



**El Tejon Unified School District**  
**BOARD OF TRUSTEES**

4337 Lebec Road, Lebec, CA 93243  
PH: 248-6247 FAX: 248-6714

Stephanie Pope, President  
Patrice Barnes, Clerk, Deborah Turner, Trustee,  
Cindy McNatt, Trustee, Tommy Hastings

**BOARD OF TRUSTEES**  
**REGULAR BOARD MEETING**

**Wednesday, September 10, 2025**

**Frazier Park School Room 1**

**3149 San Carlos Trail, Frazier Park, CA 93225**

**CLOSED SESSION:**

**6:15 p.m.**

**FPS Room 1**

**OPEN SESSION:**

**6:30 p.m.**

**FPS Room 1**

**AGENDA**

Agendas are posted at the El Tejon Unified School district at least 72 hours prior to each meeting as well as at each school site. Any materials required by law to be made available to the public prior to the meeting of the Board of Trustees of the El Tejon Unified School District can be inspected at the following address between the hours of 7:30 a.m. to 3:30 p.m., Monday through Friday: El Tejon Unified School District, 4337 Lebec Road, Lebec, CA 93243.

**SPECIAL NEEDS ACCOMMODATIONS**

Assistive listening devices, agenda in Braille and/or alternate formats are available upon request. American Sign Language (ASL) interpreters, other auxiliary aids and services, or reasonable modifications to Board meeting policies and/or procedures, such as to assist members of the disability community who would like to request a disability-related accommodation in addressing the Board, are available if requested at least three business days prior to the Board meeting. Later requests will be accommodated to the extent feasible. Please contact the Superintendent's Office, El Tejon Unified School District at 661-248-6247 from 7:30 a.m. to 3:30 p.m., Monday through Friday (Government Code 54954.2).

**HEARING OF INDIVIDUALS ON AGENDA ITEMS**

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board's consideration of each item of business to be discussed at regular or special board meetings. Each member of the public wishing to speak must fill out a "Request to Address the Board Regarding Items on the Agenda" (blue card) prior to the start of the meeting. The presiding officer must first recognize each person who addresses the Board.

**Call to Order – Time:** \_\_\_\_\_

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**ADJOURNMENT TO CLOSED SESSION – Time** \_\_\_\_\_

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**1. Consideration and Approval of Inter-district Transfer #26-23.**  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**2. Consideration and Approval of Inter-district Transfer #26-24.**  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**3. Consideration and Approval of Inter-district Transfer #26-25.**  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**4. Employment Recommendations Classified:**  
A. Employ Instructional Aide TK, Frazier Park School.  
B. Employ Instructional Aide TK, Frazier Park School.  
C. Employ Special Education Aide II, Elementary, El Tejon School.  
D. Employ Special Education Aide (RSP), Frazier Mountain High School.  
E. Employ Cafeteria Worker II, Frazier Park School.  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**5. Employment Recommendations Certificated:**  
A. Employ Math Teacher, Frazier Mountain High School.  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**6. Review and Possible Action, Public Employee Discipline/Dismissal/Release/Reassignment Per (G. C. § 54957).**  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**ADJOURNMENT FROM CLOSED SESSION** – Time \_\_\_\_\_  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**RECONVENING IN OPEN SESSION** – Time \_\_\_\_\_  
MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**FLAG SALUTE**

**PUBLIC PRESENTATIONS**

Members of the public shall have an opportunity to address the Board of Trustees either before or during the Board’s consideration of each item of business to be discussed at regular or special board meetings. The time allotted shall be limited to 3 minutes. This time may be used to address any item on the agenda, or any matter of concern within the jurisdiction of the El Tejon Unified School District. Each person who addresses the Board must be first recognized by the presiding officer.

If a member of the public initiates specific complaints or charges against an employee(s), the Board president shall inform the complainant of the appropriate complaint procedure.

**The Board and staff are not obligated to comment on, or respond to, addresses by the public.**

**PUBLIC COMMENT**

**REVISION/ADOPTION/ORDERING OF AGENDA**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**REPORT FROM CLOSED SESSION**

Closed session report, if required.

