

**Yuma Elementary School District Number One
Governing Board
Regular Meeting**

The Governing Board for Yuma Elementary School District Number One held a Regular Meeting on **December 9, 2025** at **5:45 p.m.** in the District Administration Office, 450 West Sixth Street, Yuma, Arizona.

Members present: **Mr. Keith Ware, President; Mr. David Ibarra, Vice President; Mrs. Cori Rico, Member; Mrs. Lisa Anderson, Member; and Mr. Jeff Stoner, Member**

Absent: **None**

Others present: **Mr. Denis Ponder, Superintendent, and other Members of the Administrative Staff of Yuma Elementary School District Number One.**

Call to Order: The meeting was called to order at 5:45 p.m. followed by the Pledge of Allegiance and a Moment of Silence.

Adoption of Agenda:

A motion was made to adopt the agenda as presented by Mr. Jeff Stoner, seconded by Mr. David Ibarra. There was no discussion, the motion passed unanimously.

Board Report: Board Members shared feedback from visits to different school sites and expressed their appreciation for the experiences.

Superintendents' Reports:

Donation Recognition- Mr. Ponder, Superintendent, recognized and highlighted several donations for the month of December 2025 and thanked our Yuma Community as a whole for its generous support to District One. The total for the month was \$2,408.53 and year-to-date is \$53,827.34. Donations for the month are listed in the consent agenda item 5.6 for approval. No action was required for this item.

Art Recognition - This month's display showcases artwork created by students at Sunrise Elementary School. The students used line, shape, and color to create self-portraits for our K-5 art collaboration. This project highlighted each student's individuality and the important role they play in our school community. Our 3rd graders designed 3D hot-air balloons inspired by Yuma's local festival, while 4th graders became papier-mâché pros as they crafted pop-art-inspired donuts. Throughout the process, students demonstrated strong art-studio habits—planning, creating, and finalizing their projects with care.

Information Items

Enrollment Reports – Mrs. Jamie Walden reported a slight decrease in student enrollment compared to the previous fiscal year. Enrollment levels are favorable for this time of year, and the District will continue to monitor enrollment for any fluctuations.

District Financial Trends – Mrs. Jamie Walden provided an update on district financial trends, noting there has been no significant change over the past two months. An updated budget will be included in the January financial report.

Classroom Behavior Support Update – Mrs. Lagunas provided an update on the Classroom Behavior Support program. Five qualified candidates were interviewed, and a training plan is currently being developed. The selected candidates are scheduled to begin on January 12th.

Calls to the Public (Public Comments) – *The Governing Board welcomes statements from residents and appreciates constructive suggestions and comments that help meet the educational needs of the District. The completed form should be submitted by 5:45 pm the day of the meeting which is traditionally the second Tuesday of the Month.* There were two (2) forms submitted – Mrs. Irma Felix, 915 S. 8th Ave, Yuma, AZ – Accountability / Title 1 Violations; Lourdes Lopez, 13429 E. 50th Drive, Yuma – Procedures

Consent Agenda - Approval of these items are of a routine nature and those that normally do not require deliberations on the part of the Governing Board. A board member may pull items, which will be discussed and voted on separately.

A motion to approve the consent agenda as presented was made by Mr. Jeff Stoner, seconded by Mrs. Lisa Anderson. There was no discussion or items needing more discussion, the motion passed unanimously.

Approval of Minutes: Consideration to approve the minutes for the Regular Board Meeting that was held on November 18, 2025 for Yuma Elementary School District Number One.

Approval of Payroll Vouchers: Submitted for signatures are copies of five (5) Payroll Vouchers totaling \$7,649,853.74 from November 14, 2025 through November 25, 2025.

Approval of Expense Vouchers: Submitted for signature is one (1) Expense Voucher totaling \$28,643.03 from September 4, 2025 and eleven (11) 2025/2026 Expense Vouchers totaling \$4,447,821.30 from November 6, 2025 through November 25, 2025.

Approval of Human Resource Items

Approval/Ratification of Salary Adjustments/Coaching Contracts:

The following are requests for additional duties/working days to be approved by the Governing Board.

INDIVIDUAL REQUESTS

Name	Position	Location	Rate	Fund	Dates	Additional Duties
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GROUP REQUESTS

CPR Training

Names of nurses, health assistants, and paraprofessionals who will be doing CPR training due to their cards expiring through the 2025-2026 school year. Will be paid their regular hourly rate and paid out of the Medicaid Fund.

Additional Assignments

Please see the attached staff list with additional duties.

- As stated in the attached list, in accordance with Prop 206, minimum wage employees will have their hourly rate increased to **\$15.15** effective January 2026.

Approval/Ratification of Hiring for Certified, Support Staff and Substitute Personnel: (2) Certified Staff, (14) Support Staff, (9) Transfers. Listing can be viewed in the Human Resource Department.

Approval/Ratification of Non-Renewal for Certified and Support Staff Personnel:

The following employees held temporary positions during the 2025-2026 school year; funding will not continue for the remainder of the year.

