**Bruneau-Grand View Joint School District #365**

**FINANCIAL MANAGEMENT 7407**

# Public Procurement of Goods and Services

The District shall at all times adhere to the bidding requirements for the procurement of goods and services as set out in State law.

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| $0 to $100,000 | No bidding requirements | IC 67-2803(2) |
| $100,000 to $250,000 | Semi-formal bidding: Issue written requests for bids describing goods or services desired to at least three vendors. Allow three days for written response, unless an emergency exists; One day for objections. Keep records for six months when impractical to obtain three bids. Accept low bid or reject all bids. | IC 67-2806(1) |
| $250,000 and above | Formal bidding: Publish bid notice at least two weeks in advance of bid opening and again at least seven days the opening. Make bid specifications available; written objections allowed. May request bid security/bond. Can reject all if able to purchase more economically in the open market. | IC 67-2806(2) |

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| **Exemptions to Public Procurement of Goods and Services Bidding** | | |
| Personal Property | Already competitive bid (piggy-backing) | IC 67-2803(1) |
| Less than $100,000 | Contracts or purchases of goods or services | IC 67-2803(2) |
| Any Amount | Payments of Wages | IC 67-2803(3) |
| Any Amount | Personal or professional services performed by an independent contractor. (Refer to info on qualifications in IC 67-2320) | IC 67-2803(4) |
| Any Amount | Procurement of an interest in real property – lease or purchase | IC 67-2803(5) |
| Any Amount | Procurement of insurance | IC 67-2803(6) |
| Any Amount | Costs of Joint Powers participation | IC 67-2803(7) |
| Any Amount | Procurement of used personal property | IC 67-2803(8) |
| Any Amount | Procurement from federal government general services administration (GSA) schedules or federal multiple award schedules (MAS) | IC 67-2803(9) |
| Any Amount | Procurement of personal property or services through contracts entered into by the Division of Purchasing of the Department of Administration of the State of Idaho | IC 67-2803(10) |
| Any Amount | Procurement of goods for direct resale | IC 67-2803(11) |
| Any Amount | Procurement of travel and training; | IC 67-2803(12) |
| Any Amount | Procurement of goods and services from Idaho Correctional Industries | IC 67-2803(13) |
| Any Amount | Procurement of repair for heavy equipment | IC 67-2803(14) |
| Any Amount | Procurement of software maintenance, support, and licenses of an existing system or platform that was bid in compliance with state law | IC 67-2803(15) |
| Any Amount | Procurement of public utilities | IC 67-2803(16) |
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| Any Amount | Procurement of used equipment at an auction if authorized by the governing board | IC 67-2803(18) |
| Any Amount | Emergency Expenditures | IC 67-2808(1) |

Legal Reference: IC § 67-2320 Professional Service Contracts with Design Professionals, Construction Managers, and Professional Land Surveyors

IC § 67-2801 et seq. Purchasing by Political Subdivisions

Policy History:

Adopted on: 6/10/25

Revised on:

Reviewed on: 5/6/25, 6/3/25