**REPORTS AND PRESENTATIONS**

- A. Transitional Kindergarten Classroom (Sara Haflich)
- B. 2024-2025 Unaudited Actuals (Misty Johnston)
- C. El Tejon Teachers Association (ETTA) – (Ann Coyle, President)
- D. California School Employee Association #552 – (Darla Davis, President)
- E. Trustee’s Reports

**APPROVAL OF MINUTES**

Approval of Minutes from Regular Board Meeting of August 13, 2025.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

Approval of Minutes from Special Board Meeting of August 21, 2025.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**SUPERINTENDENT’S REPORT**

- 1. District Enrollment – in packet
- 2. Field Trips 06 Approved
- 3. Staff of the Month – FPS --, ETS --, FMHS--, ETUSD--.
- 4. Other Items

**ITEMS FOR DISCUSSION AND ACTION**

**Business Items**

**A. Approval of Unaudited Actuals 2024-2025.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**B. Memorandum of Understanding, MOU between El Tejon Unified School District, ETUSD and California School Employees Association, CSEA and its El Tejon Chapter 552 regarding Suzanne Regan to fill the two (2) vacant 3.75 hour Special Education Aide II, Elementary positions within the SDC classroom at Frazier Park School as well as continuing to transport students before and/or after school.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**C. Approval of Resolution # 26-02, Establishing Appropriation Limitation (GANN) for 2025-2026.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**D. Approval of Resolution #26-03, Education Protection Account.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

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**Personnel Items**

**E. Approval of Resolution #26-04 Teaching Outside of Credential Area, EC 44258.7 (c) (d), Frazier Mountain High School.**

MOTION\_\_\_\_\_SECOND\_\_\_\_\_AYES\_\_\_\_\_NAYES\_\_\_\_\_ABSENT\_\_\_\_\_

**F. Approval of Resolution #26-05 Teaching Outside of Credential Area, EC 44258.3, Frazier Mountain High School.**

MOTION\_\_\_\_\_SECOND\_\_\_\_\_AYES\_\_\_\_\_NAYES\_\_\_\_\_ABSENT\_\_\_\_\_

**G. Approval of Resolution #26-06 Teaching Outside of Credential Area, EC 44258.7 (c) (d), El Tejon School.**

MOTION\_\_\_\_\_SECOND\_\_\_\_\_AYES\_\_\_\_\_NAYES\_\_\_\_\_ABSENT\_\_\_\_\_

**H. Consideration and Approval of Memorandum of Understanding, MOU, between El Tejon Unified School District, ETUSD and Veronica Sanchez for Video Editing Instruction to students at Frazier Mountain High School.**

MOTION\_\_\_\_\_SECOND\_\_\_\_\_AYES\_\_\_\_\_NAYES\_\_\_\_\_ABSENT\_\_\_\_\_

**I. Consideration and Approval of Memorandum of Understanding, MOU, between El Tejon Unified School District, ETUSD and Maggie Velasco for Culinary Skills Education to students at Frazier Park School.**

MOTION\_\_\_\_\_SECOND\_\_\_\_\_AYES\_\_\_\_\_NAYES\_\_\_\_\_ABSENT\_\_\_\_\_

**J. Consideration and Approval of Memorandum of Understanding, MOU, between El Tejon Unified School District, ETUSD and Amanda Santillan to Provide physical education, school spirit and choreography skills as well as safety procedures and Cheerleading instruction to students at Frazier Park School.**

MOTION\_\_\_\_\_SECOND\_\_\_\_\_AYES\_\_\_\_\_NAYES\_\_\_\_\_ABSENT\_\_\_\_\_

**K. Consideration and Approval of Memorandum of Understanding, MOU, between El Tejon Unified School District, ETUSD and Christy Gomez to Provide physical education and weight training instruction to students at El Tejon School.**

MOTION\_\_\_\_\_SECOND\_\_\_\_\_AYES\_\_\_\_\_NAYES\_\_\_\_\_ABSENT\_\_\_\_\_

**L. Consideration and Approval of Memorandum of Understanding, MOU, between El Tejon Unified School District, ETUSD and Maggie Velasco for Fitness Training Education to students and Families at El Tejon School.**

MOTION\_\_\_\_\_SECOND\_\_\_\_\_AYES\_\_\_\_\_NAYES\_\_\_\_\_ABSENT\_\_\_\_\_

**M. Consideration and Approval of Memorandum of Understanding, MOU, between El Tejon Unified School District, ETUSD and Jessica Brown to Provide physical education, school spirit and choreography skills as well as safety procedures and Cheerleading instruction to students at El Tejon School.**

MOTION\_\_\_\_\_SECOND\_\_\_\_\_AYES\_\_\_\_\_NAYES\_\_\_\_\_ABSENT\_\_\_\_\_

**N. Consideration and Approval of Memorandum of Understanding, MOU, between El Tejon Unified School District, ETUSD and Sean Ridgway to journalism instruction to students at El Tejon School.**

