

## Instructional Aide

The Johnsonburg Area School District is seeking applicants for an Instructional Aide position effective the beginning of the 2025-2026 school year. This position requires a High School Diploma and a high level of confidentiality. Job duties include: Keeping records associated with the instructional process and student behavior, relate well and in a positive manner with the students, monitor behavior of students and keep students on task, perform such other duties as assigned by the teacher, principal, or Supervisor of Special Education. This position will be off-site. All PA School Code requirements for employees are necessary for this position. These requirements can be found on the district website under –Community – Job Openings – Employment Information – Learn more. Send:

- 1.) Cover letter
- 2.) Completed application\*\* (non-teaching application available on website)
- 3.) Resume
- 4.) Clearances
- 5.) PA School Code Requirements for Employees (found on website)

Send completed applications to:

Suzanne Wolfe

swolfe@johnsonburgasd.net

Personnel/Payroll Director

315 High School Road

Johnsonburg, PA 15845

Applications due Wednesday, July 30th, 2025 by NOON.

EOE