mental Health, Governance Brief, May 2019

Website	SchoolSafety.gov, Child Exploitation
Website	CSBA District and County Office of Education Legal Services
Website	California Department of Social Services, Information Resources Guide
Website	California Department of Education, Child Abuse Prevention Training and Resources
Website	U.S. Department of Health and Human Services, Child Welfare Information Gateway
Website	California Attorney General's Office, Suspected Child Abuse Report Form

Cross References

Code	Description
0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
1240	Volunteer Assistance
1240	Volunteer Assistance
1312.1	Complaints Concerning District Employees
1312.1	Complaints Concerning District Employees
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1400	Relations Between Other Governmental Agencies And The Schools
3320	Claims And Actions Against The District
3515.3	District Police/Security Department
3515.3	District Police/Security Department
4112.6	Personnel Files
4112.9	Employee Notifications
4112.9	Employee Notifications
4119.21	Professional Standards
4119.21	Professional Standards

4119.23	Unauthorized Release Of Confidential/Privileged Information
4127	Temporary Athletic Team Coaches
4127	Temporary Athletic Team Coaches
4131	Staff Development
4212.6	Personnel Files
4212.9	Employee Notifications
4212.9	Employee Notifications
4219.21	Professional Standards
4219.21	Professional Standards
4219.23	Unauthorized Release Of Confidential/Privileged Information
4227	Temporary Athletic Team Coaches
4227	Temporary Athletic Team Coaches
4231	Staff Development
4312.6	Personnel Files
4312.9	Employee Notifications
4312.9	Employee Notifications
4317.7	Employment Status Reports
4319.21	Professional Standards
4319.21	Professional Standards
4319.23	Unauthorized Release Of Confidential/Privileged Information
4327	Temporary Athletic Team Coaches
4327	Temporary Athletic Team Coaches
4331	Staff Development
5131	Conduct
5131.7	Weapons And Dangerous Instruments
5131.7	Weapons And Dangerous Instruments
5141.5	Mental Health
5141.52	Suicide Prevention
5141.52	Suicide Prevention
5141.6	School Health Services
5141.6	School Health Services

5142	Safety
5142	Safety
5144	Discipline
5144	Discipline
5145.11	Questioning And Apprehension By Law Enforcement
5145.13	Response To Immigration Enforcement
5145.13	Response To Immigration Enforcement
5145.3	Nondiscrimination/Harassment
5145.3	Nondiscrimination/Harassment
5145.7	Sexual Harassment
5145.7	Sexual Harassment
5145.71	Title IX Sexual Harassment Complaint Procedures
5145.71	Title IX Sexual Harassment Complaint Procedures
6142.7	Physical Education And Activity
6142.7	Physical Education And Activity
6142.8	Comprehensive Health Education
6142.8	Comprehensive Health Education
6143	Courses Of Study
6143	Courses Of Study
6145.2	Athletic Competition
6145.2	Athletic Competition
6159.4	Behavioral Interventions For Special Education Students
6164.2	Guidance/Counseling Services
6164.5	Student Success Teams
6164.5	Student Success Teams

Policy 6141.4: International Baccalaureate Program

Status: ADOPTED

Original Adopted Date: 10/01/2015 | **Last Revised Date:** 09/01/2025 | **Last Reviewed Date:** 09/01/2025

To encourage district students to challenge themselves academically, develop intercultural understanding and respect, and be more competitive when applying for admission to postsecondary institutions, the district shall offer opportunities for students to participate in the International Baccalaureate (IB) program. The Superintendent or designee shall provide a challenging, cross-disciplinary curriculum that provides the knowledge, concepts, skills, attitudes, and action that district students need to equip them for successful lives. The district's IB program shall provide structured, purposeful inquiry that engages students in their own learning.

The Superintendent or designee shall ensure that district students of all ability levels are offered the opportunity to participate in the program if it is available at their school.

At the beginning of each school year, the Superintendent or designee shall notify the parent/guardian(s) of students in grades 7-12 of any dual enrollment or IB courses offered by the district. (Education Code 48980.6)

In order to construct a rigorous and challenging curriculum, the Superintendent or designee shall ensure that teachers and administrators are engaged in the planning process for the IB program. The Superintendent or designee shall coordinate implementation of the IB program with any other advanced learning opportunities offered by the district.

The Superintendent or designee shall provide staff development and support to teachers of IB courses. Such professional development may include, but is not limited to, mentoring for prospective teachers of IB courses, opportunities for teachers to obtain information on the curriculum of specific courses through online workshops, webinars, blended learning and e-learning resources, and opportunities for district staff to share course syllabi and teaching practices.

IB Diploma Program or IB Career-related Program

The district's IB Diploma Program shall offer a comprehensive curriculum made up of six subject groups that broadens students' educational experience and challenges students to apply their knowledge and skills. To earn the IB diploma, students shall meet the criteria outlined by IBO, including the following:

1. Completing a specific, intensive, balanced liberal arts course of study

2. Passing examinations in six curricular areas, including language and literature, language acquisition, individuals and societies, sciences, mathematics, and the arts
3. Demonstrating an understanding of the theory of knowledge through an exhibition and extended essay on an externally assessed, independent research project
4. Demonstrating the concepts of creativity, activity, and service through a project that challenges students to show initiative, demonstrate perseverance, and develop skills such as collaboration, problem solving, and decision making

The district shall offer a two-year, rigorous IB Career-related Program to high school students pursuing vocational or career and technical education (CTE). Students participating in the IB Career-related Program shall take a minimum of two IB courses and meet other diploma-level requirements, including performing community service and completing a final project related to their vocational or CTE field.

As necessary, the Superintendent or designee may adjust the number of courses taken and hours of community service performed by students depending on the IB program in which they are participating.

The Superintendent or designee shall develop support systems to encourage students to participate in IB courses and take IB course examinations. Support systems may include, but are not limited to, resource centers, programs to recognize student accomplishments, and parent/guardian involvement through an IB parent/guardian organization group. Additionally, the Superintendent or designee may explore partnerships with colleges and universities to encourage students to pursue postsecondary education.

To the extent feasible, the district shall reduce the cost of IB examination fees for eligible low-income students. The Superintendent or designee shall notify parent(s)/guardian(s) of the availability of funds for this purpose and shall provide information on how students may apply for funding.

The Superintendent or designee shall annually apply to the California Department of Education for federal funds to support the reimbursement of fees for low-income students. Additionally, the Superintendent or designee may recommend the use of district funds, when available and appropriate, to provide additional support for the fee assistance program.

The Superintendent or designee shall regularly report to the Governing Board regarding the number of students participating in the IB program and, as applicable, the percentage of participating students who pass the IB examination in each curricular area. Such reports shall include the participation and outcomes of numerically significant student subgroups as defined in Education Code 52052.

Policy Reference Disclaimer:

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State

Ed. Code 48980.6

Description

Notification of IB courses offered

Ed. Code 52052

[Accountability; numerically significant student subgroups](#)

Ed. Code 52060-52077

[Local control and accountability plan](#)

Ed. Code 52920-52922

[International Baccalaureate Diploma program](#)

Federal

20 USC 6534

Description

Advanced Placement exam fee program

Management Resources

Website

Description

[CSBA District and County Office of Education Legal Services](#)

Website

[College Board](#)

Website

[Great Schools](#)

Website

[International Baccalaureate](#)

Website

[U.S. Department of Education](#)

Website

[CSBA](#)

Website

[California Department of Education](#)

Cross References

Code

0410

Description

Nondiscrimination In District Programs And Activities

0415

Equity

0460

Local Control And Accountability Plan

0460

Local Control And Accountability Plan

0500

Accountability

3100

Budget

3100

Budget

3260

Fees And Charges

3260

Fees And Charges

4111

Recruitment And Selection

4113

Assignment

4113	Assignment
4131	Staff Development
4211	Recruitment And Selection
4311	Recruitment And Selection
5126	Awards For Achievement
5126	Awards For Achievement
6141	Curriculum Development And Evaluation
6141	Curriculum Development And Evaluation
6141.5	Advanced Placement
6142.2	World Language Instruction
6142.2	World Language Instruction
6142.4	Service Learning/Community Service Classes
6142.6	Visual And Performing Arts Education
6142.91	Reading/Language Arts Instruction
6142.92	Mathematics Instruction
6142.93	Science Instruction
6143	Courses Of Study
6143	Courses Of Study
6164.2	Guidance/Counseling Services
6164.5	Student Success Teams
6164.5	Student Success Teams
6171	Title I Programs
6171	Title I Programs
6172	Gifted And Talented Student Program
6172	Gifted And Talented Student Program
6172.1	Concurrent Enrollment In College Classes
6172.1	Concurrent Enrollment In College Classes
6178	Career Technical Education
6178	Career Technical Education
6178.1	Work-Based Learning
6178.1	Work-Based Learning

6181

Alternative Schools/Programs Of Choice

6181

Alternative Schools/Programs Of Choice

Regulation 5113.11: Attendance Supervision

Status: ADOPTED

Original Adopted Date: 10/01/2017 | **Last Revised Date:** 09/01/2025 | **Last Reviewed Date:** 09/01/2025

The Superintendent or designee shall appoint an attendance supervisor and any assistant attendance supervisor(s) as may be necessary to supervise the attendance of district students. (Education Code 48240, 48242)

Any person appointed as an attendance supervisor shall be appropriately certificated to perform the work. (Education Code 48241, 48245)

Such supervisors shall perform duties related to compulsory full-time education, truancy, compulsory continuation education, work permits, and any additional duties prescribed by the Superintendent or designee. (Education Code 48240)

The attendance supervisor shall promote a culture of attendance and establish a system to accurately track student attendance in order to achieve all of the following:

1. Raise the awareness of school personnel, parents/guardians, caregivers, community partners, and local businesses of the effects of chronic absenteeism and truancy and other challenges associated with poor attendance
2. Identify and respond to grade level or student subgroup patterns of chronic absenteeism or truancy
3. Identify and address factors contributing to chronic absenteeism and habitual truancy, including suspension and expulsion
4. Ensure that students with attendance problems are identified as early as possible to provide applicable support services and interventions
5. Evaluate the effectiveness of strategies implemented to reduce chronic absenteeism rates and truancy rates

The attendance supervisor may provide support services and interventions, including, but not limited to, the following: (Education Code 48240)

1. A conference between school personnel, the student's parent/guardian, and the student

2. Promotion of cocurricular and extracurricular activities that increase student connectedness to school, such as tutoring, mentoring, the arts, service learning, or athletics
3. Recognition of students who achieve excellent attendance or demonstrate significant improvement in attendance
4. Referral of the student to a school nurse, school counselor, school psychologist, school social worker, and other student support personnel for case management and counseling
5. Collaboration with child welfare services, law enforcement, courts, public health care agencies, government agencies, or medical, mental health, and oral health care providers to receive necessary services
6. Collaboration with school study teams, guidance teams, school attendance review teams, or other intervention-related teams to assess the attendance or behavior problem in partnership with the student and the student's parents/guardians or caregivers
7. In schools with significantly higher rates of chronic absenteeism, identification of barriers to attendance that may require schoolwide strategies rather than case management

Schoolwide strategies may include the implementation of an attendance recovery program operated in accordance with Board Policy/Administrative Regulation 5133.1 - Chronic Absence and Truancy.

8. Referral of the student for a comprehensive psychosocial or psychoeducational assessment, including for purposes of creating an individualized education program for a student with disabilities or creating a plan pursuant to Section 504 of the federal Rehabilitation Act of 1973
9. Referral of the student to a school attendance review board (SARB) established pursuant to Education Code 48321 or to the probation department pursuant to Education Code 48263
10. Referral of the student to a truancy mediation program operated by the county's district attorney or probation officer pursuant to Education Code 48260.6

Upon receiving any complaint that a parent/guardian or other person having control or charge of a student has violated Education Code 48200-48341, the state compulsory education laws, the attendance supervisor shall investigate the matter and, if a violation is found, shall recommend referral to the SARB. If the district is subsequently notified by the SARB that the parent/guardian continually and willfully has failed to respond to directives of the SARB or the services provided, the attendance supervisor shall refer the matter for possible prosecution in court in accordance with Education Code 48291-48292, as applicable. (Education Code 48290-48292)

The attendance supervisor shall gather and transmit to the County Superintendent of Schools the number and types of referrals made to the SARB and of requests for petitions made to the juvenile court. (Education Code 48273)

The attendance supervisor shall annually report student attendance data to the Superintendent or designee and the Governing Board. Such data shall include, by school, grade level, and each numerically significant student subgroup as defined in Education Code 52052, rates of school attendance, chronic absence in which students are absent on 10 percent or more of the school days in the school year, and dropout.

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 306	Explanation of absence
5 CCR 420-424	Record of verification of absence due to illness and other causes
Ed. Code 1740	Employment of personnel to supervise attendance
Ed. Code 37223	Weekend classes
Ed. Code 44266	Attendance supervisor certification
Ed. Code 46000	Attendance records
Ed. Code 46010-46015	Absences
Ed. Code 46110-46120	Attendance in kindergarten and elementary schools
Ed. Code 46140-46148	Attendance in junior high and high schools
Ed. Code 46211	Attendance recovery programs
Ed. Code 48200-48208	Children ages 6-18; compulsory full-time attendance
Ed. Code 48240-48246	Supervisors of attendance
Ed. Code 48260-48273	Truants
Ed. Code 48290-48297	Failure to comply; complaints against parents
Ed. Code 48320-48325	School attendance review boards
Ed. Code 48340-48341	Improvement of student attendance
Ed. Code 48400-48403	Compulsory continuation education
Ed. Code 52052	Accountability; numerically significant student subgroups
Ed. Code 52060-52077	Local control and accountability plan
Ed. Code 60901	Chronic absence
Pen. Code 270.1	Chronic truancy; parent/guardian misdemeanor
W&I Code 11253.5	Compulsory school attendance; eligibility for aid

W&I Code 601-601.5

[Habitually truant minors](#)

Management Resources

Description

California Department of Education
Publication
Website

[School Attendance Review Board Handbook, 2015](#)

[California Department of Education: Attendance Improvement](#)

Website

[CSBA District and County Office of Education Legal Services](#)

Website

[Attendance Works](#)

Website

[California Association of Supervisors of Child Welfare and Attendance](#)

Website

[California Department of Education](#)

Website

[CSBA](#)

Cross References

Code

Description

0460

Local Control And Accountability Plan

0460

Local Control And Accountability Plan

0500

Accountability

1400

Relations Between Other Governmental Agencies And The Schools

5112.1

Exemptions From Attendance

5112.1

Exemptions From Attendance

5112.5

Open/Closed Campus

5113

Absences And Excuses

5113

Absences And Excuses

5113.1

Chronic Absence And Truancy

5113.1

Chronic Absence And Truancy

5113.12

District School Attendance Review Board

5113.12

District School Attendance Review Board

5113.2

Work Permits

5113.2

Work Permits

5126

Awards For Achievement

5126

Awards For Achievement

5131	Conduct
5141.6	School Health Services
5141.6	School Health Services
5144.1	Suspension And Expulsion/Due Process
5144.1	Suspension And Expulsion/Due Process
5144.2	Suspension And Expulsion/Due Process (Students With Disabilities)
5146	Married/Pregnant/Parenting Students
5147	Dropout Prevention
6142.4	Service Learning/Community Service Classes
6142.6	Visual And Performing Arts Education
6145	Extracurricular And Cocurricular Activities
6145	Extracurricular And Cocurricular Activities
6145.2	Athletic Competition
6145.2	Athletic Competition
6159	Individualized Education Program
6159	Individualized Education Program
6164.2	Guidance/Counseling Services
6164.5	Student Success Teams
6164.5	Student Success Teams
6164.6	Identification And Education Under Section 504
6164.6	Identification And Education Under Section 504
6173	Education For Homeless Children
6173	Education For Homeless Children
6173	Education For Homeless Children
6173	Education For Homeless Children
6173.1	Education For Foster Youth
6173.1	Education For Foster Youth
6173.2	Education Of Children Of Military Families
6173.2	Education Of Children Of Military Families
6175	Migrant Education Program

6175	Migrant Education Program
6183	Home And Hospital Instruction
6184	Continuation Education
6184	Continuation Education

Bylaw 9005: Governance Standards

Status: ADOPTED

Original Adopted Date: 07/01/1984 | **Last Revised Date:** 09/01/2025 | **Last Reviewed Date:** 09/01/2025

The Governing Board expects itself to act in the best interests of every student in the district within the legal confines established by law and the fiscal confines established by the budget. The Board shall govern the district responsibly and uphold the highest standards of ethical conduct.

In order to set the direction for the district, provide a high quality education to each student, ensure proper accountability and oversight of the district and the Superintendent, and offer community leadership on behalf of the district and public education, the Board expects itself to have a unity of purpose and to:

1. Keep the district focused on learning and achievement for all students
2. Communicate a common vision
3. Operate openly, with trust and integrity
4. Govern in a dignified and professional manner, treating everyone with civility and respect
5. Govern within Board-adopted policies and procedures
6. Take collective responsibility for the Board's performance
7. Periodically evaluate its own effectiveness
8. Ensure opportunities for the diverse range of views in the community to inform Board deliberations

In fulfilling its role, the Board is responsible for:

1. Involving the community, parents/guardians, students, and staff in regularly developing or updating a common vision for the district focused on learning and achievement and responsive to the needs of all students
2. Adopting and updating policies consistent with law and the district's vision and goals
3. Maintaining accountability for student learning by adopting curricula and monitoring student progress
4. Hiring and supporting the Superintendent so that the vision, goals, and policies of the district can be implemented

5. Conducting regular and timely evaluations of the Superintendent based on the vision, goals, and performance of the district, and ensuring that the Superintendent holds district personnel accountable
6. Adopting a fiscally responsible budget based on the district's vision and goals, and regularly monitoring the fiscal health of the district
7. Ensuring that a safe and appropriate educational environment is provided to all students
8. Establishing a framework for the district's collective bargaining process and adopting responsible agreements
9. Providing community leadership on educational issues and advocating on behalf of students and public education at the local, state, and federal levels

In addition, each individual Board member is expected to:

1. Keep learning and achievement for all students as the primary focus
2. Value, support, and advocate for public education
3. Recognize and respect differences of perspective and style on the Board and among staff, students, parents/guardians, and the community
4. Act with dignity, and understand the implications of demeanor and behavior
5. Keep confidential matters confidential
6. Participate in professional development and commit the time and energy necessary to be an informed and effective leader
7. Understand the distinctions between Board and staff roles, and refrain from performing management functions that are the responsibility of the Superintendent and staff
8. Understand that authority rests with the Board as a whole and not with individuals

Policy Reference Disclaimer:

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State	Description
Ed. Code 35010	Control of district; prescription and enforcement of rules
Ed. Code 35160	Authority of governing boards
Ed. Code 35164	Actions by majority vote
Gov. Code 1090	Financial interest in contract

Gov. Code 1098

[Disclosure of confidential information](#)

Gov. Code 54950-54963

[The Ralph M. Brown Act](#)

Gov. Code 87300-87313

[Conflict of interest code](#)

Management Resources

Description

CSBA Publication

[Professional Governance Standards](#)

Website

[CSBA District and County Office of Education Legal Services](#)

Website

[CSBA](#)

Cross References

Code

Description

0000

Vision

0100

Philosophy

0200

Goals For The School District

1100

Communication With The Public

1220

Citizen Advisory Committees

1220

Citizen Advisory Committees

1312.2

Complaints Concerning Instructional Materials

1312.2

Complaints Concerning Instructional Materials

1312.2

Complaints Concerning Instructional Materials

1313

Civility

2000

Concepts And Roles

2110

Superintendent Responsibilities And Duties

2111

Superintendent Governance Standards

2140

Evaluation Of The Superintendent

9000

Role Of The Board

9010

Public Statements

9011

Disclosure Of Confidential/Privileged Information

9012

Board Member Electronic Communications

9100

Organization

9121

President

9140

Board Representatives

9200	Limits Of Board Member Authority
9220	Governing Board Elections
9220	Governing Board Elections
9230	Orientation
9240	Board Training
9270	Conflict Of Interest
9270	Conflict Of Interest
9310	Board Policies
9320	Meetings And Notices
9323	Meeting Conduct
9323.2	Actions By The Board
9323.2	Actions By The Board
9324	Minutes And Recordings
9400	Board Self-Evaluation

Policy 5141.4: Child Abuse Prevention And Reporting

Status: ADOPTED

Original Adopted Date: 07/01/2002 | **Last Revised Date:** 09/01/2025 | **Last Reviewed Date:** 09/01/2025

The Governing Board is committed to supporting the safety and well-being of district students and desires to facilitate the prevention of and response to child abuse and neglect. The Superintendent or designee shall develop and implement strategies for preventing, recognizing, and promptly reporting known or suspected child abuse and neglect.

The Superintendent or designee may provide a student who is a victim of abuse with school-based mental health services or other support services and/or may refer the student to resources available within the community as needed.

Child Abuse Prevention

The district's instructional program may provide age-appropriate and culturally sensitive child abuse prevention curriculum which explains students' right to live free of abuse, includes instruction in the skills and techniques needed to identify unsafe situations and react appropriately and promptly, informs students of available support resources, and teaches students how to obtain help and disclose incidents of abuse.

The district's program also may include age-appropriate instruction in sexual abuse and sexual assault awareness and prevention. Upon written request of a student's parent/guardian, the student shall be excused from taking such instruction. (Education Code 51900.6)

The Superintendent or designee may display posters, in areas on campus where students frequently congregate, notifying students of the appropriate telephone number to call to report child abuse or neglect. (Education Code 33133.5)

In addition, student identification cards for students in grades 7-12 shall include the National Domestic Violence Hotline telephone number. (Education Code 215.5)

The Superintendent or designee shall, to the extent feasible, seek to incorporate community resources into the district's child abuse prevention programs and may use these resources to provide parents/guardians with instruction in parenting skills and child abuse prevention.

Child Abuse Reporting

The Superintendent or designee shall establish procedures for the identification and reporting of known and suspected child abuse and neglect in accordance with law.

Procedures for reporting child abuse, as specified in Penal Code 11164-11174.3, shall be included in the district and/or school comprehensive safety plan. (Education Code 32282)

District employees who are mandated reporters, as defined by law and administrative regulation, are obligated to report all known or suspected incidents of child abuse and neglect.

The Superintendent or designee shall provide training regarding the duties of mandated reporters as required by law and as specified in the accompanying administrative regulation. (Education Code 44691; Penal Code 11165.7)

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 3200-3205	Special education compliance complaints
Code of Civil Procedure 340.1	Damages suffered as result of childhood sexual abuse
Ed. Code 215.5	Student identification cards; inclusion of safety hotlines
Ed. Code 32280-32289.5	School safety plans
Ed. Code 33133.5	Posters of telephone number for students to report child abuse or neglect
Ed. Code 33195	Heritage schools; mandated reporters
Ed. Code 33308.1	Guidelines on procedure for filing child abuse complaints
Ed. Code 33546.2	Health framework for California public schools; sextortion
Ed. Code 44252	Teacher credentialing
Ed. Code 44691	Staff development in the detection of child abuse and neglect
Ed. Code 44807	Teachers' duty concerning conduct of students
Ed. Code 48906	Notification when student released to peace officer
Ed. Code 48987	Dissemination of reporting guidelines to parents
Ed. Code 49001	Prohibition of corporal punishment
Ed. Code 51220.5	Parenting skills education

Ed. Code 51900.6	Sexual abuse and sexual assault awareness and prevention instruction
Pen. Code 11164-11174.3	Child Abuse and Neglect Reporting Act
Pen. Code 152.3	Duty to report murder, rape, or lewd or lascivious act
Pen. Code 273a	Willfully causing unjustifiable pain or mental suffering of child; endangering life or health
Pen. Code 286	Crime of sodomy
Pen. Code 288	Crime of oral copulation
Pen. Code 288	Definition of lewd or lascivious act requiring reporting
Pen. Code 289	Crime of sexual penetration
Pen. Code 311-312.7	Obscene matter
Pen. Code 801.8	Failure to report an incident known or reasonably suspected by a mandated reporter to be sexual assault, child abuse, or severe neglect
W&I Code 15630-15637	Dependent adult abuse reporting
W&I Code 16509.1	Treatment of children by spiritual means through prayer; neglect
Federal	Description
42 USC 11434a	McKinney-Vento Homeless Assistance Act; definitions
Management Resources	Description
California Department of Education Publication	Health Education Framework for California Public Schools, Kindergarten Through Grade Twelve, May 2019
California Department of Education Publication	Health Education Content Standards for California Public Schools: Kindergarten Through Grade Twelve, 2008
Court Decision	Camreta v. Greene (2011) 131 S.Ct. 2020
CSBA Publication	Why Schools Hold the Promise for Adolescent Mental Health, Governance Brief, May 2019
Website	SchoolSafety.gov, Child Exploitation
Website	CSBA District and County Office of Education Legal Services
Website	California Department of Social Services, Information Resources Guide
Website	California Department of Education, Child Abuse Prevention Training and Resources
Website	U.S. Department of Health and Human Services, Child Welfare Information Gateway

Cross References

Code	Description
0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
1240	Volunteer Assistance
1240	Volunteer Assistance
1312.1	Complaints Concerning District Employees
1312.1	Complaints Concerning District Employees
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1400	Relations Between Other Governmental Agencies And The Schools
3320	Claims And Actions Against The District
3515.3	District Police/Security Department
3515.3	District Police/Security Department
4112.6	Personnel Files
4112.9	Employee Notifications
4112.9	Employee Notifications
4119.21	Professional Standards
4119.21	Professional Standards
4119.23	Unauthorized Release Of Confidential/Privileged Information
4127	Temporary Athletic Team Coaches
4127	Temporary Athletic Team Coaches
4131	Staff Development
4212.6	Personnel Files
4212.9	Employee Notifications
4212.9	Employee Notifications

4219.21	Professional Standards
4219.21	Professional Standards
4219.23	Unauthorized Release Of Confidential/Privileged Information
4227	Temporary Athletic Team Coaches
4227	Temporary Athletic Team Coaches
4231	Staff Development
4312.6	Personnel Files
4312.9	Employee Notifications
4312.9	Employee Notifications
4317.7	Employment Status Reports
4319.21	Professional Standards
4319.21	Professional Standards
4319.23	Unauthorized Release Of Confidential/Privileged Information
4327	Temporary Athletic Team Coaches
4327	Temporary Athletic Team Coaches
4331	Staff Development
5131	Conduct
5131.7	Weapons And Dangerous Instruments
5131.7	Weapons And Dangerous Instruments
5141.5	Mental Health
5141.52	Suicide Prevention
5141.52	Suicide Prevention
5141.6	School Health Services
5141.6	School Health Services
5142	Safety
5142	Safety
5144	Discipline
5144	Discipline
5145.11	Questioning And Apprehension By Law Enforcement
5145.13	Response To Immigration Enforcement
5145.13	Response To Immigration Enforcement

5145.3	Nondiscrimination/Harassment
5145.3	Nondiscrimination/Harassment
5145.7	Sexual Harassment
5145.7	Sexual Harassment
5145.71	Title IX Sexual Harassment Complaint Procedures
5145.71	Title IX Sexual Harassment Complaint Procedures
6142.7	Physical Education And Activity
6142.7	Physical Education And Activity
6142.8	Comprehensive Health Education
6142.8	Comprehensive Health Education
6143	Courses Of Study
6143	Courses Of Study
6145.2	Athletic Competition
6145.2	Athletic Competition
6159.4	Behavioral Interventions For Special Education Students
6164.2	Guidance/Counseling Services
6164.5	Student Success Teams
6164.5	Student Success Teams

Policy 3515.4: Recovery For Property Loss Or Damage

Status: ADOPTED

Original Adopted Date: 10/01/1997 | **Last Revised Date:** 09/01/2025 | **Last Reviewed Date:** 09/01/2025

The Governing Board desires to create a safe and secure learning environment and to minimize acts of vandalism and damage to school property. When district property is damaged due to the willful misconduct of a student or other person, the Superintendent or designee shall seek reimbursement of damages, within the limitations specified in law, from the parent/guardian of a minor child or from any other responsible individual.

The district may collect debt owed by a student or former student as a result of vandalism or to cover the replacement cost of district books, supplies, or property loaned to a student that the student fails to return or that is willfully cut, defaced, or otherwise injured. However, the Superintendent or designee shall not collect debt for such damage caused by a current or former student experiencing homelessness or foster child or youth. (Education Code 48904, 49014)

Rewards

The Board may offer and pay a reward for information leading to the determination of the identity of, and the apprehension of, any person who willfully damages or destroys any district property. (Government Code 53069.5)

OPTION 1: (Authorization for Superintendent or designee to offer reward of specified amount)

The Board authorizes the Superintendent or designee to offer a reward in any amount deemed appropriate, not exceeding \$2,500. A reward in excess of \$2,500 shall be authorized in advance by the Board.

OPTION 1 ENDS HERE

OPTION 2: (Board determination of amount of reward)

The Board shall determine the appropriate amount for the reward.

OPTION 2 ENDS HERE

The Superintendent or designee shall disburse the reward when the guilt of the person responsible for the act has been established by a criminal conviction or other appropriate judicial procedure. If more than one person provides information, the reward shall be divided among them as appropriate.

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
Civ. Code 1714.1	Liability of parent/guardian for act of willful misconduct by a minor
Ed. Code 19910	Libraries; malicious cutting, tearing, defacing, breaking or injuring
Ed. Code 19911	Libraries; willful detention of property
Ed. Code 200-270	Prohibition of discrimination
Ed. Code 44810	Willful interference with classroom conduct
Ed. Code 48904	Liability of parent or guardian; withholding of grades, diplomas, transcripts
Ed. Code 49014	Public School Fair Debt Collection Act
Gov. Code 53069.5	Reward for information
Gov. Code 53069.6	Actions to recover damages
Gov. Code 54951	Local agency; definition
Pen. Code 484	Theft defined
Pen. Code 594	Vandalism
Pen. Code 594.1	Aerosol paint and etching cream
Pen. Code 640.5	Graffiti; facilities or vehicles of governmental entity
Pen. Code 640.6	Graffiti
Management Resources	Description
Website	CSBA District and County Office of Education Legal Services
Website	Judicial Council of California
Website	California Department of Education
Website	CSBA

Cross References

Code	Description
0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan

1313	Civility
1330.1	Joint Use Agreements
3260	Fees And Charges
3260	Fees And Charges
3512	Equipment
3512	Equipment
3515	Campus Security
3515	Campus Security
3515.3	District Police/Security Department
3515.3	District Police/Security Department
3530	Risk Management/Insurance
3530	Risk Management/Insurance
4156.3	Employee Property Reimbursement
4158	Employee Security
4158	Employee Security
4256.3	Employee Property Reimbursement
4258	Employee Security
4258	Employee Security
4356.3	Employee Property Reimbursement
4358	Employee Security
4358	Employee Security
5125.2	Withholding Grades, Diploma Or Transcripts
5131	Conduct
5131.5	Vandalism And Graffiti
5136	Gangs
5136	Gangs
5144	Discipline
5144	Discipline
5144.1	Suspension And Expulsion/Due Process
5144.1	Suspension And Expulsion/Due Process
5145.3	Nondiscrimination/Harassment

5145.3	Nondiscrimination/Harassment
5145.7	Sexual Harassment
5145.7	Sexual Harassment
5145.9	Hate-Motivated Behavior
6161.2	Damaged Or Lost Instructional Materials
6173	Education For Homeless Children
6173	Education For Homeless Children
6173	Education For Homeless Children
6173	Education For Homeless Children
6173.1	Education For Foster Youth
6173.1	Education For Foster Youth

Regulation 5141: Health Care And Emergencies

Status: ADOPTED

Original Adopted Date: 11/01/2005 | **Last Revised Date:** 09/01/2025 | **Last Reviewed Date:** 09/01/2025

Emergency Contact Information

In order to facilitate contact in case of an emergency or accident, the principal or designee shall annually request that parents/guardians provide the following information:

1. Home address and telephone number
2. Parent/guardian's business address and telephone number
3. Parent/guardian's cell phone number and email address
4. Name, address, and telephone number of an alternative contact person to whom the student may be released and who is authorized by the parent/guardian to care for the student in cases of emergency or when the parent/guardian cannot be reached
5. Local physician to call in case of emergency

In addition, parents/guardians shall be encouraged to notify the school whenever their emergency contact information changes.

Notification/Consent for Medical Treatment

Whenever a student requires emergency or urgent medical treatment while at school or a district-sponsored activity, the principal or designee shall contact the parent/guardian or, if the parent/guardian cannot be reached, another person identified in the district's student information system as an emergency contact, in order to obtain consent for the medical treatment.

If the student's parent/guardian or other contact person cannot be reached to provide consent, the principal or designee may seek reasonable medical treatment for the student as needed, unless the parent/guardian has previously filed with the district a written objection to any medical treatment other than first aid.

