



# Rocky Mount Prep

## Monthly Board Meeting

### April 2025

Published on April 14, 2025 at 6:04 PM EDT

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#### Date and Time

Monday April 14, 2025 at 6:00 PM EDT

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#### Agenda

	Purpose	Presenter	Time
<b>I. Opening Items</b>			<b>6:00 PM</b>
<b>A.</b> Meet and Greet		Heather Collins	5 m
<b>B.</b> Call the Meeting to Order		Keen Gravely	2 m
<b>C.</b> Prayer/Moment of Reflection		Keen Gravely	2 m
<b>D.</b> Pledge of Allegiance			1 m
<b>II. Approval of Agenda</b>			<b>6:10 PM</b>
<b>A.</b> Approval of Board Agenda and Minutes	Discuss		5 m
<b>III. Moment of Silence</b>			<b>6:15 PM</b>

	Purpose	Presenter	Time	
The Board of Directors and All staff present will have a moment of silence to honor the Life of Melonee Lynch.				
A.	Moment of Silence	FYI	5 m	
The Board of Directors and All staff present will have a moment of silence to honor the Life of Melonee Lynch.				
IV.	Campus Updates		6:20 PM	
A.	Monthly Financial Report	Discuss	Heather Collins	5 m
B.	Monthly CTE Updates	Discuss	Will Artis	5 m
C.	Monthly Instructional Updates	Discuss	William Etheridge	5 m
V.	Action Items		6:35 PM	
A.	Budget Increase Documents	Discuss	Heather Collins	15 m
B.	Conflict of Interest Statement		Heather Collins	15 m
C.	Board Nepotism Policy	Vote		5 m
It is time to renew the contract with Board on Track.				
VI.	Closing Items		7:10 PM	
A.	Adjourn Meeting	Vote		5 m

APPROVED



# Rocky Mount Prep

## Minutes

### Monthly Board Meeting

April 2025

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#### Date and Time

Monday April 14, 2025 at 6:00 PM

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#### Directors Present

C. Davis, J. Kitchin, K. Gravely, M. Latham, S. Parker (remote)

#### Directors Absent

*None*

#### Guests Present

C. Bell, C. Moore, D. Witherspoon, J. Hines, J. Wallace, L. Glass, L. Huelsing, M. Winstead, S. Farmer, S. Gardner, T. Dawes, T. Dixon, W. Artis, W. Etheridge, Y. Phillips

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#### I. Opening Items

##### A. Meet and Greet

##### B. Call the Meeting to Order

K. Gravely called a meeting of the board of directors of Rocky Mount Prep to order on Monday Apr 14, 2025 at 6:04 PM.

##### C. Prayer/Moment of Reflection

The Quorum took a moment to reflect and remember Melonee Lynch and to give thanks for life.

**D. Pledge of Allegiance**

The Board and Staff recited the Pledge of Allegiance together.

**II. Approval of Agenda**

**A. Approval of Board Agenda and Minutes**

The minutes for March will be revisited in the May meeting for corrections.

**III. Campus Updates**

**A. Monthly Financial Report**

Dr. Collins discussed the financial updates with the Board of Directors. She also discussed that we have had a change in personnel with Acadia and we are waiting for updates to make sure that our financial report and line items are accurate.

**B. Monthly CTE Updates**

Dr. Artis shared updates with the Board of Directors about current and future CTE plans for the school.

**C. Monthly Instructional Updates**

Mr. Etheridge spoke with the Board of Directors about current testing and instructional strategies being implemented at the school.

**D. AVID Recognition**

We are now an emerging Full Certified School and fully Certified in Elementary Education for AVID

**E. New Campus Updates**

**IV. Action Items**

**A. Budget Increase Documents**

The Board received documentation about Budget increases due to new tariffs imposed by our government.

M. Latham made a motion to Accept the Budget increases should the need arise.

J. Kitchen seconded the motion.

The board **VOTED** unanimously to approve the motion.

**B.**

### **Conflict of Interest Statement**

The Board of Directors signed an updated copy of the Annual Conflict of Interest Statement.

### **C. Board Nepotism Policy**

K. Gravely made a motion to Accept and Adopt the Board Nepotism Policy.

M. Latham seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **V. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,  
K. Gravely