Navarro, Larissa I., Paraprofessional at Rolle Elementary School

Noe, Lehana, Paraprofessional at Pecan Grove Elementary

Approval/Ratification of Resignations for Certified, Support Staff and Substitute Personnel: (0) Certified Staff, (11) Support Staff.

Job Updates

Support Staff Placement Schedule Revision - Minimum Wage Increase

Support Staff Placement Schedule

The district has revised our support staff placement schedule to reflect the upcoming minimum wage increase effective January 1, 2026. Our range A has increased from \$14.70 to \$15.15. All eligible employees will have their hourly rates revised and increased as of the effective date.

See attached revised support staff placement schedule.

Substitute Compensation Rate Sheet Revision – Minimum Wage Increase

Substitute Compensation Rate Sheet

The district has revised our substitute compensation rate sheet in order to be in compliance with the minimum wage increase that will go into effect on January 1, 2026.

See attached revised substitute compensation rate sheet.

Approval of Student Activities and Tax Credit: Student activity and tax credit statements were submitted for the month of November 2025.

Approval of Donations:

O.C. Johnson Elementary School - Donation from O.C. Johnson PTO in the form of 44 books that will be used in the school library for student circulation. Donation has a total value of \$300.00.

Palmcroft Elementary School - Donation from Anne Booth in the form of Supplies – Christmas inflatable, planners, banner, music stand, school supplies, plates and coloring books that will be used for all grades levels. Donation has a total value of 357.00.

Ron Watson Middle School - Donation from anonymous in the form of 11 books that will be used in the school library for student circulation. Donation has a total value of 55.00.

Roosevelt Elementary School - Donation from Donors Choose in the form of one wooden two-section classroom storage cabinet that will be used in Mrs. Dykins Kindergarten classroom. Donation has a total value of 298.53.

Yuma School District One Middle Schools - Donation from anonymous in the form of 17 books that will be shared between all middle school's libraries. Donation has a total value of 85.00.

Palmcroft Elementary School - Donation from Ann Booth in the form of school supplies that will be used in all grade levels. Donation has a total value of 1,018.00.

Yuma School District One Elementary Schools - Donation from anonymous in the form of 13 books that will be shared to different elementary school libraries. Donation has a total value of 50.00.

Castle Dome Middle School - Donation from Snow on the Go in the form of cash that will be used school wide. Donation has a total value of 175.00.

Yuma School District One Elementary Schools - Donation from anonymous in the form of 8 books that will be shared to different elementary school libraries. Donation has a total value of 30.00.

Yuma School District One Elementary Schools - Donation from anonymous in the form of 13 books that will be shared to different elementary school libraries. Donation has a total value of 40.00.

This month's total= **2,408.53** Year-to-date total =**\$53,827.34**

Approval of School Activity Calendars/Newsletters - School calendars and newsletters were submitted for the month of December 2025.

Approval/Ratification of Student Field Trips

The following field trip request has been submitted.

Two (2) Teachers from **Castle Dome Middle School**, are requesting Board approval for 31 students to attend a Dancing Program in Disneyland and California Adventures in Anaheim, CA from February 23rd and returning on the 26th, 2025 at 1 PM. This field trip will be funded by **Student Activity Funds (850)**.

One (1) Teacher from **Woodard Jr. High School** is requesting Board approval for 12 students to attend a Dancing Program in Disneyland and California Adventures in Anaheim, CA from February 23rd and returning on the 26th, 2025 at 1 PM. This field trip will be funded by **Student Activity Funds (850)**.

Three (3) Teachers from **Castle Dome Middle School**, are requesting Board approval for 42 students to attend the Sea Camp in San Diego, CA from April 20th and returning on April 22nd, 2025 at :00 PM. This field trip will be funded by **Student Activity Funds (850)**.

Consideration to Approve Out-of-State Travel

Mrs. Luz Rubio, Principal; April Arzola, Teacher; Mariana Mireles, Teacher; Ethan Higuera, Teacher; Morgan Lee, Teacher; Celia Venegas, Teacher; Carla Brewer, Teacher; Shelby Lagunas, Teacher; Evonne Durdovie, Teacher; Leticia Velasquez, Teacher request approval to attend the **2026 GYTO Las Vegas Conference** in Las Vegas, NV from January 17-19, 2026. Title I Funds (113) and M&O Funds (001) will cover all costs for this conference.

It is recommended that the Governing Board approve the travel listed above.