A person who has filed with the district a completed caregiver's authorization affidavit pursuant to Family Code 6550-6552 shall have the right to consent to or refuse school-related medical care on behalf of the minor student. The caregiver's authorization shall be invalid if the district receives notice that the minor student is no longer living with the caregiver or if the Superintendent or designee has actual knowledge of facts contrary to those stated on the affidavit. (Family Code

The caregiver's consent to medical care shall be superseded by any contravening decision of the parent or other person having legal custody of the student, provided that this contravening decision does not jeopardize the student's life, health, or safety. (Family Code 6550)

Automated External Defibrillators

When an automated external defibrillator (AED) is placed in a district school, the Superintendent or designee shall notify an agent of the local emergency medical services agency of the existence, location, and type of AED acquired. (Health and Safety Code 1797.196, 1797.200)

The Superintendent or designee shall ensure that any AED placed at a district school is: (Health and Safety Code 1797.196)

1. Maintained and tested according to the operation and maintenance guidelines set forth by the manufacturer
2. Tested at least biannually and after each use
3. Inspected at least every 90 days for potential issues related to operability of the device, including a blinking light or other obvious defect that may suggest tampering or that another problem has arisen with the functionality of the AED

Additionally, the Superintendent or designee shall comply with all laws and regulations governing the placement of an AED and maintain required records of the AED maintenance and testing. (Health and Safety Code 1797.196)

The Superintendent or designee shall develop a written plan which describes the procedures to be followed in the event of a medical emergency, including an emergency that may involve the use of an AED. These procedures shall include, but not be limited to, requirements for immediate notification of the 911 emergency telephone number in the event of an emergency that may involve the use of an AED.

The principal of any district school with an AED shall annually provide information to school employees that describes: (Health and Safety Code 1797.196)

1. Sudden cardiac arrest
2. The school's emergency response plan
3. The proper use of an AED

Instructions on how to use the AED, in no less than 14-point type, shall be posted next to every AED. Additionally, school employees shall be notified annually of the location of all AED units on campus and be provided information about who they can contact if they want to voluntarily take

AED or cardiopulmonary resuscitation training. (Health and Safety Code 1797.196)

The Superintendent or designee shall annually offer a demonstration to at least one school staff member on how to use an AED properly in an emergency. The building owner may arrange for the demonstration or partner with a nonprofit organization to do so. (Health and Safety Code 1797.196)

The principal of any district school serving students in grades 6-12 that has an AED placed in the school shall annually notify students as to the location of all AEDs on campus. (Health and Safety Code 1797.196)

Trauma Kits

Any district school with an occupancy of 200 or more that was constructed on or after January 1, 2023, or was constructed prior to January 1, 2023, and modified or renovated as specified, shall acquire and place at least six trauma kits on the premises of the building in an easily accessible and recognizable container. (Health and Safety Code 19310)

All trauma kits acquired and placed on the premises of a school building or structure shall be inspected every three years to ensure that all materials, supplies, and equipment contained in the trauma kit are not expired, and replace any expired or missing materials, supplies, and equipment as necessary. After a trauma kit is used, it shall be restocked and any materials, supplies, and equipment replaced as necessary to ensure that all materials, supplies, and equipment required to be contained in the trauma kit are contained in the trauma kit. (Health and Safety Code 19310)

Policy Reference Disclaimer:

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State	Description
8 CCR 5193	Bloodborne pathogens
Civ. Code 1714.21	Defibrillators; CPR; immunity from civil liability
Ed. Code 32040-32044	First aid equipment: field trips
Ed. Code 49300-49307	School safety patrols
Ed. Code 49407	Liability for treatment
Ed. Code 49408	Student emergency information
Ed. Code 49409	Athletic events; physicians and surgeons; emergency medical care; immunity
Ed. Code 49417	Automated external defibrillators

Ed. Code 49429.5	County office of education coordination of agreements between districts and charter schools; rapid deployment of qualified mental health professionals and other key school personnel
Ed. Code 49470	Medical and hospital services for athletic program
Ed. Code 49471	Medical and hospital services not provided or available
Ed. Code 49472	Medical and hospital services for students
Ed. Code 49474	Ambulance services
Ed. Code 51202	Instruction in personal and public health and safety
Fam. Code 6550-6552	Caregivers
H&S Code 1797.196	Automated external defibrillators; immunity from civil liability
H&S Code 1797.200	Emergency medical services agency
H&S Code 1799.102	Personal liability immunity
H&S Code 19305-19310	Trauma kits
Management Resources	Description
Website	CSBA District and County Office of Education Legal Services
Website	American Heart Association
Website	American Red Cross
Website	California Department of Health Care Services

Cross References

Code	Description
3515.3	District Police/Security Department
3515.3	District Police/Security Department
3516	Emergencies And Disaster Preparedness Plan
3516	Emergencies And Disaster Preparedness Plan
3530	Risk Management/Insurance
3530	Risk Management/Insurance
3580	District Records
3580	District Records
4119.43	Universal Precautions
4119.43	Universal Precautions

4158	Employee Security
4158	Employee Security
4219.43	Universal Precautions
4219.43	Universal Precautions
4231	Staff Development
4258	Employee Security
4258	Employee Security
4319.43	Universal Precautions
4319.43	Universal Precautions
4358	Employee Security
4358	Employee Security
5021	Noncustodial Parents
5030	Student Wellness
5111.1	District Residency
5111.1	District Residency
5131.6	Alcohol And Other Drugs
5131.6	Alcohol And Other Drugs
5141.21	Administering Medication And Monitoring Health Conditions
5141.21	Administering Medication And Monitoring Health Conditions
5141.22	Infectious Diseases
5141.22	Infectious Diseases
5141.23	Asthma Management
5141.23	Asthma Management
5141.27	Food Allergies/Special Dietary Needs
5141.27	Food Allergies/Special Dietary Needs
5141.52	Suicide Prevention
5141.52	Suicide Prevention
5141.6	School Health Services
5141.6	School Health Services
5142	Safety
5142	Safety

5143	Insurance
5143	Insurance
5145.13	Response To Immigration Enforcement
5145.13	Response To Immigration Enforcement
5148	Child Care And Development
5148	Child Care And Development
6142.8	Comprehensive Health Education
6142.8	Comprehensive Health Education
6145.2	Athletic Competition
6145.2	Athletic Competition
6159.3	Appointment Of Surrogate Parent For Special Education Students
6159.3	Appointment Of Surrogate Parent For Special Education Students
6163.2	Animals At School
6163.2	Animals At School
6173.2	Education Of Children Of Military Families
6173.2	Education Of Children Of Military Families

Regulation 3515: Campus Security

Status: ADOPTED

Original Adopted Date: 06/01/1996 | **Last Revised Date:** 09/01/2025 | **Last Reviewed Date:** 09/01/2025

The Superintendent or designee shall develop a campus security plan for each school site which contributes to a positive school climate, fosters social and emotional learning and student well-being, and includes strategies to:

1. Secure the campus perimeter and school facilities in order to prevent criminal activity

These strategies include a risk management analysis of each campus' security system, lighting system, and fencing. Procedures to ensure unobstructed views and eliminate blind spots caused by doorways and landscaping shall also be considered. Additionally, parking lot design may be studied, including methods to discourage through traffic.

2. Secure buildings and interior spaces from outsiders and discourage trespassing

These strategies may include installing locks, requiring visitor registration, providing staff and student identification tags, and patrolling places used for congregating and loitering.

3. Secure the district's network infrastructure and web applications from cyberattacks

These strategies may include performing an independent security assessment of the district's network infrastructure and selected web applications.

4. Discourage vandalism and graffiti

These strategies may include plans to immediately cover graffiti and implement campus beautification.

5. Control access to keys and other school inventory

6. Detect and intervene with school crime

These strategies may include creating a school watch program, increasing adult presence and supervision, establishing an anonymous crime reporting system, monitoring suspicious and/or threatening digital media content, analyzing school crime incidents, and collaborating with local law enforcement agencies, including providing for law enforcement presence.

7. Additionally, all staff shall be made aware of their responsibilities regarding the immediate reporting of potential homicidal acts to law enforcement, and receive training in the assessment and reporting of such threats

All staff shall receive training in building and grounds security procedures and emergency response.

Locks

All state-funded new construction and modernization projects shall include locks that allow doors to classrooms and any room with an occupancy of five or more persons to be locked from the inside. Additionally, when the district undertakes an addition, alteration, reconstruction, rehabilitation, or retrofit of a school building, the district shall install interior locks on each door of any room with an occupancy of five or more persons. Such doors shall be capable of being unlocked from the outside with a key or other approved means. Student restrooms and doors that lock from the outside at all times are not required to have locks that can be locked from the inside. (Education Code 17075.50, 17583, 17586; 24 CCR 1010.2, 1010.2.8, 1010.2.8.2)

Keys

The principal or designee shall be responsible for all keys used in a school. Keys shall be issued only to authorized employees who regularly need a key in order to carry out job responsibilities.

The principal or designee shall create a key control system with a record of each key assigned and room(s) or building(s) which the key opens.

Keys shall never be loaned to students, parents/guardians, or volunteers, nor shall the master key ever be loaned.

Any person issued a key shall be responsible for its safekeeping. The duplication of school keys is prohibited. If a key is lost, the person responsible shall immediately report the loss to the principal or designee and shall pay for a replacement key.

Policy Reference Disclaimer:

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State	Description
24 CCR 1010.2	Door operations
24 CCR 1010.2.8	Locking arrangements in educational occupancies
24 CCR 1010.2.8.2	Lockable doors from the inside
CA Constitution Article 1, Section 28	Right to Safe Schools
Ed. Code 17070.10-17079.30	Leroy F. Greene School Facilities Act
Ed. Code 17583	Classroom security locks; modernization projects
Ed. Code 17586	Interior door locks
Ed. Code 32020	School gates; entrances for emergency vehicles
Ed. Code 32211	Threatened disruption or interference with classes
Ed. Code 32280-32289.5	School safety plans

Ed. Code 35160	Authority of governing boards
Ed. Code 35160.1	Broad authority of school districts
Ed. Code 35266	Reporting of cyber attacks
Ed. Code 38000-38005	Security departments
Ed. Code 49050-49051	Searches by school employees
Ed. Code 49060-49079	Student records
Ed. Code 49390-49395	Homicide threats
Gov. Code 11549.3	Independent security assessment
Gov. Code 54957	Closed session board meetings
Gov. Code 8586.5	California Cybersecurity Integration Center
Pen. Code 469	Unauthorized making, duplicating or possession of key to public building
Pen. Code 626-626.11	Weapons on school grounds and other school crimes
Federal	Description
20 USC 1232g	Family Educational Rights and Privacy Act (FERPA) of 1974
34 CFR 99.3	Definition of education records
6 USC 665k	Federal Clearinghouse on School Safety Evidence-Based Practices
Management Resources	Description
Attorney General Opinion	75 Ops.Cal.Atty.Gen. 155 (1992)
Attorney General Opinion	83 Ops.Cal.Atty.Gen. 257 (2000)
California Department of Education Publication	Safe Schools: A Planning Guide for Action Workbook, 2002
Court Decision	Brannum v. Overton County School Board (2008) 516 F. 3d 489
Court Decision	New Jersey v. T.L.O. (1985) 469 U.S. 325
Federal Communications Commission	Schools and libraries cybersecurity pilot program
National Institute of Justice Publication	The Appropriate and Effective Use of Security Technologies in U.S. Schools: A Guide for Schools and Law Enforcement Agencies, 1999
State Ed. Tech. Directors Assoc. Pub.	Small Districts, Big Hurdles: Cybersecurity Support for Small, Rural, and Under-resourced School Districts, October 2023
U.S. Department of Homeland Security	Behavioral Threat Assessment and Management in Practice
US DOE Publication	FAQs on Photos and Videos under FERPA
Website	Cybersecurity and Infrastructure Security Agency
Website	California Cybersecurity Integration Center
Website	Schoolsafety.gov
Website	California Military Department

Website	U.S. Department of Homeland Security, Fusion Centers
Website	California State Threat Assessment System
Website	CSBA District and County Office of Education Legal Services
Website	U.S. Department of Education, Protecting Student Privacy
Website	National Institute of Justice
Website	National School Safety Center
Website	California Department of Education, Safe Schools
Website	CSBA

Cross References

Code	Description
0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
1113	District And School Websites
1113	District And School Websites
1113	District And School Websites
1250	Visitors/Outsiders
1250	Visitors/Outsiders
1330.1	Joint Use Agreements
3000	Concepts And Roles
3440	Inventories
3515.2	Disruptions
3515.2	Disruptions
3515.3	District Police/Security Department
3515.3	District Police/Security Department
3515.31	School Resource Officers
3515.4	Recovery For Property Loss Or Damage
3515.4	Recovery For Property Loss Or Damage
3515.5	Sex Offender Notification
3515.5	Sex Offender Notification
3515.7	Firearms On School Grounds
3516	Emergencies And Disaster Preparedness Plan
3516	Emergencies And Disaster Preparedness Plan

3516.2	Bomb Threats
3530	Risk Management/Insurance
3530	Risk Management/Insurance
4112.6	Personnel Files
4119.1	Civil And Legal Rights
4131	Staff Development
4158	Employee Security
4158	Employee Security
4212.6	Personnel Files
4219.1	Civil And Legal Rights
4231	Staff Development
4258	Employee Security
4258	Employee Security
4312.6	Personnel Files
4319.1	Civil And Legal Rights
4331	Staff Development
4358	Employee Security
4358	Employee Security
5112.5	Open/Closed Campus
5116.2	Involuntary Student Transfers
5125	Student Records
5125	Student Records
5125.1	Release Of Directory Information
5125.1	Release Of Directory Information
5125.1	Release Of Directory Information
5131.1	Bus Conduct
5131.1	Bus Conduct
5131.2	Bullying
5131.2	Bullying
5131.5	Vandalism And Graffiti
5131.7	Weapons And Dangerous Instruments
5131.7	Weapons And Dangerous Instruments

5137	Positive School Climate
5138	Conflict Resolution/Peer Mediation
5141.52	Suicide Prevention
5141.52	Suicide Prevention
5142	Safety
5142	Safety
5144	Discipline
5144	Discipline
5144.1	Suspension And Expulsion/Due Process
5144.1	Suspension And Expulsion/Due Process
5145.12	Search And Seizure
5145.12	Search And Seizure
5145.9	Hate-Motivated Behavior
6142.4	Service Learning/Community Service Classes
6164.2	Guidance/Counseling Services
6184	Continuation Education
6184	Continuation Education
7111	Evaluating Existing Buildings
9321	Closed Session
9321	Closed Session
9321	Closed Session

Policy 5142: Safety

Status: ADOPTED

Original Adopted Date: 11/01/2002 | **Last Revised Date:** 09/01/2025 | **Last Reviewed Date:** 09/01/2025

The Governing Board recognizes the importance of providing a safe school environment that is conducive to learning and promotes student safety and well-being. Appropriate measures shall be implemented to minimize the risk of harm to students, including, but not limited to, protocols for maintaining safe conditions on school grounds, promoting safe use of school facilities and equipment, and guiding student participation in educational programs and school-sponsored activities.

Additionally, the Superintendent or designee shall regularly review current guidance regarding cybersecurity and digital media awareness and incorporate recommended practices into the district's processes and procedures related to the protection of the district's network infrastructure, and the monitoring and response to suspicious and/or threatening digital media content.

District staff shall be responsible for the proper supervision of students at all times when students are subject to district rules, including, but not limited to, during school hours, district-sponsored activities, before and after-school programs, morning drop-off and afternoon pick-up, and while students are using district provided transportation.

The Superintendent or designee shall ensure that students receive appropriate instruction on topics related to safety and emergency procedures, as well as injury and disease prevention.

Crossing Guards/Student Safety Patrol

To assist students in safely crossing streets adjacent to or near school sites, the Board may employ crossing guards and/or establish a student safety patrol at any district school. The Superintendent or designee shall periodically examine traffic patterns within school attendance areas in order to identify locations where crossing assistance may be needed.

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

5 CCR 14030

Description

[Preliminary procedure, planning and approval of school facilities](#)

5 CCR 14103	<u>Authority of the driver</u>
5 CCR 202	<u>Exclusion of students with a contagious disease</u>
5 CCR 350	<u>Fees not permitted</u>
5 CCR 5552	<u>Playground supervision</u>
5 CCR 5570	<u>When school shall be open and teachers present</u>
5 CCR 570-576	<u>School safety patrols</u>
Ed. Code 17280-17317	<u>Field Act; approval of plans and supervision of construction</u>
Ed. Code 17365-17374	<u>Field Act; fitness for occupancy; liability of board members</u>
Ed. Code 17670	Shade structures
Ed. Code 215.5	<u>Student identification cards; safety information</u>
Ed. Code 32001	<u>Fire alarms and drills</u>
Ed. Code 32020	<u>School gates; entrances for emergency vehicles</u>
Ed. Code 32030-32034	<u>Eye safety</u>
Ed. Code 32040	<u>Duty to equip school with first aid kit</u>
Ed. Code 32225-32226	<u>Communications devices in classrooms</u>
Ed. Code 32240-32245	<u>Lead-Safe Schools Protection Act</u>
Ed. Code 32250-32254	<u>CDE School Safety and Security Resource Unit</u>
Ed. Code 32280-32289.5	<u>School safety plans</u>
Ed. Code 35179.6	<u>School-sponsored on-campus event in or around swimming pool</u>
Ed. Code 38134	<u>Use of school property</u>
Ed. Code 44807	<u>Teachers' duty concerning conduct of students</u>
Ed. Code 44808	<u>Exemption from liability when students are not on school property</u>
Ed. Code 44808.5	<u>Permission for high school students to leave school grounds; notice</u>
Ed. Code 45450-45451	<u>Crossing guards</u>
Ed. Code 48900	<u>Grounds for suspension or expulsion</u>
Ed. Code 49300-49307	<u>School safety patrols</u>
Ed. Code 49330-49335	<u>Injurious objects</u>
Ed. Code 49341	<u>Hazardous materials in school science laboratories</u>
Ed. Code 49390-49395	<u>Homicide threats</u>

Ed. Code 51140	Water safety
Ed. Code 51202	Instruction in personal and public health and safety
Ed. Code 51860	Time and facilities for bicycle and scooter safety instruction
Ed. Code 8482-8484.65	After School Education and Safety Program
Gov. Code 810-996.6	California Tort Claims Act
H&S Code 115725-115735	Playground safety
H&S Code 115775-115800	Wooden playground equipment
H&S Code 116046	Issuance of best practices guidelines for K-12 pool safety
Pen. Code 245.6	Hazing
Pub. Res. Code 5411	Purchase of playground equipment usable by persons with disabilities
Streets and Highways Code 894	Statewide safety and training programs; electric bicycles
Veh. Code 21100	Rules and regulations; crossing guards
Veh. Code 21212	Use of helmets
Veh. Code 42200	Fines and forfeitures; disposition by cities
Veh. Code 42201	Fines and forfeitures; disposition by counties
Vehicle Code 21201	Rules for operation of bicycle on roadway
Federal	Description
6 USC 665k	Federal Clearinghouse on School Safety Evidence-Based Practices
Management Resources	Description
American Society for Testing and Materials Pub.	ASTM F1 1487-21, Standard Consumer Safety Performance Specification for Playground Equipment for Public Use
California Department of Education Publication	Science Safety Handbook for California Public Schools, 2014
Court Decision	Knight v. Jewett (1992) 3 Cal.4th 296
Court Decision	Lane v. City of Sacramento (2010) 183 Cal. App. 4th. 1337
Court Decision	J.H. v. Los Angeles Unified School District (2010) 183 Cal.App.4th 123
Court Decision	Kahn v. East Side Union High School District (2003) 31 Cal.4th 990
Court Decision	Dailey v. Los Angeles Unified School District (1970) 2 Cal 3d 741

Court Decision	Hoyem v. Manhattan Beach City School District (1978) 22 Cal. 3d 508
Court Decision	Wiener v. Southcoast Childcare Centers (2004) 32 Cal.4th 1138
State of California Publication	Protecting Californians From Extreme Heat: A State Action Plan to Build Community Resilience, April 2022
U.S. Consumer Product Safety Comm Publication	Public Playground Safety Handbook, 2015
Website	Vulnerable Road Users
Website	U.S. Department of Education, School Safety and Security
Website	Online e-bike safety and training program
Website	Schoolsafety.gov
Website	U.S. Department of Homeland Security, Fusion Centers
Website	California State Threat Assessment System
Website	California Office of Emergency Services
Website	CSBA District and County Office of Education Legal Services
Website	National Recreation and Park Association, Certified Playground Safety Inspector Certification
Website	American Society for Testing and Materials
Website	U.S. Consumer Product Safety Commission
Website	U.S. Environmental Protection Agency
Website	California Department of Education, Safe Schools
Website	California Department of Public Health
Website	Centers for Disease Control and Prevention
Website	CSBA

Cross References

Code	Description
0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
1250	Visitors/Outsiders
1250	Visitors/Outsiders
1330.1	Joint Use Agreements

3260	Fees And Charges
3260	Fees And Charges
3452	Student Activity Funds
3512	Equipment
3512	Equipment
3514	Environmental Safety
3514	Environmental Safety
3514.1	Hazardous Substances
3514.1	Hazardous Substances
3515	Campus Security
3515	Campus Security
3515.21	Unmanned Aircraft Systems (Drones)
3515.5	Sex Offender Notification
3515.5	Sex Offender Notification
3516	Emergencies And Disaster Preparedness Plan
3516	Emergencies And Disaster Preparedness Plan
3516.5	Emergency Schedules
3530	Risk Management/Insurance
3530	Risk Management/Insurance
4119.42	Exposure Control Plan For Bloodborne Pathogens
4119.42	Exposure Control Plan For Bloodborne Pathogens
4119.42	Exposure Control Plan For Bloodborne Pathogens
4219.42	Exposure Control Plan For Bloodborne Pathogens
4219.42	Exposure Control Plan For Bloodborne Pathogens
4219.42	Exposure Control Plan For Bloodborne Pathogens
4319.42	Exposure Control Plan For Bloodborne Pathogens
4319.42	Exposure Control Plan For Bloodborne Pathogens
4319.42	Exposure Control Plan For Bloodborne Pathogens
5020	Parent Rights And Responsibilities
5020	Parent Rights And Responsibilities
5021	Noncustodial Parents

5131	Conduct
5131.1	Bus Conduct
5131.1	Bus Conduct
5131.4	Student Disturbances
5131.4	Student Disturbances
5137	Positive School Climate
5138	Conflict Resolution/Peer Mediation
5141	Health Care And Emergencies
5141	Health Care And Emergencies
5141.22	Infectious Diseases
5141.22	Infectious Diseases
5141.23	Asthma Management
5141.23	Asthma Management
5141.4	Child Abuse Prevention And Reporting
5141.4	Child Abuse Prevention And Reporting
5141.52	Suicide Prevention
5141.52	Suicide Prevention
5141.7	Sun Safety
5142.1	Identification And Reporting Of Missing Children
5142.2	Safe Routes To School Program
5142.2	Safe Routes To School Program
5143	Insurance
5143	Insurance
5144	Discipline
5144	Discipline
5144.1	Suspension And Expulsion/Due Process
5144.1	Suspension And Expulsion/Due Process
5145.11	Questioning And Apprehension By Law Enforcement
5145.13	Response To Immigration Enforcement
5145.13	Response To Immigration Enforcement
6142.8	Comprehensive Health Education

6142.8	Comprehensive Health Education
6142.93	Science Instruction
6145.2	Athletic Competition
6145.2	Athletic Competition
6153	School-Sponsored Trips
6153	School-Sponsored Trips
6163.2	Animals At School
6163.2	Animals At School
7110	Facilities Master Plan

Policy 5113.12: District School Attendance Review Board

Status: ADOPTED

Original Adopted Date: 10/01/2017 | **Last Revised Date:** 09/01/2025 | **Last Reviewed Date:** 09/01/2025

The Governing Board recognizes that poor school attendance and behavior problems negatively impact student learning and achievement and put students at greater risk of dropping out of school. The Superintendent or designee shall establish a comprehensive and integrated system for the early identification of attendance problems and shall implement strategies to encourage students' attendance. After other interventions have been exhausted, students with a pattern of unexcused absences may be referred to a school attendance review board (SARB), in accordance with applicable law, in order to receive intensive guidance and assistance.

The SARB shall maintain a continuing inventory of community resources, including alternative educational programs.

The Superintendent or designee shall collaborate with the SARB and appropriate community agencies, including, but not limited to, law enforcement agencies, child welfare agencies, and health services, to provide school-based and/or community-based interventions tailored to the specific needs of the student.

The Board shall appoint members to the district's SARB, who may include a parent/guardian, as well as representatives of various agencies including, but not limited to, school districts; the county probation department; the county welfare department; the County Superintendent of Schools; law enforcement agencies; community-based youth service centers; school guidance personnel; child welfare and attendance personnel; school or county health care personnel; school, county, or community mental health personnel; the county district attorney's office; and the county public defender's office. (Education Code 48321)

Each SARB shall, at least annually, consult with students who reflect the diversity of all the schools that are served by the SARB for the purpose of soliciting input that will assist SARB members in gaining a better understanding of, and proposing interventions for, student attendance and behavioral challenges. (Education Code 48321)

The district's SARB shall provide support to improve student attendance and behavior through proactive efforts focused on building positive school environments and improved school connectedness, early identification and immediate intervention to re-engage students with poor attendance or behavior, and intensive intervention with students and families to address severe or persistent attendance or behavior issues.

The district's SARB shall operate in accordance with Board Bylaw 9320 - Meetings and Notices, Board Bylaw 9321 - Closed Session, and Board Bylaw 9322 - Agenda/Meeting Materials; Education Code 48320-48325; applicable rules and regulations of the County Office of Education's SARB; and the Ralph M. Brown Act (open meeting requirements).

The SARB shall collect data and annually report outcomes on SARB referrals to the Board, Superintendent or designee, and County Superintendent. (Education Code 48273)

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 306	Explanation of absence
5 CCR 420-424	Record of verification of absence due to illness and other causes
Code of Civil Procedure 1985-1997	Production of evidence; means of production
Ed. Code 1740	Employment of personnel to supervise attendance
Ed. Code 1980-1986	County community school
Ed. Code 46010-46015	Absences
Ed. Code 48200-48208	Children ages 6-18; compulsory full-time attendance
Ed. Code 48240-48246	Supervisors of attendance
Ed. Code 48260-48273	Truants
Ed. Code 48290-48297	Failure to comply; complaints against parents
Ed. Code 48320-48325	School attendance review boards
Ed. Code 48340-48341	Improvement of student attendance
Ed. Code 48400-48403	Compulsory continuation education
Ed. Code 48660-48666	Community day schools
Ed. Code 49067	Unexcused absences as cause of failing grade
Gov. Code 54950-54963	The Ralph M. Brown Act
Pen. Code 270.1	Chronic truancy; parent/guardian misdemeanor
Pen. Code 272	Parent/guardian duty to supervise and control minor child; criminal liability for truancy
Pen. Code 830.1	Peace officers

Veh. Code 13202.7	Driving privileges; minors; suspension or delay for habitual truancy
W&I Code 11253.5	Compulsory school attendance; eligibility for aid
W&I Code 256-258	Juvenile hearing officer
W&I Code 601-601.5	Habitually truant minors
Management Resources	Description
California Department of Education Publication	School Attendance Review Boards Handbook & Forms, rev. 2018
Court Decision	L.A. v. Superior Court of San Diego County (2012) 209 Cal.App.4th 976
Website	CSBA District and County Office of Education Legal Services
Website	Attendance Works
Website	California Association of Supervisors of Child Welfare and Attendance
Website	California Department of Education
Website	CSBA

Cross References

Code	Description
5030	Student Wellness
5112.5	Open/Closed Campus
5113	Absences And Excuses
5113	Absences And Excuses
5113.1	Chronic Absence And Truancy
5113.1	Chronic Absence And Truancy
5113.11	Attendance Supervision
5117	Interdistrict Attendance
5117	Interdistrict Attendance
5125	Student Records
5125	Student Records
5126	Awards For Achievement
5126	Awards For Achievement
5131	Conduct

5131.2	Bullying
5131.2	Bullying
5137	Positive School Climate
5141.6	School Health Services
5141.6	School Health Services
5145.3	Nondiscrimination/Harassment
5145.3	Nondiscrimination/Harassment
5146	Married/Pregnant/Parenting Students
5147	Dropout Prevention
9320	Meetings And Notices
9321	Closed Session
9321	Closed Session
9321	Closed Session
9322	Agenda/Meeting Materials

Regulation 5113: Absences And Excuses

Status: ADOPTED

Original Adopted Date: 11/01/2011 | **Last Revised Date:** 09/01/2025 | **Last Reviewed Date:** 09/01/2025

Excused Absences

Subject to any applicable limitation, condition, or other requirement specified in law, a student's absence shall be excused for any of the following purposes:

1. Personal illness, including absence for the benefit of the student's mental or behavioral health (Education Code 48205)
2. Quarantine under the direction of a county or city health officer (Education Code 48205)
3. Medical, dental, optometrical, or chiropractic service or appointment (Education Code 48205)
4. Attendance at funeral services for or grieving the death of a member of the student's immediate family or, as determined by the student's parent/guardian, a person so closely associated with the student as to be considered the student's immediate family (Education Code 48205)

A student may be excused for this reason for up to five days for each incident. (Education Code 48205)

5. Jury duty in the manner provided for by law (Education Code 48205)
6. Illness or medical appointment of a child to whom the student is the custodial parent (Education Code 48205)
7. Upon advance written request by the parent/guardian and the approval of the principal or designee, justifiable personal reasons including, but not limited to: (Education Code 48205)
 - a. Attendance or appearance in court
 - b. Attendance at a funeral service
 - c. Observance of a religious holiday or ceremony
 - d. Attendance at religious retreats for no more than one school day each semester

- e. Attendance at an employment conference
 - f. Attendance at an educational conference on the legislative or judicial process offered by a nonprofit organization
8. Service as a member of a precinct board for an election pursuant to Elections Code 12302 (Education Code 48205)
9. To spend time with an immediate family member who is an active duty member of the uniformed services, as defined in Education Code 49701, and has been called to duty for deployment or is on leave from or has immediately returned from such deployment (Education Code 48205)

Such absence shall be granted for a period of time to be determined at the discretion of the Superintendent or designee. (Education Code 48205)

10. Attendance at the student's naturalization ceremony to become a United States citizen (Education Code 48205)
11. Participation in a cultural ceremony or event which relates to the habits, practices, beliefs, and traditions of a certain group of people (Education Code 48205)
12. For a middle school or high school student, engagement in a civic or political event, provided that the student notifies the school ahead of the absence (Education Code 48205)

Unless otherwise permitted by the Superintendent or designee, students shall be limited to one such school day-long absence each school year (Education Code 48205)

13. When a student's immediate family member or, as determined by the student's parent/guardian, a person so closely associated with the student as to be considered the student's immediate family has died: (Education Code 48205)
- a. To access services from a victim services organization or agency
 - b. To access grief support services
 - c. To participate in safety planning or take other actions, including, but not limited to, temporary or permanent relocation, to increase the safety of the student, an immediate family member of the student, or a person determined by the student's parent/guardian to be in such close association with the student as to be considered immediate family

Such absence shall be excused for not more than three days for each incident. (Education Code 48205)

14. For a student's participation in military entrance processing

15. Participation in religious exercises or to receive moral and religious instruction at the student's place of worship or other suitable place away from school property as designated by the religious group, church, or denomination (Education Code 46014)

Absence for student participation in religious exercises or instruction shall not be considered an absence for the purpose of computing average daily attendance if the student attends at least the minimum school day as specified in Administrative Regulation 6112 - School Day, and is not excused from school for this purpose on more than four days each school month. (Education Code 46014)

16. For a student who holds a work permit authorizing work in the entertainment or allied industries for a period of not more than five consecutive days, work in such industry (Education Code 48225.5)

For this purpose, student absence shall be excused for a maximum of up to five absences each school year. (Education Code 48225.5)"

17. Participation with a nonprofit performing arts organization in a performance for a public school audience (Education Code 48225.5)

A student may be excused for up to five such absences each school year provided that the student's parent/guardian provides a written explanation of such absence to the school. (Education Code 48225.5)

18. Other reasons authorized at the discretion of the principal or designee based on the student's specific circumstances (Education Code 48205, 48260)

For the purpose of the absences described above, immediate family means the student's parent/guardian, sibling, grandparent, or any other relative living in the student's household. (Education Code 48205)

Method of Verification

Student absence to care for a child for whom the student is the custodial parent shall not require a physician's note. (Education Code 48205)

For other absences, the student shall, upon returning to school following the absence, present a satisfactory explanation, either in person or by written note, verifying the reason for the absence. Absences shall be verified by the student's parent/guardian, other person having charge or control of the student, or the student if age 18 or older. (Education Code 46012; 5 CCR 306)

When an absence is planned, the principal or designee shall be notified prior to the date of the absence when possible.

Any of the following methods may be used to verify student absences:

1. Written, digital, or audio message from parent/guardian or parent representative
2. Conversation, in person or by telephone, between the verifying employee and the student's parent/guardian or parent representative

The employee shall subsequently record the following:

- a. Name of student
 - b. Name of parent/guardian or parent representative
 - c. Name of verifying employee
 - d. Date(s) of absence
 - e. Reason for absence
3. Visit to the student's home by the verifying employee, or any other reasonable method which establishes the fact that the student was absent for the reasons stated

The employee shall document the verification and include the information specified in Item #2 above.

