



# Rocky Mount Prep

## Minutes

### Monthly Board Meeting

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#### Date and Time

Monday May 12, 2025 at 6:00 PM

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#### Directors Present

C. Davis, J. Kitchin (remote), K. Gravely, S. Parker (remote)

#### Directors Absent

M. Latham

#### Guests Present

C. Moore, D. Witherspoon, J. Hines, J. Wallace, L. Glass, S. Farmer, S. Gardner (remote), T. Dawes, T. Dixon, W. Artis, W. Etheridge, Y. Phillips

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#### I. Opening Items

##### A. Meet and Greet

##### B. Call the Meeting to Order

K. Gravely called a meeting of the board of directors of Rocky Mount Prep to order on Monday May 12, 2025 at 6:01 PM.

##### C. Prayer/Moment of Reflection

Charles Davis led the group in a word of Prayer and Reflection

##### D.

## **Pledge of Allegiance**

The group recited the Pledge of Allegiance led by Mr. Charles Davis.

## **II. Approval of Agenda**

### **A. Approval of Board Agenda and Minutes**

Dr. Collins asked to amend the agenda for a public comment from a partner that would like to address the board.

Mr. Gravely would like to amend also to add a Board Writing Competition.

S. Parker made a motion to accepted agenda as amended.

J. Kitchin seconded the motion.

The board **VOTED** unanimously to approve the motion.

Mr. Gravely would like to see the minutes updated to show the date on the top of the minutes if we can.

C. Davis made a motion to accept the minutes as amended.

J. Kitchin seconded the motion.

The board **VOTED** unanimously to approve the motion.

C. Davis made a motion to approve the minutes from Monthly Board Meeting on 04-14-25.

J. Kitchin seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **III. Public Comment**

### **A. Public Address**

Wanda Hyde is a representative from Nash Community College. RM Prep partners with the school for dual enrollment. She stated that we have a summer program where they can participate in apprenticeship. They have taken a TEAS test and will be able to gain credentials and a \$500 stipend from NCDCE and get the equipment needed for them to get in Program Tracks in the future. The participants in the Advanced Manufacturing program will receive \$1300 stipend for completion.

CPR First Aid, OSHA 10, Lean Six Sigma, Electric Lineman training, Working Smart and others are some of the programs they will qualify for. This is an introductory program to allow scholars to see if they're interested in this line of work. Department of Transportation is working along with them in this program which is both academic and vocational.

## **IV. Campus Updates**

### **A. Campus Happenings**

Dr. Collins spoke about the Elementary Sneaker Ball and congratulate the team that worked hard to make is successful.

May Ball will be this Friday for middle school Scholars

Our Field Day will be May 22nd for Elementary and Middle School

Senior Week activities have begun for our High School Scholars.

Our Carnival is coming on May 30th along with a music festival that will be going on for our community, parents, and scholars. Dr. Collins spoke about how to purchase tickets and asked everyone to make plans to attend.

The Board of Directors at the motion of Shelayna Parker are taking on the challenge of donating 4 tickets each. The tickets will be given to those that would not otherwise be able to attend.

Dr. Collins talked about Teacher appreciation week and the Elementary Art Night and the exhibit that is on display at Braswell Memorial Library in Rocky Mount, NC.

#### **B. Monthly Financial Report**

Dr. Collins discussed the financial report with the Board of Directors and the staff gathered.

#### **C. Monthly CTE Updates**

Dr. Artis shared the CTE updates with the board and stated that we are preparing for End of Year testing. He gave the Board of Directors the current testing dates and talked about initial data for growth based on EVAAS growth and benchmark testing.

Dr. Collins discussed with the Board a "No Tolerance Policy" that has been implemented for behaviors that do not produce a conducive learning environment. We have implemented Good Fit meetings in Middle School and High School, and we held Retention Meetings in Elementary School to send the message that we want our scholars to learn and be productive. We have been speaking with parents as well to get their buy-in on the learning process.

#### **D. Monthly Instructional Updates**

Mr. Etheridge addressed the Board of Directors with the instructional updates. We have done a comprehensive Mock EOG Analysis for our school based on NC Standards. We have also done PLC 's as well to identify Bubble Students that are not performing as well. We are providing remediation all day long for scholars to help with testing. We tiered students for targeted support based on their performance.

Mr. Etheridge gave the results of the Mock EOG testing that was done and stated that we have performed better in Math than Reading but we have improved overall.

Dr. Collins spoke to the Board of Directors about a change that she has made in 8th grade due to classroom behaviors. She talked about Whole Group Learning Sessions for all 8th grade scholars. We sent home letters to the parents to advise them of their changes as well. We had 2 parents respond adversely but we had discussion with them, and it was resolved. We have not had any disciplinary issues or write-ups within this group since moving to this learning setup.

C. Davis made a motion to approve a Ban Cell phone ban.

K. Gravely seconded the motion.

Dr. Collins stated that there will be more discussion on how this will be implemented in the near future.

For the 2025-2026 school year this will be fully implemented.

The board **VOTED** unanimously to approve the motion.

## **V. D. Athletic Updates**

### **A. Athletic Updates**

Coach Greg Crudup gave the monthly Athletic Update to the Board of Directors. We had a Triple Crown Winner in track this season. Our girl scholars came in 3rd overall place. Coach Crudup discussed more placements and stats for our scholars.

## **VI. E. Communication Updates**

### **A. Communication Updates**

Casey Moore gave the monthly Communications Update to the Board of Directors. We had a meeting with the Website partners to do a full Refresh and do some new things. It is \$6,700 which includes the Website Refresh, Payment portal, and a copyright agent to help.

Dr. Collins discussed how the changes would affect how information is disseminated. We will have a web designer dedicated to us. They stated that changes would take from 1hr to 48hrs. We will have more access to make changes with this new website provider which will help with the delays we are now experiencing.

Dr. Collins stated that Enrollment is open until June 30th in order to maximize the number of applicants that we will receive. We currently have 165 applicants and 90 have completed the required paperwork.

C. Davis made a motion to to approve the \$6700 needed to make the change to the new provider.

J. Kitchen seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **VII. Action Items**

### **A. Board Governance Training**

Dr. Collins presented a Board Training on Effective Board Recruitment. This is a Micro-training on the importance and effectiveness of Board Recruitment and finding good candidates. We want to have a diverse Board of Directors to include Parent Liaisons as well. We would like to grow to a Board of at least 10. We want to make sure that our Board of Directors fully represents the school. The Board of Directors and the Staff was very receptive to the training.

## **VIII. Closed Session**

### **A. Closed Session**

S. Parker made a motion to go into Closed session to discuss personnel and legal matter at 7:30pm.

C. Davis seconded the motion.

The board **VOTED** unanimously to approve the motion.

S. Parker made a motion to Exit Closed Session at 7:45 PM.

C. Davis seconded the motion.

The board **VOTED** unanimously to approve the motion.

## **IX. Closing Items**

### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 7:30 PM.

Respectfully Submitted,  
S. Parker