Consideration to Approve Student Fee Schedule – J. Walden

**Yuma Elementary School District One
Fee Schedule
2025-2026 * revised**

CATEGORY	SCHOOL	FEE
(A) Field Trips, Performances and Competitions	Elementary Middle School	*varies by school and event

(the fee charged will be related to approved cost of trip and may be reduced or covered by tax credit donations or other fundraising)		
(B) Athletics PE Uniform PE Lock Dance Clothes, Shoes	Middle School	\$11.00 \$8.00 *varies by school
(C) All other IPad/Chromebook Replacement Chromebook Screen Repair or Replacement IPad Screen Repair or Replacement Chromebook Keyboard/Palmrest IPad Case Damage / Lost Chromebook Power Cord IPad Power Cord IPad Power Brick Device Protection Plan (annual) Lost Library Book Yearbook Binder/Agenda Replacement Headphones T-shirts/Sweatshirts Pencils, pens, other classroom supplies Damages to furniture, building, vehicles, etc. Transportation card replacement *Transportation lanyard and card sleeve replacement	Elementary Middle School	\$400.00 \$160.00 \$100.00 \$55.00 \$55.00 \$30.00 \$20.00 \$20.00 \$40.00 *varies by title *varies by school \$5.00 \$10.00 *varies by school *varies by school *varies by damage \$2.50 \$2.50

Bank Account Signatories – J. Walden

The District's listing of bank accounts and authorized signers has been updated due to changes in signers and/or responsible party for the attached bank accounts.

It is recommended that the Governing Board approve the attached list of employees as signers for the District's bank accounts.

CONSIDERATION TO APPROVE THE RENEWAL OF EXISTING DISTRICT PROCUREMENT CONTRACTS – D. ACOSTA

BACKGROUND:

The multi-year contracts shown below were awarded by the Governing Board under term contracts that expire this month. These contracts require approval by the Governing Board in order to be extended for an additional one-year period.

All vendors under District contracts have provided satisfactory service during the term of their contract. These Contract extensions and procurement approvals are in the best interest of the District and will ensure compliance with the Arizona School District Procurement Rules.

Bid Number	Vendor	Contract Year
RFP-1-23-2-5 Bulk Fuel Purchase and Delivery	Ferrell Gas Petroleum Traders, Pinnacle Petroleum, Sellers Petroleum	3
RFP-1-24-3-5 Outsourced Shop Labor For Vehicle, Bus and Equipment Repairs	Bill Alexander Ford Lincoln, Canyon State Bus Sales, FTS Automotive dba A Touch of Glass, HFT Truck and Trailer Repair, RWC, Serck Radiator	2
RFP-1-23-3-5 Waste Management Services	Republic Services	3

RECOMMENDATION:

It is recommended the Governing Board approve the renewal of the District procurement contracts listed in the background.

Action Items:

Discussion and Possible Action Regarding Complaint Forms and Their Accessibility – J. Stoner

The Board will discuss and may take action on the accessibility of complaint forms, including where specific forms will be made available for parents and community members.

Mr. Jeff Stoner made a motion to require that Regulation and Exhibit Forms be made available in paper format at the District Office, school offices, and teachers' classrooms, effective immediately, and that the forms also be accessible on the District's main website. The motion was seconded by Mr. David Ibarra.

Discussion followed regarding ways the District can better assist parents and members of the public in accessing general complaint forms, including the possibility of developing a simplified, one-page complaint form to streamline the process and reduce the need for multiple forms.

After discussion, Mr. Stoner modified his motion to direct the development of a one-page general complaint form to serve as a single, simplified document that is easier for parents, students, and community members to access and use. The modified motion was seconded by Mr. David Ibarra. With no further discussion, the motion passed unanimously.

Consideration to Approve a New Bank Account to be used for the Yuma Elementary School District - Food Service – J. Walden

Currently the Yuma Elementary School District ~ Food Service clearing bank account is open at National Bank. However, the rest of the district bank accounts are established at Wells Fargo.

We are requesting approval to open a new bank account with Wells Fargo and close the current account at National Bank. Consolidating our accounts under a single financial institution will streamline our financial operations, improve internal controls, and allow for more efficient movement and management of funds. This change will simplify accounting processes, reduce administrative workload, and enhance overall financial transparency.

It is recommended that the Governing Board approve a New Bank Account to be opened for the Yuma Elementary School District Child Nutrition Food Service at Wells Fargo. Hearing the recommendation, a motion to approve a New Bank Account to be opened for the Yuma Elementary School District Child Nutrition Food Service at Wells Fargo was made by Mrs. Cori Rico and seconded by Mr. Jeff Stoner. With no further discussion, the motion was passed unanimously.

Consideration to Approve 2025-2026 Budget Revision – J. Walden

By statute, Districts are required to prepare a December Revised Budget, annually, if the variance of the Proposed Budget exceeds certain thresholds.

It is recommended that the Governing Board approve the Revised 2025-2026 Budget which was presented earlier in the Public Hearing. Hearing the recommendation, a motion to approve the Revised 2025-2026 Budget was made by Mr. Jeff Stoner and seconded by Mrs. Cori Rico. With no further discussion, the motion was passed unanimously.

Future Agenda Items: Mr. Keith Ware requested that a Study Session be scheduled. He also requested an audit of curriculum and library materials for review.

Adjournment: Meeting adjourned at 6:30 p.m.

Respectfully submitted,

Monica Navarro, Secretary to the Board

Keith Ware, President

David Ibarra, Vice President

Cori Rico, Member

Lisa Anderson, Member

Jeff Stoner, Member