4. Physician's verification
 - a. When excusing students for confidential medical services or verifying such appointments, district staff shall not ask the purpose of such appointments but may request a note from the medical office to confirm the time of the appointment
 - b. If a student shows a pattern of chronic absenteeism due to illness, district staff may require physician verification of any further student absences

Parent/Guardian and Student Notifications

At the beginning of each school year, the Superintendent or designee shall:

1. Notify parents/guardians of the right to excuse a student from school in order to participate in religious exercises or to receive moral and religious instruction at their places of worship, or at other suitable places away from school property designated by a religious group, church, or denomination (Education Code 46014, 48980)
2. Notify students in grades 7-12 and the parents/guardians of all students enrolled in the district that school authorities may excuse any student from school to obtain confidential medical services without the consent of the student's parent/guardian (Education Code

46010.1)

3. Notify parents/guardians that a student shall not have a grade reduced or lose academic credit for any excused absence if missed assignments and tests that can reasonably be provided are satisfactorily completed within a reasonable period of time (Education Code 48980)

Such notice shall include the full text of Education Code 48205. (Education Code 48980)

Policy Reference Disclaimer:

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State	Description
48980	Parent/guardian notification
5 CCR 306	Explanation of absence
5 CCR 420-424	Record of verification of absence due to illness and other causes
Ed. Code 1740	Employment of personnel to supervise attendance
Ed. Code 37201	School month
Ed. Code 37223	Weekend classes
Ed. Code 41601	Reports of average daily attendance
Ed. Code 42238-42252.1	Apportionments
Ed. Code 46000	Attendance records
Ed. Code 46010-46015	Absences
Ed. Code 46110-46120	Attendance in kindergarten and elementary schools
Ed. Code 46140-46148	Attendance in junior high and high schools
Ed. Code 48200-48208	Children ages 6-18; compulsory full-time attendance
Ed. Code 48210-48216	Exclusions from attendance
Ed. Code 48225.5	Work permit; excused absence; entertainment or allied industries; participation in not-for-profit performing arts organization
Ed. Code 48240-48246	Supervisors of attendance
Ed. Code 48260-48273	Truants
Ed. Code 48292	Filing complaint against parent
Ed. Code 48320-48324	School attendance review boards

Ed. Code 48340-48341	Improvement of student attendance
Ed. Code 49067	Unexcused absences as cause of failing grade
Ed. Code 49701	Provisions of the Interstate Compact on Educational Opportunities for Military Children
Elec. Code 12302	Student participation on precinct boards
Fam. Code 6920-6930	Consent by minor for medical treatment
W&I Code 11253.5	Compulsory school attendance; eligibility for aid
W&I Code 601-601.5	Habitually truant minors
Management Resources	Description
Attorney General Opinion	66 Ops.Cal.Atty.Gen. 244 (1983)
Attorney General Opinion	87 Ops.Cal.Atty.Gen. 168 (2004)
Court Decision	American Academy of Pediatrics et al v. Lungren et al (1997) 16 Cal.4th 307
CSBA Publication	Seize the Data: Using Chronic Absence Data to Drive Student Engagement, March 2024
Institute for Education Sciences Publication	Resources for Supporting Student Engagement and Attendance, April 2024
U.S. Department of Education Publication	Action Planner for Reengaging Students to Support Everyday Attendance, May 2024
Website	Institute for Education Sciences
Website	U.S. Department of Education, Office of Elementary and Secondary Education
Website	CSBA District and County Office of Education Legal Services
Website	CSBA

Cross References

Code	Description
0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
3516	Emergencies And Disaster Preparedness Plan
3516	Emergencies And Disaster Preparedness Plan
4119.41	Employees With Infectious Disease
4219.41	Employees With Infectious Disease

4319.41	Employees With Infectious Disease
5000	Concepts And Roles
5020	Parent Rights And Responsibilities
5020	Parent Rights And Responsibilities
5112.1	Exemptions From Attendance
5112.1	Exemptions From Attendance
5112.2	Exclusions From Attendance
5112.5	Open/Closed Campus
5113.1	Chronic Absence And Truancy
5113.1	Chronic Absence And Truancy
5113.11	Attendance Supervision
5113.12	District School Attendance Review Board
5113.12	District School Attendance Review Board
5121	Grades/Evaluation Of Student Achievement
5121	Grades/Evaluation Of Student Achievement
5131	Conduct
5131.4	Student Disturbances
5131.4	Student Disturbances
5141.21	Administering Medication And Monitoring Health Conditions
5141.21	Administering Medication And Monitoring Health Conditions
5141.22	Infectious Diseases
5141.22	Infectious Diseases
5141.33	Head Lice
5144.1	Suspension And Expulsion/Due Process
5144.1	Suspension And Expulsion/Due Process
5145.6	Parent/Guardian Notifications
5145.6	Parent/Guardian Notifications
5146	Married/Pregnant/Parenting Students
5147	Dropout Prevention
6020	Parent Involvement
6020	Parent Involvement

6111	School Calendar
6112	School Day
6112	School Day
6141.2	Recognition Of Religious Beliefs And Customs
6141.2	Recognition Of Religious Beliefs And Customs
6145	Extracurricular And Cocurricular Activities
6145	Extracurricular And Cocurricular Activities
6154	Homework/Makeup Work
6158	Independent Study
6158	Independent Study
6164.2	Guidance/Counseling Services
6173.2	Education Of Children Of Military Families
6173.2	Education Of Children Of Military Families
6176	Weekend/Saturday Classes
6177	Summer Learning Programs
6183	Home And Hospital Instruction
6184	Continuation Education
6184	Continuation Education
6185	Community Day School
6185	Community Day School

Policy 5141: Health Care And Emergencies

Status: ADOPTED

Original Adopted Date: 03/01/2005 | **Last Revised Date:** 09/01/2025 | **Last Reviewed Date:** 09/01/2025

The Governing Board recognizes the importance of taking appropriate action whenever an emergency threatens the safety, health, or welfare of a student at school or during district-sponsored activities.

The Superintendent or designee shall develop procedures to ensure that first aid and/or medical attention is provided as quickly as possible when accidents and injuries to students occur and that parents/guardians are notified as appropriate.

The Superintendent or designee shall ask parents/guardians to provide emergency contact information in order to facilitate communication in the event of an accident or illness.

District staff shall appropriately report and document student accidents.

"Do Not Resuscitate" Orders

The Board believes that staff members should not be placed in the position of determining whether to follow any parent/guardian or medical "do not resuscitate" order. Staff shall not accept or follow any such order except under the specific written direction of the Superintendent or designee. The Superintendent or designee may only direct a staff member to follow a "do not resuscitate" order if the Superintendent or designee has received a written authorization from the student's parent/guardian, with an authorized health care provider statement, and an order of an appropriate court.

The Superintendent or designee shall ensure that parents/guardians who have submitted a "do not resuscitate" order are informed of this policy.

Automated External Defibrillators

The Board authorizes the Superintendent or designee to place automated external defibrillators (AEDs) at designated school sites for use by school employees in an emergency, in accordance with the accompanying administrative regulation.

The Superintendent or designee shall develop guidelines for employees regarding the use of AEDs and shall ensure that employees receive information that describes sudden cardiac arrest, the school's emergency response plan, and the proper use of an AED. Additionally, the guidelines shall specify the placement, security, and maintenance of the AED.

The authorization of AEDs in district schools shall not be deemed to create a guarantee that an AED will be present or will be used in the case of an emergency, or that a trained employee will be present and/or able to use an AED in an emergency, or that the AED will operate properly.

Trauma Kits

Any district school with an occupancy of 200 or more that was constructed on or after January 1, 2023, or was constructed prior to January 1, 2023, and modified or renovated as specified in Health and Safety Code 19310, shall acquire, place, and maintain trauma kits in accordance with the accompanying administrative regulation.

School employees shall be notified annually of the location of the trauma kits and be provided with information regarding training in the use of the trauma kit. (Health and Safety Code 19310)

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
8 CCR 5193	Bloodborne pathogens
Civ. Code 1714.21	Defibrillators; CPR; immunity from civil liability
Ed. Code 32040-32044	First aid equipment; field trips
Ed. Code 49300-49307	School safety patrols
Ed. Code 49407	Liability for treatment
Ed. Code 49408	Student emergency information
Ed. Code 49409	Athletic events; physicians and surgeons; emergency medical care; immunity
Ed. Code 49417	Automated external defibrillators
Ed. Code 49429.5	County office of education coordination of agreements between districts and charter schools; rapid deployment of qualified mental health professionals and other key school personnel
Ed. Code 49470	Medical and hospital services for athletic program
Ed. Code 49471	Medical and hospital services not provided or available
Ed. Code 49472	Medical and hospital services for students
Ed. Code 49474	Ambulance services

Ed. Code 51202	Instruction in personal and public health and safety
Fam. Code 6550-6552	Caregivers
H&S Code 1797.196	Automated external defibrillators; immunity from civil liability
H&S Code 1797.200	Emergency medical services agency
H&S Code 1799.102	Personal liability immunity
H&S Code 19305-19310	Trauma kits

Management Resources

Website

Website

Website

Website

Description

[CSBA District and County Office of Education Legal Services](#)

[American Heart Association](#)

[American Red Cross](#)

[California Department of Health Care Services](#)

Cross References

Code	Description
3515.3	District Police/Security Department
3515.3	District Police/Security Department
3516	Emergencies And Disaster Preparedness Plan
3516	Emergencies And Disaster Preparedness Plan
3530	Risk Management/Insurance
3530	Risk Management/Insurance
3580	District Records
3580	District Records
4119.43	Universal Precautions
4119.43	Universal Precautions
4158	Employee Security
4158	Employee Security
4219.43	Universal Precautions
4219.43	Universal Precautions
4231	Staff Development
4258	Employee Security
4258	Employee Security

4319.43	Universal Precautions
4319.43	Universal Precautions
4358	Employee Security
4358	Employee Security
5021	Noncustodial Parents
5030	Student Wellness
5111.1	District Residency
5111.1	District Residency
5131.6	Alcohol And Other Drugs
5131.6	Alcohol And Other Drugs
5141.21	Administering Medication And Monitoring Health Conditions
5141.21	Administering Medication And Monitoring Health Conditions
5141.22	Infectious Diseases
5141.22	Infectious Diseases
5141.23	Asthma Management
5141.23	Asthma Management
5141.27	Food Allergies/Special Dietary Needs
5141.27	Food Allergies/Special Dietary Needs
5141.52	Suicide Prevention
5141.52	Suicide Prevention
5141.6	School Health Services
5141.6	School Health Services
5142	Safety
5142	Safety
5143	Insurance
5143	Insurance
5145.13	Response To Immigration Enforcement
5145.13	Response To Immigration Enforcement
5148	Child Care And Development
5148	Child Care And Development
6142.8	Comprehensive Health Education

6142.8	Comprehensive Health Education
6145.2	Athletic Competition
6145.2	Athletic Competition
6159.3	Appointment Of Surrogate Parent For Special Education Students
6159.3	Appointment Of Surrogate Parent For Special Education Students
6163.2	Animals At School
6163.2	Animals At School
6173.2	Education Of Children Of Military Families
6173.2	Education Of Children Of Military Families

Regulation 5113.2: Work Permits

Status: ADOPTED

Original Adopted Date: 11/01/2004 | **Last Revised Date:** 09/01/2025 | **Last Reviewed Date:** 09/01/2025

Before accepting employment, a student under 18 years of age who is subject to the state's compulsory attendance laws, including a student who has not yet graduated from high school or has not received a certificate of proficiency, shall obtain a work permit.

The district may issue a permit authorizing employment while school is in session, including employment connected with a work experience education program pursuant to Education Code 51760-51769.5, to a student 14-17 years of age. Additionally, the district may issue a permit to any student 12-17 years of age to be employed during a regular school holiday, during a regular or specified occasional public school vacation, and when the student is exempt from compulsory school attendance pursuant to Education Code 48231 because the student arrived from another state within 10 days before the end of the school term. (Education Code 49111, 49113, 49160)

If a student has obtained an offer of employment in the entertainment industry, the student shall request a work permit from the California Department of Industrial Relations, Division of Labor Standards Enforcement, pursuant to Labor Code 1308.5 and 8 CCR 11752-11753.

A work permit shall not be required for a student who meets all of the following criteria: (5 CCR 10121)

1. Is not receiving pay or financial reimbursement for services rendered in volunteer services or educational purposes
2. Is not in an employer-employee relationship in accordance with the Fair Labor Standards Act, and is serving as an unpaid trainee or volunteer or in an in-school placement
3. Has submitted written parent/guardian permission

In addition, a student shall not be required to obtain a work permit if the student is self-employed; is working at odd jobs such as yard work and babysitting in private homes where the student is not regularly employed; is a self-employed news carrier delivering newspapers to consumers on a regular route; is employed in agricultural, horticultural, viticultural, or domestic labor during non-school hours when the work is performed for or under the control of the parent/guardian and is performed upon or in connection with premises the parent/guardian owns, operates, or controls; or is otherwise exempted by law.

Persons Authorized to Issue Work Permits

The following individuals are authorized to issue a work permit to a student in the district: (Education Code 49110)

1. The Superintendent
2. An employee holding a services credential with a specialization in pupil personnel services or a certificated work experience education teacher or coordinator, when authorized by the Superintendent in writing
3. A principal, or another school administrator designated by the principal, provided that the principal or designee:
 - a. Provides a self-certification that the principal or designee understands the requirements of law for issuing a work permit
 - b. Does not issue a work permit to the principal's or designee's own child

If the person designated to issue work permits is not available and delay in issuing a permit would jeopardize a student's ability to secure work, the Superintendent may temporarily authorize another person to issue the permit. (Education Code 49110)

Application

The student's parent/guardian, foster parent, caregiver with whom the student resides, or residential shelter services provider shall file a written request for a work permit. (Education Code 49110)

The request for a work permit shall be submitted to the Superintendent or designee on a form approved by the California Department of Education (CDE).

If the student is applying for a full-time work permit, the student and the student's parent/guardian shall generally be required to appear before, and submit the application to, the Superintendent or designee. (Education Code 49132)

The Superintendent or designee shall, before or at the time of signing the work permit, issue the student a document clearly explaining basic labor rights extended to workers, as specified in Education Code 49110.5.

In the event of an extended physical closure of the campus due to a natural disaster, pandemic, or other emergency, the required documentation, including signatures, may be collected electronically. In addition, if the application is for a full-time work permit, the student and parent/guardian shall not be required to appear in person before the Superintendent or designee if the completed application has been successfully submitted electronically and the student and

parent/guardian have attended a video conference with the person issuing the work permit. (Education Code 49132, 49200)

Approval Process

The Superintendent or designee shall have discretion to determine whether to issue the work permit.

In determining whether to approve a work permit, the Superintendent or designee shall verify the student's date of birth, the type of work permit to be issued, and whether the student meets any other criteria established by the Governing Board. The Superintendent or designee may inspect the student's records and/or may confer with at least one of the student's teachers for evidence of satisfactory grades and school attendance and to determine whether the student possesses the motivation and maturity to maintain academic progress while working.

However, a work permit shall not be denied based on a student's grades, grade point average, or school attendance under either of the following circumstances: (Education Code 49120, 49200)

1. The student's school has been physically closed for an extended time due to a natural disaster, pandemic, or other emergency
2. The student is applying for a work permit in order to participate in a government-administered employment and training program that will occur during the regular summer recess or vacation of the student's school

Students shall not be approved to work in environments declared hazardous or dangerous for young workers or otherwise prohibited by child labor laws. (Labor Code 1290-1298; 29 CFR 570.33, 570.50-570.72)

The Superintendent or designee shall ensure that the requested work hours do not exceed the maximum work hours specified in law based on the student's age and whether the employment will occur while school is in session. (Education Code 49111, 49112, 49116; Labor Code 1391-1391.1; 29 CFR 570.35)

Full-time employment may be authorized for students 14-17 years of age in accordance with Education Code 49130-49135.

All work permits shall be issued on forms provided by or authorized by CDE. (Education Code 49117)

Each permit shall authorize work for a specific employer. Whenever a student changes employers,

the student shall request a new permit.

The student may be issued more than one work permit if the student works concurrently for more than one employer, provided that the total number of hours worked does not exceed the total number of hours allowed by law and the district.

Whenever a work permit is issued by a principal or other designated school administrator, the principal or designee shall submit to the Superintendent a copy of the work permit issued, along with a copy of the application and a self-certification that the principal or designee understands the requirements in existing law for issuing a work permit. (Education Code 49110)

The Superintendent or designee shall periodically inspect the grades and attendance records of students granted work permits to ensure maintenance of academic progress and any additional criteria established in Board policy.

Expiration of Work Permits

Work permits issued during the school year shall expire five days after the opening of the next succeeding school year. (Education Code 49118)

Before the work permit expires, a student may apply for a renewed work permit in accordance with the procedures specified in "Approval Process" above.

Revocation of Work Permits

The Superintendent or designee shall revoke a student's work permit whenever the Superintendent or designee determines that the employment is impairing the health or education of the student, any provision or condition of the permit is being violated, the student is performing work in violation of law, or any condition for the issuance of the permit no longer exists or never existed. (Education Code 49116, 49164; Labor Code 1300)

The Superintendent may revoke a work permit issued by a principal of a public or private school located within the district if the Superintendent becomes aware of any grounds upon which the student may be deemed ineligible for a work permit under law. (Education Code 49110)

Retention of Records

In accordance with Administrative Regulation 3580 - District Records, the Superintendent or designee shall retain a copy of the work permit application and the work permit until the end of the fourth year after the work permit was issued. (5 CCR 16026)

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 10120-10121	Work permits
5 CCR 16023-16027	District records; retention and destruction
8 CCR 11701-11707	Prohibited and dangerous occupations for minors
8 CCR 11750-11763	Work permits and conditions; minor employed in entertainment industry
Ed. Code 48230	Exemption from full-time school attendance for students with work permits
Ed. Code 48231	Exemption from compulsory attendance for students entering attendance area near end of term
Ed. Code 49100-49101	Compulsory attendance
Ed. Code 49110-49119	Permits to work
Ed. Code 49130-49135	Permits to work full time
Ed. Code 49140-49141	Exceptions
Ed. Code 49160-49165	Employment of minors; duties of employers
Ed. Code 49180-49183	Violations
Ed. Code 49200	Permit to work during extended emergency school closure
Ed. Code 51760-51769.5	Work experience education
Ed. Code 52300-52462	Career technical education
Lab. Code 1285-1312	Employment of minors
Lab. Code 1391-1394	Working hours for minors
Federal	Description
29 CFR 570.1-570.129	Child labor regulations
Management Resources	Description
Attorney General Opinion	18 Ops.Cal.Atty.Gen. 114 (1951)
CA Department of Industrial Relations Publication	Child Labor Laws, 2013
California Department of Education Publication	Basic Labor Rights Information Sheet Template
California Department of Education Publication	Statement of Intent to Employ a Minor and Request for a Work Permit - Certificate of Age, Form B1-1
California Department of Education Publication	Permit to Employ and Work, Form B1-4

Website	CSBA District and County Office of Education Legal Services
Website	California Department of Education, Work Experience Education
Website	California Department of Industrial Relations

Cross References

Code	Description
1700	Relations Between Private Industry And The Schools
3580	District Records
3580	District Records
5112.1	Exemptions From Attendance
5112.1	Exemptions From Attendance
5113.1	Chronic Absence And Truancy
5113.1	Chronic Absence And Truancy
5113.11	Attendance Supervision
5121	Grades/Evaluation Of Student Achievement
5121	Grades/Evaluation Of Student Achievement
5125	Student Records
5125	Student Records
5147	Dropout Prevention
6115	Ceremonies And Observances
6115	Ceremonies And Observances
6146.1	High School Graduation Requirements
6146.2	Certificate Of Proficiency/High School Equivalency
6146.2	Certificate Of Proficiency/High School Equivalency
6146.2	Certificate Of Proficiency/High School Equivalency
6177	Summer Learning Programs
6178	Career Technical Education
6178	Career Technical Education
6178.1	Work-Based Learning
6178.1	Work-Based Learning

6184

Continuation Education

6184

Continuation Education

Regulation 6178.1: Work-Based Learning

Status: ADOPTED

Original Adopted Date: 03/01/2008 | **Last Revised Date:** 09/01/2025 | **Last Reviewed Date:** 09/01/2025

Work Experience Education

The district's work experience education (WEE) program shall consist of one or more of the following types of unpaid and paid on-the-job experiences: (5 CCR 10071)

1. Exploratory WEE, which provides students with a combination of related classroom instruction in WEE and unpaid opportunities to observe and sample systematically a variety of conditions of work for the purpose of ascertaining their interest and suitability for the occupation they are exploring

The length of exploratory WEE assignments may vary depending on the aptitude of the student, the occupation being explored, the facilities of the work station, and the job classification. A student may not participate in an exploratory WEE assignment if the student receives pay for like work at the same work station or similar job outside of the WEE program.

2. General WEE, which has as its purpose the application of basic skills of reading, writing, and computation and which provides students an opportunity to acquire general and specific occupational skills through a combination of supervised paid employment in any occupational field and related classroom instruction in WEE
3. Career technical WEE, which reinforces and extends career learning opportunities for students through a combination of related classroom instruction in WEE and supervised paid or unpaid employment in the occupation for which their career technical course in school prepares them

The student-teacher ratio in any WEE program shall not exceed 125 students per full-time equivalent certificated teacher-coordinator. (Education Code 46300)

The minimum day for students enrolled in a WEE program shall be four periods totaling at least 180 minutes in duration, unless the school or student meets one of the conditions specified in Education Code 46144 or 46147. (Education Code 46144, 46147)

A WEE program offered during the summer shall be conducted in the same time period as the regular summer school program and shall conform to all appropriate laws and regulations applicable to WEE.

Each WEE program shall operate under the supervision of a teacher-coordinator. The teacher-coordinator shall prepare individual training plans, observe and consult with students, and make at least two on-site contacts per semester with each work supervisor and at least one on-site contact during summer school to evaluate student performance. (Education Code 51764; 5 CCR 10074)

Any student who is 16 years of age or older and who satisfactorily completes a WEE program with a minimum of one instructional period per week of related classroom instruction or counseling by a certificated employee, in sessions scheduled intermittently throughout the semester, shall be granted up to 40 semester periods of credit for WEE within the following limits: (Education Code 51760.3; 5 CCR 1635)

1. For exploratory WEE, the student may earn 10 semester periods for each semester, with a maximum of 20 semester periods earned in two semesters
2. For either general or career technical WEE, the student may earn 10 semester periods for each semester, with a maximum of 40 semester periods

Any student who satisfies the above requirements but is under 16 years of age may be granted credit under any of the following conditions: (Education Code 51760.3)

1. The student is enrolled in grade 11 or higher
2. The principal certifies that the student is in need of immediate work experience education in order to pursue employment opportunities
3. The principal certifies that, without being provided an opportunity to enroll in the WEE program, there is a high probability that the student will no longer be enrolled as a full-time student
4. The student is at least 14 years of age and the principal certifies that such credit is necessary for the student's participation in a career technical education (CTE) program
5. The student has an individualized education program that prescribes the type of training for which participation in a WEE program is deemed appropriate

Cooperative Career Technical Education Program/Community Classrooms

To be eligible for program participation, a student shall be concurrently enrolled in a CTE course or program approved by the California Department of Education. (5 CCR 10082, 10103)

Additionally, to be eligible for participation in the cooperative CTE program, a student shall: (5 CCR 10103)

1. Be at least 16 years of age, unless the principal determines that the program is appropriate for a younger student due to the student's financial, motivational, or other exceptional needs

2. Be a full-time student, as defined
3. Have parent/guardian consent if under 18 years of age

At least one instructional period per week of formal CTE classroom instruction shall be provided to participating students. A minimum of three CTE instructional periods shall be provided per week. Each of the CTE instructional periods shall be at least 50 minutes. (5 CCR 10085, 10106)

Teachers assigned to the program shall locate and select training stations to provide participating students with unpaid on-the-job learning experiences in the specific occupation related to the approved course or program. (5 CCR 10086, 10107)

OPTION 1: (Cooperative CTE Program)

Formal related vocational classroom instruction shall be concurrent and directly related to the paid on-the-job training of students and organized to ensure that each student will have sufficient number of hours of related classroom instruction and on-the-job training experience to provide the student with those competencies necessary for employment and advancement in the occupational area for which training is offered. (5 CCR 10106)

The cooperative CTE program teacher shall make at least one visitation every four weeks to each employer to ensure that the provisions of the training agreement are being met and that students are acquiring the competencies identified in their individual training plans. One out of every two visits to the training station shall include an observation of the student engaged in on-the-job training experiences. (5 CCR 10109)

OPTION 1 ENDS HERE

OPTION 2: (Community Classrooms)

Formal related concurrent vocational classroom instruction shall be based on the skills, knowledges, attitudes, and related performance levels in the occupation for which training is conducted. (5 CCR 10085)

The community classroom teacher shall make at least one visitation every three weeks to consult with the supervisor or manager in accordance with 5 CCR 10088, observe students at the training station, provide instruction, and ensure that students are acquiring the competencies identified in their individual training plans. Each visitation shall include an observation of the student engaged in unpaid on-the-job training experiences. (5 CCR 10088)

OPTION 2 ENDS HERE

Students shall be granted academic credit for satisfactory completion of the program. The teacher shall be responsible for evaluating the student's performance in the CTE course and, with the assistance of the employer, the student's participation at the training station. (5 CCR 10081,

Job Shadowing

The program coordinator shall identify job shadowing placements with the goal of providing students with exposure to a broad range of career options and employment settings.

The program coordinator shall supervise job shadowing activities, including the coordination of the student's and employer's schedules and consultation with the student's other teachers when necessary.

Participating students may attend job shadowing opportunities for three to 25 hours in one semester, intersession, or summer school session. However, a student may be permitted to participate for up to 40 hours in one semester, intersession, or summer school session, if the principal certifies that it is necessary for the student's participation in a CTE program. (Education Code 51769)

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
5 CCR 10070-10075	Work experience education
5 CCR 10080-10092	Community classrooms
5 CCR 10100-10111	Cooperative vocational education
5 CCR 1635	Credit for work experience education
Ed. Code 35208	Liability insurance
Ed. Code 46144	Minimum school day for work experience program
Ed. Code 46147	Exception for minimum day; students in last semester or quarter of grade 12
Ed. Code 46300	Method of computing average daily attendance
Ed. Code 48402	Enrollment in continuation education; minors not regularly employed
Ed. Code 48980.5	Notification of apprenticeship and pre-apprenticeship programs
Ed. Code 49110-49119	Permits to work
Ed. Code 49160	Permits to work; duties of employer

Ed. Code 51760-51769.5	Work experience education
Ed. Code 52055.770	Quality Education Investment Act of 2006
Ed. Code 52300-52462	Career technical education
Ed. Code 52372.1	Community classrooms and cooperative career technical education programs
Ed. Code 54690-54697	Partnership academies
Ed. Code 56026	Individual with exceptional needs; definition
Lab. Code 1285-1312	Employment of minors
Lab. Code 1391-1394	Working hours for minors
Lab. Code 3070-3099.5	Apprenticeships
Lab. Code 3200-6002	Workers' compensation and insurance
Federal	Description
20 USC 2301-2414	Strengthening Career and Technical Education for the 21st Century Act
29 CFR 570.35a	Work experience programs
Management Resources	Description
CA Department of Industrial Relations Publication	Child Labor Laws, 2013
California Department of Education Publication	California State Plan for Career Technical Education, 2023
California Department of Education Publication	Work Experience Education Guide
California Department of Education Publication	California Career Technical Education Model Curriculum Standards, 2013
California Department of Education Publication	Career Technical Education Framework for California Public Schools, Grades Seven Through Twelve, January 2007
U. S. Department of Labor	Training and Employment Guidance Letter, No. 10-23, Change 2, July 2025
Website	California Division of Apprenticeship Standards
Website	CSBA District and County Office of Education Legal Services
Website	Linked Learning Alliance
Website	California Association of Work Experience Educators
Website	California Department of Education, Work Experience Education
Website	California Department of Industrial Relations

Website	WestEd
Website	CSBA
WestEd Publication	Work-Based Learning in California: Opportunities and Models for Expansion, 2009

Cross References

Code	Description
0000	Vision
0200	Goals For The School District
0500	Accountability
1220	Citizen Advisory Committees
1220	Citizen Advisory Committees
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1700	Relations Between Private Industry And The Schools
3530	Risk Management/Insurance
3530	Risk Management/Insurance
4112.2	Certification
4112.2	Certification
5113.1	Chronic Absence And Truancy
5113.1	Chronic Absence And Truancy
5113.2	Work Permits
5113.2	Work Permits
5125	Student Records
5125	Student Records
5147	Dropout Prevention
6000	Concepts And Roles
6011	Academic Standards
6020	Parent Involvement

6020	Parent Involvement
6112	School Day
6112	School Day
6115	Ceremonies And Observances
6115	Ceremonies And Observances
6141.4	International Baccalaureate Program
6142.4	Service Learning/Community Service Classes
6142.94	History-Social Science Instruction
6143	Courses Of Study
6143	Courses Of Study
6146.1	High School Graduation Requirements
6146.11	Alternative Credits Toward Graduation
6146.11	Alternative Credits Toward Graduation
6159	Individualized Education Program
6159	Individualized Education Program
6164.5	Student Success Teams
6164.5	Student Success Teams
6177	Summer Learning Programs
6178	Career Technical Education
6178	Career Technical Education
6178.2	Regional Occupational Center/Program
6184	Continuation Education
6184	Continuation Education

Regulation 5142: Safety

Status: ADOPTED

Original Adopted Date: 07/01/2006 | **Last Revised Date:** 09/01/2025 | **Last Reviewed Date:** 09/01/2025

At each school, the principal or designee shall establish emergency procedures, rules for student conduct, and rules for the safe and appropriate use of school facilities, equipment, and materials, consistent with law, Board policy, and administrative regulation. The rules shall be communicated to students, distributed to parents/guardians, and readily available at the school at all times.

Release of Students

Students shall be released during the school day only to the custody of an adult who is one of the following:

1. The student's custodial parent/guardian
2. An adult authorized in the district's student information system as an individual to whom the student may be released when the custodial parent/guardian cannot be reached, provided the principal or designee verifies the adult's identity
3. An authorized law enforcement officer acting in accordance with law
4. An adult taking the student to emergency medical care at the request of the principal or designee

Supervision of Students

Teachers shall be present at their respective rooms and shall open them to admit students not less than 30 minutes before the time that school starts. (5 CCR 5570)

Every teacher shall hold students to a strict account for their conduct on the way to and from school, on the playgrounds, and during recess. (Education Code 44807)

The principal or designee shall require all individuals supervising students to remain alert for unauthorized persons and dangerous conditions, and promptly report any unusual incidents to the principal or designee and file a written report as appropriate.

Any certificated or classified employee, or other school official, whose duties bring the employee or other school official in contact on a regular basis with students in any of grades 6-12, as part of a middle or high school, who are alerted to or observe any threat or perceived threat of a

homicidal act, as defined, shall immediately report the threat or perceived threat to law enforcement in accordance with Education Code 49393. (Education Code 49390, 49393)

Threat or perceived threat means any writing or action of a student that creates a reasonable suspicion that the student is preparing to commit a homicidal act related to school or a school activity. This may include possession, use, or depictions of firearms, ammunition, shootings, or targets in association with infliction of physical harm, destruction, or death in a social media post, journal, class note, or other media associated with the student. It may also include a warning by a parent, student, or other individual. (Education Code 49390)

Additionally, anyone who receives or learns of a health or safety threat related to school or a school activity is encouraged to report the threat to a school or district administrator.

In arranging for appropriate supervision on playgrounds, the principal or designee shall:

1. Clearly identify supervision zones and require all playground supervisors to remain at a location from which they can observe their entire zone of supervision and be observed by students in the supervision zone
2. Consider the size of the playground area, the number of areas that are obstructed from open view, and the age of the students to determine the ratio of playground supervisors to students

At any school where playground supervision is not otherwise provided, the principal or designee shall provide for certificated employees to supervise the conduct and safety, and direct the play, of students who are on school grounds before and after school and during recess and other intermissions. (5 CCR 5552)

The Superintendent or designee shall ensure that teachers, teacher aides, playground supervisors, yard aides, and volunteers who supervise students receive training in safety practices and in supervisory techniques that will help prevent problems and resolve conflicts among students. Additionally, all staff and other school officials shall be made aware of their responsibilities regarding the reporting of potential homicidal acts to law enforcement, and receive training in the assessment and reporting of such threats. The training shall be documented and kept on file.

Student Identification Cards and Safety Information

Student identification cards of students in grades 7-12 shall have printed on them the 988 Suicide and Crisis Lifeline and the National Domestic Violence Hotline (1-800-799-7233). Additionally, student identification cards of students in grades 7-12 may have printed on them a quick response (QR) code that links to the county's mental health resources website. (Education Code 215.5)

Student Safety Patrols

A school safety patrol shall be composed of students of the school selected by the principal or designee and shall be allowed to serve only with written consent of the students and the student's

parents/guardians. Patrol members shall be at least 10 years of age and in the fifth grade. (Education Code 49302; 5 CCR 571)

School safety patrols shall be used only at those locations where the nature of traffic will permit their safe operation. The locations where school safety patrols are used should be determined jointly with the local law enforcement agency. (5 CCR 572)

Patrol members shall be under the supervision and control of the principal or designee and shall receive training in proper procedures, including, but not limited to, the operations specified in 5 CCR 573-574. Whenever on duty, patrol members shall wear the standard uniform required by 5 CCR 576.