MOTION\_\_\_\_\_SECOND\_\_\_\_\_AYES\_\_\_\_\_NAYES\_\_\_\_\_ABSENT\_\_\_\_\_

**O. Consideration and Approval of Memorandum of Understanding, MOU, between El Tejon Unified School District, ETUSD and Raegan Gray to Provide Arts and Crafts instruction to students at Frazier Park School.**

MOTION\_\_\_\_\_SECOND\_\_\_\_\_AYES\_\_\_\_\_NAYES\_\_\_\_\_ABSENT\_\_\_\_\_

- P. Consideration and Approval of Memorandum of Understanding, MOU, between El Tejon Unified School District, ETUSD and Zaria Kimbrough to Provide physical education, school spirit and choreography skills as well as safety procedures and Cheerleading instruction to students at Frazier Park School.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**Board Items**

- Q. Designate Wednesday, December 10, 2025 as the Annual Organizational Meeting at Frazier Park School Room 1, 3149 San Carlos Trail, Frazier Park, CA 93225 at 6:00 p. m.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

- R. August Special Board Policy Updates: BP/AR 6141.2 Recognition Of Religious Beliefs And Customs, BP/AR 6142.1 Sexual Health And HIV/AIDS Prevention Instruction, BP/AR 6142.8 Comprehensive Health Education, First Reading**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**CONSENT AGENDA**

**Items required by law and/or items in Accordance.  
With the District Administrative Code and/or Education Code  
Items S-X**

- S. Approval of Renewal of MOU between ETUSD and KCSOS for AVID Consortium Transfer of Funds for AVID Coordinator KCSOS Agt. # 26-255015.**
- T. Approval of Renewal of MOU between ETUSD and KCSOS for Kern County Consortium SELPA KCSOS Agt. # 26-254241.**
- U. Approval of Renewal of MOU between ETUSD and Kern Community College District for Dual Enrollment classes.**
- V. Approval of Renewal of Memorandum of Understanding, MOU, between El Tejon Unified School District, ETUSD and Jackie Ryan for Fitness Training Education to students and Families at Frazier Mountain High School.**
- W. June Board Policy Updates: BP 0410 Nondiscrimination in District Programs and Activities, BP/AR 0420.4 Charter School Authorization, BP/E(1) 0420.41 Charter School Oversight, BP/AR 0440 District Technology Plan, BP 0441 Artificial Intelligence, BP/AR 0450 Comprehensive Safety Plan, BP/AR/E(1) 1113 District and School Websites, BP/AR/E(1)/E(2) 1312.3 Uniform Complaint Procedures, AR/E(1) 3512 Equipment, AR 3542 School Bus Drivers, BP/AR 4030 Nondiscrimination in Employment, BP 4033 Lactation Accommodation, BP/E(1) 4112.9 Employee Notifications, BP/E(1) 4212.9 Employee Notifications, BP/E(1) 4312.9 Employee Notifications, BP/AR 4119.11 Sexual Harassment, BP/AR 4219.11 Sexual Harassment, BP/AR 4319.11 Sexual Harassment, AR/E(1) 4119.12 Title IX Sexual Harassment Complaint Procedures. AR/E(1) 4219.12 Title IX Sexual Harassment Complaint Procedures. AR/E(1) 4319.12 Title IX Sexual Harassment Complaint Procedures, BP/AR/E(1) 5125.1 Release of Director Information, AR 5131.41 Use of Seclusion and Restraint, BP/AR 5145.3 Nondiscrimination/Harassment, BP/E(1) 5145.6 Parent/Guardian Notifications, BP/AR 5145.7 Sexual Harassment, AR/E(1) 5145.71 Title IX Sexual Harassment Complaint Procedures, BP 5146 Married/Pregnant/Parenting Students, BP**

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**6142.91 Reading/Language Arts Instruction, BP/AR 6145.2 Athletic Competition, AR 6159.4 Behavioral Interventions for Special Education Students, BB 9011 Disclosure of Confidential /Privileged Information, Second Reading.**

**X. Approval of B warrant batches #0014 for \$41,728.70, #0015 for \$1,620.60, #0016 for \$62,457.10, #0017 for \$86,417.36.**

**Approval of Consent Agenda.**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_

**ADJOURNMENT – Time: \_\_\_\_\_**

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ AYES \_\_\_\_\_ NAYES \_\_\_\_\_ ABSENT \_\_\_\_\_