Playground Safety

Any new playground or any replacement of equipment or modification of components inside an existing playground shall conform to standards set forth by the American Society for Testing and Materials and the guidelines set forth by the U.S. Consumer Product Safety Commission. The Superintendent or designee shall have a playground safety inspector certified by the National Playground Safety Institute conduct an initial inspection to aid compliance with applicable safety standards. (Health and Safety Code 115725)

The Superintendent or designee may permit students to avoid overexposure to sun when they are outdoors and evaluate the adequacy of shade in playground areas in accordance with Board Policy 5141.7 - Sun Safety.

Activities with Safety Risks

Due to concerns about the risk to student safety, the principal or designee shall not permit the following activities on campus or during district-sponsored events unless the activity is properly supervised, students wear protective gear as appropriate, and each participant has insurance coverage:

1. Trampolining
2. Scuba diving
3. Skateboarding or use of scooters
4. In-line or roller skating or use of skate shoes
5. Sailing, boating, or water skiing
6. Cross-country or downhill skiing

7. Motorcycling
8. Target shooting
9. Horseback riding
10. Rodeo
11. Archery
12. Mountain bicycling
13. Rock climbing
14. Rocketeering
15. Surfing
16. Body Contact Sports
17. Other activities determined by the principal to have a high risk to student safety

As needed, the Superintendent or designee may periodically provide training or instruction to students on the safe use of electric, motorized or nonmotorized bicycles, scooters, skateboards, and roller skates. Any student who rides a bicycle, scooter, skateboard, or roller skates to school shall wear a properly fitted and fastened bicycle helmet.

Events In or Around a Swimming Pool

When any on-campus event that is not part of an interscholastic athletic program is sponsored or hosted by the district and is to be held in or around a swimming pool, at least one adult with a valid certification of cardiopulmonary resuscitation training shall be present throughout the duration of the event. (Education Code 35179.6)

Laboratory Safety

The principal of each school offering laboratory work shall develop procedures for laboratory safety and designate a trained certificated employee to regularly review, update, and implement these procedures.

Students in a laboratory shall be under the supervision of a certificated employee. Students shall be taught laboratory safety, and safety guidelines and procedures shall be posted in science classrooms. Students shall receive continual reminders about general and specific hazards.

Hazardous materials shall be properly used, stored, and disposed of in accordance with law and

the district's chemical hygiene plan.

Bloodborne pathogens shall be handled in accordance with the district's exposure control plan.

The district's emergency plan, emergency contact numbers, and first aid supplies shall be readily accessible.

Parents/guardians shall be made aware of the kinds of laboratory activities that will be conducted during the school year.

Hearing Protection

The Superintendent or designee shall monitor students' exposure to excessive noise in classrooms and provide protection as necessary. The Superintendent or designee may also provide hearing conservation education to teach students ways to protect their hearing.

Eye Safety Devices

The Superintendent or designee shall provide schools with eye safety devices for use whenever students, teachers, or visitors are engaged in or observing an activity or using hazardous substances likely to cause injury to the eyes. Eye safety devices may be sold to students for an amount not to exceed the actual cost to the district. (Education Code 32030, 32031, 32033)

Protection Against Insect Bites

To help protect students against insect bites or stings that may spread disease or cause allergic reactions, students shall be allowed to apply insect repellent provided by their parents/guardians, when engaging in outdoor activities. Any application of insect repellent shall occur under the supervision of school personnel, and in accordance with the manufacturer's directions.

Policy Reference Disclaimer:

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State	Description
5 CCR 14030	Preliminary procedure, planning and approval of school facilities
5 CCR 14103	Authority of the driver
5 CCR 202	Exclusion of students with a contagious disease
5 CCR 350	Fees not permitted
5 CCR 5552	Playground supervision
5 CCR 5570	When school shall be open and teachers present

5 CCR 570-576	School safety patrols
Ed. Code 17280-17317	Field Act; approval of plans and supervision of construction
Ed. Code 17365-17374	Field Act; fitness for occupancy; liability of board members
Ed. Code 17670	Shade structures
Ed. Code 215.5	Student identification cards; safety information
Ed. Code 32001	Fire alarms and drills
Ed. Code 32020	School gates; entrances for emergency vehicles
Ed. Code 32030-32034	Eye safety
Ed. Code 32040	Duty to equip school with first aid kit
Ed. Code 32225-32226	Communications devices in classrooms
Ed. Code 32240-32245	Lead-Safe Schools Protection Act
Ed. Code 32250-32254	CDE School Safety and Security Resource Unit
Ed. Code 32280-32289.5	School safety plans
Ed. Code 35179.6	School-sponsored on-campus event in or around swimming pool
Ed. Code 38134	Use of school property
Ed. Code 44807	Teachers' duty concerning conduct of students
Ed. Code 44808	Exemption from liability when students are not on school property
Ed. Code 44808.5	Permission for high school students to leave school grounds; notice
Ed. Code 45450-45451	Crossing guards
Ed. Code 48900	Grounds for suspension or expulsion
Ed. Code 49300-49307	School safety patrols
Ed. Code 49330-49335	Injurious objects
Ed. Code 49341	Hazardous materials in school science laboratories
Ed. Code 49390-49395	Homicide threats
Ed. Code 51140	Water safety
Ed. Code 51202	Instruction in personal and public health and safety
Ed. Code 51860	Time and facilities for bicycle and scooter safety instruction
Ed. Code 8482-8484.65	After School Education and Safety Program
Gov. Code 810-996.6	California Tort Claims Act

H&S Code 115725-115735	Playground safety
H&S Code 115775-115800	Wooden playground equipment
H&S Code 116046	Issuance of best practices guidelines for K-12 pool safety
Pen. Code 245.6	Hazing
Pub. Res. Code 5411	Purchase of playground equipment usable by persons with disabilities
Streets and Highways Code 894	Statewide safety and training programs; electric bicycles
Veh. Code 21100	Rules and regulations; crossing guards
Veh. Code 21212	Use of helmets
Veh. Code 42200	Fines and forfeitures; disposition by cities
Veh. Code 42201	Fines and forfeitures; disposition by counties
Vehicle Code 21201	Rules for operation of bicycle on roadway
Federal	Description
6 USC 665k	Federal Clearinghouse on School Safety Evidence-Based Practices
Management Resources	Description
American Society for Testing and Materials Pub.	ASTM F1 1487-21, Standard Consumer Safety Performance Specification for Playground Equipment for Public Use
California Department of Education Publication	Science Safety Handbook for California Public Schools, 2014
Court Decision	Knight v. Jewett (1992) 3 Cal.4th 296
Court Decision	Lane v. City of Sacramento (2010) 183 Cal. App. 4th. 1337
Court Decision	J.H. v. Los Angeles Unified School District (2010) 183 Cal.App.4th 123
Court Decision	Kahn v. East Side Union High School District (2003) 31 Cal.4th 990
Court Decision	Dailey v. Los Angeles Unified School District (1970) 2 Cal 3d 741
Court Decision	Hoyem v. Manhattan Beach City School District (1978) 22 Cal. 3d 508
Court Decision	Wiener v. Southcoast Childcare Centers (2004) 32 Cal.4th 1138
State of California Publication	Protecting Californians From Extreme Heat: A State Action Plan to Build Community Resilience, April 2022
U.S. Consumer Product Safety Comm Publication	Public Playground Safety Handbook, 2015

Website	Vulnerable Road Users
Website	U.S. Department of Education, School Safety and Security
Website	Online e-bike safety and training program
Website	Schoolsafety.gov
Website	U.S. Department of Homeland Security, Fusion Centers
Website	California State Threat Assessment System
Website	California Office of Emergency Services
Website	CSBA District and County Office of Education Legal Services
Website	National Recreation and Park Association, Certified Playground Safety Inspector Certification
Website	American Society for Testing and Materials
Website	U.S. Consumer Product Safety Commission
Website	U.S. Environmental Protection Agency
Website	California Department of Education, Safe Schools
Website	California Department of Public Health
Website	Centers for Disease Control and Prevention
Website	CSBA

Cross References

Code	Description
0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
1250	Visitors/Outsiders
1250	Visitors/Outsiders
1330.1	Joint Use Agreements
3260	Fees And Charges
3260	Fees And Charges
3452	Student Activity Funds
3512	Equipment
3512	Equipment
3514	Environmental Safety

3514	Environmental Safety
3514.1	Hazardous Substances
3514.1	Hazardous Substances
3515	Campus Security
3515	Campus Security
3515.21	Unmanned Aircraft Systems (Drones)
3515.5	Sex Offender Notification
3515.5	Sex Offender Notification
3516	Emergencies And Disaster Preparedness Plan
3516	Emergencies And Disaster Preparedness Plan
3516.5	Emergency Schedules
3530	Risk Management/Insurance
3530	Risk Management/Insurance
4119.42	Exposure Control Plan For Bloodborne Pathogens
4119.42	Exposure Control Plan For Bloodborne Pathogens
4119.42	Exposure Control Plan For Bloodborne Pathogens
4219.42	Exposure Control Plan For Bloodborne Pathogens
4219.42	Exposure Control Plan For Bloodborne Pathogens
4219.42	Exposure Control Plan For Bloodborne Pathogens
4319.42	Exposure Control Plan For Bloodborne Pathogens
4319.42	Exposure Control Plan For Bloodborne Pathogens
4319.42	Exposure Control Plan For Bloodborne Pathogens
5020	Parent Rights And Responsibilities
5020	Parent Rights And Responsibilities
5021	Noncustodial Parents
5131	Conduct
5131.1	Bus Conduct
5131.1	Bus Conduct
5131.4	Student Disturbances
5131.4	Student Disturbances
5137	Positive School Climate

5138	Conflict Resolution/Peer Mediation
5141	Health Care And Emergencies
5141	Health Care And Emergencies
5141.22	Infectious Diseases
5141.22	Infectious Diseases
5141.23	Asthma Management
5141.23	Asthma Management
5141.4	Child Abuse Prevention And Reporting
5141.4	Child Abuse Prevention And Reporting
5141.52	Suicide Prevention
5141.52	Suicide Prevention
5141.7	Sun Safety
5142.1	Identification And Reporting Of Missing Children
5142.2	Safe Routes To School Program
5142.2	Safe Routes To School Program
5143	Insurance
5143	Insurance
5144	Discipline
5144	Discipline
5144.1	Suspension And Expulsion/Due Process
5144.1	Suspension And Expulsion/Due Process
5145.11	Questioning And Apprehension By Law Enforcement
5145.13	Response To Immigration Enforcement
5145.13	Response To Immigration Enforcement
6142.8	Comprehensive Health Education
6142.8	Comprehensive Health Education
6142.93	Science Instruction
6145.2	Athletic Competition
6145.2	Athletic Competition
6153	School-Sponsored Trips
6153	School-Sponsored Trips

6163.2

Animals At School

6163.2

Animals At School

7110

Facilities Master Plan

Regulation 5113.12: District School Attendance Review Board

Status: ADOPTED

Original Adopted Date: 10/01/2017 | **Last Revised Date:** 09/01/2025 | **Last Reviewed Date:** 09/01/2025

Upon receiving a referral of a student with attendance and/or behavior problems, a designated member of the school attendance review board (SARB) shall review the case and may meet with school personnel to determine whether the school has provided sufficient information about the student's attendance record or behavior. If the referral is complete and is an appropriate matter for the SARB to consider, the SARB chairperson shall provide written notification to the student's parents/guardians stating the reasons a referral has been made, explaining the SARB process, advising whether additional information is needed, and describing school-level interventions that have previously been attempted.

The SARB shall meet with the student and the student's parents/guardians, give them an opportunity to present their understanding of the problem, and discuss the school and/or community resources appropriate for the student's circumstances.

In accordance with Board Bylaw 9321 - Closed Session, any SARB meeting to consider matters related to an individual student shall be held in closed session unless the parent/guardian requests, in writing, that the meeting be held in open session.

The SARB shall have access to relevant student records, but shall not provide access to others without written consent of the student's parent/guardian. (Education Code 49076)

For the limited purpose of making a proper disposition of the referral of a student, the SARB may issue subpoenas pursuant to Code of Civil Procedure 1985-1997, or may request the juvenile court to issue subpoenas to require the attendance of the student, parents/guardians or other person having control of the student, the school authority referring the student, or any other person who has pertinent or material information concerning the matter. The SARB shall not issue any subpoena that includes a request for production of written materials, but may request a juvenile court to issue such subpoena for the production of written materials. (Education Code 48263, 48321.5)

The SARB shall issue written directives stating the responsibilities of all persons involved, detailed resource referrals, and follow-up dates for the school's reports on the student's progress. The written directives shall include an agreement that the student will attend school or improve classroom behavior as applicable, and shall be signed by the student, the student's parents/guardians, the SARB chairperson, and the Superintendent or designee.

When referred by the SARB, a student may be assigned to a community day school or a county community school. (Education Code 1981, 48662)

At any time it deems proper, the SARB may require the student or the student's parents/guardians to furnish satisfactory evidence of participation in any available community services that the student or parents/guardians have been directed to use. (Education Code 48263)

Based on progress reports submitted by the school, the SARB may terminate the agreement upon the successful completion of the terms of the agreement, extend the time for completion of the agreement, or schedule another meeting with the student and the student's parents/guardians.

If the student's attendance or behavior problems cannot be resolved by the SARB, or if the student and/or the student's parents/guardians continually and willfully fail to respond to SARB directives or the services provided, the student or parents/guardians shall be referred to the appropriate agency, including law enforcement agencies when necessary. (Education Code 48263, 48290-48291)

Policy Reference Disclaimer:

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State	Description
5 CCR 306	<u>Explanation of absence</u>
5 CCR 420-424	<u>Record of verification of absence due to illness and other causes</u>
Code of Civil Procedure 1985-1997	<u>Production of evidence; means of production</u>
Ed. Code 1740	<u>Employment of personnel to supervise attendance</u>
Ed. Code 1980-1986	<u>County community school</u>
Ed. Code 46010-46015	<u>Absences</u>
Ed. Code 48200-48208	<u>Children ages 6-18; compulsory full-time attendance</u>
Ed. Code 48240-48246	<u>Supervisors of attendance</u>
Ed. Code 48260-48273	<u>Truants</u>
Ed. Code 48290-48297	<u>Failure to comply; complaints against parents</u>
Ed. Code 48320-48325	<u>School attendance review boards</u>
Ed. Code 48340-48341	<u>Improvement of student attendance</u>
Ed. Code 48400-48403	<u>Compulsory continuation education</u>
Ed. Code 48660-48666	<u>Community day schools</u>
Ed. Code 49067	<u>Unexcused absences as cause of failing grade</u>
Gov. Code 54950-54963	<u>The Ralph M. Brown Act</u>

Pen. Code 270.1	Chronic truancy; parent/guardian misdemeanor
Pen. Code 272	Parent/guardian duty to supervise and control minor child; criminal liability for truancy
Pen. Code 830.1	Peace officers
Veh. Code 13202.7	Driving privileges; minors; suspension or delay for habitual truancy
W&I Code 11253.5	Compulsory school attendance; eligibility for aid
W&I Code 256-258	Juvenile hearing officer
W&I Code 601-601.5	Habitually truant minors
Management Resources	Description
California Department of Education Publication	School Attendance Review Boards Handbook & Forms, rev. 2018
Court Decision	L.A. v. Superior Court of San Diego County (2012) 209 Cal.App.4th 976
Website	CSBA District and County Office of Education Legal Services
Website	Attendance Works
Website	California Association of Supervisors of Child Welfare and Attendance
Website	California Department of Education
Website	CSBA

Cross References

Code	Description
5030	Student Wellness
5112.5	Open/Closed Campus
5113	Absences And Excuses
5113	Absences And Excuses
5113.1	Chronic Absence And Truancy
5113.1	Chronic Absence And Truancy
5113.11	Attendance Supervision
5117	Interdistrict Attendance
5117	Interdistrict Attendance
5125	Student Records

5125	Student Records
5126	Awards For Achievement
5126	Awards For Achievement
5131	Conduct
5131.2	Bullying
5131.2	Bullying
5137	Positive School Climate
5141.6	School Health Services
5141.6	School Health Services
5145.3	Nondiscrimination/Harassment
5145.3	Nondiscrimination/Harassment
5146	Married/Pregnant/Parenting Students
5147	Dropout Prevention
9320	Meetings And Notices
9321	Closed Session
9321	Closed Session
9321	Closed Session
9322	Agenda/Meeting Materials

Regulation 3516.1: Fire Drills And Fires

Status: ADOPTED

Original Adopted Date: 03/01/1989 | **Last Revised Date:** 09/01/2025 | **Last Reviewed Date:** 09/01/2025

Fire Drills

The principal shall cause the fire alarm signal to be sounded at least once every month. (Education Code 32001)

The principal shall hold the first emergency evacuation drill of each school year within 10 days of the beginning of classes. (24 CCR 403.4.2)

Additionally, the principal shall hold fire drills at least once a month at the elementary level, four times every school year at the intermediate level, and not less than twice every school year at the secondary level. (Education Code 32001)

When the principal conducts a fire drill, all students, teachers, and other employees shall be directed to leave the building, which may include: (5 CCR 550)

1. Notifying staff as to the schedule for fire drills
2. Ascertaining that no student remains in the building

As appropriate, teachers shall be prepared to select alternate exits and direct their classes to these exits whenever the designated escape route is blocked.

The principal or designee shall keep a record of each fire drill conducted and file a copy of this record with the office of the Superintendent or designee.

Fires

The district shall identify refuge shelters for all students and staff to be used in the event of an evacuation order by local authorities and notify the fire department or other appropriate local authority of such refuge to prioritize the safety of students and staff. (Education Code 32282)

The identification of refuge shelters at schools in a high or very high fire hazard severity zone shall be coordinated with the fire department or other appropriate local authority. Additionally, each school in a high or very high fire hazard severity zone shall prepare a communication and

evacuation plan to be used in the event of an early notice evacuation warning which allows enough time to evacuate all students and staff. (Education Code 32282)

When a fire is discovered in any part of the school, the following actions shall be taken:

1. The principal or designee shall sound fire signals, unless the school and/or building is equipped with an automatic fire detection and alarm system (Education Code 32001)
2. The principal or designee shall call 911
3. All persons shall be directed to leave the building and shall proceed outside to designated assembly areas
4. Staff shall give students clear direction and supervision and help maintain a calm and orderly response
5. In outside assembly areas, teachers shall take roll, report missing students, and provide assistance to any injured students
6. In outside assembly areas, the principal, designee and/or each department head shall account for their staff, report missing staff, and provide assistance to any injured staff
7. If the fire is extensive, students shall be taken to an alternate location for protective custody until parents/guardians can pick them up or until they can be safely transported to their homes

Policy Reference Disclaimer:

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State	Description
24 CCR 403.4.2	First evacuation drill
5 CCR 550	Fire drills
Ed. Code 17074.50-17074.56	Automatic fire detection; alarm and sprinkler systems
Ed. Code 32001	Fire alarms and drills
Ed. Code 32040	Duty to equip school with first aid kit
Ed. Code 32282	Comprehensive school safety plans
Federal	Description
Website	2025 California Wildfire Resources
Management Resources	Description

California Department of Education
Publication

[Get Smart about Wildfire Smoke – Clear Guidelines for
Schools and Wildfire Smoke](#)

Website

[CSBA District and County Office of Education Legal Services](#)

Cross References

Code	Description
0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
3516	Emergencies And Disaster Preparedness Plan
3516	Emergencies And Disaster Preparedness Plan
3516.2	Bomb Threats

Policy 6178.1: Work-Based Learning

Status: ADOPTED

Original Adopted Date: 03/01/2008 | **Last Revised Date:** 09/01/2025 | **Last Reviewed Date:** 09/01/2025

The Governing Board desires to improve student educational outcomes and successes and support student workforce preparedness by facilitating work-based learning opportunities which link classroom learning with real-world experiences. The district's work-based learning program shall be designed to teach students the skills, attitudes, and knowledge necessary for successful employment and to reinforce mastery of both academic and career technical education (CTE) standards.

The district's work-based learning program may offer opportunities for paid and/or unpaid work experiences, including, but not limited to:

1. Work experience education as defined in Education Code 51764
2. Cooperative CTE or community classrooms as defined in Education Code 52372.1
3. Job shadowing experience as defined in Education Code 51769
4. Student internships
5. Apprenticeships
6. Service learning
7. Employment in social/civic or school-based enterprises
8. Technology-based or other simulated work experiences

The Superintendent or designee may provide students employment opportunities with public and private employers in areas within or outside the district, including in any contiguous state. (Education Code 51768)

The Board may elect to pay wages to students participating in a work-based learning program, but shall not make payments to or for private employers except for students with disabilities who are participating in work experience education programs funded by the state for such students. (Education Code 51768)

Any district plan for work-based learning shall be submitted to the Board for approval. When required, the plan shall be submitted to the California Department of Education or other state

agency or official.

The Superintendent or designee may collaborate with businesses, government agencies, postsecondary institutions including universities and career technical schools, community organizations, and/or other employers in planning and implementing work-based learning opportunities that support the district's vision and goals for student learning and local workforce development efforts.

At the beginning of the first semester or quarter of the regular school term, the Superintendent or designee shall notify parents/guardians of students in grades 11-12 about local apprenticeship and pre-apprenticeship programs and make the Division of Apprenticeship Standards' database accessible through a direct link on the district's website. (Education Code 48980.5)

In accordance with Board Policy 6178 - Career Technical Education, the district may provide students with opportunities to explore, make career choices, and seek appropriate instruction and training to support those choices, by hosting locally focused apprenticeship and/or career technical education fair events.

As specified in Board Policy 6142.94 - History-Social Science Instruction, the district shall annually observe "Workplace Readiness Week." (Education Code 49110.5)

When required by law, the Superintendent or designee shall develop a written training agreement with the employer that describes the conditions and requirements to be met by all parties and shall develop an individual training plan for each student which outlines the objectives or competencies that the student is expected to accomplish at the work site. (5 CCR 10070-10071, 10087, 10108)

To ensure appropriate guidance and supervision of participating students and maximize the educational benefit from placement in any work-based learning program, district staff shall coordinate with the workplace supervisors or mentors.

A minor student shall be allowed employment through a paid work-based learning program only if the student has been issued a work permit, in accordance with law, Board policy, and administrative regulation. (Education Code 49113, 49160)

All laws or rules applicable to minors in employment relationships shall be applicable to students enrolled in work-based learning programs. (Education Code 51763)

The Superintendent or designee shall ensure that any student participating in a work-based learning program off school grounds is covered under the employer's or district's insurance, as

applicable, in the event the student is injured.

The Superintendent or designee shall ensure that any teacher-coordinator of a work-based learning program possesses the appropriate experience and credential issued by the Commission on Teacher Credentialing. (5 CCR 10075, 10080, 10100)

The Superintendent or designee shall maintain records related to each student's participation in the district's work-based learning program, including, but not limited to, the student's individualized training plan, employment hours and job site, work permit if applicable, the employer's report of student's attendance and job performance, the teacher-coordinator's consultations and observations, and reports of the student's grade and credits earned.

The Superintendent or designee shall periodically report to the Board regarding program implementation and effectiveness, including, but not limited to, rates of student participation in work-based learning programs and assessment results of participating students.

Policy Reference Disclaimer:

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State	Description
5 CCR 10070-10075	Work experience education
5 CCR 10080-10092	Community classrooms
5 CCR 10100-10111	Cooperative vocational education
5 CCR 1635	Credit for work experience education
Ed. Code 35208	Liability insurance
Ed. Code 46144	Minimum school day for work experience program
Ed. Code 46147	Exception for minimum day; students in last semester or quarter of grade 12
Ed. Code 46300	Method of computing average daily attendance
Ed. Code 48402	Enrollment in continuation education; minors not regularly employed
Ed. Code 48980.5	Notification of apprenticeship and pre-apprenticeship programs
Ed. Code 49110-49119	Permits to work
Ed. Code 49160	Permits to work; duties of employer
Ed. Code 51760-51769.5	Work experience education

Ed. Code 52055.770	Quality Education Investment Act of 2006
Ed. Code 52300-52462	Career technical education
Ed. Code 52372.1	Community classrooms and cooperative career technical education programs
Ed. Code 54690-54697	Partnership academies
Ed. Code 56026	Individual with exceptional needs; definition
Lab. Code 1285-1312	Employment of minors
Lab. Code 1391-1394	Working hours for minors
Lab. Code 3070-3099.5	Apprenticeships
Lab. Code 3200-6002	Workers' compensation and insurance
Federal	Description
20 USC 2301-2414	Strengthening Career and Technical Education for the 21st Century Act
29 CFR 570.35a	Work experience programs
Management Resources	Description
CA Department of Industrial Relations Publication	Child Labor Laws, 2013
California Department of Education Publication	California State Plan for Career Technical Education, 2023
California Department of Education Publication	Work Experience Education Guide
California Department of Education Publication	California Career Technical Education Model Curriculum Standards, 2013
California Department of Education Publication	Career Technical Education Framework for California Public Schools, Grades Seven Through Twelve, January 2007
U. S. Department of Labor	Training and Employment Guidance Letter, No. 10-23, Change 2, July 2025
Website	California Division of Apprenticeship Standards
Website	CSBA District and County Office of Education Legal Services
Website	Linked Learning Alliance
Website	California Association of Work Experience Educators
Website	California Department of Education, Work Experience Education
Website	California Department of Industrial Relations
Website	WestEd

Website

[CSBA](#)

WestEd Publication

[Work-Based Learning in California: Opportunities and Models for Expansion, 2009](#)

Cross References

Code	Description
0000	Vision
0200	Goals For The School District
0500	Accountability
1220	Citizen Advisory Committees
1220	Citizen Advisory Committees
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1312.3	Uniform Complaint Procedures
1700	Relations Between Private Industry And The Schools
3530	Risk Management/Insurance
3530	Risk Management/Insurance
4112.2	Certification
4112.2	Certification
5113.1	Chronic Absence And Truancy
5113.1	Chronic Absence And Truancy
5113.2	Work Permits
5113.2	Work Permits
5125	Student Records
5125	Student Records
5147	Dropout Prevention
6000	Concepts And Roles
6011	Academic Standards
6020	Parent Involvement
6020	Parent Involvement

6112	School Day
6112	School Day
6115	Ceremonies And Observances
6115	Ceremonies And Observances
6141.4	International Baccalaureate Program
6142.4	Service Learning/Community Service Classes
6142.94	History-Social Science Instruction
6143	Courses Of Study
6143	Courses Of Study
6146.1	High School Graduation Requirements
6146.11	Alternative Credits Toward Graduation
6146.11	Alternative Credits Toward Graduation
6159	Individualized Education Program
6159	Individualized Education Program
6164.5	Student Success Teams
6164.5	Student Success Teams
6177	Summer Learning Programs
6178	Career Technical Education
6178	Career Technical Education
6178.2	Regional Occupational Center/Program
6184	Continuation Education
6184	Continuation Education

Policy 3515: Campus Security

Status: ADOPTED

Original Adopted Date: 03/01/2007 | **Last Revised Date:** 09/01/2025 | **Last Reviewed Date:** 09/01/2025

The Governing Board is committed to providing a school environment that promotes the safety of students, staff, and visitors to school grounds. The Board also recognizes the importance of protecting district property, facilities, and equipment from vandalism and theft.

The Superintendent or designee shall develop campus security procedures, which may be included in the district's comprehensive safety plan and/or site-level safety plans. Such procedures shall be regularly reviewed to reflect changed circumstances and to assess their effectiveness in achieving safe school objectives.

Additionally, the Superintendent or designee shall regularly review current guidance regarding cybersecurity and digital media awareness and incorporate recommended practices into the district's processes and procedures related to the protection of the district's network infrastructure, and the monitoring and response to suspicious and/or threatening digital media content.

Reporting and Responding to Threats

Any certificated or classified employee, or other school official, whose duties bring the employee or other school official in contact on a regular basis with students in any of grades 6-12, as part of a middle or high school, who are alerted to or observe any threat or perceived threat of a homicidal act, as defined, shall immediately report the threat or perceived threat to law enforcement in accordance with Education Code 49393. (Education Code 49390, 49393)

Threat or perceived threat means any writing or action of a student that creates a reasonable suspicion that the student is preparing to commit a homicidal act related to school or a school activity. This may include possession, use, or depictions of firearms, ammunition, shootings, or targets in association with infliction of physical harm, destruction, or death in a social media post, journal, class note, or other media associated with the student. It may also include a warning by a parent, student, or other individual. (Education Code 49390)

Additionally, anyone who receives or learns of a health or safety threat related to school or a school activity is encouraged to report the threat to a school or district administrator.

The Superintendent or designee may form a multidisciplinary team in order to identify, inquire, assess, and manage potentially threatening student behavior.

Surveillance Systems

In consultation with the district's school site council, safety planning committee, other relevant stakeholders, and staff, the Superintendent or designee shall identify appropriate locations for the placement of surveillance cameras. Cameras shall not be placed in areas where students, staff, or community members have a reasonable expectation of privacy. Any audio capability on the district's surveillance equipment shall be disabled so that sounds are not recorded.

Prior to the operation of the surveillance system, the Superintendent or designee shall ensure that signs are posted at conspicuous and targeted locations around school buildings and grounds. Such signs shall state that the facility uses video surveillance equipment for security purposes and that the equipment may or may not be actively monitored at any time. The Superintendent or designee shall also provide prior written notice to students and parents/guardians about the district's surveillance system, including the locations where surveillance may occur and that the recordings may be used in disciplinary proceedings and/or referred to local law enforcement, as appropriate.

To the extent that any images from the district's surveillance system create a student or personnel record, the Superintendent or designee shall ensure that the images are accessed, retained, and disclosed in accordance with law, Board policy, administrative regulation, and any applicable collective bargaining agreement(s).

Policy Reference Disclaimer:

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State	Description
24 CCR 1010.2	Door operations
24 CCR 1010.2.8	Locking arrangements in educational occupancies
24 CCR 1010.2.8.2	Lockable doors from the inside
CA Constitution Article 1, Section 28	Right to Safe Schools
Ed. Code 17070.10-17079.30	Leroy F. Greene School Facilities Act
Ed. Code 17583	Classroom security locks; modernization projects
Ed. Code 17586	Interior door locks
Ed. Code 32020	School gates; entrances for emergency vehicles
Ed. Code 32211	Threatened disruption or interference with classes
Ed. Code 32280-32289.5	School safety plans
Ed. Code 35160	Authority of governing boards

Ed. Code 35160.1	Broad authority of school districts
Ed. Code 35266	Reporting of cyber attacks
Ed. Code 38000-38005	Security departments
Ed. Code 49050-49051	Searches by school employees
Ed. Code 49060-49079	Student records
Ed. Code 49390-49395	Homicide threats
Gov. Code 11549.3	Independent security assessment
Gov. Code 54957	Closed session board meetings
Gov. Code 8586.5	California Cybersecurity Integration Center
Pen. Code 469	Unauthorized making, duplicating or possession of key to public building
Pen. Code 626-626.11	Weapons on school grounds and other school crimes
Federal	Description
20 USC 1232g	Family Educational Rights and Privacy Act (FERPA) of 1974
34 CFR 99.3	Definition of education records
6 USC 665k	Federal Clearinghouse on School Safety Evidence-Based Practices
Management Resources	Description
Attorney General Opinion	75 Ops.Cal.Atty.Gen. 155 (1992)
Attorney General Opinion	83 Ops.Cal.Atty.Gen. 257 (2000)
California Department of Education Publication	Safe Schools: A Planning Guide for Action Workbook, 2002
Court Decision	Brannum v. Overton County School Board (2008) 516 F. 3d 489
Court Decision	New Jersey v. T.L.O. (1985) 469 U.S. 325
Federal Communications Commission	Schools and libraries cybersecurity pilot program
National Institute of Justice Publication	The Appropriate and Effective Use of Security Technologies in U.S. Schools: A Guide for Schools and Law Enforcement Agencies, 1999
State Ed. Tech. Directors Assoc. Pub.	Small Districts, Big Hurdles: Cybersecurity Support for Small, Rural, and Under-resourced School Districts, October 2023
U.S. Department of Homeland Security	Behavioral Threat Assessment and Management in Practice
US DOE Publication	FAQs on Photos and Videos under FERPA
Website	Cybersecurity and Infrastructure Security Agency

Website	California Cybersecurity Integration Center
Website	Schoolsafety.gov
Website	California Military Department
Website	U.S. Department of Homeland Security, Fusion Centers
Website	California State Threat Assessment System
Website	CSBA District and County Office of Education Legal Services
Website	U.S. Department of Education, Protecting Student Privacy
Website	National Institute of Justice
Website	National School Safety Center
Website	California Department of Education, Safe Schools
Website	CSBA

Cross References

Code	Description
0450	Comprehensive Safety Plan
0450	Comprehensive Safety Plan
1113	District And School Websites
1113	District And School Websites
1113	District And School Websites
1250	Visitors/Outsiders
1250	Visitors/Outsiders
1330.1	Joint Use Agreements
3000	Concepts And Roles
3440	Inventories
3515.2	Disruptions
3515.2	Disruptions
3515.3	District Police/Security Department
3515.3	District Police/Security Department
3515.31	School Resource Officers
3515.4	Recovery For Property Loss Or Damage
3515.4	Recovery For Property Loss Or Damage

3515.5	Sex Offender Notification
3515.5	Sex Offender Notification
3515.7	Firearms On School Grounds
3516	Emergencies And Disaster Preparedness Plan
3516	Emergencies And Disaster Preparedness Plan
3516.2	Bomb Threats
3530	Risk Management/Insurance
3530	Risk Management/Insurance
4112.6	Personnel Files
4119.1	Civil And Legal Rights
4131	Staff Development
4158	Employee Security
4158	Employee Security
4212.6	Personnel Files
4219.1	Civil And Legal Rights
4231	Staff Development
4258	Employee Security
4258	Employee Security
4312.6	Personnel Files
4319.1	Civil And Legal Rights
4331	Staff Development
4358	Employee Security
4358	Employee Security
5112.5	Open/Closed Campus
5116.2	Involuntary Student Transfers
5125	Student Records
5125	Student Records
5125.1	Release Of Directory Information
5125.1	Release Of Directory Information
5125.1	Release Of Directory Information
5131.1	Bus Conduct

5131.1	Bus Conduct
5131.2	Bullying
5131.2	Bullying
5131.5	Vandalism And Graffiti
5131.7	Weapons And Dangerous Instruments
5131.7	Weapons And Dangerous Instruments
5137	Positive School Climate
5138	Conflict Resolution/Peer Mediation
5141.52	Suicide Prevention
5141.52	Suicide Prevention
5142	Safety
5142	Safety
5144	Discipline
5144	Discipline
5144.1	Suspension And Expulsion/Due Process
5144.1	Suspension And Expulsion/Due Process
5145.12	Search And Seizure
5145.12	Search And Seizure
5145.9	Hate-Motivated Behavior
6142.4	Service Learning/Community Service Classes
6164.2	Guidance/Counseling Services
6184	Continuation Education
6184	Continuation Education
7111	Evaluating Existing Buildings
9321	Closed Session
9321	Closed Session
9321	Closed Session

Policy 5113: Absences And Excuses

Status: ADOPTED

Original Adopted Date: 11/01/1999 | **Last Revised Date:** 09/01/2025 | **Last Reviewed Date:** 09/01/2025

The Governing Board believes that regular attendance plays an important role in student achievement. The Board shall work with parents/guardians and students to ensure their compliance with all state attendance laws and may use appropriate legal means to correct problems of chronic absence or truancy.

In accordance with law, Board policy, and administrative regulation, absence from school shall be excused only for health reasons, family emergencies, and justifiable personal reasons as specified in Education Code 48205, and work in the entertainment or allied industry as permitted pursuant to Education Code 48225.5.

When a student's absence from school is excused, the student's teacher shall determine identical or reasonably equivalent assignments and tests to those missed during the absence which the student shall be permitted to complete for full credit within a reasonable amount of time as determined by the teacher. (Education Code 48205, 48225.5)

Student absence for religious instruction or participation in religious exercises away from school property may be considered excused subject to law and administrative regulation. (Education Code 46014)

Because school attendance and class participation are integral to students' learning experiences, parents/guardians and students shall be encouraged to schedule medical and other appointments during non-school hours.

Students shall not be absent from school without their parents/guardians' knowledge or consent, except in cases of medical emergency or, as authorized pursuant to Education Code 46010.1, for a confidential medical appointment.

The Board shall, by resolution entered into its minutes, approve reasonable methods that may be used to verify student absences due to illness or quarantine. (5 CCR 421)

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State	Description
48980	Parent/guardian notification
5 CCR 306	Explanation of absence
5 CCR 420-424	Record of verification of absence due to illness and other causes
Ed. Code 1740	Employment of personnel to supervise attendance
Ed. Code 37201	School month
Ed. Code 37223	Weekend classes
Ed. Code 41601	Reports of average daily attendance
Ed. Code 42238-42252.1	Apportionments
Ed. Code 46000	Attendance records
Ed. Code 46010-46015	Absences
Ed. Code 46110-46120	Attendance in kindergarten and elementary schools
Ed. Code 46140-46148	Attendance in junior high and high schools
Ed. Code 48200-48208	Children ages 6-18; compulsory full-time attendance
Ed. Code 48210-48216	Exclusions from attendance
Ed. Code 48225.5	Work permit; excused absence; entertainment or allied industries; participation in not-for-profit performing arts organization
Ed. Code 48240-48246	Supervisors of attendance
Ed. Code 48260-48273	Truants
Ed. Code 48292	Filing complaint against parent
Ed. Code 48320-48324	School attendance review boards
Ed. Code 48340-48341	Improvement of student attendance
Ed. Code 49067	Unexcused absences as cause of failing grade
Ed. Code 49701	Provisions of the Interstate Compact on Educational Opportunities for Military Children
Elec. Code 12302	Student participation on precinct boards
Fam. Code 6920-6930	Consent by minor for medical treatment
W&I Code 11253.5	Compulsory school attendance; eligibility for aid

W&I Code 601-601.5

Management Resources

Attorney General Opinion

Attorney General Opinion

Court Decision

CSBA Publication

Institute for Education Sciences
Publication

U.S. Department of Education
Publication

Website

Website

Website

Website

[Habitually truant minors](#)

Description

[66 Ops.Cal.Atty.Gen. 244 \(1983\)](#)

[87 Ops.Cal.Atty.Gen. 168 \(2004\)](#)

[American Academy of Pediatrics et al v. Lungren et al \(1997\)
16 Cal.4th 307](#)

[Seize the Data: Using Chronic Absence Data to Drive Student
Engagement, March 2024](#)

[Resources for Supporting Student Engagement and
Attendance, April 2024](#)

[Action Planner for Reengaging Students to Support Everyday
Attendance, May 2024](#)

[Institute for Education Sciences](#)

[U.S. Department of Education, Office of Elementary and
Secondary Education](#)

[CSBA District and County Office of Education Legal Services](#)

[CSBA](#)

Cross References

Code

0450

0450

3516

3516

4119.41

4219.41

4319.41

5000

5020

5020

5112.1

5112.1

5112.2

Description

Comprehensive Safety Plan

Comprehensive Safety Plan

Emergencies And Disaster Preparedness Plan

Emergencies And Disaster Preparedness Plan

Employees With Infectious Disease

Employees With Infectious Disease

Employees With Infectious Disease

Concepts And Roles

Parent Rights And Responsibilities

Parent Rights And Responsibilities

Exemptions From Attendance

Exemptions From Attendance

Exclusions From Attendance

5112.5	Open/Closed Campus
5113.1	Chronic Absence And Truancy
5113.1	Chronic Absence And Truancy
5113.11	Attendance Supervision
5113.12	District School Attendance Review Board
5113.12	District School Attendance Review Board
5121	Grades/Evaluation Of Student Achievement
5121	Grades/Evaluation Of Student Achievement
5131	Conduct
5131.4	Student Disturbances
5131.4	Student Disturbances
5141.21	Administering Medication And Monitoring Health Conditions
5141.21	Administering Medication And Monitoring Health Conditions
5141.22	Infectious Diseases
5141.22	Infectious Diseases
5141.33	Head Lice
5144.1	Suspension And Expulsion/Due Process
5144.1	Suspension And Expulsion/Due Process
5145.6	Parent/Guardian Notifications
5145.6	Parent/Guardian Notifications
5146	Married/Pregnant/Parenting Students
5147	Dropout Prevention
6020	Parent Involvement
6020	Parent Involvement
6111	School Calendar
6112	School Day
6112	School Day
6141.2	Recognition Of Religious Beliefs And Customs
6141.2	Recognition Of Religious Beliefs And Customs
6145	Extracurricular And Cocurricular Activities
6145	Extracurricular And Cocurricular Activities

6154	Homework/Makeup Work
6158	Independent Study
6158	Independent Study
6164.2	Guidance/Counseling Services
6173.2	Education Of Children Of Military Families
6173.2	Education Of Children Of Military Families
6176	Weekend/Saturday Classes
6177	Summer Learning Programs
6183	Home And Hospital Instruction
6184	Continuation Education
6184	Continuation Education
6185	Community Day School
6185	Community Day School

Policy 5113.2: Work Permits

Status: ADOPTED

Original Adopted Date: 06/01/1995 | **Last Revised Date:** 09/01/2025 | **Last Reviewed Date:** 09/01/2025

The Governing Board recognizes that part-time employment can provide students with income, job experience, and valuable life skills and should be permitted to the extent that such employment does not interfere with a student's education. Before accepting any offer of employment, district students who are minors shall obtain work permits from the Superintendent or designee, regardless of whether the employment will occur when school is in session, unless otherwise exempted by law.

Students with work permits shall be exempted from attendance in a full-time day school provided they attend part-time classes. (Education Code 48230)

In determining whether to grant or continue a work permit, the Superintendent or designee shall consider whether employment is likely to significantly interfere with the student's schoolwork. Students granted work permits shall be required to demonstrate and maintain a 2.0 grade point average and satisfactory school attendance, except during periods of extended school closure due to an emergency as described in Education Code 49200 and the accompanying administrative regulation. On a case-by-case basis, the Superintendent or designee may approve a maximum work hour limit that is lower than the limit specified in law and administrative regulation.

Work permits shall be limited to part-time employment as defined by law, except when the Superintendent or designee determines that circumstances warrant the granting of a permit for full-time employment.

Any student authorized to work full time when school is in session shall be enrolled in part-time continuation classes. Additionally, a student 14 or 15 years of age who receives a permit to work full time shall also be enrolled in a work experience education program. (Education Code 49130, 49131, 49135)

Policy Reference Disclaimer:

These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the Governing Board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State

5 CCR 10120-10121

Description

[Work permits](#)

5 CCR 16023-16027	District records; retention and destruction
8 CCR 11701-11707	Prohibited and dangerous occupations for minors
8 CCR 11750-11763	Work permits and conditions; minor employed in entertainment industry
Ed. Code 48230	Exemption from full-time school attendance for students with work permits
Ed. Code 48231	Exemption from compulsory attendance for students entering attendance area near end of term
Ed. Code 49100-49101	Compulsory attendance
Ed. Code 49110-49119	Permits to work
Ed. Code 49130-49135	Permits to work full time
Ed. Code 49140-49141	Exceptions
Ed. Code 49160-49165	Employment of minors; duties of employers
Ed. Code 49180-49183	Violations
Ed. Code 49200	Permit to work during extended emergency school closure
Ed. Code 51760-51769.5	Work experience education
Ed. Code 52300-52462	Career technical education
Lab. Code 1285-1312	Employment of minors
Lab. Code 1391-1394	Working hours for minors
Federal	Description
29 CFR 570.1-570.129	Child labor regulations
Management Resources	Description
Attorney General Opinion	18 Ops.Cal.Atty.Gen. 114 (1951)
CA Department of Industrial Relations Publication	Child Labor Laws, 2013
California Department of Education Publication	Basic Labor Rights Information Sheet Template
California Department of Education Publication	Statement of Intent to Employ a Minor and Request for a Work Permit - Certificate of Age, Form B1-1
California Department of Education Publication	Permit to Employ and Work, Form B1-4
Website	CSBA District and County Office of Education Legal Services
Website	California Department of Education, Work Experience Education
Website	California Department of Industrial Relations

Cross References

Code	Description
1700	Relations Between Private Industry And The Schools
3580	District Records
3580	District Records
5112.1	Exemptions From Attendance
5112.1	Exemptions From Attendance
5113.1	Chronic Absence And Truancy
5113.1	Chronic Absence And Truancy
5113.11	Attendance Supervision
5121	Grades/Evaluation Of Student Achievement
5121	Grades/Evaluation Of Student Achievement
5125	Student Records
5125	Student Records
5147	Dropout Prevention
6115	Ceremonies And Observances
6115	Ceremonies And Observances
6146.1	High School Graduation Requirements
6146.2	Certificate Of Proficiency/High School Equivalency
6146.2	Certificate Of Proficiency/High School Equivalency
6146.2	Certificate Of Proficiency/High School Equivalency
6177	Summer Learning Programs
6178	Career Technical Education
6178	Career Technical Education
6178.1	Work-Based Learning
6178.1	Work-Based Learning
6184	Continuation Education
6184	Continuation Education

KERN COUNTY SUPERINTENDENT OF SCHOOLS
"B" WARRANT AUTHORIZATION FOR PAYMENT

EL TEJON UNIFIED SCHOOL DISTRICT

DATE 10/10/2025

Total Cash Disbursement: \$173,861.08

Batch: 0025

We, and each of the undersigned, as members of the governing board or agent, by signature hereto approve each and every and all of the listed orders as proper and legal charges against school district funds.

Misty Johnson _____
Chief Business Official, Trustee/Authorized Agent Trustee

Trustee Trustee Trustee

Batch status: A All

From batch: 0025

To batch: 0025

Include Revolving Cash: Y

Include Address: N

Include Object Desc: N

Include Vendor TIN: Y

088 EL TEJON UNIFIED 369115 ACCOUNTS PAYABLE PRELIST APT500 1,00.24 10/10/25 11:21 PAGE 1
 BATCH: 0525 October 6, 2025 << Open >>
 FUND 1 01 GENERAL FUND

Vendor/Addr Remit Name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef
Reg Reference Date Description								
002361/00 A-S BUS SALES INC	330065644	FD-RESC-Y-08JF.90-00AL-FUNC-STE-T2-TY3-TYP4 T9998						
PV-260302 10/10/2025 INVC0154793		01-0000-0-4300.00-0000-3600-010-00-000-0000 MH						161.58
		TOTAL PAYMENT AMOUNT		161.58 *				161.58
880851/00 Agila Occupational Medicine	872679654							
PV-260269 10/04/2025 EM054038		01-0000-0-5800.00-0000-7200-010-00-000-0000 MH						100.00
		TOTAL PAYMENT AMOUNT		100.00 *				100.00
003390/00 BOYS & GIRLS CLUBS OF BAKERS								
PV-260296 10/09/2025 SETAREN2524(FPS)		01-6010-0-5100.00-1110-4000-002-00-000-0000 MH						4,887.14
PV-260296 10/09/2025 SETAREN2524(ETS)		01-6010-0-5100.00-1110-4000-001-00-000-0000 MH						4,887.14
		TOTAL PAYMENT AMOUNT		9,774.28 *				9,774.28
002019/00 CIM Government	364230110							
PV-260307 10/10/2025 EM00751303		01-0000-0-5800.00-0000-7700-010-00-000-0000 MH						2,400.00
		TOTAL PAYMENT AMOUNT		2,400.00 *				2,400.00
002245/00 COLLEGE BOARD	131423965							
PV-260284 10/07/2025 EA254193		01-4300-0-4200.00-1110-1000-007-00-000-1021 MH						400.00
		TOTAL PAYMENT AMOUNT		400.00 *				400.00
006170/00 Canelli Plumbing								
PV-260283 10/07/2025 4472_FHHS Toilet Repair GRL		01-8150-0-5400.00-0000-8100-007-00-000-0000 MH						980.00
		TOTAL PAYMENT AMOUNT		980.00 *				980.00
880727/00 Daryl Davis								
PV-260290 10/07/2025 REIMBURSEMENT/CFWTRN10/28		01-0000-0-5800.00-0000-3800-010-00-000-0000 MH						123.00
		TOTAL PAYMENT AMOUNT		123.00 *				123.00

088 EL TEJON UNIFIED J69113 ACCOUNTS PAYABLE PRELIST APT503 L.80.34 10/10/25 11:21 PAGE 2
 BATCH: 0525 October 6, 2025 << Open >>
 FUND 1 01 GENERAL FUND

Vendor/Addr Remit name	Tax ID num	Deposit type	ASA num	Account num	EE	ES	E-Term	E-ExtRef
Reg Reference	Date	Description	FD-RESC-T-ORJT-80-GOAL-FUNC-STE-TZ-TY3-TYP4	TIME5	Liq Amt	Net Amount		
000042/00	FRASIER PARK LUMBER & ACE	922121257						
260044 PO-260044	10/04/2025	Statement 9/31/2025 Job 0	1	01-8150-S-4300.00-0000-8100-010-00-000-0000	HW	F	1,704.51	1,704.51
260045 PO-260045	10/06/2025	1158-Y40R-3JLC	1	01-7010-S-4300.00-3800-1000-001-00-000-0000	HW	F	18.39	18.39
260045 PO-260045	10/06/2025	Statement 9/31/25 Job 1	2	01-7010-S-4300.00-3800-1000-007-00-000-0000	HW	F	621.40	621.40
		TOTAL PAYMENT AMOUNT					2,378.50	2,378.50
880732/00	Gibbs Truck Centers							
PV-260277	10/06/2025	4133248		01-0000-S-4300.00-0000-3600-010-00-000-0000	HW		14.61	14.61
		TOTAL PAYMENT AMOUNT					14.61	14.61
008222/00	Heather Eibley							
PV-260299	10/09/2025	REIMBURSE Starfall 8/12/2025		01-6500-S-4300.00-5770-1120-010-00-000-0000	HW		70.00	70.00
		TOTAL PAYMENT AMOUNT					70.00	70.00
880996/00	JIMS STEEL SUPPLY LLC	822837737						
260121 PO-260121	10/06/2025	Statement Date: 9/30/2025	1	01-6387-S-4300.00-3800-1000-007-00-000-0000	HW	F	7,456.80	7,456.80
260121 PO-260121	10/10/2025	246243	1	01-6387-S-4300.00-3800-1000-007-00-000-0000	HW	F	681.98	681.98
		TOTAL PAYMENT AMOUNT					8,138.78	8,138.78
006201/00	Jerry McDonald	564981051						
PV-260308	10/10/2025	707_GRLSVARSITYVALL9/30		01-4127-S-3800.00-1470-4200-007-00-000-3605	HW		89.00	89.00
PV-260308	10/10/2025	696_GRLSVARSITYVALL9/30		01-4127-S-3800.00-1470-4200-007-00-000-3605	HW		93.00	93.00
		TOTAL PAYMENT AMOUNT					182.00	182.00
880661/00	Randal Jensen	000000000						
PV-260281	10/07/2025	REIMBURSE ELOFParkingFee10/3		01-2600-S-5800.00-1110-4000-001-00-000-0000	HW		15.00	15.00
		TOTAL PAYMENT AMOUNT					15.00	15.00
000258/00	Kern County Supt of Schools	000000000						
PV-260287	10/07/2025	601602_Academy Reg.C.Elmer		01-7220-S-5200.00-3800-1000-007-00-000-1010	HW		850.00	850.00
PV-260289	10/07/2025	601617_TRAINING_A.Velasquez		01-6332-S-5200.00-1110-1000-001-00-000-0000	HW		195.00	195.00
		TOTAL PAYMENT AMOUNT					1,045.00	1,045.00

088 EL TEJON UNIFIED J69113 ACCOUNTS PAYABLE PRELIST APY500 L.09.34 10/10/25 11:21 PAGE 3
 MATCH: 0025 October 6, 2025 << Open >>
 FUND : 01 GENERAL FUND

Vendor/Addr Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef
Req Reference Date Description	FD-RESC-Y-ORFT-50-GOAL-FUNC-SITE-T2-TY3-TYP4 TRMPS	Liq Amt	Net Amount					
002209/00 LAGUNA CLAY COMPANY								
260104 PO-260104 10/06/2025 S1276019	1 01-6387-0-4300.00-3800-1000-007-00-000-0000 NH F	2,471.95	2,471.95					
	TOTAL PAYMENT AMOUNT	2,471.95 *	2,471.95					
880949/00 Lanont Fence Company								
PV-260310 10/10/2025 14822	01-6387-0-4300.00-3800-1000-007-00-000-0000 NH	49,890.00	49,890.00					
	TOTAL PAYMENT AMOUNT	49,890.00 *	49,890.00					
880811/00 Leader Services	000000000							
PV-260272 10/06/2025 CDS 7375	01-9010-0-3800.00-0000-2700-010-00-000-0000 NH	563.79	563.79					
	TOTAL PAYMENT AMOUNT	563.79 *	563.79					
000200/00 MCKENNEY'S AIR CONDITIONING	953845780							
PV-260275 10/06/2025 128533	01-0000-0-5600.00-0000-8100-010-00-000-0000 NY	646.03	646.03					
PV-260276 10/06/2025 128548	01-0000-0-5600.00-0000-8100-010-00-000-0000 NY	292.25	292.25					
	TOTAL PAYMENT AMOUNT	938.30 *	938.30					
000089/00 MOUNTAINSIDE DISPOSAL	000000000							
PV-260274 10/06/2025 W4855313587 October 2025	01-0000-0-3500.05-0000-8100-010-00-000-0000 NH	1,038.79	1,038.79					
PV-260274 10/06/2025 W4855313691 October 2025	01-0000-0-3500.05-0000-8100-010-00-000-0000 NH	1,740.00	1,740.00					
PV-260295 10/08/2025 W4855315049 SEPT 2025	01-0000-0-3500.05-0000-8100-010-00-000-0000 NH	287.93	287.93					
PV-260295 10/08/2025 W4855315032 SEPT 2025	01-0000-0-3500.05-0000-8100-010-00-000-0000 NH	287.93	287.93					
PV-260295 10/08/2025 W4855315033 SEPT 2025	01-0000-0-3500.05-0000-8100-010-00-000-0000 NH	914.70	914.70					
PV-260295 10/08/2025 W4855315034 SEPT 2025	01-0000-0-3500.05-0000-8100-010-00-000-0000 NH	110.00	110.00					
PV-260295 10/08/2025 W4855315077 SEPT 2025	01-0000-0-3500.05-0000-8100-010-00-000-0000 NH	913.63	913.63					
	TOTAL PAYMENT AMOUNT	5,262.98 *	5,262.98					
003118/00 POWER TECH ELECTRICAL SYSTEMS								
PV-260270 10/06/2025 25049221_ExhaustFanRepair	01-0000-0-5600.00-0000-8100-001-00-000-0000 NH	480.00	480.00					
	TOTAL PAYMENT AMOUNT	480.00 *	480.00					

088 EL TEJON UNIFIED J69115 ACCOUNTS PAYABLE PRELIST APY500 L.05.24 10/10/25 11:21 PAGE 4
 BATCH: 2025 October 6, 2025 << Open >>
 FUND : 01 GENERAL FUND

Vendor/Addr Remit name	Tax ID Num	Deposit type	ANA num	Account num	EE	ES	E-Teen	E-EntRef
Req Reference Date Description								
FD-RESC-Y-CHJT-BO-GOAL-FUNC-STE-T3-TY3-TYP4 THPS								
					Liq Amt		Net Amount	

004373/00 Peninsula Childs								
PV-260300 10/09/2025 MILEAGE_CalPasa9/25/25	01-6300-0-5200-00-1778-3608-010-00-000-0000	MM					53.34	
TOTAL PAYMENT AMOUNT					53.34 *		53.34	

002607/00 RENAISSANCE LEARNING INC.								
260117 PO-260117 10/10/2025 INVS603161	1 01-6300-0-4100-00-1110-1000-002-00-000-0000	MM F				3,466.24	3,466.24	
TOTAL PAYMENT AMOUNT					3,466.24 *		3,466.24	

002975/00 SANTANA'S PUMPING	510562499							
PV-260282 10/07/2025 T16394	01-0000-0-5800-00-0000-8100-007-00-000-0000	NY					840.00	
TOTAL PAYMENT AMOUNT					840.00 *		840.00	

000094/00 SCHWABER PETROLEUM CO, INC	952962284							
260015 PO-260015 10/07/2025 312107	1 01-0000-0-4300-00-0000-3608-010-00-000-0000	MM F				2,434.07	2,434.07	
260015 PO-260015 10/08/2025 308711	1 01-0000-0-4300-00-0000-3608-010-00-000-0000	MM F				1,318.64	1,318.64	
260015 PO-260015 10/08/2025 308454	1 01-0000-0-4300-00-0000-3608-010-00-000-0000	MM F				1,103.70	1,103.70	
260015 PO-260015 10/08/2025 307953	1 01-0000-0-4300-00-0000-3608-010-00-000-0000	MM F				2,261.71	2,261.71	
260015 PO-260015 10/09/2025 312396	1 01-0000-0-4300-00-0000-3608-010-00-000-0000	MM F				2,908.97	2,908.97	
TOTAL PAYMENT AMOUNT					10,027.09 *		10,027.09	

003410/00 SOLUTION TREE INC								
260004 PO-260004 10/09/2025 #8331694	1 01-0044-0-5800-00-1110-1000-010-00-000-2000	MM F				17,040.00	17,040.00	
TOTAL PAYMENT AMOUNT					17,040.00 *		17,040.00	

000099/00 SOUTHERN CALIFORNIA Edison	000000000							
PV-260286 10/07/2025 700225033980_9/2/25-9/30/25	01-0000-0-5500-01-0000-8100-007-00-000-0000	MM					10,900.92	
PV-260286 10/07/2025 700567450246_9/2/25-9/30/25	01-0000-0-5500-01-0000-8100-007-00-000-0000	MM					3,460.54	
PV-260286 10/07/2025 700573116157_9/2/25-9/30/25	01-0000-0-5500-01-0000-8100-007-00-000-0000	MM					2,050.48	
PV-260286 10/07/2025 700558405297_9/2/25-9/30/25	01-0000-0-5500-01-0000-8100-007-00-000-0000	MM					749.68	
PV-260286 10/07/2025 700224978410_9/2/25-9/30/25	01-0000-0-5500-01-0000-8100-007-00-000-0000	MM					1,083.36	
PV-260288 10/07/2025 700571913460_9/3/25-10/01/2	01-0000-0-5500-01-0000-8100-003-00-000-0000	MM					4,582.81	
TOTAL PAYMENT AMOUNT					22,827.79 *		22,827.79	

088 EL TEXON UNIFIED 369115 ACCOUNTS PAYABLE PRELIST APT500 1.00.24 10/10/25 11:21 PAGE 5
 BATCH: 0025 October 6, 2025 << Open >>
 FUND 1 01 GENERAL FUND

Vendor/Addr Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef
Req Reference Date Description	FD-RESC-T-CBJT	90-00AL-FUNC	STE-T2-TY3-TYP4	TNMP5	Liq Amt	Net Amount		
008062/00 Sherman Lee	559454546							
PV-260309 10/10/2025 707 REF_VAR_VBALL 9/30	01-4127-0-5800.00-1470-4200-007-00-000-3005	NY				58.00		
PV-260309 10/10/2025 694 REF_VAR_VBALL 9/30	01-4127-0-5800.00-1470-4200-007-00-000-3005	NY				93.00		
TOTAL PAYMENT AMOUNT				151.00 *		151.00		
002699/00 Skookum Water Company	262256204							
PV-260297 10/09/2025 25-T03	01-0500-0-5800.00-0600-8100-007-00-000-0000	WA				2,340.00		
PV-260298 10/09/2025 25-T04	01-0500-0-5800.00-0600-8100-001-00-000-0000	WA				436.00		
TOTAL PAYMENT AMOUNT				2,976.00 *		2,976.00		
008223/00 TTF Holdings Lockbox	261251927							
PV-260285 10/07/2025 21279141	01-6500-0-5800.00-5770-3150-010-00-000-0000	WA				220.01		
PV-260301 10/10/2025 21286679	01-6500-0-5800.00-5770-3150-010-00-000-0000	WA				121.77		
TOTAL PAYMENT AMOUNT				351.78 *		351.78		
001466/00 Veolia Group, Inc.	232816365							
PV-260293 10/08/2025 2601760881	01-0500-0-4300.00-0900-3600-010-00-000-0000	WA				309.14		
PV-260293 10/08/2025 2601760883	01-0500-0-4300.00-0900-3600-010-00-000-0000	WA				501.16		
PV-260303 10/10/2025 2601731491_REPRINT	01-0500-0-9510.02-0000-0000-000-00-000-0000	WA				309.14		
PV-260303 10/10/2025 2601738867_REPRINT	01-0500-0-9510.02-0000-0000-000-00-000-0000	WA				309.14		
PV-260303 10/10/2025 2601731493_REPRINT	01-0500-0-9510.02-0000-0000-000-00-000-0000	WA				501.16		
PV-260303 10/10/2025 2601738869_REPRINT	01-0500-0-9510.02-0000-0000-000-00-000-0000	WA				501.16		
PV-260304 10/10/2025 2601753567	01-0500-0-4300.00-0900-3600-010-00-000-0000	WA				309.14		
PV-260304 10/10/2025 2601753569	01-0500-0-4300.00-0900-3600-010-00-000-0000	WA				501.16		
TOTAL PAYMENT AMOUNT				3,241.20 *		3,241.20		
TOTAL FUND PAYMENT				146,263.71 **		146,263.71		

Vendor/Addr Remit name	Req Reference	Date	Description	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
					FD-RESC-Y-0BJT.00-00AL-FUNC-STE-T2-TY3-TYPE		TRMPS	Liq Amt		Net Amount
000532/00	A.V.E.S.D./PINCO			000000000						
	PV-260279	10/06/2025	SEPTEMBER		13-5310-E-4700.00-0000-3700-010-00-000-0000	NY				5,605.86
	PV-260304	10/10/2025	3022021		13-5310-E-4700.00-0000-3700-010-00-000-0000	NY				1,245.32
			TOTAL PAYMENT AMOUNT				6,851.18 *			6,851.18
003535/00	JORDANO'S									
	PV-260280	10/06/2025	STATEMENT 10/01/2025		13-5310-E-4700.00-0000-3700-010-00-000-0000	NY				259.44
	PV-260294	10/08/2025	7273120		13-5310-E-4700.00-0000-3700-010-00-000-0000	NY				1,096.97
			TOTAL PAYMENT AMOUNT				1,356.41 *			1,356.41
000404/00	SYSCO FOOD SERVICES OF VENTURA									
	PV-260271	10/06/2025	47986680		13-5310-E-4700.00-0000-3700-010-00-000-0000	NY				1,557.00
	PV-260305	10/10/2025	SEPT 2025_STATEMENT		13-5310-E-4700.00-0000-3700-010-00-000-0000	NY				2,794.77
			TOTAL PAYMENT AMOUNT				4,351.77 *			4,351.77
008268/00	Simply Cook Food, LLC			471705302						
	PV-260292	10/08/2025	13203		13-5310-E-5800.00-0000-3700-010-00-000-0000	NY				289.00
	PV-260292	10/08/2025	13215		13-5310-E-5800.00-0000-3700-010-00-000-0000	NY				289.00
	PV-260292	10/08/2025	13229		13-5310-E-5800.00-0000-3700-010-00-000-0000	NY				289.00
			TOTAL PAYMENT AMOUNT				867.00 *			867.00
			TOTAL FUND PAYMENT				13,426.36 **			13,426.36

088 EL TEJON UNIFIED J69115 ACCOUNTS PAYABLE PRELIST APY500 1.09.24 10/16/25 11:21 PAGE 7
 BATCH: 2025 October 6, 2025 << Open >>
 FUND : 35 SCHOOL FACILITIES FUND

Vendor/Addr Remit name	Tax ID num	Deposit type	ABA num	Account num	ES ES E-Term E-ExtRef	
Reg Reference Date Description					Liq Amt	Net Amount

008106/00 Mangini Associates Inc.						
Pv-265268 10/06/2025 15841_TK Classroom	35-0005-0-5800.00-2005-8500-002-05-000-0000 NH					14,171.01
	TOTAL PAYMENT AMOUNT		14,171.01 *			14,171.01
	TOTAL FUND PAYMENT		14,171.01 **			14,171.01
	TOTAL BATCH PAYMENT		173,861.08 ***	0.00		173,861.08
	TOTAL DISTRICT PAYMENT		173,861.08 ****	0.00		173,861.08
	TOTAL FOR ALL DISTRICTS:		173,861.08 ****	0.00		173,861.08
Number of checks to be printed:	35, not counting voids due to stub overflows,					173,861.08

**KERN COUNTY SUPERINTENDENT OF SCHOOLS
"B" WARRANT AUTHORIZATION FOR PAYMENT**

EL TEJON UNIFIED SCHOOL DISTRICT

DATE 10/17/2025

Total Cash Disbursement: \$64,352.19

Batch: 0026

We, and each of the undersigned, as members of the governing board or agent, by signature hereto approve each and every and all of the listed orders as proper and legal charges against school district funds.

Misty Johnston

Chief Business Official,

Trustee/Authorized Agent

Trustee

Trustee

Trustee

Trustee

088 EL TEJON UNIFIED

J72951

ACCOUNTS PAYABLE PRELIST

APY900 1.20.24 10/17/25 13:13 PAGE 0

Batch status: A All

From batch: 0026

To batch: 0026

Include Revolving Cash: Y

Include Address: N

Include Object Desc: N

Include Vendor TIN: Y

088 EL TEJON UNIFIED J72951 ACCOUNTS PAYABLE PRELIST APR500 L.00.24 10/17/25 13:13 PAGE 1
 BATCH: 0024 October 13, 2025 << Open >>
 FUND : 01 GENERAL FUND

Vendor/Addr Remit name Reg Reference Date Description	Tax ID num	Deposit type	ABA num	Account num	EE SS E-Team E-ExtRef Liq Amt Net Amount
002361/00 A-S BUS SALES INC	330065644				
PV-260314 10/14/2025 INVC054898		01-0000-0-4300-00-0000-3600-010-00-000-0000 NH			526.23
TOTAL PAYMENT AMOUNT				526.23 *	526.23
880851/00 Agile Occupational Medicine	872679604				
PV-260315 10/15/2025 EMS54832		01-0000-0-5800-00-0000-7200-010-00-000-0000 NH			400.00
TOTAL PAYMENT AMOUNT				400.00 *	400.00
008038/00 Bredy Industries	942289369	99 EFT			
260017 PO-260017 10/14/2025 10743782		1 01-0000-0-4300-00-0000-8100-010-00-000-0000 NH P			218.80
TOTAL PAYMENT AMOUNT				218.80 *	218.80
002521/00 CAROLYN CHAPMAN					
PV-260326 10/17/2025 REIMBURSE_ACADEMY_CONFERENCE		01-7220-0-5200-00-3800-1000-007-00-000-1010 NH			1,200.00
TOTAL PAYMENT AMOUNT				1,200.00 *	1,200.00
006170/00 Canelli Plumbing					
PV-260320 10/15/2025 4491_RTE SnakeDrains2Driveway		01-8150-0-5600-00-0000-8100-001-00-000-0000 NH			380.00
TOTAL PAYMENT AMOUNT				380.00 *	380.00
880762/00 Credentialed School Nurse	934725475				
PV-260316 10/15/2025 230_SERVICES FOR 9/30/25		01-6500-0-5800-00-5001-3140-010-00-000-0000 NY			2,550.00
TOTAL PAYMENT AMOUNT				2,550.00 *	2,550.00
008912/00 Lashelle Farwell					
PV-260325 10/17/2025 REIMBURSE_MILEAGE		01-2600-0-5200-00-1110-1000-001-00-000-1010 NH			107.66
TOTAL PAYMENT AMOUNT				107.66 *	107.66
880423/00 HAS Service	000000000				
PV-260321 10/16/2025 REPRINT_INV 303931_FHHS FHE		01-0000-0-9510-00-0000-0000-000-00-000-0000 NH			530.85
TOTAL PAYMENT AMOUNT				530.85 *	530.85

088 EL DEJON UNIFIED J72951 ACCOUNTS PAYABLE PRELIST APT500 L.00.24 10/17/25 13:13 PAGE 2
 BATCH: 0024 October 13, 2025 << Open >>
 FUND 1 01 GENERAL FUND

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef
Reg Reference	Date	Description	FD-RESC-Y-CBJT-SD-OCAL-FUNC-STE-T2-TY3-TYP4 TMR5	Liq Amt	Net Amount				
008732/00	Martin's Garage								
PV-260323	10/17/2025	14518_ChevyTransmission	01-0000-0-5600.00-0000-3600-010-00-000-0000 NH		3,966.29				
		TOTAL PAYMENT AMOUNT		3,966.29 *					
000079/00	PG&E	000000000							
PV-260313	10/13/2025	6828316149-0	9/4/25-10/2/2 01-0000-0-5500.01-0000-8100-001-00-000-0000 NH		6,147.14				
		TOTAL PAYMENT AMOUNT		6,147.14 *					
880999/00	Naegan Smith - Gray								
PV-260319	10/15/2025	REIMBURSEMENT Suppl	01-2600-0-4300.00-1110-1000-002-00-000-0000 NH		24.69				
		TOTAL PAYMENT AMOUNT		24.69 *					
000094/00	SCHMIDT PETROLEUM CO, INC	952962284							
260015	PO-260015	10/15/2025 312600	1 01-0000-0-4300.00-0000-3600-010-00-000-0000 NH P	3,151.37	3,151.37				
		TOTAL PAYMENT AMOUNT		3,151.37 *					
000214/00	SOUTHWEST SCHOOL SUPPLY	000000000							
260060	PO-260060	10/14/2025 6044890374	1 01-1100-0-4300.00-1110-1000-002-00-000-0000 NH P	8.51	8.51				
		TOTAL PAYMENT AMOUNT		8.51 *					
003013/00	TAFT FFA								
PV-260324	10/17/2025	FFA-OC203SELTEJON	01-7510-0-5200.00-3800-1000-001-00-000-0000 NH		120.60				
		TOTAL PAYMENT AMOUNT		120.60 *					
008223/00	TTT Holdings Lockbox	261251927							
PV-260322	10/16/2025	21289942	01-4500-0-5800.00-5770-3150-010-00-000-0000 NH		108.24				
		TOTAL PAYMENT AMOUNT		108.24 *					
001710/00	VERIZON WIRELESS	000000000							
PV-260317	10/16/2025	6125154908_9/3/25-10/4/25	01-0000-0-5500.03-0000-8100-010-00-000-0000 NH		1,084.20				
		TOTAL PAYMENT AMOUNT		1,084.20 *					

088 EL TEJON UNIFIED

J72951

ACCOUNTS PAYABLE PRELIST

APY580 1.00.24 10/17/25 13:13 PAGE 3

MATCH: 2024 October 13, 2025

<< Open >>

FUND : 01

GENERAL FUND

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-08JT.50-GOAL-FUNC-STE-T2-TY3-TYP4	THQS	Liq Amt	Net Amount			
604653/00	Wayne W. Kneft, O.D.	558427334							
260590	PO-240090	10/13/2025	2025-10_ANNUALVISIONSCREENI	1	01-9010-0-5800.00-1118-3140-016-05-000-0000	NY F	2,400.00		2,400.00
TOTAL PAYMENT AMOUNT						2,400.00	*		2,400.00
TOTAL FUND						CHECKS	22,705.18	**	22,705.18
TOTAL FUND						EFT	218.80	**	218.80
TOTAL FUND						PAYMENT	22,923.98	**	22,923.98

088 EL TEJON UNIFIED J72951 ACCOUNTS PAYABLE PRELIST APY500 L.00.24 10/17/25 13:13 PAGE 4
 BATCH: 0026 October 13, 2025 << Open >>
 FUND : 13 CAFETERIA

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Teew	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-OBJT-SO-GOAL-FUNC-STE-T2-TY3-TYP4 TRMPS			Liq Amt	Net Amount		
003293/00	J & E RESTAURANT SUPPLIES INC	99 EFT							
260122	PO-260122 10/15/2025 434037_FMRB	REACH IN FRIDGE 1 13-5310-0-4400-00-0000-3700-010-00-000-0000 NH F				7,808.64	7,808.64		
		TOTAL PAYMENT AMOUNT				7,808.64 *	7,808.64		
003935/00	JORDANO'S								
	PV-260318 10/15/2025 7276712	13-5310-0-4700-00-0000-3700-010-00-000-0000 NH					795.70		
		TOTAL PAYMENT AMOUNT				795.70 *	795.70		
000404/00	SYSCO FOOD SERVICES OF VENTURA								
	PV-260312 10/13/2025 479194473	13-5310-0-4700-00-0000-3700-010-00-000-0000 NH					2,251.87		
		TOTAL PAYMENT AMOUNT				2,251.87 *	2,251.87		
		TOTAL FUND	CHECKS			3,047.57 **	3,047.57		
		TOTAL FUND	EFT			7,808.64 **	7,808.64		
		TOTAL FUND	PAYMENT			10,856.21 **	10,856.21		

088 EL TEJON UNIFIED 772951 ACCOUNTS PAYABLE PRELIST APT500 L.00.24 10/17/25 13:13 PAGE 5
 BATCH: 0024 October 13, 2025 << Open >>
 FUND : 21 BUILDING FUND - BOND PROCEEDS

Vendor/Addr Remit Name	Tax ID num	Deposit type	AMA num	Account num	EE ES E-Term E-ExtRef	Req Reference Date Description	FD-RESC-Y-ORJT-NO-GOAL-FUNC-STE-T2-TY3-TYP4 TRMPS	Liq Amt	Net Amount
880403/00 Facilitieserv, Inc	271645039								
260089 PO-260089 10/16/2025 25177		1 21-0000-0-0000.00-0000-0000-007-00-000-8531 NM F						30,572.00	30,572.00
		TOTAL PAYMENT AMOUNT		30,572.00 *					30,572.00
		TOTAL FUND PAYMENT		30,572.00 **					30,572.00
		TOTAL BATCH CHECKS		56,324.75 ***		0.00			56,324.75
		TOTAL BATCH EFT		8,027.44 ***		0.00			8,027.44
		TOTAL BATCH PAYMENT		64,352.19 ***		0.00			64,352.19
		TOTAL DISTRICT CHECKS		56,324.75 ****		0.00			56,324.75
		TOTAL DISTRICT EFT		8,027.44 ****		0.00			8,027.44
		TOTAL DISTRICT PAYMENT		64,352.19 ****		0.00			64,352.19
		TOTAL FOR ALL DISTRICTS CHQ:		56,324.75 ****		0.00			56,324.75
		TOTAL FOR ALL DISTRICTS EFT:		8,027.44 ****		0.00			8,027.44
		TOTAL FOR ALL DISTRICTS:		64,352.19 ****		0.00			64,352.19

Number of checks to be printed: 19, not counting voids due to stub overflows. 56,324.75
 Number of EFT generated: 2 8,027.44

**KERN COUNTY SUPERINTENDENT OF SCHOOLS
"B" WARRANT AUTHORIZATION FOR PAYMENT**

EL TEJON UNIFIED SCHOOL DISTRICT

DATE 10/24/2025

Total Cash Disbursement: \$36,891.61

Batch: 0027

We, and each of the undersigned, as members of the governing board or agent, by signature hereto approve each and every and all of the listed orders as proper and legal charges against school district funds.

Misty Johnston

Chief Business Official,

Trustee/Authorized Agent

Trustee

Trustee

Trustee

Trustee

Batch status: A All

From batch: 0023

To batch: 0027

Include Revolving Cash: Y

Include Address: W

Include Object Desc: N

Include Vendor TIN: Y

088 EL TELCOM UNIFIED J76462 ACCOUNTS PAYABLE PRELIST APY500 1.00.34 10/23/25 11:54 PAGE 1
 BATCH: 2027 OCTOBER 20, 2025 << Open >>
 FUND 1 01 GENERAL FUND

Vendor/Addr Remit name Req Reference Date Description	Tax ID num	Deposit type	ABA num	Account num	EE SS E-Term E-ExtRef	Liq Amt	Net Amount
003202/00 AT&T							
PV-240335 10/20/2025 000024218357_9/13/25-10/13/	01-0000-0-5530	03-0000-8100-010-00-000-0000	NH				419.61
TOTAL PAYMENT AMOUNT							419.61
880851/00 Agile Occupational Medicine 872479404							
PV-240352 10/22/2025 88055601	01-0000-0-5800	00-0000-7200-010-00-000-0000	NH				400.00
PV-240352 10/22/2025 88055509	01-0000-0-5800	00-0000-7200-010-00-000-0000	NH				400.00
TOTAL PAYMENT AMOUNT							800.00
008032/00 Agra Tech, Inc.							
240116 PO-240116 10/23/2025 INVP: 52442	1 01-4383-0-4300	00-1110-1000-007-00-000-0000	NH F		9,034.99		9,034.99
TOTAL PAYMENT AMOUNT							9,034.99
008542/00 All-Tech Fire & Security Inc. 000000000							
PV-240337 10/20/2025 454_FireAlarmMonitoring	01-0000-0-5800	00-0000-8100-002-00-000-0000	NH				210.00
PV-240337 10/20/2025 454_FireAlarmMonitoring	01-0000-0-5800	00-0000-8100-007-00-000-0000	NH				210.00
PV-240337 10/20/2025 454_FireAlarmMonitoring	01-0000-0-5800	00-0000-8100-001-00-000-0000	NH				210.00
TOTAL PAYMENT AMOUNT							630.00
008038/00 Brady Industries 942289369 99 EFT							
240017 PO-240017 10/20/2025 10769370	1 01-0000-0-4300	00-0000-8100-010-00-000-0000	NH F		1,092.96		1,092.96
TOTAL PAYMENT AMOUNT							1,092.96
001402/00 CHAMBER WASTE OIL INC.							
PV-240328 10/20/2025 205977-F	01-0000-0-5800	00-0000-3600-010-00-000-0000	NH				120.00
PV-240329 10/20/2025 205977-DM_VIP Drumset	01-0000-0-5800	00-0000-3600-010-00-000-0000	NH				48.71
TOTAL PAYMENT AMOUNT							168.71
000671/00 DMV RENEWAL 000000000							
PV-240347 10/20/2025 PIT FEE (4TT8693)	01-0000-0-5800	00-0000-3600-010-00-000-0000	NH				10.00
TOTAL PAYMENT AMOUNT							10.00

088 EL TELSON UNIFIED 276482 ACCOUNTS PAYABLE PRELIST APT500 L.00.24 10/23/25 11:54 PAGE 2
 BATCH: 0027 OCTOBER 20, 2025 << Open >>
 FUND 1 01 GENERAL FUND

Vendor/Addr Remit name Req Reference Date Description	Tax ID num	Deposit type	ABA num	Account num	EE ES E-Term E-EstRef Liq Amt Net Amount
880897/00 Diffit Inc.	931431819				
260129 PO-260129 10/20/2025 DIFF2683		1 01-0000-0-4300.00-1110-1000-010-00-000-0000 NH F			2,250.00 1,200.00
		TOTAL PAYMENT AMOUNT		1,200.00 *	1,200.00
083507/00 Jeffrey H Johnston	000000000				
FV-260148 10/21/2025 REIMBURSE_KLOPCooking_ETS		01-2600-0-4300.00-1110-1000-001-00-000-0000 NH			752.50
		TOTAL PAYMENT AMOUNT		752.50 *	752.50
000018/00 Kern County Dept of Schools	000000000				
FV-260136 10/20/2025 600773_PLC B. ISGAR/W. JENSEN		01-7435-0-5200.00-1110-1000-001-00-000-1010 NH			1,300.00
FV-260138 10/20/2025 600772_PLC 8 Week FPS		01-7435-0-5200.00-1110-1000-002-00-000-1010 NH			2,250.00
FV-260139 10/20/2025 600771_PLCWORK_FMS		01-7435-0-5200.00-1110-1000-007-00-000-1010 NH			450.00
FV-260153 10/22/2025 LCAP_OVERSIT_M.J.S.S.C.N		01-7435-0-5200.00-0000-7200-010-00-000-0000 NH			585.00
		TOTAL PAYMENT AMOUNT		5,785.00 *	5,785.00
008214/00 Pearson Assessment	410850327				
260126 PO-260126 10/23/2025 INV#: 30210886		1 01-6500-0-4300.00-5770-3120-010-00-000-0000 NH F			148.84 148.84
		TOTAL PAYMENT AMOUNT		148.84 *	148.84
000214/00 SOUTHWEST SCHOOL SUPPLY	000000000				
260048 PO-260048 10/20/2025 6045301434		1 01-1100-0-4300.00-1110-1000-002-00-000-0000 NH F			4.29 4.29
260049 PO-260049 10/21/2025 6042899279		1 01-0800-0-4300.00-0000-2700-002-00-000-0000 NH F			112.71 112.71
		TOTAL PAYMENT AMOUNT		117.00 *	117.00
003491/00 STEPHANIE BISHOP	000000000				
FV-260390 10/21/2025 REIMBURSE_ASES Supplies		01-6010-0-4300.00-1110-4000-001-00-000-0000 NH			120.17
		TOTAL PAYMENT AMOUNT		120.17 *	120.17
000978/00 Sesban's Background Music, Inc					
FV-260334 10/20/2025 13679_REPAIR AS Sound_FMS		01-6387-0-4300.00-3800-1000-007-00-000-0000 NH			2,196.25
		TOTAL PAYMENT AMOUNT		2,196.25 *	2,196.25

088 EL TEJON UNIFIED J76482 ACCOUNTS PAYABLE PRELIST APT500 1.00.24 10/23/25 11:56 PAGE 3
 BATCH: 0027 OCTOBER 20, 2025 << Open >>
 FUND : 01 GENERAL FUND

Vendor/Addr Remit name Req Reference Date Description	Tax ID num	Deposit type	ABA num	Account num	EE ES E-Term E-ExtRef	Liq Amt	Net Amount
003242/00 US BANK		FD-NESC-Y-DEBT-BO-CCAL-FUNC-STE-T2-TY3-TYP4 TRNP3					
PV-260333 10/20/2025 566449138		01-0000-0-3600.00-0000-7200-010-00-000-0000 NH				2,009.39	
PV-260333 10/20/2025 566449740		01-0000-0-3600.00-0000-7200-010-00-000-0000 NH				344.23	
		TOTAL PAYMENT AMOUNT		2,354.62 *			2,354.62
001446/00 Vectia Group	232816345						
PV-260351 10/22/2025 2601764542		01-0000-0-4300.00-0000-3600-010-00-000-0000 NH				309.14	
PV-260351 10/22/2025 2601764544		01-0000-0-4300.00-0000-8100-010-00-000-0000 NH				501.16	
		TOTAL PAYMENT AMOUNT		810.30 *			810.30
004796/00 Mine Supply	99 EFT						
PV-260331 10/20/2025 557963-01		01-0000-0-4300.00-0000-8100-010-00-000-0000 NH				202.64	
PV-260349 10/21/2025 558440 01		01-0000-0-4300.00-0000-8100-010-00-000-0000 NH				1,044.60	
		TOTAL PAYMENT AMOUNT		1,247.24 *			1,247.24
008270/00 KIT Solutions	954492720						
260119 PO-260119 10/23/2025 #INV207435		1 01-0387-0-4300.00-3800-1000-007-00-000-0000 NH F				4,503.39	4,479.78
		TOTAL PAYMENT AMOUNT		4,479.74 *			4,479.78
		TOTAL FUND	CHECKS	29,027.73 **			29,027.73
		TOTAL FUND	EFT	2,340.20 **			2,340.20
		TOTAL FUND	PAYMENT	31,367.93 **			31,367.93

088 EL TEJON UNIFIED 376482 ACCOUNTS PAYABLE PRELIST APT500 1,60,24 10/23/25 11:54 PAGE 4
 BATCH: 0027 OCTOBER 20, 2025 << Open >>
 FUND : 13 CAFETERIA

Vendor/Addr Remit name Req Reference Date Description	Tax ID num	Deposit type	ABA num	Account num	EE ES E-Term E-ExtRef Liq Amt Net Amount
000532/00 A.V.M.S.D./FINCO	000000000	FD-RESC-Y-0&JT-80-GOAL-FUNC-SITE-T2-TY3-TYP4 TMSPS			
FV-260332 10/20/2025 3023711		13-5310-S-4700.00-0000-3700-010-00-000-0000 NM			552.60
FV-260332 10/20/2025 3023685		13-5310-S-4700.00-0000-3700-010-00-000-0000 NM			597.20
FV-260332 10/20/2025 3023684		13-5310-S-4700.00-0000-3700-010-00-000-0000 NM			470.52
FV-260332 10/20/2025 3023683		13-5310-S-4700.00-0000-3700-010-00-000-0000 NM			284.55
		TOTAL PAYMENT AMOUNT		1,904.87 *	1,904.87
003535/00 JORDANO'S					
FV-260354 10/23/2025 7280232		13-5310-S-4700.00-0000-3700-010-00-000-0000 NM			1,500.13
		TOTAL PAYMENT AMOUNT		1,500.13 *	1,500.13
000404/00 SISCO FOOD SERVICES OF VENTURA					
FV-260327 10/20/2025 479202517		13-5310-S-4700.00-0000-3700-010-00-000-0000 NM			1,829.68
		TOTAL PAYMENT AMOUNT		1,829.68 *	1,829.68
008248/00 Simply Good Food, LLC	471705300				
FV-260330 10/20/2025 13243		13-5310-S-5800.00-0000-3700-010-00-000-0000 NY			289.00
		TOTAL PAYMENT AMOUNT		289.00 *	289.00
		TOTAL FUND PAYMENT		5,523.68 **	5,523.68
		TOTAL BATCH CHECKS	34,551.41 ***	0.00	34,551.41
		TOTAL BATCH EFT	2,340.20 ***	0.00	2,340.20
		TOTAL BATCH PAYMENT	36,891.61 ***	0.00	36,891.61
		TOTAL DISTRICT CHECKS	34,551.41 ****	0.00	34,551.41
		TOTAL DISTRICT EFT	2,340.20 ****	0.00	2,340.20
		TOTAL DISTRICT PAYMENT	36,891.61 ****	0.00	36,891.61
		TOTAL FOR ALL DISTRICTS CHK:	34,551.41 ****	0.00	34,551.41
		TOTAL FOR ALL DISTRICTS EFT:	2,340.20 ****	0.00	2,340.20
		TOTAL FOR ALL DISTRICTS:	36,891.61 ****	0.00	36,891.61

Number of checks to be printed: 20, not counting voids due to stub overflows. 34,551.41
 Number of EFT generated: 2 2,340.20

088 EL TEJON UNIFIED
Batch 0028 Prelist

J73646

ACCOUNTS PAYABLE PRELIST

APY500 L.00.24 10/20/25 12:01 PAGE 0

Batch status: A All

From batch: 0028

To batch: 0028

Include Revolving Cash: Y

Include Address: N

Include Object Desc: N

Include Vendor TIN: Y

088 EL TEJON UNIFIED J73646 ACCOUNTS PAYABLE PRELIST APY500 L.00.24 10/20/25 12:01 PAGE 1
 Batch 0028 Prelist BATCH: 0028 CAL-CARD September 2025 << Open >>
 FUND : 01 GENERAL FUND

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4	T9MPS	Liq Amt	Net Amount		
003092/00	US BANK	000000000						
PV-260340	10/20/2025	TK_Supplies_LCAP_1.13	01-0044-0-4300.00-1110-1000-002-00-000-1013	NN		158.13		
PV-260341	10/20/2025	Bus_Diagnostic_Kit	01-0000-0-4300.00-0000-3600-010-00-000-0000	NN		7,325.92		
PV-260342	10/20/2025	Copy_Paper_District	01-0000-0-4300.00-1110-1000-010-00-000-0000	NN		1,962.14		
PV-260342	10/20/2025	Ceiling_Tiles	01-0000-0-4300.00-0000-8100-001-00-000-0000	NN		611.17		
PV-260343	10/20/2025	Banners_community_Center	01-6332-0-4300.00-1110-2495-007-00-000-0000	NN		48.64		
PV-260343	10/20/2025	EHCY_Student_Lunch	01-5630-0-4300.00-1110-1000-010-00-000-0000	NN		67.98		
PV-260343	10/20/2025	EHCY_Student_Snacks	01-5630-0-4300.00-1110-1000-010-00-000-0000	NN		33.48		
PV-260343	10/20/2025	Stamps_Newsletters	01-6332-0-4300.00-1110-2495-007-00-000-0000	NN		280.80		
PV-260343	10/20/2025	Stamps_Newsletters	01-6332-0-4300.00-1110-2495-001-00-000-0000	NN		280.80		
PV-260343	10/20/2025	PD_Lunch_LCAP_1.9	01-0044-0-4300.00-1110-1000-010-00-000-1010	NN		47.47		
PV-260343	10/20/2025	Sign_Community_Room	01-6332-0-4300.00-1110-2495-007-00-000-0000	NN		98.18		
PV-260343	10/20/2025	PD_Lunch_LCAP_1.9	01-0044-0-4300.00-1110-1000-010-00-000-1010	NN		97.87		
PV-260344	10/20/2025	Smart_Pass_LCAP_3.13	01-0000-0-4300.00-1110-1000-007-00-000-3015	NN		1,415.25		
PV-260344	10/20/2025	Primo_water_service	01-0000-0-4300.04-0000-8100-010-00-000-0000	NN		427.55		
PV-260344	10/20/2025	Auto_Parts_Bus	01-0000-0-4300.00-0000-3600-010-00-000-0000	NN		88.75		
PV-260344	10/20/2025	Primo_water_service	01-0000-0-4300.04-0000-8100-010-00-000-0000	NN		307.25		
PV-260344	10/20/2025	Primo_water_service	01-0000-0-4300.04-0000-8100-010-00-000-0000	NN		307.25		
PV-260344	10/20/2025	Psych_Premium	01-6500-0-4300.00-5770-3120-010-00-000-0000	NN		164.89		
PV-260344	10/20/2025	Intuit_Quickbooks	01-0000-0-5800.00-0000-7200-010-00-000-0000	NN		2,852.00		
PV-260344	10/20/2025	Board_Training_Pope	01-7435-0-5200.00-0000-7200-010-00-000-0000	NN		75.00		
PV-260344	10/20/2025	Board_Training_Hastings	01-7435-0-5200.00-0000-7200-010-00-000-0000	NN		75.00		
PV-260344	10/20/2025	USPS Postage Cert. Mail	01-0000-0-4300.00-0000-7200-010-00-000-0000	NN		10.48		
PV-260344	10/20/2025	USPS Postage Cert. Mail	01-0000-0-4300.00-0000-7200-010-00-000-0000	NN		10.48		

088 EL TEJON UNIFIED J73646 ACCOUNTS PAYABLE PRELIST APY500 L.00.24 10/20/25 12:01 PAGE 2
 Batch 0028 Prelist BATCH: 0028 CAL-CARD September 2025 << Open >>
 FUND : 01 GENERAL FUND

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4	T9MPS	Liq Amt	Net Amount		
003092	(CONTINUED)							
PV-260344	10/20/2025	USPS_Stamps	01-0000-0-4300.00-0000-7200-010-00-000-0000	NN		61.00		
PV-260344	10/20/2025	Psych_Supplies	01-6500-0-4300.00-5770-3120-010-00-000-0000	NN		63.00		
PV-260345	10/20/2025	Helmets_ASB	01-0000-0-4300.00-1110-1000-000-00-000-0000	NN		549.78		
PV-260345	10/20/2025	medical_Supplies	01-0000-0-4300.00-0000-3140-010-00-000-0000	NN		48.27		
PV-260345	10/20/2025	medical_Supplies	01-0000-0-4300.00-0000-3140-010-00-000-0000	NN		61.05		
PV-260345	10/20/2025	Door_stops_Maintenance	01-0000-0-4300.00-0000-8100-007-00-000-0000	NN		19.06		
PV-260345	10/20/2025	ELOP_Cooking_Supplies	01-2600-0-4300.00-1110-1000-007-00-000-0000	NN		82.89		
PV-260345	10/20/2025	Culinary_SpED	01-6500-0-4300.00-5770-1120-010-00-000-0000	NN		390.50		
PV-260345	10/20/2025	ELOP_Cooking_Supplies	01-2600-0-4300.00-1110-1000-007-00-000-0000	NN		68.87		
PV-260345	10/20/2025	Supplies_SpED	01-6500-0-4300.00-5770-1120-010-00-000-0000	NN		75.10		
PV-260345	10/20/2025	Sports_Supplies_TIV	01-4127-0-4300.00-1470-4200-007-00-000-0000	NN		637.70		
PV-260345	10/20/2025	FFA_Supplies	01-3550-0-4300.00-3800-1000-007-00-000-0000	NN		177.77		
PV-260345	10/20/2025	Sports_Supplies_TIV	01-4127-0-4300.00-1470-4200-007-00-000-0000	NN		358.78		
PV-260345	10/20/2025	OPENAI *CHATGPT SUBSCR	01-0044-0-4300.00-1110-1000-007-00-000-3008	NN		20.00		
PV-260346	10/20/2025	Flyers_Community_Schools	01-6332-0-4300.00-1110-1000-001-00-000-0000	NN		40.00		
PV-260346	10/20/2025	Flyers_Community_Schools	01-6332-0-4300.00-1110-1000-007-00-000-0000	NN		40.00		
PV-260346	10/20/2025	ELOP_Creative_Writing	01-2600-0-5800.00-1110-4000-001-00-000-1019	NN		640.00		
PV-260346	10/20/2025	Community_Schools_Supplies	01-6332-0-4300.00-1110-1000-001-00-000-0000	NN		41.99		
PV-260346	10/20/2025	Community_Schools_Supplies	01-6332-0-4300.00-1110-1000-007-00-000-0000	NN		41.99		
PV-260346	10/20/2025	ELOP_Sports_Gear	01-2600-0-4300.00-1110-1000-001-00-000-0000	NN		308.44		
PV-260346	10/20/2025	EHCY_Sports_Supplies	01-5630-0-4300.00-1110-1000-001-00-000-0000	NN		53.02		
PV-260346	10/20/2025	ELOP_Sports_Gear	01-2600-0-4300.00-1110-1000-001-00-000-0000	NN		64.94		
PV-260346	10/20/2025	ELOP_Sports_Gear	01-2600-0-4300.00-1110-1000-001-00-000-0000	NN		36.81		

088 EL TEJON UNIFIED J73646 ACCOUNTS PAYABLE PRELIST APY500 L.00.24 10/20/25 12:01 PAGE 3
 Batch 0028 Prelist BATCH: 0028 CAL-CARD September 2025 << Open >>
 FUND : 01 GENERAL FUND

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4	T9MPS	Liq Amt	Net Amount		
003092	(CONTINUED)							
PV-260346	10/20/2025	EHCY_lunch_Conf.	01-5630-0-5200.00-1110-1000-010-00-000-0000	NN		48.50		
PV-260346	10/20/2025	TitleIV_Sports_Supplies	01-4127-0-4300.00-1110-1000-001-00-000-0000	NN		1,623.72		
PV-260346	10/20/2025	PD_Lunch_SST	01-7435-0-5200.00-1110-1000-001-00-000-1010	NN		25.10		
PV-260346	10/20/2025	PD_Lunch_SST	01-7435-0-5200.00-1110-1000-001-00-000-1010	NN		104.74		
PV-260346	10/20/2025	ELOP_Sports_Gear	01-2600-0-4300.00-1110-1000-001-00-000-0000	NN		32.48		
PV-260346	10/20/2025	Lunch_Principal_LCAP1.7	01-0044-0-4300.00-1110-1000-001-00-000-1007	NN		27.95		
PV-260346	10/20/2025	ELOP_Supplies_FPS	01-2600-0-4300.00-1110-1000-002-00-000-0000	NN		106.41		
PV-260346	10/20/2025	EHCY_Supplies_FMHS	01-5630-0-4300.00-1110-1000-001-00-000-0000	NN		460.02		
PV-260346	10/20/2025	TitleIV_Sports_Supplies	01-4127-0-4300.00-1110-1000-001-00-000-0000	NN		194.84		
PV-260346	10/20/2025	Animal_Feed	01-7010-0-4300.00-3800-1000-001-00-000-0000	NN		27.74		
PV-260346	10/20/2025	Prop28_Art_Supplies	01-6770-1-4300.00-1190-1000-001-00-000-0000	NN		224.98		
PV-260346	10/20/2025	Agurium_Supplies	01-6387-0-4300.00-3800-1000-001-00-000-0000	NN		85.12		
PV-260346	10/20/2025	TitleIV_Sports_Supplies	01-4127-0-4300.00-1110-1000-001-00-000-0000	NN		454.61		
PV-260346	10/20/2025	TitleIV_Sports_Supplies	01-4127-0-4300.00-1110-1000-001-00-000-0000	NN		396.88		
PV-260346	10/20/2025	ELOP_Lodging_PD	01-2600-0-5200.00-1110-1000-001-00-000-1010	NN		508.38		
PV-260346	10/20/2025	CTEIG_FFA_Supplies	01-6387-0-4300.00-3800-1000-001-00-000-0000	NN		102.28		
PV-260346	10/20/2025	Student_Lunch	01-0044-0-4300.00-1110-1000-001-00-000-1007	NN		45.55		
PV-260346	10/20/2025	ELOP_Supplies_FPS	01-2600-0-4300.00-1110-1000-002-00-000-0000	NN		153.52		
PV-260346	10/20/2025	EHCY_Supplies_B2S	01-5630-0-4300.00-1110-1000-001-00-000-0000	NN		368.22		
PV-260346	10/20/2025	Parking_CTE	01-6387-0-5200.00-3800-1000-001-00-000-1020	NN		20.00		
PV-260346	10/20/2025	Parking_CTE	01-6387-0-5200.00-3800-1000-001-00-000-1020	NN		20.00		
PV-260346	10/20/2025	Parking_CTE	01-6387-0-5200.00-3800-1000-001-00-000-1020	NN		20.00		
PV-260346	10/20/2025	Parking_CTE	01-6387-0-5200.00-3800-1000-001-00-000-1020	NN		20.00		

088 EL TEJON UNIFIED J73646 ACCOUNTS PAYABLE PRELIST APY500 L.00.24 10/20/25 12:01 PAGE 4
 Batch 0028 Prelist BATCH: 0028 CAL-CARD September 2025 << Open >>
 FUND : 01 GENERAL FUND

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4	T9MPS	Liq Amt	Net Amount		
003092	(CONTINUED)							
PV-260346	10/20/2025	Parking_CTE	01-6387-0-5200.00-3800-1000-001-00-000-1020	NN		20.00		
PV-260346	10/20/2025	ELOP_Supplies_ETS	01-2600-0-4300.00-1110-1000-002-00-000-0000	NN		186.51		
PV-260346	10/20/2025	ELOP_Supplies_FPS	01-2600-0-4300.00-1110-1000-002-00-000-0000	NN		186.51		
PV-260346	10/20/2025	OPENAI *CHATGPT SUBSCR	01-0044-0-4300.00-1110-1000-001-00-000-3002	NN		20.00		
PV-260346	10/20/2025	Intuit Quickbooks	01-0000-0-5800.00-0000-7200-010-00-000-0000	NN		75.00		
PV-260346	10/20/2025	CS_Parent_Postcards	01-6332-0-4300.00-1110-1000-001-00-000-0000	NN		107.00		
PV-260346	10/20/2025	CS_Parent_Postcards	01-6332-0-4300.00-1110-1000-007-00-000-0000	NN		107.00		
PV-260346	10/20/2025	CS_Parent_letters	01-6332-0-4300.00-1110-1000-001-00-000-0000	NN		42.22		
PV-260346	10/20/2025	CS_Parent_letters	01-6332-0-4300.00-1110-1000-007-00-000-0000	NN		42.22		
PV-260346	10/20/2025	ELOP_Supplies_FPS	01-2600-0-4300.00-1110-1000-002-00-000-0000	NN		76.31		
PV-260346	10/20/2025	Parking_CTE	01-6387-0-5200.00-3800-1000-001-00-000-1020	NN		20.00		
PV-260346	10/20/2025	Parking_CTE	01-6387-0-5200.00-3800-1000-001-00-000-1020	NN		20.00		
PV-260346	10/20/2025	Parking_CTE	01-6387-0-5200.00-3800-1000-001-00-000-1020	NN		20.00		
PV-260346	10/20/2025	Parking_CTE	01-6387-0-5200.00-3800-1000-001-00-000-1020	NN		20.00		
PV-260346	10/20/2025	Parking_CTE	01-6387-0-5200.00-3800-1000-001-00-000-1020	NN		20.00		
PV-260346	10/20/2025	Parking_CTE	01-6387-0-5200.00-3800-1000-001-00-000-1020	NN		20.00		
PV-260346	10/20/2025	Parking_CTE	01-6387-0-5200.00-3800-1000-001-00-000-1020	NN		20.00		
PV-260346	10/20/2025	EHCY_Gift_Cards	01-2600-0-4300.00-1110-1000-002-00-000-0000	NN		500.00		
PV-260346	10/20/2025	EHCY_Gift_Cards	01-2600-0-4300.00-1110-1000-002-00-000-0000	NN		322.00		
PV-260346	10/20/2025	EHCY_Supplies	01-2600-0-4300.00-1110-1000-002-00-000-0000	NN		474.87		
PV-260346	10/20/2025	Community_School_Supplies	01-6332-0-4300.00-1110-1000-001-00-000-0000	NN		69.49		
PV-260346	10/20/2025	ELOP_Sports_Snacks	01-2600-0-4300.00-1110-1000-002-00-000-0000	NN		236.34		
PV-260346	10/20/2025	Poster_Marker_Supplies	01-6385-0-4300.00-3800-1000-001-00-000-0000	NN		2,669.11		
PV-260346	10/20/2025	FFA_Supplies	01-7010-0-4300.00-3800-1000-001-00-000-0000	NN		163.00		

088 EL TEJON UNIFIED J73646 ACCOUNTS PAYABLE PRELIST APY500 L.00.24 10/20/25 12:01 PAGE 5
 Batch 0028 Prelist BATCH: 0028 CAL-CARD September 2025 << Open >>
 FUND : 01 GENERAL FUND

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4	T9MPS	Liq Amt	Net Amount		
003092	(CONTINUED)							
PV-260346	10/20/2025	ELOP_Lunch	01-2600-0-4300.00-1110-1000-002-00-000-0000	NN		56.12		
PV-260346	10/20/2025	ASB_Sports_Reimbr.	01-0000-0-4300.00-1110-1000-000-00-000-0000	NN		367.60		
PV-260346	10/20/2025	ASB_Sports_Reimbr.	01-0000-0-4300.00-1110-1000-000-00-000-0000	NN		178.60		
PV-260346	10/20/2025	PD_Community_Schools	01-6332-0-5200.00-1110-1000-007-00-000-0000	NN		12.16		
PV-260346	10/20/2025	PD_Community_Schools	01-6332-0-5200.00-1110-1000-001-00-000-0000	NN		12.16		
PV-260346	10/20/2025	ELOP_Supplies_ETS	01-2600-0-4300.00-1110-1000-002-00-000-0000	NN		63.88		
PV-260346	10/20/2025	ASB_Sports_Reimbr.	01-0000-0-4300.00-1110-1000-000-00-000-0000	NN		40.69		
PV-260346	10/20/2025	MCPRC_Meeting	01-6332-0-4300.00-1110-1000-001-00-000-0000	NN		22.00		
PV-260346	10/20/2025	MCPRC_Meeting	01-6332-0-4300.00-1110-1000-007-00-000-0000	NN		22.00		
PV-260346	10/20/2025	EHCY_Lunch_Fieldtrip	01-5630-0-5200.00-1110-1000-010-00-000-0000	NN		18.00		
PV-260346	10/20/2025	EHCY_Lunch_Fieldtrip	01-5630-0-5200.00-1110-1000-010-00-000-0000	NN		31.00		
PV-260346	10/20/2025	EHCY_Lunch_Fieldtrip	01-5630-0-5200.00-1110-1000-010-00-000-0000	NN		37.00		
PV-260346	10/20/2025	EHCY_Lunch_Fieldtrip	01-5630-0-5200.00-1110-1000-010-00-000-0000	NN		4.00		
PV-260346	10/20/2025	ELOP_Supplies_ETS	01-2600-0-4300.00-1110-1000-001-00-000-0000	NN		114.51		
PV-260346	10/20/2025	ELOP_Supplies_FPS	01-2600-0-4300.00-1110-1000-002-00-000-0000	NN		114.52		
PV-260346	10/20/2025	Fieldtrip_CTEIG_Fair	01-6387-0-5200.00-3800-1000-001-00-000-1010	NN		189.00		
PV-260346	10/20/2025	ASB_Sports_Reimbr.	01-0000-0-4300.00-1110-1000-000-00-000-0000	NN		439.36		
PV-260346	10/20/2025	3D_Printer_Curricu.	01-6385-0-4300.00-3800-1000-001-00-000-0000	NN		129.90		
PV-260346	10/20/2025	Therapy_heating_pags	01-9010-0-4300.00-0000-3140-010-00-000-0000	NN		368.05		
PV-260346	10/20/2025	Pictures_FFA_Fair	01-6387-0-4300.00-3800-1000-001-00-000-0000	NN		40.00		
PV-260346	10/20/2025	EHCY_Lunch_Fieldtrip	01-5630-0-5200.00-1110-1000-010-00-000-0000	NN		9.00		
PV-260346	10/20/2025	EHCY_Lunch_Fieldtrip	01-5630-0-5200.00-1110-1000-010-00-000-0000	NN		16.00		
TOTAL PAYMENT AMOUNT			33,401.61 *			33,401.61		

088 EL TEJON UNIFIED J73646 ACCOUNTS PAYABLE PRELIST APY500 L.00.24 10/20/25 12:01 PAGE 6
 Batch 0028 Prelist BATCH: 0028 CAL-CARD September 2025 << Open >>
 FUND : 01 GENERAL FUND

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4	T9MPS	Liq Amt	Net Amount		
TOTAL FUND			PAYMENT	33,401.61	**			33,401.61
TOTAL BATCH PAYMENT				33,401.61	***	0.00		33,401.61
TOTAL DISTRICT PAYMENT				33,401.61	****	0.00		33,401.61
TOTAL FOR ALL DISTRICTS:				33,401.61	****	0.00		33,401.61
Number of checks to be printed: 1, not counting voids due to stub overflows.								33,401.61

KERN COUNTY SUPERINTENDENT OF SCHOOLS
"B" WARRANT AUTHORIZATION FOR PAYMENT

EL TEJON UNIFIED SCHOOL DISTRICT

DATE 10/31/2025

Total Cash Disbursement: \$118,919.59

Batch: 0029

We, and each of the undersigned, as members of the governing board or agent, by signature hereto approve each and every and all of the listed orders as proper and legal charges against school district funds.

Misty Robinson

Chief Business Official,

Trustee/Authorized Agent

Trustee

Trustee

Trustee

Trustee

Batch status: A All

From batch: 0529

To batch: 0529

Include Revolving Cash: Y

Include Address: N

Include Object Desc: N

Include Vendor TIN: Y

088 EL TEJON UNIFIED	280458	ACCOUNTS PAYABLE PRELIST	APY500	1,02.24	10/31/25	11:58	PAGE	1
		BATCH: 2025 OCTOBER 24, 2025					<< Open >>	
		FUND : 01 GENERAL FUND						
Vendor/Addt Remit name	Req Reference	Date	Description	Tax ID num	Deposit type	ABA num	Account num	EE EE E-Term E-ExtRef
					FD-RESC-Y-08JT.50-GOAL-FUNC-STE-T2-TY3-TYP4 TRMPS			Liq Amt Net Amount
000851/00 Agile Occupational Medicine				872679604				
PV-260375	10/29/2025	8M056031			01-0000-0-0800.00-0000-7100-010-00-000-0000 NM			100.00
			TOTAL PAYMENT AMOUNT				100.00 *	100.00
000682/00 American Business Machines								
PV-260355	10/27/2025	833162_10/24/25			01-0000-0-5500.03-0000-8100-010-00-000-0000 NM			3,519.68
			TOTAL PAYMENT AMOUNT				3,519.68 *	3,519.68
003390/00 BOYS & GIRLS CLUBS OF BAKERS								
PV-260356	10/27/2025	8ETAS82326(FPS)			01-6010-0-5100.00-1110-4000-003-00-000-0000 NM			4,009.93
PV-260356	10/27/2025	8ETAS82326(ETS)			01-6010-0-5100.00-1110-4000-001-00-000-0000 NM			4,009.93
			TOTAL PAYMENT AMOUNT				22,019.86 *	12,019.86
008038/00 Brady Industries				942289369	99 EFT			
260017 PO-260017	10/30/2025	10815681			1 01-0000-0-4300.00-0000-8100-010-00-000-0000 NM P			81.51
			TOTAL PAYMENT AMOUNT				81.51 *	81.51
006170/00 Canelli Plumbing								
PV-260381	10/29/2025	4507_F9018UrinalRepair10/29/			01-8150-0-5600.00-0000-8100-007-00-000-0000 NM			285.00
PV-260382	10/29/2025	4508_F9018_GrisToiletRepair			01-8150-0-5600.00-0000-8100-007-00-000-0000 NM			860.00
			TOTAL PAYMENT AMOUNT				1,245.00 *	1,245.00
004432/00 Christy Zimmerman								
PV-260371	10/29/2025	8EIM8083_EdPuzzle			01-1100-0-4300.00-1110-1000-007-00-000-0000 NM			165.00
			TOTAL PAYMENT AMOUNT				165.00 *	165.00
000762/00 Credentialed School Nurse				934725675				
PV-260374	10/29/2025	231_Services for 10/27+10/9			01-4500-0-5800.00-0001-3140-010-00-000-0000 NY			3,600.00
			TOTAL PAYMENT AMOUNT				3,600.00 *	3,600.00

088 EL TEJON UNIFIED 080458 ACCOUNTS PAYABLE PRELIST APY500 L.00.24 10/31/25 11:58 PAGE 2
 BATCH: 0029 OCTOBER 24, 2025 << Open >>
 FUND : 01 GENERAL FUND

Vendor/Addr Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	EE	E-Term	E-ExtRef
Req Reference Date Description		FD-RESO-Y-0877.90-OCAL-FUNC-SIB-T2-TY3-TYP4 TRMPS			Liq Amt			Net Amount
080071/00 Dana Furman	568635871							
PV-260379 10/29/2025 69_V-BallGame10/21/25		01-4127-0-5800.00-1470-4200-007-00-000-3005 NY						93.00
PV-260379 10/29/2025 72_TRAVELV-Ball10/21/25		01-4127-0-3200.00-1470-4200-007-00-000-0000 NY						31.00
PV-260379 10/29/2025 72_V-BallGame10/21/25		01-4127-0-5800.00-1470-4200-007-00-000-3005 NY						58.00
		TOTAL PAYMENT AMOUNT			182.00 *			182.00
880639/00 Darrell Havens	000000000							
PV-260379 10/29/2025 704_V-BallGame 10/14/25		01-4127-0-5800.00-1470-4200-007-00-000-3005 NY						58.00
PV-260379 10/29/2025 704_TRAVELV-BallGame 10/14		01-4127-0-3200.00-1470-4200-007-00-000-0000 NY						31.00
PV-260379 10/29/2025 699_V-BallGame 10/14/25		01-4127-0-5800.00-1470-4200-007-00-000-3005 NY						93.00
		TOTAL PAYMENT AMOUNT			182.00 *			182.00
880665/00 General Audit Tool Ltd	9693416							
260132 PO-260132 10/30/2025 7268		1 01-0000-0-5800.00-0000-7700-010-00-000-0000 NM F			3,420.00			3,420.00
		TOTAL PAYMENT AMOUNT			3,420.00 *			3,420.00
880732/00 Gibbs Truck Centers								
PV-260358 10/27/2025 4163338		01-0000-0-4300.00-0000-3400-010-00-000-0000 NM						245.39
		TOTAL PAYMENT AMOUNT			245.39 *			245.39
008421/00 HEINEMANN ED BOOKS INC	000000000							
260128 PO-260128 10/28/2025 956409335		1 01-4300-0-4100.00-1110-1000-002-00-000-0000 NM F			5,794.44			5,794.44
		TOTAL PAYMENT AMOUNT			5,794.44 *			5,794.44
008448/00 Houghton Mifflin Harcourt Publ	000000000	22 Deposit to checking xxxxx013-8 xxxxxxxx6354						
260125 PO-260125 10/27/2025 956407554		1 01-4300-0-4100.00-1110-1000-007-00-000-0000 NM F			546.23			546.23
		TOTAL PAYMENT AMOUNT			546.23 *			546.23
003464/00 KERN MACHINERY								
PV-260383 10/30/2025 101-1289429		01-0000-0-4300.00-0000-3400-010-00-000-0000 NM						106.93
		TOTAL PAYMENT AMOUNT			106.93 *			106.93

088 EL TEJON UNIFIED J80458 ACCOUNTS PAYABLE PRELIST APT500 L.00.24 10/31/25 11:58 PAGE 3
 BATCH: 0029 OCTOBER 24, 2025 << Open >>
 FUND 01 GENERAL FUND

Vendor/Addr Remit name	Reg Reference	Date	Description	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef
					FD-RESC-T-08JT.80-GOAL-FUNC-STE-T2-TY3-TYP4						
008149/00 Kathleen Wood											
	FV-260357	10/27/2025	MILEAGE_MCSOSTraining10/21		01-7435-0-5200.00-1110-1000-001-00-000-1010 NM						53.76
			TOTAL PAYMENT AMOUNT				53.76 *				53.76
000058/00 Kern County Supt of Schools				000000000							
	FV-260368	10/28/2025	INVR: 400834_Newsletter9/25		01-0080-0-4300.00-0000-7200-010-00-000-0000 NM						322.70
			TOTAL PAYMENT AMOUNT				322.70 *				322.70
008732/00 Martin's Garage											
	FV-260373	10/29/2025	14709_*97 FORDE350Smog/Papa		01-0000-0-5400.00-0000-3600-010-00-000-0000 NM						415.50
			TOTAL PAYMENT AMOUNT				415.50 *				415.50
880943/00 Rick Theus				000000000							
	FV-260380	10/29/2025	72_V-BallGame10/21/25		01-4127-0-1800.00-1470-4200-007-00-000-3000 NY						93.00
	FV-260380	10/29/2025	69_V-BallGame10/21/25		01-4127-0-1800.00-1470-4200-007-00-000-3000 NY						93.00
			TOTAL PAYMENT AMOUNT				181.00 *				181.00
003518/00 POWER TECH ELECTRICAL SYSTEMS											
	FV-260359	10/27/2025	25069222_FlyfanInstall10/18		01-0000-0-1600.00-0000-8100-001-00-000-0000 NM						1,275.00
	FV-260372	10/28/2025	25069223_Power2RigtVs		01-4387-0-1800.00-3800-1000-007-00-000-0000 NM						1,125.00
			TOTAL PAYMENT AMOUNT				2,400.00 *				2,400.00
880995/00 Really-Virtual Corporation				845557836							
	240106 PO-240106	10/30/2025	INV-100118		1 01-4387-0-4300.00-3800-1000-007-00-000-0000 NM F					49,745.00	49,745.00
			TOTAL PAYMENT AMOUNT				49,745.00 *				49,745.00
008363/00 Rene Saldaña				000000000							
	FV-260377	10/29/2025	704_V-BallGame10/14/25		01-4127-0-5800.00-1470-4200-007-00-000-3000 NY						93.00
	FV-260377	10/29/2025	699_V-BallGame10/14/25		01-4127-0-5800.00-1470-4200-007-00-000-3000 NY						93.00
			TOTAL PAYMENT AMOUNT				181.00 *				181.00

000 EL TELON UNIFIED J80658 ACCOUNTS PAYABLE PRELIST APY500 1,00.24 10/31/25 11:58 PAGE 4
 BATCH: 0025 OCTOBER 24, 2025 << Open >>
 FUND : 01 GENERAL FUND

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	EE	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-CBFT-SO-SOAL-FUNC-STE-T2-TY3-TYP4 TMD5	Lig Amt	Net Amount				
000094/00	SCHWABEL PETROLEUM CO, INC	952962284							
240015	PO-240015	10/27/2025	312773	1	01-0000-0-4350.00-0000-3400-010-00-000-0000	NN	F	2,129.67	2,129.67
240015	PO-240015	10/30/2025	313064	1	01-0000-0-4350.00-0000-3400-010-00-000-0000	NN	F	2,924.79	2,924.79
			TOTAL PAYMENT AMOUNT		5,054.46 *				5,054.46
008022/00	T-Mobile								
PV-240369	10/28/2025	984951571_9/21-10/20		01-0000-0-5500.00-0000-8100-010-00-000-0000	NN				940.03
PV-240370	10/28/2025	970534223_9/21-10/20		01-0000-0-5900.00-0000-1110-010-00-000-0000	NN				380.00
			TOTAL PAYMENT AMOUNT		720.03 *				720.03
008223/00	TYF Holdings Lockbox	241251927							
PV-240376	10/29/2025	21294947		01-0500-0-5800.00-5770-3150-010-00-000-0000	NN				113.16
			TOTAL PAYMENT AMOUNT		113.16 *				113.16
880662/00	Tyack's Tires								
PV-240360	10/27/2025	245876_10/23/25		01-0000-0-4350.00-0000-3400-010-00-000-0000	NN				1,337.09
			TOTAL PAYMENT AMOUNT		1,337.09 *				1,337.09
			TOTAL FUND	CHECKS	91,590.23 **				91,590.23
			TOTAL FUND	EFT	81.51 **				81.51
			TOTAL FUND	PAYMENT	91,671.74 **				91,671.74

000 EL TELON UNIFIED

J80458

ACCOUNTS PAYABLE PRELIST
BATCH: 0029 OCTOBER 24, 2025
FUND : 13 CAFETERIAAPT500 1,00,24 10/31/25 11:58 PAGE 5
<< Open >>

Vendor/Addr Remit name	Req Reference	Date	Description	Tax ID num	Deposit type	ABA num	Account num	EE EE	E-Term	E-ExtRef
					FD-RESC-Y-OBST.50-COAL-FUNC-STE-T2-TY3-TYP4 TRMPS			Liq Amt		Net Amount
000532/00	A.V.H.S.D./FINCO			000000000						
PV-260362	10/28/2025	3025524			13-5310-0-4700.00-0000-3700-010-00-000-0000 NN					4,661.80
PV-260362	10/28/2025	3029403			13-5310-0-4700.00-0000-3700-010-00-000-0000 NN					148.41
PV-260362	10/28/2025	3029649			13-5310-0-4700.00-0000-3700-010-00-000-0000 NN					760.00
PV-260363	10/28/2025	3027768			13-5310-0-4700.00-0000-3700-010-00-000-0000 NN					1,683.28
PV-260363	10/28/2025	3027767			13-5310-0-4700.00-0000-3700-010-00-000-0000 NN					1,138.20
PV-260363	10/28/2025	3027771			13-5310-0-4700.00-0000-3700-010-00-000-0000 NN					741.54
PV-260363	10/28/2025	3027613			13-5310-0-4700.00-0000-3700-010-00-000-0000 NN					123.00
PV-260364	10/28/2025	3029353			13-5310-0-4700.00-0000-3700-010-00-000-0000 NN					575.00
PV-260364	10/28/2025	3027291			13-5310-0-4700.00-0000-3700-010-00-000-0000 NN					559.31
PV-260364	10/28/2025	3026083			13-5310-0-4700.00-0000-3700-010-00-000-0000 NN					760.00
PV-260364	10/28/2025	3027403			13-5310-0-4700.00-0000-3700-010-00-000-0000 NN					831.84
PV-260365	10/28/2025	3027357			13-5310-0-4700.00-0000-3700-010-00-000-0000 NN					1,662.90
PV-260365	10/28/2025	3027359			13-5310-0-4700.00-0000-3700-010-00-000-0000 NN					509.40
PV-260365	10/28/2025	3026097			13-5310-0-4700.00-0000-3700-010-00-000-0000 NN					1,085.44
PV-260366	10/28/2025	3027351			13-5310-0-4700.00-0000-3700-010-00-000-0000 NN					945.12
PV-260366	10/28/2025	3025489			13-5310-0-4700.00-0000-3700-010-00-000-0000 NN					946.69
PV-260366	10/28/2025	3026502			13-5310-0-4700.00-0000-3700-010-00-000-0000 NN					383.03
PV-260367	10/28/2025	3026496			13-5310-0-4700.00-0000-3700-010-00-000-0000 NN					551.43
PV-260367	10/28/2025	3026498			13-5310-0-4700.00-0000-3700-010-00-000-0000 NN					3,462.67
PV-260367	10/28/2025	3026503			13-5310-0-4700.00-0000-3700-010-00-000-0000 NN					982.87
					TOTAL PAYMENT AMOUNT		22,492.33 *			22,492.33

004583/00 Heartland Payment Systems, LLC 582567903 99 EFT

PV-260361	10/27/2025	88288209606			13-5310-0-5800.00-0000-3700-010-00-000-0000 YN					2,340.00
					TOTAL PAYMENT AMOUNT		2,340.00 *			2,340.00
					TOTAL USE TAX AMOUNT					169.65

003535/00 JORDANS'S

PV-260385	10/30/2025	7283680			13-5310-0-4700.00-0000-3700-010-00-000-0000 NN					1,615.52
					TOTAL PAYMENT AMOUNT		1,615.52 *			1,615.52

TOTAL FUND	CHECKS	24,107.85 **	24,107.85
TOTAL FUND	EFT	2,340.00 **	2,340.00
TOTAL FUND	PAYMENT	26,447.85 **	26,447.85
TOTAL USE TAX AMOUNT			169.65

088 EL TEJON UNIFIED

J80658

ACCOUNTS PAYABLE PRELIST

APY500 1,00.24 10/31/25 11:58 PAGE 6

BATCH: 2025 OCTOBER 24, 2025

<< Open >>

FUND : 35

SCHOOL FACILITIES FUND

Vendor/Addr	Remit name	Tax ID	AAA	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef
Req	Reference	Date	Description	FD-RESC-Y-OBJT,SO-GOAL-FUNC-STE-T3-TY3-TYP4	T999S	Liq Amt	Net Amount			

003325/00 CONTROL FIRE PROTECTION INC

PV-240384 10/30/2025 7572_FireHydrantTest_TX 35-0000-0-0000.00-0000-0500-003-00-000-0030 NN

TOTAL PAYMENT AMOUNT

800.00 *

800.00

800.00

TOTAL FUND PAYMENT

800.00 **

800.00

TOTAL BATCH CHECKS

116,498.08 ***

0.00

116,498.08

TOTAL BATCH EFT

2,421.51 ***

0.00

2,421.51

TOTAL BATCH PAYMENT

118,919.59 ***

0.00

118,919.59

TOTAL USE TAX AMOUNT

169.45

TOTAL DISTRICT CHECKS

116,498.08 ****

0.00

116,498.08

TOTAL DISTRICT EFT

2,421.51 ****

0.00

2,421.51

TOTAL DISTRICT PAYMENT

118,919.59 ****

0.00

118,919.59

TOTAL USE TAX AMOUNT

169.45

TOTAL FOR ALL DISTRICTS CHN:

116,498.08 ****

0.00

116,498.08

TOTAL FOR ALL DISTRICTS EFT:

2,421.51 ****

0.00

2,421.51

TOTAL FOR ALL DISTRICTS:

118,919.59 ****

0.00

118,919.59

TOTAL USE TAX AMOUNT

169.45

Number of checks to be printed: 26, not counting voids due to stub overflows.
 Number of ACH generated: 1
 Number of EFT generated: 2

115,951.85
 546.23
 2,421.51

Batch status: A All

From batch: 0030

To batch: 0030

Include Revolving Cash: Y

Include Address: N

Include Object Desc: N

Include Vendor TIN: Y

008 EL TEXON UNIFIED J84278 ACCOUNTS PAYABLE PRELIST APY500 1.00.24 11/06/25 12:59 PAGE 1
BATCH: 0030 OCTOBER 31, 2025 << Open >>
FUND : 01 GENERAL FUND

Vendor/Addr Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef
Req Reference Date Description		FD-RESC-Y-ORJT.50-GOAL-FUNC-STE-T2-TY3-TYP4 T9HPS			Liq Amt		Net Amount	
002361/00 A-E BUS SALES INC	330065644							
260131 PO-260131 11/04/2025 #HWCOL58267	1	01-7236-0-5800.00-0000-3600-010-00-000-0000	HW	P	129,496.63		129,496.63	
260131 PO-260131 11/04/2025 #HWCOL58264	1	01-7236-0-5800.00-0000-3600-010-00-000-0000	HW	P	129,496.63		129,496.63	
TOTAL PAYMENT AMOUNT					258,993.26	*	258,993.26	

880851/00 Agile Occupational Medicine	872679404							
PV-260410 11/05/2025 EMO56903		01-0000-0-5800.00-0000-7200-010-00-000-0000	HW				400.00	
TOTAL PAYMENT AMOUNT					400.00	*	400.00	

008351/00 Amazon Capital Services								
260020 PO-260020 11/03/2025 17M9-Q74M-8C3D	1	01-0000-0-4300.00-0000-8100-010-00-000-0000	HW	P	940.19		940.19	
260020 PO-260020 11/03/2025 11LN-73JX-FD04	1	01-0000-0-4300.00-0000-8100-010-00-000-0000	HW	P	719.43		719.43	
260021 PO-260021 11/03/2025 1V6L-374K-8TKY	1	01-0000-0-4300.00-0000-3600-010-00-000-0000	HW	P	81.67		81.67	
260022 PO-260022 11/03/2025 1K3D-7M8J-8F0M	1	01-0000-0-4300.00-0000-7700-010-00-000-0000	HW	P	161.50		161.50	
260023 PO-260023 11/03/2025 1W4H-KMTP-FX4V	1	01-0000-0-4300.00-0000-7200-010-00-000-0000	HW	P	259.37		259.37	
260025 PO-260025 11/03/2025 1C9M-6G3T-GR0D	1	01-6500-0-4300.00-5770-1120-010-00-000-0000	HW	P	907.95		907.95	
260027 PO-260027 11/03/2025 1KVP-TWCD-GRY9	1	01-0000-0-4300.00-0000-2700-002-00-000-0000	HW	P	148.13		148.13	
260027 PO-260027 11/03/2025 1KTN-W99P-G9T8	1	01-0000-0-4300.00-0000-2700-002-00-000-0000	HW	P	15.47		15.47	
260027 PO-260027 11/03/2025 1KFP-T3GK-GRVY	1	01-0000-0-4300.00-0000-2700-002-00-000-0000	HW	P	15.47		15.47	
260028 PO-260028 11/03/2025 1790-TJ74-FYCV	1	01-0000-0-4300.00-0000-2700-001-00-000-0000	HW	P	365.89		365.89	
260029 PO-260029 11/03/2025 17F9-M2FX-FH0K	1	01-0000-0-4300.00-0000-2700-007-00-000-0000	HW	P	548.86		548.86	
260030 PO-260030 11/03/2025 1Q8D-CRJM-DWQM	1	01-1100-0-4300.00-1110-1000-002-00-000-0000	HW	P	233.66		233.66	
260032 PO-260032 11/03/2025 1QF3-GX1Q-GT7N	1	01-1100-0-4300.00-1110-1000-007-00-000-0000	HW	P	0.00		331.48	
260038 PO-260038 11/03/2025 1QF3-GX1Q-GQX7	1	01-0044-0-4300.00-1110-1000-002-00-000-2005	HW	P	370.12		370.12	
260038 PO-260038 11/03/2025 1QF3-GX1Q-GQX7	2	01-0044-0-4300.00-1110-1000-010-00-000-2005	HW	P	0.00		665.04	
260046 PO-260046 11/03/2025 1W4H-KMTP-FXLM	2	01-0044-0-4300.00-0000-2700-007-00-000-3012	HW	P	385.98		385.98	
260047 PO-260047 11/03/2025 1Y6C-CW6V-F9PV	2	01-0044-0-4300.00-0000-2700-010-00-000-3012	HW	P	42.42		42.42	
260047 PO-260047 11/03/2025 1Q8K-TYK6-G4ML	2	01-0044-0-4300.00-0000-2700-010-00-000-3012	HW	P	108.84		108.84	
260048 PO-260048 11/03/2025 11K4-KJG3-G99G	2	01-0044-0-4300.00-0000-2700-010-00-000-3012	HW	P	103.84		103.84	
260050 PO-260050 11/03/2025 1Y6C-CW6V-FLPK	1	01-0044-0-4300.00-1110-1000-002-00-000-4003	HW	P	30.29		30.29	
260051 PO-260051 11/03/2025 1Q8K-TYK6-GR0D	1	01-2600-0-4300.00-1110-1000-002-00-000-0000	HW	P	19.71		19.71	
260051 PO-260051 11/03/2025 170K-WK0Q-QY0H	1	01-2600-0-4300.00-1110-1000-002-00-000-0000	HW	P	143.46		143.46	
260052 PO-260052 11/03/2025 1FPV-DJ1C-F7M6	1	01-2600-0-4300.00-1110-1000-002-00-000-0000	HW	P	93.12		93.12	
260053 PO-260053 11/03/2025 1W4H-KMTP-F74Y	1	01-2600-0-4300.00-1110-1000-001-00-000-0000	HW	P	0.00		1,400.67	
260054 PO-260054 11/03/2025 1790-TJ74-G7YR	1	01-2600-0-4300.00-1110-1000-007-00-000-0000	HW	P	14.39		14.39	
260055 PO-260055 11/03/2025 1039-6Q3X-86TW	1	01-7220-0-4300.00-3800-1000-007-00-000-0000	HW	P	1,593.31		1,593.31	
260057 PO-260057 10/31/2025 1PDQ-H9LV-821V	1	01-6387-0-4300.00-3800-1000-001-00-000-0000	HW	P	123.70		123.70	
260057 PO-260057 11/03/2025 1Q8D-CRJM-FGRX	1	01-6387-0-4300.00-3800-1000-001-00-000-0000	HW	P	118.52		118.52	
260059 PO-260059 11/03/2025 1Q8K-KJGK-8W66	1	01-6010-0-4300.00-1110-4000-002-00-000-0000	HW	P	1,020.79		1,020.79	
260060 PO-260060 11/03/2025 1Q8D-KJGK-8W66	1	01-6010-0-4300.00-1110-4000-001-00-000-0000	HW	P	62.51		62.51	
260061 PO-260061 11/03/2025 164V-QD47-G739	1	01-6500-0-4300.00-5770-2700-010-00-000-0000	HW	P	88.39		88.39	
					10.81		10.81	

088 EL TEJON UNIFIED 284278 ACCOUNTS PAYABLE PRELIST APT300 L.00.24 11/06/25 12:59 PAGE 2
 BATCH: 0030 OCTOBER 31, 2025 << Open >>
 FUND 1 01 GENERAL FUND

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-CBJT.30-GOAL-FUNC-SITE-T2-TY3-TYP4	TRMPS	Liq Amt	Net Amount			
008351 (CONTINUED)									
260082 PO-260082	11/03/2025	INXD-TMRJ-HFNF	1 01-4127-0-4300.00-1470-4200-007-01-000-0000	NN P	252.94	252.94			
260083 PO-260083	11/03/2025	1FFV-DJLC-F7LS	1 01-4500-0-4300.00-5770-3120-010-00-000-0000	NN P	29.02	29.02			
260085 PO-260085	11/03/2025	1GSM-SMKT-GHJF	1 01-5630-0-4300.00-1110-1000-010-00-000-0000	NN P	8.48	8.48			
PV-260387	11/03/2025	INVT-1FXD-3WVY-FWGM	01-0000-0-4300.00-0000-7200-001-00-000-0000	NN		614.78			
PV-260388	11/03/2025	1CWS-FMAG-GKJN_RedRibbonMee	01-4127-0-4300.00-1110-1000-001-00-000-0000	NN		36.46			
PV-260415	11/05/2025	1XVP-TMCD-GPQL 354	01-9010-0-4300.00-0000-3140-010-00-000-0000	NN		49.98			
PV-260415	11/05/2025	1XVP-TMCD-GPQL 354	01-4332-0-4300.00-1110-1000-007-00-000-0000	NN		58.30			
PV-260415	11/05/2025	1XVP-TMCD-GPQL 354	01-4332-0-4300.00-1110-1000-001-00-000-0000	NN		58.30			
PV-260416	11/05/2025	17W9-Q76M-H1XR 354	01-9010-0-4300.00-0000-3140-010-00-000-0000	NN		679.46			
PV-260416	11/05/2025	17W9-Q76M-H1XR 354	01-4332-0-4300.00-1110-1000-007-00-000-0000	NN		792.71			
PV-260416	11/05/2025	17W9-Q76M-H1XR 354	01-4332-0-4300.00-1110-1000-001-00-000-0000	NN		792.71			
TOTAL PAYMENT AMOUNT					14,558.12 *	14,558.12			
880994/00 Annie Saboundjian									
PV-260592	11/03/2025	MILEAGE 10/2025	01-4500-0-5200.00-5770-3600-010-00-000-0000	NN		34.86			
TOTAL PAYMENT AMOUNT					34.86 *	34.86			
880697/00 Beale Feed Store 000000000									
PV-260421	11/05/2025	REPRINT_01/06/2025	01-0000-0-9500.00-0000-0000-000-00-000-0000	NN		62.03			
TOTAL PAYMENT AMOUNT					62.03 *	62.03			
008038/00 Brady Industries 942289349 99 EFT									
260017 PO-260017	11/03/2025	10591461	1 01-0000-0-4300.00-0000-8100-010-00-000-0000	NN P	620.59	620.59			
260017 PO-260017	11/03/2025	10591463	1 01-0000-0-4300.00-0000-8100-010-00-000-0000	NN P	90.91	90.91			
260017 PO-260017	11/03/2025	10833439	1 01-0000-0-4300.00-0000-8100-010-00-000-0000	NN P	3,387.22	3,387.22			
TOTAL PAYMENT AMOUNT					4,098.72 *	4,098.72			
001402/00 CHARES WASTE OIL INC.									
PV-260414	11/05/2025	204415-0	01-0000-0-5600.00-0000-3600-010-00-000-0000	NN		160.00			
TOTAL PAYMENT AMOUNT					160.00 *	160.00			
880745/00 Carroll's Tire Warehouse									
260075 PO-260075	11/04/2025	INV#103222	1 01-0000-0-4300.00-0000-3600-010-00-000-0000	NN P	1,601.71	1,601.71			
TOTAL PAYMENT AMOUNT					1,601.71 *	1,601.71			

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 FUND : 01 GENERAL FUND

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EX	ES	E-Tech	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-OBJT.S0-GOAL-FUNC-STE-T2-TY3-TYP4	T9MPS	Liq Amt	Net Amount			
003236/00	ELECTIONS OFFICE								
	PV-260417	11/05/2025	Election 11/5/2024	01-0003-0-4300.00-0000-7200-010-00-000-0000	NW				1,017.99
			TOTAL PAYMENT AMOUNT		1,017.99 *				1,017.99
000546/00	FRAZIER PARK UTILITY	000000000							
	PV-260390	11/03/2025	10/27/2025	01-0003-0-5500.04-0000-8100-002-00-000-0000	NW				855.68
			TOTAL PAYMENT AMOUNT		855.68 *				855.68
880732/00	Gibbs Truck Centers								
	PV-260396	11/03/2025	4159048	01-0003-0-4300.00-0000-3600-010-00-000-0000	NW				69.41
			TOTAL PAYMENT AMOUNT		69.41 *				69.41
880681/00	Jose Luis Marinana	000000000							
	PV-260420	11/05/2025	REPRINT_Soccer12/3/254Trave	01-0003-0-9506.00-0000-0000-000-00-000-0000	NW				188.00
			TOTAL PAYMENT AMOUNT		188.00 *				188.00
002620/00	KERN RIVER POWER EQUIPMT	000000000	99 EFT						
	PV-260406	11/04/2025	178348_11/3/25	01-8130-0-4300.00-0000-8100-010-00-000-0000	NW				757.61
	PV-260423	11/06/2025	178447_11/6/25	01-8130-0-4300.00-0000-8100-010-00-000-0000	NW				337.12
			TOTAL PAYMENT AMOUNT		1,094.73 *				1,094.73
003526/00	KEVIN ROYLE								
	PV-260407	11/04/2025	REIMBURS_CHFFPhysical 11/3	01-0003-0-5800.00-0000-3600-010-00-000-0000	NW				82.00
			TOTAL PAYMENT AMOUNT		82.00 *				82.00
000598/00	Kern County Supt of Schools	000000000							
	PV-260397	11/03/2025	600923_Attendance/SARBTrain	01-7435-0-5200.00-0000-7200-010-00-000-0000	NW				585.00
			TOTAL PAYMENT AMOUNT		585.00 *				585.00

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 BATCH: 0030 OCTOBER 31, 2025 << Open >>
 FUND : 01 GENERAL FUND

Vendor/Addr	Reg	Remit	Date	Description	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef
	Reference								Liq	Am		Net Amount
003423/00	LYNNE HART				000000000							
	PV-260386	11/03/2025	MILEAGE_ParaTrainingKCS0810		01-7435-0-5200.00-1110-1000-002-00-000-1010	NH						65.80
					TOTAL PAYMENT AMOUNT			65.80 *				65.80
008121/00	Leslie Oliver											
	PV-260409	11/04/2025	REIMBURSE_TKYS11/3/25		01-7010-0-4300.00-3800-1000-001-00-000-0000	NH						380.00
					TOTAL PAYMENT AMOUNT			380.00 *				380.00
880811/00	Leader Services				231693805							
	PV-260413	11/05/2025	CDS7415		01-9010-0-5800.00-0000-2700-010-00-000-0000	NH						229.56
					TOTAL PAYMENT AMOUNT			229.56 *				229.56
008041/00	Lebed Parts, LLC/CQ of Lebed											
	PV-260391	11/03/2025	BILLING STATEMENT 10/31/25		01-0000-0-4300.00-0000-3600-010-00-000-0000	NH						734.31
					TOTAL PAYMENT AMOUNT			734.31 *				734.31
000200/00	MCKENNEY'S AIR CONDITIONING				953865780							
	PV-260408	11/04/2025	131323		01-0000-0-5600.00-0000-8100-010-00-000-0000	NY						1,241.18
					TOTAL PAYMENT AMOUNT			1,241.18 *				1,241.18
000089/00	MOUNTAINSIDE DISPOSAL				000000000							
	PV-260404	11/04/2025	H4855341657_OCT 2025		01-0000-0-5500.05-0000-8100-010-00-000-0000	NH						1,740.00
	PV-260405	11/04/2025	H4855341557_OCT 2025		01-0000-0-5500.05-0000-8100-010-00-000-0000	NH						1,008.79
					TOTAL PAYMENT AMOUNT			2,748.79 *				2,748.79
000072/00	McGraw-Hill Education Inc				000000000	99 EFT	xxxxx028-8 xxx4429					
	260130 PO-260130	11/04/2025	138820588001		1 01-7435-0-4300.00-1110-1000-002-00-000-0000	NH F					19,603.58	19,603.58
	260130 PO-260130	11/04/2025	138820588001		2 01-7435-0-4300.00-1110-1000-001-00-000-0000	NH F					3,459.46	3,459.46
					TOTAL PAYMENT AMOUNT			23,063.04 *				23,063.04

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 BATCH: 0030 OCTOBER 31, 2025 << Open >>
 FUND : 01 GENERAL FUND

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-08JT.90-GOAL-FUNC-STE-T2-TY3-TYP4 TRMS			Liq Amt		Met Amount	
003518/00	POWER TECH ELECTRICAL SYSTEMS								
PV-260422	11/06/2025	25069224_ETSCafeContractorRe	01-0000-0-5600.00-0000-8100-001-00-000-0000 NH					480.00	
		TOTAL PAYMENT AMOUNT		480.00 *				480.00	
000094/00	SCHNEBEL PETROLEUM CO, INC	952962284							
260015	PO-260015	11/05/2025	313258	1	01-0000-0-4300.00-0000-3600-010-00-000-0000 NH P			2,464.61	2,464.61
		TOTAL PAYMENT AMOUNT		2,464.61 *				2,464.61	
000099/00	SOUTHERN CALIFORNIA EDISON	000000000							
PV-260398	11/04/2025	700225033983_10/1-10/29	01-0000-0-5500.01-0000-8100-001-00-000-0000 NH					8,022.84	
PV-260399	11/04/2025	700573118157_10/1-10/29	01-0000-0-5500.01-0000-8100-007-00-000-0000 NH					1,404.23	
PV-260400	11/04/2025	700558405297_10/1-10/29	01-0000-0-5500.01-0000-8100-007-00-000-0000 NH					448.71	
PV-260401	11/04/2025	700567450246_10/1-10/29	01-0000-0-5500.01-0000-8100-007-00-000-0000 NH					2,018.81	
PV-260402	11/04/2025	70022478410_10/1-10/29	01-0000-0-5500.01-0000-8100-007-00-000-0000 NH					807.15	
		TOTAL PAYMENT AMOUNT		12,901.84 *				12,901.84	
000100/00	SOUTHERN CALIFORNIA GAS CO	000000000							
PV-260389	11/03/2025	146 816 7500 6_9/25-10/27	01-0000-0-5500.02-0000-8100-010-00-000-0000 NH					28.74	
		TOTAL PAYMENT AMOUNT		28.74 *				28.74	
000075/00	THE MOUNTAIN ENTERPRISE	000000000							
PV-260418	11/05/2025	Statement 10/1-10/31	01-0000-0-5800.00-0000-7200-010-00-000-0000 NH					200.00	
		TOTAL PAYMENT AMOUNT		200.00 *				200.00	
880884/00	Terminix Processing Center								
PV-260426	11/06/2025	14841332_10/25/25	01-0000-0-5500.07-0000-8100-007-00-000-0000 NH					182.00	
		TOTAL PAYMENT AMOUNT		182.00 *				182.00	
001466/00	Vestas Group	232816365							
PV-260411	11/05/2025	2601768142	01-0000-0-4300.00-0000-3600-010-00-000-0000 NH					309.14	
PV-260412	11/05/2025	2601768143	01-0000-0-4300.00-0000-8100-010-00-000-0000 NH					501.16	
		TOTAL PAYMENT AMOUNT		810.30 *				810.30	

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 BATCH: 0030 OCTOBER 31, 2025 << Open >>
 FUND : 01 GENERAL FUND

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-CHJT.90-GOAL-FUNC-STE-T2-TY3-TYP4 TRMPS			Liq Amt	Net Amount		
008270/00	XIT Solutions	854492720							
PV-260419	11/05/2025	REPRINT #INV205561	01-0500-0-9506.00-0602-0200-000-00-000-0000	NN			1,896.77		
		TOTAL PAYMENT AMOUNT				1,896.77	*		1,896.77
		TOTAL FUND	CHECKS	302,971.96	**				302,971.96
		TOTAL FUND	EFT	26,256.49	**				26,256.49
		TOTAL FUND	PAYMENT	331,228.45	**				331,228.45

088 EL TRJON UNIFIED J84278 ACCOUNTS PAYABLE PRELIST APR500 L.00.24 11/06/25 12:59 PAGE 7
 BATCH: 0030 OCTOBER 31, 2025 << Open >>
 FUND : 13 CAFETERIA

Vendor/Addr Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef
Reg Reference Date Description	FD=RESC-Y-OBJT.90-GOAL-FUNC-STE-T2-TY3-TYP4 TRMPS	Liq Amt	Net Amount					
003532/00 A.V.H.S.D./PINCO	003000000							
PV-260403 11/04/2025 3030301	13-5310-0-4700.00-0000-3700-010-00-000-0000 NH		2,372.23					
PV-260403 11/04/2025 3031605	13-5310-0-4700.00-0000-3700-010-00-000-0000 NH		473.40					
PV-260403 11/04/2025 3031401	13-5310-0-4700.00-0000-3700-010-00-000-0000 NH		1,484.75					
TOTAL PAYMENT AMOUNT	4,330.38 *		4,330.38					
003385/00 CORE-MARK US, LLC	364382177							
PV-260393 11/03/2025 3033864	13-5310-0-4700.00-0000-3700-010-00-000-0000 NH		298.54					
PV-260395 11/03/2025 30338652025023	13-5310-0-4700.00-0000-3700-010-00-000-0000 NH		298.99					
TOTAL PAYMENT AMOUNT	597.53 *		597.53					
003293/00 J & E RESTAURANT SUPPLIES INC	99 EFT							
260123 PO-260123 11/04/2025 434305	1 13-5310-0-4400.00-0000-3700-010-00-000-0000 NH F	17,104.58	17,104.58					
TOTAL PAYMENT AMOUNT	17,104.58 *		17,104.58					
TOTAL FUND CHECKS	4,827.91 **		4,827.91					
TOTAL FUND EFT	17,104.58 **		17,104.58					
TOTAL FUND PAYMENT	21,932.49 **		21,932.49					
TOTAL BATCH CHECKS	307,799.87 ***	0.00	307,799.87					
TOTAL BATCH EFT	45,361.07 ***	0.00	45,361.07					
TOTAL BATCH PAYMENT	353,160.94 ***	0.00	353,160.94					
TOTAL DISTRICT CHECKS	307,799.87 ****	0.00	307,799.87					
TOTAL DISTRICT EFT	45,361.07 ****	0.00	45,361.07					
TOTAL DISTRICT PAYMENT	353,160.94 ****	0.00	353,160.94					
TOTAL FOR ALL DISTRICTS CHK:	307,799.87 ****	0.00	307,799.87					
TOTAL FOR ALL DISTRICTS EFT:	45,361.07 ****	0.00	45,361.07					
TOTAL FOR ALL DISTRICTS:	353,160.94 ****	0.00	353,160.94					
Number of checks to be printed:	29, not counting voids due to stub overflows.		307,799.87					
Number of EFT generated:	4		45,361.07					

088 EL TEJON UNIFIED
Cal-Card October Prelist

J84485

ACCOUNTS PAYABLE PRELIST

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Batch status: A All

From batch: 0031

To batch: 0031

Include Revolving Cash: Y

Include Address: N

Include Object Desc: N

Include Vendor TIN: Y

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 Cal-Card October Prelist BATCH: 0031 CAL-Card October 2025 << Open >>
 FUND : 01 GENERAL FUND

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4	T9MPS	Liq Amt	Net Amount		
003092/00	US BANK	000000000						
PV-260425	11/06/2025	Fuel_SpEd_Trip	01-0000-0-4300.00-0000-3600-010-00-000-0000	NN		13.87		
PV-260425	11/06/2025	USPS_Postage	01-0000-0-4300.00-0000-7200-010-00-000-0000	NN		613.84		
PV-260425	11/06/2025	Sports_Trip_Fuel	01-0000-0-4300.00-0000-3600-010-00-000-0000	NN		40.00		
PV-260425	11/06/2025	Sports_Trip_Fuel	01-0000-0-4300.00-0000-3600-010-00-000-0000	NN		50.39		
PV-260425	11/06/2025	Q3_2024_Diesel_Exmpt_Fee	01-0000-0-5800.00-0000-7200-010-00-000-0000	NN		1.00		
PV-260425	11/06/2025	Q3_2024_Diesel_Exmpt	01-0000-0-5800.00-0000-3600-010-00-000-0000	NN		36.00		
PV-260425	11/06/2025	Primo_water_service	01-0000-0-4300.04-0000-8100-010-00-000-0000	NN		535.21		
PV-260425	11/06/2025	Primo_water_service	01-0000-0-4300.04-0000-8100-010-00-000-0000	NN		363.94		
PV-260425	11/06/2025	Primo_water_service	01-0000-0-4300.04-0000-8100-010-00-000-0000	NN		363.94		
PV-260425	11/06/2025	Primo_water_service	01-0000-0-4300.04-0000-8100-010-00-000-0000	NN		535.21		
PV-260425	11/06/2025	Psych_Supplies	01-6500-0-4300.00-5770-3120-010-00-000-0000	NN		14.60		
PV-260425	11/06/2025	Primo_water_service	01-0000-0-4300.04-0000-8100-010-00-000-0000	NN		155.89		
PV-260426	11/06/2025	EHCY_SVA_Retreat	01-5630-0-5200.00-1110-1000-010-00-000-0000	NN		50.56		
PV-260426	11/06/2025	EHCY_SVA_Retreat	01-5630-0-5200.00-1110-1000-010-00-000-0000	NN		32.58		
PV-260426	11/06/2025	EHCY_SVA_Retreat	01-5630-0-5200.00-1110-1000-010-00-000-0000	NN		14.57		
PV-260426	11/06/2025	EHCY_SVA_Retreat	01-5630-0-5200.00-1110-1000-010-00-000-0000	NN		34.89		
PV-260426	11/06/2025	EHCY_SVA_Retreat	01-5630-0-5200.00-1110-1000-010-00-000-0000	NN		33.93		
PV-260426	11/06/2025	KCSOS_ELOP_Supplies	01-2600-0-4300.00-1110-1000-002-00-000-0000	NN		9.94		
PV-260426	11/06/2025	KCSOS_ELOP_Cookies	01-2600-0-4300.00-1110-1000-002-00-000-0000	NN		60.00		
PV-260426	11/06/2025	KCSOS_ELOP_Breakfast	01-2600-0-4300.00-1110-1000-002-00-000-0000	NN		31.96		
PV-260426	11/06/2025	KCSOS_ELOP_Drinks	01-2600-0-4300.00-1110-1000-002-00-000-0000	NN		20.03		
PV-260426	11/06/2025	KCSOS_CSSP_Drinks_ETS	01-6332-0-4300.00-1110-1000-001-00-000-0000	NN		20.04		
PV-260426	11/06/2025	KCSOS_CSSP_Drinks_FMHS	01-6332-0-4300.00-1110-1000-007-00-000-0000	NN		20.04		

088 EL TEJON UNIFIED
Cal-Card October Prelist

J84485

ACCOUNTS PAYABLE PRELIST
BATCH: 0031 CAL-Card October 2025
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4	T9MPS	Liq Amt	Net Amount		
003092 (CONTINUED)								
PV-260426	11/06/2025	LCAP1.7_Staff_Recong.	01-0044-0-4300.00-0000-2700-010-00-000-1007	NN		48.70		
PV-260426	11/06/2025	EHCY_SVA_Lunch	01-2600-0-4300.00-1110-1000-002-00-000-0000	NN		43.80		
PV-260427	11/06/2025	OPENAI *CHATGPT Refund	01-0044-0-4300.00-1110-1000-007-00-000-3008	NN		-14.19		
PV-260427	11/06/2025	Team_Building_Lunch	01-0044-0-4300.00-0000-2700-007-00-000-1007	NN		146.71		
PV-260427	11/06/2025	Sports_Supplies_TIV	01-4127-0-4300.00-1470-4200-007-00-000-0000	NN		196.96		
PV-260427	11/06/2025	Culinary SpED	01-6500-0-4300.00-5770-1120-010-00-000-0000	NN		389.06		
PV-260428	11/06/2025	ELOP_Cooking_Supplies_FPS	01-2600-0-4300.00-1110-1000-002-00-000-0000	NN		10.70		
PV-260429	11/06/2025	Bus_Diagnostic_Software	01-0000-0-5800.00-0000-7700-010-00-000-0000	NN		4,429.61		
PV-260429	11/06/2025	Printer_Ink_Bundles_Monitor	01-0000-0-4300.00-0000-7200-010-00-000-0000	NN		309.73		
PV-260429	11/06/2025	Apple.Com_SpED	01-6500-0-4300.00-5770-1120-010-00-000-0000	NN		249.99		
PV-260430	11/06/2025	Spetic_pumping_Repair_ETS	01-8150-0-5600.00-0000-8100-001-00-000-0000	NN		2,542.00		
PV-260430	11/06/2025	Carseat_SpEd_Student	01-6500-0-4300.00-5770-1120-010-00-000-0000	NN		129.89		
PV-260430	11/06/2025	Bus_Driver_Meeting	01-0000-0-5800.00-0000-3600-010-00-000-0000	NN		30.71		
PV-260432	11/06/2025	CCSP_Parent_Dinner	01-6332-0-4300.00-1110-1000-001-00-000-0000	NN		131.57		
PV-260432	11/06/2025	CCSP_Parent_Dinner	01-6332-0-4300.00-1110-1000-007-00-000-0000	NN		131.57		
PV-260432	11/06/2025	AG_Truck_Fuel	01-6387-0-4300.00-3800-1000-001-00-000-0000	NN		28.39		
PV-260432	11/06/2025	WinZip_Pro_Suite	01-0000-0-4300.00-0000-2700-001-00-000-0000	NN		54.95		
PV-260432	11/06/2025	ELOP_CSUB_Athletics_Trip	01-2600-0-5800.00-1110-4000-001-00-000-1019	NN		135.00		
PV-260432	11/06/2025	SV_Lunch_ELOP	01-2600-0-4300.00-1110-1000-001-00-000-0000	NN		46.81		
PV-260432	11/06/2025	LCAP_1.7_Breakfast	01-0044-0-4300.00-1110-1000-001-00-000-1007	NN		48.20		
PV-260432	11/06/2025	Traeger_Grill_ELOP	01-2600-0-4400.00-1110-1000-001-00-000-0000	NN		2,311.14		
PV-260432	11/06/2025	Traeger_Grill_CTEG	01-6387-0-4300.00-3800-1000-001-00-000-0000	NN		2,311.14		
PV-260432	11/06/2025	EHCY_Confren_Dinner	01-5630-0-5200.00-1110-1000-010-00-000-0000	NN		47.85		

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ACCOUNTS PAYABLE PRELIST
BATCH: 0031 CAL-Card October 2025
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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4	T9MPS	Liq Amt	Net Amount		
003092 (CONTINUED)								
PV-260432	11/06/2025	EHCY_Confren_Parking	01-5630-0-5200.00-1110-1000-010-00-000-0000	NN		12.00		
PV-260432	11/06/2025	EHCY_Confren_Breakfast	01-5630-0-5200.00-1110-1000-010-00-000-0000	NN		27.20		
PV-260432	11/06/2025	EHCY_Confren_Fuel	01-5630-0-5200.00-1110-1000-010-00-000-0000	NN		48.55		
PV-260432	11/06/2025	EHCY_Confren_Fuel	01-5630-0-5200.00-1110-1000-010-00-000-0000	NN		54.02		
PV-260432	11/06/2025	EHCY_Confren_Lunch	01-5630-0-5200.00-1110-1000-010-00-000-0000	NN		22.56		
PV-260432	11/06/2025	EHCY_Confren_Coffee	01-5630-0-5200.00-1110-1000-010-00-000-0000	NN		5.98		
PV-260432	11/06/2025	EHCY_Confren_Hotel	01-5630-0-5200.00-1110-1000-010-00-000-0000	NN		224.77		
PV-260432	11/06/2025	EHCY_Confren_Hotel	01-5630-0-5200.00-1110-1000-010-00-000-0000	NN		198.19		
PV-260432	11/06/2025	ELOP_Snacks	01-2600-0-4300.00-1110-1000-002-00-000-0000	NN		298.52		
PV-260432	11/06/2025	AG_Truck_Fuel	01-6387-0-4300.00-3800-1000-001-00-000-0000	NN		62.82		
PV-260432	11/06/2025	ELOP_Snacks_ETS	01-2600-0-4300.00-1110-1000-002-00-000-0000	NN		256.05		
PV-260432	11/06/2025	ELOP_Snacks_FMHS	01-2600-0-4300.00-1110-1000-007-00-000-0000	NN		256.04		
PV-260432	11/06/2025	ELOP_Fair_Fieldtrip	01-2600-0-5800.00-1110-4000-001-00-000-1019	NN		41.00		
PV-260432	11/06/2025	SVA_Retreat_CSSP	01-6332-0-4300.00-1110-1000-001-00-000-0000	NN		22.43		
PV-260432	11/06/2025	SVA_Retreat_CSSP	01-6332-0-4300.00-1110-1000-007-00-000-0000	NN		22.44		
PV-260432	11/06/2025	SEL_Curriculum	01-6332-0-4300.00-1110-1000-001-00-000-0000	NN		286.76		
PV-260432	11/06/2025	OSHA_Student_Training	01-6387-0-5800.00-3800-1000-001-00-000-0000	NN		20.00		
PV-260432	11/06/2025	Animal_Feed_Supplies	01-7010-0-4300.00-3800-1000-001-00-000-0000	NN		316.10		
PV-260432	11/06/2025	OSHA_Student_Training	01-6387-0-5800.00-3800-1000-001-00-000-0000	NN		20.00		
PV-260432	11/06/2025	OSHA_Student_Training	01-6387-0-5800.00-3800-1000-001-00-000-0000	NN		20.00		
PV-260432	11/06/2025	OSHA_Student_Training	01-6387-0-5800.00-3800-1000-001-00-000-0000	NN		20.00		
PV-260432	11/06/2025	OSHA_Student_Training	01-6387-0-5800.00-3800-1000-001-00-000-0000	NN		20.00		

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE	ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4	T9MPS	Liq Amt	Net Amount			
003092	(CONTINUED)								
PV-260432	11/06/2025	OSHA_Student_Training	01-6387-0-5800.00-3800-1000-001-00-000-0000	NN		20.00			
PV-260432	11/06/2025	OSHA_Student_Training	01-6387-0-5800.00-3800-1000-001-00-000-0000	NN		20.00			
PV-260432	11/06/2025	ELOP_Drama_Supplies	01-2600-0-4300.00-1110-1000-007-00-000-0000	NN		29.95			
PV-260432	11/06/2025	PD_Lunch	01-7435-0-5200.00-1110-1000-001-00-000-1010	NN		15.54			
PV-260432	11/06/2025	Fuel_Supply_Pickup_FFA	01-6387-0-4300.00-3800-1000-001-00-000-0000	NN		24.57			
PV-260432	11/06/2025	ELOP_Valleyball_Breakfast	01-2600-0-4300.00-1110-1000-001-00-000-0000	NN		20.50			
PV-260432	11/06/2025	ELOP_Valleyball_Lunch	01-2600-0-4300.00-1110-1000-001-00-000-0000	NN		52.86			
PV-260432	11/06/2025	LCAP_1.7_Lunch	01-0044-0-4300.00-1110-1000-001-00-000-1007	NN		30.09			
PV-260432	11/06/2025	ELOP_Supplies_ETS	01-2600-0-4300.00-1110-1000-001-00-000-0000	NN		249.06			
PV-260432	11/06/2025	ELOP_Supplies_FPS	01-2600-0-4300.00-1110-1000-002-00-000-0000	NN		249.06			
PV-260432	11/06/2025	ELOP_Supplies_FMHS	01-2600-0-4300.00-1110-1000-007-00-000-0000	NN		249.07			
PV-260432	11/06/2025	Books_for_FMHS	01-6300-0-4200.00-1110-1000-007-00-000-1021	NN		138.39			
PV-260432	11/06/2025	SVA_Lunch_CSSP	01-6332-0-4300.00-1110-1000-001-00-000-0000	NN		8.36			
PV-260432	11/06/2025	SVA_Lunch_CSSP	01-6332-0-4300.00-1110-1000-007-00-000-0000	NN		8.35			
PV-260432	11/06/2025	EHCY_Food_Pantry	01-5630-0-4300.00-1110-1000-001-00-000-0000	NN		42.98			
PV-260432	11/06/2025	ELOP_Snacks	01-2600-0-4300.00-1110-1000-001-00-000-0000	NN		23.18			
PV-260432	11/06/2025	LCAP_1.7_Lunch	01-0044-0-4300.00-1110-1000-001-00-000-1007	NN		19.16			
PV-260432	11/06/2025	SVA_Training_CSSP	01-6332-0-4300.00-1110-1000-001-00-000-0000	NN		6.75			
PV-260432	11/06/2025	SVA_Training_CSSP	01-6332-0-4300.00-1110-1000-007-00-000-0000	NN		6.75			
PV-260432	11/06/2025	PLC_Lunch_PD	01-2600-0-5200.00-1110-1000-001-00-000-0000	NN		101.47			
PV-260432	11/06/2025	ELOP_Valleyball_Lunch	01-2600-0-4300.00-1110-1000-001-00-000-0000	NN		34.92			
PV-260432	11/06/2025	LCAP_1.7_Lunch	01-0044-0-4300.00-1110-1000-001-00-000-1007	NN		14.45			
PV-260432	11/06/2025	SVA_Retreat_Lunch	01-2600-0-4300.00-1110-1000-001-00-000-0000	NN		61.04			

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ACCOUNTS PAYABLE PRELIST
BATCH: 0031 CAL-Card October 2025
FUND : 01 GENERAL FUND

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Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4	T9MPS	Liq Amt	Net Amount		
003092 (CONTINUED)								
PV-260432	11/06/2025	SVA_Retreat_Lunch	01-6332-0-4300.00-1110-1000-001-00-000-0000	NN		61.04		
PV-260432	11/06/2025	SVA_Retreat_Lunch	01-6332-0-4300.00-1110-1000-007-00-000-0000	NN		61.04		
PV-260432	11/06/2025	Animal_Feed	01-7010-0-4300.00-3800-1000-001-00-000-0000	NN		28.22		
PV-260432	11/06/2025	CTEIG_College	01-6387-0-5800.00-3800-1000-001-00-000-0000	NN		240.00		
PV-260432	11/06/2025	Intuit Quickbooks	01-0000-0-5800.00-0000-7200-010-00-000-0000	NN		75.00		
PV-260432	11/06/2025	OPENAI *CHATGPT SUBSCR	01-0044-0-4300.00-1110-1000-001-00-000-3002	NN		20.00		
PV-260432	11/06/2025	Alpaca_Fence_Supplies	01-6387-0-5600.00-0000-8100-001-00-000-0000	NN		141.78		
PV-260432	11/06/2025	EHCY_Shoes_Students	01-5630-0-4300.00-1110-1000-001-00-000-0000	NN		165.60		
PV-260432	11/06/2025	LCAP4.3_Lunch_Students	01-0044-0-4300.00-1110-1000-001-00-000-4003	NN		104.87		
PV-260432	11/06/2025	ELOP_Supplies	01-2600-0-4300.00-1110-1000-001-00-000-0000	NN		210.99		
PV-260432	11/06/2025	ELOP_Volleyball	01-2600-0-4300.00-1110-1000-001-00-000-0000	NN		16.38		
PV-260432	11/06/2025	Holiday_Supplies	01-0000-0-4300.00-0000-2700-001-00-000-0000	NN		109.64		
PV-260432	11/06/2025	ELOP_Valleyball_Lunch	01-2600-0-4300.00-1110-1000-001-00-000-0000	NN		66.40		
PV-260432	11/06/2025	AUDIBLE_Subscription	01-0044-0-4300.00-1110-1000-001-00-000-3002	NN		14.95		
PV-260432	11/06/2025	Dental_EHCY_MAA	01-5630-0-5800.00-1110-1000-010-00-000-0000	NN		67.00		
PV-260432	11/06/2025	Dental_EHCY_MAA	01-9010-0-5800.00-1110-3130-010-00-000-0000	NN		67.00		
PV-260432	11/06/2025	SSA_TUPE_lunch	01-0000-0-4300.00-1110-1000-001-00-000-0000	NN		269.00		
PV-260432	11/06/2025	To_Be_reimbursed	01-0000-0-4300.00-1110-1000-000-00-000-0000	NN		25.94		
PV-260432	11/06/2025	Clothing_SVA	01-6332-0-4300.00-1110-1000-001-00-000-0000	NN		148.57		
PV-260432	11/06/2025	Clothing_SVA	01-6332-0-4300.00-1110-1000-007-00-000-0000	NN		148.58		
PV-260432	11/06/2025	SSA_TUPE_lunch	01-0000-0-4300.00-1110-1000-001-00-000-0000	NN		121.19		
PV-260432	11/06/2025	LCAP4.3_GBG	01-0044-0-4300.00-1110-1000-001-00-000-4003	NN		23.00		
PV-260432	11/06/2025	ELOP_CSUB_Volleyball	01-2600-0-5800.00-1110-4000-001-00-000-1019	NN		61.32		

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 Cal-Card October Prelist BATCH: 0031 CAL-Card October 2025 << Open >>
 FUND : 01 GENERAL FUND

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4	T9MPS	Liq Amt	Net Amount		

003092	(CONTINUED)							
PV-260432	11/06/2025	CTEIG_FFA_Clothing	01-6387-0-4300.00-3800-1000-001-00-000-0000	NN		478.11		
PV-260433	11/06/2025	LCAP4.3_GBG	01-0044-0-4300.00-1110-1000-001-00-000-4003	NN		70.42		
PV-260433	11/06/2025	FFA_Dinner_Taft	01-6387-0-4300.00-3800-1000-001-00-000-0000	NN		164.67		
TOTAL PAYMENT AMOUNT						23,475.36 *		23,475.36
TOTAL FUND PAYMENT						23,475.36 **		23,475.36

088 EL TEJON UNIFIED J84485 ACCOUNTS PAYABLE PRELIST APY500 L.00.24 11/06/25 15:49 PAGE 7
 Cal-Card October Prelist BATCH: 0031 CAL-Card October 2025 << Open >>
 FUND : 13 CAFETERIA

Vendor/Addr	Remit name	Tax ID num	Deposit type	ABA num	Account num	EE ES	E-Term	E-ExtRef
Req Reference	Date	Description	FD-RESC-Y-OBJT.SO-GOAL-FUNC-STE-T2-TY3-TYP4	T9MPS	Liq Amt	Net Amount		
003092/00	US BANK	000000000						
PV-260431	11/06/2025	Fuel_for_PD	13-5310-0-5200.00-0000-3700-010-00-000-0000	NN		35.00		
PV-260431	11/06/2025	Lunch_for_PD	13-5310-0-5200.00-0000-3700-010-00-000-0000	NN		22.00		
TOTAL PAYMENT AMOUNT						57.00 *		57.00
TOTAL FUND PAYMENT						57.00 **		57.00
TOTAL BATCH PAYMENT						23,532.36 ***	0.00	23,532.36
TOTAL DISTRICT PAYMENT						23,532.36 ****	0.00	23,532.36
TOTAL FOR ALL DISTRICTS:						23,532.36 ****	0.00	23,532.36

Number of checks to be printed: 2, not counting voids due to stub overflows. 23,532.36